

TOWN OF NORTHBRIDGE
TRUSTEES OF SOLDIERS' MEMORIALS MEETING
NORTHBRIDGE TOWN HALL

Tuesday, January 15, 2019 - 7:00PM

MINUTES

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NORTHBRIDGE TOWN CLERK
DOUGLAS A. JEFFERSON

MEMBERS PRESENT: Dan Beneway, Frank DeFazio, Tom Farley, Jim Gallagher, Dick Trier, and Selectmen Chair, Tom Melia

APPROVAL OF MINUTES: The minutes of the November 8, 2018 meeting were unanimously approved (Farley/DeFazio).

I. DISCUSSION ITEMS AND PROGRESS REPORTS

A. FINANCE REPORT

- Jim Gallagher noted that there was no change in our finances since last meeting. Our available funds going forward are estimated at \$13,174.85

B. MEMORIAL LIGHTING IMPROVEMENTS COMPLETION

- Dick Trier reported that Kuik Electric has not met their November commitment to completing the lighting improvement projects at the Korean/WWII and Vietnam Memorials. Dan Beneway said that he will follow up with them.

C. WWI WHITINSVILLE REPAIRS

- With the holidays now over, Tom Melia volunteered to reach out to Jim Shuris about contacting potential contractor to give estimated on what they recommend for repairs on the World War I Monument in Memorial Park.

D. ANNUAL MAINTENANCE PLAN

- Dan Beneway reported that he has heard from Jeff Buccacio who assured him that he had not forgotten us and that we were "1st on the list" for this spring. He noted that he would need a week of 100% degree clear weather for the maintenance project.

E. LASSELL SPORTS FIELD RECOGNITION

- Tom Melia noted that there was a group called "Friends of Lasell" moving forward with plans to improve the Lasell Sports Field. They reassured him that they would not change the name and would, in fact, plan to enhance the memorial.
- Tom Farley noted that we should continue our efforts to install a post as part of the memorial.

F. MEMORIAL SQUARES UPDATING

- Tom Farley reported that has not heard back from Tom at Whitinsville Memorials and will continue to follow up with him.

G. OTHER PROJECT UPDATES

- Jim Gallagher noted again that he has a shell of an outline” for our review. Discussions continue on the format that we will use. It was noted that they were looking for someone who has knowledge on the “Access” program.

H. COMMUNICATIONS/ CORRESPONDENCE

- We were reminded by Linda Zywiec that all were required to take the Sexual Harassment program annually.

II. OTHER DISCUSSION ITEMS

A. OTHER DISCUSSION ITEMS

- Frank DeFazio noted that he has purchased a new flagpole rope and requested reimbursement.
- ACTION: The motion was made and seconded (Trier/Farley) that we approve this purchase and reimburse Frank DeFazio the amount of \$201.34. Unanimously approved.

B. NEXT MEETING

- Tuesday, March 5, 2019; 7:00PM at the Town Hall
- Agenda Items:

- Finance Report
- Monument Lighting Completion
- WWI Whitinsville Repairs
- Monument Maintenance Plans
- Memorial Squares Updating
- Lasell Field Memorial Standard

C. ADJOURNMENT: 8:11 pm

Respectfully submitted,

Richard T. Trier

Richard T. Trier, Secretary

Approved: *3/5/19*