

Town of Northbridge
Finance Committee Meeting Minutes
August 23, 2017 at 6:00PM

RECEIVED

Committee Members in Attendance: Plato Adams, Jim Barron, Lisa Ferguson, Chris Thompson, Chris Pilla and Steve Gogolinski.

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Finance Committee Member not in Attendance: Jill Meagher

NORTHBRIDGE TOWN CLERK
DOREEN A. CEDRONE

Town of Northbridge Administration and Other Attendees:

Harold Gould, Town Moderator - Town of Northbridge

Ted Kozak, Town Manager - Town of Northbridge

Neil Vaidya, Town Accountant - Town of Northbridge

Andrew Chagnon, Chairman of the school Building Committee project

Finance Committee Meeting

The meeting was called to order by the chairman; Plato Adams at 6:00PM.

Reorganization of the Board

A motion to nominate Plato Adams as Chairman of the Finance Committee was made by Steve Gogolinski, seconded by Lisa Ferguson and unanimously approved.

A motion to nominate Chris ~~Thomson~~^{Thompson} as Vice Chairman of the Finance Committee was made by Steve Gogolinski, seconded by Jim Barron and unanimously approved.

A motion to nominate Jim Barron as Clerk of the Finance Committee was made by Steve Gogolinski, seconded by Lisa Ferguson and unanimously approved.

A motion to elect all individuals to the positions as noted above was made by Steve Gogolinski, seconded by Lisa Ferguson and unanimously approved.

Prior Meeting Minutes

A motion to approve the meeting minutes of June 28, 2017 was made by Lisa Ferguson seconded by Steve Gogolinski and unanimously approved with Chris Thompson and Chris Pilla Abstaining from the vote.

The May 2, 2017 meeting minutes will be voted at the next Finance Committee meeting.

Fall Annual Town Meeting

The various warrant articles for the Fall Annual Town Meeting were discussed among the Town Manager and the Finance Committee.

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Miscellaneous:

The librarian is leaving and an Interim Librarian will take over for now.

A consultant will be needed to perform some work for the Historical Commission.

At this point in time Free Cash has not been certified by the state.

Article One:

At this point in time there are no prior year bills that require payment.

Article Two:

Transfers between departments are anticipated as follows:

General Government:

Line 1B: Selectmen Expenses By raising and appropriating the additional sum of \$10,000

Total Selectmen \$10,000

Line 2A: Town Manager Personnel By raising and appropriating the additional sum of \$5,000
and

Line 2A: Town Manager Expenses By raising and appropriating the additional sum of \$5,000

Total Town Manager \$10,000

Total General Government \$20,000

Public Works:

Line 21B: DPW Highway Expenses By raising and appropriating the additional sum of \$25,000

Total Public Works \$25,000

Culture and Recreation

Line 27A: Library Expenses By transferring from Line 27A (Library Personnel) the additional sum of \$25,000

Total Library \$25,000

Historical Commission

Line 29A: Historical Commission Expenses By raising and appropriating the additional sum of \$3,500

Total Historical Commission \$3,500

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Article Three:

At this point in time there is currently no dollar number available for this article.

Article Four:

The dollars within this article will be earmarked for OPEB.

Article Five:

The town hopes to replace all street lights, etc. with energy efficient LED's. If all goes well available funds will be used to fund this article. The town may not need to borrow funds. Though if required, short term funding may be needed to complete the work.

Article 6:

A safety ladder at the Upton Street Water Tank needs to be installed at a cost of \$50,000

School Committee Article:

The 1905 section of the middle school needs approximately \$275,000 for the purpose of repairing plaster and reinforcing drop ceilings as well as make repairs and upgrades to the Middle School Auditorium. in the 1905 section

Planning Board Article (a):

To see if the Town will vote accept as a public way, Wilson Street.

Planning Board Article (b):

To see if the Town will vote accept as a public way, Roosevelt Drive.

Planning Board Article (c):

To see if the Town will vote to accept as a donation, parcel(s) of land within the Hills at Whitinsville subdivision development located off Hill Street; Marston Road; Nathaniel Drive; Hillcrest Road; Morgan Road; Prospect Street; Quarry Road; and Hillview Lane (7) parcels containing approximately 115 acres as shown on plan entitled "Plan of Land" prepared by Heritage design Group, LLC.

Building Planning and Construction Committee (d - Draft):

To see if the Town will vote to grant all necessary easements required for underground utility services by National Grid (Electric), Verizon (Telecommunications), and Charter (Cable TV/Internet Services) to service the DPW facilities located at 7 Depot Street, work is required to be removed (per National Grid communications August 2017).

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Building Planning and Construction Committee (e - Draft):

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, the sum of \$50,000 to be expended under the direction of the BPCC to fund the additional DPW building project scope to cover the costs for underground utility services by National Grid (Electric), Verizon (Telecommunications), and Charter (Cable TV/Internet Services) and additional related work & design changes at DPW facility located at 7 Depot Street

School Project:

Andrew Chagnon, Chairman of the school Building Committee project spoke about the Balmer School Project.

Numerous Visioning Sessions have been scheduled for Northbridge residents to view the various proposals. Currently a 57.11 percent state reimbursement is available for eligible building costs.

More formal presentations will be made to the Finance Committee. Information pertaining to prior meetings such as meeting agendas and meeting minutes will be posted to the schools website. Also, broadcasts of various meetings are all available on you tube.

It was noted that site acquisition is eligible for reimbursements as long as those cost are reasonable. Remediation and demolition costs should be covered. However, hazmat costs are not covered.

It was noted that cost overrun contingencies are limited to 1% or so whereas the DPW current cost overrun contingencies is between 10% - 15%.

A schematic building design is due by the May / June 2018 timeframe and this entire process will be very transparent.

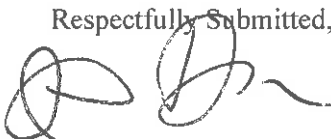
Adjournment

Since no further business was to be transacted, a motion to adjourn at 7:15 PM was made by Chris Thompson, seconded by Chris Pilla and unanimously approved.

Future Finance Committee Meetings

The next Finance Committee Meeting will be held on Wednesday, September 13, 2017 at 6:00PM .

Respectfully Submitted,



James P. Barron
Clerk / Town of Northbridge Finance Committee