



## TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street  
Whitinsville, MA 01588  
Phone# (508) 234-3272 Fax# (508) 234-0821

*The Northbridge Board of Health approved these minutes at a meeting held April 29, 2014.*

### MEETING MINUTES ~ March 25, 2014

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This meeting was called to order at 7:05 PM by Mr. Paul McKeon, Chairman. Other members present were Ms. Ann Marie Thompson, Mr. Steve Garabedian, and Mr. Scott Chase. Mr. Chris Cella was absent. Also present was Jeanne M. Gniadek, Administrator.

**Minutes:** Motion made by Ms. Thompson to accept the minutes of **February 4, 2014**. Motion seconded by Mr. Garabedian; the vote was 4-0 in favor.

**Food Service Standards – Kyoto Japanese Restaurant – Inspection Report Review:** In accordance with the Board's inspection policy, establishments receiving 3 or more critical violations on the semi-annual food inspection report will be subject to quarterly inspections and will be charged \$100.00 for each additional inspection deemed necessary. The March 14, 2014 inspection report for Kyoto Japanese Restaurant presented with three (3) critical violations. Mr. Thien Phan, owner, was not present at this meeting.

The Board noted that the PH charts for the sushi rice were noted as not being properly maintained and when the chef was questioned, his response was that he was "too busy". Other critical violations noted included improper use of the hand wash sink, towels used to absorb water in bottom of containers holding dishware, and knives stored with food debris on them. In total, 21 violations were cited in this report.

**Motion made by Mr. Garabedian to have a quarterly inspection conducted within the next quarter which would require the payment of a \$100 inspection fee. Motion seconded by Ms. Thompson; the vote was all in favor. This matter will be re-visited upon review of the quarterly inspection report.**

**Quaker Street Landfill – SW-22 Application:** The Board reviewed a Memorandum for File prepared by Ms. Gniadek after receipt of a phone call from Greg Root of the Massachusetts Department of Environmental Protection (DEP). DEP is asking that the Board withdraw its current SW-22 application for reduced monitoring and to re-submit a new application. Mr. Root also questioned whether the Town was submitting the new Dioxane 1,4 test.

Ms. Gniadek stated that she spoke with Sovereign Consulting and was told that the Dioxane test would add an additional \$625 to each round of monitoring. It was suggested that the Dioxane test and the re-submittal of an SW-22 application be incorporated into our contract for FY 15. The Board agreed.

With regard to the SW-22 withdrawal, the Board tabled this matter for the time being. The Board stated their concern that if the solar panel project is approved by the DEP then the Board would be seeking to have no further involvement regarding the maintenance & monitoring of this landfill.

**DEP FY 14 In-Kind Technical Assistance Project:** Ms. Gniadek provided the Board with the final RFP and advised the Board that RFP packets were made available on March 21, 2014. A mandatory Pre-Proposal Conference with potential bidders is being held on March 28, 2014 at 11:00 AM at the Town Hall. Bids will be opened, but will remain confidential, on April 18, 2014.

**Board of Health Regulations – Recreational Camp for Children - Definition:** Ms. Gniadek informed the Board that Massachusetts Department of Public Health (MDPH) regulations define a recreational camp for children as a camp that operates for a minimum of 5 days over a two-week period. The Board adopted a local regulation defining a camp as one that operates for 3 days over a two-week period. This was established in essence to close the loophole for camps that operate for 4 days.

Ms. Gniadek stated her concern that although MDPH regulations require that CORI and SORI's be conducted on all staff and volunteers for camps, they do not establish hiring guidelines – these are established by each camp. So, you could have a camp that hires someone with a CORI or SORI that is “questionable”, yet, the Board would still be required to provide that camp a license. The question that arises at conferences that she attends is how if something happens, it would reflect poorly on the Board of Health for issuing a license to a camp that we know has hired an individual with what we would deem an unacceptable CORI/SORI report.

The Board supported that the camp definition remain as currently defined in their regulations.

**Board of Health Regulations – Medical Marijuana:** The Board reviewed the DRAFT regulations restricting the sale of marijuana. These regulations were provided to the Board on the Massachusetts Municipal Association web site. Ms. Gniadek prepared the draft for use by the Town of Northbridge. The Board discussed license fees, hours of operation, and number of licenses to be issued by the Town. Questions regarding home delivery and Sunday hours of operation were raised. Ms. Gniadek will review the State regulations to see if these matters are addressed.

Another issue raised was the Board's ban on drug paraphernalia. An exemption may have to be considered for a Licensed Dispensary.

Ms. Gniadek was instructed to amend the DRAFT as recommended by the Board for consideration at the next meeting.

**Tom Berkowitz Trucking – Semi-Annual Solid Waste Transfer Station Inspection Report:** The Board reviewed the February 11, 2014 semi-annual inspection report for the solid waste transfer station operated by Tom Berkowitz Trucking at 279 Douglas Road as prepared by Norfolk Ram Group. No issues were noted.

**Rabies Clinic:** Ms. Gniadek informed the Board that the annual Rabies Clinic was being held on Saturday, March 29, 2014 from 11AM to 1PM at the Whitinsville Fire Station. She stated that some people have called to express their concern that this clinic was NOT held within one year of last year's clinic so that they could receive a 3-year booster for their pet. Ms. Gniadek explained that this clinic has always been held one-day prior to the prior year's clinic but that this year we had to push back the date otherwise we would start having clinics in February. This clinic use to be held in April.

**Old & New Business: Recommendation to Town Manager for Inspector of Animals Position –**

Ms. Gniadek informed the Board that it was time for their annual recommendation to the Town Manager for appointment of an Inspector of Animals. Ms. Gniadek informed the Board that Ms. Rochelle Thomson, our current Inspector, has expressed an interest in continuing in this position. Ms. Gniadek fully supported her re-appointment as she is thorough with her issuance of quarantine notices and barn inspections. **Motion made by Mr. Garabedian to issue letter of recommendation to the Town Manager that Ms. Thomson be re-appointed to the position of Inspector of Animals. Motion seconded by Ms. Thompson; the vote was all in favor.**

**Correspondence:** The following correspondence was distributed to the Board:

- *Telegram & Gazette Article on E-cigarettes*
- *Notice from Central Mass. Mosquito Control Program regarding commencement of mosquito larval control (April 1, 2014)*

*There being no further business, motion to adjourn at 8:05 PM was made by Mr. Chase and seconded by Mr. Garabedian – all in favor.*

*Attested by,*

*Jeanne M. Gniadek, Administrator*

**List of Documents utilized by Board of Health**  
**Meeting Date: March 25, 2014**

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- 1) DRAFT Meeting Minutes of February 4, 2014
- 2) Kyoto Japanese Restaurant
  - a. Letter dated March 20, 2014 from Board of Health
  - b. Food Establishment Inspection Report dated March 14, 2014
- 3) Quaker Street Landfill
  - a. Memorandum for File RE: Phone Conversation with DEP
  - b. Email from Sovereign Consulting RE: Additional Fees for Dioxane testing
- 4) RFP – Completed RFP for Trash Collection
- 5) Board of Health Regulations 201-15 – Recreational Camps for Children
- 6) DRAFT Medical Marijuana Regulations
- 7) Tom Berkowitz Trucking Semi-Annual Waste Transfer Station Inspection Report dated February 2014
- 8) Rabies Clinic Flyer for 2014
- 9) New Business – Nomination Form for Inspector of Animals
- 10) Correspondence
  - a. Telegram & Gazette Article RE: E-cigarettes
  - b. CMMCP Notice of Mosquito Larval commencement