



NORTHBRIDGE BUILDING, PLANNING and CONSTRUCTION COMMITTEE
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

January 19, 2012
Town Hall – Board of Selectmen's Room
Time: 7:00 pm
Open Meeting

PRESENT: Chairman Thomas Pilibosian, Vice Chairman Ronald White, Bill Mello, Patrick Moynihan and Paul Bedigian. Also present, James Shuris, DPW Director, Ted Kozak, Town Manager, Tom Melia, Board of Selectman Chairman, Gary Bechtholdt, Town Planner, and Principals and Project Managers from Kaestle Boos, Michael McKeon and John Chipico and Debbie Gauthier, Reporter Northbridge Daily Times.

The Chairman called the meeting to order 7:02 p.m.

Approval of Minutes

None

Town Hall Study – Gary Bechtholdt

Gary discussed the town hall assessment that included the following 3 tasks.

- Task 1: Exterior Assessment
- Task 2: Window Assessment
- Task 3: Cost estimate and bid documents

DPW Facility Study-Review of six RFQ Received

Scores were added up from the board members and the top three companies were AECOM, HKT, and Maguire. These companies will be asked to come in for an interview at next week's meeting.

Mr. Pilibosian indicated that this board received a letter from the senior center requesting spots in the proposed DPW garage for senior center vehicles. Mr. Pilibosian prepared a letter to send back to the senior center to respond to their request and indicate it will be considered.

A motion was made by Mr. White and seconded by Mr. Mello to send this letter. The motion passed unanimously.

Library Roof

Kaestle Boos representatives Michael McKeon and John Chipico discussed their findings. They recommend repairing the roof and installing ice-melting wiring to prevent future damage

due to ice. They also recommend copper gutters and downspouts. They said that if authorized to proceed, it will take approximately one month to put together bid documents and after bidding, they estimate that a contractor could start work in May or June.

Kaestle Boos provided a proposal fee for construction documents.

A motion was made by Mr. White and seconded by Mr. Mello to accept this proposal from Kaestle Boos. The motion passed unanimously.

Mr. Shuris indicated that ice melt cables were installed on the library roof by the DPW.

AECOM BILL FOR PROVIDENCE ROAD WORK

Approval of AECOM bill 9/28/11 \$1,782.12

A motion was made by Mr. Mello seconded by Mr. White to pay this bill. The motion passed unanimously.

REVIEW CORRESPONDENCE

Mr. Pilibosian asked if all members received the following correspondence.

- Sexual Harassment Policy distribution and acknowledgement
- Mandatory Conflict of Interest Summary distribution and acknowledgement
- Mandatory Online Training every two years.

All board members present indicated they received the above correspondence.

New Business

-None

Adjournment

Motion was made by Mr. Mello, seconded by Mr. White to adjourn the meeting at 8:55 p.m. The motion carried unanimously.

The next meeting of the Committee is scheduled for January 26, 2012 at 7 p.m. at Northbridge Town Hall.

Respectfully submitted,
Paul Bedigian, BPCC