

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
November 5, 2012 AT 7:00 P.M.**

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A. 1) October 23, 2012 [Fall Annual Town Meeting]**

II. PUBLIC HEARINGS

- B. 7:05 PM/FY 2013 Tax Rate Classification Hearing/Present: Robert Fitzgerald, Principal Assessor**

III. APPOINTMENTS:

- C. By the Selectmen:**
William Dausey, Conservation Commission

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

- D. Special Town Election [December 17, 2012]/Vote to place ballot question on warrant**
E. Special Town Meeting [December 4, 2012] /Vote to sign warrant upon completion and final review by Town Counsel
F. Winter Parking Ban [December 1, 2012 through April 1, 2013]/Vote to approve
G. Whitinsville Golf Club, Inc. [Liquor License]/Request Change of Manager from Christopher Hulme to Francis Iannetta
H. 1) 2013 Holiday Calendar/Vote to approve 2) 2013 Board of Selectmen's Meeting Schedule/Vote to approve

VI. DISCUSSIONS

- I. Overview of Hurricane Incident**
J. Update on Union Street Brook/Present: James Shuris, DPW Director
K. Leaf Pick-Up Program/Present: James Shuris, DPW Director

VII. TOWN MANAGER'S REPORT

- L. 1) Sutton Street Reconstruction Project Update**
2) Bridge Projects Update
3) Legislative Breakfast
4) Department of Public Works Open House

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

A.

**Board of Selectmen's Meeting
Fall Annual Town Meeting**

October 23, 2012

A meeting of the Board of Selectmen was called to order by Chairman Nolan at 6:30 PM, Northbridge Middle School Auditorium, 171 Linwood Avenue, Whitinsville, MA. **Present:** Messrs. Melia, Marzec, and Athanas. Selectman Ampagoomian was absent and it is duly noted. **Also Present:** Theodore D. Kozak, Town Manager and Sharon Susienka, Exec. Asst. to the Town Manager.

Town Meeting Business:

1) October 23, 2012 Fall Annual Town Meeting /Vote positions on Articles 6 and 7. ARTICLE 6: Town Manager Kozak referred the Board to Article 6 and explained the article was originally placed on the warrant in order for the Town to acquire an easement or other land interest to establish and maintain a drainage swale on property adjacent to Sutton Street in support of the Sutton Street reconstruction project. He then advised the Board that an agreement is being negotiated with the Railroad for the same purpose and therefore recommended the Board pass over this Article 6. There being no further discussion, a motion/Mr. Marzec, seconded/Mr. Melia to pass over Article 6. Vote yes/Messrs. Marzec, Melia, Athanas, and Nolan. **ARTICLE 7:** Mr. Kozak referred the Board to Article 7 and explained the article was originally placed on the warrant so the Town could acquire easements or other land interest in property located near 2-4 Fletcher Street in order to maintain Douglas Road and the Douglas Road Bridge. He then informed the Board that the Town Moderator asked if they would consider passing over Article 7 because the source of the appropriation wasn't included in the article. The Board agreed to it. There being no further discussion, a motion/Mr. Athanas, seconded/Mr. Marzec to pass over Article 7. Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan.

2) December 4, 2012 Special Town Meeting /Vote to place article(s) on warrant. Town Manager Kozak asked the Board of Selectmen to place Article 7 [which is now being passed over by the action taken above] on the Special Town Meeting warrant. He noted that the article would include the source of appropriation. A motion/Mr. Athanas, seconded/Mr. Melia to place Article 7 on the Special Town Meeting warrant. Vote yes/Messrs. Athanas, Melia, Marzec, and Nolan. Continuing, Mr. Kozak directed the Board to the draft warrant article contained in their agenda packet. He asked them to co-sponsor the article with the Building, Planning & Construction Committee, which would be for the purchase of a parcel of land and building thereon located at 371 Douglas Road for \$995,000 and to further appropriate funding to cover the costs to retrofit that building for use as a DPW Facility; and to cover the costs for demolition, site improvements, and renovation of buildings/structures at 11 Fletcher Street--the current site of the Town's DPW facility. The Board was advised that the article is also subject to a debt exclusion. There being no further discussion, a motion/Mr. Athanas, seconded/ Mr. Melia. Vote yes/ Messrs. Athanas, Melia, and Nolan. Vote no/Mr. Marzec.

A motion/Mr. Melia, seconded/Mr. Marzec, to adjourn the Selectmen's Meeting at the conclusion of the Fall Annual Town Meeting this evening. Vote yes/Unanimous.

Meeting Adjourned: 9:34 P.M.

Respectfully submitted,

James Athanas, Clerk

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

FALL ANNUAL TOWN MEETING

October 23, 2012

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS/RESIGNATIONS/None

CITIZENS' COMMENTS/INPUT/None

DECISIONS/Town Meeting Business:

1) October 23, 2012 Fall Annual Town Meeting/Vote positions on Articles 6 and 7 – Copy of articles

2) December 4, 2012 Special Town Meeting Warrant/Vote to place article(s) on warrant – Copy of draft article

DISCUSSIONS/None

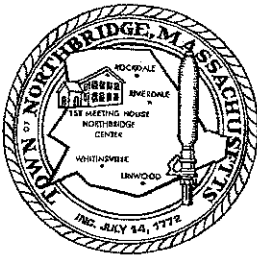
TOWN MANAGER'S REPORT/None

SELECTMEN'S CONCERNS/None

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None



Theodore D. Kozak
Town Manager

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

11/5th agenda
B.

Date: October 11, 2012
To: Telegram & Gazette
Via Facsimile: 508-793-9315
From: Sharon L. Susienka, Exec. Asst. to the Town Manager SLS
Subject: Legal Ad

Please place the following Legal Ad in the Monday, October 22, 2012 edition of the Telegram and Gazette.

TOWN OF NORTHBRIDGE
PUBLIC HEARING

ALLOCATION OF LOCAL TAX LEVY FOR FY '13

The Northbridge Board of Selectmen will hold a public hearing to determine the allocation of local tax levy as required by Chapter 40, S. 56 of the MGL on **Monday, November 5, 2012 at 7:05 PM** in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA 01588. Taxpayers and others are invited to present oral or written information on their views at that time. After the public hearing, the Board of Selectmen will determine the percentage of tax levy to be paid by each class of real property and personal property for FY '13. All persons interested in this most important subject are urged to attend the meeting.

NORTHBRIDGE BOARD OF SELECTMEN
Daniel J. Nolan, Chairman
October 22, 2012

Please send bill and tear sheet(s) to: Town Manager's Office
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

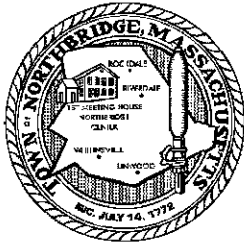
c: Robert Fitzgerald, Principal Assessor

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NORTHBRIDGE BOARD OF SELECTMEN
Daniel J. Nolan, Chairman
October 22, 2012



Town of Northbridge Board of Assessors

Town Hall, 7 Main Street

Whitinsville, Massachusetts 01588-2210

(508) 234-2740

MEMO

To: Northbridge Board of Selectmen; Daniel J. Nolan, Chairman;
Theodore D. Kozak, Town Manager
From: Northbridge Board of Assessors
Date: November 5, 2012
Re: Classification Hearing

Chapter 40, Sec. 56 of the Massachusetts General Laws requires that the Selectmen hold an annual public meeting to determine the percentages of the local tax levy to be borne by each class of property. This is referred to as the Tax Classification Hearing.

The information contained in these handouts are intended to provide the Board of Selectmen with the information necessary to determine the selection of a Residential Factor, as well as options pertaining to residential and small business exemptions available under Massachusetts General Laws. The decision of the Board must be submitted to the State's Department of Revenue on Form LA 5.

There are three options available for the distribution of taxes.

(1) Selection of a Residential Factor (Split Tax Rate):

The Board of Selectmen has an option to select a residential factor of "1" or less. If a factor of "1" is adopted, there would be a single tax rate for all residential, commercial, industrial and personal property. If a factor of less than "1" is adopted, there will be a shift from the residential property class to the commercial, industrial and personal property classes.

(2) Selection of a Residential Exemption:

The Board of Selectmen may adopt a residential exemption of up to 20% of the average assessed value of all properties other than commercial, industrial and personal property. The properties must be owner occupied. All properties falling below the town average would have a reduction in taxes. Properties assessed above the town average would have a higher tax rate as well as residential non-owner occupied properties and unimproved land.

(3) Selection of a Small Commercial Exemption:

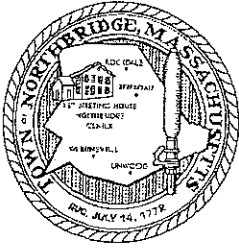
A small commercial exemption also may be adopted by the Board of Selectmen. Any business operating as of January 1, 2012, with less than ten employees and having a total assessed value of less than one million dollars would be eligible. The savings of the eligible taxpayers will be borne by the commercial and industrial properties that are ineligible as well as vacant commercial and industrial parcels.

Respectfully,

Robert Fitzgerald
Principal Assessor
Town of Northbridge

NORTHBRIDGE
TAX CLASSIFICATION
HEARING
FY 2013

Monday, November 05, 2012



Town of Northbridge Board of Assessors

Town Hall, 7 Main Street

Whitinsville, Massachusetts 01588-2210

(508) 234-2740

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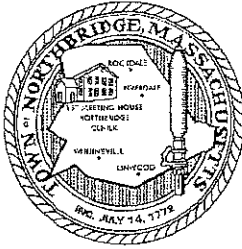
The proposed tax rate, pending approval by the Department of Revenue, should be:

Tax Rate = Levy \$17,380,203 / Taxable Value \$1,405,028,550 = .0123699 x 1,000 = \$12.37

The levy amount may change once all the forms are completed and approved, thereby changing the tax rate by a small amount.

Respectfully,

Robert Fitzgerald
Principal Assessor



Town of Northbridge Board of Assessors

Town Hall, 7 Main Street

Whitinsville, Massachusetts 01588-2210

(508) 234-2740

MEMORANDUM

November 5, 2012

TO: Daniel J. Nolan, Chairman-Northbridge Board of Selectmen
Ted Kozak, Town Manager, Town of Northbridge

RE: Tax Decrease FY 2013 vs. FY 2012

The tax rate decreased from \$12.81 for FY 2012 to \$12.37 for FY 2013.

The Tax levy for FY 2012 was \$17,956,271

The Tax levy for FY 2013 is \$17,380,203

Overall, some of the decrease in the tax rate was due to the following:

An increase of \$ 3,289,930 of assessed valued accounted for @ \$(.03) decrease in the tax rate. Proposition 2 ½ increases the tax rate by @ \$.29. The increase in Capital Expenditure Exclusion increased the rate by @ \$.36. The new growth is responsible for an additional \$.21. The debt exclusion was decreased by (1.27). (All amounts are rounded and approximate).

FY 2012 Tax Rate	\$ 12.81
+ increase of value	(.03)
+ Prop 2 ½	.29
+ New Growth	.21
+Increase in Capital Outlay Exp.	.36
- Reduction of Debt Exclusion	(1.27)
	\$ 12.37

FY 2013 Tax Rate Estimated \$ 12.37

The valuation of properties is not adjusted on a percentage basis. In prior years, residential valuations decreased more than commercial and industrial properties. Certain areas, land values and property types may also be increased or decreased based on current market data reflected in the corresponding increase or decrease in taxes.

Bob Fitzgerald
Principal Assessor

EXHIBIT #3

FOR FY2013

NORTHBRIDGE

City/Town/District

A	B	C	
Class	Full and Fair Cash Valuation	Percentage Share	
1. Residential	1,215,229,986	86.4915%	86.4915%
2. Open Space	0	0.0000%	
3. Commercial	111,507,804	7.9363%	13.5085%
4. Industrial	34,662,300	2.4670%	
5. Personal Property	43,628,460	3.1052%	
TOTALS	1,405,028,550	100.0000%	

EXHIBIT #4

	Average Single Family	Average Commercial	Average Industrial
Value	\$262,000	\$644,600	\$888,800
Single Rate	12.37	12.37	12.37
Tax	\$3,241	\$7,974	\$10,994
Group Size	3369	161	39

110% Shift Tax Rate	12.18	13.61	13.61
110% Shift Tax	\$3,191.16	\$8,773.01	\$12,096.57
Difference	(\$49.78)	\$799.30	\$1,102.11

125% Shift Tax Rate	11.89	15.46	15.46
125% Shift Tax	\$3,115	\$9,966	\$13,741
Difference	(\$75.98)	\$1,192.51	\$1,644.28

150% Shift Tax Rate	11.4	18.55	18.55
150% Shift Tax	\$2,987	\$11,957	\$16,487
Difference	(\$128.38)	\$1,991.81	\$2,746.39

EXHIBIT #5

FY 2012 RESIDENTIAL TAX RATES

<u>HOPKINTON</u>	<u>\$17.05</u>
<u>BLACKSTONE</u>	<u>\$16.92</u>
<u>AUBURN</u>	<u>\$16.05</u>
<u>MILFORD</u>	<u>\$15.22</u>
<u>UPTON</u>	<u>\$15.03</u>
<u>MILLBURY</u>	<u>\$15.42</u>
<u>HOPEDALE</u>	<u>\$14.86</u>
<u>UXBRIDGE</u>	<u>\$15.10</u>
<u>MENDON</u>	<u>\$14.42</u>
<u>GRAFTON</u>	<u>\$14.13</u>
<u>DOUGLAS</u>	<u>\$14.18</u>
<u>SUTTON</u>	<u>\$14.53</u>
<u>BELLINGHAM</u>	<u>\$14.05</u>
<u>OXFORD</u>	<u>\$13.89</u>
<u>MILLVILLE</u>	<u>\$13.17</u>
<u>NORTHBRIDGE</u>	<u>\$12.81</u>

9-26-12 CC: Cor. Comm. C.

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

RECEIVED
SEP 26 2012
Northbridge Town Manager

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

yes, per Town Clerk's office

Date: 9/25/2012

Name William H. Dausey

P. O. Box

Home Address 47 Spruce St, Northbridge, MA 01534

Email Address wdausey@yahoo.com

Telephone 857-891-9050 Cell

Business

Address Tel.

Current Occupation/Title Area Chair & Professor, University of Phoenix
School of Business

Education MBA, Harvard Business School
BS, Finance, Indiana University School of Business

Governmental, Civic & Community Activities BRWA (choir), Greenway Challenge
(steering committee), Nat'l Corridor Bikeway Patrol

Charitable & Educational Activities

Town Committees or Offices

I am interested in the following Committees: Conservation Commission

Please indicate whether the applicant and/or any family members are employed by the Town of
Northbridge. None

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|----------------------------|----|
| 1. Conservation Commission | 4. |
| 2. | 5. |
| 3. | 6. |

Present interest or business affiliation (dates, places)

University of Phoenix, Boston Campus (Westboro & Braintree)
Area Chair, Strategic Analysis & Planning
2007 - present

Experience: Volunteer, social service, business (dates, places)

Business - Marine Midland Bank, BFGoodrich, PTC Aerospace,
Paradigm Mgmt Group, North Western Energy Services,
Psychedmedics Corp.
Volunteer - Blackstone River Watershed Association, Greenway Challenge,
Nat'l Corridor Bikeway Patrol

Special skills and education (be specific)

35 years in Business including Fortune 100 & small/midcap companies
- Senior Management positions
10 years as business school faculty (adjunct & full-time)
Frequent training/education in environmental areas

How experience relates to particular committee interest

I have been able to combine environmental sensitivity
with a deep understanding of the needs of businesses to
create a win/win situation.

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

E.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
WARRANT FOR SPECIAL TOWN MEETING
TRANSACTION OF TOWN BUSINESS
TUESDAY, DECEMBER 4, 2012 – 7:00 P.M.**

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School Auditorium on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, December 4, 2012 at 7:00 o'clock P.M., then and there to act on the following articles:

ARTICLE 1: (Board of Selectmen)

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, or eminent domain, an easement or other land interest in property located at or near 2-4 Fletcher Street for the purpose of accessing and maintaining Douglas Road and the Douglas Road bridge in order to maintain the roadway and bridge and their related appurtenances; and to raise and appropriate and/or transfer from the undesignated fund balance (free cash) and/or transfer from Chapter 90 proceeds, a sum of money for said acquisitions; or take any other action relative thereto.

ARTICLE 2: (Board of Selectmen and Building, Planning & Construction Committee)

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase the parcel of land and building thereon located at 371 Douglas Road and owned by Douglas Road Associates, LLC, said parcel being shown on Assessors' Map 3, Parcel 126, and described in a deed recorded with the Worcester District Registry of Deeds in Book 24260, Page 130, and containing approximately 2.80± acres; to appropriate the sum of \$995,000 for such purchase, and to further appropriate a sum of money to cover the costs to retrofit the building for use as a DPW Facility, including architectural and engineering costs, site improvements, construction, renovation, construction administration, equipment and other associated costs, and to cover the costs for demolition, site improvements, and renovation of buildings and structures located at 11 Fletcher Street, the site of the current Town DPW Facility; and that to meet the total appropriation hereunder the Treasurer/Collector, with the approval of the Board of Selectmen, be authorized to borrow therefor under MGL Chapter 44, Section 7(3) and (3A), as amended, or any other enabling authority; and to authorize the Building, Planning and Construction Committee to take any action necessary to carry out this construction and renovation project, provided however, that this appropriation shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by MGL Chapter 59, Section 21C (Proposition 2½, so-called) the amounts required to pay the principal and interest on the borrowing authorized by this vote; or take any other action relative thereto.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office in Whitinsville and Brian's Restaurant in Linwood, in Precinct 1; Office of Polyfoam Corp., Gary's Variety and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 1Quikstop in Whitinsville in Precinct 3; and the VFW Hall [875 Hill Street] and Town Hall Annex in Whitinsville in Precinct 4; twenty-one (21) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 5th day of November in the year Two Thousand Twelve.

SELECTMEN OF NORTHBRIDGE

Daniel J. Nolan, Chairman

James R. Marzec

Charles Ampagoomian, Jr.

Thomas J. Melia

James J. Athanas



WALTER J. WARCHOL
CHIEF OF POLICE

TOWN OF NORTHBRIDGE DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE
LIEUTENANT

The all night parking ban for the Town of Northbridge will go into effect on December 1, 2012 and continue through April 1, 2013. The April 1st date may be extended if weather conditions make it necessary. The ban is effective from 1:00 am. to 6:00 a.m. The ban is applicable to all streets in the Town of Northbridge with the following exceptions:

ON THE EVEN NUMBERED SIDE:

- D Street
- High Street
- Linden Street
- Main Street from Buma Square to Border Street
- Maple Court
- Overlook Street
- Upper High Street from #66 to #100
- Water Street from Main Street to gate at the Shop yard entrance
- Johnston Ave. from Brook Street to the end of Johnston Ave @ dead end
- Upper Border Street from D Street North

ON THE ODD NUMBERED SIDE:

- East Street from Johnston Ave to Christian Church parking lot
- Forest Street
- Johnston Avenue from Church Street to East Street
- Pine Street
- Prospect Street from Cottage Street to Church Street
- Water Street from gate behind Fire Station to bottom of hill, 20 feet North of fire hydrant
- Granite Street from #23 Granite to East Street

Violators of the ban will be tagged and if interfering with snow removal operations will be towed at the owner's expense.

Walter J. Warchol
Chief of Police

10/25/12

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

☐ For Reconsideration

G.

FORM 43
MUST BE SIGNED BY LOCAL LICENSING AUTHORITY

090400003

ABCC License Number

NORTHBIDGE

City/Town

November 5, 2012

Local Approval Date

TRANSACTION TYPE (Please check all relevant transactions):

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> New Officer/Director | <input type="checkbox"/> Pledge of License | <input type="checkbox"/> Change Corporate Name |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Pledge of Stock | <input type="checkbox"/> Seasonal to Annual |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Transfer of Stock | <input type="checkbox"/> Change of License Type |
| <input type="checkbox"/> Cordials/Liqueurs Permit | <input type="checkbox"/> Issuance of Stock | <input type="checkbox"/> New Stockholder | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> 6-Day to 7-Day License | <input type="checkbox"/> Management/Operating Agreement | <input type="checkbox"/> Wine & Malt to All Alcohol | |

Name of Licensee

Whitinsville Golf Club, Inc.

EIN of Licensee

041-96-9540

D/B/A

Manager

Francis Iannetta

ADDRESS: 179 Fletcher Street

CITY/TOWN: Whitinsville

STATE

MA

ZIP CODE

01588

Annual

All Alcohol

Club

Annual or Seasonal

Category: (All Alcohol- Wine & Malt Wine,
Malt & Cordials)

Type: (Restaurant, Club, Package
Store, General On Premises, Etc.)

Complete Description of Licensed Premises:

One floor with four rooms, cellar for lockers. One front, two side, one rear, and one basement entrance. Premises to include the area containing holes 1-7 on the north side of Fletcher Street and holes 8-9 on the south side of Fletcher Street as shown on the plan attached hereto as Exhibit #1 to be sold from one beverage cart. Premises does not include the maintenance barn and parking area.

Application Filed: 10/16/12 @ 2:00 P.M.

Date & Time

Advertised: N/A

Date & Attach Publication

Abutters Notified: Yes ☐ No ☒

Contact Person for Transaction

Francis Iannetta

Phone:

508-234-6210

ADDRESS: 179 Fletcher Street

CITY/TOWN: Whitinsville

STATE

MA

ZIP CODE

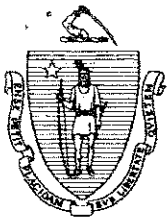
01588

Remarks:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director

ABCC Remarks:



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

PETITION FOR CHANGE OF LICENSE

0904 0000 3

ABCC License Number

Northbridge

City/Town

The licensee **WHITINSVILLE GOLF CLUB, INC.** respectfully petitions the Licensing Authorities to approve the following transactions:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Alteration of Premises |
| <input type="checkbox"/> Pledge of License/Stock | <input type="checkbox"/> Cordial & Liqueurs |
| <input type="checkbox"/> Change of Corporate Name/DBA | <input type="checkbox"/> Change of Location |
| <input type="checkbox"/> Change of License Type (§12 ONLY, e.g. "club" to "restaurant") | |

☒ Change of Manager

Last-Approved Manager:

CHRIS HULME

Requested New Manager:

FRANCIS IANNETTA

☐ Pledge of License /Stock

Loan Principal Amount: \$

Interest Rate:

Payment Term:

Lender:

☐ Change of Corporate Name/DBA

Last-Approved Corporate Name/DBA:

Requested New Corporate Name/DBA:

☐ Change of License Type

Last-Approved License Type:

Requested New License Type:

☐ Alteration of Premises: (must fill out attached financial information form)

Description of Alteration:

☐ Change of Location: (must fill out attached financial information form)

Last-Approved Location:

Requested New Location:

Signature of Licensee

(If a Corporation/LLC, by its authorized representative)

Date Signed

10/14/2012

HOLIDAYS AND SPECIAL DATES**2013**

Tuesday, January 1st	New Year's Day/Holiday
Monday, January 21st	Martin Luther King Day/Holiday
Monday, February 18th	Presidents' Day/Holiday
Friday, March 29th	Good Friday/Close at Noon*
Monday, April 15th	Patriots' Day/Holiday
Tuesday, May 7th Tuesday, May 21st	Spring Annual Town Meeting Annual Town Election
Monday, May 27th	Memorial Day/Holiday
Thursday, July 4th	Independence Day/Holiday
Monday, September 2nd	Labor Day/Holiday
Monday, October 14th	Columbus Day/Holiday
Tuesday, October 22nd	Fall Annual Town Meeting
Monday, November 11th	Veterans Day/Holiday
Thursday, November 28th Friday, November 29th	Thanksgiving Day/Holiday *Holiday
Tuesday, December 24th	Christmas Eve/Holiday
Wednesday, December 25th	Christmas Day/Holiday
Tuesday, December 31st	New Year's Eve/Holiday
Wednesday, January 1st	New Year's Day/Holiday

***Employees covered by AFL-CIO Contract and Town Personnel By-Laws only.
(Subject to future Collective Bargaining Agreements)**

H.2

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN
REGULAR MEETING SCHEDULE ***

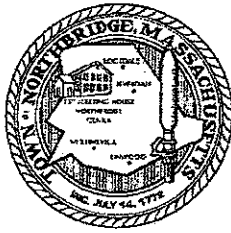
2013

January 7	Monday
January 28	Monday
February 11	Monday
February 25	Monday
March 11	Monday
March 25	Monday
April 8	Monday
April 22	Monday
May 6	Monday
May 20	Monday
June 10	Monday
June 24	Monday
July 8	Monday
July 22 or	Monday
July 15 – Summer Schedule	
August 12	Monday
August 26 or	Monday
August 12 – Summer Schedule	
September 9	Monday
September 23	Monday
October 7	Monday
October 21	Monday
November 4	Monday
November 18	Monday
December 2	Monday
December 16	Monday

***Subject to revisions and the calling of special meetings.**

Calendar for year 2013 (United States)

January Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 4: 11: 18: 26:	February Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 3: 10: 17: 25:	March Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 4: 11: 19: 27:
April Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 3: 10: 18: 25:	May Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2: 9: 18: 25: 31:	June Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 8: 16: 23: 30:
July Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 8: 15: 22: 29:	August Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 6: 14: 20: 28:	September Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 5: 12: 19: 26:
October Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 4: 11: 18: 26:	November Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 3: 10: 17: 25:	December Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2: 9: 17: 25:



Town of Northbridge Department of Public Works

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Tel. No. (508) 234-3581 – Fax. No. (508) 234-0807

*James Shuris, P.E., MBA
Director of Public Works*

MEMORANDUM

DATE: 30 October 2012

To: Ted Kozak, Town Manager
From: James Shuris, P.E., MBA
Director of Public Works

**RE: Summary MEMORANDUM for the
Union Street/Central Street Drainage Project**

Dear Ted:

Since this past June and with the assistance of Kevin Deneault - DPW Engineering Intern, my Department a comprehensive study concerning the ongoing Union Street/Central Street Drainage issues.

A list of tasks performed from June 2012 to October 2012 includes:

- Frequent visits to the neighborhood to observe drainage conditions during heavy rainfall events.
- Review existing construction plans and documents pertaining to Union Street including the drainage plans for the entire Union Place Subdivision.
- Review available construction and drainage plans of the new high school athletic fields.
- Verified the size and the volume of both detention basins according to plans from the studies completed by Earth Tech within the Union Place Subdivision.
- Review the Union Place subdivision by analyzing two (2) studies performed by Earth Tech and Cullinan Engineering that examined flooding issues on Union Street and contiguous roads.
- Field visits, observations and examination of the existing conditions of the drainage systems of the athletic fields as well as contiguous areas behind the fields. This work includes a review of the drainage channels, culverts, retention basins and elevation changes of the existing Union Place Subdivision.

- "1:1" interviews with local residents within Union Place subdivision explaining their concerns of flooding issues regarding the unnamed brook. One resident commented that before the neighborhood was built in the 1940's and 1950's – that a small neighborhood-like pond was present in the Nolet Street neighborhood.
- Discussions with Heritage Design Group (HDG) who had performed survey/engineering studies in the Union Street. HDG provided various maps and plans for these areas including the unnamed brook and drainage channels.
- Perform existing conditions field survey obtain rim and invert elevations of culverts and drainage swale outlets with the volunteered assistance of Heritage Design Group and the preparation of a hand-drawn sketch (SK-1) depicting existing conditions.
- Summary Report letter prepared by Kevin Deneault and addressed to Jim Shuris dated 28 August 2012 listing activities completed during Mr. Deneault's tenure.
- Review of 06 February 1958 letter addressed to Delwyn Barnes requesting an estimate of concerning drainage issues at Union Street and Center Streets (see attached copy).
- Handwritten notes dated 8/10/58 describing a survey and report for "just brook to street drains" at a cost of \$1,500.00. This was an estimate from Metcalf & Eddy for the Union Street Drainage.
- Handwritten letter dated May 11, 1958 from Delwyn Barnes regarding a Committee for Union Street in the Village of Linwood.
- INVENTORY & EVALUATION OF LAND, WATER, AND RELATED RESOURCES findings dated August 29, 1985 indicating "very poorly drained soil".

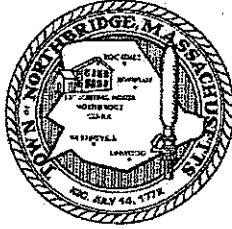
Throughout this week and during the recent "Sandy" Hurricane Event we visited the Union Street/Central Street neighborhood to observe the drainage conditions. Our frequent observations revealed that the surface drainage swale is well below capacity and is flowing properly to the outlet(s). We also observed standing water on the flat areas adjacent to the swale indicating poor draining soil conditions.

SUMMARY & RECOMMENDATIONS

Based on the above noted tasks that were performed which included the review of existing engineering/surveying studies, field documents, maps, field surveys, and interviews with local residents we conclude that the Union Street/Central Street neighborhood had previous pre-housing development drainage issues and that the open drainage swale was always a "natural" drainage route. We also make these conclusions based on the pre-existing "poor draining soil conditions" determination and a "natural high ground water elevation conditions" due to the neighborhood's low topography and "natural" drainage route. We also observed that the outlets that carry the natural water flows under the railroad tracks and Providence Road have a limited capacity to transport these flows. It appears that the cause of excessive standing water during seasonal high flows are primarily due to natural drainage flows, "poor draining soils" and "natural high ground water elevation" conditions.

Attachments:

- Summary Report letter prepared by Kevin Deneault and addressed to Jim Shuris dated 28 August 2012.
- 06 February 1958 letter addressed to Delwyn Barnes.
- Handwritten notes dated 8/10/58.
- Handwritten letter dated May 11, 1958 from Delwyn Barnes.
- INVENTORY & EVALUATION OF LAND, WATER, AND RELATED RESOURCES findings dated August 29, 1985.



Town of Northbridge Department of Public Works

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*James Shuris, P.E., MBA
Director of Public Works*

MEMORANDUM

Date: 08/28 /2012

AUG 29 2012

RE: Union Street/Center Street Drainage Project,

To: Jim Shuris

From: Kevin Deneault

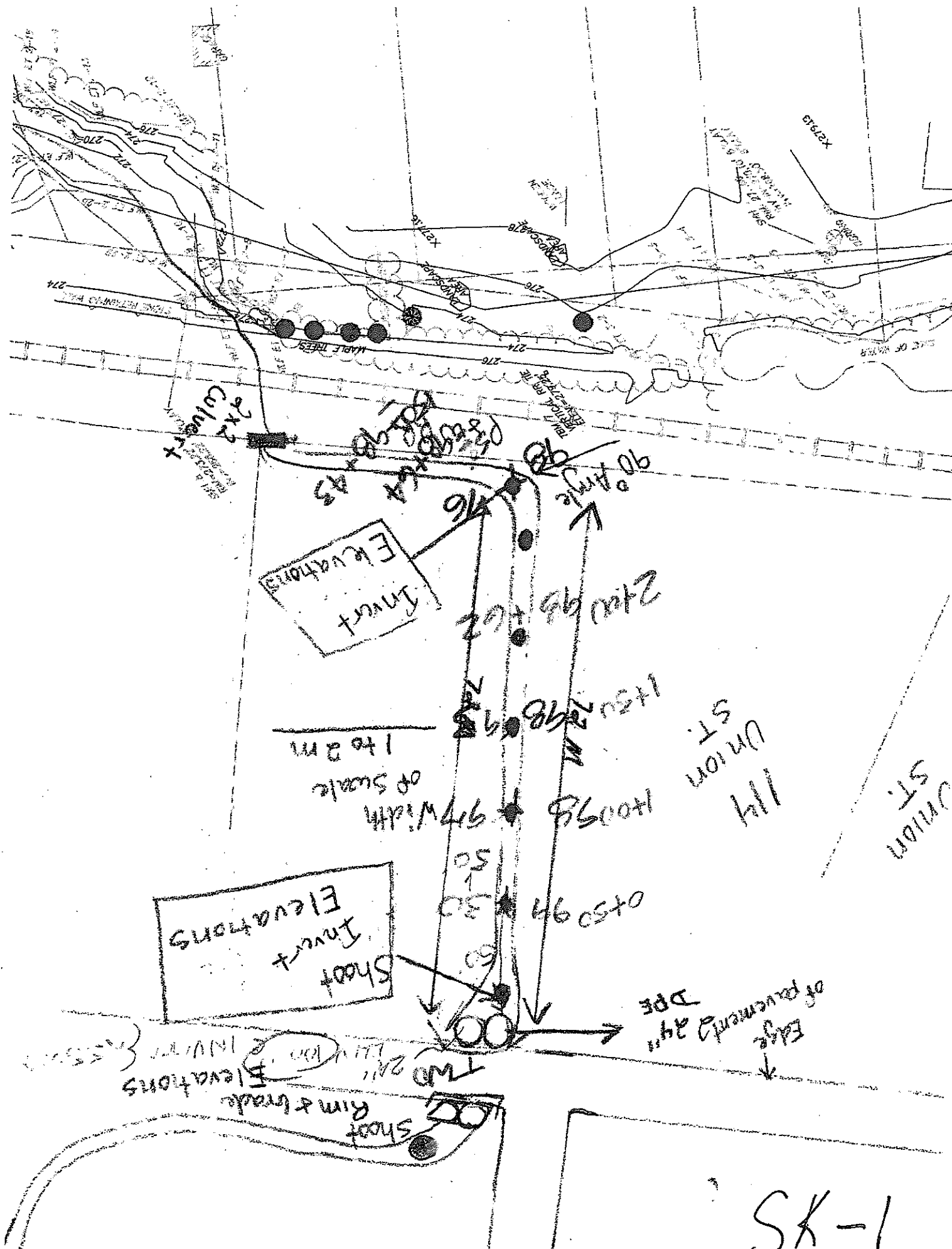
Summary Report:

- Followed with Heritage Design Crew and Mark Anderson shooting elevation measurements of the entire drainage channel.
 - Results showed that the elevation of the Drainage Channel had a consistent flow from the Union Street outfall to the drainage channel / railroad culvert.
 - Designed SK_1 Sketch of the measurements collected from Heritage Design attached to this document.
- Assessed results of the elevation measurements for the drainage channel and made comparisons to the data collected by Earth Tech in 1991& 1996 for the Union St. Drainage Study.
 - Showed evidence from the studies conducted there has been an increasing amount of sediment build-up throughout the drainage channel and unnamed brook.
 - As a result, we have contacted with CMMCP to treat Union St. Drainage area for Mosquito Control.
 - Furthermore, there is still a need for the channel to be dredged due to the increased amount of sediment within the unnamed brook.
- Field observations show that the Union St. / Center St. Drainage and the unnamed brook have high concentration of runoff during high groundwater periods (spring and possibly fall/winter months?? still to be determined ...
 - In addition, high concentration of stormwater runoff occurs during short periods and long duration precipitation events exceeding 3 inches or greater, as result, a significant chance of overflow.

- Observed the area behind the high school athletic fields shows existence of storm water runoff due to vegetation visible. Most of the storm water runoff from the field is controlled by grass swales and Rip Rap channels heading toward the unnamed brook.
 - As a solution, develop another detention pond/basin behind the fields to control more of the runoff from fields and decrease the volume of water flowing into the unnamed brook.
- Reviewed the Union Place Development/ Detention Basins both mitigate the flow of runoff , but have restrictions according to the studies conducted by Earth Tech in 1991 and 1996
 - In conclusion we must enlarge these two detention basins to contain more volume of runoff and provide more rip rap with these basins to prevent future overflow as suggested in the solutions by Earth Tech in 1996.
 - Results from Earth Tech show that both the drainage channel outfalls and culverts are undersized and have presented restrictions for the flow of the unnamed brook.
 - We would not be able to reconstruct these culverts due to their position as they are part of the Worcester and Providence Railroad property.
- With permission from the DPW and the assistance of Mr. Shuris I was able to go out to Union St. neighborhood and interview residents currently living within this area who are affected by the unnamed brook.
 - Reviewed concerns from residents regarding erosion of property and flooding of homes within close proximity of the unnamed brook. According to one resident at 110 Union St. indicated that a small neighborhood-like pond used to be present at the Nolet St. Neighborhood (Before the Neighborhood was built in the 1940s and 1950s).
 - Talked with other residents who filled me that the pre-existing neighborhood has always had flooding issues regarding the unnamed brook since the 1930s due to high groundwater and the elevation of this area.
- Reviewed the evidence that was on file in the building and planning departments regarding the Union St. drainage, as well as construction and building permits.
 - Evidence showed the building permits and drainage plans taken back during the 1940s and 50s showing the location of the unnamed brook and where the neighborhood was built out in the late 1950s.
- In Conclusion, the evidence that been presented to me with the full assistance of Mr. Shuris has been extremely helpful. Though, I feel this issue can't be solved right away, but if we follow through with some these solutions within the near future, then hopefully we will be able to mitigate the flooding issues regarding the unnamed brook.

Very truly yours,

Kevin Deneault
DPW – Engineering Aide/Intern





TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN

WHITINSVILLE, MASS.

February 6, 1958

Mr. Delwyn Barnes
Spring Street
Whitinsville, Mass.

Dear Mr. Barnes:

The Board of Selectmen have asked me to write you and request that you furnish them with an estimate of the cost of making a survey of the drainage problem on Union and Center Streets in Linwood.

Will you please attend the meeting of the Board of Selectmen on February 17 and at that time have the estimate ready if possible.

Very truly yours,

BOARD OF SELECTMEN

Harry Bedford
Harry Bedford,
Clerk

Raymond - Metcalf & Eddy

3/10/59

Survey & Report - just brock to street
drain -

\$1,500.00

Submitted to the Board of Health, New York
City, N.Y. on 4/1/59.

May 11th 1958

Town of Northbridge
Mr Delwyn K. Barnes
15 Spring St.
Whitinsville Mass.

Dear Sir, in accordance with the Union
Street Drainage Motion passed at the
Special Town Meeting on Monday
Mar. 24th 1958 the Moderator
appointed the following Committee
two from each Department

Paul P. Rutana Selectmen
Michael J. Jackman "

Gordon F. Spence Finance Committee
Hein Vander Baan "

Delwyn K. Barnes Rd. Commissioner
Daniel C. Duggan "

Sumner J. Mather Taxpayers Ass.
Leo Boisvert "

Arthur Handfield Union St. Residents
Maynard K. Wassenaar "

Dear Sirs, Committee Men
of Paul P. Rutana Chairman of
Selectmen wish to have the Committee
meet on Union St. in Village of
Linwood Mass. on Monday May 19-th
1958 Time 6:30 P.M.

Yours Truly
Paul P. Rutana
840 Providence St.
Whitinsville Mass.

INVENTORY & EVALUATION OF LAND, WATER, AND RELATED RESOURCES

Northbridge Planning Board
c/o Peter Lachapelle

REQUESTED BY _____ LOCATION Northbridge

ASSISTED BY Ronald E. Thompson DATE August 29, 1985

* ☐ INDIVIDUAL ☐ GROUP ☒ UNIT OF GOVERNMENT

SITUATION: Review a subdivision proposal presented by the KTKM Realty Trust.
The site is located just north of the end of Center Street.

FINDINGS:

~~SUGGESTED SOLUTION(S)~~

The soil survey shows the site to be mapped as Canton extremely stony fine sandy loam with drainage area mapped as Whitman extremely stony fine sandy loam. Because town facilities are planned, Canton soil will have slight to moderate limitations. The Whitman soil is a very poorly drained soil which will cause severe limitations on home development as well as road construction due to frost action. "A" Street will cut across a drainage course. This is an intermittent brook, which will flow during the spring and periods of heavy rain.

Under the preliminary design, Lot 14 appears to be mostly wetland.

During construction, erosion control and desilting basins should be employed. The wetland areas will need protection and buffer strips should be left in a natural condition.

115

Canton extremely stony fine sandy VIIIs
loam

Canton series consists of gently sloping to very steep, deep, well drained soils on uplands. They formed in glacial till ground moraine and ice-contact stratified drift. Canton soils have friable fine sandy loam surface soil and subsoil with moderately rapid permeability, over a loamy coarse sand to loamy fine sand substratum at 18 to 36 inches with rapid permeability. Canton soils have a very stony or extremely stony surface, except where stones have been removed, and have stones below the surface. Major limitations are related to slope and stoniness.

Hydrologic group B.

USDA-SOIL CONSERVATION SERVICE
 672-B MAIN STREET -- ROOM 10
 HOLDEN, MASSACHUSETTS 01520-1805
 TELEPHONE (617) 829-6628

The following material lists and describes the soils on the property. The numbers represent the different soils, and the letters represent the slope of the land. (If the symbol consists of all letters, the first two letters refer to the soil type. The third letter, if present, represents the slope of the land.)

A = 0 to 3 percent slope
 B = 3 to 8 percent slope
 C = 8 to 15 percent slope
 D = 15 to 25 percent slope
 E = 25 percent and steeper slopes

Some soils in the area may be prime farmland, and others may be farmland of statewide importance. They are indicated by the following symbols:

P = Prime Farmland
 S = Farmland of Statewide Importance

MAP SYMBOL	SOIL NAME	CAPABILITY SUBCLASS
34	Whitman extremely stony loam	VIIs

Whitman series consists of nearly level, deep, very poorly drained soils in depressions and drainageways of uplands. They formed in compact glacial till. Whitman soils have friable sandy loam or fine sandy loam surface soil and subsoil with moderate or moderately rapid permeability, over a firm sandy loam, fine sandy loam or loam substratum (hardpan) at 10 to 30 inches with slow or very slow permeability. They have a perched high water table at or near the surface most of the year. Whitman soils have a stony very or extremely stony surface, except where stones have been removed, and have stones below the surface. Major limitations are related to wetness, slow permeability and stoniness.

Hydrologic group D.



L.

TOWN MANAGER'S REPORT – NOVEMBER 5, 2012

1) Sutton Street Reconstruction Project – The Department of Public Works is contacting Sutton Street residents in order to obtain their signatures on right of way and temporary easement documents. A consultant is also helping the DPW to prepare Notices of Intent and tree hearing notices. The state is planning to advertise the project in April.

2) Bridge Projects Update – Douglas Road Bridge Project: The State has begun work on the gas lines and monuments for the Douglas Road Bridge Project. **Ross Rajotte Bridge Project:** Work is continuing and there is no further information to report.

3) Legislative Breakfast – I attended a Legislative Breakfast Meeting that discussed the financial status of the State. There appears to be concerns with declining revenues so the legislature will continue to monitor the situation.

4) Department of Public Works Open House – I attended the DPW Open House, which was a well-organized event. It was a good opportunity for the public to see the needs of the DPW.