

TOWN OF NORTHBRIDGE
TRUSTEES OF SOLDIERS' MEMORIALS MEETING

NORTHBRIDGE TOWN HALL

Tuesday, April 11, 2017 - 7:00PM

MINUTES

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NORTHBRIDGE TOWN CLERK
DORIS M. STODOLNE

MEMBERS PRESENT: Dan Beneway, Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier and Town Selectmen Chair, James Marzec.

APPROVAL OF MINUTES: The minutes of the March 16, 2017 meeting were unanimously approved with the correction that James Marzec was in attendance. (Gallagher/Farley)

I. DISCUSSION ITEMS AND PROGRESS REPORTS

A. FINANCE REPORT

- Jim Gallagher reported that the discrepancy in our operating finances of \$489.91 was due to the fact that the "Mr. Fence" bill for the safety fence installed at the Vietnam Memorial was split with most being paid during the past fiscal year. The trustees recommended that Jim discuss this with Neil Vaidya to authorize payment.

B. R.F.P. ROCKDALE WWI MEMORIAL RFP COMPLETION

- Dan Beneway noted that, as he reviewed the project with Dibara Corp. they recommended that we critique the bidding process before we proceed with future projects. The trustees recommended that we have a "best practices" critique involving the Department of Public Works folks to see if involving a structural engineer in the RFP process should be part of our planning process.
- It was noted that Dibara is on the site and are moving quickly on the project.
- Dan noted that he would like the trustees to develop a photo history of this project showing daily progress on the dismemberment and reconstruction of the monument.
- The trustees discussed possible dedication dates and decided on Veterans' Day-Saturday, November 11, 2017.

C. MEMORIALS AND SQUARES INVENTORY PROJECT

- Jim Gallagher and Frank DeFazio reported that they are now coordinating calendars to start physically inventorying each of our squares and memorials. The process has the goal of establishing GPS locations for each, assessing maintenance and repair needs. Jim will continue to accurately plot each location on the map he is developing.

D. WWII & KOREAN MONUMENT

- With our main project well underway, the trustees have agreed to get estimates for the repair of this monument.

E. MEMORIAL PARK LANDSCAPING MAINTENANCE

- The trustees noted that, as no major improvements to Memorial Park will be possible before Memorial Day, Dan agreed to discuss immediate needs with Jamie at the DPW.

II. OTHER DISCUSSION ITEMS

A. UPDATES, NEW DISCUSSION ITEMS

- Frank DeFazio noted that his son has placed a "Killed in Action" flag at the Dawson Square Memorial, noting the 2nd anniversary of his death.

B. NEXT MEETING

- Tuesday, May 16, 2017, 7:00PM at the Town Hall
- Agenda Items:
 - WWI Rockdale Progress, Photographs
 - Rockdale Dedication Plans
 - Inventory & GPS Project Update
 - WWII/ Korean Repair Discussion
 - Town Common Landscape Refurbishment

A. ADJOURNMENT: 8:00 PM

Respectfully submitted,

Richard T. Trier

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Secretary

Approved: *05/16/17*