

**TOWN OF NORTHBRIDGE**  
**TRUSTEES OF SOLDIERS' MEMORIALS MEETING**  
**NORTHBRIDGE TOWN HALL**

**RECEIVED**

**Tuesday, December 10, 2019 - 7:00PM**

**FEB - 4 2020**

**MINUTES**

**NORTHBRIDGE TOWN CLERK**  
**DOREEN A. CEDRONE**

**MEMBERS PRESENT:** Dan Beneway, Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier and Selectmen Chair, Jay Athanas.

**APPROVAL OF MINUTES:** The minutes of the Tuesday, November 12, 2019 meeting were unanimously approved (Beneway/Farley).

**I. DISCUSSION ITEMS AND PROGRESS REPORTS**

**A. FINANCE REPORT**

Jim Gallagher shared the current finance report noting that the Buccacio bill of \$2,440 has been paid with \$1,500 paid from FY 19 and the balance (\$940) applied to this year's budget.

**B. 2019 ANNUAL REPORT DRAFT REVIEW**

- Dick Trier presented the draft of this year's Annual Report. This was approved with several amendments.
- The proposed letter to Jeff Buccacio was also reviewed and approved as written.
- It was recommended that we should write thank you notes to the three volunteer groups (mentioned in the Annual Report] for their support in 2019.

**C. MEMORIAL SQUARES UPDATING**

- Jim Gallagher said that he would provide biographical information on a couple of our KIA Veterans to Dick Trier so that we could make a couple of "mock ups" to show Tom at Whitinsville Monuments.
- Dick and Tom Farley plan to meet with Whitinsville Monuments after the information could be written up.

**D. MEMORIAL PARK FLAGPOLE REPAIR**

- Frank DeFazio reported that he had contacted Jamie Luchini at the DPW about how and when we could make the repairs. Jamie recommended that we find a locksmith.
- Dick Trier noted that there was a new locksmith id Douglas and that he would share his contact information with Frank. Here is that contact:
  - **Ironsides Locksmith:** Jonathan Hathaway, (774)482-0299. Email: [ironsidelocksmith@gmail.com](mailto:ironsidelocksmith@gmail.com)

**E. CIVIL WAR MONUMENT LIGHTING**

- Frank DeFazio reported that he met with Jamie Luchini and asked him to contact Kuik Electric on our behalf, asking his for a proposal. Jamie agreed to do so.

#### F. CIVIL WAR MONUMENT MORTAR REPAIR

- Frank DeFazio also asked Jamie Luchini to contact Jim Roseell (Rosseel Contracting) about a bid to do mortar repairs on the Civil War Monument. Jim committed to do this as well.

#### G. OTHER PRIORITY PROJECT UPDATES

- (None)

#### H. COMMUNICATIONS/ CORRESPONDENCE

- Frank DeFazio reminded everyone to complete the “Conflict of Interest” program and receipt Linda Zywiec when completed (due every two years).

### II. OTHER DISCUSSION ITEMS

#### A. UPDATES/NEW DISCUSSION ITEMS

#### B. NEXT MEETING

- Tuesday, January 14, 2020; 7:00PM at the Town Hall
- Agenda Items:
  - Finance Report
  - Memorial Squares Updates
  - Memorial Park Flagpole Issues
  - Civil War Monument Lighting
  - Civil War Mortar Repair

#### C. ADJOURNMENT: 7:36 pm

Respectfully submitted,

*Richard T. Trier*

Richard T. Trier, Secretary

Approved: *01/14/2020*