12/8/20

Members present:

Carol Brouwer-Chair

Jack Walker

Charlie Thompson

John Brouillard

Barbara Leonard

Ann Williams-recording trustee

Others:

Rebecca Sasseville-Library Director

Albert Lamoreaux-Treasurer

Carol Brouwer called the meeting to order at 6:01p.m.

* Motion to approve the minutes for the meeting on August 26, 2020, seconded and passed unanimously.
* Director’s Report
  + Been closed to the public since Veteran’s Day due to the large number of cases in the town
  + Hit 2000 car pick up the other day-20-40 a day on average
  + Town manager thinks we could open two weeks after New Year’s Eve
  + Rebecca has been doing inventory-over 40, 000 items in the library
  + Finished the teen/YA room-took about a month to do that room
  + The storm last Monday and a leak was found near the DVDs-DPW is on it, could be a gutter issue due to the flat roof
  + In the fall, Tyler Bliss, a boy scout in town did the lawn 3 times as community service
  + Phone upgrade-IT person (Scott) said that it will be done by Christms-the bill will be coming soon ( we pay for the upgrade, the town will take over the monthly bill which we pay now. )
  + The upgrade is around $5000.00
  + Helen O’Hara, Youth Service Librarian has been on a FMLA leave since October 8th.
  + Her absence does affect virtual programming, ordering for children’s books and other programs for parents.
  + Not collecting fines right now-we have collected $421 so far this year. Last year we had collected around $1800
  + John would like to know how many books are outstanding and how much we are owed in fines. Is it 50 books or 500 books? Rebecca will run a report on “lost books.”
* Unfinished business-none
* New Business
  + Budget FY2021 and FY 2022-Rebecca has been taking it easy spending the corporation’s money. The town has reduced our book budget by one third.
  + Not spending state aid from the previous year, so Rebecca is only buying one third of what she usually buys
  + Slowly buying DVDs-but will start spending more
  + Everything is in flux right now with budget dollars and spending due to the number of unknowns
  + Saving the town money with reduced staff hours
* Motion to adjourn public meeting seconded and passed unanimously
* Motion to go into executive session seconded and passed unanimously