

**TOWN OF NORTHBRIDGE**  
**TRUSTEES OF SOLDIERS' MEMORIALS MEETING**  
**NORTHBRIDGE TOWN HALL**

**Tuesday, October 8, 2019 - 7:00PM**

**MINUTES**

MEMBERS PRESENT: Dan Beneway, Tom Farley, Jim Gallagher and Dick Trier; Selectmen Chair, Jay Athanas.

APPROVAL OF MINUTES: The minutes of the Tuesday, September 4, 2019 meeting were unanimously approved (Farley/Gallagher).

**I. DISCUSSION ITEMS AND PROGRESS REPORTS**

**A. FINANCE REPORT**

Jim Gallagher shared the current finance report planning on \$16,500 available to be spent in the FY 20 year. Discussion followed noting that the \$1,500 encumbered in the FY 19 will not show up as available in FY20 as these funds have been earmarked for a FY19 expenditure. As the total bill that will be due to Mr. Buccacio when he completes his work will be a total of \$2,865.00, the remaining \$1,365 will need to be paid out of our current (FY20). Jim Gallagher noted that he will be talking to Neil Vaidya for more clarification of the encumbrance process.

Jay Athanas also noted that he has checked to see if "Solar Fund" dollars might be available for any special projects we may have. He was told that, yes, we could apply for those funds as we look at our project priorities.

**ACTION:** It was moved and seconded (Trier/Beneway) to authorize Jim Gallagher to sign the audit papers requested by Neil Vaida. Unanimously approved.

**B. FY 20 PLAN OF ACTION PRIORITIZATION**

- After considerable discussion, our list of proposed projects for FY 20 were prioritized as follows:
  1. Masonry repairs on the Civil War Memorial
  2. Lighting of the Civil War Memorial
  3. Continuing the Maintenance Contract with Jeff Buccacio
  4. New Plaques for all of our KIA Memorials
  5. Signage throughout the park
  6. Maintenance of Memorial Squares
  7. Completion of a Memorial at Lasell Field after field repairs are complete
  8. Landscaping Improvements in Memorial Park
  9. Continued photographing for the Memorial Inventory
  10. Video Cataloging of Memorials

**C. ANNUAL MAINTENANCE COMPLETION**

RECEIVED  
19 DEC -3 PM: 52  
NORTHBRIDGE TOWN CLERK  
DOREEN A. GEORGE

- Dan Beneway reported that Jeff Buccacio has arranged for a power lift at Koopmans Lumber that will cost about \$400. Mr. Buccacio will complete the annual maintenance with the refurbishment of the Civil War Memorial Eagle as weather permits.

#### D. MEMORIAL SQUARES UPDATING

- As Whitinsville Monuments has not reported any better estimates for new bronze plaques for our memorial squares, Dick Trier recommended that Tom Farley and he meet with Tom at Whitinsville Memorials to discuss the laser etched biographical signs that Tom Melia showed us via email. Tom and Dick agreed to visit Whitinsville Memorials on Thursday, October 10<sup>th</sup>.

#### E. SQUARES AND MEMORIALS INVENTORY AND GPS

- Jim Gallagher noted that work is continuing to complete this work. It was noted that photographic recognition of our squares probably should be done after the improved signage and maintenance projects have been completed.

#### F. MEMORIAL PARK FLAGPOLE REPAIR

- Dan Beneway tabled this project at this time.

#### G. OTHER PROJECT UPDATES

#### H. COMMUNICATIONS/ CORRESPONDENCE

- Dan Beneway noted that the Veterans have found a plaque in front of the Veterans Hall by their lighted flagpole. They were enquiring about the Trustees giving support to their refurbishment project for the hall. Dick Trier recommended that they might want to apply for some "Solar Fund" dollars themselves.
- It was also mentioned that the Veterans were planning a Spaghetti Dinner event at the Knights of Columbus Hall on Saturday, November 9<sup>th</sup> and asked us to support this event by attending.

## II. OTHER DISCUSSION ITEMS

### A. UPDATES/NEW DISCUSSION ITEMS

### B. NEXT MEETING

- Tuesday, November 12, 2019, 7:00PM at the Town Hall
- Agenda Items:
  - Finance Report
  - Memorial Squares Maintenance
  - Memorial Park Flagpole Issues
  - Monument Maintenance Completion

### C. ADJOURNMENT: 8:00 pm

Respectfully submitted,

*Richard T. Trier*

Richard T. Trier, Secretary

Approved: *11/12/19*