

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
September 12, 2016 AT 6:30 PM**

Presentation: Employee and Volunteer Recognition awards for 25 years or more of service to the Town

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A. July 18, 2016
- B. August 15, 2016

II. PUBLIC HEARING

III. RESIGNATIONS

- C. 1) William Dausey, Conservation Commission

APPOINTMENTS: By the Board of Selectmen:

- D. 1) Barbara McNamee, Conservation Commission / Present: Justin Arbuckle
- 2) Lori Gannon, Cultural Council / Present: Christine Fung-a-fat
- 3) Melissa Dognazzi, Cultural Council

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

- E. Fall Annual Town Meeting [October 25, 2016]/Vote to sign warrant upon completion and final review by Town Counsel
- F. Alternatives Unlimited, Inc., 50 Douglas Road, Whitinsville, MA/1) Application for a one-day Wines & Malt License for a fundraising event [Bag Toss Competition] to be held on Saturday, September 24, 2016, from 12:00 Noon to 5:00 PM on the outdoor Community Plaza or in the Singh Performance Center [in case of inclement weather]. 2) Application for an Annual Weekday Entertainment License
- G. Lease Renewals: 1) Rockdale Village Foundation / Vote to renew 2) Oliver Ashton Post #343, Inc. / Vote to renew 3) Blackstone Valley Regional Recycling Center License Agreement / Vote to renew
- H. Pine Grove Cemetery Deeds/1) Oscar Bedigian [Lot No. 58, Fir Avenue] 2) Thomas H., and Sandra L. March [Lots No. 48 & 49, Birch Path North] 3) Karen Thomas Johnson [Lot No. 301A, Woodlawn Ave North] 4) Margaret Creaser [Lot No. 7, Hawthorne Path South] 5) Harold Hartmann [Lot No. 30, Locust Ave. North]
- I. Shining Rock Drive/Vote intent to layout Shining Rock Drive (remaining portion of)
- J. Donna Picard d/b/a Maison de Manger, 670 Linwood Avenue, Suite 13A/Application to amend Entertainment License (add Friday's from 4 PM - 7 PM and change Saturday's from 11 AM - 5 PM to 10 AM - 7 PM) / Present Donna Picard
- K. Selectmen's Meeting Schedule

VI. DISCUSSIONS

- L. Departmental Reports: Council on Aging; Library; Building Inspector; Board of Health and School Department
- M. Fuel Efficient Vehicle Policy
- N. Hiring Process for Department Heads

VII. TOWN MANAGER'S REPORT

- O. 1) Correspondence from the Southbridge Town Manager
- 2) M.O.R.E./CMRPC Meeting
- 3) Regional Stormwater Meeting
- 4) Open Space & Recreation Plan Forum

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Town Clerk: E-mail hard copy	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

- 5) Rockdale Youth Center Relocation Project
- 6) 2016 MassWorks Infrastructure Grant Application

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION: 6:30 PM

Under M.G.L Chapter 30A, Section 21 #3 - To discuss strategy with respect to contract negotiations.

PLAQUE PRESENTATION – SEPTEMBER 12, 2016

EMPLOYEES WITH 25 OR MORE YEARS OF SERVICE – TO BE PRESENTED BY THE
TOWN MANAGER KOZAK:

1. DAVID WHITE, 35 YEARS
2. DAVID NOWLAN, 25 YEARS
3. DAVID MORROW, 35 YEARS
4. STEVEN DUPRE, 40 YEARS - *Attending*

VOLUNTEERS WITH 25 OR MORE YEARS OF SERVICE – TO BE PRESENTED BY
CHAIRMAN MARZEC:

1. THOMAS FARLEY, 25 YEARS - *Attending*
2. PAULA MCCOWAN, 35 YEARS
3. GEORGE MURRAY, 30 YEARS

BOARD OF SELECTMEN'S MEETING
July 18, 2016

A

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, Nolan, and Marzec. **Also Present:** Theodore D. Kozak

The Pledge of Allegiance was recited by those present

PROCLAMATION: Whitinsville Christian School Boys' Tennis team. Chairman Marzec read aloud the proclamation to the Whitinsville Christian Boys Tennis team in regards to their State Championship title. Coach Mr. Koopman stated they appreciate that the Board recognized their efforts and hard work.

APPROVAL OF MINUTES / None

PUBLIC HEARING / None

APPOINTMENTS/By the Board of Selectmen: A 1) Election Workers: (Democrat, Republican, and Unenrolled)/Vote to appoint. A motion/Mr. Melia, seconded/Mr. Nolan to appoint the election workers as listed. Vote yes/Unanimous. **2) Central Mass. Regional Planning Commission: a) Second Delegate.** A motion/Mr. Ampagoomian, seconded/Mr. Athanas to appoint Selectman Nolan as the Second Delegate for the Central Mass. Regional Planning Committee. Vote yes/Unanimous. **b) Alternate.** A motion/Mr. Ampagoomian, seconded/Mr. Athanas to appoint Selectman Melia as the Alternate for the Central Mass. Regional Planning Committee. Vote yes/Unanimous. **3) School Building Committee: Vote to appoint James Marzec as the Representative of Office.** A motion/Mr. Melia, seconded/Mr. Nolan to appoint Mr. Marzec as the Representative of Office for the School Building Committee. Vote yes/Unanimous. **4) Building Planning and Construction Committee: Kevin Curtin.** Selectman Melia asked what interested him in this position. Mr. Curtin replied he has 6 years of architectural experience at Boston Architectural College, 5 years of experience designing hospitals and residential homes, and is interested in helping the community. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to appoint Kevin Curtin to the Building, Planning, and Construction Committee. Vote Yes/ Unanimous.

B. By the Town Manager 1) Assistant Plumbing Inspector: Robert Harris. Town Manager Kozak announced Mr. Sheehan, the Building Inspector was not able to attend the meeting, but recommended moving forward with Mr. Harris. Mr. Harris explained he owns his own plumbing and heating company and has been in the field for 15 years. Mr. Harris explained he has always wanted to become an inspector since the day he started, and stated it was a good education and with the classes required to be an inspector it was an opportunity to learn more. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to affirm the Town Managers appointment of Robert Harris as Assistant Plumbing Inspector. Vote yes/Unanimous.

CITIZENS' COMMENTS/INPUT Mr. George Warren gave the Board an update on the process of moving the Liberty Bell replica at the Boston State House. He explained that the States engineers are researching the best methods for remounting the bell for display. Mr. Warren thanked the Board for sending a letter to State House requesting to move the Liberty Bell to make it accessible to the public. He thanked the Board for their continued support.

Chairman Marzec explained that he would like to move to the discussion items since they were relevant to a decision item on the agenda. Mr. Marzec asked if the Board would be willing to move to the Discussions. A motion/Mr. Melia, seconded/Mr. Ampagoomian to move Discussion before Decisions. A vote/ Unanimous.

Departmental Reports: Police, Fire, Department of Public Works, and Planning Department. Town Manager Kozak mentioned that the Department Heads listed were present to provide updates on their accomplishments, budget projections and their future needs. The Department Heads provided their departmental updates covering the period of January 1st through June 31st. A copy of the Department Head's quarterly report can be found in the minute's book in the Town Manager's Office.

Selectman Athanas asked Chief Warchol what the range of the X2 Taser was. Sargent Gorman replied it would depend on which probes you buy, the options are 15 ft., 25 ft., and up to 35 ft. The cartridges the Police Department is looking to get is the 25 ft. range. Selectman Athanas asked what the life expectancy of the Taser is. Sargent Gorman replied the batteries can be replaced which increases the life expectancy, but the only issues is that, like all technology, products will phase out when newer models are designed. He explained that right now the X2 was the newest model and should be around for quite some time. Selectman Melia asked if each officer would be mandated to carry a Taser. Chief Warchol replied that every on duty officer would be mandated to carry a Taser. Selectman Melia asked if mace was covered in the use of force policy and if so do officers carry mace. Chief Warchol replied yes it is covered and they do carry mace. Selectman Ampagoomian asked how long the training period would be. Chief Warchol replied it is an 8 hour session and they do recommend the officers get Tased. Selectman Ampagoomian asked what the training options were. Chief Warchol replied there were two options. The first was to have the representative from the company perform the training and the second option was trainers from other towns. Chief Warchol explained eventually he would move to training one of our own officers. He explained the officers will require a refresher course once a year. James Gallagher of 153 Heritage Drive asked if there was a mechanism on the Taser which could adjust the voltage depending on the size of the person. Sargent Gorman replied it was the same amount of voltage no matter who it is. Mr. Gallagher also asked what the policy was in regards to Police Officers using deadly force, if they were to clip the target or to kill. Chief Warchol replied there is no Police Department with a policy to attempt to shoot someone in the leg or arm, it's typically center mass.

Selectman Nolan asked where the truck would be garaged. Chief Nestor replied Rockdale has one now, so it would replace Whitinsville engine 3 and engine 4. Selectman Melia verified that the new truck if passed would replace 2 trucks. Chief Nester explained that was correct and it would also decrease the insurance since one vehicle would be insured versus the current two vehicles. Resident James Gallagher of 153 Heritage Drive asked what is being done to map out industrial and multifamily dwellings to know what the Fire Department is going into when a fire does occur. Chief Nestor replied after the incident in Worcester the Towns began marking the buildings that were abandoned to make the Firefighters aware as to if they were worthy to go into. Chief Nestor said thankfully Northbridge does not have many abandoned buildings and those that are, are obvious for the Firefighters not to enter anyways.

Selectman Nolan asked if the funds received from the auction items went into the General Fund or back to the Highway Department accounts. Highway Superintendent Luchini replied they went into the General Fund. Selectman Ampagoomian asked if the drainage situation in the Linwood area was related to the 2 catch basins that are blocked in front of the laundry mat and Cherubs Haven. DPW Director, James Shuris explained it was not related since the drains described earlier were sewer related. Selectman Ampagoomian suggested considering the reclaiming of Church Street Extension and explained the location was a prime area due to where the street ends up which is now part of the National Park Service. Selectman Ampagoomian explained the location could entice tourism. Selectman Ampagoomian asked about the manpower for the Highway Department. Mr. Luchini explained there were a few unfortunate injuries over the last several months, but we're fortunate enough to utilize the seasonal summer help for the time being, and a temporary replacement. Mr. Luchini explained it has been challenging but he is hopeful that at least one will be back very shortly. Selectman Athanas asked with the end of the 5 year road project what was the dollar figure and length of time moving forward was looking like. Mr. Luchini replied some in house discussions have taken place and he and Mr. Shuris will be talking to Town Manager Kozak in the Spring.

Selectman Melia praised the DPW and Highway on their efforts and hard work. Chairman Marzec asked about the Cooper Road drainage culverts that are plugged and if there was a plan was for them at a future time. Mr. Luchini replied once the paving is finished they would be reopened.

Selectman Ampagoomian asked if there was any thought for the old Rockdale Youth Center's purpose to be used to enhance the neighborhood for the children once the building is raised and the land is turned back over to the Town. Mr. Bechtholdt replied yes, as part of the agreement with the federal funds received does not allow for construction of a building or to increase the impervious coverage. Mr. Bechtholdt explained there were some thoughts and ideas for potentially putting in a pocket park or a green space or maybe locate a bus stop as well. Any input and ideas are welcomed, as long as it is within the allowed usage.

Trustees of Soldiers' Memorials / Condition of WWI memorial and other monuments. Chairman Marzec left his chair to assist the Trustees of Soldier's Memorials give their presentation. Trustee's members Mr. Gallagher, Mr. Beneway, Mr. Trier, Mr. DeFazio, and Mr. Farley were present for the presentation. Mr. Marzec stated that the World War I Memorial in Rockdale is deteriorating and has been over the years. He explained the pictures from a slide show in regards to the current condition. The pictures showed the details of deterioration. Of which included the rocks being loose, cracks in the base which allows water to enter through causing separation, and unwanted vegetation to growth. Mr. Marzec explained a photo of the monument that is starting to lean backwards, has gaps in the rocks, and is missing the mortar. Mr. Beneway explained that a year ago it was inspected and the inspector found that the railings are lose, which weigh a couple of thousand pounds each, and there was a fear if one were to fall someone could be injured, causing it to be fenced off. Mr. Marzec showed pictures of the rusted and cracked flagpole. Mr. Beneway explained they were looking to restore the monument and to do so it will be taken down piece by piece and number it, making any repairs, and then assemble it back together. Mr. Marzec explained the committee has been getting numbers and estimates for repair, and the range was \$70,000 to \$100,000. Mr. Marzec explained this process needs to be done as soon as possible, because if it waits any longer it will fall apart and the repair will be even more costly. Mr. Marzec stated the Trustees would be asking the Town to put a warrant article on the Fall Annual Town Meeting along with the pumper truck for the Fire Department, to ask for no more than \$100,000 to repair the monument. Selectman Nolan asked when the monument was constructed. Mr. Farley answered it was sometime in the early 1920's. Selectman Nolan asked if any restoration had ever been done. Mr. Farley replied it was repointed, and the roof was put on the help deflect the rain. Selectman Ampagoomian suggested looking into companies willing to volunteer and using our resources to find grant money that may be available to help cut the cost. Selectman Melia mentioned that this was not the only monument that was in need of upgrades, and suggested chipping away at each monument, one at a time. Mr. Beneway stated the Trustees took Selectman Melia's advice from when he was on the Trustee's and prioritized each monument and which ones were in the most need of repair. Selectman Melia asked what the status was on the flag pole at the Town Common. Mr. Beneway explained that due to the urgent issue with the Rockdale flag pole, the Town Common flag pole has been tabled, and it also has a cement base which would need to be removed. Chairman Marzec resumed his chair on the Board.

Fall Annual Town Meeting [October 25, 2016]/Vote to close the warrant on Friday, August 26, 2016 at Noon. A motion/Mr. Melia, seconded/Mr. Athanas to close the Fall Annual Town Meeting warrant on Friday, August 26, 2016 at Noon. Vote yes/Unanimous.

Vote to place ballot question(s) on the November State Election Warrant. Town Manager Kozak explained that the Town could have a ballot question for the Fall November election and it would need to be voted on by August 3, 2016, and due to the schedule the Board will not be meeting before then. Town Manager Kozak recommended that the Board place the following ballot question in the November State Election Warrant:

1) Shall the Town of Northbridge be allowed to assess an additional \$650,000 in real estate and personal property taxes for the purposes of financing the purchase of a new Fire Department pumper truck and financing the restoration and repair of the Rockdale World War I Memorial at the Rockdale Common, located at the intersection of Providence Road and School Street, for the fiscal year beginning July 1, 2016?
Yes:_____ No:_____

Town Manager Kozak also recommended keeping both items in the question together as both are needed. A motion/Mr. Melia, seconded/Mr. Ampagoomian to place the ballot question read aloud by Town Manager Kozak on the November State Election Warrant. Vote yes/Unanimous

State Primary Election (September 8, 2016) / Vote to sign Warrant. A motion/Mr. Ampagoomian, seconded/Mr. Athanas, to vote to sign the State Primary Election Warrant. Vote yes/Unanimous.

Monetary Donation [Dan O'Neill] /Vote to accept a monetary donation in the amount of \$50 to benefit the Town of Northbridge's Veterans' Services Department. A motion/Mr. Melia, seconded/Mr. Athanas to accept the monetary donation in the amount of \$50 to benefit the Town of Northbridge's Veterans' Services Department. Vote yes/Unanimous.

St. Camillus Health Center /1) Application for a one-day Wines & Malts License for the 11th Annual Evening at the Mansion Wine Tasting to be held Friday, September 23, 2016, from 6 PM to 10 PM. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the one-day Wine and Malt License for the 11th annual Evening at the Mansion Wine Tasting to be held Friday September 23, 2016 from 6 PM to 10 PM. Vote yes/Unanimous. **2) Request to hang a banner across Church Street from Sunday, September 18th to Sunday, September 25th to advertise the fundraising event.** A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the request to hang a banner across Church Street from Sunday, September 18th to Sunday, September 25th to advertise the fundraising event. Vote yes/Unanimous.

Northbridge Youth Soccer / Request to hang a banner across Church Street from Sunday, July 17, 2016 to Sunday, July 24, 2016 to advertise NYSA's 7th annual [2nd John M. Dawson Memorial] "3v3 Soccer Tournament" to be held Saturday, August 13, 2016 and Sunday, August 14, 2016 at Northbridge High School. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve a banner to be hung across Church Street from Sunday, July 17, 2016 to Sunday, July 24, 2016 to advertise NYSA'S 7th annual "3V3 Soccer Tournament" to be held Saturday, August 13, 2016 and Sunday, August 14, 2016 at Northbridge High School. Vote yes/Unanimous.

Whitin Community Center / Request to hang a banner over Church Street from Sunday, July 24, 2016 to Sunday, August 7, 2016 to announce the "Cars in the Park" event to be held Saturday, August 20, 2016 from 10 AM – 4 PM. A motion/Mr. Nolan, seconded/Mr. Athanas to approve a banner to be hung over Church Street from Sunday, July 24, 2016 to Sunday, August 7, 2016 to announce the "Cars in the Park" event to be held Saturday August 20, 2016 from 10 AM to 4 PM. Vote yes/Unanimous.

St. Patrick's Church/1) Request to hang a banner across Church Street from Sunday, September 11, 2016 to Sunday, September 18, 2016 to advertise their annual Fall Festival to be held Sunday, September 18, 2016. A motion/Mr. Melia, seconded/Mr. Nolan to approve a banner to be hung across Church Street Sunday, September 18, 2016 to advertise their annual Fall Festival to be held Sunday, September 18, 2016. **2) Request to close East Street from Cross Street to just before the entrance to the Christian Reformed Church Parking lot on Sunday, September 18, 2016 from 10 AM to 3 PM for the festival.** A motion/Mr. Melia, seconded/Mr. Nolan to approve the request to close East Street from Cross Street to just before the entrance to the Christian Reformed Church Parking lot on Sunday, September

18, 2016 from 10 AM to 3 PM for the festival subject to the safety requirements required by Police Chief Warchol. Vote yes/Unanimous.

Alternatives / Request permission to hold its 32nd Annual Valley Friendship Tour on Saturday, June 3, 2017 beginning at 9 AM. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the 32nd Annual Valley Friendship Tour on Saturday, June 3, 2017 beginning at 9 AM subject to the safety requirements required by Police Chief Warchol. Vote yes/Unanimous.

Fairway Drive (remaining portion of) / Vote to accept deed as authorized by Town Meeting [Article 19 –SATM May 3, 2016]. A motion/Mr. Athanas, seconded/Mr. Ampagoomian to accept the deed as authorized by Town Meeting [Article 19 - SATM May 3, 2016]. Vote yes/Unanimous.

2016 MassWorks Application: Vote to Authorize Chairman to sign and submit application & to accept funds on behalf of the Town for the Church Street Extension Corridor Project. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to authorize the Chairman to sign and submit the application and to accept the funds on behalf of the Town for the Church Street Extension Corridor Project. Vote yes/Unanimous.

Pine Grove Cemetery/Thomas and Anne Farley, Lot 16, Birch Path South. A motion/Mr. Ampagoomian, seconded/Mr. Melia to approve the purchase of Lot 16, Birch Path South to Thomas and Anne Farley. Vote yes/Unanimous.

Katherine Tracy [Pop Warner Football and Cheerleading] / Request to reschedule the Boot Drive from Saturday, September 10, 2016 to Saturday, September 17, 2016 at Memorial Square, from 9 AM - 12 PM / Rain Date: Saturday, September 24, 2016 / Vote to approve. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the request to reschedule the Boot Drive from Saturday, September 10, 2016 to Saturday, September 24, 2016 subject the safety requirements required by Police Chief Warchol. Vote yes/Unanimous.

Town Manager's Goal and Objective for FY' 17. Chairman Marzec read aloud the Town Managers goals, which were compiled by the Board of Selectman and finalized with the Chairman and Town Manager. The goals and objectives for FY' 17 are as follows: 1) Assist Financial Officers with implementing the recommendations of the Management Letter in the Town's audit including Tax Lien recordings and to improve investment opportunities for town revenue. 2) Assist the Building, Planning, and Construction Committee on the new Public Works facility to begin the process for a new Fire Station. 3) Continue to work on the Lieutenant Governor's Community Compact goals including energy conservation, economic development, and School Department professional development. 4) Assist with the implementation of the Great Hall restoration project and organize the file storage in the Town Hall and Town Annex buildings. 5) Work on a succession plan for replacing retiring Department Heads and/or other town employees. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the Town Manager's goals and objectives for FY'17. Vote yes/Unanimous.

Intermunicipal agreement with the Town of Sutton and Wal-Mart [expansion of sewer system]. Town Manager Kozak explained Wal-Mart is requesting sewage for their facility, and after meeting with the Town of Sutton, and DPW for a year to create a plan to move forward with the project. The agreement has been worked out over the past year, and requires Wal-Mart to pay for the installation of a pump station, and possibly a second pump station to pump the sewage to the main pumping station, and then to Sutton due to the distance. An 8 inch line will be available for any other business or houses that may develop in the future as well. The agreement has been reviewed by both Sutton's and Northbridge's Town Counsel and Northbridge would receive \$10,000 in lieu of fees. A motion/Mr. Melia, seconded/Mr. Ampagoomian to sign the intermunicipal agreement with the Town of Sutton and Wal-Mart. Vote yes/ Unanimous.

Northbridge Fire Department / Request to hold a Boot Drive on Memorial Square, Saturday, August 13, 2016 from 9 AM - 12 PM / Vote to approve. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the Fire Department's boot drive to be held on Memorial Square, Saturday, August 12, 2016 from 9 AM - 12 PM subject to the safety requirements required by the Police Chief Warcol. Mr. Nolan asked what the fundraiser was for. Town Manager Kozak replied that it is for Muscular Dystrophy. Vote yes/Unanimous.

TOWN MANAGER'S REPORT 1) Woonsocket Glass Open House - Town Manager Kozak attended the open house event and received a tour of the new facility, which possesses a very impressive operation. Manager Chip Rogers hosted the event with excellent hospitality **2) Mass Historic Commission / Local project coordination meeting** - Town Manager Kozak attended the Mass. Historical Commission workshop along with the Town Planner to receive information on how the Great Hall restoration project should be conducted based on Mass. Historic guidelines. The Town has advertised for architect services to oversee the project. **3) FY 17 State Budget / Update** - The Governor has signed the State Budget and a majority of local aid has been maintained in the budget, including specific funds for public safety. We should have more information shortly as to how the funds can be spent. **4) Project SERVE [Pleasant Street Christian Reformed Church] / Update** - 70 students, aged 14-18, from across the country have been participating in Project Serve this past week, which consist of community projects around Worcester County. The community projects include painting fire hydrants, and cleaning certain areas in town, amount many other things. **5) Central Mass. Mosquito Control** - The Central Mass. Mosquito Control has published information, which the Board of Health has posted to the Towns website, on using the Mosquito Control services and minimize mosquito infiltration in your yard. **6) Announcement:** Open Space & Recreation Plan Update / Public Workshop – Tuesday, July 26, 2016 (6:00 PM – Town Hall). **7) Announcement:** Housing Production Plan / Public Forum –Tuesday, August 23, 2016 (7:00 PM –Town Hall). **8) Announcement:** Evergreen Center's Multicultural Festival – Saturday, July 23, 2016, 11 AM to 5 PM @ 345 Fortune Blvd., Milford (*Rain Date: Sunday, July 24, 2016*).

SELECTMEN'S CONCERNS Selectman Melia 1) Wanted to take a moment to recognize and remember the fallen Police Officers in Dallas, Texas and Baton Rouge, Louisiana who were killed in the line of duty.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the public meeting. Vote yes/ Unanimous

Meeting Adjourned: 9:31 PM

Respectfully submitted,

James Athanas, Clerk

/mjlw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

July 18, 2016

PROCLAMATION: Whitinsville Christian School Boys' Tennis team

- Copy of Proclamation

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES / None

II. PUBLIC HEARING / None

III. APPOINTMENTS/By the Board of Selectmen:

A. 1) Election Workers: (Democrat, Republican, and Unenrolled)/Vote to appoint

-Copy of list of Election Officials [Democrats]

-Copy of list of Election Officials [Republicans]

-Copy of list of Election Officials [Unenrolled]

2) Central Mass. Regional Planning Commission: a) Second Delegate b) Alternate

-Copy of letter from CMRPC regarding the appointment of Delegates and Alternates

3) School Building Committee: Vote to appoint James Marzec as the Representative of Office - **No documentation**

4) Building Planning and Construction Committee: Kevin Curtin

-Copy of Talent Bank Application for Keven Curtin

B. By the Town Manager

1) Assistant Plumbing Inspector: Robert Harris

-Copy of memo from James Sheehan, Inspector of Buildings recommending the appointment of Robert Harris

-Copy of Robert Harris's Application

-Copy of Assistant Plumbing and Gas Inspector employment posting

IV. CITIZENS' COMMENTS/INPUT

-Copy of letter thanking Town Manager Kozak and the Board of Selectmen for their assistance in formally requesting the relocation of the Liberty Bell to the State House

-Copy of letter from the Town of Northbridge requesting the relocation of the Liberty Bell

-Copy of spreadsheet of Towns partaking in the proposal

-Copy of email to Mr. Warren from the Curator of the Commonwealth Art Commission.

-Copy of Hopedale news article

-Copy of Liberty Bell Telegram and Gazette

V. DECISIONS

C. Fall Annual Town Meeting [October 25, 2016]/Vote to close the warrant on Friday, August 26, 2016 at Noon - **No documentation**

D. Vote to place ballot question(s) on the November State Election Warrant

-Copy of tax rate increase breakdown with a project cost of \$550,000

-Copy of tax rate increase breakdown with a project cost of \$650,000

E. State Primary Election (September 8, 2016) / Vote to sign Warrant

-Copy of Warrant for Thursday, September 8, 2016

F. Monetary Donation [Dan O'Neill] /Vote to accept a monetary donation in the amount of \$50 to benefit the Town of Northbridge's Veterans' Services Department. -No documentation

G. St. Camillus Health Center /1) Application for a one-day Wines & Malts License for the 11th Annual Evening at the Mansion Wine Tasting to be held Friday, September 23, 2016, from 6 PM to 10 PM. 2) Request to hang a banner across Church Street from Sunday, September 18th to Sunday, September 25th to advertise the fundraising event.

-Copy of letter from St. Camillus Health Center requesting a One-day wine and malt license and permission to hang a banner across Church Street.

-Copy of application for a one-day beer and wine license

-Copy of REAP Attestation

-Copy of Hold Harmless Agreement

-Copy of License Routing Slip

H. Northbridge Youth Soccer / Request to hang a banner across Church Street from Sunday, July 17, 2016 to Sunday, July 24, 2016 to advertise NYSA's 7th annual [2nd John M. Dawson Memorial] "3v3 Soccer Tournament" to be held Saturday, August 13, 2016 and Sunday, August 14, 2016 at Northbridge High School

-Copy of email requesting permission to hang a banner across Church Street

I. Whitin Community Center / Request to hang a banner over Church Street from Sunday, July 24, 2016 to Sunday, August 7, 2016 to announce the "Cars in the Park" event to be held Saturday, August 20, 2016 from 10 AM – 4 PM

-Copy of letter from the Whitin Community Center requesting permission to hang a banner across Church Street

J. St. Patrick's Church/1) Request to hang a banner across Church Street from Sunday, September 11, 2016 to Sunday, September 18, 2016 to advertise their annual Fall Festival to be held Sunday, September 18, 2016 and 2) Request to close East Street from Cross Street to just before the entrance to the Christian Reformed Church Parking lot on Sunday, September 18, 2016 from 10 AM to 3 PM for the festival

-Copy of letter from St. Patrick's Church requesting permission to hang a banner across Church Street

-Copy of letter from St. Patrick's Church requesting permission to close East Street from Cross Street to just before the entrance to the Christian Reform Church Parking lot

-Copy of email from Police Chief Warchol confirming no issues with the request

K. Alternatives / Request permission to hold its 32nd Annual Valley Friendship Tour on Saturday, June 3, 2017 beginning at 9 AM

-Copy of letter from Alternatives requesting permission to hold the Valley Friendship Tour

L. Fairway Drive (remaining portion of) / Vote to accept deed as authorized by Town Meeting [Article 19 –SATM May 3, 2016]

-Copy of Shining Rock Developers, LLC Quitclaim Deed

M. 2016 MassWorks Application: Vote to Authorize Chairman to sign and submit application & to accept funds on behalf of the Town for the Church Street Extension Corridor Project

-Copy of MassWorks Infrastructure Program informational page

N. Pine Grove Cemetery/Thomas and Anne Farley, Lot 16, Birch Path South
-Copy of Pine Grove Cemetery Deed

O. Katherine Tracy [Pop Warner Football and Cheerleading] / Request to reschedule the Boot Drive from Saturday, September 10, 2016 to Saturday, September 17, 2016 at Memorial Square, from 9 AM - 12 PM / Rain Date: Saturday, September 24, 2016 / Vote to approve

-Copy of email from Katherine Tracy requesting to change the date of the previously approved boot drive

P. Town Manager's Goal and Objective for FY' 17

-Copy of Town Manager's Goals and Objectives for FY' 17

Q. Intermunicipal agreement with the Town of Sutton and Wal-Mart [expansion of sewer system]

-Copy of intermunicipal agreement between Wal-Mart, the Town of Sutton, and the Town of Northbridge

QQ. Northbridge Fire Department / Request to hold a Boot Drive on Memorial Square, Saturday, August 13, 2016 from 9 AM - 12 PM / Vote to approve

-Copy of letter from the Northbridge Firefighter's requesting permission to hold a boot drive

VI. DISCUSSIONS

R. Departmental Reports: Police, Fire, Department of Public Works, and Planning Department

-Copy of Departmental reports from Police, Fire, Department of Public Works and the Planning Department

S. Trustees of Soldiers' Memorials/Condition of WWI memorial and other monuments - **No documentation**

VII. TOWN MANAGER'S REPORT

T. 1) Woonsocket Glass Open House - **No documentation**

2) Mass Historic Commission / Local project coordination meeting -**No documentation**

3) FY 17 State Budget / Update - **No documentation**

4) Project SERVE [Pleasant Street Christian Reformed Church] / Update

-Copy of email from Jack Crawford, Project Coordinator regarding the work completed

5) Central Mass. Mosquito Control

-Copy of Letter from CMMC regarding enhancements to the surveillance program

6) **Announcement:** Open Space & Recreation Plan Update / Public Workshop –Tuesday, July 26, 2016 (6:00 PM – Town Hall)

-Copy of flyer advertising the Public Workshop

7) **Announcement:** Housing Production Plan / Public Forum –Tuesday, August 23, 2016 (7:00 PM – Town Hall)

-Copy of flyer advertising the Public Forum

8) **Announcement:** Evergreen Center's Multicultural Festival – Saturday, July 23, 2016, 11 AM to 5 PM @ 345 Fortune Blvd., Milford (*Rain Date: Sunday, July 24, 2016*)

-Copy of letter addressing the details of the Multicultural Festival

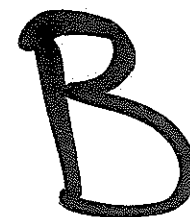
-Copy of flyer advertising the Multicultural Festival

VIII. SELECTMEN'S CONCERNS - No documentation

IX. **ITEMS FOR FUTURE AGENDA / None**

X. **CORRESPONDENCE / None**

XI. **EXECUTIVE SESSION / None**



BOARD OF SELECTMEN'S MEETING
August 15, 2016

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Melia, Nolan, and Marzec. Selectman Athanas was absent and it is duly noted. **Also Present:** Theodore D. Kozak

The Pledge of Allegiance was recited by those present

APPROVAL OF MINUTES

A. 1) June 6, 2016. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the June 6, 2016 Board of Selectmen minutes as presented with the readings omitted. Selectman Nolan made the following amendment: the opening statement should read the meeting was called to order by Vice Chairman Ampagoomian. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan. **2) June 20, 2016.** A motion/Mr. Nolan, seconded/Mr. Ampagoomian to approve the June 20, 2016 minutes with the readings omitted and with the following amendment. The opening statement should read Selectman Ampagoomian and Selectman Melia were absent and it is duly noted, and the meeting was called to order by Chairman Marzec. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

Chairman Marzec moved to appointments as it was not yet 7:05.

APPOINTMENTS:

D. By the Town Manager: Ryan Levesque, Student Police Officer. Sargent Patrinelli was present in place of Mr. Warchol who as unable to attend and introduced Mr. Levesque. Sargent Patrinelli stated that Chief Warchol is requesting that the Town Manager appoint a full time Police Officer to replace Sargent Shawn Heney, who is retiring from the Police Department after 36 years of service. Chief Warchol recommends Ryan Levesque to be appointed to this position. Mr. Levesque was appointed as a reserve Police Officer in June of 2015. Mr. Levesque stated he is 25 years old, and has lived in Northbridge since 2000. He attended Mount Saint Charles Academy in Woonsocket Rhode Island, and then went on to receive his bachelor's degree in Criminal Justice from Bridgewater State University, and after school became an investigator for an investigation company in Mansfield, Massachusetts. He then became a member of a tactical response team at the nuclear power plant in Seabrook, NH. In June of 2015 he was appointed as a part-time Reserve Officer. Mr. Levesque stated that he is very grateful for the opportunity to become a full time Police Officer. Sargent Patrinelli explained that should the Board accept Chief Warchol's recommendation Mr. Levesque will be appointed as a Student Police Officer, effective September 12, 2016 which begins the first day of the academy, contingent upon the conditions distributed. Town Manager Kozak stated that as Town Manager he also recommends the appointment. Selectman Ampagoomian, and Selectman Melia congratulated Mr. Levesque on his accomplishments, and welcomed him to the Town of Northbridge. A motion/Mr. Ampagoomian, seconded/Mr. Melia to affirm the Town Managers appointment of Ryan Levesque to a Student Police Officer, contingent up the conditions. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

Chairman Marzec moved to the public hearing as it was now passed the posted hearing time.

PUBLIC HEARING

B. 7:05 Crystal Gas, Inc. [George ElHoussan & Mark ElHoussan], 175 Church Street, Whitinsville, MA 01588 / Application to amend their current Underground Storage License from 2-6,000 gallon and 1-4,000 gallon underground gasoline storage tanks to 3-6,000 gallon underground gasoline storage tanks on the above mentioned property. Chairman Marzec read aloud the public hearing notice. A motion/Mr. Ampagoomian, seconded/Mr. Melia to open the public hearing. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan. Mr. ElHoussan explained that their request if granted would

help save some money on the delivery of gas, which would also help drop the cost for the customer as well. Chief Nestor also explained that due to the age of the tanks that are currently in the ground, they would eventually be required to replace them at some point before 2018. Chief Nestor explained he had no issues with the application or the request. Selectman Ampagoomian asked what the anticipated time frame is that Crystal Gas would be closed. Mr. ElHoussan answered about a month to a month and a half. No abutters were present. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to close the public hearing. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan. A motion/Mr. Melia, seconded/Mr. Nolan to amend the current underground storage license from 2-6,000 gallon and 1-4,000 gallon storage tanks to 3-6,000 gallon tanks at Crystal Gas, Inc. located at 175 Church Street, Whitinsville, MA 01588. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

C. 7:10 Jonathan Shenian d/b/a Cappy's Automotive [Jonathan Shenian, Owner] / Application for a Class II - Used Car Dealer's License on the premises of 84 Sutton Street, Northbridge, MA 01534. Chairman Marzec read aloud the public hearing notice. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to open the public hearing. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan. Mr. Shenian explain it was his objective was to buy and sell used cars and it wasn't his full time job for him. Selectman Melia questioned where exactly 84 Sutton Street was. Mr. Shenian explained there are bays that are located behind the post office. He explained the bays were individualized and sold off. Selectman Nolan verified that it was zoned industrial. Mr. Shenian replied yes. No abutters were present. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to close the public hearing. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the application for a Class II - Used Car Dealer's license on the premises of 84 Sutton Street, Northbridge, MA 01534 with the restriction of no more than 6 used cars to be parked on the rear portion of the property. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

E. By the Board of Selectmen: 1) Worcester County Selectmen's Association/Vote to appoint a voting member. Mr. Ampagoomian volunteered to be a voting member of the Worcester County Selectmen's Association. A motion/Mr. Nolan, seconded/Mr. Melia to appoint Selectman Ampagoomian to the Worcester County Selectmen's Association as a voting member. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

2) Building, Planning, and Construction Committee: Steven Nye / Vote to appoint. Mr. Beaudoin, Chairman of the BPCC introduced Mr. Nye, and stated he was happy to welcome a new member. Mr. Nye stated he has lived in town since 2007 and retired from the US Army as a civilian worker 2 years ago. He stated he looks forward to working with the BPCC and believes it will be an interesting committee to be on and looks forward to serving the town. Chairman Marzec asked what his responsibilities were while working at the Natick Research Development & Engineering Center. Mr. Nye explained he managed contracts for the large area maintenance shelter team, which houses helicopters and maintain facilities. Mr. Beaudoin explained that Mr. Nye's skills would be if great value to the BPCC. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to appoint Mr. Nye to the Building, Planning, and Construction Committee. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

3) Local Historic District Study Committee, Crystal Grondin / Vote to appoint. Ms. Grondin introduced herself and stated she has lived in Town her whole life, and has always wanted to work for the town or be a part of the Town. She also stated she is a bit of a history buff and thought this committee would be a great start and a foot in the door. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to appoint Crystal Grondin to the Local Historic District Study Committee. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

RESIGNATIONS: F. John Crawford, Local Historic District Study Committee. A motion/Mr. Ampagoomian, seconded/ Mr. Melia to accept Mr. Crawford's letter of resignation as well as send a thank

you letter for his service. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

CITIZENS' COMMENTS/INPUT / None

Chairman Marzec moved to discussion items K. and LL.

Massachusetts Board of Building Regulations and Standards [Stretch Code] / Present: Jim Barry, Western MA Regional Coordinator with the Green Communities Division. Jim Barry of the Department of Energy Resources was present to speak about the Massachusetts Board of Building Regulations and Standards. Town Manager Kozak explained that on the list of articles is adopting the Green Communities Stretch Code. He explained we checked into this about 5 years ago, but it was tabled due to the strict regulations. Mr. Kozak stated that in the last few years there have been some changes in the program that make the program less onerous for communities to join. Town Manager Kozak explained he would be asking the Board to put the article forward tonight. Mr. Barry gave an overview of the Stretch Code. There are 5 qualification criteria items and once the town becomes a green community the Town will have access to funds for energy efficiency projects within the Town buildings. The program provides up to \$10 million dollars annually in grants and loans to qualifying communities. The 5 qualifications are as follows: 1) adopt as-of-right siting, in designated location, for RE/AE generation, or RE/AE R&D, or RE/AE manufacturing. 2) Adopt expedited application/permitting process 3) establish an energy use baseline inventory with a program to reduce baseline by 20% in 5 years. 4) Purchase fuel efficient vehicles. 5) Require all new residential construction > 3000 ft², and new commercial and industrial real estate construction to minimize life-cycle energy costs. Mr. Barry discussed the stretch code misconceptions. The Stretch Code is not new and experimental but is actually based on the Energy Star home program which is a Federal program that has been in existence for 20 years. Another concern was it would require tight and unhealthy homes because homes are to be energy efficient and air tight, which is not the case due to the evolution in building science. Another misconception was that homes with oil heat cannot meet the Stretch Code, but it is now easier to meet the Code with natural gas. And one of the biggest concerns was that Town residents would be required to update their existing homes if they ever chose to sell. However, the Stretch Code only applies to new residential construction. The Stretch Code applies particularly to insulation, doors, windows, skylights, mechanical equipment, lighting, appliances, building tightness, duct tightness, and renewables. Mr. Barry explained that qualification item 5 would require a Town Meeting Warrant article to adopt the new Board of Building Regulations and Standard (BBRS) Stretch Code. The major difference between the standard building code and the BBRS Stretch Code is the Home Energy Rating System (HERS) Energy Rater. The HERS requires hiring a HERS expert to be involved in the process, but there are rebates that are currently offered through the Mass Save Program. Selectman Melia asked if passed by the Town would there would be an increase in the cost of building a new home and if so how much. Mr. Barry replied it would be more costly and costs about \$750 - \$1250 which is before applying the rebates. Mr. Barry suggested that if this does go to Town meeting and the Stretch Code is adopted, to adopt it with an effective date of January 1, 2017, as that is when the new Stretch Code policy begins. Selectman Nolan asked if any communities have adopted the Stretch Code and later withdrawn if it is an option. Mr. Barry replied that it was an option, and to withdraw would be done so by a town meeting vote, but the town would no longer be able to receive new green committee money. Thus far no town has un-adopted the stretch code.

Tree clearing/Present: Justin Arbuckle, Conservation Commission. Justin Arbuckle explained the tree clearing situation and issues. Mr. Arbuckle explained that the work was completed by the DEP and the Conservation Commission noticed work was still continuing, which led them to further investigation. The Conservation Commission ordered a cease and desist on the property for work, and gained access to the property from the owners. Mr. Arbuckle was able to join the site walk along with the Conservation Agent, David Pickart. Four sites were visited, the first was off Rt. 122, which is the landing for the forest clearing. Mr. Arbuckle explained the landing is a wetland and was not marked on their forest cutting plan and according to the FCPA regulation Standard 11.05(1) (e) *"each area where trees will be cut in a*

wetland must state the acreage of wetlands to be cut," which the area does not appear to be on their plan. Additionally, the standard also requires "no more than 50% of the basal area shall be cut at any one time as single trees or in small patches," which it does not appear to follow the standard in that area. Standard 11.05(2)(b)2 states that *"every reasonable effort shall be made to avoid or minimize access through wetland resource areas."* Mr. Arbuckle stated the installation of a gravel road does not appear to be an accepted practice of the Forests Cutting Practices Act, and in this case Area A contains a gravel access road. Further into the site there is a stream, which based on examination Area B is a wetland and extensive cutting has occurred in portions of this area and has multiple skid trails cross the stream and wetland. Because more than 50% of the basal area has been removed, cutting in portions of Area B also does not appear to comply with Standard 11.05(1)(e). Standard 11.05(1)(d) states *"filter strips that are at least 50 feet wide shall be left along the edges of all water bodies."* Large caliber trees that mark the border of the streams are to remain intact, but have been clearly cut, debris has been scattered throughout the area, and logging equipment is not to go through any stream without some sort of protection which was not followed. The third area, Area C, is a stream off of East Street where almost all of the tree canopy has been removed and there are skid trails cross the stream and wetland. Cutting and logging equipment travel in Area C does not appear to comply with the previous cited standards. The wetland and stream are not shown on the maps included with the Forest Cutting Plan. Mr. Arbuckle explained the cease and desist order is still standing. The DEP agent who prepared the plan and monitored it was asked to attend the Conservation Commission meeting where it was decided that the cease and desist order will be maintained for the property until a resolution is reached. Currently, the resolution is to have the contractor hire a wetland scientist to fully map all of the wetlands in that area, and put together a restoration plan, which will be enacted before any other work can be completed on this site. Mr. Arbuckle explained the DEP has admitted that some of the flooding on Lealand Road is a result of the forest cutting plan due to all of the tree loss. Mr. Pickart is meeting with a DEP representative this week to discuss these issues. The Conservation Commission also would like to seek getting the Police Department involved, since there are still trucks on the site, to monitor the area and log any activity observed. Selectman Ampagoomian asked about the historical stone walls and glacier deposits. Mr. Arbuckle replied it appears the stone wall has been removed, which was brought up at the Conservation Commission meeting, and needs to be discussed further with the Conservation Commission and stated he feels as though it needs to be brought to the Historic Commission's attention as well. Selectman Nolan asked how Mr. Arbuckle would classify the cooperation with DEP. Mr. Arbuckle stated now that there is hard evidence of the damages done they seem to be acting rather swiftly. Selectman Melia asked if the owners of the property went directly to the State to obtain the permit to begin clearing the trees. Mr. Arbuckle explained the plan was filed as one complete permit by the developer and not the individual owners of each parcel. The developer had a professional Forestry Agent prepare it and submit it. Selectman Melia asked if that was done correctly. Mr. Arbuckle replied yes it was. Selectman Melia verified there hadn't been any issues until the plan came out, which led to the code violations, and the cease and desist. Mr. Arbuckle agreed and stated the cease and desist could not be issued until the work order was closed out with DEP. Selectman Melia asked what the next steps were. Mr. Arbuckle replied the next step is for the Conservation Commission and the DEP to analyze the situation fully and put a joint proposal together to present to the developer. The Conservation Commission agrees with Mr. Picard's recommendation for the developer to hire a Wetland Scientist to accurately map all of the wetlands. Once the wetlands are mapped out, the developer needs to come to the Conservation Commission with a plan to restore the wetlands. Selectman Melia clarified that it would have made more sense to have the restoration plan completed prior to the clearing. Mr. Arbuckle explained if everything is done properly there typically isn't an issue. Chairman Marzec asked if Mr. Arbuckle has had any notification as to what the developers plan is going forward. Mr. Arbuckle stated nothing more than what was discussed at a meeting which included the change in zoning including 400 housing units and parking for the school. Mr. Arbuckle explained that under the forest cutting plan going forward, all of the wetlands will now have a 100 foot no disturb from the edge of the wetlands for the next 5 years. This will significantly limit what can be done in future years. Chairman Marzec asked hypothetically, what would happen if the developer finds the limits too strict and decides

they do not want to invest any more into the project. Mr. Arbuckle explained that is why they are trying to get the DEP involved, because DEP will have the ability and authority to go after them if they were to walk away from it.

G. Fall Annual Town Meeting [October 25, 2016] / Vote to place articles on warrant. Chairman Marzec announced that Town Manager Kozak would provide a brief summary of each article that the Board is sponsoring on the Fall Annual Town Meeting warrant and then the Board will vote whether to place the articles on warrant. Town Manager Kozak presented the following articles to the Board for their review and recommended that they vote to place them on the Fall Annual Town Meeting Warrant. **Article 1:** Town Manager Kozak explained this was a typical article that is always on the Fall Town meeting, and currently there are no prior year bills. **Article 2:** Town Manager Kozak explained this was also an article that was on every Fall Town Meeting, which if there are additional funds it allows the town to raise and appropriate it to or within the departments. At this point in time it is looking like there will be additional funds to appropriate for various departments. **Article 3:** Town Manager Kozak explained it was currently looking like the town would have money for the stabilization fund. **Article 4:** Town Manager Kozak explained this article works in conjunction with the Whittin Community Center for updating the Saint Peter's Church. The current building on Main Street in Rockdale will no longer be utilized. The grant program used to update the new facility requires the old building to be demolished and turned over to the community. Mr. Kozak explained this article will allow the Town to take over ownership of that property. Selectman Ampagoomian asked if part of the grant included money to raze the building. Town Manager Kozak Replied yes. **Article 5:** Town Manager Kozak explained the Highway Department has requested the purchase of a smaller truck to replace a current vehicle. **Article 6:** Town Manager Kozak explained that as presented earlier this goes along with the Green Community Program. Town Manager Kozak explained with the changes to the program over the last 5 years it does look more appealing and feasible to help the community without being too complicated. Chairman Marzec asked if the Chapter could be inserted into the article where it is currently blank. Town Manager Kozak replied yes once it goes to Town Council it will be finalized. **Article 7:** Town Manager Kozak explained this article was for the Fire Department's new pumper truck that was discussed at the last Board of Selectmen's Meeting. **Article 8:** Town Manager Kozak explained the article has been requested by the Trustees of Soldiers' Memorials for the restoration of the Rockdale World War I Memorial and will be on the ballot with the Fire Department pumper truck as well. A motion/Mr. Ampagoomian, seconded/Mr. Melia to place articles 1 thru 7 on the warrant as presented above. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan. Town Manager Kozak stated for the record that the warrant closes on August 26, 2016 and the warrants discussed above are supported by the Board of Selectmen, and more may be submitted.

H. Raymond Miller III d/b/a Bull Hound Shuttle, LLC / Vote to approve the application for a Livery License [Present: Raymond Miller]. Raymond Miller explained he has been living in Town for 15 years and was the former owner of the Trading Post. He stated he is looking to start a livery business that will make airport and casino runs using a 12 person passenger van and will also be used for special occasions. A motion/Mr. Nolan, seconded/Mr. Ampagoomian to approve the application for a livery license for Raymond Miller III d/b/a Bull Hound Shuttle LLC. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

I. Armenian Apostolic Church / Application for a One-day Beer and Wine License for the Annual Picnic to be held Sunday August 21, 2016, from 12 PM to 5:30 PM [Present: Joanne Khoury]. Selectman Ampagoomian stated for the record he will be abstaining from the vote, since he belongs to this Church and does work the picnic, and it is duly noted. Joanne Khoury explained the Armenian Church was looking for a one-day Beer and Wine licenses for their Annual Picnic. A motion/Mr. Melia, seconded/Mr. Nolan to grant the application for a one-day Beer and Wine license for the Armenian Apostolic Church, for Sunday August 21, 2016, from 12 PM to 5:30 PM. Vote yes/Messrs. Melia, Marzec, and Nolan.

J. Blue Ribbons Distribution/Present: Barbara Johnson. Barbara Johnson of the Massachusetts State Police Wives Association, are currently showing support in light of the recent events by tying blue ribbons throughout the State in support of all Law Enforcement. Selectman Ampagoomian questioned if they would be putting the ribbons on any utility poles. Ms. Johnson explained she understands permission would be needed from the utility pole company, and stated they were thinking of keeping it to Town property instead. Selectman Melia expressed that it was a very nice gesture. A motion/Mr. Ampagoomian, seconded/Mr. Melia to grant permission to tie blue ribbons on Town owned property, including the light posts on Church Street, and in Rockdale. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

L. Departmental Reports: Town Clerk, Assessors, Town Accountant, and Treasurer/Collector. Town Manager Kozak mentioned that the following Department Heads were present to provide updates on their departments including accomplishments and future needs. The above Department Heads provided their departmental updates covering the period of January 2016 through July 2016. A copy of the Department Heads' reports can be found attached to these minutes.

Town Clerk Doreen Cedrone announced that the State Primary will be on Thursday, September 8, 2016 from 7 AM until 8 PM.

Selectman Ampagoomian asked if we compiled a list of abandoned properties that are boarded up or have no one living in them. Ms. Harris explained in most cases the Town does not know when a property is abandoned because most of the time the taxes are paid.

Selectman Marzec asked if the house on Sutton Street that is boarded up was paying taxes. Ms. Harris replied they were up to date.

Selectman Nolan asked when the early Presidential Election voting be. Ms. Cedrone explained the Commonwealth of Massachusetts is starting early voting for the Presidential election which will be approximately 11 days before the Election, which will be on a Saturday. Once the primary passes Ms. Cedrone will share more information as the date gets closer and stated that she is open to the Boards suggestions as far as hours.

TOWN MANAGER'S REPORT

M. 1) Modernization Bill/Economic Development Bill - Both Bills were recently passed by Legislature to provide local communities with more opportunities to operate without the State's oversight. The Modernization Bill includes changes in procurement and construction laws, allows new programs for OPEB trust funds and revolving accounts, laws for Assessors, Treasurers, and Accountants to minimize regulations, and more regulations on double telephone pole removal. The Economic Development Bill is a \$500 million dollar program to allow additional economic opportunities including Brownfield recapturing, and Mass Works development in addition to training employees for the modern economy. **2) Council on Aging/RMV Site** - The Council on Aging is working with Registry of Motor Vehicles to become a host site to conduct RMV transactions online through a new program called "RMV Near Me". This program will provide additional service locations where senior citizens can receive assistance for routine Registry transactions online. The available transactions will be: license renewals [for licensed drivers younger than age 75], registration renewals, change of address, duplicate license or registration, and how to report a lost or stolen disability placard and how to request a replacement. The program will be implemented sometime after the staff is trained in November. **3) Voluntary Water Advisory** - The Whitinsville Water Company and the town have instituted a voluntary water moratorium, which entails a voluntary restriction on all non-essential outdoor watering to odd/even days. This means that if your house number is an even number (ends in 0,2,4,6,or 8) , we would ask that you only water on even dates either before 9 am or after 5 pm on that day. And if you house number is an odd number (ends in 1,3,5,7 or 9), we would ask that you only water on odd dates either before 9 am or after 5 pm on that day. If you have a shared irrigation system, we ask

that you set the timer to run only on even days either before 9 am or after 5 pm. 4) **Summer Roads Program update** - The DPW has completed most of the road work on the Cooper Road, Kelly Street, and Lake Street projects. Additional funds will allow work to be completed on Old Quaker Road and other infrastructure projects such as drainage.

SELECTMEN'S CONCERNS **Selectman Melia** 1) offered his condolences to the family of Peter Harper who recently passed away. Mr. Harper was the Plumbing Inspector for the town for many years. **Selectmen Marzec** 1) announced that berms on Cooper Road may not be completed but are still being worked on. 2) asked that in the future the DPW inform homeowners that work will be done on their street so they are able to hookup to town sewer and water at that time instead of digging up the road twice.

A motion/Mr. Melia, seconded/Mr. Nolan to adjourn the public meeting. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

Meeting Adjourned: 8:43 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

August 15, 2016

I. APPROVAL OF MINUTES

B. 1) June 6, 2016

-Copy of the June 6, 2016 minutes

2) June 20, 2016

-Copy of the June 20, 2016 minutes

II. PUBLIC HEARING

B. 7:05 Crystal Gas, Inc. [George ElHoussan & Mark ElHoussan], 175 Church Street, Whitinsville, MA 01588 / Application to amend their current Underground Storage License from 2-6,000 gallon and 1-4,000 gallon underground gasoline storage tanks to 3-6,000 gallon underground gasoline storage tanks on the above mentioned property

-Copy of application to amend license

-Copy of Workers' Compensation Insurance Affidavit

-Copy of Revenue Enforcement Protection Attestation

-Copy of the Property Record Card for 175 Church Street

-Copy of memo requesting abutters list

-Copy of abutters list

-Copy of notice to abutters

-Copy of legal notice request to the Telegram

-Copy of legal notice

-Copy of license routing slip

C. 7:10 Jonathan Shenian d/b/a Cappy's Automotive [Jonathan Shenian, Owner] / Application for a Class II - Used Car Dealer's License on the premises of 84 Sutton Street, Northbridge, MA 01534

-Copy of application for a used car dealer's license

-Copy of Workers Compensation Insurance Affidavit

-Copy of Revenue Enforcement and Protection Attestation

-Copy of Certificate of Insurance

-Copy of Business Certificate

-Copy of Business Entity Summary

-Copy of memo requesting the abutters list

-Copy of abutters list

-Copy of Notice to Abutters

-Copy of public notice request to the Telegram & Gazette

-Copy of legal notice

-Copy of floor plan

-Copy of memo to Police Chief and Building Inspector requesting approval of the request

-Copy of Chief Warchol's response

-Copy of James Sheehan's response

-Copy of Certificate of Granting of Special Permit by the Board of Appeals

-Copy of notification regarding the ZBA's vote

-Copy of the Zoning Board of Appeals decision

-Copy of lease agreement

- Copy of Used Car Dealers Bond
- Copy of License Routing Slip

III. APPOINTMENTS:

D. By the Town Manager: Ryan Levesque, Student Police Officer

- Copy of letter from the Police Chief regarding the appointment of a full time Police Officer
- Copy of letter from the Police Chief regarding the appointment of Ryan Levesque as a full time officer
- Copy of notice to Police Officers and Firefighters
- Copy of Ryan Levesque's resume
- Copy of Recruit Training Fee Agreement

E. By the Board of Selectmen: 1) Worcester County Selectmen's Association/Vote to appoint a voting member

- Copy of membership renewal form

2) Building, Planning, and Construction Committee: Steven Nye / Vote to appoint

- Copy of Talent Bank Application

3) Local Historic District Study Committee, Crystal Grondin / Vote to appoint

- Copy of Talent Bank Application

RESIGNATIONS:

F. John Crawford, Local Historic District Study Committee

- Copy of letter of resignation

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

G. Fall Annual Town Meeting [October 25, 2016] / Vote to place articles on warrant

- Copy of draft Town Meeting Warrant
- Copy of memo regarding the Rockdale Youth Center Relocation Project

H. Raymond Miller III d/b/a Bull Hound Shuttle, LLC / Vote to approve the application for a Livery License [Present: Raymond Miller]

- Copy of application for a Livery/Taxi Operator for Raymond Miller III
- Copy of application for a Livery/Taxi Operator for Michael A. Julian
- Copy of application for a Livery/Taxi Operator for Daniel Julian
- Copy of Revenue Enforcement and Protection Attestation
- Copy of email from Police Chief regarding the completion of background checks and vehicle inspection
- Copy of Workers Compensation Insurance Affidavit
- Copy of Certificate of Liability Insurance
- Copy of Certificate of Organization
- Copy of License Routing Slip
- Copy of Sewer bill and payment
- Copy of Water payment slip and check

I. Armenian Apostolic Church / Application for a One-day Beer and Wine License for the Annual Picnic to be held Sunday August 21, 2016, from 12 PM to 5:30 PM [Present: Joanne Khoury]

- Copy of application for a one-day wines and malts license
- Copy of Revenue Enforcement and Protection Attestation
- Copy of Hold Harmless Agreement
- Copy of Tips certification card
- Copy of License Routing Slip

J. Blue Ribbons Distribution/Present: Barbara Johnson **-no documentation**

VI. DISCUSSIONS

K. Massachusetts Board of Building Regulations and Standards [Stretch Code] / Present: Jim Barry, Western MA Regional Coordinator with the Green Communities Division

- Copy of Stretch Energy Code information
- Copy of Stretch Energy Code Power Point

L. Departmental Reports: Town Clerk, Assessors, Town Accountant, and Treasurer/Collector

- Copy of Town Clerk's departmental report
- Copy of Assessor's departmental report
- Copy of Town Accountant's departmental report
- Copy of Treasurer/Collector's departmental report

LL. Tree clearing/Present: Justin Arbuckle, Conservation Commission

- Copy of Telegram & Gazette article regarding tree clearing
- Copy of Conservation Commission's examination report

VII. TOWN MANAGER'S REPORT

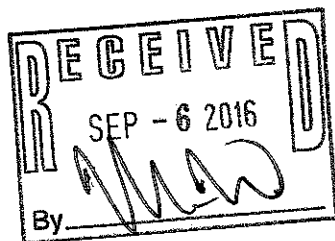
- M. 1. Modernization Bill/Economic Development Bill - **No documentation**
2. Council on Aging / RMV Site
- Copy of press release from Mass DOT
 - Copy of letter from Mass DOT regarding RMV information
3. Voluntary Water Advisory
- Copy of water restriction press release
 - Copy of Department of Environmental Protection letter regarding the drought watch
 - Copy of the Code Red call details
4. Summer Roads' program update **-No documentation**

VIII. SELECTMEN'S CONCERNS - No documentation

IX. ITEMS FOR FUTURE AGENDA / None

X. CORRESPONDENCE / None

XI. EXECUTIVE SESSION / None



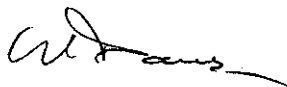
William H. Dausey
47 Spruce Street
Northbridge, MA 01534

To the Board of Selectmen, Town of Northbridge:

It is with regret that I tender my resignation from the Northbridge Conservation Commission effective August 31, 2016. My wife and I are relocating to upstate New York for personal reasons.

We have greatly enjoyed our nine years in Northbridge, and am pleased that I was able to give something back to a community that welcomed us so warmly.

Sincerely,



Bill Dausey

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

4m
D.1

Registered voter } 9.6.16
- Per Town Clerk }

Pursuant to Town bylaw §4-209 (Eligibility for service), you must be a registered voter in order to serve.

Date: 8/18/16

Name Barbara McNamee

P. O. Box _____

Home Address 56 Smith St Tel. 603-659-5648

Business _____ Cc11 508-498-0445

Address _____ Tel. _____

Current Occupation/Title retired

Education BA MA CAGS child development/psychology

Governmental, Civic & Community Activities served as a Library Trustee 12 years in NH, town volunteer activities

Charitable & Educational Activities _____

Town Committees or Offices Library Trustee Lee, NH

I am interested in the following Committees: Conservation Commission

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. NO

NAME:

PRECINCT#

Town of Northbridge

Barbara McNamee

ADDRESS: 56 Smith St

Telephone Home:

Office:

603-659-5648

Present Interest or business affiliation (dates, places)

COMMITTEE INTEREST

Indicate Committee preference

1. Conservation Commission
- 2.
- 3.
4. Short term projects
5. Interest in serving where needed

Date
App't

COMMITTEE

Term
Expired

Library Trustee, volunteer

Experience-volunteer, social service, business (dates, places)

Gardening, psychologist

Special skills and education (be specific)

How experience relates to particular committee interest

As an avid gardener I have always been interested in environmental issues.

Please check the Annual Town Report for a complete listing of Committees and Committee reports, their appointive authorities, and terms of office.

ADDITIONAL COMMENTS:

Mail completed card to:

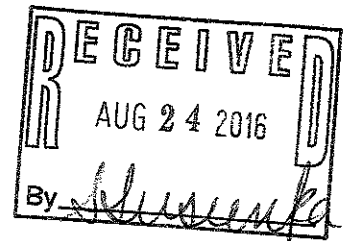
Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

D.2



Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: Aug. 24 2016

Name Wori Gannon

P. O. Box _____

Home Address 198 Bumonaski Drive Northbridge

Email Address ggannon@charter.net

Telephone 508 234-9907 Cell _____

Business _____

Address _____ Tel. _____

Current Occupation/Title Spec Ed aide / Hopkinton Schools

Education Bachelor's Degree English Lit

/Stonehill College

Governmental, Civic & Community Activities _____

teacher - Village Congregational

Charitable & Educational Activities _____

Town Committees or Offices _____

I am interested in the following Committees: Cultural Council

Reg Voter ✓
Per TC 8.24.16

NAME:

hori
Gannon

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|-----------------------|----|
| 1. cultural committee | 4. |
| 2. | 5. |
| 3. | 6. |

Present interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

Sunday School teacher
Village Cong. Church

Special skills and education (be specific)

Background in journalism,
marketing & public relations

How experience relates to particular committee interest

Strong interest in providing
cultural activities to town residents

ADDITIONAL COMMENTS:

Mail completed form to:

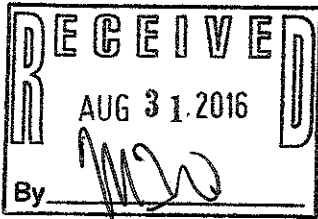
Northbridge Town Hall
Office of the Town Manager
Main Street
Whitinsville, MA 01588

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

D3



Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Yes - Per Town Clerk
8/31/16
Reg. Voter

Date: 8/29/16

Name Melissa L. Dognazzi

P. O. Box _____

Home Address 48 Highland St. Whitinsville, ma 01588

Email Address mel.dognazzi@gmail.com, mdognazzi@worchester.edu

Telephone _____

Cell 774-267-0549

Business Jo Ann Warren Studio

Address 997 Millbury St. Worcester, ma. Tel. 508-752-9775

Current Occupation/Title Office manager

Education B. A. Worcester State University (Concentration Writing,
Minor Theatre) expected Fall 2016

Governmental, Civic & Community Activities N/A

Charitable & Educational Activities Intern at Worcester Community Action Council
(Development + Planning); previous intern at Boston Center for the Arts
(Development); previous intern at University Advancement, WCU

Town Committees or Offices No.

I am interested in the following Committees: Northbridge Cultural Council

Please indicate whether the applicant and/or any family members are employed by the Town of
Northbridge. No

NAME: Melissa L. Dognazzi

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|---------------------------------|----|
| 1. Northbridge Cultural Council | 4. |
| 2. | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

Interest: to provide philanthropic support for arts/cultural organizations in the Greater Boston/Central Mass. area

Experience: Volunteer, social service, business (dates, places)

- Lobbied on behalf of ASCLS - Washington DC., April 2015
- Served on Accepted Students Day Panel @ WSU - Worcester State Univ., April 2016
- Presented Internship/Independent Study Work on English Students Day - Worcester State Univ., November 2015

Special skills and education (be specific)

- One + year of experience in non-profit organizations
- Specific course-learning in grant writing and reporting
- Development Intern in university, social-services, and arts organizations
- Donor Database management proficient
- Attention to detail and critical analysis credited to writing concentration
- Knowledge of art (performing + visual) from work, volunteerism, and artist

How experience relates to particular committee interest

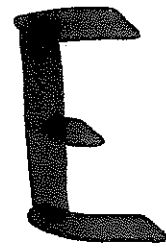
Not only do I have a strong background in visual/performing arts as an artist, I also hold an educational degree that is crafted to suit a profession in philanthropy, specifically for the arts. I work currently as an arts administrator, and I am en route to a career in arts development.

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

**COMMONWEALTH OF MASSACHUSETTS
WARRANT FOR FALL ANNUAL TOWN MEETING
TOWN OF NORTHBRIDGE
TRANSACTION OF TOWN BUSINESS
TUESDAY, OCTOBER 25, 2016 - 7:00 P.M.**



DRAFT #2 – 8.26.16

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School Auditorium on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, October 25, 2016 at 7:00 o'clock P.M., then and there to act on the following articles:

ARTICLE 1: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town the following sums of money and authorize the payment of prior year bills; or take any other action relative thereto.

ARTICLE 2: (Board of Selectmen)

To see if the Town will vote to amend the votes taken under Article 3 of the 2016 Spring Session of the Annual Town Meeting (May 3, 2016), appropriations and transfers under the Omnibus Budget Article, to raise and appropriate, and/or to transfer a sum or sums of money from the undesignated fund balance (free cash) and/or the Health Insurance Stabilization Fund to supplement appropriations under the Omnibus Budget Article; or take any other action relative thereto.

ARTICLE 3: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town, a sum of money to the Stabilization Fund; or take any other action relative thereto.

ARTICLE 4: (Board of Selectmen)

To see if the Town will vote to allow the conveyance of land from the George Marston Whitin Memorial Community Association Inc. (Whitin Community Center) to the Town of Northbridge; or take any other action relative thereto.

ARTICLE 5: (Board of Selectmen)

To see if the Town will vote to raise and appropriate a sum of money for the purpose of financing the purchase of a Dump Truck for use by the Highway Division of the Department of Public Works; or take any other action relative thereto.

ARTICLE 6: (Board of Selectmen)

To see if the Town will vote to enact Chapter ____ of the Town of Northbridge General Bylaws, entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2017, a copy of which is on file with the Town Clerk; or take any other action relative thereto.

ARTICLE 7: (Board of Selectmen)

To see if the Town will vote to raise and appropriate the sum of \$550,000 to purchase a 2017 Fire Department Pumper Truck and associated appurtenances and equipment, contingent upon the passage of a capital outlay expenditure exclusion under Proposition 2½, so-called; or take any other action relative thereto.

ARTICLE 8: (Trustees of Soldiers' Memorials)

To see if the Town will vote to raise and appropriate the sum of \$100,000 to finance the restoration and repair of the Rockdale World War I Memorial at the Rockdale Common, located at the intersection of Providence Road and School Street, contingent upon the passage of a capital outlay expenditure exclusion under Proposition 2½, so-called; or take any other action relative thereto.

ARTICLE 9: (Planning Board)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of hiring a consultant to assist the Planning Board in the preparation of a Master Plan for the Town of Northbridge pursuant to MGL CH 41 SEC 81D [Master plan; economic development]; or take any other action relative thereto.

ARTICLE 10: (Planning Board)**1. Amend Zoning Bylaw Chapter 173 Section 173-12 [Table of Use Regulations] as follows:****a. Retail and Services-**

USE	ZONING DISTRICT											
Retail and Service:	R-1	R-2	R-3	R-4	R-5	R-6	B-1	B-2	B-3 (1)	I-1	I-2	H
Miscellaneous business offices and services	—	—	—	—	—	—	P	P	P	S (3)	S (3)	— <u>P</u>

Amend Section 173-12 by ALLOWING “Miscellaneous business offices and services” by-right (P) within the Heritage (H) Zoning District whereas such use is currently not permitted (—).

b. Retail and Services-

USE	ZONING DISTRICT											
Retail and Service:	R-1	R-2	R-3	R-4	R-5	R-6	B-1	B-2	B-3 (1)	I-1	I-2	H
Office for administrative, executive, professional, sales and other similar uses	—	—	—	—	—	—	P	P	P	S	P	<u>S</u> <u>P</u>

Amend Section 173-12 by ALLOWING “Office for administrative, executive, professional, sales and other similar uses” by-right (P) within the Heritage (H) Zoning District whereas such use is currently permitted by special permit (S).

Or take any other action relative thereto.

ARTICLE 11: (Planning Board)

To see if the Town will vote to accept as a public way, Shining Rock Drive [remaining portion of], as heretofore laid out by the Board of Selectmen, a copy of which layout is on file with the Town Clerk, and further authorize the Board of Selectmen, in the name and behalf of the Town, to acquire by purchase, eminent domain, gift or otherwise, easements in said way for the purpose for which public ways are used in the Town; or take any other action relative thereto.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office and the Salvation Army, in Whitinsville, all in Precinct 1; Gary's Variety and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 1Quickstop in Whitinsville, all in Precinct 3; and the VFW Hall [875 Hill Street] and Town Hall Annex in Whitinsville, all in Precinct 4; twenty-eight (28) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 12th day of September in the year Two Thousand Sixteen.

SELECTMEN OF NORTHBRIDGE

James R. Marzec, Chairman

Thomas J. Melia

Daniel J. Nolan

Charles Ampagoomian, Jr.

James J. Athanas

WORCESTER, SS Northbridge

Date:

By virtue of this warrant I have this day notified the inhabitants of the Town of Northbridge qualified to vote in town elections and town affairs to meet at the time and place and for the purpose stated in said warrant by posting attested copies thereof as within directed.

Constable, Town of Northbridge

\$20.00 Fee

Phone: 508-266-6544

F.1
6232

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR SPECIAL LICENSE

pd

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.
Chapter 138, Section 14

(FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION):

Alternatives Unlimited, Inc.

Name of Responsible Person: Karen Goldenberg, Director of Marketing and Development

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: ONE-DAY WINES AND MALTS LICENSE

Type of Event: Fundraiser Bag Toss Competition

Date and Time of Event: Sept. 24, 2016 from noon to 5 pm

GIVE LOCATION BY STREET AND NUMBER:

DESCRIPTION OF PREMISES: This event is being held at Alternatives' Whitin Mill on the Community Plaza if the weather is good. If not, it will move indoors to the Singh Performance Center at 60 Douglas Rd. Wine and beer will be stored in the kitchen of 50 Douglas Rd., our administration building and sold on the Community Plaza or Singh Performance Center, depending on the weather.

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.

***The town highly recommends that you notify your insurance company of this event.**


(Signature of Applicant)

Print Name: Karen Goldenberg

Address: Alternatives, 50 Douglas Road

City: Whitinsville

State, Zip: Massachusetts, 01588

SPECIAL LICENSES ISSUED UNDER
SECTION 14 [ONE-DAY LICENSES]:
MUST PURCHASE THE EVENT
ALCOHOL/BEER/WINE FROM A
DISTRIBUTOR OTHERWISE YOU ARE
IN VIOLATION OF STATE LAW.

Name of Distributor(s): Quality Beverage Limited Partnership; Ruby Wines, Inc.

Received: 8/24/16 12:10 PM
(Date) (Time)

Date License Granted

CC: **ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS**

Fundraiser Bag Toss
Competition

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

Please read this document thoroughly before completing and signing

I, Philip Ingersoll Mahoney, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on September 24, 2016, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on September 24, 2016, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on September 24, 2016, and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on September 24, 2016, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 23rd day of August.

Name (Printed): Philip Ingersoll Mahoney

Signature

Allison Ohman

Witness

THIS FORM MAY NOT BE ALTERED

Kristi
Phone: 508-234-6232

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
APPLICATION FOR ENTERTAINMENT LICENSE

F2

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto

(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

Alternatives Unlimited, Inc.

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

Annual week day
ENTERTAINMENT LICENSE*

TO: Obtain an Entertainment License for:

INDOOR OUTDOOR X BOTH

GIVE LOCATION BY STREET AND NUMBER:

AT: 50 Douglas Rd

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

Please check the days of operation and list the hours of entertainment

- ☐ Sunday**:
☒ Monday: 4PM-10:30PM
☒ Tuesday: 4PM-10:30PM
☒ Wednesday: 4PM-10:30PM
☒ Thursday: 4PM-10:30PM
☒ Friday: 4PM-10:30PM
☒ Saturday: 10AM-10:30PM

Print Name: Alternatives
Address: 50-60 Douglas Rd
City: Whitinsville, MA
State, Zip: 01588



(Signature of Applicant)

Official Use:
Received: 9/1/16 @ 2:30
(Date) (Time)

Date License Granted

*The application for such license shall be in writing and shall state the type of concert, dance, exhibition, cabaret or public show sought to be licensed and shall state whether such public show will include: (a) dancing by patrons, (b) dancing by entertainers or performers, (c) recorded or live music, (d) the use of an amplification system, (e) a theatrical exhibition, play, or moving picture show, (f) a floor show of any description, (g) a light show of any description, or (h) any other dynamic audio or visual show, whether live or recorded.

****Please note a separate application is needed for Sunday Entertainment**



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Alternatives Unlimited, Inc.

Address: 50 Douglas Rd

City/State/Zip: Whitinsville MA 01588 Phone #: (508) 234-6232

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 705 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☒ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 8-12-16

Phone #: (508) 234-6232

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: 508-234-2095

NTM License Slips

Row 3

Current Status On Agenda for 9/12/16

Done

License ID: NTM#16019

License Type: Entertainment

Description: Entertainment License for Monday-Saturday

Business: Alternatives Unlimited Inc.

Applicant: Kristi

Address: 50-60 Douglas Road, Whitinsville

Approval Target 09/08/16

Slip Started on: 09/02/16 10:00 AM

**PLANNING
Approve:** ✓

**PLANNING
Comments:** N/A -subject to applicable zoning provisions, if any -R. Gary Bechtholdt II, Town Planner

**POLICE
Approve:** ✓

**POLICE
Comments:** Alternatives has hosted numerous events and there have never been any complaints regarding their events.

FIRE Approve: ✓

FIRE Comments: Fire Department has no concerns at this time

**BUILDING
ZONING
Approve:** ✓

**BUILDING
ZONING
Comments:** September 6, 2016

**CONSERVATION
Approve:** ✓

**CONSERVATION
Comments:** N/A

HEALTH
Approve: ✓

HEALTH
Comments: Board of Health regulations Not Applicable to this application.

ASSESSORS
Approve: ✓

ASSESSORS
Comments: No Issues.

TREASURER
COLLECTOR
Approve: ✓

TREASURER
COLLECTOR
Comments:

G1

LEASE

This LEASE (hereinafter "Lease") is executed this 12th day of September, 2016 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "TOWN"), and THE ROCKDALE VILLAGE FOUNDATION, a Massachusetts unincorporated association with an address of 198 Church Avenue, Northbridge, Massachusetts 01588 ("LESSOR").

The LESSOR is the owner of record of a certain parcel of land located in the Town of Northbridge, on Church Avenue, known as the Legion Ball Grounds, shown on Northbridge Assessors' Map 22A as parcel 152, described in a deed recorded in the Worcester District Registry of Deeds in Book 3315, Page 401, and also shown on a copy of a portion of said Map 22A and an annotated Google Maps aerial photograph attached hereto together as Exhibit A (hereinafter "Premises").

The LESSOR hereby leases the Premises to the TOWN, subject to the following terms and conditions:

I. USE, PURPOSE, TERM

This Lease is intended to replace that certain "Legion Ball Grounds Lease" between LESSOR and the TOWN dated April 25, 1994.

The lease area is limited to the Premises, as shown on said Assessors' Map 22A.

Use of the Premises is specifically authorized by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees, for the purpose of conducting all manner of athletic and recreational activities, specifically including but not limited to baseball and softball, and Pop Warner football, by and through the Playgrounds and Recreation Commission, or otherwise.

Such use by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees may be exercised from the date of the execution of this Lease and shall continue until and through June 30, 2017.

II. CONSIDERATION

As consideration for the Lease rights granted hereunder, the TOWN shall maintain the Premises as a park, playground and meeting place for the residents of Northbridge and participants in the athletic and recreational programs and activities conducted by the TOWN. The TOWN shall use reasonable efforts to maintain the Premises in sufficiently good condition that they may properly be used for the playing of baseball and softball and for other athletic and recreational activities.

III.

INSURANCE

The TOWN shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, in an amount acceptable to the LESSOR and in an amount sufficient to support the obligations of the TOWN under the terms of this Lease.

IV.

CONDUCT

During the term of this Lease, the TOWN shall at all times conduct itself so as not to unreasonably interfere with the operations of the LESSOR, and observe and obey applicable laws and regulations. The TOWN shall obtain the written authorization of the LESSOR prior to the erection of any structure or fixed equipment on the Premises. Any such structure or fixed equipment so erected by the TOWN shall remain the property of the TOWN, and the TOWN shall have the right to remove such structures or equipment upon the termination of this Lease, provided the Premises are restored, as near as possible, to a condition equal to their condition prior to the erection of such structures or equipment.

The TOWN shall not make or suffer any waste of the Premises.

V.

TERMINATION

This Lease may be terminated by either party for failure of the other party to comply with its obligations hereunder (a "breach") upon written notice of termination at least ninety (90) days prior to the termination date stated within said notice and failure of the party receiving notice to commence and diligently prosecute a cure of the breach within that period. If the party receiving notice cures said breach within that period, the termination notice shall not be effective and the Lease shall continue in effect. If the breach is such that it may not reasonably be cured within 90 days, the party receiving notice shall have an additional 90 days to effect a cure, provided that it continues to act reasonably and diligently to do so.

Upon termination of the Lease, the TOWN shall quit and deliver up the Premises to the LESSOR peaceably and quietly and in as good order and condition as at the start of the Term, or as put into by the TOWN during the Term, reasonable use and wear thereof, fire and other unavoidable casualties excepted.

VI.

MODIFICATIONS and AMENDMENTS

Modifications or amendments to this Lease shall be in writing and duly executed by both parties hereto in order to be effective. The TOWN shall not assign this Lease without the written approval of the LESSOR.

VII.

NOTICE

For purposes of this Lease, the parties shall be deemed duly notified in accordance with the terms and provisions hereof, if written notices are mailed to the following addresses:

Town: Board of Selectmen
Town Hall
7 Main Street
Whitinsville, MA 01588

Licensors: The Rockdale Village Foundation
198 Church Avenue
Northbridge, MA 01534

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

VIII. **EXHIBITS and ATTACHMENTS**

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this Lease.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE
by its Board of Selectmen

THE ROCKDALE VILLAGE FOUNDATION
by its Trustees

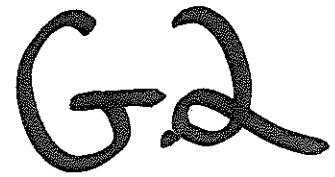
Robert Chenevert

Harry Berkowitz

John D. Lavallee

William Lavallee

Thomas Berkowitz



LEASE

This LEASE (hereinafter "Lease") is executed this 12th day of September, 2016 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "TOWN"), and OLIVER ASHTON POST #343, INC., a Massachusetts non-profit corporation and a post of the American Legion, with an address of 198 Church Avenue, Northbridge, Massachusetts 01534 ("LESSOR").

Pursuant to an Indenture between the LESSOR and the Trustees of the Rockdale Village Foundation dated August 21, 1956 and recorded with the Worcester District Registry of Deeds in Book 3800, Page 51, the LESSOR is the owner of record of a certain parcel of land located in the Town of Northbridge, on Church Avenue, described in said Indenture and shown on Northbridge Assessors' Map 22A as parcel 151, and including a lodge building and a parking lot.

The LESSOR hereby leases to the TOWN all of said land, including the parking lot, except that portion containing the lodge building, said land being shown on a copy of a portion of said Map 22A and an annotated Google Maps aerial photograph attached hereto together as Exhibit A, (the leased area being hereafter referred to as the "Premises"), together with such rights of access and passage to, in, over and through said Premises as are necessary or reasonable in connection with the use described herein and the TOWN's related use of that certain parcel of land known as the Legion Ball Grounds, adjacent to the Premises and indicated on Exhibit A, subject to the following terms and conditions:

I. USE, PURPOSE, TERM

Use of the Premises is specifically authorized by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees, for the purpose of parking of vehicles, preparation and loading and unloading of equipment, viewing space for spectators, similar activities ancillary to the TOWN's use of the said Legion Ball Grounds for athletic and recreational activities, specifically including but not limited to baseball and softball, and Pop Warner football, and the conduct of such athletic and recreational activities on that portion of the Premises which is included within the layout of the fields on the Legion Ball Grounds and parking lot, by and through the Playgrounds and Recreation Commission, or otherwise.

Such use by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees may be exercised from the date of the execution of this Lease and shall continue until and through June 30, 2017.

II. CONSIDERATION

As consideration for the Lease rights granted hereunder, the TOWN shall use reasonable efforts to maintain the Premises in good repair, including periodic cleaning of fields so as to protect against accumulation of trash or other debris.

In addition, the Town shall provide reasonable maintenance and repairs of the parking lot area.

III.

INSURANCE

The TOWN shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, in an amount acceptable to the LESSOR and in an amount sufficient to support the obligations of the TOWN under the terms of this Lease.

IV.

CONDUCT

During the term of this Lease, the TOWN shall at all times conduct itself so as not to unreasonably interfere with the operations of the LESSOR, and observe and obey applicable laws and regulations. The TOWN shall obtain the written authorization of the LESSOR prior to the erection of any structure or fixed equipment on the Premises. Any such structure or fixed equipment so erected by the TOWN shall remain the property of the TOWN, and the TOWN shall have the right to remove such structures or equipment upon the termination of this Lease, provided the Premises are restored, as near as possible, to a condition equal to their condition prior to the erection of such structures or equipment.

The TOWN shall not make or suffer any waste of the Premises.

V.

TERMINATION

This Lease may be terminated by either party for failure of the other party to comply with its obligations hereunder (a "breach") upon written notice of termination at least ninety (90) days prior to the termination date stated within said notice and failure of the party receiving notice to commence and diligently prosecute a cure of the breach within that period. If the party receiving notice cures said breach within that period, the termination notice shall not be effective and the Lease shall continue in effect. If the breach is such that it may not reasonably be cured within 90 days, the party receiving notice shall have an additional 90 days to effect a cure, provided that it continues to act reasonably and diligently to do so.

Upon termination of the Lease, the TOWN shall quit and deliver up the Premises to the LESSOR peaceably and quietly and in as good order and condition as at the start of the Term, or as put into by the TOWN during the Term, reasonable use and wear thereof, fire and other unavoidable casualties excepted.

VI.

MODIFICATIONS and AMENDMENTS

Modifications or amendments to this Lease shall be in writing and duly executed by both parties hereto in order to be effective. The TOWN shall not assign this Lease without the written approval of the LESSOR.

VII.

NOTICE

For purposes of this Lease, the parties shall be deemed duly notified in accordance with the terms and provisions hereof, if written notices are mailed to the following addresses:

Town: Board of Selectmen
Town Hall
7 Main Street
Whitinsville, MA 01588

Lessor: Oliver Ashton Post #343, Inc.
198 Church Avenue
Northbridge, Massachusetts 01534

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

VIII.

EXHIBITS and ATTACHMENTS

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this Lease.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE
its Board of Selectmen

OLIVER ASHTON POST #343, INC.
by its President and Treasurer

President: Thomas Wypyszinski

Treasurer: Philip Cyr

LICENSE AGREEMENT

G3.

This LICENSE AGREEMENT (hereinafter "License") is made as of the 12th day of September, 2016 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "LICENSOR"), with an address of 7 Main Street, Whitinsville, Massachusetts 01588, and BLACKSTONE VALLEY REGIONAL RECYCLING CENTER, acting by and through the Board of Selectmen of the Town of Blackstone (hereinafter referred to as the "LICENSEE"), with an address of 15 St. Paul Street, Blackstone, Massachusetts 01504.

The LICENSOR is the owner of record of a certain parcel of land located in the Town of Northbridge known as 193 Main Street, shown on Northbridge Assessors' Map 2 as parcel 44 and described in a deed recorded at Book 6252, Page 31 in the Worcester District Registry of Deeds (hereinafter "Premises").

The LICENSOR hereby grants to the LICENSEE a right of entry and license to use that portion of the Premises shown on the sketch plan attached hereto as Exhibit A, being the area located to the rear of the Northbridge Fire Station, subject to the following terms and conditions:

1. USE, PURPOSE, TERM

Entry and use are limited to the area shown on Exhibit A (the "License Area"), a copy of which is on file with the Town Clerk of Northbridge.

Entry and use are specifically granted to the LICENSEE, its contractors, agents, representatives, employees, invitees, and licensees for the purpose of maintaining and operating a regional solid waste recycling collection center in connection with LICENSEE'S operation of a regional solid waste recycling program in accordance with the provisions of G.L. c. 40, §8H and any other enabling authority. This license is entered into pursuant to that certain intermunicipal agreement between the Town of Northbridge and the Town of Blackstone, dated June, 2008, for the operation of a regional recycling program, a copy of which is on file with the Town Clerk of Northbridge.

The term of this License ("Term") shall be one year to commence on July 1, 2016 and shall continue until June 30, 2017.

2. CONDITION OF PREMISES

The LICENSEE shall take the License Area "as is," in the condition in which it is at the start of the Term. The LICENSOR shall have no obligation to prepare or construct facilities on the License Area for the LICENSEE'S use thereof.

3. CONSIDERATION

The consideration for this License shall be a fee of one dollar (\$1.00), payable on the first day of July throughout the Term.

4. INSURANCE

The LICENSEE shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, including fire and extended coverage, in an amount acceptable to the LICENSOR, during the Term and any extension thereof.

5. MAINTENANCE OF LICENSE AREA

The LICENSOR shall provide snow removal and such other general maintenance for the License Area as it deems necessary for the operation of LICENSEE'S collection center. The LICENSOR shall not be under any obligation to provide a specific form or level of maintenance service.

6. ALTERATIONS

The LICENSEE shall not make any alterations to the License Area without the written consent of the LICENSOR, which shall not be unreasonably withheld.

7. LICENSEE'S CONDUCT, NON-INTERFERENCE

In the exercise of the rights hereby granted, the LICENSEE shall at all times conduct itself so as not to unreasonably interfere with the operations of the LICENSOR, and shall observe and obey all applicable laws and regulations, including the bylaws and regulations of LICENSOR. The LICENSEE acknowledges that the License Area is located adjacent to a municipal fire station. The LICENSEE shall not place within the License Area any container, storage bin or equipment so as to impede access to or egress from the fire station. The LICENSEE shall not handle or process any material or substance in such a manner as to create a risk of fire or explosion in or adjacent to the License Area or the fire station.

8. DAMAGE OR THEFT OF PERSONAL PROPERTY

LICENSEE agrees that all personal property brought onto the License Area shall be at the risk of LICENSEE only, and that the LICENSOR shall not be liable for the loss thereof or any damage thereto.

9. TERMINATION AND REVOCATION

Upon the termination of the License, the LICENSEE shall cease all use and occupancy of the License Area, and shall remove therefrom all its equipment, supplies and material. The LICENSEE shall restore the License Area as near as possible to its original condition at the commencement of the License Term, normal wear and tear, loss by fire or other casualty not

caused by LICENSEE, LICENSEE'S employees, agents, contractors or invitees, and condemnation excepted.

This License shall be revocable by the LICENSOR upon written notice of revocation given no later than the April 1 prior to the next succeeding July 1 anniversary date of the Term. Upon such notice, the License shall expire as of the next succeeding June 30. The LICENSOR shall also have the right to revoke this License, upon thirty (30) days written notice, a) for LICENSEE'S violation of any of the terms and conditions hereof, or b) in the event that the said intermunicipal agreement is terminated.

In the event that this License is revoked, the LICENSEE shall, at its own expense, remove all of its equipment, supplies and material from the License Area and restore the License Area as near as possible to its original condition at the commencement of the License Term.

10. MODIFICATIONS and AMENDMENTS

Any modifications or amendments to this License shall be in writing and duly executed by both parties hereto in order to be effective.

11. NOTICE

For purposes of this License, the parties shall be deemed duly notified in accordance with the terms and provisions hereof if written notices are mailed to the following addresses:

Licensor: Board of Selectmen
 Town Hall
 7 Main Street
 Whitinsville, MA 01588

Licensee: Board of Selectmen
 Municipal Center
 15 St. Paul Street
 Blackstone, MA 01504

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

12. NO ESTATE CREATED

This License shall not be construed as creating or vesting in the LICENSEE any estate in the License Area, but only the limited right of possession and use as hereinabove stated.

13. FORCE MAJEURE

Each party shall be excused from performing an obligation or undertaking provided for in this License, other than the obligation of the LICENSEE to pay the consideration due hereunder, so long as such performance or undertaking is prevented or delayed by a strike, lockout, labor dispute, civil commotion, act of God, or other cause beyond such party's reasonable control.

14. EXHIBITS and ATTACHMENTS

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this License.

IN WITNESS WHEREOF, the parties hereto have caused this License Agreement to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE
By its Board of Selectmen

BLACKSTONE VALLEY REGIONAL
RECYCLING CENTER
By Town of Blackstone Board of
Selectmen

Know all Men by These Presents,

H1

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **Oscar Bedigian, 44 Nature View Drive, Uxbridge, MA**, the receipt of which is hereby acknowledged, does sell and convey to said Oscar Bedigian, that certain cemetery **Lot No. 58, two burial plots, situated on the way called Fir Avenue, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 12th day of September, in the year of our Lord Two Thousand Sixteen.

Know all Men by These Presents,

H.2

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Six Thousand Four Hundred Dollars, paid by **Thomas H. and Sandra L. March of 28 Acorn Road, Northbridge (Whitinsville), MA**, the receipt of which is hereby acknowledged, does sell and convey to said Thomas H. and Sandra L. March, those certain cemetery **Lots No. 48 and 49, four burial plots, situated on the way called Birch Path North, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 12th day of September, in the year of our Lord Two Thousand Sixteen.

Know all Men by These Presents,

H.3.

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of One Thousand Six Hundred Dollars, paid by **Karen Thomas Johnson, of 21 Oakridge Ave, Natick, MA**, the receipt of which is hereby acknowledged, does sell and convey to said Karen Thomas Johnson, that certain cemetery **Lot No. 301A, a single burial plot, situated on the way called Woodlawn Ave North, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 12th day of September, in the year of our Lord Two Thousand Sixteen.

Know all Men by These Presents,

H.4

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of One Thousand Two Hundred Dollars, paid by **Margaret E. Creaser, of 299 Swift Road, Northbridge (Whitinsville), MA**, the receipt of which is hereby acknowledged, does sell and convey to said Margaret E. Creaser, that certain cemetery **Lot No. 7, two cremation plots, situated on the way called Hawthorne Path South, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 12th day of September, in the year of our Lord Two Thousand Sixteen.

Know all Men by These Presents,

H.5

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **Harold Hartmann, of 85 Beaumont Drive, Unit 25, Northbridge, MA,** the receipt of which is hereby acknowledged, does sell and convey to said Harold Hartmann, that certain cemetery **Lot No. 30, two burial plots, situated on the way called Locust Ave North, in the Pine Grove Cemetery,** and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

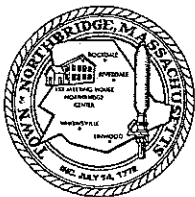
2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 12th day of September, in the year of our Lord Two Thousand Sixteen.



TOWN OF NORTHBRIDGE
PLANNING BOARD
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

I

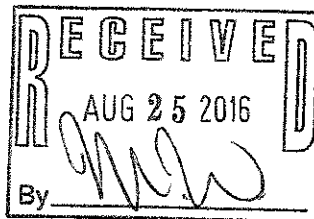
PHONE: (508) 234-2447

FAX: (508) 234-0814

August 24, 2016

Doreen Cedrone, Town Clerk
Northbridge Memorial Town Hall, 7 Main Street
Whitinsville, MA 01588

RE: 2016 FALL ANNUAL TOWN MEETING
Shining Rock Drive –Street Acceptance



COPY

Dear Mrs. Cedrone:

Please be advised at its meeting of Tuesday, August 23, 2016 the Planning Board upon motion duly made and seconded voted (5-0) to SPONSOR for Street Acceptance consideration the remaining portion of Shining Rock Drive.

Shining Rock Drive –Street Acceptance

To see if the Town will vote to accept as a public way, Shining Rock Drive [remaining portion off] as heretofore laid out by the Board of Selectmen, a copy of which layout is on file with the Office of the Town Clerk, and further authorize the Board of Selectmen, in the name and behalf of the Town, to acquire by purchase, eminent domain, gift or otherwise, easements in said way for the purpose for which public ways are used in the Town; or take any other action relative thereto.

The Planning Board has scheduled a public meeting for Tuesday, September 13, 2016 at which time the Board shall review with the Developer and the Department of Public Works any remaining outstanding issues and offer its recommendation to the Board of Selectmen concerning its Vote to Layout.

Arrangements have be made for the Board of Selectmen to Vote their Intent to Layout Shining Rock Drive at its meeting of Monday, September 12, 2016 and Vote to Layout Shining Rock Drive at its meeting of Monday, September 26, 2016.

Under separate cover a copy of the Layout (Acceptance Plan) and As-Built Plan shall be provided for your records, as well as, related legal descriptions and certifications. Should you have any questions at this time please contact the Planning office.

Sincerely,

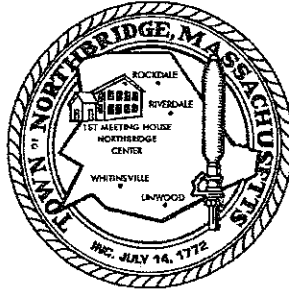
R. Gary Bechtold II
Northbridge Town Planner

Cc: Town Manager/BOS
FinCom

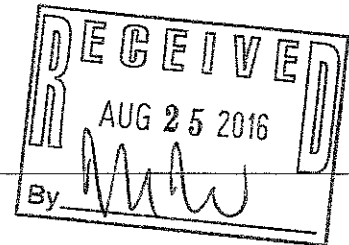
DPW
Fire Dept.

WWC
Applicant/Engineer

/File



NORTHBRIDGE PLANNING BOARD
-PUBLIC MEETING NOTICE-



The Planning Board shall hold a public meeting on **Tuesday, September 13, 2016 (7:15 PM)** in the Selectmen's Room of the Northbridge Memorial Town Hall, 7 Main Street, Whitinsville, MA to consider its recommendation to LAYOUT Shining Rock Drive (remaining portion of) within the Shining Rock Golf Community residential subdivision. Such recommendation (to the Board of Selectmen) shall be done in conjunction with street acceptance consideration for the Fall Annual Town Meeting scheduled for Tuesday, October 25, 2016.

A copy of the proposed layout plan, legal descriptions and other conveyance documents are on file with the Office of the Town Clerk, 7 Main Street and with the Planning office, 14 Hill Street (Town Hall Annex) and may be reviewed during normal office hours. The purpose of this meeting is to provide an opportunity for public comment, anyone wishing to be heard should attend said meeting at the time and place designated.

Brian Massey, Chairman
Northbridge Planning Board

Cc: Town Clerk
Town Manager/BOS
Property Owners/Abutters
Developer/Engineer
DPW Director
DPW-Highway
DPW-Sewer
WWC
NFD
/File

EXHIBIT A
Shining Rock Drive

The land in Northbridge, Worcester County, Massachusetts described as follows:

Beginning at a point on the Southerly side of Shining Rock Drive at a point of the present public way of Shining Rock Drive

Thence running on a curve to the left with a radius of 375.00 feet a distance of two hundred forty-eight feet and 87/100 (248.87) feet

Thence running N 79° 54' 19" W a distance of two hundred forty-two and 45/100 (242.45) feet

Thence running on a curve to the left with a radius of 225.00 feet a distance of twenty-three and 25/100 (23.25) feet

Thence running on a curve to the left with a radius of 30.00 feet a distance of thirty and 00/100 (30.00) feet

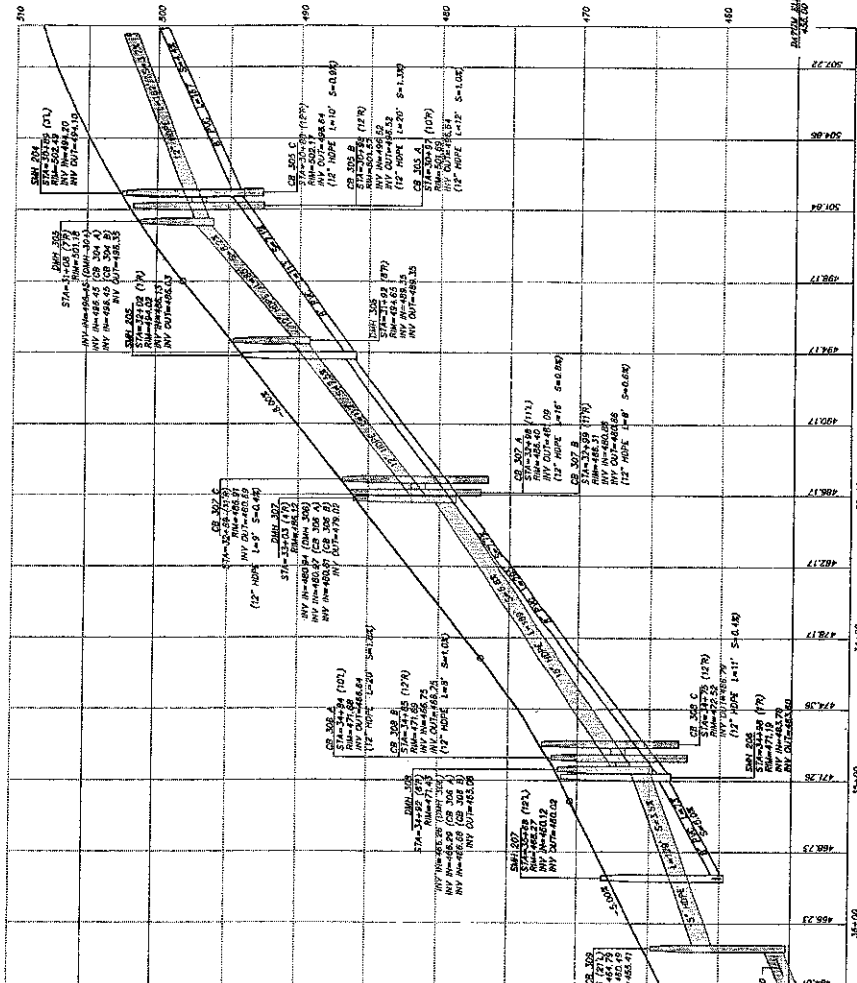
Thence running on a curve to the right with a radius of 70.00 feet a distance of three hundred fifty-six and 59/100 (356.59) feet

Thence running on a curve to the left with a radius of 30.00 feet a distance of thirty-six and 68/100 (36.68) feet

Thence running S 79° 54' 19" E a distance of two hundred forty-one and 46/100 (241.46) feet

Thence running on a curve to the right with a radius of 425.00 feet a distance of two hundred eighty-six and 06/100 (286.06) feet

Thence running S 48° 07' 13" W a distance of fifty and 00/100 (50.00 feet to the point of beginning



- [illegible]

Phone: _____

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
APPLICATION FOR ENTERTAINMENT LICENSE

J

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

Donna E. Picard DBA Maison de Manger

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: **ENTERTAINMENT LICENSE***

TO: Obtain an Entertainment License for: Live music in restaurant (e.g. guitarist/vocalist, strings quartet, etc.)

XX INDOOR OUTDOOR BOTH

GIVE LOCATION BY STREET AND NUMBER:

AT: 670 Linwood Avenue, Suite 13A

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.

Please check the days of operation and list the hours of entertainment

☐ Sunday**:

☐ Monday:

☒ Tuesday:

☐ Wednesday:

☐ Thursday:

☒ Friday: 4:00 pm - 7:00 pm

☒ Saturday: 10:00 am - 7:00 pm

Print Name: Donna E. Picard DBA Maison de Manger

Address: 670 Linwood Avenue, Suite 13A

City: Whitinsville

State, Zip: MA 01588

Official Use:	
Received: <u>8/29/16</u>	<u>2:10pm</u>
(Date)	(Time)
_____ Date License Granted	

Donna E. Picard
(Signature of Applicant)

*The application for such license shall be in writing and shall state the type of concert, dance, exhibition, cabaret or public show sought to be licensed and shall state whether such public show will include: (a) dancing by patrons, (b) dancing by entertainers or performers, (c) recorded or live music, (d) the use of an amplification system, (e) a theatrical exhibition, play, or moving picture show, (f) a floor show of any description, (g) a light show of any description, or (h) any other dynamic audio or visual show, whether live or recorded.

****Please note a separate application is needed for Sunday Entertainment**



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Donna E. Picard DBA Maison de Manger

Address: 670 Linwood Avenue, Suite 13A

City/State/Zip: Whitinsville, MA 01588

Phone #: 508 372-9797

Are you an employer? Check the appropriate box:

1. ☒ I am a employer with 10 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☒ Retail
6. ☒ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: American Zurich Insurance Co.

Insurer's Address: 1400 American Lane, Tower 2, Floor 5

City/State/Zip: Schaumburg, IL 60196

Policy # or Self-ins. Lic. # 6ZZUB-0G31529-7-15 Expiration Date: 9/23/2016

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Donna E. Picard

Date: 8-26-16

Phone #: 508 372-9797

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: 508-234-2095



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/07/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require and endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER WIERSMA INSURANCE AGENCY 781 MAIN STREET WHITINSVILLE, MA 01588 73KKN	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED PICARD, DONNA DBA MAISON DE MANGER 670 LINWOOD AVE SUITE 13A WHITINSVILLE, MA 01588	INSURER A: AMERICAN ZURICH INSURANCE COMPANY	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD L	SUB R	POLICY NUMBER	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXP DATE (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR. GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULE AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
A	WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			UB-0G315297-15	09/23/2015	09/23/2016	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER
							E. L. EACH ACCIDENT	\$ 100,000
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

THIS REPLACES ANY PRIOR CERTIFICATE ISSUED TO THE CERTIFICATE HOLDER AFFECTING WORKERS COMP COVERAGE.

THE WORKERS' COMPENSATION POLICY DOES NOT PROVIDE COVERAGE FOR PICARD, DONNA.

CERTIFICATE HOLDER	CANCELLATION
TOWN OF NORTHBRIDGE 7 MAIN ST WHITINSVILLE, MA 01588	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>John J. McCarthy</i>

NTM License Slips

Row 4

Current Status On BOS agenda for 9/12/16

Done

License ID: NTM#16018

License Type: Entertainment

Description: Amendment to current application adding Friday's from 4 PM - 7 PM and changing Saturday's from 11 AM - 5 PM to 10 AM - 7 PM

Business: Donna Picard d/b/a Maison de Manger

Applicant: Donna Picard

Address: 670 Linwood Avenue, Suite 13A

Approval Target 09/08/16

Slip Started on: 08/29/16 3:25 PM

PLANNING
Approve: ✓

PLANNING
Comments: N/A -Not Applicable (R. Gary Bechtholdt II, Town Planner)

POLICE
Approve: ✓

POLICE
Comments: No objections

FIRE Approve: ✓

FIRE Comments: Fire department has no concerns at this time.

BUILDING
ZONING
Approve: ✓

BUILDING
ZONING JS
Comments:

CONSERVATION
Approve: ✓

CONSERVATION
Comments: N/A

HEALTH
Approve:

✓

HEALTH
Comments:

Not applicable

ASSESSORS
Approve:

✓

ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve:

✓

TREASURER
COLLECTOR
Comments:

**Report of the Whitinsville Social Library by Jennifer Woodward, Director
January-June 2016**

Delivered to Board of Selectmen September 12, 2016

L.

For those who don't know me, I am Jennifer Woodward, the Director of the Whitinsville Social Library, which is the public library here in Northbridge.

While my report is for January-June, the work of the Library is the same year-round. Our job is to provide books and programs that entertain and inform residents, connect people to the information they need and provide free access to the internet and wifi as well as to -needed space for residents to work, study, tutor and meet with each other.

The end of the fiscal year coincides with the library's reporting to the state, which is a condition of receiving State Aid (which was a little under \$20,000 last year). This year, our customers borrowed slightly more items this year, led by increases in adult books, ebooks and downloadable & print magazines. I will mention now that tomorrow night, I will be talking at 7 pm about all the different ebooks, emagazines, etc, that can be borrowed, and people should come if they are interested. Borrowing by out-of-towners increased again this year by more than 10% and now stands at 15.8% of our total borrowing. These customers tell us they appreciate the size of our collections, convenient hours, popular kids programs, and accessibility of the building, which is exactly what our resident customers tell us.

Marcia Nichols, the Library's Childrens Librarian continued to offer a full slate of programs, including implementation of the STEAM grant she won last year for preschoolers. As part of the grant, we purchased lots of educational toys, books, tablets in the areas of science, technology, engineering, art, and math, which have been very popular with our customers. Marcia continues to both lead and participate in many collaborations within other town and local organization to work to provide cost-effective services to the town's kids and she again ran a successful Summer Reading program. The library thanks our summer sponsors & collaborators - **West End Creamery, Unibank, Whitin Community Center, Foppema's Farm, Beginning Bridges, and NPS**- for all their help.

We added 3 new staff during this time period – Rebecca Sasseville in December and Matthew Haas and Michelle Mowry in March. It should be noted that while these hires added flexibility to scheduling, the total number of hours of available staffing did not change. Rebecca, our resident graduate student in library science, deserves special recognition for enlivening the program we offered to adults by organizing our new Cookbook Club and holding a very successful Trivia Night. This was in addition to our presentations by outside speakers on topics ranging from the Korean War to Horror Films. Going forward, we are starting a Game of Thrones Book group, with the first meeting at the end of the month, and there is still plenty of time to read the 1st book and plan on coming!

Our current Strategic Plan cover the years from 2015-2019 and includes several items that we made progress on this year.

- 1) Increased self-service options for customers:
 - In March, we rolled out software which allows customers to register themselves online for most of our events. This has lessened the work load of the staff in registering & reminding

**Report of the Whitinsville Social Library by Jennifer Woodward, Director
January-June 2016**

Delivered to Board of Selectmen September 12, 2016

people and was enormously helpful over the summer with our very full program of events for kids.

- In July, we made an app available, called meeScan, which can be used to check out items in the library with a customer's own smartphone. It needs to be activated initially in the library and can only be used in the Whitinsville Library. Its super neat and people should come try it out. We are the only public library in the country using this at this time. The goal is to provide a cost effective method for self-checkout for customers who want to use it, while freeing up the staff to work on more valuable tasks.

2) Remodeled Historical Room

- This project is very close to completion. It involved demolition of old shelving, creation of a closet for new shelving, carpet repair, lighting and painting. Thanks to the DPW assembled the new shelving, especially without the aid of any instructions. This was a project paid for by the Whitinsville Social Library Corporation and no town money was used.

3) Upgraded technology

- We do not have many computers for the public to use, only 4, which is a result of too few electrical outlets and the need to use the same space for many purposes. However, I wanted to mention that Scott Motyka, the Town's new Info Tech manager, has been super helpful to us in enhancing the computer services we can offer by improvements to our wifi network, computer speed, and security.

This Thursday the 15th is the 172nd Whitinsville Social Library Corporation's Annual Meeting. This group of people provides oversight of the library by electing the Board of Trustees, as well as enormous financial support for the library through their endowment. The town is fortunate to have this financial partner of their local library services. The Library Corporation is interested in new members and I am happy to speak to anyone about it.

I want to add that we still have a very low level of staffing and continue to rely heavily on volunteers for ordinary library tasks. This impact the services we can provide. To the extent that our customers do not notice our deficits is a testimony to the very hard work of the staff and volunteers.

Thank you!



TOWN OF NORTHBRIDGE
BOARD OF HEALTH

Aldrich School Town Hall Annex – 14 Hill Street
Whitinsville, MA 01588
Phone# (508) 234-3272 Fax# (508) 234-0821

BOARD OF HEALTH – DEPARTMENTAL REPORT

January 2016 – June 2016

HOUSING – Matthew Armendo, Health Agent

- The office received 14 requests for inspections of dwelling units by occupants.
- Pool Inspections: 2 (Whitin Community Center)
- Tanning Salon Inspections: 2

TITLE 5 ENGINEERING – James R. Malley, Jr., PE, Health Agent

The following applications were processed:

Soils Evaluations (percolations and groundwater tests): 11
Septic System design plan reviews: 14
Septic System Installations: 5
Title 5 Inspection Reports: 22

INSPECTOR OF ANIMALS – Rochelle Thomson, Inspector of Animals

- Quarantines Issued: 10-day quarantines: 9
6-month quarantines: 10
45-day quarantines: 6
- Rabies Submissions: 3 Bats, 1 Cat, and 1 Raccoon were submitted for rabies testing – all were Negative.

FOOD SERVICE – Terry Gilchrist, Health Agent

Plan Reviews – New/Remodel/Change in Ownership: Reviewed, Approved & Inspected: The Valley Pub, Speedway, Purgatory Beer Company, and New China Pacific (proposed sushi operation).

Other Inspections completed during this time frame: 75 Routine Inspections
30 Follow Up Inspections
3 Complaint-based

Other Events: The Whitin Community Center **Wooded by the Food** event held on June 11th resulted in One-Day food permits being issued to 20 vendors. This was a huge undertaking within the office to get all the required documentation from each food vendor and coordinating inspections of each truck prior to the event.

Ms. Gilchrist also conducted inspections of food offerings at the **Blackstone Valley Home & Business Expo.**

Certificate of Merit Program: The Board recognizes food service establishments (establishments that prepare food on-site) that at the time of their routine inspection have NO critical violations and 5 or less other violations through the awarding of a certificate of merit. The following establishments have received certificates so far this calendar year:

2016 CERTIFICATE OF MERIT AWARD RECIPIENTS	
Name of Food Establishment	Date Issued
JUMBO DONUTS	January 2, 2016
CRYSTAL GAS	January 2, 2016
JUBE'S FAMILY RESTAURANT	January 8, 2016
BURGER KING	January 9, 2016
DIVINE THAI RESTAURANT	January 16, 2016
ST. CAMILLUS HEALTH CENTER	January 16, 2016
HARRY'S FAMOUS PIZZA	February 6, 2016
SUBWAY	February 20, 2016
DUNKIN DONUTS	February 26, 2016
PEACE OF BREAD COMMUNITY KITCHEN	April 13, 2016
WHITINSVILLE CHRISTIAN SCHOOL	April 15, 2016
VALLEY CAFE	April 23, 2016
PEG'S DINER	April 23, 2016
DOTTA'S KITCHEN	July 16, 2016
HARRY'S FAMOUS PIZZA	August 13, 2016
MAISON DE MANGER	August 26, 2016
MCDONALD'S	August 27, 2016

MONTHLY HEALTH TIPS

The Board has added a **Monthly Health Tip** page to their web site. For September we are promoting National Preparedness Month. We encourage residents to sign up for CODE RED to receive local alerts – the link to sign up for CODE RED can be found on the Town's home page. We also have available in the Board of Health office an Emergency Preparedness Guide and a free shopping tote bag. Supplies are limited however.

Other Health Tip articles for 2016 are:

JANUARY - Winter Storms & Extreme Cold

FEBRUARY - Disposal of Common Household Hazardous Wastes

MARCH - Rabies Awareness

APRIL - Spring Clean Your Way to a Safer Kitchen

MAY - Osteoporosis Awareness Month

JUNE - Summer Food Safety

PERMIT RENEWAL NOTICES

Permit renewals processed between January and June of 2016:

4	Frozen Dessert Licenses	27	Stable Permits
5	Funeral Directors	16	Tobacco Sales Permits
5	Recreational Camps for Children		

RABIES CLINIC

The Board's annual low-cost rabies vaccination clinic was held on March 26, 2016 at the Whitinsville Fire Station. 86 dogs and cats were vaccinated this day. A special thanks to Dr. Patrick Lawrence of the Agape Animal Hospital for his veterinarian services and continued support of this event.

CMMCP – Central Mass Mosquito Control Project

The standard residential spraying program ceased at the end of August due to reduced mosquito populations and decreasing service requests from residents. Low temperatures reduce mosquito activity and the effectiveness of the pesticide. Spraying is not allowed until after sunset and is prohibited at temperatures below 50°F.

CMMCP has informed us that we are entering into the highest risk part of the season, a time where spraying interventions may not always be possible. MDPH reports that early September is the peak period for WNV human transmission.

CMMCP staff will continue to trap, identify and test mosquitos until MDPH ends the testing program. Residents are encouraged to continue to exercise caution when outside, use repellants and wear long sleeved shirts and pants whenever possible. Remove standing water; repair screens.

WNV – human cases – 1 (Middlesex County region)

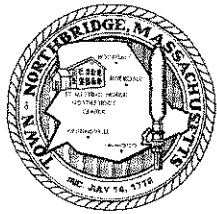
WNV – mosquitos – 145 positive findings

EEE – mosquitos – 4 positive findings

Zika – The species of mosquito that transmits the Zika virus is currently not found in Massachusetts. Updates and information on Zika can be found on the Massachusetts Department of Public Health web site www.mass.gov/dph/zika and the CDC web site www.cdc.gov/zika.

Respectfully submitted by:

Jeanne M. Gniadek,
Board of Health Administrator



The Northbridge Public Schools Town of Northbridge

87 Linwood Avenue, Whitinsville, Massachusetts 01588 (508) 234-8156 FAX (508) 234-8469 www.nps.org

Dr. Catherine Stickney, Superintendent
Kathleen Perry, Director of Pupil Personnel Services

Amy McKinstry, Director of Curriculum
Melissa Walker, Business Manager

Northbridge Public Schools – Semi-Annual BOS Department Update: January – July 2016

Highlights

- MSBA Eligibility
- Celebration of Learning
- Northbridge Career Academies
- NASA Research
- Video Visit with Chinese Students and Parents
- Budget Season
- RAMS Radio
- Bike Rodeo
- 149th Graduation - \$3.2M merit based scholarships
- NHS NAC garden
- DEP Water Testing
- New Middle School Administrators
- Community Compact
 - Senior Center Writing Program
 - Community Pre-School Professional Development
- Technology - Google System, Chromebooks, and New Website
- Read Around the Town
- Community Reading Group – *Our Kids*
- Awarded Game Change Grant with the Patriots
- Northbridge Jr. Police Academy
- Summer Career Investigation Program
- DESE Acknowledgments
 - Educator Evaluation videos
 - Inclusive Practices
 - PBIS

Excellence - Accountability - Collaboration: "Every Student, Every Classroom, Every Day"

It is the policy of the Northbridge Public Schools not to discriminate on the basis of race, color, gender, religion, national origin, sexual orientation, gender identity, disability, age, or homelessness in its educational programs, services, activities, or employment.

Last	First	Name of Award/Scholarship	Award	Amount
Abrahn	Morgan	Robin Tyler Scholarship		\$500
		Senior Peer Tutor Program Scholarship		\$100
		Sponsored by NSEPAC		
Aquino	Dylan	Coach Leo H. Smith Scholarship		\$500
		NHS Drama Four Year Member	cord	
		Operation Graduation 2016 Scholarship		\$1,000
Benoit	Leah	Knights of Columbus Mumford Council #365 Scholarship		\$400
		National Art Honor Society	cord	
		Class of 2016 Scholarship		\$100
Brevigleiri	Devan	National School Choral Award	plaque	
		Northbridge Music Four Year Member	trophy	
		National Business Honor Society	cord	
Brown	Hannah	TRI-M National Music Honor Society	cord	
		NHS Yearbook Scholarship		\$100
		Worcester County Superintendents' Association Scholar		
Burchard	Keegan	National Honor Society	stole	
		DECA Four Year Member Scholarship		\$100
		Harriet Lodder Auren Scholarship		\$350
Burns	Russell	Arthur Fletcher Whitin Memorial Scholarship		\$500
		National Honor Society	stole	
		Ronald Safer Most Improved Student Scholarship		\$300
Castro	Kiana	National Business Honor Society	cord	
		DECA International Competitor	cord	
		National Art Honor Society	cord	
Ciliberto	Logan	National Business Honor Society	cord	
		NHS Athletic Booster Club Scholarship		\$500
		Marlborough Educators' Association Scholarship		\$500
Cunningham	Liam	Mass. Association of School Superintendents		
		Academic Excellence Award		
		Class of 2016 Scholarship		\$100
DeFazio	Michael	Bernice T. Plante National Honor Society Scholarship		\$110
		James M. Rice Memorial Scholarship		\$1,000
		Arthur Fletcher Whitin Memorial Scholarship		\$500
DiMare	Adrianna	NHS English Award		\$125
		Sponsored by the Arthur Fletcher Whitin Fund		
		National Art Honor Society	cord	
Dorfman	Creighton	National Honor Society	stole	
		Class of 2016 Scholarship		\$100
		Offered Army ROTC Scholarship	full tuition	
Dowd	Alexander	Arthur Fletcher Whitin Memorial Scholarship		\$500
		Zoltan Szaloki Memorial Scholarship		\$500
		Robert Parker Scholarship		\$1,000
Dupras	Naomi	National Honor Society	stole	
		John Phillip Sousa Band Award	plaque	
		Northbridge Music Four Year Member	trophy	
		National Art Honor Society	cord	
		TRI-M National Music Honor Society	cord	

Last	First	Name of Award/Scholarship	Award	Amount
Fraser	Jonathan	Class of 2016 Scholarship		\$50
		National Business Honor Society	cord	
		DECA International Competitor	cord	
		National Art Honor Society	cord	
		National Honor Society	stole	
Guilbeault	Jessica	The Patti Branowicki Scholarship		\$1,000
Harris	Caitlynn	Director's Award for Band	plaque	
		Northbridge Music Four Year Member	trophy	
		Mass. Secondary School Administrators' Association Student Achievement Award		
		TRI-M National Music Honor Society	cord	
Holt	Shyann	NHS Music Award		\$125
		Sponsored by the Arthur Fletcher Whitin Fund		
		Northbridge Music Four Year Member	trophy	
Jacobs	Devyn	NHS Athletic Booster Club Scholarship		\$750
Kelly	Colleen	Class of 2016 Scholarship		\$100
		Daughters of the American Revolution Good Citizen's Award		\$200
		NHS Athletic Booster Club Scholarship		\$1,000
		Heather Kacmarcik Memorial Scholarship		\$500
		Arthur Fletcher Whitin Memorial Scholarship		\$500
		American Legion Scholarship		\$1,000
		National Honor Society	stole	
Kennedy	Anabel	Blackstone Valley Auto Scholarship		\$250
King	Ryan	Central Mass. Athletic Director's Award	certificate	
Lachapelle	Holly	Joseph & Leoza Lachapelle Scholarship		\$1,000
		Janet Stuart Memorial Scholarship		\$100
		NHS Yearbook Scholarship		\$100
Leveille	Serena	Heather Kacmarcik Memorial Scholarship		\$500
		Arthur Fletcher Whitin Memorial Scholarship		\$500
		Unibank Scholarship		\$2,000
		National Honor Society	stole	
Lisak	Andrew	Rams Award for Mutual Respect		\$300
Long	Heather	Fred Waring Director's Award for Chorus	plaque	
		Northbridge Music Four Year Member	trophy	
		NHS Drama Four Year Member	cord	
Lyons	Natalie	Southern Worcester County League Principal's Scholarship		\$100
Maher	Phillip	IAIW Local 7-Memorial Scholarship		\$2,000
Manyak	Courtney	National Art Honor Society	cord	
Martel	Nathan	Thomas Prior/Joseph LaFleur Memorial Scholarship		\$1,500
Mathon	Samantha	NHS Drama Four Year Member	cord	
Maxim	Christopher	NHS Student Council Scholarship		\$250
		Rams Award for Service		\$300
		NHS Social Studies Award		\$125
		Sponsored by the Arthur Fletcher Whitin Fund		

Last	First	Name of Award/Scholarship	Award	Amount
Morrison	Kristina	Telegram & Gazette Student Achiever Award		
		NHS Athletic Booster Club Scholarship		\$1,000
		Massachusetts Elks' Scholarship		\$650
		Walter B. Millward Scholarship		\$300
		Arthur Fletcher Whitin Memorial Scholarship		\$500
		NHS Business Award		\$125
		Sponsored by the Arthur Fletcher Whitin Fund		
		Central Mass. Athletic Director's Award	certificate	
		DECA International Competitor	cord	
		National Honor Society	stole	
Morrisette	Ana	Bernice T. Plante National Honor Society Scholarship		\$110
O'Donnell	Shayleigh	National Honor Society	stole	
		Class of 2016 Scholarship		\$50
		DECA Four Year Member Scholarship		\$100
Papazian	Zachary	National Business Honor Society	cord	
		Ronald P. Safer Memorial Scholarship		\$500
		Yvette Manosh Memorial Scholarship		\$1,000
		Arthur Fletcher Whitin Memorial Scholarship		\$500
		Northbridge Superintendent's Certificate of Excellence Award		
		NHS Math Award		\$125
Perry	Kaitlyn	Sponsored by the Arthur Fletcher Whitin Fund		
		Rob Roy Scholarship		\$1,000
		Rams Award for Achievement		\$300
		National Art Honor Society	cord	
Ramsey	Joslyn	Rams Award for Responsibility		\$300
Reilly	Colleen	NHS Athletic Booster Club Scholarship		\$500
Richards	Cameron	Daniel P. Madigan Scholarship		\$5,000
		Arthur Fletcher Whitin Memorial Scholarship		\$500
		NHS World Language Award		\$125
		Sponsored by the Arthur Fletcher Whitin Fund		
Roberts	Sydney	National Honor Society	stole	
		Joseph & Leoza Lachapelle Scholarship		\$1,000
		John V. Walsh Memorial Scholarship		\$300
Roche	Casey	NHS Yearbook Scholarship		\$100
		The Claire A. Davidson-LaChapelle Op Grad Scholarship		\$500
		Kenneth Baker Memorial Scholarship		\$500
		Arthur Fletcher Whitin Memorial Scholarship		\$500
		Top Male Athlete-David Siepietowski Memorial Award	plaque	
		Boston Globe District E Scholar-Athlete Award		\$3,000
		National Honor Society	stole	
Schofer	Koby	Northbridge Music Four Year Member	trophy	
		Uxbridge Rotary Club Scholarship		\$500
		Ronald P. Safer Memorial Scholarship		\$1,000
		Spaulding R. Aldrich Memorial Scholarship		\$500
		Kenneth Baker Memorial Scholarship		\$500
		Top Female Athlete-Karyn Taylor Memorial Award	plaque	
Seale	Nicholas			
Shenian	Jillian			

Last	First	Name of Award/Scholarship	Award	Amount
Skilling	Katelyn	NHS Yearbook Scholarship		\$100
Slater	Celia	Arthur Fletcher Whitin Memorial Scholarship		\$500
		NHS Science Award		\$125
		Sponsored by the Arthur Fletcher Whitin Fund		
		Northbridge Music Four Year Member	trophy	
		National Honor Society	stole	
		TRI-M National Music Honor Society	cord	
St. George Manyak	Laura	National Art Honor Society	cord	
Stasio	Anthony	Northbridge Music Four Year Member	trophy	
Susienka	Bailey	Ronald P. Safer Memorial Scholarship		\$500
		Michael J. Paulhus Memorial Scholarship		\$500
		NHS Art Award		\$125
		Sponsored by the Arthur Fletcher Whitin Fund		
		National Art Honor Society	cord	
Sweeney	Patrick	Milford Federal Savings & Loan Scholarship		\$1,000
Tackett-Marvill	Samantha	Uxbridge Rotary Club Scholarship		\$500
		Class of 2016 Scholarship		\$100
		The Raymond H. Rondeau Scholarship		\$1,000
Taylor	Kelly	Sara Dawley Memorial Scholarship		\$250
		National Art Honor Society	cord	
Vanni	Jacqueline	Rob Roy Scholarship		\$1,000
Wood	Jaclyn	Class of 2016 Scholarship		\$100
		NHS Athletic Booster Club Scholarship		\$250
Wright	Amelia	Class of 2016 Scholarship		\$100
		NHS Student Council Scholarship		\$150
		Lou Lombardi Music Scholarship		\$500
		Northbridge Music Four Year Member	trophy	
		NHS Drama Four Year Member	cord	
		TRI-M National Music Honor Society	cord	

Class of 2016 John & Abigail Adams Scholarship Recipients
Amount of Scholarship Equals Massachusetts State Institution's Tuition

Daniel Banas	Serena Leveille
Ryan Bradley	Devin MacDonald
David Briggs	Phillip Maher
Keegan Burchard	Courtney Manyak
Meighan Casey	Nathan Martel
Logan Ciliberto	Ashley Mlodzinski
Audrey Clasby	Jessica Montesdeoca
Liam Cunningham	Kristina Morrison
Alex Dahl	Ana Morrissette
Adrianna DiMare	Sean O'Toole
Alexander Dowd	Cameron Oosterman
Naomi Dupras	Zachary Papazian
Jonathan Fraser	Cameron Richards
Nicole Haggerty	Koby Schofer
Caitlynn Harris	Celia Slater
Jacob Harris	Matthew St. Germain
Adam Kellett	Anthony Stasio
Colleen Kelly.....	Kelly Taylor
Marc Lapierre.....	Seth Yedinak

**Class of 2016
Grants/Scholarships from Colleges**

Last Name	First Name	Institution	1 Year Amount	Total Amount
Banas	Daniel	University of New Hampshire	\$4,000	\$16,000
Bedigian	Matthew	Bryant University	\$11,000	\$44,000
Bombard	Jennifer	Colby Sawyer College	\$29,010	\$116,040
Briggs	David	University of New Haven	\$22,000	\$88,000
Brown	Amanda	Becker College	\$16,000	\$64,000
Burchard	Keegan	University of Mass Amherst	\$2,000	\$8,000
Ciliberto	Logan	The University of Tampa	\$5,000	\$20,000
Cunningham	Liam	The University of Tampa	\$7,000	\$28,000
DeFazio	Michael	Mass College of Pharmacy & Health Sciences	\$6,000	\$24,000
DiMare	Adrianna	Franklin & Marshall College	\$37,048	\$148,192
Dorfman	Creighton	Emerson College	\$20,975	\$83,900
Dowd	Alexander	University of Connecticut	\$3,200	\$12,800
Dupras	Naomi	The University of Vermont	\$15,000	\$60,000
Fraser	Jonathan	The University of Tampa	\$19,200	\$76,800
Ganley	Matthew	Rochester Institute of Technology	\$22,700	\$90,800
Guilbeault	Jessica	Framingham State University	\$4,765	\$19,060
Haggerty	Nicole	University of New Hampshire	\$22,000	\$88,000
Holt	Shyann	Framingham State University	\$9,335	\$37,340
Hurtado Morato	Jaime	Anna Maria College	\$15,000	\$60,000
Jacobs	Devyn	Southern New Hampshire University	\$27,900	\$111,600
Kelly	Colleen	University of Mass Amherst	\$2,000	\$8,000
Kennedy	Anabel	Becker College	\$18,500	\$74,000
Lapierre	Marc	University of Rhode Island	\$21,365	\$85,460
Leveille	Serena	Mass College of Pharmacy & Health Sciences	\$16,065	\$80,260
Long	Heather	Suffolk University	\$27,515	\$110,060
Malo	Rebecca	Quinsigamond Community College	\$7,140	\$28,560
Manning	Melissa	Quinsigamond Community College	\$4,262	\$17,048
Manyak	Courtney	Mount Ida College	\$31,915	\$127,660
Martel	Nathan	Westfield State University	\$4,000	\$16,000
Maxim	Christopher	Providence College	\$27,850	\$111,400
Montesdeoca	Jessica	North Carolina State University	\$3,400	\$13,600
Morrison	Kristina	Bryant University	\$25,000	\$100,000
Morrisette	Ana	University of Mass Boston	\$12,682	\$50,728
Nigro	Jared	Johnson & Wales University	\$11,000	\$44,000
O'Donnell	Shayleigh	Saint Mary's College	\$44,865	\$179,460

Class of 2016
Grants/Scholarships from Colleges

Last Name	First Name	Institution	1 Year Amount	Total Amount
Reilly	Colleen	Saint Anselm College	\$19,500	\$78,000
Roche	Casey	Stonehill College	\$23,100	\$92,400
Schofer	Koby	Trinity College	\$21,175	\$84,700
Sinatra	Angela	Becker College	\$23,740	\$94,960
Slater	Celia	Mount Holyoke	\$25,000	\$100,000
Susienka	Bailey	Mount Ida College	\$26,000	\$104,000
Sweeney	Patrick	Worcester State University	\$2,500	\$10,000
Tackett-Marvill	Samantha	Mass College of Pharmacy & Health Sciences	\$8,000	\$24,000
Taylor	Kelly	Framingham State University	\$5,765	\$23,060
Wood	Jake	Stonehill College	\$33,300	\$133,200
Total Grants & Scholarships				\$3,051,568
Local Scholarships				\$51,020
Grand Total				\$3,102,588



Northbridge High School Class of 2016 College Acceptances

Anna Maria College	La Roche College	Stonehill College
Assumption College	Lasell College	Suffolk University
Becker College	Lewis & Clark College	Syracuse University
Belmont University	Manhattan College	The College of Saint Rose
Bentley University	Manhattanville College	The Ohio State University
Boston College	Mass Bay Community College	The University of Tampa
Bowdoin College	Mass College of Liberal Arts	Trinity College
Bridgewater State University	Mass College of Pharmacy & Health Sciences	Tufts University
Bryant University	Merrimack College	Union College
Butler University	Michigan State	Universal Technical Institute
Canisius College	Monmouth University	University of California, Riverside
Catholic University of America	Mount Holyoke College	University of Connecticut
Champlain College	Mount Ida College	University of Dayton
Clarkson University	New England College	University of Delaware
Colby College	Niagra University	University of Florida
Colby-Sawyer College	Nichols College	University of Maine
Colgate University	North Carolina State University	University of Maryland
College of the Holy Cross	Northeastern University	University of Mass, Amherst
Connecticut College	Norwich University	University of Mass, Boston
Creighton University	Plymouth State University	University of Mass, Dartmouth
Delaware Valley University	Providence College	University of Mass, Lowell
Eastern Connecticut State University	Queens University of Charlotte	University of Minnesota, Twin Cities
Emerson College	Quinnipiac University	University of New England
Emmanuel College	Quinsigamond Community College	University of New Hampshire
Endicott College	Rhode Island College	University of New Haven
Fisher College	Rivier University	University of Oregon
Fitchburg State University	Rob Roy Academy	University of Rhode Island
Flagler College	Rochester Institute of Technology	University of South Florida, Tampa
Florida State University	Roger Williams University	University of Southern Maine
Framingham State University	Rutgers University	University of Tennessee
Franklin and Marshall College	Sacred Heart University	University of Vermont
Franklin Pierce University	Saint Anselm College	Ursinus College
Hartwick College	Saint Mary's College	Virginia Wesleyan College
Hofstra University	Saint Michael's College	Wentworth Institute of Technology
Indiana University at Bloomington	Salem State University	West Virginia University
James Madison University	Salve Regina University	Western New England University
Johnson & Wales University	Seton Hall University	Westfield State University
Keene State College	Southern New Hampshire University	Westminster College
Lafayette College	Springfield College	Wheelock College
	St. John's University, Queens	Worcester Polytechnic Institute
		Worcester State University

Accredited by the New England Association of School and Colleges (NEASC)

It is the policy of the Northbridge Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, gender identity, homelessness, sexual orientation, age or disability in its educational programs, services, activities, or employment practices.

M

Ted Kozak

From: Dominique DuTremble <ddutremble@cmrpc.org>
Sent: Wednesday, August 24, 2016 1:11 PM
To: tkozak@northbridgemass.org
Cc: ssusienka@northbridgemass.org; Brown, Kelly (ENE)
Subject: Fuel-Efficient Vehicle Policy
Attachments: Northbridge Fuel-Efficient Vehicle Policy.docx

Hi, Ted and Sharon. Attached per our discussion please find a model fuel-efficient vehicle policy. As you will note, it requires signoff from the BOS and School (appendices B and C).

Included at the end of this document is a model anti-idling policy. This is not a requirement of Green Communities but is often a component of the Energy Reduction Plan strategy as the savings can be significant.

Please let me know if you have any questions.

Warmest regards,

Dominique DuTremble

Dominique DuTremble, Assistant Planner
Central Massachusetts Regional Planning Commission (CMRPC)
2 Washington Square, Union Station, 2nd Floor
Worcester, MA 01604-4016
Email: ddutremble@cmrpc.org
Phone: 508.459.3336
Fax: 508.792.6818



Please be advised that the Massachusetts Secretary of State and the Massachusetts Attorney General consider e-mail to be a public record, and therefore subject to the Massachusetts Public Records Law, M.G.L. c. 66 § 10.

APPENDIX A

Northbridge FUEL EFFICIENT VEHICLE POLICY	
Effective Date	
Revisions	
Board of Selectman Approval Date	
School Superintendent Approval Date	

DEFINITIONS

Combined city and highway MPG (EPA Combined fuel economy): Combined Fuel Economy means the fuel economy from driving a combination of 43 percent city and 57 Percent highway miles and is calculated as follows:

$$=1/((0.43/\text{City MPG})+(0.57/\text{highway MPG}))$$

Drive System: The manner in which mechanical power is directly transmitted from the drive shaft to the wheels. The following codes are used in the drive field:

- AWD = All Wheel Drive: 4 -wheel drive automatically controlled by the vehicle power train system
- 4WD = 4-Wheel Drive: driver selectable 4-wheel drive with 2-wheel drive option
- 2WD = 2-Wheel Drive

Heavy-duty vehicle: A vehicle with a manufacturer's gross vehicle weight rating (GVWR) of more than 8,500 pound

POLICY STATEMENT

In an effort to reduce the Town of Northbridge's fuel consumption and energy costs the (Board of Selectmen) hereby adopts a policy to purchase only fuel efficient vehicles to meet this goal.

PURPOSE

To establish a requirement that the Town of Northbridge purchase only fuel efficient vehicles for municipal/school use whenever such vehicles are commercially available and practicable.

APPLICABILITY

This policy applies to all divisions and departments of the Town of Northbridge.

GUIDELINES

All departments/divisions shall purchase only fuel-efficient vehicles for municipal use whenever such vehicles are commercially available and practicable.

The Town of Northbridge will maintain an annual vehicle inventory for ALL vehicles and a plan for replacing any non-exempt vehicles with vehicles that meet, at a minimum, the fuel efficiency ratings contained in the most recent guidance for Criterion 4 published by the MA Department of Energy Resources' Green Communities Division.

It is the responsibility of the Town of Northbridge to check the Green Communities Division's Guidance for Criterion 4 for updates prior to ordering replacement vehicles.

Exemptions

- Heavy-duty vehicles: examples include fire-trucks, ambulances, and some public works trucks that meet the definition of heavy-duty vehicle
- Police cruisers, passenger vans and cargo vans are exempt from this criterion since fuel efficient models are not currently available. However, we commit to purchasing fuel efficient police cruisers, passenger vans and cargo vans when they become commercially available. Police and fire department administrative vehicles are NOT exempt and must meet fuel efficient requirements.

Inventory

The following information shall be included in a vehicle inventory list and said list shall be updated on an annual basis and provided to the Green Communities Division:

Model	Make	Model Year	Year/month Purchased	Drive System: 2 WD, 4WD or AWD	> 8500 pounds ? (Y or N)	Exempt or non- exempt	MPG Rating	Vehicle Function

NOTE: Departments/Divisions may use EPA combined MPG estimates or actual combined MPG.

FUEL EFFICIENT VEHICLE REPLACEMENT PLAN

All non-exempt vehicles shall be replaced with fuel-efficient vehicles that adhere to the most recent Green Communities Criterion 4 Guidance. Vehicles shall be replaced when they are no longer operable and will not be recycled from one municipal department to another unless the recycled replacement vehicle meets the fuel efficiency ratings outlined in the Policy. In addition, when replacing exempt vehicles, the function of the vehicle will be reviewed for potential replacement with a more fuel efficient vehicle, including a fuel efficient non-exempt vehicle.

Northbridge will review on an annual basis the Vehicle Inventory, along with the Green Communities Criterion 4 Guidance, to plan for new acquisitions as part of planning for the new fiscal year budget.

QUESTIONS / ENFORCEMENT

All other inquiries should be directed to the department/division responsible for fleet management and/or fleet procurement. This policy is enforced by the Chief Administrative Officer and/or his/her designee(s).

ATTACHMENT B

NORTHBRIDGE ANTI-IDLING POLICY

This policy applies to municipal and school vehicles operated by or within the town/city of Northbridge

OBJECTIVES

- 1) To eliminate unnecessary idling of vehicles in order to reduce the community's exposure to exhaust from gasoline and diesel engines.
- 2) To educate and inform municipal employees and residents about the health and environmental effects of gasoline and diesel exhaust.

PURPOSE

Idling vehicles pollute the air and present several health and environmental hazards. Gasoline and diesel vehicles produce carbon monoxide, carbon dioxide, volatile organic compounds (VOCs) and oxides of nitrogen (NOx). Carbon monoxide causes respiratory distress and in high concentrations can be lethal; carbon dioxide is a primary contributor to global warming; and VOCs and NOx form ozone, ground-level smog and impair lung function. In addition, diesel exhaust contains fine particulate matter, which the U.S. Environmental Protection Agency has designated as a likely carcinogen. The elderly, chronically ill and children are all particularly vulnerable to these health effects because their lung function is respectively decreased, impaired or still in development.

In addition, Massachusetts General Law (MGL Chapter 90, Section 16A) and the Massachusetts Department of Environmental Protection (DEP) idling reduction regulation (310 CMR 7.11(1)(b)) both prohibit unnecessary vehicle idling by stating that the engine must be shut down if the vehicle will be stopped for more than five minutes. Exemptions include: 1) the vehicle is being serviced and the idling is required to repair the vehicle; or 2) the vehicle is making deliveries and needs to keep its engine running (to power refrigerators, for example); and, 3) the vehicle's accessory equipment needs to be powered, such as a fork lift or a truck's rear dump bed, or a wheelchair lift in a bus or van. To provide additional protections for children, MGL Chapter 90, Section 16B further restricts unnecessary idling in school zones.

In order to reduce the health and environmental effects of vehicle exhaust, comply with the state's idling reduction regulation and law, and decrease our use of fuel by reducing unnecessary idling, the following actions shall be implemented to the maximum extent practicable:

[Municipality would insert specific actions it will implement in its Idling Reduction Campaign such as: posting of signs in public areas, educating municipal employees and residents, establishing best management practices for municipal vehicle operations, etc.]

This policy is hereby approved by the Board of Selectmen, this [date], to eliminate unnecessary idling.

Signature: _____
Authorized Official

TOWN MANAGER'S REPORT – September 12, 2016

1. **Correspondence from the Southbridge Town Manager-** the Town received a letter of appreciation from the Town of Southbridge, Town Manager, thanking the Fire Department for their assistance in responding to two Southbridge fires.
2. **M.O.R.E /CMRPC Meeting-** attended the CMRPC meeting with various managers to discuss the Modernization Bill, Public Records Law, and Economic Development Legislation. Communities that are still in need of Other Post Employee Benefits (OPEB) and prevailing wages were also addressed.
3. **Regional Stormwater Meeting-** will be attending the Regional Stormwater meeting to update the requirements for communities in Massachusetts on the new regulations, which have been implemented. The town has met the current requirements and will be examining the new future requirements that will be necessary.
4. **Open Space & Recreation Plan Forum** - the Planning Board hosted an Open Space Recreation Plan Forum for Town Department Heads and other interested individuals with the Planning Board's consultant. There is also a public meeting scheduled for Tuesday, September 20, 2016 (6PM –Town Hall). The public is encouraged to attend. A stakeholders meeting was held on 8/31/16.
5. **State Primary Update-** the State Primary was held on September 8, 2016. Unfortunately, due to the lack of competition, there was an insignificant turn out of voters.
6. **Rockdale Youth Center Relocation Project** - (Disaster Recovery Funds) – the project is nearly complete. The Rockdale Youth Center has now relocated to 57 Church Avenue and the former building (Providence Road) has been razed. The property shall be conveyed to the town (to be considered at the Fall Annual Town Meeting). The Whitin Community Center will host an Open House event on Thursday, September 29th from 4:30-7:30 to celebrate the project.
7. **2016 MassWorks Infrastructure Grant Application** - submitted grant request in the amount of \$1.6 million to support the continued build-out of the Osterman Commerce Park located off on Church Street Extension. To date, approx. \$7 million has been spent from private investment).



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Tele: 508-764-5405
Fax: 508-764-5425

Office of the Town Manager
41 Elm Street

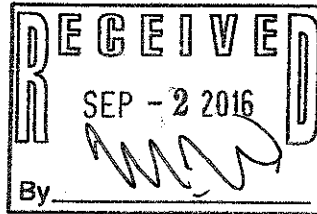
TOWN OF SOUTHBRIDGE
SOUTHBRIDGE, MASSACHUSETTS 01550-2638
www.ci.southbridgema.us

TM Report

160-16

August 30, 2016

Theodore Kozak, Town Manager
Town of Northbridge
7 Main Street
Whitinsville, MA 01588



C: Chief Nestor

Dear Mr. Kozak,

On behalf of the Southbridge Town Council and myself, we would like to express the Town's sincerest gratitude and appreciation to all of those that helped fight the recent fires on Sunday, August 28th. Your Fire Department came to the mutual aid of the Southbridge Fire Department for a 6 alarm structure fire on Main Street and a later fire on Benefit Street. The two combined fires were only extinguished with a lot of hard work and long hours in very extreme temperatures. It is because of the hard work of the professionals involved that they were able to keep these fires contained to the primary sites with no loss of life involved.

Again, thank you to every person involved with this effort that were ready, willing and able to assist the Town of Southbridge in a time of need. You should be very proud of your firefighters for their dedication and commitment to help anyone in need to protect the lives of the citizens.

Sincerely,

Ron San Angelo
Town Manager

/kf

CC: Town Council