

# ***NORTHBRIDGE BUILDING, PLANNING and CONSTRUCTION COMMITTEE***

*Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588*



17 May 2018  
Town Hall  
Time: 7:30pm

## ***Open Meeting***

**PRESENT:** Vice Chairman Paul Bedigian (Acting Chairman), BPCC Member Kevin Curtin, BPCC Member Michael LeBrasseur, BPCC Member Steven Nye, and Mr. Brett Arthaud (Cardinal Construction)

Meeting Called To Order at 7:30 PM

## **DPW Status Update:**

Mr. Arthaud started by providing an update on the progress of the DPW building and site. Progress is going well with only a few areas of delay.

There has been an issue with the installation of the Fire and CO2 detectors. Chief White, Northbridge Fire Chief, request that the Fire detector be replaced with a Heat detector. This has been reviewed and approved by the Engineer. Additionally, the CO2 detector is to be connected to the exhaust fan. Awaiting Cardosi's input on final cost and installation date.

Engineers recommend that the thermostats be taken off the exhaust fans because if the thermostat drives the exhaust fan, it may create false starts with the exhaust fan. A manual turn-on/turn-off switch is recommended. Pricing from J.J. Cardosi is required.

Mr. Arthaud informed the BPCC that prior to an Occupancy Permit being issued, the exhaust fans are required to be hooked up. Mr. Bedigian commented to Mr. Arthaud that he would like to have the Engineers informed that since the building is to be used in part as a garage, does manually operated exhaust fan/air exchanger meet safety requirements for occupancy.

Mr. Arthaud went through the Project Budget Update noting changes.

He noted that the estimate received from Custom Alarm Services, Inc for the installation of a Fire Alarm system is much higher than estimated. Though the new building will be alarmed, additional work is required to hook in the old DPW building. Mr. Arthaud, Custom Alarm Services, Inc, Chief White, and DPW will meet tomorrow, 18 May, to discuss the proposed work by Custom Alarm Service, Inc. as he and Chief White believe not all the proposed work is required. The BPCC will await Mr. Arthaud's recommendation. Note that without the upgrade to the fire alarm system, Occupancy Permits may not be approval.

Mr. Arthaud stated that the prior understand with Spectrum/Charter was that no charges would be incurred to hook in the Spectrum/Charter system. However, a \$1,985.98 invoice has been received from Spectrum/Charter for their services. Mr. Arthaud approves payment. He has also put in

An additional \$2,000.00 into the budget to cover any invoices received from Verizon for installation fees, even though there was a no charge understanding with Verizon too.

Mr. Arthaud went over Potential Change Orders for the Project:

J.J. Cardosi is asking for \$4,800.00 to cover the cost of Frost Excavation Machine Rental. This was due to the delays incurred during construction. Nothing has been officially submitted. Mr. Arthaud recommends waiting until it is.

The Knox Box, change to the fire detection system, and exhaust fan tie in have not been submitted by J.J. Cardosi. The work is estimated at \$3,200.00. The BPCC at their 3 May 2018 meeting approved a Not to Exceed amount of \$5,000.00 to cover these cost. Mr. Arthaud will separate and make two separate line items for the fire detection system and exhaust fan.

Mr. Arthaud stated that the Punch List is minimal and should not lead to any additional expenditures.

Mr. Arthaud informed the BPCC that all approved Change Orders (#25 - #37 totaling \$44,428.20) are awaiting signature by J.J. Cardosi. He will push to get these signed off next week.

**Public Comment:** NONE

**Approval of Open Invoices:**

**A motion was made by Mr. Bedigian and seconded by Mr. Curtin to approve funding for the Spectrum/Charter invoice #014 dated 9 May 2018 in the amount of \$1,985.98. The motion was carried unanimously.**

**A motion was made by Mr. Bedigian and seconded by Mr. Curtin to approve funding for J.J. Cardosi's invoice #8 dated 10 May 2018 in the amount of \$282,346.94. The motion was carried unanimously.**

**Approval of Meeting Minutes:**

**A motion was made by Mr. Nye and seconded by Mr. Curtin to approve the meeting minutes from the 3 May 2018 BPCC meeting. The motion to approve the meeting minutes was carried unanimously.**

**New Business:**

Mr. Bedigian stated that the next scheduled meeting of the BPCC will take place on 7 June 2018 at 7:30 PM.

**Adjournment:**

**A motion was made by Mr. Mr. Curtin and seconded by Mr. LeBrasseur to adjourn the meeting at 8:50 pm. The motion carried unanimously.**

Respectfully submitted,  
Steven R. Nye  
BPCC Secretary

