



TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
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The Northbridge Board of Health approved these minutes at a meeting held August 16, 2016.

MEETING MINUTES - August 2, 2016

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Steven Garabedian, Ms. Lani Criasia and Mr. Chris Cella. Mr. Scott Chase was absent. Also present was Jeanne M. Gniadek, Administrator.

Reorganization of Board of Health: *Due to the lack of a full complement of Board members, this matter was tabled to the next meeting.*

Minutes: Motion made by Mr. Garabedian to accept the minutes of **July 12, 2016**. Motion seconded by Mr. McKeon; the vote was 2-0 in favor. Mr. Cella and Ms. Criasia abstained.

Food Service Establishment – The Little Coffee Bean – Consideration of Quarterly Inspection Order: In accordance with the Board of Health food establishment inspection policy, establishments receiving 3 or more critical violations on the semi-annual food inspection report will be subject to quarterly inspections and will be charged \$100.00 for each additional inspection deemed necessary.

The July 9, 2016 inspection report for The Little Coffee Bean presented with twenty-one (21) violations, five (5) of which were deemed to be critical violations. Mr. Darrell Laws, owner of this food establishment, was present at this meeting to discuss this matter.

Mr. Laws informed the Board that Ms. Gilchrist had returned to his establishment twice since the July 9th report and that she had signed off on all the violations. The re-inspection reports were not available for the Board's review as they had not yet been filed with the office by Ms. Gilchrist. Mr. Garabedian questioned why a second re-inspection was necessary. Mr. Laws explained that in correcting one violation, the leak at the 3-bay sink, it was determined that a patch on the grease trap was in disrepair so when Ms. Gilchrist saw that she informed Mr. Laws that she could not sign off on his report until the grease trap is repaired. Mr. Laws stated that he has engaged a licensed plumber and that a new grease trap is being installed.

Mr. Laws continued by informing the Board that he has since been using a checklist for opening and closing procedures at his establishment so that this does not happen again. He further stated that he has several employees getting certified as food protection managers so that there will always be someone on site that holds these certifications.

Mr. Cella stated his concern that food establishments fix what Ms. Gilchrist writes up in her report but then they revert back to their old ways and nothing gets resolved.

Mr. Garabedian noted that the February 2016 report had 16 violations – he stated that that is too many for a small food establishment like his.

Mr. Laws agreed, stating that he has no excuses and that he knows that this is unacceptable. He noted that this is the first time that he has had to appear before the Board and that in the past he has received commendations (certificates of merit) for his establishment.

Ms. Criasia stated that Mr. Laws must make his staff responsible and that they are just being lazy if they don't keep the place clean. She asked to see his opening/closing procedure list. Mr. Laws provided a copy to the Board noting that the list is from another establishment and that not all procedures apply to his place but he felt that this was a good starting point.

Mr. Cella made motion to table this matter to the next meeting so that they could have an opportunity to review the re-inspection reports conducted after the July 9, 2016 inspection. Motion was seconded by Mr. McKeon; the vote was all in favor.

Food Service Establishment – The Valley Pub – Consideration of Quarterly Inspection Order: In accordance with the Board of Health food establishment inspection policy, establishments receiving 3 or more critical violations on the semi-annual food inspection report will be subject to quarterly inspections and will be charged \$100.00 for each additional inspection deemed necessary.

The July 9, 2016 inspection report for The Valley Pub presented with eighteen (18) violations, six (6) of which were deemed to be critical violations. Mr. Rob DeDominich, owner of this food establishment, was present at this meeting to discuss this matter.

Mr. Garabedian informed the Board that when he conducted a re-inspection of this facility that all violations cited on July 9, 2016 by Ms. Gilchrist had been corrected. Mr. DeDominich stated that the external grease trap is being installed next week.

Mr. Cella motioned that this establishment remain on a semi-annual inspection program. Motion seconded by Ms. Criasia; the vote was all in favor.

Housing Code Minimum Sanitation Standards – 1084 Providence Road - Update: The report of the inspection conducted on July 28, 2016 at 1084 Providence Road, by Matthew Armendo, Housing Inspector, was reviewed by the Board. Mr. Michael Lemieux, property owner, was present.

The Board reviewed the notes of Mr. Matthew Armendo taken on July 28, 2016 when he met with Mr. Lemieux at this property. Mr. Armendo notes that the owner did not allow him to take any pictures. Mr. Lemieux stated that he felt that was an invasion of his privacy.

Mr. Armendo noted that the toilet did not flush. Mr. Lemieux stated that he carries water to the 2nd floor toilet to force-flush it. Mr. Lemieux disagreed with Mr. Armendo's report that the egress was obstructed with clutter and debris. Mr. Garabedian asked if you can open and close the rear egress door. Mr. Lemieux stated that you cannot but it is not due to clutter it is due to a coat rack. Mr. Lemieux also disagreed with the report noting that the smoke detectors and CO alarms did not work – he stated that they do.

Mr. Cella stated that he would like to see the property condemned and have the police remove Mr. Lemieux from the home. Mr. Lemieux asked that the Board give him 24-hours to get water restored to the bathroom. Mr. McKeon informed Mr. Lemieux that only a licensed plumber can do that work. Mr. Lemieux stated that he would contact "Hoss" (Larry Wiersma, a local plumber) to do the plumbing work.

Mr. Garabedian stated that he wanted the Northbridge Fire Department to check the smoke detectors and CO alarms. Ms. Criasia contacted the Northbridge Fire Department during the meeting to arrange an inspection by them to ensure that the smoke detectors and CO alarms are properly working and are in the right places in the dwelling unit. Mr. Lemieux was agreeable to the Fire Department inspection happening on the following day (August 3rd).

Ms. Criasia asked Mr. Lemieux if he had family or friends he could reach out to because she stated that he is living in a house with health issues.

Mr. Garabedian stated that Mr. Lemieux needs to address the smokes, hire a plumber for the water, and clear the egress.

Mr. Cella stated that he would like Mr. Armendo present at the next Board of Health meeting to discuss this matter.

Mr. Garabedian made motion that Mr. Lemieux address the water issue, the smoke detectors and the egress within one week from today. Ms. Criasia amended the motion to include that Mr. Lemieux provide proof of seeking alternate housing within one week. The vote on the amended motion was 3-1 in favor; Mr. Cella opposed.

Ms. Criasia instructed Mr. Lemieux to contact the Board of Health office with an update tomorrow. The Board will address this matter again on August 16, 2016 with Mr. Armendo present.

Board of Health Fee Schedule Review: Ms. Gniadek presented an overview of some minor amendments to the Board's current fee schedule including amending the fees associated with the Board's Food Establishment Inspection policy. She also included a list of current food establishments noting their current annual fee and how the proposed amendments would affect their annual permit fee.

Motion made by Mr. Cella to amend fee schedule as proposed. Motion was seconded by Mr. Garabedian; the vote was 3-1 in favor. Ms. Criasia was opposed.

Old & New Business: None

Citizens' Forum: *No one present for Citizen's Forum.*

Correspondence: The following correspondence was distributed to the Board:

- ▶ *Salmon VNA Quarterly Report for period April 1, 2016 through June 30, 2016*
- ▶ *July 2016 Local Public Health Update*
- ▶ *Memorandum re: Fall Annual Town Meeting*

There being no further business, motion to adjourn at 8:35 PM was made by Mr. Garabedian and seconded by Mr. Cella – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

List of Documents utilized by Board of Health
Meeting Date: August 2, 2016

A. Annual Re-Organization of Board

- 1) Committee Organization Form; § 4-204 Code of Northbridge Bylaws; Email June 27, 2016 from Linda Zywiec

B. Meeting Minutes

- 2) July 12, 2016 DRAFT Meeting Minutes

C. Food Service Establishments – Inspection Reports

3) The Little Coffee Bean

- a. Food Establishment Inspection Report dated 7-9-2016
- b. Letter from BOH (dated 7-13-16) re: Meeting to consider Quarterly Inspection Order

4) The Valley Pub

- a. Food Establishment Inspection Report dated 7-9-2016
- b. Letter from BOH (dated 7-13-16) re: Meeting to consider Quarterly Inspection Order

D. Housing Code – Minimum Sanitation Standards – 1084 Providence Road

- 5) July 28, 2016 Report of Health Inspector (Email dated July 28, 2016)

E. Board of Health Fee Schedule

- 6) Current Fee Schedule with proposed amendments; Food Establishment listing with current and proposed annual permit fees noted; Food Establishment Inspection Policy with proposed amendments to non-compliance fees

F. Old & New Business

G. Citizens' Forum – none

H. Correspondence

7) Correspondence

- a. Salmon VNA Quarterly Report – April 1, 2016 through June 30, 2016
- b. July 2016 Local Public Health Update
- c. Memorandum re: Fall Annual Town Meeting