

**TOWN OF NORTHBRIDGE**  
**TRUSTEES OF SOLDIERS' MEMORIALS MEETING**  
**NORTHBRIDGE TOWN HALL**

**Tuesday, May 8, 2019 - 7:00PM**

**MINUTES**

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NORTHBRIDGE TOWN CLERK  
DOREEN A. CEDRONE

MEMBERS PRESENT: Dan Beneway, Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier, and Selectmen Chair, Tom Melia.

GUESTS: Howard Carlson, Scoutmaster, Troop 155; Paula and David Prout

APPROVAL OF MINUTES: The minutes of the April 9, 2019 meeting were unanimously approved (Melia/DeFazio).

**I. DISCUSSION ITEMS AND PROGRESS REPORTS**

**A. MEMORIAL PARK SERVICE PROPOSAL**

- Howard Carlson, Scoutmaster of Troop 155 outlined his plan to have scouts and leaders work on the Memorial Park to get it ready for Memorial Day. He said that they were planning to do this service project on Saturday, May 18<sup>th</sup>. The trustees thanked the troop for their willingness to help. Frank DeFazio would coordinate efforts with the DPW.
- After hearing concerns at the Town Meeting about help being needed to keep our monuments looking good, Paula and David Prout came to the trustees meeting to offer their assistance as well. The trustees gratefully accepted their willingness to spruce up the Vietnam and WWII/Korean Memorials and take on the ongoing care for these important memorials.

**B. FINANCE REPORT**

Jim Gallagher discussed our financial position with the trustees. It was noted that no monies were encumbered from fiscal year 18 and we have approved three major projects (Kwik Electric- \$3,176.76, Buccacio- \$2,865 and J.F.Rosseel- \$9,900) totaling \$15,941. It was recommended that we contact Kwik Electric to let them know that, as this project had not been started to date, that we would need to have it done in the next fiscal year. The remaining funds in this fiscal year's budget (\$13,260) would cover the cost of the WWI refurbishment and the SMT Maintenance by Jeff Buccacio.

**C. WWI WHITINSVILLE REPAIRS**

- Dick Trier noted that all of the required paperwork had been signed and that Jim Shuris would work with J.F.Rosseel to assure that the work would be done by Memorial Day.

**D. ANNUAL MAINTENANCE PLAN**

- As reported last month, Jeff Buccacio has us "1<sup>st</sup> on the list" for completion this spring as soon as the weather cooperates.

E. LASELL SPORTS FIELD RECOGNITION

- This project met approval at the Town Meeting last night and now would be presented to the voters on May 21<sup>st</sup>.

F. MEMORIAL LIGHTING IMPROVEMENTS COMPLETION

- **ACTION:** The motion was made and seconded (Trier/Melia) that, due to fiscal concerns, to put off completion of this project until the 2020 fiscal year. (Unanimously approved).
- Dan Beneway said he would contact Kwik Electric; Dick Trier would let Jim Shuris know, as he was planning on calling Kwik on our behalf.

G. MEMORIAL SQUARES UPDATING

- Tom Farley reported that he talked with Tom at Whitinsville Monuments who said that he has asked for a quote on the plaques and has not heard back from his provider.

H. OTHER PROJECT UPDATES

- Jim Gallagher gave an update on the Table of Contents format as well as the Index that he has been developing.
- Dick Trier noted that he had recruited Mike Kuras to help Jim with the computerization of this project. Mr. Kuras is currently in the hospital and Dick agreed to set up a meeting with Mike and Jim as soon as both of them were able to meet.

I. COMMUNICATIONS/ CORRESPONDENCE

- No new communications were reported

II. OTHER DISCUSSION ITEMS

- Tom Melia again emphasized the importance of putting request for encumbering funds in writing to Neil Vaidya. Only project that were underway during the current fiscal year can be encumbered.

A. NEXT MEETING

- Wednesday, June 12, 2019; 7:00PM at the Town Hall
- Agenda Items:
  - Finance Report
  - Memorial Day Preparation Critique
  - Monument Lighting Completion
  - WWI Whitinsville Repairs
  - Monument Maintenance Plans
  - Memorial Squares Updating

B. ADJOURNMENT: 7:38 pm

Respectfully submitted,

*Richard T. Trier*

Richard T. Trier, Secretary

Approved: 6/12/19