

TOWN OF NORTHBRIDGE
TRUSTEES OF SOLDIERS' MEMORIALS MEETING
NORTHBRIDGE TOWN HALL

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Tuesday, May 8, 2018 - 7:00PM

NORTHBRIDGE TOWN CLERK
BOREEN A. CEDRONE

MINUTES

MEMBERS PRESENT: Dan Beneway, Frank DeFazio, Jim Gallagher, Dick Trier and Town Selectmen Chair, Charlie Ampagoomian

APPROVAL OF MINUTES: The minutes of the April 10, 2018 meeting were unanimously approved (DeFazio/Gallagher).

I. DISCUSSION ITEMS AND PROGRESS REPORTS

A. FINANCE REPORT

- Jim Gallagher noted our current financial position, having a balance of \$10, 983.

B. MEMORIAL LIGHTING IMPROVEMENTS

- Dan noted that Jamie Luchini is getting estimates for the improvement of lighting for the Vietnam, Korean/WWII, and Civil War monuments.

C. MEMORIAL PARK FLAGPOLE PROJECT

- Dan reported that Gonyer has been advised that we had accepted his bid. However, he also reported that the lifts that Koopmans have (and were willing to donate) were not tall enough to reach the top of our 72 foot flagpole. In checking with other companies that had the proper equipment he found that the lift would cost an additional \$3,000.
- **ACTION:** The motion was made and seconded (Trier/DeFazio) to authorize Dan Beneway to rent the equipment needed to do the job.

D. MEMORIAL DAY SITE PREP

- As we had not heard back from Nick Jane' has asked Bulldog Property Maintenance for a quote to do site cleanups on the Dawson, Vietnam and WWII/Korean Memorials. His quote was \$625.
- **ACTION:** The motion was made and seconded (DeFazio/ Gallagher) to contract Bulldog Maintenance to do this work. Unanimously approved.

E. ANNUAL MAINTENANCE PLANS

- Dan has talked to Jeff Buccacio who has committed to "getting back to us" with an updated bid.

F. OTHER PROJECT UPDATES

- Jim Gallagher and Frank DeFazio reviewed the list of GPS locations they had for all of our squares and monuments. The trustees reviewed the list and made recommendations for changes.
- Jim Gallagher reported that he sent an email to Scott Motyka (sp.), the town's IT person about instructions needed to use our town IT address for all future communications.
- Jim Gallagher said he would reach out to Susan Susienka about developing a certificate of appreciation for Dirk Koopman for their ongoing support.

II. OTHER DISCUSSION ITEMS

A. NEXT MEETING

- Tuesday, June 12, 2018, 7:00PM at the Town Hall
- Agenda Items:
 - Finance Report
 - School Committee Presentation
 - Monument Lighting with Jamie Luchini
 - Memorial Park Flagpole Project Update
 - WWI Whitinsville Repairs
 - Monument Maintenance Plans

C. ADJOURNMENT: 8:20 PM

Respectfully submitted,

Richard T. Trier

Richard T. Trier, Secretary

Approved: