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LINDA L. JAVIERA

**Northbridge Retirement Board Minutes**  
**Date: February 17, 2021 - Time: 10:02 a.m.**  
**Place: Zoom Conference Call**

The Northbridge Retirement Board met on Wednesday, February 17, 2021 at 10:02 a.m. on a Zoom conference call. Board members present: John Meagher, Sharon Susienka, George Murray, Tom Frieswyk and Neil Vaidya. Also present, Scott McGrath, Board Administrator.

Call Meeting to Order: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Retirement Board will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

**PUBLIC COMMENTS:**

(None)

**WARRANTS:**

Warrant totaling \$271,390.75 for the month of February will be carefully reviewed and approved by the Board at the next meeting. Bank Reconciliations for the month of January will be carefully reviewed and approved by the Board at the next meeting.

The Board was informed of a transfer of funds in January from PRIT to checking of \$181,057.09.  
The Board was informed of a transfer of funds in January from Money Market acct. to Checking of \$80,277.20.

**MINUTES:**

The minutes of the January 20, 2021 Retirement Board meeting will be reviewed at the next meeting.

**NEW MEMBERS:**

George Murray made a motion to deny membership for Brooke Favuzza, Haley Guinan, Rebekah Hahn, Owen Hosan, Marc LeBlanc, Jacob Marinel, Aliya Marino, Shealyn Marino, Joslyn Ramsey, Madison Riordan, Emma Senosk, and Gregory White because they do not meet the minimum 28 hour regularly scheduled work week. The motion was seconded by Neil Vaidya.

**The Board voted unanimously 5-0 to deny membership to these employees and to provide these applicants with information regarding their right to appeal.**

Neil Vaidya made a motion to accept membership for Catina Barnett, Samantha Chatterton, and Lisa Wiersma. The motion was seconded by Sharon Susienka.

**The Board voted unanimously 5-0 to grant the membership to this employee.**

**NEW RETIREES:**

The Board did not receive any applications for Superannuation retirement this month.

**REQUEST FOR BUYBACK**

The Board did not receive any applications for buyback this month.

**REQUEST FOR LIABILITY:**

There were no requests for liability this month.

**REQUEST FOR WITHDRAWAL OF FUNDS:**

The Board received not applications for the withdrawal of funds this month.

**REQUEST FOR TRANSFER OF FUNDS:**

The Board received a request from the Waltham Retirement Board for the funds of Annmarie Reynolds. Ms. Reynolds worked as a Dispatcher for the Northbridge Police Department and had 5 years and 3 months of creditable service. George Murray made a motion to approve the transfer of funds of Annmarie Reynolds in the amount of \$25,523.33. The motion was seconded by Neil Vaidya.

**The Board voted unanimously 5-0 to approve the transfer of funds for Annmarie Reynolds.**

**DECEASED RETIREES:**

The Board was informed of the passing of Laura Woeller, who passed away on February 6, 2021. Mrs. Woeller was 70 years old and was a Superannuation Option "C" retiree. Mrs. Woeller retired on October 15, 2011 and had worked as the Assistant Treasurer/Collector in the Town Hall.

**LEGAL:**

The Board had no legal issues this month.

**EXECUTIVE SESSION:**

There were no executive session issues to discuss.

**DISCUSSION ITEMS:**

The Board was informed that Sharon Susienka has been reappointed by the Board of Selectmen to the Retirement Board for another three year term. The appointment is effective from February 24, 2021 to February 23, 2024.

The Board was told of the passing of Henry Baker, who was an active employee. Mr. Baker had elected to fill an option D and his designated beneficiary will now get a retirement allowance equal to what he would have been given if he had retired on the date of his passing.

The Board was given the Cash Books for December 2020. The Board reviewed the Cash Books which consist of the accounts receivables, accounts payables, the adjusting entries, the monthly trial balances and the year to date trial balances. The Board had no questions on the reports.

**NEW BUSINESS:**

There was no new business to discuss.

**CORRESPONDENCE OUT:**

There were no outgoing correspondences this month.

**PERAC:**

The Board was informed the Annual Statement is available for their signatures and then will be sent in.

**PRIM:**

Summary of Plan Performance for December 2020

**MACRS:**

There was nothing to discuss from MACRS this month.

**RETIRED STATE COUNTY AND MUNICIPAL EMPLOYEES ASSOC. OF MA:**

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**MISCELLANEOUS CORRESPONDENCE:**

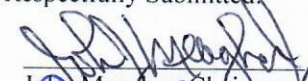
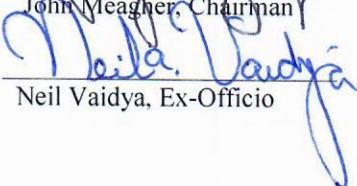
There were no correspondences this month.


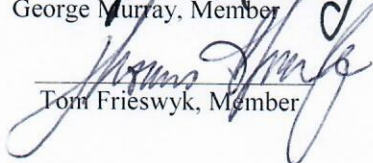
Sharon Susienka made a motion to adjourn the meeting at 10:30 a.m. The motion was seconded by Neil Vaidya.

**The Board voted 5-0 in support.**

The next meeting of the Northbridge Retirement Board will be held at 10:00 a.m. on March 24, 2021 at the Northbridge Town Hall.

Respectfully Submitted:

  
John Meagher, Chairman  
  
Neil Vaidya, Ex-Officio

  
George Murray, Member  
  
Tom Frieswyk, Member

  
Sharon Susienka, Member