

Northbridge Housing Authority
12 Colonial Drive Whitinsville, MA 01588
Tel. 508-234-7736 Fax 508-234-4996
Email: nbhousing@verizon.net

Rescheduled Meeting of Northbridge Housing Authority

Place: Community Room at Colonial Drive
Date: July 26th, 2017
Time: 4:00 p.m.

NORTHBRIDGE TOWN CLERK
BOREEN A. CEDRONE

17 SEP -6 AM 11:25

RECEIVED

Roll Call - Present:

John O'Brien
Shelley Buma
John Shannahan

Member's Absent

Kathleen Charbonneau

Others Present:

Tina T. Myers, Executive Director,

Meeting to order at 4:04 pm

Minutes:

- Motion by John O'Brien to accept the minutes of July 5th, 2017 seconded by John Shannahan, abstain Shelley Buma
Vote: 2.0.1 (abstain)

Account Payables Warrant:

- Motion by John O'Brien to approve 07/01/2017-07/31/2017 accounts payable payments, seconded by Shelley Buma.
- End of month June 2017 Fee account statement.
- **Vote: Unanimous**

Approval of DHCD #216046 Change Order #1

- Motion by John O'Brien to accept contract, seconded by Shelley Buma
- **Vote: Unanimous**

Approval of DHCD #216040 Change Order #2:

- Motion by John O'Brien to accept contract, seconded by Shelley Buma
- **Vote: Unanimous**

Approval of amendments of Personnel Policy.

- Motion by John O'Brien to accept policy, seconded by Shelley Buma
- **Vote: Unanimous**

Approval of amendments Parking Policy:

- Motion by John O'Brien to accept policy, seconded by Shelley Buma
- **Vote: Unanimous**
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New Business:

Provided updates on:

- a. DHCD #216040 (rehab apartments, 29 & 30)
- b. DHCD #216045 Sutton Street (Pre-construction meeting on 07/31/17 @ 11am)

- c. DHCD #216046 (Re-inspection of roofs with DHCD on 07/31/17 @ 9am)

Vacancy:

1. 29 & 30 Lake Terrace Offline (under DHCD rehab project #216040).
2. 2 vacancies.

Maintenance:

1. Planning for CIP projects meeting with RCAT team on 07/19/17.

Correspondence from Guests/Executive Director report:

- Closing of MRVP bank account/put into operation account.
- Planning of CIP projects.

Board Meeting date:

- NHA's next board meeting scheduled for the last Wednesday of the month at 4pm, next meeting to be held on August 30th, 2017 at 4pm.
- No further business to come before the board a motion by John O'Brien to adjourn the meeting at 4:52 pm seconded by Shelley Buma.
- **Vote: Unanimous**