## NORTHBRIDGE HOUSING AUTHORITY 12 COLONIAL DRIVE WHITINSVILLE, MA 01588 t. 508-234-7736 f. 508-234-4996 email: brett@northbridgehousing.org

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NORTHERIERE TOWN CLERK BOLLEY CONONE

Regular Meeting Tuesday, April 30, 2019 12 Colonial Drive, Whitinsville, MA 01588 At 6:00 p.m.

## AGENDA:

- 1. Roll Call
- 2. Approval of Jan 30<sup>th</sup>, 2019 and March 6<sup>th</sup>, 2019 Board Meeting minutes (Board Vote).
- 3. Open Forum
- 4. Accounts Payable warrant with detailed check summary report. (Board Vote).
- 5. Fee Accountant end of month Statement per review.
- 6. Accounts Receivable Write off
- 7. Occupancy Report
- 8. Maintenance Report
- 9. Staffing report
- 10. DHCD Correspondence
  - **a.** CFA 5001 amendment 7, FY2021/FY2022 formula funding awards, CONTRACTOR AUTHORIZED SIGNATORY LISTING (Board Vote)
- 11. Old business
- 12. New Business
  - a) Computer backup policy
  - b) Payroll reporting policy
  - c) Personnel Policy
  - d) Regular Meeting times and day
  - e) NHA branding
  - f) Email updates
  - g) On-call info emergency updates
- 13. Executive Session
  - a. Tina Myers correspondences

Next Board meeting: to be determined