

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
January 9, 2017 AT 7:00 PM**

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

II. PUBLIC HEARING – A. 7:05 PM: A. Robert Miller d/b/a Grinding Gears Garage / Application for a Class II – Used Car Dealer’s License [Wholesale Only], 71 Providence Road, Whitinsville, MA 01588

III. APPOINTMENTS

B. Carole Sweeney, Council on Aging/Vote to appoint/**Present:** Kelly Bol, Senior Center Director

IV. CITIZENS' COMMENTS/INPUT

Local Business Spotlight: Jennifer Beaird, Flexible Fundamentals, Medical Billing Experts, 214 Church Street, Whitinsville, MA

V. DECISIONS

C. Town Clerk/Request to hang a banner across Church Street from Sunday, May 7, 2017 to Sunday, May 21, 2017 to announce the May 16, 2017 Annual Town Election.

D. Other Post-Employment Benefits Committee (OPEB)/Vote to appoint members

E. Chamber of Commerce/Request to hang a banner across Church Street from Sunday, March 5, 2017 until Sunday, March 19, 2017 to promote “Home and Business Expo” on Saturday, March 18, 2017 from 10 AM to 2 PM at the Northbridge High School Field House.

VI. DISCUSSIONS

F. Summer Parks and Recreation Program

VII. TOWN MANAGER'S REPORT

G. 1) Christmas Tree Recycling

2) Senior Center Luncheon

3) Public Record Law Workshop

4) Town Hall Christmas Party - December 22, 2016

VIII. SELECTMEN'S CONCERNS

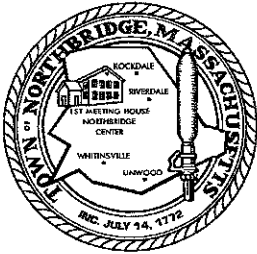
IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

H. Under M.G.L. Chapter 30A, S21 #3 - To discuss strategy with respect to contract negotiations.

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Town Clerk: E-mail hard copy	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

II A

**Theodore D. Kozak
Town Manager**

December 21, 2016

Via Facsimile: 508-793-9315
Worcester Telegram & Gazette (LEGALS)

To Whom It May Concern:

Please place the following Legal Notice in the Telegram & Gazette on **Thursday, December 29, 2016:**

**TOWN OF NORTHBRIDGE
PUBLIC NOTICE**

Notice is hereby given, under Chapter 140, Section 59, of the MGLs that a Public Hearing will be held on **Monday, January 9, 2017 at 7:05 PM**, in the Selectmen's Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA to consider the application of Robert Miller d/b/a Grinding Gears Garage for a Class II – Used Car Dealer's License to buy/sell used cars at 71 Providence Road, Whitinsville, MA. This license is a Wholesale license only. The applicant shall not conduct any Class II business at his home address or any location in Town, including the storage on or of any trucks used for moving vehicles between locations and his home.

Northbridge Board of Selectmen
James R. Marzec, Chairman
December 29, 2016

Please send bill to:

Northbridge Town Hall
Town Manager's Office
7 Main Street
Whitinsville, MA 01588

Sincerely,

Sharon L. Susienka

Sharon L. Susienka
Exec. Asst. to the Town Manager

c: Abutters
Robert Miller

(Rob)

TOWN _____ Of NORTHBRIDGE _____

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE
OR ASSEMBLE SECOND HAND MOTOR VEHICLES
OR PARTS THEREOF

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Class II license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws. Robert Miller d/b/a

1. What is the name of the concern? Grinding Gears Garage

Business address of concern. No. 71 Providence Rd St.,
Whitinsville MA City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? Individual

3. If an individual, state full name and residential address.

Robert Miller 71 Providence Rd Whitinsville MA 01588

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President

Secretary

Treasurer

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? yes

If so, is your principal business the sale of new motor vehicles? no

Is your principal business the buying and selling of second hand motor vehicles? yes

Is your principal business that of a motor vehicle junk dealer? no

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

A detached 2 car garage in the rear of
71 Providence Rd Whitinsville MA

8. Are you a recognized agent of a motor vehicle manufacturer? NO
(Yes or No)

If so, state name of manufacturer

9. Have you a signed contract as required by Section 58, Class 1? No
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? No
(Yes or No)

If so, in what city - town

Did you receive a license? For what year?
(Yes or No)

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? No
(Yes or No)

Sign your name in full Robert Miller
(Duly authorized to represent the concern herein mentioned)

Residence 71 Providence Rd Whitinsville MA

IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH FULL INFORMATION, AND FALSE STATEMENTS HEREIN MAY RESULT IN THE REJECTION OF YOUR APPLICATION OR THE SUBSEQUENT REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

APPLICANT WILL NOT FILL THE FOLLOWING BLANKS

Application after investigation.....

(Approved or Disapproved)

License No. Granted....., 20.....

Fee \$50.00

Signed: _____

CHAPTER 140 OF THE GENERAL LAWS, TER. ED., WITH AMENDMENTS THERETO (EXTRACT)

SECTION 57. No person, except one whose principal business is the manufacture and sale of new motor vehicles but who incidentally acquires and sells second hand vehicles, or a person whose principal business is financing the purchase of or insuring motor vehicles but who incidentally acquires and sells second hand vehicles, shall engage in the business of buying, selling, exchanging or assembling second hand motor vehicles or parts thereof without securing a license as provided in section fifty-nine. This section shall apply to any person engaged in the business of conducting auctions for the sale of motor vehicles.

SECTION 58. Licenses granted under the following section shall be classified as follows:

Class 1. Any person who is a recognized agent of a motor vehicle manufacturer or a seller of motor vehicles made by such manufacturer whose authority to sell the same is created by a written contract with such manufacturer or with some person authorized in writing by such manufacturer to enter into such contract, and whose principal business is the sale of new motor vehicles, the purchase and sale of second hand motor vehicles being incidental or secondary thereto, may be granted an agent's or a seller's license; provided, that with respect to second hand motor vehicles purchased for the purpose of sale or exchange and not taken in trade for new motor vehicles, such dealer shall be subject to all provisions of this chapter and of rules and regulations made in accordance therewith applicable to holders of licenses of class 2.

Class 2. Any person whose principal business is the buying or selling of second hand motor vehicles may be granted a used car dealer's license.

Class 3. Any person whose principal business is the buying of second hand motor vehicles for the purpose of remodeling, taking apart or rebuilding the same, or the buying or selling of parts of second hand motor vehicles or tires, or the assembling of second hand motor vehicle parts, may be granted a motor vehicle junk license.

SECTION 59. The police commissioner in Boston and the licensing authorities in other cities and towns may grant licenses under this section which shall expire on January first following the date of issue unless sooner revoked. The fees for the licenses shall be fixed by the licensing board or officer, but in no case shall exceed \$100 dollars. Application for license shall be made in such form as shall be approved by the registrar of motor vehicles in sections fifty-nine to sixty-six, inclusive, called the registrar, and if the applicant has not held a license in the year prior to such application, such application shall be made in duplicate, which duplicate shall be filed with the registrar. No such license shall be granted unless the licensing board or officer is satisfied from an investigation of the facts stated in the application and any other information which they may require of the applicant, that he is a proper person to engage in the business specified in section fifty-eight in the classifications for which he has applied, that said business is or will be his principal business, and that he has available a place of business suitable for the purpose. The license shall specify all the premises to be occupied by the licensee for the purpose of carrying on the licensed business. Permits for a change of situation of the licensed premises or for addition thereto may be granted at any time by the licensing board or officer in writing, a copy of which shall be attached to the license. Cities and towns by ordinance or by-law may regulate the situation of the premises of licensees within class 3 as defined in section fifty-eight, and all licenses and permits issued hereunder to persons within said class 3 shall be subject to the provisions of ordinances and by-laws which are hereby authorized to be made. No license or permit shall be issued hereunder to a person within said class 3 until after a hearing, of which seven days' notice shall have been given to the owners of property abutting on the premises where such license or permit is proposed to be exercised. All licenses granted under this section shall be revoked by the licensing board or officer if it appears, after hearing, that the licensee is not complying with sections fifty-seven to sixty-nine, inclusive, or the rules and regulations made thereunder; and no new license shall be granted to such person thereafter, nor to any person for use on the same premises, without the approval of the registrar. The hearing may be dispensed with if the registrar notifies the licensing board or officer that a licensee is not so complying. Any person aggrieved by any action of the licensing board or officer refusing to grant, or revoking a license for any cause may, within ten days after such action appeal therefrom to any justice of the superior court in the county in which the premises sought to be occupied under the license or permit applied for are located. The justice shall, after such notice to the parties as he deems reasonable, give a summary hearing on such appeal, and shall have jurisdiction in equity to review all questions of fact or law and may affirm or reverse the decision of the board or officer and may make any appropriate decree. The decision of the justice shall be final.

69-71 Providence Rd

Door 1 used for Property maintenance machinery such as Lawn mower Snowblower etc	Door 2 used as office Space for wholesale License buisness
Door 1	Door 2

Front of Garage facing
Providence Rd.

December 19, 2016

Town of Northbridge
14 Hill Street
Whitinsville, MA 01588

RE: Robert Miller
71 Providence Road
Whitinsville, MA 01588

To Whom It May Concern:

Our agency will issue a Used Car Dealer Bond to the above client when they are approved to sell used vehicles in the town.

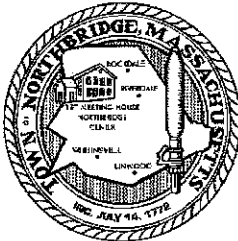
If you should have any question, please let me know.

Yours truly,

Caren Fortin

Caren L. Fortin
Client Service Representative
(508) 266-6442
cfortin@gaudette-insurance.com

Gaudette Insurance Agency, Inc.



TOWN OF NORTHBRIDGE

OFFICE OF THE TOWN CLERK

TOWN HALL - 7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

DOREEN A. CEDRONE
TOWN CLERK

AREA CODE 508-234-2001

BUSINESS CERTIFICATE

Fee: \$25.00

Date

1/3/2017

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED AND TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECLARE(S) THAT A BUSINESS IS CONDUCTED UNDER THE TITLE OF

Grinding Gears Garage

AT 69-71 Providence Rd Whitinsville MA 01588
(Address)

BY THE FOLLOWING NAMED PERSON(S): (Include corporate name and title, if corporate office)

Robert Donald Miller
Full Name

71 Providence Rd Whitinsville MA 01588
(508) 341 5770
Residence and Telephone

SIGNATURES:

Robert Miller

On January 3, 2017 the above named person(s) personally appeared before me and made oath that the foregoing statements are true.

Dinda B Zepi
Town Clerk, Assistant Town Clerk, Other

OR - This certificate has been Notarized as follows:

County:

State:

ON THIS _____ DAY OF _____, 20____, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED _____ (name of document signer/s), PROVED TO ME THROUGH SATISFACTORY EVIDENCE OF IDENTIFICATION, WHICH WAS _____

_____, TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SIGNED ABOVE, AND WHO SWORE OR AFFIRMED TO ME THAT THE CONTENTS OF THE DOCUMENT ARE TRUTHFUL AND ACCURATE TO THE BEST OF HIS/HER OR THEIR KNOWLEDGE AND BELIEF.

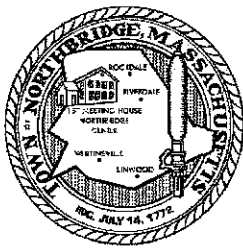
(Official signature and Seal of Notary) Commission Expires _____

IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 337 OF THE ACTS OF 1985 AND CHAPTER 110, SECTION 5 OF MASSACHUSETTS GENERAL LAWS, **BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER.** A STATEMENT UNDER OATH MUST BE FILED WITH THE CITY CLERK UPON DISCONTINUING, RETIRING, OR WITHDRAWING FROM SUCH BUSINESS OR PARTNERSHIP.

COPIES OF SUCH CERTIFICATES SHALL BE AVAILABLE AT THE ADDRESS AT WHICH SUCH BUSINESS IS CONDUCTED AND SHALL BE FURNISHED ON REQUEST DURING REGULAR BUSINESS HOURS TO ANY PERSON WHO HAS PURCHASED GOODS OR SERVICES FROM SUCH BUSINESS. VIOLATIONS ARE SUBJECT TO FINE OF NOT MORE THAN THREE HUNDRED DOLLARS (\$300) FOR EACH MONTH DURING WHICH SUCH VIOLATION CONTINUES.

CERTIFICATE EXPIRES 2021 (Four (4) yrs from effective date)

This Business Certificate registers your name and your business name in the Town of Northbridge, making you compliant with MGL Chapter 110, Sec. 5. It DOES NOT give you permission to operate the business. The acquisition of any licenses or permits required for the operation of your business is your responsibility.



TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN CLERK
TOWN HALL - 7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

DOREEN A. CEDRONE
TOWN CLERK

AREA CODE 508-234-2001

MEMO

Date: 12/3/2017

TO: James Sheehan, Inspector of Buildings/Zoning Agent

RE: Business Certificate Request

TO BE COMPLETED BY APPLICANT:

Name: Robert Miller

Address: 71 Providence Rd Whitinsville MA

Telephone: (508) 341-5170

TO BE COMPLETED BY APPLICANT:

Has requested the issuance of a Business Certificate for a business located at:

71 Providence Rd Whitinsville MA 01588

Nature of Business:

Class 2 Auto dealers license (Whole Sale)

Please review and state your opinion.

TO BE COMPLETED BY ZONING AGENT:

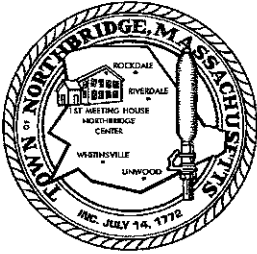
I have reviewed the attached Business Application and have determined the following:

_____ **Approved** _____ **NOT Approved**

James Sheehan
Inspector of Buildings/Zoning Agent

Date

This Business Certificate registers your name and your business name in the Town of Northbridge, making you compliant with MGL Chapter 110, Sec. 5. It DOES NOT give you permission to operate the business. The acquisition of any licenses or permits required for the operation of your business is your responsibility.



Theodore D. Kozak
Town Manager

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

MEMORANDUM

DATE: December 19, 2016

TO: Jennifer Cecconi, Assistant Assessor *JC*

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*

SUBJECT: Abutters' List

I hereby request an abutters' list for the following location:

71 Providence Road, Whitinsville, MA 01588 24A-110

With respect to an application for a Class II – Used Car Dealer's License for internet sales only.

Abutters' List requirements: To all owners of real estate abutting on said land or directly opposite said land on any public or private street as they appear on the most recent local tax list at the time the application for such license is filed.

NANCY N LABONTE FAMILY TRUST
C/O NANCY N LABONTE FAMILY TRUST
PO BOX 431
MILLBURY, MA 01527

LUNT WALTER F
VIRGINIA B LUNT
73 PROVIDENCE RD
WHITINSVILLE, MA 01588

STROM DEWAYNE L SR
REBECCA STROM
P O BOX 112
LINWOOD, MA 01525

PROVIDENCE & WORCESTER RAILROAD
75 HAMMOND ST
WORCESTER, MA 01601

4 abutters (Certified Return Receipt)
 $4 \times \$6.465 = \25.86

NTM License Slips

Row 1

Current Status Application will appear on the January 9th Selectmen's agenda

Done

License ID: NTM#16025

License Type: Class II - Used Car Dealer License

Description: Wholesale license only. No vehicles to be stored or displayed on the premises or elsewhere. Premises: 71 Providence Road

Business: Grinding Gears Garage

Applicant: Robert Miller

Address: 71 Providence Road, Whitinsville, MA 01588

Approval Target 12/28/16

Slip Started on: 12/21/16 11:49 AM

**PLANNING
Approve:**

**PLANNING
Comments:** Planning defers to the Inspector of Buildings/Zoning Enforcement Officer on allowed use

**POLICE
Approve:** ✓

**POLICE
Comments:**

FIRE Approve: ✓

FIRE Comments:

**BUILDING
ZONING
Approve:** ✓

**BUILDING
ZONING
Comments:** The property at 69-71 Providence Road is a two family located within the Business One Zoning District. Approved subject to no class II business conducted on property.

**CONSERVATION
Approve:** ✓

**CONSERVATION
Comments:** None

HEALTH
Approve: ✓

HEALTH
Comments: BOH regulations not applicable

ASSESSORS
Approve: ✓

ASSESSORS
Comments: 69-71 Prov. Rd. is listed as a two family home with a two car detached garage.

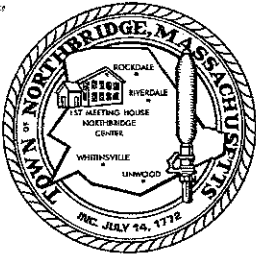
TREASURER
COLLECTOR
Approve: ✓

TREASURER
COLLECTOR
Comments: nothing due the Town

 **Comments**

Nothing due to the Town.

jharris@northbridgemass.org on 01/03/17 11:45 AM



Theodore D. Kozak
Town Manager

**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

MEMORANDUM

DATE: December 19, 2016

TO: James Sheehan, Building Inspector
Walter Warchol, Police Chief

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*

SUBJECT: Class II License – Used Car Dealer's License

The Board of Selectmen has received an application for a Class II License from Robert Miller d/b/a Grinding Gears Garage on the premises of 71 Providence Road, Whitinsville, MA. *Please note: Mr. Miller is requesting a Wholesale License only. No vehicles will be allowed to be displayed or stored at this location or any location in Town.*

The Building Inspector must determine if the above location is suitable and whether the type of business is a permitted use and complies with Town of Northbridge zoning bylaws.

The Chief of Police or his designee (with floor plan in hand) must inspect the premises in order to determine that the floor plan is the same as submitted with the application.

Please respond in writing to this office with your findings as soon as possible.

Thank you.

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

III B

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: SEPTEMBER 2012

Name CAROLE M. SWEENEY

P. O. Box _____

Home Address 63 SCHOOL ST N BRIDGE 01534

Email Address carole.sweeney@gmail.com

Telephone 508-266-0312 Cell _____

Business _____

Address _____ Tel. _____

Current Occupation/Title Retired

Education SOME COLLEGE

Governmental, Civic & Community Activities VOLUNTEER @ SENIOR CENTER (approx 5 yrs) COMPUTER CLASSES, OFFICE (NORTH BRIDGE)

Charitable & Educational Activities VOLUNTEER '200 FOUNDATION' FRANKLIN (approx 5 yrs)

Town Committees or Offices NONE

I am interested in the following Committees: 'COUNCIL ON AGING'

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. NONE

NAME:

PAUL E.
S. G. G. G.

PRECINCT#

2

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. COUNCIL ON AGING 4.
2. 5.
3. 6.

VOLUNTEERING @ N. BRIDGE SENIOR CENTER
Present interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

EMPLOYMENT: "PUBLIC RELATIONS & OUTREACH" BOSTON YOUTH
① NATICK BRANCH. SEE OVER →
② "HUMAN RESOURCES, ASSISTANT TO THE
DIRECTOR" (7 yrs) FRAMINGHAM →
③ OTHER EMPLOYMENT HISTORY AVAILABLE
UPON REQUEST. →

Special skills and education (be specific)

How experience relates to particular committee interest

MY WIDE RANGE OF EMPLOYMENT EXPERIENCE ENABLES
ME TO

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01568

1. Public Relations: ~~Director~~ Eastern, Western, Dutch Branch, late 70's.
Reported directly to Director (Boston) both Director & Mr. Director.
• All PSA's, interviews, articles (all media)
• Copywriter, layout & editor monthly newsletter.

2. Everything from payroll to insurance & interviewing, background checks, etc.

3. OTHER employment experience includes.

- 7 years with 'MAI-ALPER BROTHERS' (manufacturers agent) FRAMINGHAM IN an acct payable/receivable capacity.
- Office / front desk with 'RIVERSIDE MENTAL HEALTH'; DENHAM & NEWTON Offices.
- 'D.E. TEL & TEL'; ENGINEERING Rte 30, FRAMINGHAM, ENGINEER'S ASSISTANT
- 'HOLIDAY INN - FRAMINGHAM & NEWTON Bldgs. DINING ROOM Mgr & FUNCTIONS MANAGER.
- ~~various~~ other avail upon request —



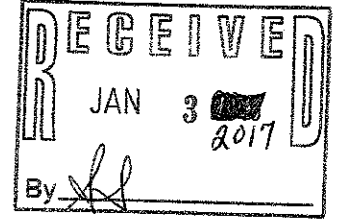
**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN CLERK**

7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS, 01588
Phone: 508-234-2001 • Fax 508-234-0813

Doreen A. Cedrone, CMC, CMMC
Town Clerk
dcedrone@northbridgemass.org

Linda B. Zywiec
Assistant Town Clerk
lzywiec@northbridgemass.org

VC
Agenda 1.9.17



To: Sharon Susienka, Executive Assistant to the Town Manager
From: Doreen Cedrone, Town Clerk
Date: January 3, 2017
Subject: Request for banner to be hung on Church Street

Sharon, I am respectfully requesting the following time slot to hang our election banner across Church Street to announce the May 16, 2017 Annual Town Election:

Sunday, May 7, 2017 – Sunday, May 21, 2017.

At this time, there are no other elections scheduled for 2017.

Thank you, Sharon.

Happy New Year!



**TOWN OF NORTHBRIDGE
TOWN ACCOUNTANT**

**NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MA 01588
PH (508) 234-2263**

FAX (508) 234-7640

D

Date: January 6, 2017
To: Ted Kozak, Town Manager
From: Neil Vaidya, Town Accountant NAN
Re: Appointment of OPEB Trustee Members

Dear Town Manager Kozak,

At the last Board of Selectmen's Meeting, December 19, 2016 the Board of Selectmen voted to accept the newly created Other Post-Employment Benefits Trust ("OPEB"), other than pensions, for eligible former employees of the Town and that the Trust is established by the Town with the intention that it qualify as a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Code and Regulations issued thereunder and as a trust for OPEB under G.L. c.32B, §20.

Per Article 5, Section 5.1 under Trustees, the Board of Selectmen need to appoint a member of their Board to Serve on the Trust, as well as solicit 2 individuals whom they will appoint for terms of not more than 2 years.

The Town Manager, by default, sits on the Trust as an ex-officio member. However, the Board at their so choosing can appoint him as one of the two voting Trustees.

For your reference, the other two Trustees are the Town Accountant and the Town Treasurer/Collector.

Please feel free to contact me should you or the Board have any questions concerning the appointment process.

Neil Vaidya
Town Accountant

Melissa Wetherbee

BOS Agenda 1.9.17

From: Jeannie Hebert <jhebert@blackstonevalley.org>
Sent: Wednesday, January 04, 2017 1:09 PM
To: Melissa Wetherbee
Subject: Request to selectmen

E

Hi Melissa:

Happy New Year! The Chamber would like permission to hang a banner across Church Street to market the Home and Business Expo scheduled in March. Do I need to make this request at a BOS meeting? Thanks!
Jeannie Hebert

Sent from my iPhone

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

Home & Business Expo - Saturday, March 18, 2017

Available { Banner request for Sunday, March 5, 2017 until
Sunday, March 19, 2017

F.

Jenna [Archibald] Stanley / Former Summer Parks & Recreation program Director

The reason I am reaching out to you is because Selectman Jim Marzec is looking to revive the old Parks and Recreation program.

Question: Do you recall any of the details as to how the full-time summer parks & rec program was run during your tenure as Director? Budget numbers? Costs? Participation?

Below are some questions I put together as to what Mr. Marzec may be looking for. Again, I apologize, as it was a long time ago, but I will take whatever information you can provide.

Budget:

Approx. \$35,000 salaries / \$12,000 expenses

\$7.25 per hour / park instructors

13 staff [1 director, 1 asst. director, 11 instructors]

Town Beach: 4 lifeguards, 1 director [\$10,000-\$12,000 salaries]

Bus rental

Did you get any funding outside of the Town's appropriation? NO

***NOTE: The summer parks program has not been funded since the summer of 2006**

Programs:

Outdoor programs

Park hours: 9AM to Noon and 1 PM to 4 PM / 8 weeks

*closed in case of extreme heat and/or rain

Participation:

250-300 participants

Northbridge residents – no cost to participate except for the trip to Wallum Lake

I think this is a good starting point. Again, Jenna thanks for taking the time to look at this. Any feedback you can provide will be great. If you prefer to talk to me directly, I can be reached at (508) 234-2263.

Thank you.

Neil Vaidya

VII. G.

TOWN MANAGER'S REPORT – January 9, 2017

1. **Christmas Tree Recycling** - Christmas trees will be accepted at the Waste Water Treatment Facility located at 644 Providence Road on Saturday, January 14, 2017 from 9 AM to 2 PM.
2. **Senior Center Luncheon** - Attended the Senior Center Luncheon to honor Mr. Carl R. Nickerson who recently turned 100 years old. The luncheon was a very nice and well attended event including Representative Muradian who was available to attend.
3. **Public Records Law Workshop** - The Town of Sutton sponsored a workshop on the new public records law, which included Town employees from Northbridge, Sutton, and Douglas. Attorneys from KP Law reviewed the new requirements for the public records law, which went into effect January 1, 2017.
4. **Town Hall Christmas Party** - The annual Town Hall Christmas Party was held on Wednesday, December 21, 2016, which was well attended by Town employees and provided an opportunity to honor employees who have worked for the Town for at least 10 years.



Town of Northbridge

Annual

Christmas Tree Recycling Program

Saturday, January 14, 2017
9:00AM to 2:00PM

at the Waste Water Treatment Facility
644 Providence Road (Route 122)

Don't throw away that Christmas tree!
Bring it to the Treatment Facility where it will be recycled

Sponsored by the Northbridge Conservation Commission