

TOWN OF NORTHBRIDGE
TRUSTEES OF SOLDIERS' MEMORIALS MEETING
NORTHBRIDGE TOWN HALL

RECEIVED
17 APR -7 AM 8:34

Thursday, February 28, 2017 - 7:00PM

MINUTES

RECEIVED TOWN CLERK
2/28/17

MEMBERS PRESENT: Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier

GUESTS:

APPROVAL OF MINUTES: The minutes of the February 16, 2017 meeting were unanimously approved.
(Gallagher/Farley)

I. DISCUSSION ITEMS AND PROGRESS REPORTS

A. R.F.P. ROCKDALE WWI MEMORIAL RFP COMPLETION

- In the absence of Dan Beneway, Frank DeFazio reported for him
- Dan Beneway met with Town Manager Ted Kozak who presented him with two options after none of the bids received on 2/15/17 were below our funds available:
 - a. Option 1: Meet with the Town Finance Committee and ask for more funds.
 - b. Option 2: Revise the current IFB in order to reduce the cost.
- As we discussed at our last meeting Dan was authorized to move quickly on Option 2 after he met with Mr. Kozak. Dan met with Jamie Luchini (DPW) to discuss options and then contacted Robert Shure to revise the IFP as follows:
 - a. Demolition- "the existing cement plaza and a sufficient area of sub-grade to be removed and stockpiled on the site. The Town DPW will dispose of it.
 - b. New Granite Pavers- Pavers to be 2-0 x 2-0 x 0-6 around the perimeter of the balustrade. Pavers in the interior of the plaza to be 2-0 x 2-0 x 0 -2. Pavers to be Woodbury Grey, or equal with thermal finish.
- Frank noted that the IFP has been reposted with all bids received by 11:59 AM on March 15, 2017. March 22nd was posted as the award date.
- **ACTION:** The motion was unanimously approved to approve the revised IFP and process (Gallagher/Farley).
- A subsequent meeting was set for Thursday, March 16th to open and review the bids on the revised IFP.

C. MEMORIALS AND SQUARES INVENTORY PROJECT

- Jim Gallagher noted that he is continuing to develop a map depicting all memorials and squares in the town. After our next meeting the trustees agreed that work would continue (weather permitting) to visit each square and monument in order to develop GPS coordinates for each one.

II. UPDATES / NEW DISCUSSION ITEMS

- Thursday, March 16, 2017, 7:00PM at the Town Hall
- Agenda Items:
 1. Bid opening and action on bid acceptance for the revised IFP.

A. ADJOURNMENT: 7:27PM

Respectfully submitted,

Richard T. Trier

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Secretary

Approved: *3/16/17*