

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
October 15, 2012 AT 7:00 P.M.**

Presentation: Bill Letsky, Virtual Towns and Schools – Overview of the Town’s new website

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A. 1) October 1, 2012**

II. PUBLIC HEARINGS

III. APPOINTMENTS/RESIGNATIONS:

B. By the Selectmen:

- 1) Jessica Carpenter, Disability Commission
- 2) Council on Aging [2 vacancies]: a) Constance Duquette b) Carole Sweeney
- 3) Michael Proto, Open Space Committee [Playground & Recreation Representative]
- 4) Wendy Timmons, Historical Commission

By the Town Manager:

- 5) Jennifer Woodward, Library Director – Vote to affirm
6) John J. Briand, Equipment Operator – Vote to affirm

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

- C. Raccor Foods LLC d/b/a Little Coffee Bean [Darrell Laws]/Application to transfer the Common Victualler's License from J.T. Little Coffee Bean [Jennifer Menard to Raccor Foods LLC d/b/a Little Coffee Bean [Darrell Laws]
- D. Blackstone Valley Regional Recycling Center License Agreement/Vote to sign
- E. Presidential Election Warrant [Tuesday, November 6, 2012, 7AM-8PM]/Vote to sign
- F. Fall Annual Town Meeting Warrant/Vote positions on warrant articles

VI. DISCUSSIONS

- H. School Committee Vacancy/Present: Michael McGrath**

VII. TOWN MANAGER'S REPORT

- 1) Department of Public Works/Open House & Public Tour
- 2) Update on Sutton Street
- 3) Town Hall Project
- 4) ICMA Conference

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

THIS AGENDA IS SUBJECT TO CHANGE

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
October 15, 2012 AT 7:00 P.M.
ADDENDUM**

- FF. 1)** Vote to schedule a Special Town Meeting [December 4, 2012].
2) Vote to schedule a Special Town Election.

**Board of Selectmen's Meeting
October 1, 2012**

A meeting of the Board of Selectmen was called to order by Chairman Nolan at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Melia, Ampagoomian, Marzec and Athanas. **Also Present:** Theodore D. Kozak, Town Manager.

Executive Session. A motion/Mr. Melia, seconded/Mr. Marzec to go into Executive Session under M.G.L. Chapter 30A, S. 21#6 - To consider the purchase, exchange, lease or value of real property --and to reconvene in open session. Roll Call Vote: Mr. Melia/Yes, Mr. Ampagoomian/Yes; Mr. Marzec/Yes, Mr. Athanas/Yes and Mr. Nolan/Yes.

Open Session Adjourned: 6:32 PM

Executive Session Convened: 6:33 PM

Executive Session Adjourned: 6:55 PM

Open Session Reconvened: 7:00 PM

The Pledge of Allegiance was led by Cub Scouts Pack #150 Wolf Den 1 and recited by those present.

Approval of Minutes. September 24, 2012 –A motion/Mr. Marzec, seconded/Mr. Melia to approve the September 24, 2012 minutes as presented with the readings omitted. Vote yes/Unanimous.

Citizens' Comments/Input. Glen Krevosky, Wetland Consultant for EBT Environmental Consultant, Inc., mentioned that he went to a Conservation Commission meeting the other night but because their Commission didn't have a quorum he has to wait until October 10, 2012 to discuss the potential for a Conservation Restriction for the property located at 2040 Providence Road. He explained that they are looking to put in a picnic area, boat ramp, and walking trail along the Blackstone River. DEP wants the owner to give up the land in the back along the river for a Conservation Restriction. Mr. Krevosky mentioned that the Conservation Commission requested that he speak to the Selectmen regarding this matter for their thoughts on whether the Town should accept such a restriction on this property given the specific nature of the property.

Public Hearing/ 7:05PM: New England Power Company d/b/a National Grid – Petition for Transmission Line Franchise across Lasell Road/Main Street. Present: Lauren Peloquin and Scott Ryder, National Grid Representatives. Chairman Nolan read aloud the public hearing notice. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to open the public hearing. Vote yes/Unanimous. Mr. Ryder provided handouts to the Board of Selectmen to help them gain a better understanding of what National Grid is petitioning for in Northbridge. Mr. Ryder stated that National Grid is petitioning for a Transmission Line Franchise to construct, maintain, repair, operate and use lines for the transmission of high and low electric current, data and other intelligence, upon, along, through, over, and across the following public way(s) in the Town of Northbridge, MA [Lasell Road/Main Street]. He announced that the estimated cost of the project is \$542 million. That being said, he stated that the permitting process will begin in 2012 – 2013 and then construction will start in 2014 and ending in 2015. After a brief question and answer session, Chairman Nolan announced that all abutters have been notified of tonight's public hearing and asked if anyone in the audience had any questions. There being none, a motion/Mr. Ampagoomian, seconded/Mr. Athanas to close the public hearing. Vote yes/Unanimous. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve National Grid's petition for a Transmission Line Franchise to construct, maintain, repair, operate and use lines for the transmission of high and low electric

current, data and other intelligence, upon, along, through, over, and across the following public way(s) in the Town of Northbridge, MA [Lasell Road/Main Street]. Vote yes/Unanimous.

Safety Committee Minutes [September 19, 2012]. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the recommendations of the Safety Committee as outlined in the minutes of September 19, 2012. Vote yes/Unanimous.

Warrant Article(s)/Vote to pass over. Present: John Berkowicz. Town Manager Kozak mentioned that Article 3 was placed on the warrant by the Board of Selectmen to allow the Town to work on an agreement with the American Legion to maintain the ball field and parking lot. He explained that at a previous Finance Committee meeting, the Chairman of the Board asked that Town Manager Kozak meet with Mr. Berkowicz to discuss funds going to the Playground & Recreation Commission instead of the American Legion. Town Manager Kozak suggested that the Board of Selectmen pass over Article 3 at Town Meeting. A motion/Mr. Melia, seconded/Mr. Ampagoomian to pass over Article 3 at Town Meeting. Vote yes/Unanimous.

Certificate of Adoption/Pre-Disaster/Hazard Mitigation Plan. Present: Ryan Lundergan, Associate Planner, Central Mass. Regional Planning Commission. Mr. Lundergan advised that after five years of work, the Central Mass. Regional Planning Commission [CMRPC] has completed a Pre-Disaster/Hazard Mitigation Plan. He noted that out of 40 towns, 28 towns participated in the project and 12 towns did not participate. Mr. Lundergan provided the Board of Selectmen with handouts, including a map of the towns and cities that were involved. Currently, the CMRPC is conducting outreach to the towns and asking them to adopt the plan. Mr. Lundergan provided the Select Board with the portion of the plan that specifically refers to the Town of Northbridge and which identifies local hazards in Northbridge that should be addressed now and in the future. He pointed out that the overall goal of the plan is to reduce the loss, and risk of loss, to persons and property from the key hazards identified. Once a town adopts the plan, it allows them to apply for pre-disaster mitigation funds. Mr. Lundergan also said there are no costs or requirements to the town should they adopt the plan. Town Manager Kozak asked the Board of Selectmen to take this under advisement and place this item on a future agenda for a vote.

Phase II Environmental Site Assessment [2040 Providence Road]/Present: David LaFrance, Fuss & O'Neil, and Ryan Lundergan, Central Mass. Regional Planning Commission [CMRPC]. Mr. David LaFrance informed the Selectmen that on a scale of zero to ten, environmental contamination at the former Northbridge Auto Wrecking Inc., 2040 Providence Road is about a four. He then presented a report on Phase II of an environmental site assessment of the approximate 24 acres owned by Paul Klocek of Northbridge. Mr. LaFrance explained that an auto salvage business operated from the site for more than 60 years and over the last couple of years "tens of thousands of tires" and debris has been removed. That being said, left behind is petroleum contamination in the soil and groundwater caused by leaking underground tanks and shallow soil contamination by metals such as cadmium, nickel and lead. Mr. LaFrance said he could say with some confidence that the underground plume of petroleum has not made it into the river. The assessment shows a contamination problem that won't blow you away as too big a problem to be solved. He then said that long term groundwater cleanup is expensive, but it's very small relative to the scale of the property. CMRPC conducted the assessment at the request of selectmen and funded by the Environmental Protection Agency. Mr. LaFrance noted the hope is the property will eventually be sold and developed, but whether by the current or new owners, it will have to be cleaned to EPA regulations before development. He further mentioned that Gerard Caya and Daniel Perry, who work for Klocek, did a good job of cleaning up the site and said it could be a viable business property. The CMRPC document can be a resource for the property owner, who is also conducting environmental studies. Mr. LaFrance said the next step is for Mr. Klocek to submit a clean-up plan of groundwater and shallow soil to the Mass. Department of Environmental Protection.

Town Manager's Report. 1) **Department of Public Works/Open House & Public Tour:** Announced there will be an open house and public tour at the DPW facility on Saturday, October 20, 2012 from 10 AM to 12 PM. Everyone is welcome to attend. 2) **Central Mass. Regional Planning Commission Solar Workshop:** Attended a workshop at the Central Mass. Regional Planning Commission with representatives from Hampshire Council of Government who are working on various solar and electric supply contracts for both municipalities and residents in their area. They offered to expand these programs into the Worcester area to help residents save money on their electric bills. 3) **Emergency Management Radio Transmitter Training:** The Emergency Management Team attended a demonstration on AM radio transmitter system. Chief Nestor believes this could be a viable option for the town and will look into obtaining a transmitter for Northbridge. 4) **Environmental Protection Agency – Wastewater Treatment Plant Draft Permit:** The Town has received a draft permit for a 5-year license for the Wastewater Treatment Plant. The conditions are being reviewed by the town's consultant and if the public would like to view it please feel free to contact the Town Manager's Office or Mark Kuras at the Wastewater Treatment Plant. 5) **ICMA Conference:** Mr. Kozak reported that he will be attending the annual ICMA Manager's Conference in Arizona from October 6, 2012 through October 10, 2012. 6) **Press Release:** The Northbridge Police Department will hold a "bicycle auction" at the Northbridge Police Department on Saturday, October 13, 2012 at 10:00 A.M.

Selectmen's Concerns. Selectman Marzec 1) Congratulated Football Coach Ken Lachapelle on his 300th win and suggested that in the future the Board of Selectmen invite the individual in for recognition. 2) He noticed some lines on Swift Road and was wondering if they were for gas.

A motion/Mr. Melia, seconded/Mr. Marzec to adjourn the meeting. Vote yes/Unanimous.

Meeting Adjourned: 8:09 P.M.

Respectfully submitted,

James Athanas, Clerk

/dmg

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

October 1, 2012

APPROVAL OF MINUTES. A. Copy of September 24, 2012 minutes.

PUBLIC HEARING. B. 7:05 P.M. 1) Copy of New England Power Company d/b/a National Grid letter. 2) Copy of Petition for Transmission Line Franchise across Lasell Road/Main Street. 3) Copy of the Order of Certificate. 4) Copy of map. 5) Copy of formal public hearing notice to abutters. 6) Copy of abutter's list from Jennifer Cecconi. 7) Copy of handout from National Grid.

CITIZENS' COMMENTS.

DECISIONS

C. Copy of Safety Committee Minutes for September 19, 2012.

D. Copy of Article.

DISCUSSIONS

E. 1) Copy of Certificate of Adoption Pre-Disaster/Hazard Mitigation Plan. 2) Copy of handout from Ryan Lundergan, Central Mass. Regional Planning Commission [inclusion map & Pre-Disaster Mitigation Plan].

F. 1) Copy of email dated September 19, 2012 regarding Phase II Environmental Site Assessment (2040 Providence Road). 2) Copy of powerpoint presentation from David LaFrance, Fuss & O'Neill.

TOWN MANAGER'S REPORT

G. 1) Department of Public Works/Open House & Public Tour – **Copy of invitation.**

2) Central Mass. Regional Planning Commission Solar Workshop – **No documentation.**

3) Emergency Management Radio Transmitter Usage – **No documentation.**

4) Environmental Protection Agency – Wastewater Treatment Plant Draft Permit – **No documentation.**

5) ICMA Conference – **No documentation.**

6) Northbridge Police Department/Bicycle Auction – **Copy of Press Release.**

SELECTMEN'S CONCERNS-No documentation.

ITEMS FOR FUTURE AGENDA-None

CORRESPONDENCE-None

BOS Agenda 10/15/12

7/2/12 C: BOS
B. L.

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

RECEIVED
JUL 02 2012
Northbridge Town Manager

Pursuant to Town bylaw §4-209 (Eligibility for service), you must be a registered voter in order to serve. yes, per Town Clerk's office

Date: 6/24/12

Name Jessica Carpenter

P. O. Box _____

Home Address 167 Shannon Drive, Whitinsville Tel. (508) 266-0591

Business University of Massachusetts Medical School

Address 333 South Street, Shrewsbury MA Tel. (508) 421-5861

Current Occupation/Title Senior Director, Operations
Disability & Community Services

Education BS. Syracuse University, Syracuse, NY
MS. Tufts University, Boston MA

Governmental, Civic & Community Activities None to report outside
of "non-active" member of Northbridge PTA

Charitable & Educational Activities No organized activities outside
of charitable donations

Town Committees or Offices None to report

I am interested in the following Committees:
Disability Committee / Commission
Board of Health

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. None to report

NAME:

PRECINCT# 4

Town of Northbridge

Jessica Carpenter

COMMITTEE INTEREST

Indicate Committee preference

ADDRESS: 167 Shannon Drive
Whitinsville

Telephone Home:

(508) 266-0591

Office:

(508) 421-5861

(1) Disability Commission
(2) Board of Health

3.

4. Short term projects

5. Interest in serving where needed

Present Interest or business affiliation (dates, places)

Please refer to attached resume.

Date
App't

COMMITTEE

Term
Expired

Experience-volunteer, social service, business (dates, places)

Please refer to attached resume.

Special skills and education (be specific)

Please refer to attached resume.

How experience relates to particular committee interest

- Significant experience in the healthcare and human services field, with particular focus on disabled, disadvantaged, and medically compromised populations.
- Training & education as a registered dietitian.

Please check the Annual Town Report for a complete listing of Committees and Committee reports, their appointive authorities, and terms of office.

ADDITIONAL COMMENTS:

Mail completed card to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

Jessica Dell'Olio Carpenter, MS, RD, LDN

167 Shannon Drive
Whitinsville, MA 01588
(508) 266-0591 (h)
Carpenters2003@yahoo.com

EXPERIENCE

UMASS Medical School, Commonwealth Medicine – Shrewsbury, MA

10/2011-Present **Director, Program Operations, Disability & Community Services**

- ❑ Responsible for formulating and implementing business strategies and operational plans for established and emerging business activities in designated product lines
- ❑ Lead and direct current and emerging program redesign and reconfiguration, working closely and continuously with clients and stakeholders, within the parameters and direction established by contract requirements
- ❑ Oversee internal organization processes and infrastructure to allow continual growth
- ❑ Spearhead the development, communication and implementation of effective operational strategies and processes that drive performance and support the vision, mission, values, and infrastructure of the organization
- ❑ Drive, manage and lead a business and financial plan to respond to enterprise and unit strategic goals, including performance of unit operations and creating a sustainable financial business model
- ❑ Oversee operational and fiscal compliance and reporting requirements, including budget development and implementation, across the full range of contract reporting and established financial targets
- ❑ Responsible for developing and maintaining strong working relationships with public and private sector clients to provide programmatic support, coordinate new activities, and ensure compliance with State business practices
- ❑ Ensure that clients are provided with the highest standard of products or services as documented by the degree of client satisfaction and internal responsiveness to client issues or concerns
- ❑ Initiate and implement supporting organizational mechanisms and systems that ensures the delivery and integrity of contracted requirements and authorization of medically necessary, long-term care services for Medicaid through close coordination with agency management and program staff
- ❑ Oversee operational interface with information systems functions and database enhancements, including both internally and externally owned databases

4/2009-10/2011 **Director, Community Case Management**

12/2008-4/2009 **Interim Director, Community Case Management**

7/2006-12/2008 **Business & Operations Manager II, Community Case Management**

Fallon Clinic, Inc. – Worcester, MA

12/2005-7/2006 **Practice Manager, II**

- ❑ Managed daily operations of outpatient medical specialty clinics, long-term care facility coverage and inpatient hospitalizations
- ❑ Directed provider and staff recruitment, hiring, and performance review; created and monitored staffing schedules; ensured employee adherence to policies and procedures
- ❑ Developed fiscal year budgets; prepared and evaluated regular variance reports
 - Led Divisions to \$400,000 net profit in fiscal year 2005
- ❑ Identified cost reduction and revenue opportunities
 - Increased practitioner billing practices by 25%
- ❑ Reviewed and analyzed productivity, revenue and utilization data for operational areas
 - Increased practitioner productivity and revenues by 40%
- ❑ Developed new business proposals, corrective action plans and performance improvement processes
- ❑ Developed proposals and business plans for organization expansion (Obesity Program, Pain Clinic, Frail Elder Program, and Anticoagulation Unit); managed projects of multiple scope and dimension
 - 100% approval and startup rate for new business plans and ROI submitted

- ❑ Coordinated Continuing Education programs and new initiative communications and trainings

1/2003-12/2005 **Senior Manager, Medical Programs**

3/2002-1/2003 **Project Manager, Medical Programs**

Rippe Lifestyle Institute – Shrewsbury, MA

2/2000-3/2002 **Senior Research Dietitian & Research Project Manager**

- ❑ Managed all aspects of public and private sector clinical research projects; including:
 - Preparation of grants, proposals, and protocols; Assessment of study method and protocol logistics
 - Development and coordination of materials for Institutional Review Board (IRB) submission
 - Data collection, tracking, trending and analysis (via Microsoft® Access and Excel)
 - Project staffing and client communications
 - Budget development and monitoring
- ❑ Conducted 24-hour dietary recalls using Nutrition Data System for Research (NDS-R) software from the University of Minnesota; analyzed and assessed data in conjunction with study outcomes
- ❑ Provided nutrition education, counseling and body composition assessment according to study protocols
- ❑ Creator & Managing Editor of quarterly newsletter, *Health Empowerment* (available upon request)

Massachusetts General Hospital – Boston, MA

8/1999-1/2000 **Clinical Dietitian**

- ❑ Provided outpatient nutrition counseling; Weight Control, Heart Disease, Diabetes and Women's Health
- ❑ Interacted with OB/GYN multidisciplinary team for initial assessments/counseling in the pre-natal clinic
- ❑ Conducted a 10-week weight management program focusing on nutrition and behavior enhancement
- ❑ Served as a preceptor for dietetic interns rotating through ambulatory care rotations

Frances Stern Nutrition Center/New England Medical Center – Tufts University, Boston, MA

8/1997-5/1999 **Dietetic Intern**

Clinical Nutrition

- ❑ Assessed and implemented nutrition care plans via chart review, team meetings, and patient interviews
- ❑ Provided nutrition counseling for patients on adult and pediatric medical, surgical, cardiology, oncology, intensive care, Clinical Studies Unit, transitional care, and general and cardiac rehabilitation units
- ❑ Active member of the nutrition support service team; implemented plans for critically ill patients requiring aggressive nutrition support

Ambulatory Care and Community Nutrition

- ❑ Provided individualized nutrition counseling in the outpatient nutrition, lipid, diabetes, GI, teen prenatal, Failure to Thrive, Cystic Fibrosis and Dialysis clinics
- ❑ Developed and implemented meal plans and education sessions for patients at the Joslin Diabetes Center
- ❑ Collaborated with Investigators at the USDA Human Nutrition Research Center on Aging

Administration

- ❑ Participated food purchasing, inventory, cost control, food production, and catering
- ❑ Generated quarterly QI and productivity reports; developed budgets and quality assurance measures

Fallon Clinic, Inc. – Worcester, MA

11/1993-8/1999 **Pharmacy Technician**

- ❑ Worked closely with registered pharmacists to dispense prescription medications
- ❑ Assisted in inventory maintenance and medication (formulary and non-formulary) purchase

LICENSES & REGISTRATIONS

- ❑ Licensed Dietitian by the Commonwealth of Massachusetts, License #319
- ❑ Registered Dietitian by the American Dietetic Association (ADA), ID #889619

PUBLICATIONS

- ❑ Melanson K, **Dell'Olio J**, Carpenter M, Rippe J. Changes in Multiple Health Outcomes at 12 and 24 Weeks Resulting From 12 Weeks of Exercise Counseling With or Without Dietary Counseling in Obese Adults. *Nutrition*, 2004 Oct; 20(10):849-56.
- ❑ **Dell'Olio J**, Carpenter MR, McInnis KJ. Physical Activity for Healthy Weight. Submitted for Publication, *American Family Physician*, 2001.
- ❑ **Dell'Olio J**, Hollenstein J, Dwyer J. Noah Grows Up: Transitioning Problems from Special Feeding Routes to Oral Intake. *Nutrition Reviews* 2000;58(4):118-128.
- ❑ **Dell'Olio J**. Articles in *Health Empowerment* and on www.rippelifestyle.com. Available upon request.

ABSTRACTS

- ❑ Coken-Ryan J, Meyers J, George K, **Carpenter J**. Coordinating Community Long Term Care Services for Medically Complex Children: A MassHealth Model. National Home & Community Based Services Conference, October 1, 2008.
- ❑ Cooper L, Geise T, Fiutem J, **Dell'Olio J**, Turgiss J, McInnis K, Rippe, J. Perceived Barriers to Weight Loss in Obese Adults. *Medicine & Science in Sports & Exercise* 2002;34(5):S62.
- ❑ Geise T, Cooper L, Fiutem J, **Dell'Olio J**, Turgiss J, McInnis K, Rippe J. Identifying Individualized Goals, Perceived Barriers, and Readiness for Behavior Change in Obese Adults. *Medicine & Science in Sports & Exercise* 2002;34(5):S298.
- ❑ Fiutem J, McInnis K, Pober D, **Dell'Olio J**, Freedson P, Rippe J. Validation of a Treadmill Walking Test to Estimate Cardiorespiratory Fitness in Obese Adults. *Medicine & Science in Sports & Exercise* 2002;34(5):S290.
- ❑ Melanson KJ, **Dell'Olio J**, Carpenter MR, Berlin DP, Knipe SJ, McInnis KJ, Rippe JM. The Influence of a 12-week Walking Program, With and Without Weight Loss, on Cardiovascular Risk Factors in Obese Adults. *Obesity Research* 2001;9(Suppl 3):160S.
- ❑ Melanson KJ, **Dell'Olio J**, Carpenter MR, Berlin DP, Knipe SJ, et al. Self-efficacy and Quality-of-Life in Obesity: Roles of Diet Counseling and Degree of Weight Loss. *JADA* 2001;101(Suppl 9):A-19.
- ❑ Melanson KJ, Carpenter MR, Knipe SJ, **Dell'Olio J**, Berlin DP, Rippe JR. Glycemic, Insulinemic and Appetitive Responses to Meals Differing in Protein Content and Glycemic Index: A Pilot Study in Obese Adults. Presented: Society for the Study of Ingestive Behavior, June 2001.

EDUCATION

- | | |
|--------------|--|
| 2002-Present | Anna Maria College - Paxton, MA
Master of Business Administration Program |
| 1997-1999 | Tufts University - Boston, MA
School of Nutrition Science and Policy, Master of Science in Nutrition (GPA 3.75) |
| 1993-1997 | Syracuse University - Syracuse, NY
Bachelor of Science in Nutrition, Minor in Psychology (Magna Cum Laude, GPA 3.67) |

REFERENCES

Furnished Upon Request

C.2.A.

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve. *yes, per Town Clerk's office*

Date: 9/14/12

Name Constance Dugnette

P. O. Box _____

Home Address 30 Walker St., Whitinsville

Email Address _____

Telephone 508-234-5402 Cell _____

Business N/A

Address N/A Tel. _____

Current Occupation/Title retired

Education High School, Hairdressing School, Unit Bank Trng.

Seminars, Town of Northbridge Treasurer, Collector

Trng. Seminars

Governmental, Civic & Community Activities COA Volunteer, St. Patrick's

Volunteer, Election Worker, Town meeting volunteer

Charitable & Educational Activities _____

St. Patrick's

Town Committees or Offices _____

N/A

I am interested in the following Committees: COA Board

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. N/A

NAME:

PRECINCT#

3

TOWN OF NORTHBRIDGE

Constance Inguette

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|---------------------|----|
| 1. <i>COA Board</i> | 4. |
| 2. | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

N/A

Experience: Volunteer, social service, business (dates, places)

St. Patrick's 2009
COA starting at 2011

Special skills and education (be specific)

*Bank training, Town of Northbridge Treasurer-
collectors office, knowledge of town and people
after 35 years of working with the public*

How experience relates to particular committee interest

Knowledge of town policy & people

ADDITIONAL COMMENTS:

none

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
 Northbridge Town Hall
 7 Main Street
 Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),
 you must be a registered voter in order to serve.

Yes, per Town Clerk's
 office

Date: SEPTEMBER 2012

Name CAROLE M. SWEENEY

P. O. Box _____

Home Address 63 SCHOOL ST N'BRIDGE 01534

Email Address caroleenew@gmail.com

Telephone 508-266-0312 Cell _____

Business _____

Address _____ Tel. _____

Current Occupation/Title RETIRED

Education SOME COLLEGE

Governmental, Civic & Community Activities VOLUNTEER @ SENIOR
 CENTER (approx 5 yrs) COMPUTER CLASSES,
 OFFICE (NORTHBRIDGE)

Charitable & Educational Activities VOLUNTEER '200 FOUNDATION'
 FRANKLINIAN (approx 5 yrs)

Town Committees or Offices NONE

I am interested in the following Committees: 'COUNCIL ON AGING'

Please indicate whether the applicant and/or any family members are employed by the Town of
 Northbridge. NONE

NAME: CAROLE SWEENEY

PRECINCT# 2

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. COOUNCIL ON AGING
- 2.
- 3.
- 4.
- 5.
- 6.

VOLUNTEERING @ N. BRIDGE SENIOR CENTER
Present Interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

EMPLOYMENT: "PUBLIC RELATIONS & OUTREACH" BOSTON YWCA
① NATICK BRANCH. SEE OVER →
② HUMAN RESOURCES, ASSISTANT TO THE DIRECTOR (7 yrs) FRAMINGHAM →
③ OTHER EMPLOYMENT HISTORY AVAILABLE UPON REQUEST. →

Special skills and education (be specific)

How experience relates to particular committee interest

MY WIDE RANGE OF EMPLOYMENT EXPERIENCE ENABLES ME TO

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

1. Public Relations & Outreach Boston YWCA,
Hatch Branch, late 80's.
reported directly to Directors (Boston - both
Director & PR Director)
• All PSA's, interviews, articles (all media)
• Computer, layout & editor - monthly
newsletter.

2. Everything from payroll to insurance &
interviewing, background checks, etc.

3. OTHER employment experience includes.
• 7 years with 'MAI-ALPHE BROKERAGE'
(manufacturing agent) FRANKENM & NEWTON
acts payroll, insurance, etc.
• Office / front desk with 'RIVERSIDE'
MENTAL HEALTH, FRANKENM & NEWTON
offices.
• 'D.E. TEL & TEL', ENGINEERING Rte 30,
FRANKENM, ENGINEER'S ASSISTANT
• 'HOLIDAY INN - FRANKENM & NEWTON'
SITES. DINING ROOM Mgr & FUNCTIONS
MANAGER.
• various other small upon
request -

Donna Gosselin

From: Sharon Susienka [ssusienka@northbridgemass.org]
Sent: Tuesday, October 02, 2012 12:47 PM
To: 'Dave Scichilone'
Cc: dgosselin@northbridgemass.org
Subject: RE: Open Space Committee

Thanks. He will have to be officially appointed by the BOS so I will schedule this for October 15th. Mr. Proto will not have to be present.

DONNA: PLEASE ADD TO SELECTMEN'S AGENDA FOR OCTOBER 15TH.

Sharon L. Susienka
Exec. Asst. to the Town Manager
Town of Northbridge
Phone: 508-234-2095
Fax: 508-234-7640

From: Dave Scichilone [mailto:davechick13@gmail.com]
Sent: Tuesday, October 02, 2012 12:31 PM
To: ssusienka@northbridgemass.org
Subject: Re: Open Space Committee

Hi Sharon,
 Mike Proto will be our new rep for the Open Space Committee.
 Here is his email address:
mproto@meditech.com
 Let me know if you need any other info.
 thanks
 Dave

On Wed, Jul 25, 2012 at 9:28 AM, Sharon Susienka <ssusienka@northbridgemass.org> wrote:

Dave:

Not sure if you are/were aware that David Ducey was the Play & Rec. representative to the Open Space Committee. Since he is no longer a member, your board should vote to appoint another representative. When the lucky member is chosen, please let me know.

Thanks.

Sharon L. Susienka

Exec. Asst. to the Town Manager

RECEIVED B.4

TALENT BANK APPLICATION

please return to:

SEP 18 2012

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Northbridge Town Manager

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date:

Sept. 18, 2012

Name

Wendy A. Timmons

P. O. Box

Home Address

870 Quaker St. Northbridge, MA 01534

Email Address

timmons.family@hotmail.com

Telephone

(508) 234-2087

Cell

(508) 922-2146

Business

Richardson Sawmill / Farm

Address

South St Uxbridge

Tel.

same

Current Occupation/Title

Taking care of all financials for family's Sawmill / Farm

All business accounts in/out / land taxes / Trust Accounts

Education

Uxbridge High School / Newbury College (coursework)

Governmental, Civic & Community Activities

Charitable & Educational Activities

Board Member for Northbridge Youth Softball League - Umpire Committee / 8th grade dance for Northbridge - Caterer -

Town Committees or Offices

I am interested in the following Committees:

Historical

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. none

NAME: Wendy Timmons

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|---------------|----|
| 1. Historical | 4. |
| 2. | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places)

Our family has a farm and custom sawmill in South Uxbridge. Our family has owned it for nearly 300 years. We have created many pieces for restoration. Presently cleaning and repairing family farm house so it can be restored.

Experience: Volunteer, social service, business (dates, places)

First experience was in 1980 to 1981 - (I was in my teens) - Boston Edison tried to take our farm for a power plant. Many months of town meetings and town lawyers and Senator Moore put a halt to the project and then helped to pass bylaws to stop further power plants. Second experience was when they were rerouting Quaker Hwy (146) and was taking out historical homes and part of the Grand Trunk Railroad - town failed - Highway won out. In 2011 - completed a 100 year family trust to protect farm once more.

Special skills and education (be specific)

- Great Communication Skills - Computer Certificates for Word + Excel -
- Personal + Business Income Tax Forms (Not certified - self taught)
- For Family Trust - Completed in Dec. 2011 - had to pull all deeds, total of approx. 500 acres, reconstruct maps, property crosses into R.I. - so everything had to be updated from the 1800's.

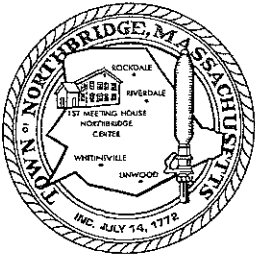
How experience relates to particular committee interest

I believe I can guide our future generation to be respectful of everything that has come before us. Completing all of work to secure a family trust has broadened my interest to protect all historical lands/roads and buildings.

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588



B.5.

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

Theodore D. Kozak
Town Manager

October 11, 2012

Ms. Jennifer Woodward
P.O. Box 266
Oxford, MA 01540


Dear Jennifer:

This letter is to inform you that you have been selected for appointment to the position of Library Director with the Town of Northbridge effective November 5, 2012, subject to affirmation by the Board of Selectmen at their meeting on October 15, 2012. The position is full-time (35 hours per week), Grade 11, with a beginning salary of \$60,499 per annum, and governed by the terms and conditions of the Northbridge Personnel Policy Manual, which is enclosed for your convenience.

In accordance with Section 4-2 of the Northbridge Town Charter, "such appointment shall become effective on the fifteenth day following the day on which notice of the appointment is filed with the Board of Selectmen, unless the Board of Selectmen shall within that period by a majority of all of its members vote to reject such appointment, or has sooner voted to affirm it."

On behalf of the Town of Northbridge, I welcome you and wish you much success in your new position.

Sincerely,



Theodore D. Kozak
Town Manager

TDK/sls

c: Board of Selectmen
John Rauth, Board of Trustees, Whitinsville Social Library

B.6.



TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

Theodore D. Kozak
Town Manager

October 11, 2012

Mr. John Briand
158 Linwood Avenue
Whitinsville, MA 01588

Dear John:

This letter is to inform you that you have been selected for appointment to the position of Equipment Operator with the Town of Northbridge Department of Public Works Highway Division effective October 16, 2012, subject to affirmation by the Board of Selectmen at their meeting on October 15, 2012. The position is full-time (40 hours per week), Grade W-3H, Step 1, with a beginning salary of \$19.70 per hour and is governed by the terms and conditions of the DPW's collective bargaining agreement: American Federation Of State, County, And Municipal Employees, AFL-CIO, State Council 93, Local 1709.

In accordance with Section 4-2 of the Northbridge Town Charter, "such appointment shall become effective on the fifteenth day following the day on which notice of the appointment is filed with the Board of Selectmen, unless the Board of Selectmen shall within that period by a majority of all of its members vote to reject such appointment, or has sooner voted to affirm it."

On behalf of the Town of Northbridge, I welcome you and wish you much success in your new position.

Sincerely,

Theodore D. Kozak
Town Manager

TDK/sls

c: Board of Selectmen
James Shuris, DPW Director
Robert Van Meter, Highway Superintendent

Phone: 978-831-3890 C.

TRANSFER
THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

APPLICATION FOR LICENSE
(GENERAL)

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

Raccor Foods LLC DBA Little Coffee Bean
to operate a breakfast and lunch restaurant

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: [Common Victualler]

TO:

GIVE LOCATION BY STREET AND NUMBER:

AT: 1 plummers corner whitinsville ma 01588

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

(Signature of Applicant)

Print Name: Darrell Laws

Address: 47 Shaker rd

City: Shirley MA

State, Zip: MA 01464

Received: 10/2/12
(Date)

1:00 PM
(Time)

Date License Granted

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Raccor Foods LLC d/b/a Little Coffee Bean
Applicant: Darrell Laws
Address: 1 Plummers Corner, Whitinsville, MA 01588
New/Renewal/Transfer:
License Type: Common Victualler's License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING: _____

POLICE: _____

FIRE: _____

BUILDING/ZONING: _____

CONSERVATION: _____

HEALTH: _____

Applicant has applied for and received a food service establishment permit to operate at this location.

Jeanne M. Gniadek
Board of Health Admin.
October 10, 2012

ASSESSORS: _____

TREASURER/COLLECTOR:

Excise	Water / Sewer
Personal property	Other
Real estate	

Please sign off and return the slip to Donna in the Town Manager's Office or offer comments via email to dgosselin@northbridgema.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Raccor Foods LLC d/b/a Little Coffee Bean*

Applicant: *Darrell Laws*

Address: *1 Plummers Corner, Whitinsville, MA 01588*

New/Renewal/Transfer:

License Type: *Common Victualler's License*

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

No concerns at this time

Jan

10/04/12

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

Please sign off and return the slip to Donna in the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Raccor Foods LLC d/b/a Little Coffee Bean
Applicant: Darrell Laws
Address: 1 Plummers Corner, Whitinsville, MA 01588
New/Renewal/Transfer:
License Type: Common Victualler's License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING: _____

POLICE: _____

FIRE: _____

BUILDING/ZONING: _____

Approved
10-5-12



CONSERVATION: _____

HEALTH: _____

Water
Trash
Other

ASSESSORS: _____

TREASURER/COLLECTOR: _____

Excise	Water / Sewer
Personal property	Other
Real estate	

Please sign off and return the slip to Donna in the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Raccor Foods LLC d/b/a Little Coffee Bean

Applicant: Darrell Laws

Address: 1 Plummers Corner, Whitinsville, MA 01588

New/Renewal/Transfer:

License Type: Common Victualler's License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

Timberly A. Fargueau

TREASURER/COLLECTOR:

Excise ☒

Personal property ☒

Real estate ☒

Water / Sewer ☒

Other

Please sign off and return the slip to Donna in the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: Raccor Foods LLC d/b/a Little Coffee Bean

Applicant: Darrell Laws

Address: 1 Plummers Corner, Whitinsville, MA 01588

New/Renewal/Transfer:

License Type: Common Victualler's License

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

NO ISSUES

W. J. Leland

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to Donna in the Town Manager's Office or
offer comments via email to dgosselin@northbridgemass.org. Thanks!!*

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Raccor Foods LLC d/b/a Little Coffee Bean*

Applicant: *Darrell Laws*

Address: *1 Plummers Corner, Whitinsville, MA 01588*

New/Renewal/Transfer:

License Type: *Common Victualler's License*

DEPARTMENT:

COMMENTS:

SIGNATURE:

PLANNING:

NA

[Signature]

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Water / Sewer

Personal property

Other

Real estate

Please sign off and return the slip to Donna in the Town Manager's Office or offer comments via email to dgosselin@northbridgemass.org. Thanks!!

**BOARD OF SELECTMEN
LICENSE ROUTING SLIP**

Business: *Raccor Foods LLC d/b/a Little Coffee Bean*

Applicant: *Darrell Laws*

Address: *1 Plummers Corner, Whitinsville, MA 01588*

New/Renewal/Transfer:

License Type: *Common Victualler's License*

DEPARTMENT: _____ **COMMENTS:** _____ **SIGNATURE:** _____
PLANNING:

POLICE:

FIRE:

BUILDING/ZONING:

CONSERVATION:

NA

John E. Brown

HEALTH:

Water

Trash

Other

ASSESSORS:

TREASURER/COLLECTOR:

Excise

Personal property

Real estate

Water / Sewer

Other

*Please sign off and return the slip to Donna in the Town Manager's Office or
offer comments via email to dgosselin@northbridgemass.org. Thanks!!*

LICENSE AGREEMENT

This LICENSE AGREEMENT (hereinafter "License") is made as of the 15th day of October, 2012 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "LICENSOR"), with an address of 7 Main Street, Whitinsville, Massachusetts 01588, and BLACKSTONE VALLEY REGIONAL RECYCLING CENTER, acting by and through the Board of Selectmen of the Town of Blackstone (hereinafter referred to as the "LICENSEE"), with an address of 15 St. Paul Street, Blackstone, Massachusetts 01504.

The LICENSOR is the owner of record of a certain parcel of land located in the Town of Northbridge known as 193 Main Street, shown on Northbridge Assessors' Map 2 as parcel 44 and described in a deed recorded at Book 6252, Page 31 in the Worcester District Registry of Deeds (hereinafter "Premises").

The LICENSOR hereby grants to the LICENSEE a right of entry and license to use that portion of the Premises shown on the sketch plan attached hereto as Exhibit A, being the area located to the rear of the Northbridge Fire Station, subject to the following terms and conditions:

1. USE, PURPOSE, TERM

Entry and use are limited to the area shown on Exhibit A (the "License Area"), a copy of which is on file with the Town Clerk of Northbridge.

Entry and use are specifically granted to the LICENSEE, its contractors, agents, representatives, employees, invitees, and licensees for the purpose of maintaining and operating a regional solid waste recycling collection center in connection with LICENSEE'S operation of a regional solid waste recycling program in accordance with the provisions of G.L. c. 40, §8H and any other enabling authority. This license is entered into pursuant to that certain intermunicipal agreement between the Town of Northbridge and the Town of Blackstone, dated June, 2008, for the operation of a regional recycling program, a copy of which is on file with the Town Clerk of Northbridge.

The term of this License ("Term") shall commence on July 1, 2012 and shall continue until June 30, 2013.

2. CONDITION OF PREMISES

The LICENSEE shall take the License Area "as is," in the condition in which it is at the start of the Term. The LICENSOR shall have no obligation to prepare or construct facilities on the License Area for the LICENSEE'S use thereof.

3. CONSIDERATION

The consideration for this License shall be a fee of one dollar (\$1.00), payable on the first day of July throughout the Term.

4. INSURANCE

The LICENSEE shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, including fire and extended coverage, in an amount acceptable to the LICENSOR, during the Term and any extension thereof.

5. MAINTENANCE OF LICENSE AREA

The LICENSOR shall provide snow removal and such other general maintenance for the License Area as it deems necessary for the operation of LICENSEE'S collection center. The LICENSOR shall not be under any obligation to provide a specific form or level of maintenance service.

6. ALTERATIONS

The LICENSEE shall not make any alterations to the License Area without the written consent of the LICENSOR, which shall not be unreasonably withheld.

7. LICENSEE'S CONDUCT, NON-INTERFERENCE

In the exercise of the rights hereby granted, the LICENSEE shall at all times conduct itself so as not to unreasonably interfere with the operations of the LICENSOR, and shall observe and obey all applicable laws and regulations, including the bylaws and regulations of LICENSOR. The LICENSEE acknowledges that the License Area is located adjacent to a municipal fire station. The LICENSEE shall not place within the License Area any container, storage bin or equipment so as to impede access to or egress from the fire station. The LICENSEE shall not handle or process any material or substance in such a manner as to create a risk of fire or explosion in or adjacent to the License Area or the fire station.

8. DAMAGE OR THEFT OF PERSONAL PROPERTY

LICENSEE agrees that all personal property brought onto the License Area shall be at the risk of LICENSEE only, and that the LICENSOR shall not be liable for the loss thereof or any damage thereto.

9. TERMINATION AND REVOCATION

Upon the termination of the License, the LICENSEE shall cease all use and occupancy of the License Area, and shall remove therefrom all its equipment, supplies and material. The LICENSEE shall restore the License Area as near as possible to its original condition at the commencement of the License Term, normal wear and tear, loss by fire or other casualty not

caused by LICENSEE, LICENSEE'S employees, agents, contractors or invitees, and condemnation excepted.

This License shall be revocable by the LICENSOR upon written notice of revocation given no later than the April 1 prior to the next succeeding July 1 anniversary date of the Term. Upon such notice, the License shall expire as of the next succeeding June 30. The LICENSOR shall also have the right to revoke this License, upon thirty (30) days written notice, a) for LICENSEE'S violation of any of the terms and conditions hereof, or b) in the event that the said intermunicipal agreement is terminated.

In the event that this License is revoked, the LICENSEE shall, at its own expense, remove all of its equipment, supplies and material from the License Area and restore the License Area as near as possible to its original condition at the commencement of the License Term.

10. MODIFICATIONS and AMENDMENTS

Any modifications or amendments to this License shall be in writing and duly executed by both parties hereto in order to be effective.

11. NOTICE

For purposes of this License, the parties shall be deemed duly notified in accordance with the terms and provisions hereof if written notices are mailed to the following addresses:

Licensor: Board of Selectmen
 Town Hall
 7 Main Street
 Whitinsville, MA 01588

Licensee: Board of Selectmen
 Municipal Center
 15 St. Paul Street
 Blackstone, MA 01504

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

12. NO ESTATE CREATED

This License shall not be construed as creating or vesting in the LICENSEE any estate in the License Area, but only the limited right of possession and use as hereinabove stated.

13. FORCE MAJEURE

Each party shall be excused from performing an obligation or undertaking provided for in this License, other than the obligation of the LICENSEE to pay the consideration due hereunder, so long as such performance or undertaking is prevented or delayed by a strike, lockout, labor dispute, civil commotion, act of God, or other cause beyond such party's reasonable control.

14. EXHIBITS and ATTACHMENTS

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this License.

IN WITNESS WHEREOF, the parties hereto have caused this License Agreement to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE
By its Board of Selectmen

BLACKSTONE VALLEY REGIONAL
RECYCLING CENTER
By Town of Blackstone Board of
Selectmen

COMMONWEALTH OF MASSACHUSETTS

WILLIAM FRANCIS GALVIN

SECRETARY OF THE COMMONWEALTH

WARRANT FOR THE STATE ELECTION

TUESDAY, NOVEMBER 6, 2012

TOWN OF NORTHBRIDGE

WORCESTER, SS.

To the Constables of the Town of NORTHBRIDGE:

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Town of Northbridge who are qualified to vote in the State Election to vote at

Precincts 1, 2, 3, and 4

Northbridge High School, 427 Linwood Avenue

on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT	FOR THIS COMMONWEALTH
SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SECOND DISTRICT
COUNCILLOR	SEVENTH DISTRICT
SENATOR IN GENERAL COURT (Precincts 1 & 3)	WORCESTER & NORFOLK DISTRICT
SENATOR IN GENERAL COURT (Precincts 2 & 4)	SECOND WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	NINTH WORCESTER DISTRICT
CLERK OF COURTS	WORCESTER COUNTY
REGISTER OF DEEDS	WORCESTER DISTRICT

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO VOTE would make no change in existing laws.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient's intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

A NO VOTE would make no change in existing laws.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than

five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to \$500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

A NO VOTE would make no change in existing laws.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post office in Whitinsville and Brian's Restaurant in Linwood, in Precinct 1; Office of Polyfoam Corp., Gary's Variety, and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 1Quickstop in Whitinsville in Precinct 3; and the VFW Hall [875 Hill Street] and Town Hall Annex in Whitinsville in Precinct 4; seven (7) days at least before the time and place of election aforesaid.

HEREOF FAIL NOT, and make return of this warrant with your doings thereon, to the Town Clerk, at the time and place of said voting.

GIVEN under our hands this 15TH DAY OF OCTOBER, 2012.

SELECTMEN OF NORTHBRIDGE

Daniel J. Nolan, Chairman

Charles Ampagoomian, Jr.

James R. Marzec

Thomas J. Melia

James J. Athanas

WORCESTER,SS
Northbridge

By virtue of this Warrant, I have this day notified the inhabitants of the Town of Northbridge qualified to vote in elections and Town affairs to meet at the time and place and for the purpose stated in warrant by posting attested copies thereof as within directed.

Constable, Town of Northbridge

Date: October _____, 2012

Warrant must be posted by **October 30, 2012**, (at least *seven days prior* to the **November 6, 2012**, State Election).

FALL ANNUAL TOWN MEETING WARRANT - 10/23/12 - 7:00 PM

F.

Presenter	Selectmen	Finance Committee	Town Meeting
Article 1. Selectmen Bills of a prior year - DPW	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 2. Selectmen FY '13 Budget Transfers	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 3. Selectmen Money to lease American Legion Ballfield and Parking Lot	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 4. Selectmen Funding to purchase property and building(s) for use as a DPW Facility	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 5. Selectmen Acquisition of easements for the reconstruction of Sutton Street	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 6. Selectmen Acquisition of easement or other land interest to establish/maintain a drainage swale on property adjacent to Sutton Street	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 7. Selectmen Acquisition of easements or other land interest in property located near 2-4 Fletcher Street to maintain Douglas Road and Bridge	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 8. Selectmen Repair concrete floor abutments at the Rockdale Fire Station	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 9. School Comm. Repair gym floor at Balmer School	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____
Article 10. School Comm. Install 45,000 sq. ft. of sod at Lasell Field	Support _____ Non-support _____ No Position _____ Pass Over _____	_____	_____

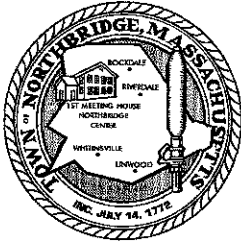
Article 11. Assessors	Support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Triennial Revaluation	Non-support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	No Position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pass Over	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Article 12. Selectmen	 Support	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
Transfer to Stabilization Fund	Non-support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	No Position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pass Over	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Article 13. Assessors	 Support	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
Establish \$3,000 as the minimum fair cash	Non-support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
value for personal property accounts to be	No Position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
taxed	Pass Over	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Article 14. Selectmen	 Support	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
Petition the General Court for Special legislation	Non-support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
to establish a building maintenance fund	No Position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pass Over	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Article 15. Planning Board	 Support	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
Amend Zoning Bylaws Chapter 173 by adopting	Non-support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a (new) comprehensive Zoning Overlay District	No Position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Map	Pass Over	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Article 16. Planning Board	 Support	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
Street Acceptance: Sandtrap Court	Non-support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[Shining Rock Golf Community]	No Position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pass Over	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Article 17. Petition	 Support	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
\$1.8 million to procure services of an engineering	Non-support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
firm to prepare plans using 44E construction	No Position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
to build a DPW facility	Pass Over	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Agenda Item F:

ARTICLE 14:

FINANCE COMMITTEE'S RECOMMENDATION: The Finance Committee *recommends passage* of this article if amended as follows: Section 4, second sentence: "Monies in the fund may be appropriated for any purpose related to the maintenance of town-owned buildings and facilities."

G.



TOWN OF NORTHBRIDGE
OFFICE OF THE INSPECTOR OF BUILDINGS

14 Hill Street
Whitinsville, MA 01588
(508) 234-6577
Fax# (508) 234-0814

RECEIVED
SEP 17 2012
Northbridge Town Manager

MEMORANDUM

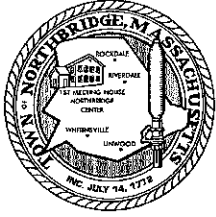
DATE: September 13, 2012
TO: Theodore D. Kozak, Town Manager
FROM: James Sheehan, Jr., Inspector of Buildings *JS*
RE: Complaint -355 Main Street

The property located at 355 Main Street contains a motor vehicle trailer which is used as a temporary food concession stand; the use does not contain any permanent or temporary structures. The property is located within the Industrial One Zoning District.

The vehicle trailer has Board of Health approval and has been licensed by the Board of Selectmen for the past 4 years. A temporary building permit has also been issued for the commercial trailer in accordance with section 9-702 of the Town By-Laws.

All required electrical and plumbing permits were obtained. Site plan approval was not required, and in conversation with the police chief no problems have been noted with the temporary operation.

Section 173-46.E of the Zoning By-Law states that any person aggrieved by reason of his inability to obtain enforcement action from the Building Inspector shall file an appeal with the Zoning Board of Appeals.



TOWN OF NORTHBRIDGE
BOARD OF HEALTH

7 Main Street
Whitinsville, MA 01588
Phone# (508) 234-3272 Fax# (508) 234-0821

RECEIVED
SEP 14 2012
Northbridge Town Manager

MEMORANDUM

September 13, 2012

To: Theodore Kozak, Town Manager

From: Jeanne M. Gniadek, Administrator, Board of Health *jmg*

Subject: Dotta's Kitchen – Hot Dog Trailer

Please be advised that Charles Berry, owner and operator of Dotta's Kitchen, a hot dog trailer located on Main Street, is in full compliance with all state and local health regulations governing its food service operation. He has been licensed and inspected by this office since September 5, 2008.

I have attached his ServSafe certification, Allergen Awareness Certification, as well as a copy of his most recent Food Establishment Inspection Report.

Should you have any additional questions regarding this operation, please do not hesitate to contact this office.

/jmg



EXAM FORM NO. 4380
CERTIFICATE NO. 6104428

ServSafe® Certification

TO **CHARLES W BERRY**

for successfully completing the standards set forth by the National Restaurant Association Educational Foundation for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI)—Conference for Food Protection (CFP).

8/17/2008

DATE OF EXAMINATION

8/17/2013

DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.



#0655

National Restaurant Association
EDUCATIONAL FOUNDATION

Mary M. Adolf

Mary M. Adolf
President & COO, Products and Services Division
National Restaurant Association Solutions



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07060701

v.0808

CERTIFICATE OF ALLERGEN AWARENESS TRAINING

Name of Recipient: charles berry

Certificate Number: 196550

Date of Completion: 2/19/2011

Date of Expiration: 2/19/2016

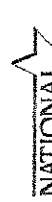
*The above-named person is hereby issued this certificate
for completing an allergen awareness training program
recognized by the Massachusetts Department of Public Health
in accordance with 105 CMR 590.009(G)(3)(a).*

This certificate will be valid for five (5) years from date of completion.



Issued By:

Massachusetts Restaurant Association
333 Turnpike Road, Suite 102
Southborough, MA 01772
508-303-9905
www.massrestaurantassoc.org


800.765.2122
www.restaurant.org

TOWN OR CITY OF Northbridge**Massachusetts Department of Public Health**

Division of Food and Drugs

FOOD ESTABLISHMENT INSPECTION REPORT

Name <u>Della's Kitchen</u>	Date <u>7-14-12</u>	Type of Operation(s) <input checked="" type="checkbox"/> Food Service <input type="checkbox"/> Retail <input type="checkbox"/> Residential Kitchen <input type="checkbox"/> Mobile <input type="checkbox"/> Temporary <input type="checkbox"/> Caterer <input type="checkbox"/> Bed & Breakfast	Type of Inspection <input checked="" type="checkbox"/> Routine <input type="checkbox"/> Re-inspection Previous Inspection Date: <input type="checkbox"/> Pre-operation <input type="checkbox"/> Suspect Illness <input type="checkbox"/> General Complaint <input type="checkbox"/> HACCP <input type="checkbox"/> Other _____
Address <u>Nobil Base 355 Main St</u>	Risk Level		
Telephone <u>508-234-3997</u>	HACCP Y/N		
Owner <u>Charles Berry</u>	Time In: <u>10:50am</u> Out: <u>11:10am</u>		
Person in Charge (PIC) <u>Same as above</u>	Permit No.		
Inspector <u>Terry Gikhrst</u>			

Each violation checked requires an explanation on the narrative page(s) and a citation of specific provision(s) violated.

Violations Related to Foodborne Illness Interventions and Risk Factors (Red Items)

Violations marked may pose an imminent health hazard and require immediate corrective action as determined by the Board of Health.

Non-compliance with:

Anti-Choking	590.009 (E)	<input type="checkbox"/>
Tobacco	590.009 (F)	<input type="checkbox"/>
Allergen Awareness	590.009 (G)	<input type="checkbox"/>

FOOD PROTECTION MANAGEMENT☐ 1. PIC Assigned / Knowledgeable / Duties**EMPLOYEE HEALTH**☐ 2. Reporting of Diseases by Food Employee and PIC☐ 3. Personnel with Infections Restricted/Excluded**FOOD FROM APPROVED SOURCE**☐ 4. Food and Water from Approved Source☐ 5. Receiving/Condition☐ 6. Tags/Records/Accuracy of Ingredient Statements☐ 7. Conformance with Approved Procedures/HACCP Plans**PROTECTION FROM CONTAMINATION**☐ 8. Separation/Segregation/Protection☐ 9. Food Contact Surfaces Cleaning and Sanitizing☐ 10. Proper Adequate Handwashing☐ 11. Good Hygienic Practices☐ 12. Prevention of Contamination from Hands☐ 13. Handwash Facilities**PROTECTION FROM CHEMICALS**☐ 14. Approved Food or Color Additives☐ 15. Toxic Chemicals**TIME/TEMPERATURE CONTROLS (Potentially Hazardous Foods)**☐ 16. Cooking Temperatures☐ 17. Reheating☐ 18. Cooling☐ 19. Hot and Cold Holding☐ 20. Time As a Public Health Control**REQUIREMENTS FOR HIGHLY SUSCEPTIBLE POPULATIONS (HSP)**☐ 21. Food and Food Preparation for HSP**CONSUMER ADVISORY**☐ 22. Posting of Consumer Advisories**Violations Related to Good Retail Practices (Blue**

Items) Critical (C) violations marked must be corrected immediately or within 10 days as determined by the Board of Health. Non-critical (N) violations must be corrected immediately or within 90 days as determined by the Board of Health.

C	N	
		23. Management and Personnel (FC-2)(590.003)
		24. Food and Food Protection (FC-3)(590.004)
	<input checked="" type="checkbox"/>	25. Equipment and Utensils (FC-4)(590.005)
		26. Water, Plumbing and Waste (FC-5)(590.006)
		27. Physical Facility (FC-6)(590.007)
		28. Poisonous or Toxic Materials (FC-7)(590.008)
		29. Special Requirements (590.009)
		30. Other

Number of Violated Provisions Related To Foodborne Illnesses Interventions and Risk Factors (Red Items 1-22):



Official Order for Correction: Based on an inspection today, the items checked indicate violations of 105 CMR 590.000/Federal Food Code. This report, when signed below by a Board of Health member or its agent constitutes an order of the Board of Health. Failure to correct violations cited in this report may result in suspension or revocation of the food establishment permit and cessation of food establishment operations. If aggrieved by this order, you have a right to a hearing. Your request must be in writing and submitted to the Board of Health at the above address within 10 days of receipt of this order.

DATE OF RE-INSPECTION:

Inspector's Signature: <u>Terry Gikhrst</u>	Print: <u>Terry Gikhrst</u>	Page <u>1</u> of <u>2</u> Pages
PIC's Signature: <u>Charles Berry</u>	Print: <u>Charles Berry</u>	

TOWN OR CITY OF NorthbridgeEstablishment Name: Datta's KitchenDate: 7-14-12Page: 2 of 2

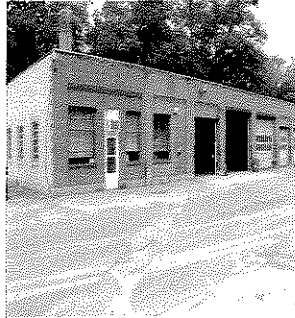
Item No.	Code Reference	C - Critical Item R - Red Item	DESCRIPTION OF VIOLATION / PLAN OF CORRECTION PLEASE PRINT CLEARLY	Date Verified
			On 7-14-12 A routine inspection was conducted at this establishment. The following violations from the State Sanitary Code Chapter 8 were noted and must be corrected:	
25	4-501-11		<p>① Defrost small freezer unit as it was 22°F today → Temp of all other refrigerated units were at 41°F or below. → Other freezer unit was at 32°F → Hoods last cleaned March of 2012 → Sanitizer on site and when tested was at 200 ppm's - test kits on site today → Hand sink supplied with hot water, liquid soap & paper towels → The unit was in compliance with the Allergy Awareness Regs. → Current Food Service permit posted today</p>	
			→ This facility is open until end of October and re-opens in mid-March.	
<div> <div>Discussion With Person in Charge:</div> <div> <p>Discussed repetitively with Charles Berry - No follow-up needed the above noted violations will be checked on the next inspection</p> <p><i>C.B.</i></p> </div> </div>				
Corrective Action Required:			<input type="checkbox"/> Voluntary Compliance <input type="checkbox"/> Re-inspection Scheduled <input type="checkbox"/> Embargo <input type="checkbox"/> Voluntary Disposal	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> Employee Restriction / Exclusion <input type="checkbox"/> Emergency Suspension <input type="checkbox"/> Emergency Closure <input type="checkbox"/> Other:	

TOWN MANAGER'S REPORT – OCTOBER 15, 2012

- 1) **Department of Public Works/Open House & Public Tour:** Reminded everyone that the Department of Public Works has an open house and public tour scheduled for Saturday, October 20, 2012 from 10 AM to 12 PM. Everyone is welcome to attend.
- 2) **Update on Sutton Street:** The Department of Public Works will conduct two public hearings for residents on Sutton Street to review property takings for the project. Letters have been mailed to the residents about the meetings. The meetings are scheduled for 7:00 P.M. at Town Hall on Tuesday, October 16, 2012, and Thursday, October 18, 2012.
- 3) **Town Hall Project:** The Town Hall is currently having work performed to the building. The work consists of masonry/flashing and painting/carpentry.
- 4) **ICMA Conference:** Attended the annual ICMA Manager's Conference in Arizona from October 6, 2012 through October 10, 2012. I attended the tradeshow and various workshops.

TOWN OF NORTHBRIDGE - DPW

OPEN HOUSE



**OPEN HOUSE &
PUBLIC TOUR**

*Tour the DPW Facilities &
"Learn About What We Do?"*

**Saturday - October 20, 2012
Department of Public Works
11 Fletcher Street, Whitinsville, M A
10:00 a.m. to 12:00 p.m.**

Phone (508) 234-3581
