



## TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street  
Whitinsville, MA 01588  
Phone# (508) 234-3272 Fax# (508) 234-0821

*The Northbridge Board of Health approved these minutes at a meeting held March 12, 2024.*

### MEETING MINUTES - FEBRUARY 12, 2024

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This meeting was called to order at 5:30 PM by Ms. Lani Criasia, Chair. Other members present were Mr. Chris Cella, Ms. Linda Lermond, RN, Ms. Erin Meagher, NP, and Mr. Steve Garabedian. Also present were Mr. Daniel Markman, BVPPH Regional Inspector/Educator, and Ms. Jeanne M. Gniadek, Board of Health Administrator.

**Meeting Minutes:** Motion made by Mr. Cella to accept the minutes of **January 8, 2024**. Motion seconded by Mr. Garabedian. The vote was all in favor.

**XO Sweet Mini Cakes:** Present for this meeting was Xochitl Franco, applicant for a Residential Kitchen for Cottage Foods permit. Mr. Markman has inspected the facility and a copy of his report provided to the Board.

Ms. Franco presented copies of her food product labels and menu with allergen information as had been requested by Mr. Markman. She also shared information on how her product is shelf stable.

The Board noted that Ms. Franco had been issued a Cease & Desist for operating without a permit and questioned whether she had been selling any products since that notice. She stated that she had not.

**Motion made by Mr. Cella to grant XO Sweet Mini Cakes a Residential Kitchen food permit. Motion was seconded by Ms. Meagher; the vote was all in favor.**

**Misc. Updates:** Murder Hill brewery (Purgatory Beer) has been inspected and is all set. Great Stories Comics has applied for their Limited Retail Food Permit – they will be inspected next week.

A charcuterie board business, Robyn's Table, is seeking a permit to operate out of the kitchen of Murder Hill. After discussion with Kaitlin, based on the limited use by this owner of their relatively small kitchen, it seems like this is doable for the time being but noted that any additional food operations would necessitate the owner finding a more suitable commercial space.

The Board was provided an update on a pest control issue at the King Jade/Reunion plaza.

Also, Ms. Criasia informed the Board that she had received a complaint regarding an illness after eating at Kyoto Japanese. She asked that Ms. Donahue be informed of this concern.

**Quaker Street Landfill - Update:** Ms. Gniadek provided an update to the Board noting that the IRA Plan Modification and Status Report, as well as the Semi-Annual Maintenance and Monitoring, and Third Party Inspection Report were completed and filed with the MassDEP.

Mr. Jesse Arroyo, LSP, of SLR Consulting, is proposing a reduction in testing as well as ceasing the delivery of water to some of the residents. We will now need to hear from MassDEP before making any changes.

Ms. Gniadek also noted that she has the names of several other landfill mowing contractors that she will be reaching out to as our current mowing contractor has failed to mow the landfill and side slopes for the past two years despite her numerous calls and requests.

She also stated that she expects to receive the December water test records soon and once printed she will be mailing to each of the property owners.

**Advinia Care - Update:** Ms. Gniadek provided the Board with an update on this facility. A re-test of 8 fixtures was conducted, 2 of the fixtures came back positive for legionella. It was noted that this recent round of tests had included one pre and post filter test which showed legionella pre-filter but post-filter was fine. The facility is being treated again and a round of new tests is to be conducted this week. Ms. Gniadek also explained to the Board that she apprised MDPH of the issues around treatment for more than 60 days and how that then leads the facility to become considered a Consecutive Public Water Supply System with additional requirements and oversight by the MassDEP.

**BVPPH Update:** Ms. Gniadek informed the Board that the BVPPH has made their selection for the Community Health Worker position. The position is being offered to Jeann Gouin from Webster, MA. Her resume, as well a copy of the job description, was distributed to the Board.

**Alternative Housing:** Ms. Gniadek informed the Board that the office received an inquiry regarding the process for applying for an “alternative housing” permit under 105 CMR 410.00. Copies of the regulations regarding such was distributed to the Board.

**Office Relocation Update:** Ms. Gniadek informed the Board that there is still no definitive move-in date to the new Fire Station but it is looking like it may not be until March now.

**Citizens Forum:** No one present for citizen’s forum.

**Correspondence:** The following correspondence was distributed to the Board:

- Memo RE: Spring Annual Town Meeting
- Email (A. Gaudette) RE: Trash and Recycling Services
- Public Hearing Notice – CDBG Program (February 26, 2024)

*There being no further business, motion to adjourn at 7:10 PM was made by Mr. Cella and seconded by Mr. Garabedian – all in favor.*

*Attested by,*

*Jeanne M. Gniadek, Administrator*

**Next Meeting scheduled for: Monday, February 26, 2024 @ 5:30 PM for an update on King Jade if determined to be necessary by the Chair; otherwise the next meeting will be held on Tuesday, March 12, 2024 at 5:30 PM – location to be determined.**

List of Documents utilized by Board of Health  
Meeting Date: February 12, 2024

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A. Approval of Minutes

- 1) January 8, 2024 DRAFT Meeting Minutes

B. Food Establishments – Updates & Notices

- 2) XO Sweet Mini Cakes
  - a. Food Permit Application w/ certifications
  - b. Inspection Report
  - c. Cease & Desist Letter
- 3) Miscellaneous Updates – *No documents*

C. Old & New Business

- 4) **Quaker Street Landfill** – Update Summary Document dated 2/12/24
- 5) **Advinia Care** – Update Summary Document dated 2/12/24
- 6) **Office Relocation Update** – *No documents*  
**BVPPH Update:**
  - a. Copy of Jenna Gouin's resume
  - b. Copy of the Community Health Worker Job Description**Alternative Housing**
  - a. Copies of 105 CMR 410.710

D. Citizen's Forum – *none*

E. Correspondence

- Memo RE: Spring Annual Town Meeting
- Email (A. Gaudette) RE: Trash and Recycling Services
- Public Hearing Notice – CDBG Program (February 26, 2024)