

**Northbridge Retirement Board Minutes**

**Date: May 19, 2021 - Time: 10:10 a.m.**

**Place: Zoom Conference Call**

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The Northbridge Retirement Board met on Wednesday, May 19, 2021 at 10:10 a.m. on a Zoom conference call. Board members present: John Meagher, Sharon Susienka, George Murray, and Neil Vaidya. Also, present, Scott McGrath, Board Administrator. Tom Frieswyk was unable to attend.

Call Meeting to Order: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings of the Northbridge Retirement Board will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

**PUBLIC COMMENTS:**

(None)

**WARRANTS:**

Warrant totaling \$326,038.52 for the month of May will be carefully reviewed and approved by the Board at the next meeting.

Bank Reconciliations for the month of April will be carefully reviewed and approved by the Board at the next meeting.

The Board was informed of a transfer of funds in April from PRIT to checking of \$156,117.15.

The Board was informed of a transfer of funds in April from Money Market acct. to Checking of \$128,283.40.

**MINUTES:**

The minutes of the April 21, 2021 Retirement Board meeting will be reviewed at the next meeting.

**NEW MEMBERS:**

George Murray made a motion to deny membership for Shannon Canoy, Cherice Lowe, and Abdeddaim Zergoun, because they do not meet the minimum 28 hour regularly scheduled work week. The motion was seconded by Sharon Susienka.

**The Board voted unanimously 4-0 to deny membership to these employees and to provide these applicants with information regarding their right to appeal.**

George Murray made a motion to accept membership for Jesse Bonati, Crystal Raucci-Robert, Jonathan Shenian, Tina Signoretti, and Stacy Wilkes. The motion was seconded by Neil Vaidya.

**The Board voted unanimously 4-0 to grant the membership to this employee.**

**NEW RETIREES:**

The Board received no applications for a superannuation retirement this month.

**REQUEST FOR BUYBACK**

The Board did not receive any applications for buyback this month.

**REQUEST FOR LIABILITY:**

There were no requests for liability this month.

NORTHBRIDGE TOWN CLERK  
LINDA B. TYWEN

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**REQUEST FOR WITHDRAWAL OF FUNDS:**

The Board received an application for the withdrawal of funds from James Carroll. Mr. Carroll was a Custodian with the Northbridge School Department. He had 5 years and 8 months of creditable service and a start date of July 6, 2015.

George Murray made a motion to approve the withdrawal of funds for James Carroll in the amount of \$22,675.29. The motion was seconded by Sharon Susienka.

**The Board voted unanimously 4-0 to approve the withdrawal of funds for James Carroll.**

The Board received an application for the withdrawal of funds from Patricia Sansoucy. Ms. Sansoucy was an Instructional Aide with the Northbridge School Department. She had 4 years and 11 months of creditable service and a start date of January 9, 2012.

George Murray made a motion to approve the withdrawal of funds for Patricia Sansoucy in the amount of \$7,507.26. The motion was seconded by Neil Vaidya.

**The Board voted unanimously 4-0 to approve the withdrawal of funds for Patricia Sansoucy.**

The Board received an application for the withdrawal of funds from Karen Henderson. Ms. Henderson was a Baker with the Northbridge School Department. She had 1 months of creditable service and a start date of September 23, 2013.

George Murray made a motion to approve the withdrawal of funds for Karen Henderson in the amount of \$46.79. The motion was seconded by Sharon Susienka.

**The Board voted unanimously 4-0 to approve the withdrawal of funds for Karen Henderson.**

**REQUEST FOR TRANSFER OF FUNDS:**

The Board received a request from the Worcester Regional Retirement Board for the funds of Kristen Ferrante. Ms. Ferrante worked as an Executive Assistant for the Northbridge School Department and had 5 years and 3 months of creditable service.

George Murray made a motion to approve the transfer of funds of Kristen Ferrante in the amount of \$22,448.76. The motion was seconded by Sharon Susienka.

**The Board voted unanimously 4-0 to approve the transfer of funds for Kristen Ferrante.**

The Board received a request from the Worcester Regional Retirement Board for the funds of Michael Killeen. Mr. Killeen worked as an EMT/Firefighter for the Northbridge Fire Department and had 8 years and 3 months of creditable service.

George Murray made a motion to approve the transfer of funds of Michael Killeen in the amount of \$47,000.78. The motion was seconded by Sharon Susienka.

**The Board voted unanimously 4-0 to approve the transfer of funds for Michael Killeen.**

**DECEASED RETIREES:**

The Board was not informed of the passing of any retirees this month.

**LEGAL:**

The Board had no legal issues this month.



**EXECUTIVE SESSION:**

There were no executive session issues to discuss.

**DISCUSSION ITEMS:**

The Board was told the Cash Books for April 2021 were not available and will be discussed at the next meeting. The Board reviewed the cash inflows and outflows chart which showed the flow of cash for 2020. The Board was given the Budget and Analysis for 2021. The Board had no questions on the reports.

Neil Vaidya made a motion to post a notice for a Public Hearing for input as to whether to grant a FY21 COLA for all the eligible retirement members. This hearing will be at 10:10 a.m. on June 23, 2021. The motion was seconded by George Murray.

**The Board voted unanimously 4-0 to approve the posting of a notice of Public Hearing.**

**NEW BUSINESS:**

The Board was made aware and given a copy of House Bill 2808 Covid-19 Retirement Credit. This bill would give three years of service time and /or additional age to be used toward retirement. If passed it would apply to essential workers only.

**CORRESPONDENCE OUT:**

There were no outgoing correspondences this month.

**PERAC:**

The Board was informed there was no correspondence from PERAC this month.

**PRIM:**

The Summary of Plan Performance for March 2021 will be available at the next meeting.

**MACRS:**

There was nothing to discuss from MACRS this month.

**RETIRED STATE COUNTY AND MUNICIPAL EMPLOYEES ASSOC. OF MA:**

There was nothing to discuss this month.

**MISCELLANEOUS CORRESPONDENCE:**

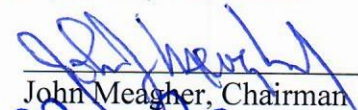
There were no correspondences this month.

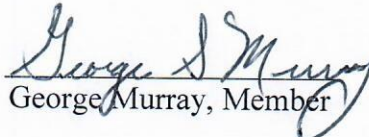
Sharon Susienka made a motion to adjourn the meeting at 10:30 a.m. The motion was seconded by George Murray.

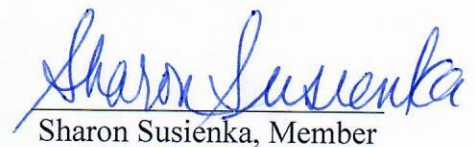
**The Board voted 4-0 in support.**

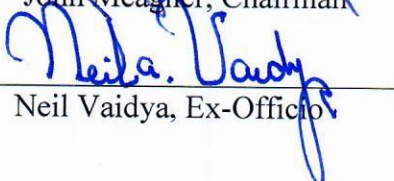
The next meeting of the Northbridge Retirement Board will be held at 10:00 a.m. on June 23, 2021 at the Northbridge Town Hall.

Respectfully Submitted:

  
John Meagher, Chairman

  
George Murray, Member

  
Sharon Susienka, Member

  
Neil Vaidya, Ex-Officio