

TOWN OF NORTHBRIDGE
TRUSTEES OF SOLDIERS' MEMORIALS MEETING
Tuesday, December 8, 2020 - 7:00PM
SPECIAL ZOOM MEETING

MINUTES

MEMBERS PRESENT: Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier and Alicia Cannon, Board of Selectmen Chair

APPROVAL OF MINUTES: The minutes of the Tuesday, November 11, 2020 meeting were unanimously approved (with correction on Kuik estimate of \$2,648.09 not \$2,649.09) (Gallagher/Farley).

I. DISCUSSION ITEMS AND PROGRESS REPORTS

A. FINANCIAL REPORT

- Jim Gallagher reported that current projects are currently being covered by the encumbered funds from FY 19-20. He also presented the current Trustees Roster for review. Jim made some appropriate corrections and said that he would send us a revised copy.

B. TRUSTEES WEBSITE DEVELOPMENT

- Mike Kuras was unable to join us at this meeting due to medical issues. Dick Trier said that he would contact Mike to get a progress report and to ask him to email us an update.

C. VAIL FIELD MONUMENT UPDATE

- The trustees reviewed the site plans that Alicia received from Joe Strazzulla. As the trustees had several questions about the Vail Memorial after reviewing these plans, Alicia Cannon offered to contact Joe and invite him to our next meeting.

D. CIVIL WAR REPAIR PAYMENTS

- Dick Trier reported that he had submitted the approved invoices and bill schedule paperwork back in November. As the Town of Northbridge offices are closed down due to the pandemic, he said he has left several messages to confirm payment. Alicia Cannon offered to contact Adam Gaudette to make sure both Kuik Electric and Rosseel Contracting have been paid.

E. CIVIL WAR MORTAR REPAIRS

- Frank DeFazio reported that Jim Rosseel has completed the mortar repairs on the Civil War Monument and has submitted an invoice in the amount of \$3,800. Frank noted that this invoice reflected an increase of \$50 due to a hydrant access surcharge. (He noted that he (Frank) negotiated this down from an initial charge of \$250)
- **ACTION:** The motion was made and seconded (Trier/Farley) that we approve paying this invoice after a site inspection by Frank DeFazio. **Unanimously approved.**
- **Note:** Both Frank DeFazio and Dick Trier inspected the work on November 11th and approved the work done.

E. MEMORIAL SQUARES UPDATING

- As Jason Ball was unable to attend our meeting there was no report on sign development.
- Dick Trier noted that, as Jason has been making good progress on the development of affordable signs, the trustees now needed to focus on getting all the data we need to prepare templates for all of the signs we need.
- Frank DeFazio said he would look into getting the GPS data we need to visit each memorial square to determine specific needs for each sign (hole placement, size, etc.)
- Jim Gallagher committed to getting us all the data he has for each KIA/ square.
- The trustees agree that we needed to develop a plan to visit each square after the holidays.

F. OTHER PRIORITY PROJECT UPDATES

- Lasell Field Monument—Alicia said she will continue to work with Tim Labrie to get us more information about the fund raiser related to rededication of a new memorial.
- Monument Maintenance- Frank DeFazio said he will continue to reach out to Jeff Buccacio to establish a renewed maintenance schedule.

II. OTHER DISCUSSION ITEMS

A. NEW DISCUSSION ITEMS

- Frank DeFazio reminded the trustees that they needed to complete the Conflict of Interest on Line Training.

B. NEXT MEETING

- Tuesday, January 12, 2021 via ZOOM
- Alicia agreed to set up the same zoom site for this meeting and noted that she had just heard back from Joe Strazzulla confirming his attendance on 1/12/21.

C. Adjournment: 7:45pm

Respectfully submitted,

Richard Trier

Richard T. Trier, Secretary

Approved: *01/12/21*