

**TOWN OF NORTHBRIDGE**  
**TRUSTEES OF SOLDIERS' MEMORIALS MEETING**  
**NORTHBRIDGE TOWN HALL**  
**Tuesday, March 5, 2019 - 7:00PM**

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**MINUTES**

NORTHBRIDGE TOWN CLERK  
DOREEN R. BOBONE

MEMBERS PRESENT: Dan Beneway, Tom Farley, Jim Gallagher, Dick Trier, and Selectmen Chair, Tom Melia.

GUESTS: Jim Shuris

APPROVAL OF MINUTES: The minutes of the January 15, 2019 meeting were unanimously approved (Melia/Farley).

**I. DISCUSSION ITEMS AND PROGRESS REPORTS**

**A. WWI WHITINSVILLE REPAIRS**

- Director of Public Works, Jim Shuris, reviewed the quote he received from J.F. Rosseel Contracting Co. for the restoration of the WWI Memorial in Whitinsville. He noted that the town has found this company to be reputable, doing excellent work and meeting deadlines. The quote of \$9,900 outlines the scope of work and includes a completion date by Memorial Day (May 27<sup>th</sup>.)
- **ACTION:** After due discussion the motion was made and seconded (Trier/Gallagher) that we accept this quote and ask Jim Shuris to process the required contract information. This motion was unanimously approved.
- The trustees thanked Jim Shuris and Tom Melia for their quick action on this project.

**B. FINANCE REPORT**

- Jim Gallagher discussed our financial position with the trustees. After addressing a few corrections it was noted that we have approved three major projects (Kwik Electric- \$3,176.76, Buccacio- \$2,865 and J.F.Rosseel- \$9,900) totaling \$15,941 which depletes this year's allotment and uses some encumbered funds (assuming all projects are completed in this fiscal year).

**C. MEMORIAL LIGHTING IMPROVEMENTS COMPLETION**

- Dan Beneway reported that he had contacted Kuik Electric and that they assured him that the lighting improvement projects at the Korean/WWII and Vietnam Memorials would be completed as soon as the weather breaks.

**D. ANNUAL MAINTENANCE PLAN**

As reported last month, Jeff Buccacio has us "1<sup>st</sup> on the list" for completion this spring as soon as the weather cooperates.

#### E. LASELL SPORTS FIELD RECOGNITION

- Tom Melia noted that the Town Selectmen have endorsed “Friends of Lasell” plans to improve the Lasell Sports Field. He recommended that we see how this project will be put to the voters and, if approved how we can work with them in developing an appropriate memorial for Mr. Lasell.

#### F. MEMORIAL SQUARES UPDATING

- Tom Farley reported that has not heard back from Tom at Whitinsville Memorials and will continue to follow up with him.

#### G. OTHER PROJECT UPDATES

- Jim Gallagher showed the trustees the Table of Contents format as well as the Index that he has been developing. After discussion about assuring that we have information on all of our fallen veterans, it was recommended that he reach out to LTC ® Bradshaw at Veterans Affairs to get his input on resources. Jim agreed to call him.

#### H. COMMUNICATIONS/ CORRESPONDENCE

- No new communications were reported

## II. OTHER DISCUSSION ITEMS

### A. OTHER DISCUSSION ITEMS

### B. NEXT MEETING

- Tuesday, April 9, 2019; 7:00PM at the Town Hall
- Agenda Items:
  - Finance Report
  - Monument Lighting Completion
  - WWI Whitinsville Repairs
  - Monument Maintenance Plans
  - Memorial Squares Updating
  - Lasell Field Memorial Standard

### C. ADJOURNMENT: 7:38 pm

Respectfully submitted,

*Richard T. Trier*

Richard T. Trier, Secretary

Approved: 04/09/19