

**TOWN OF NORTHBRIDGE
TRUSTEES OF SOLDIERS' MEMORIALS MEETING
NORTHBRIDGE TOWN HALL
Tuesday, May 10, 2016, at 7:00 PM**

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MEMBERS PRESENT: Dan Beneway, Tom Farley, Jim Gallagher

GUESTS: Frank DeFazio

ABSENT: Dick Trier, Town Selectman, Tom Melia

NORTHBRIDGE TOWN CLERK
DUREEN CEDRONE

I. INTRODUCTIONS:

Frank DeFazio, a veteran, was present and wants to serve on the board. Since he missed getting nomination papers, he asked for write-ins at the next town election. We agreed to write in Frank's name on the Soldiers' Memorial Trustees ballot.

II. APPROVAL OF MINUTES: The minutes of April 5, 2016 meeting were unanimously approved.

III. DISCUSSION ITEMS & PROGRESS REPORTS

a. Flag Pole in Memorial Park

- i. Dan contacted Bill Baldwin, who volunteered to paint the pole free, regarding the painting of the Memorial Park flag pole. Bill was informed that the town will not allow contractors without proper insurance, therefore, he is removed from our list.
- ii. Koopman will donate the paint. Additionally, Koopman rents lifts, however, it only lifts to 40 feet, we need to lift above 50 feet.
- iii. Dan indicated that there is a key on the flag pole base and indicated we should get a locksmith to open that door to see what's inside. It may give us some insight as to the pole base construction and the possibility of replacing the pole with a maintenance free pole. Further, the rope lock box is broken and needs to be repaired also. We'll contact Contractor Wolf when we find out what's behind that door. Tom indicated he would search for a locksmith to open that lock.

b. RFP Rockdale WWI Memorial

- i. Tom & Dan met with Neil Mitchell regarding the production of the RFP. Neil indicated that he is very busy and that he would work on that project next. He would not indicate when this would be. Dan has a sense that Neil is not on the same page as SMT regarding RFP. Dan contacted Jeff Buccacio to discuss the Rockdale project with Neil.

c. Financing

- i. Based on the town accounting report for SMT, the following appears to be our situation:

1. Available FY15 budget	7324.35
2. Safety Barrier for Vietnam Memorial	3238.91
3. Vietnam Bronze boots	700.00
4. CW Pointing & cleaning	2000.00
5. <u>Approved</u> Black Post Sleeves – Dawson	<u>633.42</u>
6. Total costs	6572.33
7. Available FY15 budget	752.02

Additional work planned for the Korean & WWII corrections, estimated at \$2500.00. This item will be planned for completion in FY16.

d. Additional Projects:

- i. Jeff Buccacio is ready to continue working on the Civil War Memorial as soon as the weather breaks.
- ii. The Vietnam Barriers are also ready to be installed by Mr. Fence, Inc of Bellingham..

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IV. OTHER DISCUSSION ITEMS

a. UPDATES / NEW DISCUSSION ITEMS

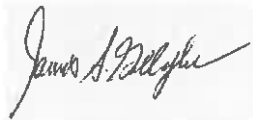
- i. We all agreed that an up to date list is needed for all the inventory of Northbridge Memorials. Tom is to contact the town clerk to see what information the town has and how it maintains its list
- ii. The Northbridge DPW Director was contacted regarding the small plots of grass near the Civil War Memorial and that it presents a mowing problem. It was suggested to replace the small grassy area with pea stone with sufficient under cover to prevent further grass growth.
- iii. Dan received a call from Ron Massey regarding the Flag pole at the Rockdale WWI Memorial park. That pole needs to be evaluated for repair or replacement.
- iv. Dick Trier will contact Mike Beaudoin of the Northbridge Planning Board to discuss ideas of contractors that could help us on estimates of cost for refurbishing the WWI Memorial in Rockdale. Mike asked Dick to e-mail the request and he will look into some resources he has and has committed to get back to Dick in a week or two.
- v. The purchase of the Sleeves for the Dawson Memorial was approved tonight and Dick will be contacted to purchase the sleeves from Granger in Worcester.
- vi. Dan was walking his dog the other evening through the Whitinsville Memorial Park and saw and took pictures of obscene graffiti on the Flag pole base with five names inscribed, and on the WWI horseshoe memorial with the lettering "SP Bitch" inscribed. He is going to contact the Northbridge Police Department and the Superintendent of School to try to determine, with help of the names, who did this. Needless to say, we have to clean it up before Memorial Day activities.

b. NEXT MEETING:

- i. Agenda items should include:
 1. Graffiti issue
 2. Flag Pole (Rockdale)
 3. RFP Status
 4. List of monuments
 5. Locksmith status at Whitinsville Memorial Park Flag Pole base
 6. Discuss election of officers

V. ADJOURNMENT: 8:15 PM

Respectively submitted,



Jim Gallagher

Fill in Secretary for absent Dick Trier

Approved: 6 / 7 / 16