12/8/20

Members present:

Carol Brouwer-Chair

Jack Walker

Charlie Thompson

John Brouillard

Barbara Leonard

Ann Williams-recording trustee

Others:

Rebecca Sasseville-Library Director

Albert Lamoreaux-Treasurer

Carol Brouwer called the meeting to order at 6:01p.m.

* Motion to approve the minutes for the meeting on August 26, 2020, seconded and passed unanimously.
* Director’s Report
	+ Been closed to the public since Veteran’s Day due to the large number of cases in the town
	+ Hit 2000 car pick up the other day-20-40 a day on average
	+ Town manager thinks we could open two weeks after New Year’s Eve
	+ Rebecca has been doing inventory-over 40, 000 items in the library
	+ Finished the teen/YA room-took about a month to do that room
	+ The storm last Monday and a leak was found near the DVDs-DPW is on it, could be a gutter issue due to the flat roof
	+ In the fall, Tyler Bliss, a boy scout in town did the lawn 3 times as community service
	+ Phone upgrade-IT person (Scott) said that it will be done by Christms-the bill will be coming soon ( we pay for the upgrade, the town will take over the monthly bill which we pay now. )
	+ The upgrade is around $5000.00
	+ Helen O’Hara, Youth Service Librarian has been on a FMLA leave since October 8th.
	+ Her absence does affect virtual programming, ordering for children’s books and other programs for parents.
	+ Not collecting fines right now-we have collected $421 so far this year. Last year we had collected around $1800
	+ John would like to know how many books are outstanding and how much we are owed in fines. Is it 50 books or 500 books? Rebecca will run a report on “lost books.”
* Unfinished business-none
* New Business
	+ Budget FY2021 and FY 2022-Rebecca has been taking it easy spending the corporation’s money. The town has reduced our book budget by one third.
	+ Not spending state aid from the previous year, so Rebecca is only buying one third of what she usually buys
	+ Slowly buying DVDs-but will start spending more
	+ Everything is in flux right now with budget dollars and spending due to the number of unknowns
	+ Saving the town money with reduced staff hours
* Motion to adjourn public meeting seconded and passed unanimously
* Motion to go into executive session seconded and passed unanimously