



TOWN OF NORTHBRIDGE  
**OFFICE OF THE INSPECTOR OF BUILDINGS**

21 Piedmont Street  
Whitinsville, MA 01588  
(508) 234-6577 Fax# (508) 234-0814

**SCHEDULE OF INSPECTIONS**

Dear Permit Holder:

The hard copy of the building permit must be posted on site or otherwise available for signature at the time of the inspections.

After the final inspection, the hard copy must be taken to the Office of the Building Inspector to be kept on file. At that time, the Building Dept. will issue a Certificate of Occupancy, provided all the necessary signatures have been obtained on the Building Permit and an engineered tape survey has been submitted.

The following are required inspections for new construction and as may be applicable for all other construction or renovations:

1. ☐ Excavation;
2. ☐ Footings;
3. ☐ Foundation and perimeter drains – prior to backfilling;
4. ☐ Rough plumbing and rough electrical inspections, before rough frame inspection;
5. ☐ Rough frame before insulation and after rough plumbing and electrical inspections have been endorsed on permit. All fire stopping and firewalls must be in place;
6. ☐ Insulation;
7. ☐ Wallboard Inspection;
8. ☐ Finish plumbing and final electrical inspections;
9. ☐ Smoke detectors and oil burner inspections by the Fire Dept; and
10. ☐ Final inspection for occupancy. Before a Certificate of Occupancy can be issued, a certified tape survey showing compliance with zoning regulations must be submitted to the Building Dept. prior to final inspection. A street number shall be clearly visible from the street or roadway upon which the structure fronts and shall be made of permanent weatherproof materials at least three (3) inches in height. Any structure that is not visible from the street or roadway shall have the assigned number posted on a suitable support at the entrance to the driveway that services such structure. The Building Dept. will obtain street numbers through the Assessors Office.

*NOTE: A separate plumbing and electrical permit is required. Please contact the Building Dept. for the necessary inspections other than those performed by the Fire Dept.*