

**TOWN OF NORTHBRIDGE  
BOARD OF SELECTMEN'S MEETING  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET - WHITINSVILLE, MA 01588  
November 26, 2012 AT 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**Special Guest: Congressman James McGovern**

**I. APPROVAL OF MINUTES**

**II. PUBLIC HEARINGS**

**III. APPOINTMENTS/By the Board of Selectmen:**

- A.1) Cultural Council: Chris Fung A Fat
- 2) Conservation Commission: Justin Arbuckle
- 3) William Dausey, Earth Removal Board [Conservation Comm. Rep.]

**IV. CITIZENS' COMMENTS/INPUT**

**V. DECISIONS**

- B. Special Town Meeting [December 4, 2012]/Vote positions on warrant articles
- C. Special Town Election [December 17, 2012] /Vote to sign election warrant
- D. Northbridge Girl Scouts Cadette Troop #11530/**Present: Julie Cray** - Request permission to use Memorial Park on Saturday, December 8, 2012 from 8 AM to 12 NOON for a mitten, scarf, glove, hat and sock drive
- E. Whitinsville Golf Club, Inc. [Liquor License]/Request Change of Manager from Christopher Hulme to Francis Iannetta
- F. Chatsworth Antiques [Renee Jewel] /Application for Junk Dealer's License
- G. Alex Rogozenski/Request to hold the first annual "1<sup>st</sup> Day 5K" run / 2.5K walk on January 1, 2013 at 11:00AM subject to the conditions set forth by the Northbridge Police Department requiring the use of police details for traffic
- H. American Legion License Agreement/Vote to approve
- I. Riverdale Cemetery Deed/Glen Haringa – Lot 133A
- II. Walmart and Shaws Monetary Donations / Vote to accept monetary donations

**VI. DISCUSSIONS**

- J. Community Innovation Challenge Grants: Electronic Permitting, Housing Production Plan, and Stormwater Coalition
- K. Regional Emergency Planning Committee Presentation/Present: Fire Chief Gary Nestor
- L. DPW Facility Update/Present: James Shuris, DPW Director and Tim Doiron, BPCC Member
- M. Riverdale Mills/Update on Hydraulic Study
- N. Liquor License Rules and Regulations / Discuss proposed revision
- O. December 3<sup>rd</sup> Selectmen's Meeting / Discuss possible cancellation

**VII. TOWN MANAGER'S REPORT**

- P. 1) Northbridge Elementary School/Fairy Tale and Fable Parade
- 2) Trinity Episcopal Church/Thank you note to the Dept. of Public Works and Town Manager
- 3) Toys for Kids and Teens Campaign [Bill Audette]
- 4) Legislative Breakfast
- 5) Rededication of the Thomas S. Perron Memorial
- 6) 237th U.S. Marine Corps Birthday Celebration
- 7) Visit to Operation Suitcase

**VIII. SELECTMEN'S CONCERNS**

**IX. ITEMS FOR FUTURE AGENDA**

**X. CORRESPONDENCE**

**XI. EXECUTIVE SESSION**

THIS AGENDA IS SUBJECT TO CHANGE

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

yes 1 per  
Town Clerk

Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

Date: October 17, 2012

Name Chris Fung A Fat

P. O. Box \_\_\_\_\_

Home Address 221 Alana Drive, Northbridge, MA 01534

Email Address \_\_\_\_\_

Telephone 508-234-4411 Cell \_\_\_\_\_

Business \_\_\_\_\_

Address \_\_\_\_\_ Tel. \_\_\_\_\_

Current Occupation/Title \_\_\_\_\_

Education \_\_\_\_\_

Governmental, Civic & Community Activities \_\_\_\_\_

Charitable & Educational Activities \_\_\_\_\_

Town Committees or Offices \_\_\_\_\_

I am interested in the following Committees: Cultural Council

Please indicate whether the applicant and/or any family members are employed by the Town of  
Northbridge. NO

---

**NAME:** Christine Fung A Fat

**PRECINCT#** 4

**TOWN OF NORTHBRIDGE**

**COMMITTEE INTEREST** (Indicate Committee preference)

1. Cultural Council

4.

2.

5.

3.

6.

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**Present Interest or business affiliation (dates, places)**

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**Experience: Volunteer, social service, business (dates, places)**

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**Special skills and education (be specific)**

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**How experience relates to particular committee interest**

---

**ADDITIONAL COMMENTS:**

Mail completed form to: Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588

# TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

*yes, per Town Clerk  
11/16/12*

Pursuant to Town bylaw §4-209 (Eligibility for service), you must be a registered voter in order to serve.

Date: 11/13/12

Name JUSTIN ARBUCKLE

P. O. Box \_\_\_\_\_

Home Address 170 MAIN ST WHITINSVILLE Tel. 508 320-7807

Business SOLAR CITY

Address 24 SAINT MARTIN DE MARLBOROUGH Tel. \_\_\_\_\_

Current Occupation/Title REGIONAL ARCHITECTURAL DRAFTER

Education MASTERS IN ARCHITECTURE

Governmental, Civic & Community Activities \_\_\_\_\_

Charitable & Educational Activities \_\_\_\_\_

Town Committees or Offices \_\_\_\_\_

I am interested in the following Committees: CONSERVATION COMMITTEE

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. \_\_\_\_\_

JUSTIN ARBUCKLE

3

NAME:

PRECINCT#

Town of Northbridge

ADDRESS: 170 MAIN CT  
WHITINSVILLE

Telephone Home: 508-320-7807 Office:

Present Interest or business affiliation (dates, places)

### COMMITTEE INTEREST

Indicate Committee preference

1. CONSERVATION COMMITTEE
- 2.
- 3.
4. Short term projects
5. Interest in serving where needed

Date  
App't

COMMITTEE

Term  
Expired

WORKED AS AN ARCHITECT IN AREA SINCE 2000  
Experience-volunteer, social service, business (dates, places)

12 YEARS OF ARCHITECTURAL EXPERIENCE  
Special skills and education (be specific)

How experience relates to particular committee interest

Please check the Annual Town Report for a complete listing of Committees and Committee reports, their appointive authorities, and terms of office.

ADDITIONAL COMMENTS:

Mail completed card to: Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588

B.

**SPECIAL TOWN MEETING WARRANT – 12/4/12 - 7:00 PM**

<b>Presenter</b>		<b>Selectmen</b>	<b>Finance Committee</b>	<b>Town Meeting</b>
<b>Article 1.</b> Acquisition of easement on Fletcher St. to access and maintain a retaining wall as part of the Douglas Rd. Bridge project.	<b>Board of Selectmen</b>	<b>Support</b>	<u>X \$100</u>	
		<b>Non-support</b>		
		<b>No Position</b>		
		<b>Pass Over</b>		
<b>Article 2.</b> Acquire land / building at 371 Douglas Rd. for \$995,000; further fund the cost to retrofit the building for use as a DPW facility and to cover the costs for demolition/ site improvements, etc. at the current DPW facility on Fletcher Street. Authorize the BOS to borrow the entire appropriation subject to a debt exclusion.	<b>Board of Selectmen &amp; BPCC</b>	<b>Support</b>	<u>X \$1.3m</u>	
		<b>Non-support</b>		
		<b>No Position</b>		
		<b>Pass Over</b>		

C.

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
WARRANT FOR THE SPECIAL TOWN ELECTION  
MONDAY, DECEMBER 17, 2012

**WORCESTER, SS:**

To any Constable of the TOWN OF NORTHBRIDGE:

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Town of Northbridge who are qualified to vote in the **SPECIAL TOWN ELECTION** to vote at:

**Precincts 1, 2, 3, and 4  
Northbridge High School  
427 Linwood Avenue**

on **Monday, December 17, 2012** from **7:00 a.m. to 8:00 p.m.** for the following purpose:

To cast their votes in the Special Town Election for the following question:

**Question:**

Shall the Town of Northbridge be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase the parcel of land and building thereon located at 371 Douglas Road, to retrofit that building for use as a DPW Facility, and to pay the costs for demolition, site improvements, and renovation of buildings and structures located at 11 Fletcher Street, the site of the current Town DPW Facility?

YES \_\_\_\_\_ NO \_\_\_\_\_

And you are directed to serve this warrant by posting attested copies thereof at the following places seven (7) days at least before the time and place of election aforesaid:

- Whitinsville Post Office
- Brian's Restaurant
- Office of Polyfoam Corp.
- Northbridge Post Office
- Gary's Variety and Spirits
- Town Clerk's Office
- 1Quikstop
- VFW Hall (875 Hill Street)
- Town Hall Annex

HEREOF FAIL NOT, and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of said voting.

GIVEN under our hands this 26th day of November in the year Two Thousand Twelve.

**SELECTMEN OF NORTHBRIDGE**

\_\_\_\_\_  
Daniel J. Nolan, Chairman

\_\_\_\_\_  
Thomas J. Melia

\_\_\_\_\_  
James R. Marzec

\_\_\_\_\_  
Charles Ampagoomian, Jr.

\_\_\_\_\_  
James J. Athanas

**WORCESTER, SS**

Northbridge

By virtue of this warrant, I have this day notified the inhabitants of the Town of Northbridge qualified to vote in Town elections and Town affairs to vote at the time and place and for the purpose stated in warrant by posting attested copies thereof as within directed.

\_\_\_\_\_  
Constable, Town of Northbridge

\_\_\_\_\_  
Date

**Girl Scouts**

**Caring Tree**



Join the  
Northbridge  
Girl Scouts  
Cadette Troop 11530  
in their day of trimming the

Whitinsville Town Common  
Holiday tree with hats, mittens,  
gloves, socks & scarves for those in  
need. Our goal is to fill our town tree  
so we can show our support to all those  
in need to stay warm this Holiday Season!

Collection Day will be Decemeber 8th at  
the Town Common tree from 8am-12pm

Refreshments will be served





**Sharon Susienka**

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**From:** Walter Warchol [wwarchol@northbridgemass.org]  
**Sent:** Tuesday, November 13, 2012 3:58 PM  
**To:** ssusienka@northbridgemass.org  
**Subject:** RE:

*Police Chief  
response*

Sharon:

I do not anticipate any problems with the Girl Scouts using the Town Common for this purpose.

Chief Warchol

---

**From:** Sharon Susienka [mailto:ssusienka@northbridgemass.org]  
**Sent:** Tuesday, November 13, 2012 11:09 AM  
**To:** James Shuris; wwarchol@northbridgemass.org  
**Cc:** dgosselin@northbridgemass.org  
**Subject:**

Gentlemen:

Please review the attached request and let me know **in writing** if you have any concerns. Ms. Cray will also get a copy of the attached policy regarding use of the Town Common.

Sharon

=

**E.**

The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

☐ For Reconsideration

**FORM 43**  
**MUST BE SIGNED BY LOCAL LICENSING AUTHORITY**

<div>090400003</div> <div>ABCC License Number</div>	<div>NORTHBRIDGE</div> <div>City/Town</div>	<div>November 5, 2012</div> <div>Local Approval Date</div>
---	---	--

**TRANSACTION TYPE (Please check all relevant transactions):**

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> New License                  | <input type="checkbox"/> New Officer/Director            | <input type="checkbox"/> Pledge of License          | <input type="checkbox"/> Change Corporate Name  |
| <input type="checkbox"/> Transfer of License          | <input type="checkbox"/> Change of Location              | <input type="checkbox"/> Pledge of Stock            | <input type="checkbox"/> Seasonal to Annual     |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Transfer of Stock          | <input type="checkbox"/> Change of License Type |
| <input type="checkbox"/> Cordials/Liqueurs Permit     | <input type="checkbox"/> Issuance of Stock               | <input type="checkbox"/> New Stockholder            | <input type="checkbox"/> Other <div></div>      |
| <input type="checkbox"/> 6-Day to 7-Day License       | <input type="checkbox"/> Management/Operating Agreement  | <input type="checkbox"/> Wine & Malt to All Alcohol |   |

Name of Licensee <div>Whitinsville Golf Club, Inc.</div>	EIN of Licensee <div>041-96-9540</div>
D/B/A <div></div>	Manager <div>Francis Iannetta</div>
ADDRESS: <div>179 Fletcher Street</div>	CITY/TOWN: <div>Whitinsville</div> STATE: <div>MA</div> ZIP CODE: <div>01588</div>
<div>Annual</div> <div>Annual or Seasonal</div>	<div>All Alcohol</div> <div>Category: (All Alcohol- Wine &amp; Malt Wine, Malt &amp; Cordials)</div>
	<div>Club</div> <div>Type: (Restaurant, Club, Package Store, General On Premises, Etc.)</div>

**Complete Description of Licensed Premises:**

One floor with four rooms, cellar for lockers. One front, two side, one rear, and one basement entrance. Premises to include the area containing holes 1-7 on the north side of Fletcher Street and holes 8-9 on the south side of Fletcher Street as shown on the plan attached hereto as Exhibit #1 to be sold from one beverage cart. Premises does not include the maintenance barn and parking area.

Application Filed: <div>10/16/12 @ 2:00 P.M.</div> <div>Date &amp; Time</div>	Advertised: <div>N/A</div> <div>Date &amp; Attach Publication</div>	Abutters Notified: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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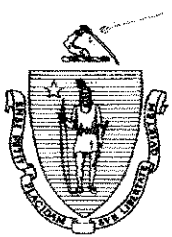
Contact Person for Transaction <div>Francis Iannetta</div>	Phone: <div>508-234-6210</div>
ADDRESS: <div>179 Fletcher Street</div>	CITY/TOWN: <div>Whitinsville</div> STATE: <div>MA</div> ZIP CODE: <div>01588</div>

Remarks:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission  
Ralph Sacramone  
Executive Director

ABCC Remarks:



*The Commonwealth of Massachusetts*  
**Alcoholic Beverages Control Commission**  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

Print Form

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
MONETARY TRANSMITTAL FORM**

● APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

1148

IF USED EPAY, CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

090400003

LICENSEE NAME

WHITINSVILLE GOLF CLUB INC

ADDRESS

179 FLETCHER ST

CITY/TOWN

WHITINSVILLE

STATE

MA

ZIP CODE

01588

**TRANSACTION TYPE (Please check all relevant transactions):**

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Cordials/Liqueurs Permit       | <input type="checkbox"/> New Officer/Director | <input type="checkbox"/> Transfer of License        |
| <input type="checkbox"/> Change Corporate Name           | <input type="checkbox"/> Issuance of Stock              | <input type="checkbox"/> New Stockholder      | <input type="checkbox"/> Transfer of Stock          |
| <input type="checkbox"/> Change of License Type          | <input type="checkbox"/> Management/Operating Agreement | <input type="checkbox"/> Pledge of Stock      | <input type="checkbox"/> Wine & Malt to All Alcohol |
| <input type="checkbox"/> Change of Location              | <input type="checkbox"/> More than (3) \$15             | <input type="checkbox"/> Pledge of License    | <input type="checkbox"/> 6-Day to 7-Day License     |
| <input checked="" type="checkbox"/> Change of Manager    | <input type="checkbox"/> New License                    | <input type="checkbox"/> Seasonal to Annual   |   |
| <input type="checkbox"/> Other                           |   |   |   |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

**ALCOHOLIC BEVERAGES CONTROL COMMISSION**  
**P. O. BOX 3396**  
**BOSTON, MA 02241-3396**



*The Commonwealth of Massachusetts*  
*Alcoholic Beverages Control Commission*  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

**PETITION FOR CHANGE OF LICENSE**

0904 0000 3

ABCC License Number

Northbridge

City/Town

The licensee **WHITINSVILLE GOLF CLUB, INC.** respectfully petitions the Licensing Authorities to approve the following transactions:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Change of Manager                                    | <input type="checkbox"/> Alteration of Premises |
| <input type="checkbox"/> Pledge of License/Stock   | <input type="checkbox"/> Cordial & Liqueurs     |
| <input type="checkbox"/> Change of Corporate Name/DBA                                    | <input type="checkbox"/> Change of Location     |
| <input type="checkbox"/> Change of License Type (\$12 ONLY, e.g. "club" to "restaurant") |   |

☒ Change of Manager

Last-Approved Manager:

CHRIS HULME

Requested New Manager:

FRANCIS IANNETTA

☐ Pledge of License /Stock

Loan Principal Amount: \$

Interest Rate:

Payment Term:

Lender:

☐ Change of Corporate Name/DBA

Last-Approved Corporate Name/DBA:

Requested New Corporate Name/DBA:

☐ Change of License Type

Last-Approved License Type:

Requested New License Type:

☐ Alteration of Premises: (must fill out attached financial information form)

Description of Alteration:

☐ Change of Location: (must fill out attached financial information form)

Last-Approved Location:

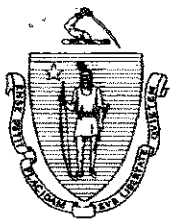
Requested New Location:

Signature of Licensee

(If a Corporation/LLC, by its authorized representative)

Date Signed

10/14/2012



The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

**MANAGER APPLICATION**

All proposed managers are required to complete a Personal Information Form,  
and attach a copy of the corporate vote authorizing this action and appointing a manager.

**1. LICENSEE INFORMATION:**

Legal Name of Licensee: WHITINSVILLE GOLF CLUB, Inc. Business Name (dba):   
Address: 179 FLETCHER ST  
City/Town: WHITINSVILLE State: MA Zip Code: 01588  
ABCC License Number: 0904 00003 Phone Number of Premise: 508 234 6210  
(If existing licensee)

**2. MANAGER INFORMATION:**

A. Name: FRANCIS IANETTA B. Cell Phone Number: 401 651 1602  
C. List the number of hours per week you will spend on the licensed premises: 60 hours

**3. CITIZENSHIP INFORMATION:**

A. Are you a U.S. Citizen: Yes ☒ No ☐ B. Date of Naturalization:  C. Court of Naturalization:   
(Submit proof of citizenship and/or naturalization such as Voter's Certificate, Birth Certificate or Naturalization Papers)

**4. BACKGROUND INFORMATION:**

A. Do you now, or have you ever, held any direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages? Yes ☐ No ☒  
If yes, please describe:   
B. Have you ever been the Manager of Record of a license to sell alcoholic beverages that has been suspended, revoked or cancelled? Yes ☐ No ☒  
If yes, please describe:   
C. Have you ever been the Manager of Record of a license that was issued by this Commission? Yes ☐ No ☒  
If yes, please describe:   
D. Please list your employment for the past ten years (Dates, Position, Employer, Address and Telephone):  
• 1974-2005 CUMBERLAND SCHOOL DEPT. 2600 MENDON Rd  
CUMBERLAND RI 02864 401  
• 2006-Present WHITINSVILLE GOLF CLUB 179 FLETCHER ST

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature

Francis Ianetta

Date

10/15/12

Le Secrétaire d'Etat des Etats-Unis d'Amérique  
 prie par les présentes toutes autorités compétentes de laisser passer le citoyen  
 ou ressortissant des Etats-Unis titulaire du présent passeport, sans délai ni  
 difficulté et, en cas de besoin, de lui accorder toute aide et protection légitimes.

El Secretario de Estado de los Estados Unidos de América por el presente solicita a las autoridades competentes permitir el paso del ciudadano o nacional de los Estados Unidos, aquí nombrado, sin demora ni dificultades, y en caso de necesidad, prestarle toda la ayuda y protección legales.

SIGNATURE OF BEARER / SIGNATURE DU TITULAIRE / FIRMA DEL TITULAR

**NOT VALID UNTIL SIGNED**

PASSPORT  
PASSEPORT  
PASAPORTE



**UNITED STATES OF AMERICA**

Type / Type / Tipo    Code / Code / Código    Passport No. / No. du Passeport / No. de Pasaporte  
P                                  USA                                  220671607

Surname / Nom / Apellidos

# IANNETTA

Given names / Prénoms / Nombres

**FRANCIS**

Nationality / Nationalité / Nacionalidad

UNITED STATES OF AMERICA

Date of birth / Date de naissance / Fecha de nacimiento

07 AUG 1952

Sex / Sexe / Sexo Place of birth / Lieu de naissance / Lugar de nacimiento



**RHODE ISLAND, U.S.A.**

Date of issue / Date de délivrance / Fecha de expedición \_\_\_\_\_ Authority / Autorité / Autoridad \_\_\_\_\_

31 JAN 2007

United States

Date of expiration / Date d'expiration / Fecha de caducidad: 26-11-2017

30 JAN 2017

Amendments / Modifications / Enmiendas

**SEE PAGE 24**

P<USAIANNETTA<<FRANCIS<<<<<<<<<<<<<<<<<<<<<<<  
2206716073USA5208074M1701304<<<<<<<<<<<<<02

# *Whitinsville Golf Club*

*P.O. Box 128*

*Whitinsville, MA 01588*

Minutes of the meeting of the Board of Governors held on  
179 Fletcher Street, Whitinsville, MA

25-Sep at 6:00 p.m. in the clubhouse located at

Governors and others in attendance were as follows:

John O'Brien, President  
Ken Marino, Vice President  
Bob Burns, Treasurer  
Dave Sampson, Secretary  
Steve Hebert

Scott Tauson  
Chris Shaw

Absent:

Tom Hall

Brian Johnson

The meeting of the Board of Governors was called to order at 6:10

## 1) Manager's Position

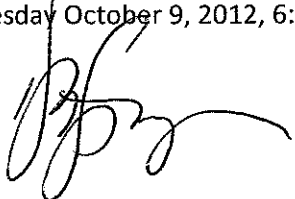
a motion was made and seconded to appoint Francis lanetta the Manager of Whitinsville Golf Club. Upon a unanimous vote the President declared said motion approved. The job responsibilities will include the responsibility of the Club's liquor license. The House committee and the Board of Govenors will write a new job description for the start of 2013.

## 2) 2013 Budget Discussions

Bob Burns presented preliminary budget numbers for 2013. General discussion regarding shifting some of the dues burden away from the full members. Combining membership categories was also discussed. Some questions regarding the dues numbers used in the preiim budget. All board members to come to next meeting with their membership category and fee recomendations. John O'Brien presented information relative to the maintenance department for consideration for next year's budget.

## 10) Adjournment

a motion was made and seconded to adjourn the meeting at 8:10, the vote was unanimous. The next meeting is scheduled for Tuesday October 9, 2012, 6:00 p.m., at the clubhouse



Commonwealth of Massachusetts  
Worcester, ss October 12, 2012  
Then personally appeared, David Sampson,  
who is known to me, and acknowledged  
he has signed voluntarily for the stated  
purpose.

*Margaret Victoria Surabian Stille*  
Notary Public  
My Commission expires: 8-29-2014

- THREE (3) GOLDEN RULES OF SERVING ALCOHOL
1. Legal Drinking Age is "21" years old.
  2. Alcohol MUST be dispensed in a reasonable manner.
  3. Never serve anyone to the point of intoxication or anyone that appears to be intoxicated.

SEVERE WARNING REMISE



89 Redwood Drive  
Cranston, RI 02920-5914  
401-943-5454

This card certifies satisfactory completion of training  
in the S.T.O.P. Alcohol Awareness Server Program.



Issued: **05/23/2012**

Code: **12 - 199**

Name:

**Francis Iannetta**

**1177 Lonsdale Avenue**

**Lincoln, RI 02865**

SEVERE WARNING REMISE

Expiration Date: **05/23/2015**

Instructor: *Frank J. Faubert* 401-943-5454



ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/24/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Sullivan Insurance Group, Inc. 10 Chestnut Street Suite 1010 Worcester, MA 01608-2804	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 508 791-2241 <b>FAX (A/C, No):</b> 5087973689 <b>E-MAIL ADDRESS:</b> <table border="1"> <tr> <th data-bbox="812 409 1445 441">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1445 409 1576 441">NAIC #</th> </tr> <tr> <td data-bbox="812 441 1445 472">INSURER A: PHILADELPHIA INSURANCE COMPANY</td> <td data-bbox="1445 441 1576 472"></td> </tr> <tr> <td data-bbox="812 472 1445 504">INSURER B: Wesco Insurance Company</td> <td data-bbox="1445 472 1576 504"></td> </tr> <tr> <td data-bbox="812 504 1445 535">INSURER C:</td> <td data-bbox="1445 504 1576 535"></td> </tr> <tr> <td data-bbox="812 535 1445 567">INSURER D:</td> <td data-bbox="1445 535 1576 567"></td> </tr> <tr> <td data-bbox="812 567 1445 598">INSURER E:</td> <td data-bbox="1445 567 1576 598"></td> </tr> <tr> <td data-bbox="812 598 1445 632">INSURER F:</td> <td data-bbox="1445 598 1576 632"></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: PHILADELPHIA INSURANCE COMPANY		INSURER B: Wesco Insurance Company		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER B: Wesco Insurance Company															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
<b>INSURED</b> Whitinsville Golf Club P O Box 128 Whitinsville, MA 01588															

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		PHPK885643	07/01/2012	07/01/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		PHPK885643	07/01/2012	07/01/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000		PHUB387421	07/01/2012	07/01/2013	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WWC303395	04/01/2012	04/01/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	<b>Liquor Liability</b>		PHPK885643	07/01/2012	07/01/2013	\$1,000,000 Occurrence \$1,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Evidence of Liability Coverages including Liquor Liability for the Named Insured.


## CERTIFICATE HOLDER

## CANCELLATION

\*PROOF OF INSURANCE CERTIFICATE\*

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**

**Business:** Whitinsville Golf Club, Inc.

**Applicant:** Christopher Hulme

**Address:** 179 Fletcher Street, Whitinsville, MA 01588

**New/Renewal/Transfer:** Change of Manager

**License Type:** Club License

**DEPARTMENT:**

**COMMENTS:**

**SIGNATURE:**

**PLANNING:**

N/A



**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to Donna in the Town Manager's Office or offer comments via email to [dgosselin@northbridgema.org](mailto:dgosselin@northbridgema.org). Thanks!!

**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**

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**Address:** *179 Fletcher Street, Whitinsville, MA 01588*

**New/Renewal/Transfer:** *Change of Manager*

**License Type:** *Club License*

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

**POLICE:**

*NO ISSUES*

*W. J. Wardlaw*

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

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**License Type:** *Club License*

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

**POLICE:**

**FIRE:**

*No concerns at this time*  
*GAN*

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

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**License Type:** *Club License*

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

\_\_\_\_\_  
**POLICE:**

\_\_\_\_\_  
**FIRE:**

\_\_\_\_\_  
**BUILDING/ZONING:**

*Approved  
10-25-2012*

*Jan - Hulme*

\_\_\_\_\_  
**CONSERVATION:**

\_\_\_\_\_  
**HEALTH:**

Water

Trash

Other

\_\_\_\_\_  
**ASSESSORS:**

\_\_\_\_\_  
**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

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**License Type:** *Club License*

**DEPARTMENT:**  
**PLANNING:**

**COMMENTS:**

**SIGNATURE:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

*NA*

**CONSERVATION:**

*John E. Brown*

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

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**DEPARTMENT:**

**COMMENTS:**

**SIGNATURE:**

**PLANNING:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

*No Board of Health Concerns  
w/ Change of Manager.*

*Jane M. Snodgrass*

*10/25/12*

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

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**DEPARTMENT:**

**COMMENTS:**

**SIGNATURE:**

**PLANNING:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

*No ISSUES. Robert Fitzgerald*

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

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**PLANNING:**

**COMMENTS:**

**SIGNATURE:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

*Humbly Arfargue*

**TREASURER/COLLECTOR:**

Excise

Personal property ☒

Real estate ☒

Water / Sewer ☒

Other

Please sign off and return the slip to Donna in the Town Manager's Office or offer comments via email to [dgosselin@northbridgema.org](mailto:dgosselin@northbridgema.org). Thanks!!

BOS 11/26/12

Phone: 508-596-4358

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

APPLICATION FOR LICENSE

(GENERAL)

F.

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto  
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION): Renee Jewel d/b/a

Chatsworth Antiques

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: [Junk Dealer's License]

TO: Sell Antiques

GIVE LOCATION BY STREET AND NUMBER:

AT: 99 Church St.

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

R Jewel  
(Signature of Applicant)

Print Name:

Renee Jewel

Address:

44 New Boston Rd.

City:

Sturbridge MA.

State, Zip:

01566

Received:

11/5/12  
(Date)

3:30pm  
(Time)

Mail - P.O. Box 1325  
Douglas, MA 01516

Date License Granted



The Commonwealth of Massachusetts  
Department of Industrial Accidents  
Office of Investigations  
600 Washington Street  
Boston, MA 02111  
www.mass.gov/dia

FORM MUST BE FILLED  
OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

**Applicant Information**

Please Print Legibly

Business/Organization Name: Chatsworth Antiques

Address: 99 Church St.

City/State/Zip: Whitinsville Phone #: 508-596-4358

**Are you an employer? Check the appropriate box:**

1. ☐ I am an employer with \_\_\_\_\_ employees (full and/or part-time).\*
2. ☒ I am a sole proprietor or partnership and have no employees working for me in any capacity.  
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]\*\*
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

**Business Type (required):**

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other \_\_\_\_\_

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

**I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.**

Insurance Company Name: \_\_\_\_\_

Insurer's Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Policy # or Self-ins. Lic. # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).**

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

**I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.**

Signature: [Signature] Date: 10/3/12

Phone #: 508-596-4358

**Official use only. Do not write in this area, to be completed by city or town official.**

City or Town: Northbridge Permit/License # \_\_\_\_\_

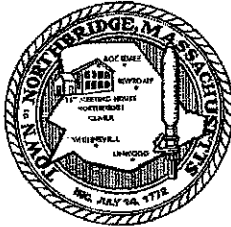
Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
6. Other \_\_\_\_\_

Contact Person: Donna M. Gosselin Phone #: 508-234-2095

A TRUE COPY ATTEST:

*Doreen A. Cedrone*  
TOWN CLERK  
NORTHBRIDGE, MA



TOWN OF NORTHBRIDGE  
OFFICE OF THE TOWN CLERK

TOWN HALL - 7 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588

DOREEN A. CEDRONE  
TOWN CLERK

AREA CODE 508-234-2001

BUSINESS CERTIFICATE

Fee: \$25.00

Date

*10/3/12*

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED AND TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECLARE(S) THAT A BUSINESS IS CONDUCTED UNDER THE TITLE OF

*Chatsworth + Melody Meadow Music Boxes*  
*99 Church St.*

AT

(Address)

BY THE FOLLOWING NAMED PERSON(S): (Include corporate name and title, if corporate office)

*Renee Jewel*  
Full Name

*44 New Boston Rd.*  
*Starbridge*  
*MA*  
Residence and Telephone

SIGNATURES

*Renee Jewel*

On *Oct 3, 2012* the above named person(s) personally appeared before me and made oath that the foregoing statements are true.

*Amelia B. Zyga*  
Town Clerk, Assistant Town Clerk, Other

*01566*

OR - This certificate has been Notarized as follows:

County:  
State:

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_ (name of document signer/s), PROVED TO ME THROUGH SATISFACTORY EVIDENCE OF IDENTIFICATION, WHICH WAS \_\_\_\_\_, TO BE THE PERSON(S)

WHOSE NAME(S) IS/ARE SIGNED ABOVE, AND WHO SWORE OR AFFIRMED TO ME THAT THE CONTENTS OF THE DOCUMENT ARE TRUTHFUL AND ACCURATE TO THE BEST OF HIS/HER OR THEIR KNOWLEDGE AND BELIEF.

\_\_\_\_\_  
(Official signature and Seal of Notary) Commission Expires \_\_\_\_\_

IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 337 OF THE ACTS OF 1985 AND CHAPTER 110, SECTION 5 OF MASSACHUSETTS GENERAL LAWS, BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER. A STATEMENT UNDER OATH MUST BE FILED WITH THE CITY CLERK UPON DISCONTINUING, RETIRING, OR WITHDRAWING FROM SUCH BUSINESS OR PARTNERSHIP.

COPIES OF SUCH CERTIFICATES SHALL BE AVAILABLE AT THE ADDRESS AT WHICH SUCH BUSINESS IS CONDUCTED AND SHALL BE FURNISHED ON REQUEST DURING REGULAR BUSINESS HOURS TO ANY PERSON WHO HAS PURCHASED GOODS OR SERVICES FROM SUCH BUSINESS. VIOLATIONS ARE SUBJECT TO FINE OF NOT MORE THAN THREE HUNDRED DOLLARS (\$300) FOR EACH MONTH DURING WHICH SUCH VIOLATION CONTINUES.

CERTIFICATE EXPIRES *2016* (Four (4) yrs from effective date)

A TRUE COPY ATTEST:

*Doreen A. Cedrone*

TOWN CLERK

NORTHBIDGE, MA

MEMO

Date: 10/3/12

TO: James Sheehan, Inspector of Buildings/Zoning Agent  
FROM: Doreen A. Cedrone, Town Clerk  
RE: Business Certificate Request

Name: Renee Jewel  
Address: 44 New Boston Rd Sturbridge MA  
Telephone: 508-596-4358

Has requested the issuance of a Business Certificate for a business located at:

99 Church St.

For the following purpose:

Selling Music Boxes Online +  
Store at 99 Church St.

Please review and state your opinion.

I have reviewed the attached Business Application and have determined the following:

✓ Approved NOT Approved  
Retail located within B-1 Zoning District.

*J. Sheehan*  
James Sheehan  
Inspector of Buildings/Zoning Agent

Date

10-4-12

**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**


**Business:** Chatsworth Antiques

**Applicant:** RENEE JEWEL

**Address:** 99 CHURCH STREET, WHITINSVILLE, MA 01588

**License Type:** JUNK DEALER'S LICENSE [ANTIQUES]

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

N/A 

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

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**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

**POLICE:**

NO ISSUES

Wally. Wenzel

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

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**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

**POLICE:**

**FIRE:**

No concerns at this time. - Gary A. Nestor - Fire Chief

*gan*

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

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**DEPARTMENT:**  
**PLANNING:**

**COMMENTS:**

**SIGNATURE:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

*Approved  
Retail allowed in B-1*

*11-16-2012*

*J. Shuch*

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

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**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

*John E. Brown*

*N/A*

**CONSERVATION:**

**HEALTH:**

Water

Trash

Other

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

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**Address:** *99 CHURCH STREET, WHITINSVILLE, MA 01588*

**License Type:** *JUNK DEALER'S LICENSE [ANTIQUES]*

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

**POLICE:**

**FIRE:**

**BUILDING/ZONING:**

**CONSERVATION:**

**HEALTH:**

Applicant must maintain property in a clean & sanitary condition - provide proper means of disposal of trash and debris.

Jeanne M. Gniadek  
Board of Health Administrator  
November 5, 2012

**ASSESSORS:**

**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to the Town Manager's Office or offer comments via email to [dgosselin@northbridgema.org](mailto:dgosselin@northbridgema.org) or [ssusienka@northbridgema.org](mailto:ssusienka@northbridgema.org). Thanks!!*

<b>BOARD OF SELECTMEN LICENSE ROUTING SLIP</b>
--

**Business:** *Chatsworth Antiques*

**Applicant:** *RENEE JEWEL*

**Address:** *99 CHURCH STREET, WHITINSVILLE, MA 01588*

**License Type:** *JUNK DEALER'S LICENSE [ANTIQUES]*

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:**

\_\_\_\_\_  
**POLICE:**

\_\_\_\_\_  
**FIRE:**

\_\_\_\_\_  
**BUILDING/ZONING:**

\_\_\_\_\_  
**CONSERVATION:**

\_\_\_\_\_  
**HEALTH:**

Water

Trash

Other

\_\_\_\_\_  
**ASSESSORS:**

*Robert Fitzgerald - No Issues 11-16-12*

\_\_\_\_\_  
**TREASURER/COLLECTOR:**

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to the Town Manager's Office or offer comments via email to [dgosselin@northbridgemass.org](mailto:dgosselin@northbridgemass.org) or [ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org). Thanks!!*

**BOARD OF SELECTMEN  
LICENSE ROUTING SLIP**

**Business:** Chatsworth Antiques

**Applicant:** RENEE JEWEL

**Address:** 99 CHURCH STREET, WHITINSVILLE, MA 01588

**License Type:** JUNK DEALER'S LICENSE [ANTIQUES]

**DEPARTMENT:** \_\_\_\_\_ **COMMENTS:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**PLANNING:** \_\_\_\_\_

**POLICE:** \_\_\_\_\_

**FIRE:** \_\_\_\_\_

**BUILDING/ZONING:** \_\_\_\_\_

**CONSERVATION:** \_\_\_\_\_

**HEALTH:**

Water

Trash

Other

**ASSESSORS:** \_\_\_\_\_

*Hamberly Alfargear*  
**TREASURER/COLLECTOR:** *15A-147*  
Excise \_\_\_\_\_ Water / Sewer \_\_\_\_\_  
Personal property \_\_\_\_\_ Other \_\_\_\_\_  
Real estate *\$2,576.54 ~ Properly owned by 360 Asset LLC not by applicant.*

Please sign off and return the slip to the Town Manager's Office or offer comments via email to [dgosselin@northbridgemass.org](mailto:dgosselin@northbridgemass.org) or [ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org). Thanks!!

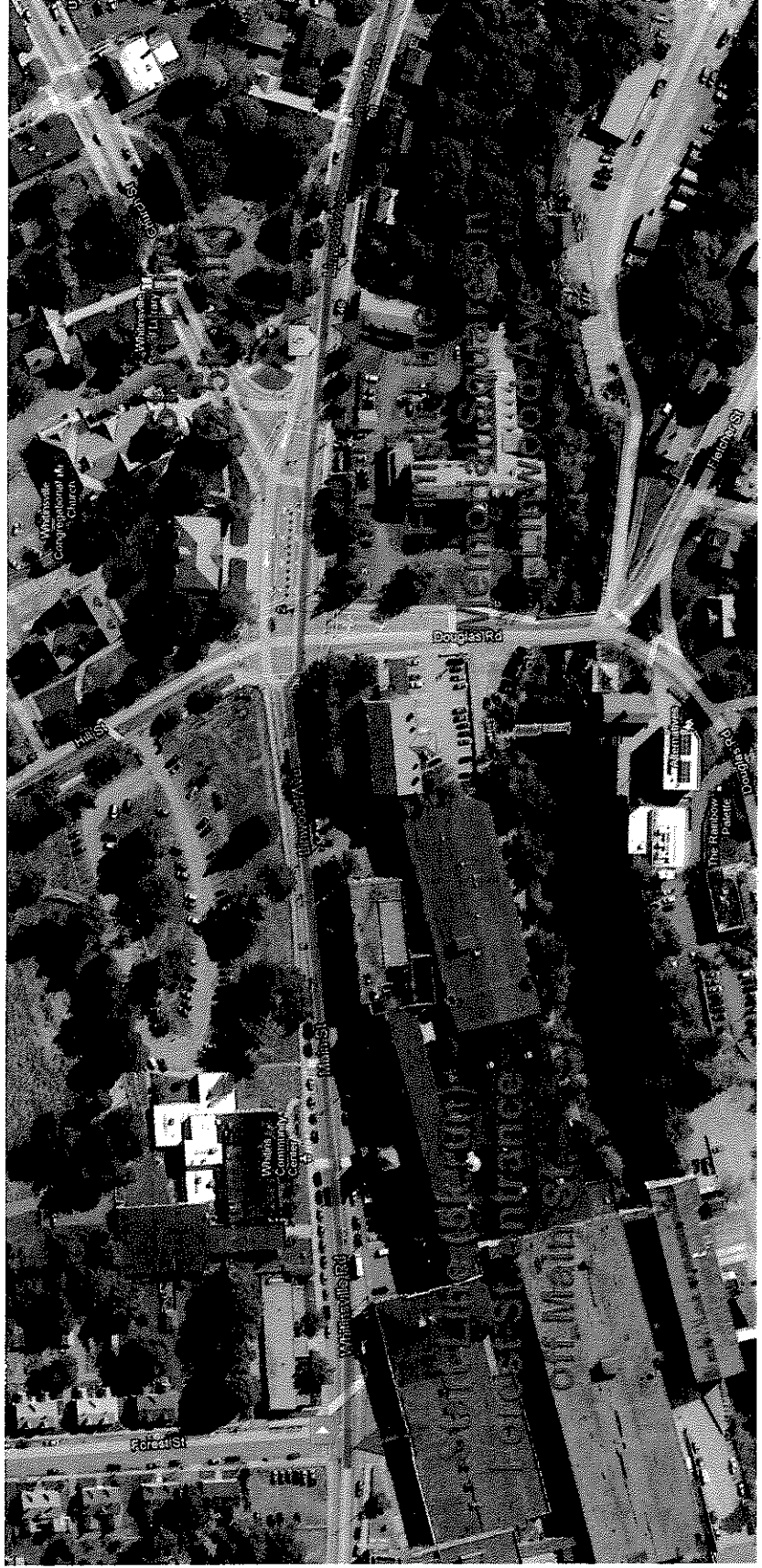
# First Day 5k Run & 2.5k Walk



- January 1<sup>st</sup>, 2013
- 11:00am start for 5k Run
- 11:10am start for 2.5k Walk
- Registration opens at 8:30am
- Estimated event finish time: 12:00pm
- Fundraiser for **TBD**
- Estimated number of participants: 150
- Request for closure of roads dependent on associated costs of police detail; not required

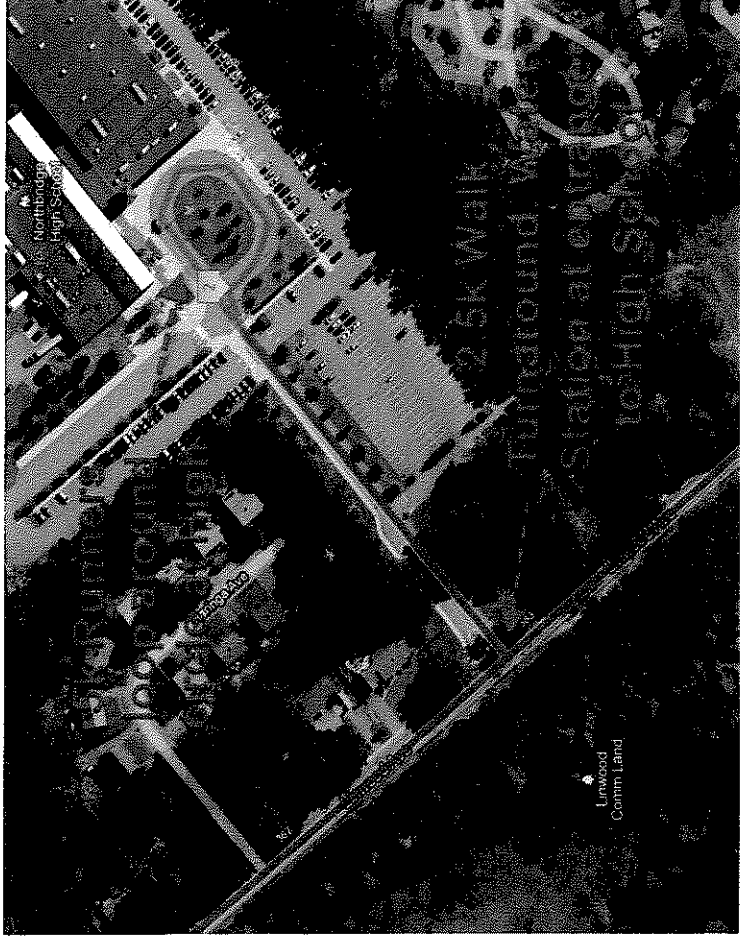


- Starting line for 5k run would be at Forest St off of Main St.
- Starting line for 2.5k walk would be at Memorial Square on Linwood Ave
- Finish line for 5k run and 2.5k walk will be at Memorial Square on Linwood Ave





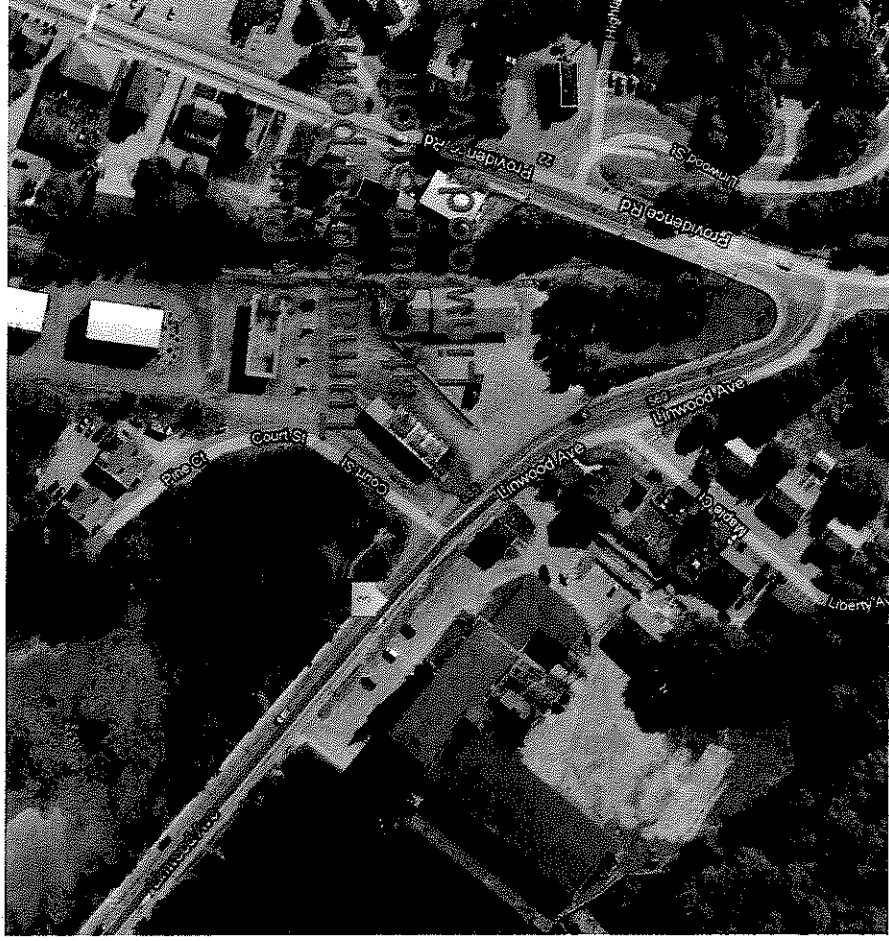
- 2.5k walkers turn around at the entrance to the high school and head straight back to Memorial Square
- 5k runners go up the High School entrance off of Linwood Ave and run around the circle at the main doors before continuing back to Linwood Ave
- Water stop is located at entrance to High School for both runners and walkers







- 5k runners turn around at Court St on Linwood Ave and head straight back to Memorial Square finish line



Sharon Susienka

---

*Tentative  
11/26/12 BOS  
Agenda*

**From:** Ted Kozak [tkozak@northbridgemass.org]  
**Sent:** Tuesday, November 13, 2012 10:10 AM  
**To:** ssusienka@northbridgemass.org  
**Subject:** FW: New Years Day road race

Please send him to appropriate people, guessing to start with the chief

Theodore D. Kozak  
Town Manager  
P: 508-234-2095  
F: 508-234-7640  
[tkozak@northbridgemass.org](mailto:tkozak@northbridgemass.org)

-----Original Message-----

**From:** Alex Rogozenski [<mailto:arogozenski@gmail.com>]  
**Sent:** Monday, November 12, 2012 10:17 PM  
**To:** [townmanager@northbridgemass.org](mailto:townmanager@northbridgemass.org)  
**Subject:** New Years Day road race

Hello - my wife and I own MRA Multisport here in Northbridge, providing endurance athlete coaching and training, a triathlon club, and will be starting to organize endurance events next year (runs, triathlons, etc).

I know it's short notice, but we'd like to organize a 5k run/2.5k walk on New Years Day (about a 11am start) utilizing some of the roads Linda Usher's Whittin Five uses, specifically Linwood Ave from Forest St near the WCC to the Linwood Mills apartments.

The race would help benefit a non-profit organization, but we haven't finalized which one yet. We would obtain certification from USATF too.

We spoke with Chief Warchol and he suggested speaking with you first before we work on details with him.

What would be the next steps?

Thanks,  
Alex  
(c) 774-272-1767  
Sent from my iPhone

**Sharon Susienka**

---

**From:** Walter Warchol [wwarchol@northbridgemass.org]  
**Sent:** Monday, November 19, 2012 10:01 AM  
**To:** ssusienka@northbridgemass.org  
**Subject:** RE: First Day 5k Run 2013.pdf

*Police Dept  
response.*

On the use of police details for traffic

-----Original Message-----

**From:** Sharon Susienka [mailto:ssusienka@northbridgemass.org]  
**Sent:** Monday, November 19, 2012 9:58 AM  
**To:** wwarchol@northbridgemass.org  
**Subject:** RE: First Day 5k Run 2013.pdf

Chief:

So that the Board is aware---what conditions will Alex have to comply with, if any, other than a police detail.  
If approved, the approval letter will state whatever conditions you would want to be stated so let me know.

Thanks.

Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640

-----Original Message-----

**From:** Walter Warchol [mailto:wwarchol@northbridgemass.org]  
**Sent:** Monday, November 19, 2012 9:40 AM  
**To:** ssusienka@northbridgemass.org  
**Subject:** RE: First Day 5k Run 2013.pdf

Sharon:

Alex has been in touch with me and advised him of the cost of police details concerning the closing of Linwood Ave and Memorial Square with regards to the race on January 1, 2013.

Should the Board of Selectmen grant his request, I would ask that the Board of Selectmen require that he comply with all conditions set by the Chief of Police concerning public safety.

Chief

-----Original Message-----

From: Sharon Susienka [<mailto:ssusienka@northbridgemass.org>]  
Sent: Monday, November 19, 2012 9:30 AM  
To: [wwarchol@northbridgemass.org](mailto:wwarchol@northbridgemass.org); James Shuris  
Subject: FW: First Day 5k Run 2013.pdf  
Importance: High

Gentlemen:

We have a request from Alex Rogozenski to hold a 5k run on New Year's Day. His request is going on the 11/26/12 BOS Agenda for action. I need you both to put your comments/concerns in writing to this office. Chief, I know he has been in touch with you and he tells me he's all set but I need to hear it from you.

Thank you.

Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640

-----Original Message-----

From: Alex Rogozenski [<mailto:arogozenski@gmail.com>]  
Sent: Tuesday, November 13, 2012 3:08 PM  
To: [dgosselin@northbridgemass.org](mailto:dgosselin@northbridgemass.org); [ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org)  
Subject: First Day 5k Run 2013.pdf

Hi - attached please find the requested information as we seek approval to organize a race on New Year's Day. I did already exchange emails with the Chief and he recommended I speak with your office first, so he is already somewhat familiar with this request. Please let me know if you have any other questions or need more information.

## Sharon Susienka

---

**From:** James Shuris [jshuris@northbridgemass.org]  
**Sent:** Monday, November 19, 2012 2:43 PM  
**To:** ssusienka@northbridgemass.org; wwarchol@northbridgemass.org  
**Subject:** RE: First Day 5k Run 2013.pdf

*APW response.*

Sharon and Chief:

Sounds like a wonderful event.

I have no comments or concerns.

Jim Shuris

-----Original Message-----

**From:** Sharon Susienka [<mailto:ssusienka@northbridgemass.org>]  
**Sent:** Monday, November 19, 2012 9:30 AM  
**To:** [wwarchol@northbridgemass.org](mailto:wwarchol@northbridgemass.org); James Shuris  
**Subject:** FW: First Day 5k Run 2013.pdf  
**Importance:** High

Gentlemen:

We have a request from Alex Rogozenski to hold a 5k run on New Year's Day. His request is going on the 11/26/12 BOS Agenda for action. I need you both to put your comments/concerns in writing to this office. Chief, I know he has been in touch with you and he tells me he's all set but I need to hear it from you.

Thank you.

Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640

-----Original Message-----

**From:** Alex Rogozenski [<mailto:arogozenski@gmail.com>]  
**Sent:** Tuesday, November 13, 2012 3:08 PM  
**To:** [dgosselin@northbridgemass.org](mailto:dgosselin@northbridgemass.org); [ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org)  
**Subject:** First Day 5k Run 2013.pdf

Hi - attached please find the requested information as we seek approval to organize a race on New Year's Day. I did already exchange emails with the Chief and he recommended I speak with your office first, so he is already somewhat familiar with this request. Please let me know if you have any other questions or need more information.

H.

## LEASE

This LEASE (hereinafter "Lease") is executed this \_\_\_\_ day of \_\_\_\_\_ 2012 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "TOWN"), and OLIVER ASHTON POST #343, INC., a Massachusetts non-profit corporation and a post of the American Legion, with an address of 198 Church Avenue, Northbridge, Massachusetts 01534 ("LESSOR").

Pursuant to an Indenture between the LESSOR and the Trustees of the Rockdale Village Foundation dated August 21, 1956 and recorded with the Worcester District Registry of Deeds in Book 3800, Page 51, the LESSOR is the owner of record of a certain parcel of land located in the Town of Northbridge, on Church Avenue, described in said Indenture and shown on Northbridge Assessors' Map 22A as parcel 151, and including a lodge building and a parking lot.

The LESSOR hereby leases to the TOWN all of said land, including the parking lot, except that portion containing the lodge building, said land being shown on a copy of a portion of said Map 22A and an annotated Google Maps aerial photograph attached hereto together as Exhibit A, (the leased area being hereafter referred to as the "Premises"), together with such rights of access and passage to, in, over and through said Premises as are necessary or reasonable in connection with the use described herein and the TOWN's related use of that certain parcel of land known as the Legion Ball Grounds, adjacent to the Premises and indicated on Exhibit A, subject to the following terms and conditions:

### I. **USE, PURPOSE, TERM**

Use of the Premises is specifically authorized by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees, for the purpose of parking of vehicles, preparation and loading and unloading of equipment, viewing space for spectators, similar activities ancillary to the TOWN's use of the said Legion Ball Grounds for athletic and recreational activities, specifically including but not limited to baseball and softball, and Pop Warner football, and the conduct of such athletic and recreational activities on that portion of the Premises which is included within the layout of the fields on the Legion Ball Grounds, by and through the Playgrounds and Recreation Commission, or otherwise.

Such use by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees may be exercised from the date of the execution of this Lease and shall continue until and through June 30, 2013.

### II. **CONSIDERATION**

As consideration for the Lease rights granted hereunder, the TOWN shall use reasonable efforts to maintain the Premises in good repair, including periodic cleaning of that portion included within the layout of said fields on the Legion Ball Grounds so as to protect against accumulation of trash or other debris.

In addition, the TOWN shall provide reasonable maintenance and repairs of the parking lot area.

### III. **INSURANCE**

The TOWN shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, in an amount acceptable to the LESSOR and in an amount sufficient to support the obligations of the TOWN under the terms of this Lease.

### IV. **CONDUCT**

During the term of this Lease, the TOWN shall at all times conduct itself so as not to unreasonably interfere with the operations of the LESSOR, and observe and obey applicable laws and regulations. The TOWN shall obtain the written authorization of the LESSOR prior to the erection of any structure or fixed equipment on the Premises. Any such structure or fixed equipment so erected by the TOWN shall remain the property of the TOWN, and the TOWN shall have the right to remove such structures or equipment upon the termination of this Lease, provided the Premises are restored, as near as possible, to a condition equal to their condition prior to the erection of such structures or equipment.

The TOWN shall not make or suffer any waste of the Premises.

### V. **TERMINATION**

This Lease may be terminated by either party for failure of the other party to comply with its obligations hereunder (a "breach") upon written notice of termination at least ninety (90) days prior to the termination date stated within said notice and failure of the party receiving notice to commence and diligently prosecute a cure of the breach within that period. If the party receiving notice cures said breach within that period, the termination notice shall not be effective and the Lease shall continue in effect. If the breach is such that it may not reasonably be cured within 90 days, the party receiving notice shall have an additional 90 days to effect a cure, provided that it continues to act reasonably and diligently to do so.

Upon termination of the Lease, the TOWN shall quit and deliver up the Premises to the LESSOR peaceably and quietly and in as good order and condition as at the start of the Term, or as put into by the TOWN during the Term, reasonable use and wear thereof, fire and other unavoidable casualties excepted.

### VI. **MODIFICATIONS and AMENDMENTS**

Modifications or amendments to this Lease shall be in writing and duly executed by both parties hereto in order to be effective. The TOWN shall not assign this Lease without the written approval of the LESSOR.

VII.

**NOTICE**

For purposes of this Lease, the parties shall be deemed duly notified in accordance with the terms and provisions hereof, if written notices are mailed to the following addresses:

Town: Board of Selectmen  
Town Hall  
7 Main Street  
Whitinsville, MA 01588

Lessor: Oliver Ashton Post #343, Inc.  
198 Church Avenue  
Northbridge, Massachusetts 01534

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

VIII.

**EXHIBITS and ATTACHMENTS**

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this Lease.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE  
its Board of Selectmen

OLIVER ASHTON POST #343, INC.  
by its President and Treasurer

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
printed name:

\_\_\_\_\_  
printed name:



I.

# Know all Men by These Presents,

That the Trustees of the Riverdale Cemetery, in the Town of Northbridge, in the County of Worcester and State of Massachusetts, in consideration of Four Hundred and 00/100 Dollars, paid to them by Glen Haringa of 337 South Kelley Rd, Schenectady, NY 12306 the receipt of which is hereby acknowledged, do sell and convey to said Glen Haringa Lot No. 133A situated on the way called Birch Avenue in the Riverdale Cemetery, and the sole and exclusive right of burial of the dead therein, subject to the following by-laws for the regulation and government of said Cemetery; viz :

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Trustees will approve; and no trees within the lot or border shall be cut down or destroyed without the consent of said Trustees.

2d. That if any trees or shrubs in said lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, it shall be the duty of said Trustees, for the time being, to enter into said lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3d. That if any monument or other structure whatever, or any inscription, be placed in the said lot which shall be determined by a majority of the Trustees, for the time being, to be offensive, the said Trustees or a majority of them, shall have the right, and it shall be their duty to enter upon said lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said lot, the materials or design of which shall not be approved by said Trustees, it must be forthwith removed.

5th. By the vote of the Town the said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the said Board of Trustees.

And the said Trustees in behalf of the Town, and by right from vote of the Town of Northbridge, passed 2d of March, 1874, hereby covenant to and with, the said Glen Haringa heirs and assigns, that the said Town of Northbridge is lawfully seized in fee simple of the afore-granted premises, and of the ways leading to the same from the highway; that the granted premises are free from incumbrances; that the said town hath good right to sell and convey the same to the said Glen Haringa in the manner and for the purpose aforesaid, and will warrant and defend the same unto the said Glen Haringa heirs and assigns forever.

IN WITNESS WHEREOF, the said Town of Northbridge hath caused these presents to be signed and sealed by the Trustees, this 26th day of November in the year of our Lord ~~nineteen~~ ~~XXXXXX~~ Two Thousand Twelve.

Signed, Sealed and delivered in presence of

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ } TRUSTEES

## COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS. \_\_\_\_\_ 19\_\_\_\_

Personally appeared \_\_\_\_\_ and acknowledged this instrument to be his free act and deed.

Before me, \_\_\_\_\_ Justice of the Peace

## TOWN OF NORTHBRIDGE

I hereby certify that the foregoing Deed has been received, entered and recorded in this office in the Book provided for that purpose, being Book No. 2 and page No. 86

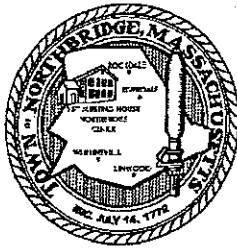
\_\_\_\_\_  
Town Clerk

II.

**ACKNOWLEDGEMENT OF DONATIONS FOR THE  
DPW OPEN HOUSE / PUBLIC TOUR HELD ON  
SATURDAY, OCTOBER 20, 2012:**

1. WALMART - \$250 GRANT / VOTE TO ACCEPT
2. MARTY GREEN – OPEN HOUSE SIGNS
3. MCDONALDS – DANISH, COFFEE, COFFEE SUPPLIES
4. WHITINSVILLE WATER COMPANY – BOTTLED WATER
5. SHAW'S SUPERMARKET - \$20 GIFT CARD / VOTE TO ACCEPT

bos Agenda 11/26/12



James Shuris, P.E., MBA  
Director of Public Works

# Town of Northbridge Department of Public Works

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Phone: (508) 234-3581 Fax: (508) 234-0807

~~III~~  
II.

Date: October 30, 2012

RECEIVED

NOV 14 2012

COPY

To: Neil Vaidya, Town Accountant

Northbridge Town Manager

RE: Wal-Mart Donation for DPW – Highway Open House

I am attaching a copy of the Wal-Mart grant application along with a copy of a donation check for \$250.00 from Wal-Mart Corporation.

Please provide an account org/ and obj/ number for this donation to be applied to so we may deposit the check with the Treasurer – Collector's Office. Please also provide the permitted expenses that we charge to this account.

I will send a note to the Town Manager's Office asking for this donation be accepted by the Board of Selectmen at their next meeting as requested.

If there are any other requirements prior to using this money, please let me know.

Very truly yours,

  
James Shuris  
Director of Department of Public Works

## Local Giving Program

[Logout](#)

### Confirmation of Application Receipt:

\* indicates required field

Your proposal was successfully submitted to the Walmart Foundation. No further action on your part is required. A confirmation email will be sent to the email address provided during registration.

Please note: Applications are generally reviewed within 90 days of the submission date. Once funding decisions have been made, you will receive a follow up status email. To print a copy of this completed application go to 'File', then 'Print' on your browser toolbar. Click [here to return to the homepage](#) when you are finished.

### Nomination Information

\* Organization Description #1

### Contact Information

\* First Name Susan  
\* Last Name Brouwer  
\* Contact Title Administrative Assistant  
\* Address 11 Fletcher Street P.O. Box 88  
\* City Whitinsville  
\* State Massachusetts  
\* Zip 01588  
\* Telephone 508-234-3581  
\* E-mail Address sbrouwer@northbridgemass.org  
\* Contact Type Primary Contact

### Organization Information

\* Legal Name Town of Northbridge DPW  
 \* Payee Name Town of Northbridge DPW  
 \* Address 11 Fletcher Street  
 \* City Whitinsville  
 \* State Massachusetts  
 \* Zip 01588  
 \* Telephone 508-234-3581  
 Fax 508-234-0807  
 Website Address <http://www.northbridgemass.org/>  
 \* Organization Mission That mission statement states "to enhance the quality of life for all residents, businesses and visitors of Northbridge through responsible and sound management, innovation, teamwork, and vision, and to provide dependable, high quality, responsive public works and utility services, at reasonable costs.  
 \* Current Activity We are hosting an open house and would like to Walmart to donate to the open house providing residents of Northbridge with Walmart "green shopping bags" and other safety items that we can hand out during our open house on October 20, 2012  
 \* Facebook N/A  
 \* Twitter N/A

## Request History

\* Previous Funding Requests - All Locations N/A  
 \* Previous Funding - All Locations N/A  
 \* Previous Funding - This Location Yes  
 Previous Funding Date - This Location 02/01/2011

## Area of Focus

\* Focus Area Workforce Development / Economic Opportunity  
 \* Primary Subcategory ---Waste reduction / recycling  
 Sam's Club Additional Category Health and Wellness

## Community Served

\* Area Served Northbridge  
 Linwood  
 Whitinsville  
 Rockdale  
 Riverdale  
 \* People Served 14000  
 \* Gender - Enter whole numbers only, total must equal people served. 7,006.00 Male  
 7,714.00 Female  
 14,720.00 Total  
 \* Age Group - Enter whole numbers only, total must equal people served. 0.00 Unknown/Unreported ages  
 0.00 Total  
 \* Ethnic background - Enter whole numbers only, total must equal people served. 0.00 Unknown/Unreported  
 0.00 Total

## Program Information

\* Grant Type Local Community Contribution

\* Requested Grant Amount \$250.00

\* Project Title WMT 2629 Application

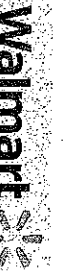
\* Fund Use The funds will be used to provide education and knowledge about what the Northbridge Department of Public Works

\* Program Description Hosting an Open House so the Residents of Northbridge can Learn About What We Do"and "What We Offer" the Residents of Northbridge.

\* Program Relevancy It will educate the residents of Northbridge about the Department of Public Works Highway and Sewer Divisions and explain the growth and needs of these Departments including job growth

Need Support?

702 S.W. 8th St. BENTONVILLE, ARKANSAS 72716



WACHOVIA BANK, N.A.  
CHARLOTTE, NC 28286-0073

66-156  
531

SEQ: F045843

PAY TWO HUNDRED FIFTY DOLLARS AND NO CENTS

VENDOR NUMBER 34035699710  
DATE OF CHECK 10 24 12

CHECK NUMBER 1820444

1820444

TO THE ORDER OF TOWN OF NORTHBRIDGE DPW  
Facility# 2629  
11 Fletcher Street  
Whitinsville MA 01588

WALMART STORES, INC.

*Signature*

Senior VP, Finance and Treasurer

"THIS DOCUMENT CONTAINS A COLORED BACKGROUND ON FACE - AND ARTIFICIAL WATERMARK ON BACK - HOLD AT AN ANGLE TO VIEW."

1820444 105310156112079900136851

IN PAYMENT OF INVOICES TO

Walmart  
702 S.W. 8th St.  
BENTONVILLE, AR 72716

\* INCLUDES

ALDO'S CLUB  
BUD'S OUTLET STORES  
CHAMBERS  
NORTH ARKANSAS WHOLESALE CO., INC.  
BEAVER LAKE AVANTON, INC.  
PHILLIPS COMPANIES, INC.  
WALMART PHARMACY OF MICHIGAN, INC.  
WALMART PHARMACY OF MICHIGAN, INC.

DATE  
MO. DAY YR.  
10 23 12

INVOICE NUMBER  
11417619

STORE NUMBER  
05-9000

DOCUMENT NUMBER  
8195186

TYPE CODE\*

DATE OF CHECK  
10 24 12

GROSS AMOUNT  
250.00

PAGE 1  
DISCOUNTS/  
ALLOWANCES 0.00

CHECK NUMBER  
1820444

NET AMOUNT  
250.00

VENDOR: 340356997/9999999997 Wal-Mart Foundation One-Time 250.00 TOTAL 0.00 250.00

\* DEDUCTION CODES ARE DESCRIBED ON THE REVERSE SIDE OF THIS STATEMENT.

J.

**AGENDA ITEM J.** Community Innovation Challenge Grants: Electronic Permitting, Housing Production Plan, and Stormwater Coalition

**SHOULD THE SELECT BOARD WISH TO MOVE FORWARD WITH THE ABOVE GRANTS PLEASE MOVE THIS ITEM TO DECISIONS AND MAKE THE FOLLOWING VOTES:**

**1)** Vote to participate in the grant submittals; **2)** Vote to submit letters of support to Central Mass. Regional Planning Commission; and **3)** Vote to authorize the Town Manager to sign the grant applications on the Board's behalf



November 27, 2012

**CERTIFICATE OF VOTE**

At a duly called meeting of the Board of Selectmen held on Monday, November 26, 2012, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to participate in the "Central Massachusetts Regional Electronic Permitting Collaborative Challenge Grant."

In addition, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to send a letter of support to the Central Mass. Regional Planning Commission.

Lastly, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to authorize Theodore D. Kozak, Town Manager, to sign the grant application on the Board's behalf.

---

Doreen A. Cedrone, Town Clerk  
Town Of Northbridge

November 27, 2012

**CERTIFICATE OF VOTE**

At a duly called meeting of the Board of Selectmen held on Monday, November 26, 2012, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to participate in the "Central Massachusetts Regional Housing Production Plan Challenge Grant"

In addition, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to send a letter of support to the Central Mass. Regional Planning Commission.

Lastly, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to authorize Theodore D. Kozak, Town Manager, to sign the grant application on the Board's behalf.

---

Doreen A. Cedrone, Town Clerk  
Town Of Northbridge

November 27, 2012

**CERTIFICATE OF VOTE**

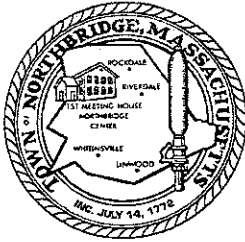
At a duly called meeting of the Board of Selectmen held on Monday, November 26, 2012, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to participate in the "Central Massachusetts Regional Stormwater Coalition Challenge Grant".

In addition, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to send a letter of support to the Central Mass. Regional Planning Commission.

Lastly, a motion was made by Selectman \_\_\_\_\_ and seconded by Selectman \_\_\_\_\_ to authorize Theodore D. Kozak, Town Manager, to sign the grant application on the Board's behalf.

---

Doreen A. Cedrone, Town Clerk  
Town Of Northbridge



**TOWN OF NORTHBRIDGE  
OFFICE OF THE TOWN MANAGER  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588  
Phone- (508) 234-2095 Fax- (508) 234-7640  
[www.northbridgema.org](http://www.northbridgema.org)**

**Theodore D. Kozak  
Town Manager**

November 27, 2012

Ms. Vera Kolias, AICP, Principal Planner  
Central Mass. Regional Planning Commission  
2 Washington Square- Union Station  
Worcester, MA 01604-4016

RE: Electronic Permitting CIC Grant

Dear Ms. Kolias,

The Town of Northbridge is very excited about the opportunity to participate with CMRPC in submitting a grant through the State Community Innovation Challenge Grant program to undertake electronic permitting. At the Board of Selectmen's meeting last night the Board voted in favor of submitting this letter of support, and authorized me as Town Manager to sign it. Participating in this grant application provides us an opportunity to implement a system with our fellow communities that would not be possible otherwise.

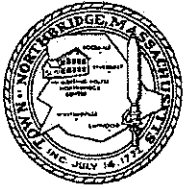
We see a real opportunity for improved customer service and staff efficiency by obtaining access to an electronic system. It will also allow us to better coordinate the permit process between departments which will be a direct benefit to our customers and to our financial operations. Online permitting would add ease, simplicity, and timeliness to the permit process, which would benefit us all.

Please let me know what assistance CMRPC needs in order to submit a competitive grant application for this project.

Sincerely,

Theodore D. Kozak  
Town Manager

TDK/sls



TOWN OF NORTHBRIDGE  
**PLANNING BOARD**  
7 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588

PHONE: (508) 234-2447

FAX: (508) 234-0814

November 20, 2012

Ms. Trish Settles, AICP  
Principal Planner  
Central Massachusetts Regional Planning Commission  
2 Washington Square –Union Station  
Worcester, MA 01604

**RE: 2013 COMMUNITY INNOVATION CHALLENGE GRANT PROGRAM**  
Housing Production Plan

Dear Trish:

The Northbridge Planning Board at its meeting of November 13, 2012 voted unanimously (5-0) in support of the 2013 Community Innovation Challenge (CIC) Grant Program. The Board is very excited about the opportunity to advance its Housing Production Plan initiative as part of this regional grant application.

As you know Northbridge has established a Local Housing Partnership, an ad-hoc committee to assist in the preparation of our affordable housing strategies. The Planning Board recognizes the importance of having a comprehensive Housing Plan as it will compliment and support the goals & objectives to be identified in our Master Plan update, currently underway.

Collaborating with CMRPC and its neighboring communities will allow Northbridge to view and consider housing at a regional scale. Participating in this grant provides us with a chance to further this local effort which may not be possible otherwise. As Town Planner I am committed to assist CMRPC on this worthy and timely project proposal.

Sincerely,

R. Gary Bechtholdt II  
Northbridge Town Planner

Cc: Town Manager/BOS  
Planning Board  
/File

# Blackstone Valley Regional Emergency Planning Committee

K.

## Questions & Answers

October 10, 2012

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1) **Question** - Why do we have to do this?

**Answer** – It is required by federal law under the Superfund Amendments and Reauthorization Act of 1986 (SARA) Title III and the Emergency Planning and Community Response Act (EPCRA).

2) **Question** – What is the primary purpose of a Local or Regional Emergency Planning Committee?

**Answer** – Since the requirement comes from the federal hazardous material laws and regulations, its primary function is to track the Tier 2 reports from chemical industries within the town, provide an interface between the town citizens and this information, prepare a hazardous material chemical response plan for the town, oversee training of town responders and officials, and provide public awareness on the preparation efforts. The membership of a REPC is made up of both local officials and industry, particularly those that use chemicals listed as extremely hazardous substances (EHS).

3) **Question** - Why regionalize?

**Answer** – Grant funding is being directed to regional entities and strongly dissuaded for sole communities. Also, regionalizing shares the burden of maintaining an operational emergency planning committee because the member towns can share filling the seven membership categories (Fire, Police, Health, EMS, Emergency Management, Local CMO, and DPW). IT also shares the expertise from a greater number of chemical industries from the member towns.

4) **Question** – What towns are participating and why?

**Answer** – Grafton, Upton, and Northbridge emergency management agencies began discussing pooling resources for a local emergency response committee. Millbury and Sutton both asked to join. Each of the five towns are roughly the same size, with similar town governments, similar emergency services, and a history of working together. All need to develop their own Local Emergency Planning Committee (LEPC) or join a Regional Emergency Planning Committee (REPC).

5) **Question** – Don't we already have Northbridge Emergency Management Agency (NEMA)?

**Answer** – Yes, but it serves a different function. NEMA's mission is to coordinate town assets during an emergency event. An LEPC/REPC is focused on pre-event "planning" and training, so has no role in an actual emergency, other than an information resource. Also, NEMA is "all hazard focused" while an LEPC/REPC is solely oil/hazardous material focused.

6) **Question** - Doesn't Northbridge already have a Local Emergency Planning Committee (LEPC)?

**Answer** – No. Northbridge did begin the certification process as a sole community, but that application did not make it to full certification and has since lapsed out of date. If Northbridge chose to start its own LEPC again, it would have to start from the beginning of the process.

7) **Question** - What benefit will this bring to Northbridge?

**Answer** – Shared resources, shared responsibility, increased grant funding opportunities.

# Blackstone Valley Regional Emergency Planning Committee

## Questions & Answers

October 10, 2012

8) **Question** –What will it cost Northbridge?

**Answer** – There will be four specific costs to each town: 1) Each member town will be asked to make a financial contribution to the REPC for operational expenses and to act as a “matching revenue stream” for grants; 2) each town will be responsible to assure representatives of each of the seven disciplines (Fire, Police, Health, EMS, Emergency Management, Local CMO, and DPW) participate - it is up to each town to determine how they compensate these representatives; 3) each town will take turns being the designated fiduciary entity for the REPC with Grafton being the first town.; and 4) each town will be expected to fund and support their emergency responders participating in training and exercises to meet the objectives of the REPC and ultimately federal law and regulations.

9) **Question** – What actions does Northbridge need to take to advance this process?

**Answer** – We need Northbridge to do the following three things: 1) Sign the letter designating the Community Emergency Response Coordinator and endorsing participation in the REPC; 2) Direct the town accountant to set up a revolving account for the Blackstone Valley Regional Emergency Planning Committee; and 3) notify Northbridge departments that they will be expected to support and participate in this process.

10) **Question** – To whom is the REPC accountable?

**Answer** – A REPC is accountable at three levels: 1) Ultimately, the REPC is accountable to the Chief Municipal Official of each member community; 2) Operationally, the REPC operates by a set of By-Laws with an executive board elected from within the REPC membership; and 3) Administratively, any LEPC/REPC is also responsible to the State Emergency Response Commission (SERC) which resides within the Massachusetts Emergency Management Agency (MEMA). Since the REPC and local emergency management agency are closely related, it is typical that a representative of the REPC will provide updates to the local emergency management agency at their regular scheduled meetings.

11) **Question** – Where can we get more information on this process?

**Answer** – The current chairman of this developing REPC is **Nicholas Child**, the deputy director of the Grafton Emergency Management agency and member of Grafton Fire Department. He can be reached at (508) 965-6318. For more general questions, you may contact the MEMA area representative, **Mr. Jeff Zukowski**, at (413) 821-1501. You can also review the MEMA SERC web page at <http://www.mass.gov/eopss/home-sec-emerg-resp/emergency-info/haz-mat/serc/> or the Environmental Protection Agency (EPA) web page at: [http://www.epa.gov/osweroel/content/epcra/epcra\\_plan.htm](http://www.epa.gov/osweroel/content/epcra/epcra_plan.htm).



WALTER J. WARCHOL  
CHIEF OF POLICE

TOWN OF NORTHBRIDGE  
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588  
www.northbridgepolice.com  
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE  
LIEUTENANT

To: Theodore Kozak, Town Manager  
From: Walter J. Warchol, Chief of Police *wjw*  
Subject: Section 10 of Town of Northbridge Rules & Regulations Governing Liquor Establishments  
Date: November 20, 2012

Section 10 of the town's rules and regulations governing liquor establishments requires that all managers and employees of liquor establishments be trained in an alcohol intervention program approved by the Chief of Police or his designee.

After comparing alcohol intervention training programs in surrounding communities, it was determined that if any training was mandated the cost and the responsibility of training employees was left to the individual liquor establishments.

The police department investigated several options including online alcohol intervention training programs and identified two programs that would fulfill the requirements of Section 10 of the town's rules and regulations governing liquor establishments:

Alcohol Intervention Methods  
Campbell Trent  
5 Olive Avenue  
Shrewsbury, MA 01545  
508-756-8542

JBS Professional Services  
James B. Staples  
2 Neptune Rd., Suite 307  
Boston, MA 02128  
617-539-0118

These two programs provide professional classroom instruction that allow for follow up questions and participation by attendees. I would recommend Alcohol Intervention Methods of Shrewsbury, MA as the cost and program design allows training for both "On Premise and Off Premise" liquor establishments. There is a \$25.00 fee for each participant, who receive a 3 year certification following the completion of the training.

The Town of Northbridge should host an annual Alcohol Intervention Training program for all liquor establishments as this would create a uniform training procedure for our community. The Northbridge Police Department would gladly coordinate this yearly training which would be hosted at the Northbridge Police Department.

The police department has checked with all liquor establishments and has scheduled a training seminar at the Northbridge Police Department on Saturday, January 12, 2013 from 9:00AM to 12:30 PM for approximately 23 participants.

*Town Manager Kozak recommends that establishments be given 90 days to comply with the training requirements.*



## **TOWN MANAGER'S REPORT – NOVEMBER 26, 2012**

P.

### **1) Northbridge Elementary School/Fairy Tale and Fable Parade:**

This is an annual event held for the kindergarten students at Northbridge Elementary School. The parade is a chance for the kindergarten students to make and show off their costumes reflecting the theme of a fairy tale or fable.

### **2) Trinity Episcopal Church/Thank you note to the Dept. of Public Works and Town Manager:**

I received a note thanking the DPW and Town Manager for assistance with relocating the state's electronic sign board as well as for assistance with tree trimming.

### **3) Toys for Kids and Teens Campaign [Bill Audette]:**

The annual Toys for Kids and Teens campaign, sponsored by the Marine Corps League, is beginning this week. Donation boxes are located in the Town Hall, Town Hall Annex and various other locations around town.

### **4) Legislative Breakfast:**

The Central Mass. Regional Planning Commission held a legislative breakfast and State Auditor Suzanne Bump was present to discuss local mandates and how cities and towns can challenge laws that they feel are unfunded mandates. Recent challenges include transportation costs for homeless families in shelters, dam safety laws, and permitting of solid waste disposal facilities. Other topics discussed included Chapter 74 [Regional Vocational Schools, Chapter 70 [Anti-bullying requirements for School Departments] and Charter School's requirements.

### **5) Rededication of the Thomas S. Perron Memorial:**

I attended the rededication ceremony, which was held on November 10<sup>th</sup> at the Honor Roll on Linwood Avenue. The ceremony was conducted by the Trustees of Soldiers' Memorials Committee.

### **6) 237th U.S. Marine Corps Birthday Celebration:**

I attended this celebration, which was held at the Uxbridge VFW Hall on Saturday, November 10, 2012, and Bill Audette was also honored at this event.

### **7) Visit to Operation Suitcase:**

The Police Chief, Fire Chief, and I toured Operation Suitcase. This operation is located upstairs in the shop complex next door to Town Hall. Operation Suitcase is a non-profit program that provides clothing to families in need. Donations can be dropped off at the entrance to Access TCA where the UPS/Fedex boxes are located.

OCT 11 2012

Northbridge Town Manager

# *Fairytale And Fable Parade*

*The Kindergarten students and teachers of Northbridge Elementary School invite you to attend our annual Fairytale And Fable Parade. This event will take place on Friday, November 2 at 1:00 P.M. The students will parade down Cross St., to Linwood Ave., around the town common, down Church St., and back to Cross St. (weather permitting). Please join us along the parade route and share in their celebration !*



T.Mgr Report

11/14/12 } C: BOS  
APW Dir.

P.2.



Trinity Episcopal Church  
33 Linwood Avenue  
Whitinsville, MA 01588  
Parish Office (508) 234-5303  
Cell/mobile: (347) 844-2402  
[trinityoffice@trinity01588.com](mailto:trinityoffice@trinity01588.com)  
Web: [www.trinitywhitinsville.org](http://www.trinitywhitinsville.org)  
Fr. John: [johnderekstubbbs@gmail.com](mailto:johnderekstubbbs@gmail.com)

Nov 13 2012

MR. THEODORE KOZAK  
NORTHBRIDGE TOWN MANAGER

Dear Mr Kozak

This is to say thank you, and the  
Dept. Public Works & Traffic Dept. for  
all you have done so considerately of  
our small congregation. I think  
Especially of the provision of traffic  
control during our gas installation,  
the trimming of trees overhanging  
the church roof, and the minimizing  
of the traffic sign regarding Douglas  
Road improvements. We appreciate it!

Fr. John Stubbbs.

T. Mgr. Report  
11/26/12

**Sharon Susienka**

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**From:** Ted Kozak [tkozak@northbridgemass.org]  
**Sent:** Thursday, November 15, 2012 10:20 AM  
**To:** 'Bill'  
**Cc:** ssusienka@northbridgemass.org  
**Subject:** RE: Toys for Kids & Teens (Toys for Tots)

P.3.

Bill

You are welcome to place boxes at our town hall and annex building always glad to support this cause  
Ted

Theodore D. Kozak  
Town Manager  
P: 508-234-2095  
F: 508-234-7640  
[tkozak@northbridgemass.org](mailto:tkozak@northbridgemass.org)

---

**From:** Bill [[mailto:dongha2@charter.net](mailto:mailto:dongha2@charter.net)]  
**Sent:** Wednesday, November 14, 2012 4:14 PM  
**To:** [info@ourgym.org](mailto:info@ourgym.org); [wwarchol@northbridgemass.org](mailto:wwarchol@northbridgemass.org); [tkozak@northbridgemass.org](mailto:tkozak@northbridgemass.org); [lee@gaudette-insurance.com](mailto:lee@gaudette-insurance.com); [newbeginningwellness@gmail.com](mailto:newbeginningwellness@gmail.com); Stu Thompson  
**Subject:** Toys for Kids & Teens (Toys for Tots)

Ladies & Gentlemen,

Blackstone Valley Detachment 911 of the Marine Corps League is ready to begin our 2012 toy drive campaign for the upcoming Christmas Season.

We are looking for permission to place collection boxes in your businesses or establishments.

If you do not have a box for collection please let me know and we will deliver the box to you.

Unless otherwise specified or notified, I, Bill Audette, will be the person to pick up the toys. We have had occasions whereby people have identified themselves as members of the Marine Corps League, Blackstone Valley Detachment and left with the toys collected.

Thank you in advance on behalf of the kids!

Bill

Cpl. William J. Audette  
United States Marine Corps  
Vietnam 69-70  
"we close no chapter"

To View My Military History

<http://marines.togetherweserved.com/profile/132411>

## About us

Operation Suitcase is an organization that collects donated goods in like-new condition and distributes them\* to people and families that need them. Everything in our boutique is in like-new condition with no stains, rips, tears, etc. and most items are washed. There is an in-store changing room so you can be sure that clothing fits properly before leaving!

\*We can't guarantee that we will have everything you need or want. Everything in stock is donated. Sometimes we have a lot in stock, sometimes we do not. If you really need something, you can be put on a waiting list.

## Looking to donate?

Maybe you've outgrown clothes or changed styles. Maybe you've grown up and no longer want your baby toys. Maybe you've redecorated and have new linens. Regardless of the reason, Operation Suitcase is always looking for donations. We are completely donation and volunteer based so we rely on you! Please visit our boutique this summer or contact Megan Riley at [operationsuitcase@yahoo.com](mailto:operationsuitcase@yahoo.com).

## Looking for a donation?

Whether you need something specific, like a pair of new sneakers, or just some all around help in general, Operation Suitcase is here to help. Please visit our boutique this summer or contact Megan Riley at [operationsuitcase@yahoo.com](mailto:operationsuitcase@yahoo.com).

**Operation Suitcase**  
PACKING HOPE

