



## TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street  
Whitinsville, MA 01588  
Phone# (508) 234-3272 Fax# (508) 234-0821

*The Northbridge Board of Health approved these minutes at a meeting held July 19, 2022*

### MEETING MINUTES ~ JUNE 14, 2022

This meeting was called to order at 5:15 PM by Ms. Lani Criasia, Chair. Other members present were Mr. Chris Cella, Mr. Steve Garabedian, Ms. Linda Lermond and new member Ms. Erin Meagher. Ms. Criasia welcomed Ms. Meagher to the Board. Also present was Jeanne M. Gniadek, BOH Administrator.

**Meeting Minutes:** Motion made by Mr. Cella to accept the minutes of **May 10, 2022**. Motion seconded by Mr. Garabedian. The vote was 4-0 in favor; Ms. Meagher abstained.

**Tobacco Control Alliance:** The Board reviewed the non-criminal ticket issued to **Village Variety** for the self-service display of nicotine that was found during an inspection of this establishment. Ms. Gniadek noted that the \$50.00 fee has been paid.

A notice to **Cumberland Farms** by the Tobacco Control Alliance regarding their offering for sale a flavored tobacco product resulting in a \$1,000.00 fee was reviewed by the Board. That fee has been paid.

Ms. Criasia asked that Health Inspector Kaitlin Donahue be sent to both establishments to make sure that the nicotine self-service display at Village Variety and that the flavored tobacco products at Cumberland Farms have been removed. Ms. Donahue is to provide each establishment with a copy of the tobacco regulations.

**Food Service Establishment Standards:** Due to recent activity at the China Pacific Restaurant requiring monthly inspections by the office, the Board expressed interest in revising their Food Establishment Inspection Policy and their fee schedule to cover additional costs when a food establishment requires more frequent inspections.

After much discussion of how severe the fees should be and when multiple inspections may be required, the Board asked Ms. Gniadek to draft revisions to their policy and their fee schedule for review at their next meeting.

The matter was tabled to the Board's next meeting for further review and discussion.

**Application for 10-Day Emergency Beaver/Muskrat Permit:** The Board reviewed the application of the Northbridge Department of Public Works for a 10-day emergency beaver permit due to beaver activity at the Carr Street culvert.

**Motion made by Mr. Garabedain to grant a 10-day permit. This motion was seconded by Ms. Criasia; the vote was all in favor.**

**Salmon VNA Contract FY 2023:** The Board reviewed the contract for public health nursing services for FY 2023 from the Salmon VNA. It was noted that the annual fee remained the same as FY 2022 at \$9,500. **Mr. Garabedian made a motion to accept the FY 2023 contract for public health nursing services. This motion was seconded by Ms. Meagher; the vote was all in favor.**

**Old & New Business:** Ms. Gniadek asked the Board how they would like to move forward with inspections at the **China Pacific Restaurant**. After some discussion the Board requested that Health Inspector Ms. Kaitlin Donahue inspect this establishment by the end of the this week.

**Correspondence:** The following correspondence was distributed to the Board:

- Planning Board Public Hearing Notice – Site Plan Review – Douglas Road – Contractor’s Yard

*There being no further business, motion to adjourn at 6:07 PM was made by Mr. Cella and seconded by Mr. Garabedian – all in favor.*

*Attested by,*

*Jeanne M. Gniadek, Administrator*

**Next Meeting scheduled for: July 12, 2022 @ 6:00 PM**  
(This will be an in-person meeting)

**List of Documents utilized by Board of Health**  
**Meeting Date: June 14, 2022**

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**A. Approval of Minutes**

- 1) May 10, 2022 DRAFT Meeting Minutes

**B. Tobacco Control Alliance**

- 2) Village Variety
  - a. Town Manager's office letter re: payment of non-criminal ticket
  - b. Copy of Non-Criminal Ticket #633
- 3) Cumberland Farms
  - a. Tobacco Control Alliance Cease & Desist Order to Cumberland Farms
  - b. Cumberland Farms Letter to Northbridge Board of Health w/ Payment of \$1,000 fee

**C. Food Services Establishment Standards**

- 4) Review Fee Schedule/Inspection Policy
  - a. Board of Health Fee Schedule
  - b. Food Establishment Inspection Policy

**D. Application for 10-Day Emergency Beaver/Muskrat Permit**

- 5) DPW Application for Carr Street Culvert
  - a. Application from DPW for Emergency Permit
  - b. Picture of partially blocked culvert on Carr Street
  - c. Citizen's Guide to Addressing Beaver Conflicts

**E. Old & New Business**

- 6) Salmon VNA Contract FY 2023 – Contract for Services

**F. Citizen's Forum**

**G. Correspondence**

Miscellaneous

- Notice of Planning Board Public Hearing – Douglas Road – Contractor's Yard