2/17/21

**Members present**:

Carol Brouwer-Chair

Charlie Thompson

John Brouillard

Barbara Leonard

Ann Williams-recording trustee

Others:

Rebecca Sasseville-Library Director

Albert Lamoreaux-Treasurer

Carol Brouwer called the meeting to order at 5:00 p.m.

* Motion to approve the minutes for the meeting on December 8, 2020, seconded and passed unanimously.
* **Director’s Report**
  + Youth Services Librarian resigned January 5th
  + Rebecca has posted the job and there are over 20 applicants and they are from all over the country
  + Three interviews so far, hope to have someone hired by the end of the month
  + Hope to have building open soon
  + 1785 parking lot pick pick ups since building re-closed on 11/12
  + Almost 10, 000 items checked out and returned during this time
  + A list of capital projects was presented to be completed (some) in 2022-hopefully and the rest will be done in 2023 and then again after that
  + Town manager and DPW prioritized the list
  + The phone upgrade is still going to happen, the phones are here but town hall is slowing it down because the town hall wants to do everything at once.
  + We will still have our own number but we will be going through the town hall-the system will be there
  + Rebecca will have her own line
  + Fine collection-see spreadsheet-data from 2019 and 2020
    - Fines are based on the item and maxes out at $5
    - Museum passes are $10-maxed out
    - Books and others are .10 and $3.00 maxes out
    - Rebecca talked about the libraries that are fine free in CWMARS-many are our neighboring libraries
    - CWMARS generated the report-not many fines were paid in 2020, but in 2019 we collected about half of what was owed to us (collected $3000-$6000 was owed
    - Once a patron reaches $10 in late fines they can’t use their card at any CWMARS library
    - Al will check to see how the numbers reconcile from the CWMARS report and our books
    - Charlie and John are wondering if the libraries that don’t charge fines see a higher increase in the number of books not returned
    - Rebecca reports that fines are an incentive for some, not for all
    - John asked if there is any attempt to recoup the book or the fine and Rebecca reports that they get a strongly worded email once and then nothing after that
    - John asked what the maximum fine would be and Rebecca said that it would be the cost of the item to replace
    - John asked if we should remove fines or- not, Rebecca would like to do this-Charlie says that we should wait until the next meeting so that we have time to think about it and so that all trustees can be present-discussion has been tabled until the next meeting

* + Motion to adjourn public meeting seconded and passed unanimously
* Motion to go into executive session seconded and passed unanimously