

**TOWN OF NORTHBRIDGE**  
**TRUSTEES OF SOLDIERS' MEMORIALS MEETING**

**NORTHBRIDGE TOWN HALL**

**Wednesday, October 5, 2016- 7:00PM**

**MINUTES**

**MEMBERS PRESENT:** Dan Beneway, Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier, Town Selectmen Chair, James Marzec.

**Guests:** Robert Shure, Skylight Studios; Nick Jane', Jane' Landscaping

- I. **APPROVAL OF MINUTES:** The minutes of the September 13, 2016 meeting were approved. (Farley, Beneway).

II. **DISCUSSION ITEMS AND PROGRESS REPORTS**

**Note:** The Trustees agreed to rearrange the agenda to accommodate the busy schedules of our guests.

A. **R.F.P. ROCKDALE WWI MEMORIAL RFP**

- Robert Shure presented his draft RFP to the trustees, reviewing the complete document and answering any questions the trustees had pertaining to the document.
- Mr. Shure noted that it was important that specialized companies that are qualified to do this type of reconstruction and restoration work be identified.
- He also noted that revisions to this document should be made to accommodate historical commission recommendations as well as the concerns of the trustees and the town.
- **ACTION:** Robert Shure showed the trustees several pictures of granite that could be used to replace the concrete used on the deck of the monument. The motion was made and seconded that we use "Chelmsford Grey" for this work. Unanimously approved.
- The trustees thanked Mr. Shure for his fine work noting our commitment to get any changes to him as soon as possible.

B. **MEMORIAL PARK LANDSCAPING**

- Dan Beneway introduced Nick Jane' to discuss his recommendations for improving Memorial Park in Whitinsville.
- Nick noted that overall the landscaping of the park needed to be simplified. Nick was happy to work with us on recommendations and would visit with Bob Fitzgerald, the Town Assessor, to see if any blueprints were available pertaining to the site.
- He also noted that any recommendations for changes would be reviewed with the DPW in order to meet their needs as well.

### C. FINANCAL REPORT

- Jim Gallagher noted that there were no changes since last month's report:
  - Current balance: \$14,521.09
  - Outstanding bills
    - a. Rockdale Flagpole: (5,075)
    - b. RFP (2,500)
  - Available funds: 6,946.09

### D. KOREAN & WWII MEMORIAL REPAIRS

- As no bids for these repairs have been received thus far, the trustees tabled this item until the next meeting.

### E. UPDATES

- Dan Beneway noted concern that the cost of the Rockdale WWI Memorial could exceed the \$100,000 requested in the warrant. The trustees agreed that we reach out to Ted Kozac to review this concern and discuss options. Dan agreed to meet with Ted.

## III. OTHER DISCUSSION ITEMS

### A. NEXT MEETING:

- Town Meeting, Tuesday, October 25, 2016, 7:00PM at the Middle School
  - Pending the outcome we would set our next meeting.
- Agenda Items
  - Korean & WWII Monument at Memorial Park Masonry
  - Nick Jane' Property enhancement
  - Rockdale WWI RFP Completion
  - Project Updates

## IV. ADJOURNMENT: 8:50 PM

Respectfully submitted,

*Richard T. Trier*

Richard T. Trier

Secretary

Approved: 11/14/16