

TOWN OF NORTHBRIDGE
TRUSTEES OF SOLDIERS' MEMORIALS MEETING
NORTHBRIDGE TOWN HALL
Tuesday, October 10, 2017 - 7:00PM

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MINUTES

NORTHBRIDGE TOWN CLERK
JOSEPH A. CEBRONE

MEMBERS PRESENT: Dan Beneway, Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier and Town Selectmen Chair, Charlie Ampagoomian

APPROVAL OF MINUTES: The minutes of the September 12, 2017 meeting were unanimously approved with the correction noted. (DeFazio/Gallagher)

I. DISCUSSION ITEMS AND PROGRESS REPORTS

A. FINANCE REPORT

- Jim Gallagher shared his current financial report noting that we currently have a budgeted allotment of \$15,000 along with \$2,275 remaining on the encumbered \$6,550 for the WWII/Korean repair currently completed. He noted that \$41,655 remained on the DiBara contract for the Rockdale WWI project; with a Contract Change Order pending in the amount of \$13,650.

B. ROCKDALE WWI MEMORIAL PROGRESS

- Dan Beneway reported that DiBara Enterprises has submitted a Contract Change Order requesting an additional \$13,650 for changes made in order to complete the project. After due deliberation, the trustees took the following action.
- **ACTION:** The motion was made and seconded (Trier/Gallagher) that the trustees agree to pay \$6,000 toward the requester change order #0019 with the understanding that this project will be completed by November 1, 2017. Unanimously approved.

C. WWI ROCKDALE DEDICATION

- The date for the dedication was confirmed as Saturday, November 11, 2017 at 11:00AM.
- Frank DeFazio agreed to contact Phil Cyr and Harry Beckham about their involvement in the dedication ceremony.
- Dick Trier noted that he contacted the Blackstone Valley Tribune about a possible preliminary article about the refurbishment and upcoming dedication. He also committed to contact Susan Spencer at the Telegram & Gazette.
- Dick Trier talked to Sharon at the Town Manager's about the reserving sign board. Unfortunately it has been reserved. Sharon did commit to developing a poster to be used to promote the re-dedication.
- Tom Farley reported that he had talked to Father Tom at St. Peters who was happy to help us with the invocation, parking at the church and allowing us to use the church hall for our reception.

- Charlie Ampagoomian reviewed his preliminary notes that he would be using as the emcee for the event.
- Dick Trier and Jim Gallagher agreed to procure refreshments for the reception.
- **ACTION:** The trustees agreed to allow the expenditure of up to \$300 for refreshments.

D. WWII & KOREAN MONUMENT

- Dan Beneway noted that this project was satisfactorily and that he recommended approval of the final payment of \$2,275. The paperwork was signed and submitted to Neil Vaidya for payment.

E. MEMORIAL PARK FLAGPOLE REPAIR

- Dan Beneway noted that he has not received an estimate from the contractor. Discussion tabled.

F. VIETNAM MEMORIAL NAME SUBMISSION

- Dan Beneway contacted Whitinsville Monuments to make this inclusion.

G. OTHER PROJECT UPDATES

- Dan Beneway contacted Jeff Buccacio asking him to submit an estimate for his recommended maintenance project.
- Jim Gallagher recommended that we add an agenda item on future agendas called "Communication/Correspondence". The trustees agreed that this should be done.

II. OTHER DISCUSSION ITEMS

A. NEW DISCUSSION ITEMS

- Dan Beneway noted that we should discuss and act on Sealing Bluestone and concrete for winter as soon as possible.
- Dan also would like to see us replace the lights on the WWII/Korean Memorial with new, more efficient products. He would discuss this project with Jamie Luchini at the DPW.

B. NEXT MEETING

- Tuesday, November 7, 2017, 7:00PM at the Town Hall
- Agenda Items:
 - WWI Rockdale Project Completion
 - Rockdale Dedication Plans

C. ADJOURNMENT: 8:32PM

Respectfully submitted,

Richard T. Trier

Richard T. Trier, Secretary

Approved: *11/01/2017*