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**Northbridge Retirement Board Minutes**  
**Date: July 25, 2022 - Time: 10:39 a.m.**  
**Place: Northbridge Retirement Office**

The Northbridge Retirement Board met on Monday July 25, 2022 at 10:39 a.m. in the Northbridge Retirement Office at the Northbridge Town Hall in Whitinsville. Board members present: John Meagher, Neil Vaidya, George Murray, Tom Frieswyk and Sharon Susienka. Also, present, Scott McGrath, Board Administrator.

**PUBLIC COMMENTS:**

(None)

**WARRANTS:**

Warrants totaling \$328,264.29 for the month of July were carefully reviewed and approved by the Board. Bank Reconciliations for the month of June 2022 was carefully reviewed and approved by the Board. The Board was informed of a transfer of funds in June from PRIT to checking of \$200,000.00. The Board was informed of a transfer of funds in June from Money Market acct. to Checking of \$95,244.68.

**MINUTES:**

The Board was informed the minutes of the June 22, 2022 Retirement Board meeting will be available at the next meeting.

**NEW MEMBERS:**

George Murray made a motion to deny membership for Emmanuel Bedford, Samuel Bedford, Kiana Bodreau, Matthew Cannon, Britnei Chen, Ryan Flaherty, Adam Flauto, Charlotte Leppamaki, Dominic Marino, Joseph Maxim, Adam Minter, Austin O'Keeffe, Zachary O'Meara, James Potter, Anthony Reed, Sean Rochette, Anthony Tomasetti, Timothy Visbeek, Jarek Wenc, and Denning Yoffe because they do not meet the minimum 28 hour regularly scheduled work week. The motion was seconded by Neil Vaidya.

**The Board voted unanimously 5-0 to deny membership to these employees and to provide these applicants with information regarding their right to appeal.**

Neil Vaidya made a motion to accept membership for Alexandria Brady, and David Pickart. The motion was seconded by Tom Frieswyk.

**The Board voted unanimously 5-0 to grant the membership to these employees.**

**NEW RETIREES:**

The Board received an application for a superannuation retirement from Mark Kuras. Mr. Kuras is age 58 with 40 years and 11 months of creditable service at the Northbridge Wastewater Treatment Plant. Mr. Kuras was the Plant Superintendent. He has chosen an option "C" benefit with a retirement date of July 28, 2022. George Murray made a motion to accept the application of Mr. Kuras and Neil Vaidya seconded the motion.

**The Board voted unanimously 5-0 to approve the Option "C" benefit for Mr. Kuras.**

The Board received an application for a superannuation retirement from Dave Nowlin. Mr. Nowlin is age 59 with 31 years and months of creditable service in the Northbridge Fire Department. Mr. Nowlin was a Firefighter/Emt. He has chosen an option "C" benefit with a retirement date of July 24, 2022. George Murray made a motion to accept the application of Mr. Nowlin and Neil Vaidya seconded the motion.

**The Board voted unanimously 5-0 to approve the Option "C" benefit for Mr. Nowlin.**



### **REQUEST FOR BUYBACK**

The Board received no requests for buyback this month.

### **REQUEST FOR LIABILITY:**

There were no requests for liability this month.

### **REQUEST FOR WITHDRAWAL OF FUNDS:**

The Board received an application for the withdrawal of funds from Mrs. Kayla Wolff. Mrs. Wolff was an Instructional Aide with the Northbridge School Department. She had 7 months of creditable service and a start date of January 2, 2014. Mrs. Wolff will roll the funds into an IRA.

Neil Vaidya made a motion to approve the withdrawal of funds for Kayla Wolff in the amount of \$1,102.24. The motion was seconded by Sharon Susienka.

**The Board voted unanimously 5-0 to approve the withdrawal of funds for Kayla Wolff.**

### **REQUEST FOR TRANSFER OF FUNDS:**

The Board received a request from the Worcester Regional Retirement Board for the funds of Lee Hartwick. Mrs. Hartwick worked as a Teachers' Aide for the Northbridge School Department and had 17 years and 2 months of creditable service.

George Murray made a motion to approve the transfer of funds of Lee Hartwick in the amount of \$28,422.48. The motion was seconded by Tom Frieswyk.

**The Board voted unanimously 5-0 to approve the transfer of funds for Lee Hartwick.**

The Board received a request from the Worcester Regional Retirement Board for the funds of Gloria Ramos-Mahoney. Ms. Ramos-Mahoney worked as an Instructional Aide for the Northbridge School Department and had 3 years and 6 months of creditable service.

George Murray made a motion to approve the transfer of funds of Gloria Ramos-Mahoney in the amount of \$5,565.48. The motion was seconded by Neil Vaidya.

**The Board voted unanimously 5-0 to approve the transfer of funds for Gloria Ramos-Mahoney.**

The Board received a request from the MA Teachers' Retirement Board for the funds of Lindsay Ryan.

Ms. Ryan worked as a Behavior Tech for the Northbridge School Department and had 9 months of creditable service. George Murray made a motion to approve the transfer of funds of Lindsay Ryan in the amount of \$2,024.86.

The motion was seconded by Tom Frieswyk.

**The Board voted unanimously 5-0 to approve the transfer of funds for Lindsay Ryan.**

### **DECEASED RETIREES:**

The Board was not informed of the passing of any retirees this month.

### **LEGAL:**

The Board had no legal issues this month.

### **EXECUTIVE SESSION:**

There were no executive session issues to discuss.

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ADM

**DISCUSSION ITEMS:**

The Board was given the Cash Books for June 2022. The Board reviewed the Cash Books which consist of the accounts receivables, accounts payables, the adjusting entries, the monthly trial balances and the year to date trial balances. The Board had no questions on the reports.

**NEW BUSINESS:**

The Board asked the Administrator to find out if PERAC allows the reimbursement of mileage and fuel for the board members to travel to the monthly meetings. The Chairman asked for consideration on mileage reimbursement as the cost of gas was high and he was commuting from Maine to attend the monthly meetings. There was also discussion pertaining to whether the Board could do remote participation, something the Governor had recently renewed prior to the pandemic's expiration. Members asked the Administrator to look into both issues, and to bring it up for discussion at the next meeting.

**CORRESPONDENCE OUT:**

There was no outgoing Correspondence this month.

**PERAC:**

There was nothing to discuss from PERAC this month.

**PRIM:**

Summary of Plan Performance June 2022.

**MACRS:**

There was nothing to discuss from MACRS this month.

**RETIRED STATE COUNTY AND MUNICIPAL EMPLOYEES ASSOC. OF MA:**

There was nothing to report this month.

**MISCELLANEOUS CORRESPONDENCE:**

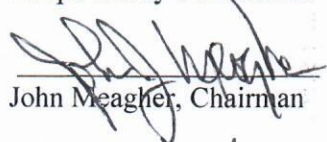
There were no correspondences this month.

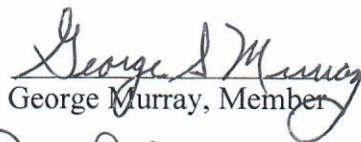
George Murray made a motion to adjourn the meeting at 11:01 a.m. The motion was seconded by Tom Frieswyk.

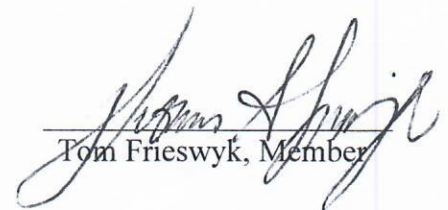
**The Board voted 5-0 in support.**

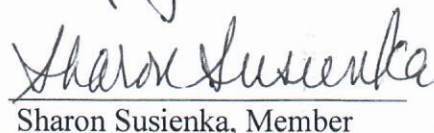
The next meeting of the Northbridge Retirement Board will be at 2:30 p.m. on Wednesday August 24, 2022 at the Northbridge Town Hall.

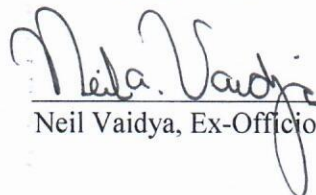
Respectfully Submitted:

  
John Meagher, Chairman

  
George Murray, Member

  
Tom Frieswyk, Member

  
Sharon Susienka, Member

  
Neil Vaidya, Ex-Officio