



## TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street  
Whitinsville, MA 01588  
Phone# (508) 234-3272 Fax# (508) 234-0821

*The Northbridge Board of Health approved these minutes at a meeting held February 2, 2016.*

### MEETING MINUTES - January 19, 2016

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This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Steve Garabedian, and Mr. Scott Chase. Ms. Lani Criasia arrived after the reading and approval of minutes and after the discussion on The Valley Pub. Mr. Chris Cella was absent. Also present was Jeanne M. Gniadek, Administrator.

**Minutes:** Motion made by Mr. Garabedian to accept the minutes of **November 10, 2015**. Motion seconded by Mr. McKeon; the vote was 2-0 in favor. Mr. Chase abstained.

**The Valley Pub (Hawks Nest Tavern):** Present for this meeting was Rob DeDominick and Paul Kampersal. Mr. DeDominick expects to take over the Hawks Nest Tavern on Plummer Avenue when his liquor license is approved. He was present this evening to discuss the Board's regulation governing external grease traps and whether he would be required to install one at this establishment.

Mr. McKeon stated that it is his understanding that per their Fire Department permit they have an occupancy of 99. The BOH regulations dictate that an establishment with 75 seats or more would be required to install an external grease trap. Mr. DeDominick agreed to comply but requested that he be given additional time to accomplish this task.

**Motion made by Mr. Garabedian to grant four (4) months from his opening date to install an external grease trap at this establishment. Motion seconded by Mr. Chase; the vote was 3-0 in favor.**

**Hay Wagon Restaurant (Brian's Restaurant):** Present for this meeting was Amie Briggs, owner of The Hay Wagon Restaurant in Uxbridge. Ms. Briggs is seeking to re-locate her business to the Brian's Restaurant location on Providence Road. Ms. Briggs stated that she is not seeking to go above 75 seats noting that her current business is only set up for about 50 seats, partly due to location and being serviced by an on-site sewage disposal system. Ms. Briggs presented a plan to the Board showing how she would anticipate setting up seating in the food establishment. The plan notes 72 seats.

Mr. Garabedian expressed concern that she is proposing a plan just three (3) seats shy of the 75 seats which would require that she install an external grease trap. Ms. Briggs agreed to remove additional seats if that would make the Board more comfortable with her proposal.

Mr. McKeon questioned the use of the back room. Ms. Briggs stated that she has no intention of using that space. She is currently set up in Uxbridge for 50 people and that is what she is comfortable handling at this location. She stated that she did not have the necessary equipment to handle much more than 50 people in her food establishment.

**Motion made by Mr. Garabedian to allow the Hay Wagon Restaurant to occupy the space previously known as Brian's Restaurant without installing an external grease trap conditional upon the removal of the eight (8) high top seats located near the proposed ice cream counter and two (2) seats at the bar which results in total seating of 62. Mr. Chase seconded this motion; the vote was all in favor.**

**CPN – Request for BOH to consider regulations governing non-windrow composting facilities:**

Present for this meeting were several representatives of the group Citizens for the Preservation of Northbridge (CPN). Ms. Shelley Buma noted that a full complement of Board members was not present and agreed to postpone discussion noting that in previous meetings the Chairman stated that this is an important issue and that he wanted his entire Board to be present.

Mr. McKeon noted that the Board could not create a regulation that would in effect not allow a facility to locate within the Town. He noted that CPN's request for a 3,000-foot setback would essentially eliminate any possibility of a facility locating in Northbridge.

Ms. Buma agreed noting that in their research, it was determined by others that the 3,000-foot setback should be considered. However, she also noted that it was determined that odors from these facilities are generally noticeable 800-1,200 feet away and suggested that the Board consider a 1,000-foot setback from a residential area. She noted that this setback is just to a residential area, not a business or industrial zone. She researched the town's zoning map and found 3 parcels that could easily accommodate a composting facility and meet this setback. She stated that this research was their rationale for returning to the Board of Health for a discussion on proposed regulations that would not undermine state policy.

The Board agreed to meet again with CPN when a full complement of Board members could be present to discuss these proposed regulations.

**Annual Report for 2015:** The Board reviewed the annual report for 2015. No changes were made. The report is to be forwarded to the Town Manager's office for inclusion in the Town's 2015 Annual Report.

**Citizens' Forum:** *No one present for Citizen's Forum.*

**Old & New Business:** *None*

**Correspondence:** The following correspondence was distributed to the Board:

- *Town of Northbridge Sexual Harassment Policy*
- *MHOA Notice of Tobacco Sales Violation – Friendly Discount Liquors*
- *Central Mass Mosquito Control Project – Pesticide Exclusion Notice*

***EXECUTIVE SESSION:*** Chairman McKeon announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the litigation position of the body.

A motion was made and seconded to go into Executive Session under MGL CH. 30A, S.21 #3 – To discuss strategy with respect to litigation – the Board will NOT reconvene in Open Session.  
Roll Call Vote: Ms. Criasia/Yes; Mr. Garabedian/ Yes; Mr. Chase/Yes; and Mr. McKeon/ Yes.

*Open Session Adjourned: 7:40 PM*  
*Executive Session Convened: 7:40 PM*  
*Executive Session Adjourned: 7:55 PM*

*There being no further business, motion to adjourn at 7:55 PM was made by Mr. Garabedian and seconded by Ms. Criasia – all in favor.*

*Attested by,*

*Jeanne M. Gniadek, Administrator*

**List of Documents utilized by Board of Health**  
**Meeting Date: January 19, 2016**

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A. Meeting Minutes

1) December 15, 2015 DRAFT Meeting Minutes

B. Food Service Establishments

2) The Valley Pub – BOH Regulations § 201-4

3) The Hay Wagon – BOH Regulations § 201-4 & proposed seating layout

C. Old & New Business

4) CPN – Letter to BOH dated June 3, 2015

5) Annual Report for 2015

D. Citizens' Forum – none

E. Correspondence

6) Miscellaneous

a. Town's Sexual Harassment Policy

b. MHOA Notice of Tobacco Violation

c. CMMCP – Notice for Pesticide Exclusions