

Approved 12.1.22

**Northbridge Cultural Council
Minutes of December 1, 2022**

Committee Members Present: Ashley Jahrling Bannon, Christine Johnson, Ariel Lopez, Krystina Molt, Kathleen Rheame, Yurima Guilarte-Walker (Chairperson)

Committee Members Absent: None

Attendees: None

The meeting was called to order at 6:00 PM by Chairperson Ms. Guilarte-Walker.

1.0 General Business

Approval of Minutes

Motion made by *Ashley Jahrling Bannon*, "To approve the minutes of August 11, 2022". Second by *Ariel Lopez*

Chairperson Guilarte-Walker provided a review of the FY 22 financial review and reimbursements. With most of the projects completed, it was determined that there is a carryover from previous unexpended funds. The available fund amount to be awarded in FY23 is \$19,449.12. The NCC has received a total of (33) grant applications.

2.0 NCC 2022 Community Survey

Christine Johnson reviewed the Google survey posted on social media and the Town's website (September thru October). The survey is part of the ongoing process of providing both the NCC and the MCC with information regarding our community, such as interests, demographics, and overall engagement. This survey data informed the NCC as to preferred types of events/activities funded by the council, demographics, preferences of media as informational outlets, and familiarity with the goals of the NCC. The Council intends to use this information to align with its priorities, goals, and mission.

3.0 FY23 Grant Planning

The NCC reviewed the grant review process and introduced a grant review rubric as a working document for all members to utilize as we begin the review process. Christine Johnson explained that the rubric aligns with our priorities. Chairperson Guilarte-Walker walked the members through the process of logging into the MCC site, the Google shared drive, and the grant workbook.

The following meeting dates for the grant review process are set via ZOOM, 6 PM – 7:30 PM on December 1, 2022, and December 8, 2022, with a tentative date of December 29, 2022, as needed.

Motion to adjourn at 7:15 PM made by Kathleen Rheame. The motion carried unanimously.

Respectfully submitted,
Christine M. Johnson, Secretary