



Northbridge Public Schools

Northbridge School Committee

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Michael LeBrasseur, Chairperson, mlebrasseur@nps.org, Joseph Strazzulla, Vice-Chairperson,
Michael Clements, Kate Tracy, Randi Zanca

**Northbridge Public Schools
School Committee Meeting Minutes
Tuesday, June 14th, 2016 7:00 PM
Northbridge High School Media Center**

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NORTHBRIDGE TOWN CLERK
DOUGLAS L. LEBRASSEUR

I. Call to Order (7:00)

II. Attendance

Michael Clements	Present
Mike LeBrasseur	Present
Joseph Strazzulla	Absent
Kate Tracy	Present
Randi Zanca	Present

Also in attendance were Superintendent Catherine Stickney and Business Manager Melissa Walker

III. Pledge of Allegiance

IV. Statement of Audio and Video Recording

V. Statement of Mission

VI. Recognition

Catherine Stickney and the School Committee recognized Joel Warren as Teacher of the Year 2016. The following staff members were also recognized for their dedication and service to Northbridge Schools: Mary Sutton (17 years), Jane Williamson (22 years), and Kathleen Rheume (23 years).

VII. Public Comment

Jenna Stanley- 58 Delwyn Barnes Drive- Math Teacher at the HS- discussed her concerns with the open house format for the upcoming school year.

Amanda Manosh-25 Wallen Way- Parent to a 2nd grader and a Kindergarten student- discussed the open house format and stated the importance of parent involvement and open communication.

Rebecca Dupre- 142 Lovelace Lane- Parent of a Grade K student. Parent is concerned with the open house format and face to face time with teachers.

Mindy Poulin- 1320 Quaker Street- HS Teacher- Parent to a PK and a grade K student. Parent voiced her concern in regards to the open house format and the fact that there is a chance that she may not meet his teacher during the open house.

Jill Redding- NTA President- stated that she has the same sentiments as these parents and would like to have answers from Admin regarding the change. Jill stated that the NTA is not in favor and is supporting the parents of the district.

Janice Paton- Speech Pathologist- Just wanted to stress the importance of making connections and engaging with parents.

VIII. Consent agenda

- a. School Committee Regular Meeting Minutes from 7:00PM on May 24, 2016
- b. School Committee Meeting Minutes from 6:00PM on May 31, 2016
- c. Warrant 36-48s 5/26/2016 \$371,672.51

The motion was made by Kate Tracy to accept the consent agenda as presented. The motion was seconded by Michael Clements. The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

I. Action Items

- a. Acceptance of AED to NHS from Mr. and Mrs. Ellsessar

The motion was made by Randi Zanca to accept the donation of the AED to NHS from Mr. and Mrs. Ellsessar. The motion was seconded by Kate Tracy. The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

b. Acceptance of Donation of Money for Broadcast Equipment for NHS from OpGrad

The motion was made by Michael Clements to accept the donation of \$1,983.89 for Broadcast equipment for NHS from OpGrad. The motion was seconded by Kate Tracy.

The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

c. Reorganization of Balmer Special Education Staffing

The motion was made by Randi Zanca to approve the Reorganization of Balmer Special Education Staffing. The motion was seconded by Kate Tracy. The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

d. Job Description for Assistant Principal/Guidance

The motion was made by Kate Tracy to approve the Job Description for Assistant Principal/Guidance. The motion was seconded by Kate Tracy. The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

e. Food Service Management Company

The motion was made by Kate Tracy to approve the awarding of the Food Service Management Company to Aramark. The motion was seconded by Michael Clements. The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

f. Technology Budget Line Item Transfer

The motion was made by Michael Clements to approve the Technology Budget Line Item Transfer. The motion was seconded by Kate Tracy. The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

g. Policy for Security Cameras (ECAF)

The motion was made by Randi Zanca to approve the Policy for Security Cameras (ECAF). The motion was seconded by Michael Clements. The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

h. Policy for School Committee (BB)

The motion was made by Randi Zanca to approve the Policy for School Committee (BB). The motion was seconded by Kate Tracy. The vote was taken by roll call vote, and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

i. Schedule for Summer Meetings and Workshops

The motion was made by Kate Tracy to schedule the July Meeting on the 26th at 6pm, MASC Workshop. The motion was seconded by Michael Clements. The vote was taken by roll call vote and the following votes were recorded:

Michael Clements	Yes
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Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.

II. Discussions:

a. Food in the Classrooms

Catherine Stickney stated that based on discussions from the last meeting regarding the policy update to food in the classrooms. The committee had numerous questions, and Lori Johnson is here to answer them for us.

Lori discussed the food allergies for 2015-2016. She stated that more and more students have allergies and that it is very difficult to make a food list based on the extensive list of allergies reported by families. Lori is strongly encouraging that we do not allow outside food in the classrooms.

b. School Building Committee Update

Michael LeBrasseur stated that the last School Committee Meeting they formed the School Building Committee, and they met last week to elect the officers. The following officers were elected: Joseph Strazzulla (Chair), Andrew Chagnon (Vice Chair), and Spencer Pollock (Clerk). We are in the eligibility period which is moving us towards the feasibility study period. There are a couple of tasks that we have left to do over the next few months. There is not a restriction if we get them done sooner.

c. Extended Care Program Update

Melissa Walker stated that the RFP was due on June 8th. Four companies submitted a proposal. We are in the process of evaluation and should have a recommendation for the June 28th SC meeting.

d. Superintendent's Summative Evaluation

Michael LeBrasseur reviewed the evaluation. Mike discussed the following standards: Instructional Leadership, Management and Operations, Family and

community Engagement, and Professional Culture. The Superintendent's overall rating was proficient.

e. Indirect Costs

Melissa Walker discussed the Indirect Costs for FY16. Melissa stated that the Indirect costs are the expenses that are charged to the school department. These charges are typically agreed upon between the Town of Northbridge and the Northbridge Public Schools. This will be an action item for the next meeting to approve the chair to sign agreement.

f. Job Description for Director of Facilities and Operations

Catherine Stickney stated that we have received the resignation for Paul Halacy, and we are looking to fill the role. The current description was approved in 2005 and in the past 11 years many nuances have been introduced into the industry that should be included into the job description.

g. MASC School Vacation Working Group Resolution

The Littleton School Committee would like to propose to MASC the establishment of a working group for the vacation schedules of schools in MA. They need 7 or 8 districts to vote to support the proposal in order for it to be put on the agenda.

IX. School Committee Individual Comments

Kate Tracy wanted to address what she stated earlier so it does not get misconstrued. In regards to food celebrations, she is not here to minimize any child or adult with a food allergy and wanted to make that clear. Kate stated that we simply have become a society that caters to the minority and not the majority.

Michael Lebrasseur- Congrats to Joel Warren and the Retirees! Thanks everyone who came to share their feedback this evening.

X. Adjournment

The motion was made by Kate Tracy to enter into executive session for the purpose of discussing strategy regarding collective bargaining with AFSCME Council 93, Local 1709, Unit A (Cafeteria) and Northbridge Teachers' Association and discussion regarding salary for non-union personnel- not to reconvene in open session. The motion was seconded by Michael Clements. The vote was taken by roll call vote and the following votes were recorded:

Michael Clements	Yes
Mike LeBrasseur	Yes
Joseph Strazzulla	Absent
Kate Tracy	Yes
Randi Zanca	Yes

4 members having voted in the affirmative

0 members having voted in the negative

The motion was accepted with a roll call vote of 4-0.