



TOWN OF NORTHBRIDGE
BOARD OF HEALTH

7 Main Street
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The Northbridge Board of Health approved these minutes at a meeting held May 22, 2012

MEETING MINUTES - April 25, 2012

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Ms. Ann Marie Thompson and Mr. Scott Chase. Mr. Steve Garabedian and Mr. Chris Cella were absent. Jeanne M. Gniadek, Administrator, was also present.

Minutes: *Unable to vote on minutes of March 13, 2012 as only one member from that meeting was present for tonight's meeting.*

Food Establishment – Jumbo Donuts: In accordance with the newly adopted inspection policy, establishments receiving 3 or more critical violations on the semi-annual food inspection report will be subject to quarterly inspections and will be charged \$100.00 for each additional inspection deemed necessary. The March 10, 2012 inspection report for Jumbo Donuts presented with five (5) critical violations. Present for this meeting to discuss these non-compliance issues was Chris Mitkonis, owner of this establishment.

Mr. Mitkonis stated that he has been short-handed since one of the bakers got sick and one left. He stated that he takes full responsibility for the violations at the establishment. It was noted that Ms. Gilchrist had conducted a re-inspection on March 31st and that only 3 non-critical violations remained. Mr. Mitkonis stated that he has since corrected each of those remaining violations.

Motion made by Ms. Thompson to have a quarterly inspection conducted within the next quarter which would require the payment of a \$100 inspection fee. Motion seconded by Mr. McKeon; the vote was all in favor. This matter will be re-visited upon review of the quarterly inspection report to determine whether this establishment should remain on a quarterly inspection schedule.

Housing Standards – 51-53 Border Street: Ms. Gniadek informed the Board that the owners of this property were ordered to appear before the Board at the last meeting which had to be cancelled due to lack of quorum. As she was unsure of the status of the clean up at this property prior to the meeting, the owners were not sent a second notice to appear before the Board.

Mr. Matt Armendo, Health Inspector, was in town today and did check this site. He informed Ms. Gniadek that there has been no progress on the clean up. The Board requested that a second Order be issued to the property owners and that failure to comply will result in this matter being taken to Housing Court.

Title 5 – Sewage Disposal – Application for Variance – Quaker Street: Mr. Robert Anderson, owner of this property, was present to request a variance from local Title 5 regulations that prohibit the use of garbage disposal units with on-site septic systems.

Mr. McKeon stated that he did not have a problem granting this variance as long as the sewage disposal plan was designed for the inclusion of this type of unit. The Board noted that Malley Engineering has reviewed and approved the submitted sewage disposal plan with the garbage disposal calculations included.

Motion made by Ms. Thompson to grant local variance to allow for the installation of a garbage disposal at this Quaker Street property. Motion seconded by Mr. Chase; the vote was all in favor.

Conservation Commission – Notice of Intent – Whitin Wellfield Water Treatment Facility: The Board reviewed a Notice of Intent filed with the Northbridge Conservation Commission for the construction of a water treatment facility on Carr Street for the Whitinsville Water Company. *The Board deemed no action or comments were required on this application.*

Conservation Commission – Request for Determination – Camelot, Lot 8: The Board reviewed a Request for Determination of Applicability (RDA) filed with the Northbridge Conservation Commission for the construction of a single family home on Lot 8 in the Camelot subdivision. *The Board deemed no action or comments were required on this application.*

Zoning Board of Appeals – Special Permit – Whitinsville Water Company: The Board reviewed the Special Permit Application filed with the Northbridge Zoning Board of Appeals for work within the floodplain related to the construction of a water treatment facility on Carr Street for the Whitinsville Water Company.

Motion to support the Special Permit application was made by Ms. Thompson. Motion seconded by Mr. Chase; the vote was all in favor.

Conservation Commission & Planning Board – Osterman Propane, LLC: The Board reviewed the Notice of Intent filed with the Northbridge Conservation Commission and a Site Plan Review Application filed with the Northbridge Planning Board for the construction of a maintenance building and parking area for Osterman Propane located on Church Street Extension. *The Board deemed no action or comments were required on these applications.*

Conservation Commission & Planning Board – DPW Facility: The Board reviewed the Notice of Intent filed with the Northbridge Conservation Commission and a Site Plan Review Application filed with the Northbridge Planning Board for the construction of a DPW facility and supporting site utilities at 11 Fletcher Street for the Northbridge Department of Public Works. *The Board deemed no action or comments were required on these applications.*

Zoning Board of Appeals – Special Permit – DPW Facility: The Board reviewed the Special Permit Application filed with the Northbridge Zoning Board of Appeals for work within the floodplain related to the construction of a DPW facility and supporting site utilities at 11 Fletcher Street for the Northbridge Department of Public Works.

Motion to support the Special Permit application was made by Ms. Thompson. Motion seconded by Mr. Chase; the vote was all in favor.

Plumbing Code Variance – Blackstone Valley Physical Therapy: The Board reviewed the application for variance from the State Plumbing Code Section 10.10 regarding the requirement of showers in each set of restrooms in a medical or health care building. It was noted that this company is seeking to relocate to the new Linwood Mill building.

Motion made by Ms. Thompson to recommend approval of this variance request. Motion seconded by Mr. Chase; the vote was all in favor.

Sub-metering of Water & Sewer Certification – 41 C Street, Whitinsville: The Board reviewed the MDPH Sub-metering of Water and Sewer Certification Form for 41 C Street. Ms. Gniadek explained that state regulations now allow a property owner to charge their tenants for water and sewer usage if they have a separate water meter and water conservation devices installed (showerheads, toilets, and faucets). However, they must file this Certification Form and receive approval from the Board of Health.

Ms. Gniadek further explained that the Northbridge Plumbing Inspector conducted an inspection of these fixtures and it was determined that the basement of this dwelling unit was finished without the proper building permits and plumbing permits.

Motion made by Ms. Thompson to table this matter until the unit is in compliance with all building and plumbing code regulations. Motion seconded by Mr. Chase; the vote was all in favor.

JOEL Rubbish – Issuance of Cease & Desist: Ms. Gniadek informed the Board that JOEL Rubbish has been seen operating and picking up trash in town. A Cease & Desist letter was issued to the company but there has been no response. Ms. Gniadek informed the Board that she saw the company picking up trash on Summit Street and that she has seen their dumpsters on Lake Street and on Hill Street. She believes that they also have customers in the Delmar Drive/Jon Circle and Pine Street areas of town.

Motion made by Ms. Thompson to pursue this matter legally through Housing Court. Motion seconded by Mr. Chase; the vote was all in favor.

Inspector Animals – Update: Ms. Gniadek informed the Board that due to the failure of the current Inspector of Animals to respond to calls, emails and faxes that she sought out other communities to see if any of their inspectors would consider seeking appointment here in Northbridge. She stated that the Upton Animal Inspector expressed interest and has since been nominated and affirmed by the Town Manager and Board of Selectmen.

Ms. Gniadek stated that Katherine Hawkins, upon approval by the Department of Agriculture, has been nominated as the Inspector of Animals for the Town of Northbridge.

Rabies Clinic Update: Ms. Gniadek informed the Board that the March 31st Rabies Clinic was a huge success. Dr. Patrick Lawrence of Agape Animal Hospital vaccinated over 200 dogs and cats during the 2-hour clinic. Samantha and Tabitha Fields, Northbridge students, assisted Ms. Gniadek during the operation of the clinic.

Correspondence: The following correspondence was distributed to the Board:

- Department of Public Health – Memorandum regarding the 2012-2013 Influenza Season – Since this memorandum indicates that flu vaccine will once again be provided with a focus on children, Ms. Gniadek suggested that the Board check into the cost of purchasing vaccine for our senior center clinic.
- Urgent Message from MHOA regarding Roll Your Own (RYO) cigarette machines

There being no further business, motion to adjourn at 7:55 PM was made by Mr. Chase and seconded by Ms. Thompson – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

*List of Documents utilized by Board of Health
Meeting Date: April 25, 2012*

- 1) DRAFT Minutes of March 13, 2012 Meeting
- 2) Jumbo Donuts
 - a) Letter dated March 19, 2012 from BOH to Jumbo Donuts
 - b) Food Establishment Inspection Report – March 10, 2012
- 3) 51-53 Border Street
 - a) April 5, 2012 Letter from BOH to Elliotts
 - b) March 20, 2012 Order to Correct
- 4) Quaker Street – Title 5 Variance
 - a) RDA Holdings Letter to BOH dated March 23, 2012
 - b) Letter of Transmittal – Guerriere & Halnon Engineering
 - c) BOH Regulations Section 201-5 (13)
- 5) WPA Form 3 – Notice of Intent – Within Wellfield Treatment Facility
- 6) WPA Form 1 – Request for Determination of Applicability – Camelot, Lot 8
- 7) ZBA Special Permit Application – Whitinsville Water Company
- 8) Osterman Propane, LLC
 - a) WPA Form 3 Notice of Intent
 - b) Site Plan Review Report Form – Planning Board
- 9) Town of Northbridge DPW Facility
 - a) WPA Form 3 Notice of Intent
 - b) Site Plan Review Report Form – Planning Board
 - c) ZBA Special Permit Application
- 10) Application for Variance from State Plumbing Code
- 11) MDPH Submetering Water & Sewer Certification Form – 41 C Street
- 12) JOEL Rubbish – Cease & Desist Order dated March 27, 2012
- 13) Nomination forms for 2011 & 2012 for Inspector – Katherine Hawkins
- 14) No documents
- 15) Correspondence
 - a) MDPH Memorandum – Planning for 2012-2013 Influenza Season
 - b) MHOA – Urgent Message regarding Roll Your Own (RYO) cigarette machines