

Town of Northbridge  
Bylaw Review Committee Meeting Minutes  
September 15, 2016 at 6:00PM  
Northbridge Town Hall

**Bylaw Review Committee Attendees:**

Bylaw Review Committee Members in Attendance: Lisa Ferguson, Henry Lane and Denis LaTour

Bylaw Review Committee Members not in Attendance: James Marzec and Mark Key

**Bylaw Review Committee Meeting**

The meeting was called to order by Henry Lane at 6:16PM. A motion was made by Denis LaTour and seconded by Henry Lane to appoint Lisa Ferguson as Clerk Pro-Tem. The motion was passed unanimously.

**Organization of the Bylaw Review Committee**

A motion to nominate Denis LaTour as the Chair of the Bylaw Review Committee was made by Henry Lane, seconded by Lisa Ferguson and unanimously approved.

A motion to nominate Lisa Ferguson as the Vice-Chair of the Bylaw Review Committee was made by Henry Lane, seconded by Denis LaTour and unanimously approved.

A motion to nominate Mark Key as the Clerk of the Bylaw Review Committee was made by Henry Lane, seconded by Lisa Ferguson and unanimously approved.

**Discussions**

1. The responsibilities of the Bylaw Review Committee.
  - Conduct a review and analysis of Town Bylaws and make amendments due to changes in MGL.
  - Frame/draft any proposals.
  - Report and recommend to Town Meeting amendments/housekeeping on Town Bylaws
2. TBD: An appointed member of the Bylaw Review Committee to reach out to the Town Clerk and other departments for current copies (5) of the Town Bylaws and (to start) information regarding Animal Control Bylaw (Kennels) and Wetlands Bylaw.

**Future Bylaw Review Committee Meetings**

Town of Northbridge  
Bylaw Review Committee Meeting Minutes  
September 15, 2016 at 6:00PM  
Northbridge Town Hall

The next Bylaw Review Committee Meeting will be held on Thursday, October 14, 2016 at 6:00PM. Future meetings will occur on the second and fourth Thursdays of each month at 6:00PM.

**Adjournment**

Since no further business was to be transacted, a motion to adjourn at 6:42 PM was made by Lisa Ferguson, seconded by Henry Lane and unanimously approved.

Respectfully Submitted,



Lisa Ferguson, Clerk Pro Tem.  
Town of Northbridge Bylaw Review Committee

 Denis E. Tan Chairman