

# TOWN OF NORTHBRIDGE

## BOARD OF REGISTRARS

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Minutes of the Thursday, August 24, 2017 Meeting

Meeting Place: Town Hall  
7 Main Street  
Whitinsville MA

**Present:** Registrars: Chair Mary Contino (Democrat), Ann Riley (Republican), Suzanne Fregeau (Democrat) and Town Clerk Doreen Cedrone (Republican).

Ms. Contino called the meeting to order at 2:01 p.m.

**Board Reorganization:** Motion was made by Ms. Riley and seconded by Ms. Fregeau that Mary Contino continue serving as Chair. The vote was all in favor. Motion was made by Ms. Cedrone and seconded by Ms. Riley that the Board of Registrars vote to appoint Suzanne Fregeau as Vice Chair. The vote was all in favor. Motion was made by Ms. Contino and seconded by Ms. Fregeau that Doreen Cedrone remain as Clerk. The vote was all in favor.

**Approval of Minutes:** Ms. Riley moved that the Board of Registrars vote to approve and accept as submitted the minutes from the November 18, 2016 meeting. Ms. Fregeau seconded the motion. The vote to accept the minutes of the November 18, 2016 meeting passed unanimously.

**Appoint Election Officers per MGL, Chapter 54, Section 12:** The Registrars reviewed the lists of Democrats, Republicans, and Unenrolled registered voters in Northbridge who had expressed interest in working at the polls on election days for the period September 1, 2017 – August 31, 2018. Ms. Cedrone stated that there is an ongoing effort to recruit new election workers and that next spring, the Clerk's Office will do a mailing targeting retirees. Chair Contino mentioned the names of seven people whom she thought would be excellent election workers and being recent retirees, they would be available. Ms. Cedrone thanked Chair Contino for the names and said that unfortunately, we could not add the names to this year's lists, because the Clerk's Office has to check the status of each person (Registered voter? If so, what party? Etc.)

Ms. Riley moved that the list of election workers (attached) as provided by Ms. Cedrone be approved. Ms. Fregeau seconded the motion. The vote was 4-0 in favor.

**Work schedule for FY18 (July 1, 2017 – June 30, 2018):** Ms. Cedrone stated that the following was a list of dates that the Clerk's Office needed coverage. Chair Contino and the other Registrars determined what dates and times each of them could work, and put together the following schedule:

- *Wednesday, September 20 – Friday, September 22, 2017:* Clerk & Asst. Clerk attending Conference  
Full-time office coverage needed:  
Wed: Mary all day    Thu: Mary 8:30A -12:30P & Suzanne 12:30P -4:30P    Fri: Suzanne all day.
- *Wednesday, October 4, 2017:* Voter registration deadline for Fall Annual Town Meeting  
4:30P – 8P: Ann and Doreen

- *Early February 2018 Wed – Fri dates TBD:* Clerk & Asst. Clerk attending Conference  
Full-time coverage needed:  
Wed: Mary all day    Thu: Mary 8:30A -12:30P & Suzanne 12:30P -4:30P    Fri: Suzanne all day.
- *Wednesday, April 11, 2018:* Voter registration deadline for Spring Annual Town Meeting  
4:30P – 8P: Ann and Doreen

**Town Clerk's report on training that was provided by the Elections Division, Office of the Secretary of the Commonwealth:** Ms. Cedrone explained that per MGL Ch. 51, section 17A, the Elections Division in the Office of the Secretary of the Commonwealth must provide training of local election officials. She explained that the new law also requires that the Clerks inform the Registrars of the training. Therefore, Ms. Cedrone explained to the Registrars that the July 2017 training was an updated Election Resources Handbook, which is a great tool! Ms. Cedrone reported that per the new law she had to acknowledge to the Election Division's director that she read and understood the training material.

There being no further business to discuss, Ms. Cedrone moved to adjourn the meeting at 2:17 p.m. Ms. Riley seconded the motion, and it was approved by all to adjourn the meeting.

Prepared by:

Doreen A. Cedrone

Doreen A. Cedrone

Approved and accepted: \_\_\_\_\_