TOWN OF NORTHBRIDGE

TRUSTEES OF SOLDIERS' MEMORIALS MEETING

NORTHBRIDGE TOWN HALL

Tuesday, February 20, 2018 - 7:00PM

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NORTHBRIDGE TOWN CLERK
DOREEN A. CEDRONE

MINUTES

MEMBERS PRESENT: Dan Beneway, Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier and Town Selectmen Chair, Charlie Ampagoomian.

APPROVAL OF MINUTES: The minutes of the January 29, 2018 meeting were unanimously approved (Ampagoomian/ Farley).

I. DISCUSSION ITEMS AND PROGRESS REPORTS

A. FINANCE REPORT

- Jim Gallagher carefully reviewed our current financial position, noting that all but $1,500 has been paid to DiBara for the Rockdale WWI project. He also noted in his summary sheet that our operating budget now stands at $10,985.

B. MEETING WITH TOWN MANAGER, ADAM GAUDETTE

- Mr. Gaudette was unable to meet with us at this time. Charlie Ampagoomian texted him to advise Adam of our next meeting. He responded that he would plan on joining us at that time.

C. MEMORIAL PARK FLAGPOLE PROJECT

- Dan reported that Enterprise Painters has been asked to give us a quote for stripping, acid etching and painting the flagpole. Koopmans Lumber has agreed to supply the power lift when it will be needed.

D. MEMORIAL LIGHTING IMPROVEMENTS

- Dan noted that Jamie Luchini has been researching new lighting options and is willing to meet with us on his recommendations at our next meeting, if possible. Dan will let him know of the date.

E. ANNUAL MAINTENANCE PLANS

- The trustees discussed the cost of an annual maintenance plan submitted by Jeff Buccacio several years ago ($1,640 for the plaques on the flagpole, Civil War Monument, Korea/WWII, and Vietnam). Dan will be contacting Jeff for an updated bid.

F. SQUARES AND MEMORIALS INVENTORY AND GPS LOCATIONS

- Jim Gallagher and Frank DeFazio reported that they has successfully located and recorded all of the monuments and squares in Northbridge with the exception of the reported Civil War gravestone off Quaker Street.
- Charlie Ampagoomian told them he would share a precinct map with them so we could divide up monuments and square into targeted precinct areas,
- Frank DeFazio and Jim Gallagher were now making plans to have up-to-date digital photographs tied to each GPS location.

G. OTHER PROJECT UPDATES

- The trustees agreed to develop a priority list of projects this spring. Initially we decided on:
  - #1- Memorial Flagpole
  - #2- Maintenance Plan
  - #3- Re-lighting of Monuments
  - #4- Square Plaque Redevelopment
- Jim Gallagher committed to reaching out to Scott Motyka (sp.), the town's IT person about instructions needed to use our town IT address for all future communications.

H. COMMUNICATIONS/CORRESPONDENCE

- Balmer School Project: Joe Strazzula now is planning on our next meeting. Dan Beneway will advise him of the date.
- Frank DeFazio noted that he had followed up with Susan Susienka pertaining to The Medal of Liberty, sharing our feeling that this project did not fall under our jurisdiction; that the veterans groups might be a better resource.
- Charlie Ampagoomian said that he would reach out to our town manager, Adam Gaudette to confirm his availability at our next meeting

II. OTHER DISCUSSION ITEMS

A. NEXT MEETING

- Tuesday, March 13, 2018, 7:00PM at the Town Hall
- Agenda Items:
  - Discussion with Town Manager Adam Gaudette
  - Balmer School Presentation with Joe Strazzula
  - Monument Lighting with Jamie Luchini
  - Monuments Maintenance Plans
  - Memorial Park Flagpole Project

C. ADJOURNMENT: 8:21PM

Respectfully submitted,

Richard T. Trier

Richard T. Trier, Secretary

Approved: