



**TOWN OF NORTHBRIDGE
BOARD OF HEALTH**

Aldrich School Town Hall Annex - 14 Hill Street
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The Northbridge Board of Health approved these minutes at a meeting held April 9, 2013.

MEETING MINUTES - March 19, 2013

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Steve Garabedian, Mr. Chris Cella, Mr. Scott Chase and Ms. Ann Marie Thompson. Also present was Jeanne M. Gniadek, Administrator.

Minutes: Motion made by Mr. Cella to accept the minutes of **February 26, 2013**. Motion seconded by Mr. Garabedian; the vote was 3-0 in favor. Mr. Chase & Ms. Thompson abstained.

Inspector of Animals Position: Present for this meeting was Rochelle Thomson who has expressed interest in the Inspector of Animals position for the Town of Northbridge. Ms. Thomson is currently serving as the Milford Animal Control Office and Inspector of Animals.

Motion made by Mr. Cella to recommend the nomination of Ms. Thomson to the Town Manager for approval as the Inspector of Animals. Motion seconded by Ms. Thompson; the vote was all in favor.

670 Linwood Avenue – Housing Inspection Complaints: Ms. Gniadek informed the Board that the office has received several complaints regarding dirt and debris falling from the ceilings in the units at 670 Linwood Avenue that have caused the occupants discomfort and eye irritation. Mr. Armendo, Health Inspector, has inspected units #304, #302, #213, and #214.

Health Inspector Hours/Salary: Ms. Gniadek provided the Board with a salary history from the Health Inspector spanning the past 15 months. The average monthly hours were 8.7; average monthly salary was \$261.00.

Motion made by Mr. Cella to institute a monthly salary of \$300 for this position. Motion seconded by Mr. Garabedian; the vote was all in favor.

Hong Kong Café – New Food Establishment: Ms. Gniadek informed the Board that a new Asian restaurant has prepared plans to locate in the Cumberland Farms plaza at 2234 Providence Road. These plans have been reviewed and approved by Ms. Terry Gilchrist, Health Agent.

Frutti Frozen Yogurt – New Food Establishment: Ms. Gniadek informed the Board that a new Frozen Yogurt food establishment plans to locate at 1221 Providence Road (within the Shaws plaza, next to Jubes). Ms. Gilchrist has not yet completed her review of these plans as the application is currently incomplete.

Mr. Garabedian asked that they submit proof of having a contract for the required monthly laboratory testing of the frozen dessert machines.

West End Creamery: Ms. Gniadek informed the Board that she has received notification from DEP granting approval for the West End Creamery to open for the season.

Grease Trap Questionnaire: Ms. Gniadek informed the Board that Mark Kuras, Superintendent of Sewers, approached her regarding maintenance and inspection of grease interceptors at food establishments. Ms. Gniadek prepared a memorandum and questionnaire for mailing to food establishments to gather information on what types of interceptors they have, their cleaning methods, and who is responsible for their maintenance. Ms. Gniadek asked for the Board's approval in sending out this questionnaire. The Board supported distribution of the memorandum.

Stable Permit Application – 1423 Hill Street: The Board reviewed the stable permit application for property located at 1423 Hill Street. This property was recently sold. Ms. Gniadek informed the Board that she had asked the applicant for a plot plan to determine if the Board's recently adopted amendments to the stable permit setback requirements could be met – she advised the applicant that the Board could grant a variance but that it should be determined if the property was in compliance. The plot plan for this application has not yet been received. The Board tabled this matter until such time that all required documentation is received for their review.

Medical Marijuana – Moratorium Proposal: The Board reviewed several documents regarding medical marijuana treatment centers and a bylaw proposed for the spring town meeting to adopt a temporary moratorium on the citing of any such facility in the Town of Northbridge until June 2014. The Office of the Attorney General has ruled that a municipality cannot ban a facility but could adopt zoning regulations governing where a facility could be located. The Department of Public Health is drafting regulations which they expect to go into effect on May 24, 2013. The temporary moratorium would allow the town to review the DPH regulations and to adopt any appropriate zoning bylaws.

Motion made by Mr. Garabedian to send a memorandum to the Board of Selectmen in support of a temporary moratorium. Motion seconded by Ms. Thompson; the vote was all in favor.

Berkowitz Trucking Semi-Annual Inspection Report: The Board reviewed the semi-annual inspection report of this solid waste transfer station conducted by Norfolk Ram Group on February 20, 2013. No significant issues were noted in the report.

Rabies Clinic - Update: Ms. Gniadek informed the Board that the annual rabies clinic was held on March 16, 2013 from 11:00 AM to 1:00 PM and that 153 cats and dogs were vaccinated. Ms. Gniadek asked that a letter of appreciation be sent to Dr. Patrick Lawrence for his services and to

Correspondence: The following correspondence was distributed to the Board:

➤ *None*

There being no further business, motion to adjourn at 8:00 PM was made by Mr. Garabedian and seconded by Mr. Cella – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

List of Documents utilized by Board of Health
Meeting Date: March 19, 2013

- 1) DRAFT Minutes of February 26, 2013
- 2) Inspector of Animals Position
 - a) Department of Agriculture – Nomination Papers
 - b) Rochelle Thomson, Resume Application
- 3) 670 Linwood Avenue – Housing Inspection Reports for Units #302, #304, #214 and #213
- 4) Health Inspector Salary History
- 5) Hong Kong Café – Food Establishment Plan
- 6) Frutti Frozen Yogurt – Food Establishment Plan
- 7) West End Creamery – DEP email approval for opening 2013 season
- 8) Grease Trap Questionnaire & Memorandum to Food Establishments
- 9) Stable Permit Application – 1423 Hill Street
- 10) Medical Marijuana – Proposed Moratorium
 - a) Draft Warrant Article
 - b) Public Health Council Statement – March 13, 2013
 - c) MMA Testimony to DPH – February 26, 2013
 - d) Office of the Attorney General – Burlington Moratorium - Approval
 - e) Office of the Attorney General – Wakefield Ban on Treatment Centers - Disapproval
- 11) Semi-Annual Inspection Report – Berkowitz Trucking – Norfolk Ram Group – February 25, 201
- 12) Rabies Clinic Update
- 13) Correspondence - *None*