

**BOARD OF SELECTMEN'S MEETING**  
**December 2, 2019**

A meeting of the Board of Selectmen was called to order by Vice Chairman Alicia Cannon at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Cannon, Melia and Nolan. Chairman Athanas was absent and it is duly noted. Also Present: Adam D. Gaudette, Town Manager.

The Pledge of Allegiance was recited by those present.

**APPROVAL OF MINUTES: November 21, 2019 [Special Meeting].** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the November 21, 2019 Special Meeting minutes as presented with the readings omitted. Vote yes/Ampagoomian, Cannon, Melia and Nolan.

Vice Chairman Cannon announced that since it was not yet 7:05pm, they would be deferring Item B, until the scheduled time.

**APPOINTMENTS/Resignations/None**

**CITIZENS' COMMENTS/INPUT/None**

**Safety Committee Meeting Minutes [August 7, 2019]/Vote to accept recommendations.** Selectman Melia asked about the reference to the Board of Selectmen voting to approve something on August 12<sup>th</sup>. Town Manager Gaudette replied that there was a delay in getting these minutes. Selectman Melia stated he did not remember seeing the Complete Streets list but felt it looked good. A motion/Mr. Ampagoomian, seconded/Mr. Melia to accept the recommendations of the Safety Committee as outlined in the minutes of August 7, 2019. Vote yes/Ampagoomian, Cannon, Melia and Nolan.

**Riverdale Cemetery Deed/Denise Brosnahan [Willow Avenue (Lot 2A-Grave 5-Single grave)].** A motion/Mr. Melia, seconded/Mr. Nolan to approve the sale of Lot 2A-Grave 5-Single grave to Denise Brosnahan. Vote yes/ Ampagoomian, Cannon, Melia and Nolan.

**TOWN MANAGER'S REPORT: 1) Key Meetings Attended:** Monday, November 18, 2019 – Attended a meeting with the Building Inspector and Plumbing Inspector to discuss the Artificial Turf Field project. Monday, November 18, 2019 – Attended the Board of Selectmen Meeting. Tuesday, November 19, 2019 – Attended a Meeting with area Town Managers. Tuesday, November 19, 2019 – Attended a Meeting at MassDOT to discuss Northbridge TIP project applications. Wednesday, November 20, 2019 – Met with David Labonte of MIIA, our General Liability carrier. Thursday, November 21, 2019 – Met with Terry Gilchrist, BOH Food Inspector. Thursday, November 21, 2019 – Attended a Balmer School Project meeting with the MSBA. Thursday, November 21, 2019 – Attended a Lasell Field Project Meeting at Northbridge High School. Thursday, November 21, 2019 – Attended and presented at the Fire Station Feasibility project presentation. Monday, November 25, 2019 – Conference Call on the Fire Station Project with the design team. Tuesday, November 26, 2019 – Attended Senator Moore's Thanksgiving appreciation lunch at the Senior Center helping serve meals along with Chief White, Chief Warchol and several officers from Town. Wednesday, November 27, 2019 – Attended a retirement luncheon for retiring Firefighter Brian Castell, and presented a plaque on behalf of the Town for recognizing Brian's 44 years of service. **2) Balmer School Building Project:** The project construction by Fontaine Brothers is well under way. Grading and tree removal are complete. Three of the four detention basins and replacement of a 36" drainage culvert across the site have been completed. The retaining wall on the east property line used for the access way is nearing completion. Fontaine has submitted the Building Permit application for review. MSBA was on site last week on November 21<sup>st</sup> to tour the site and attend the construction meeting. Filed subcontractor bids were

received last week and the OPM and Town Counsel are reviewing several bid protests. The School Building Committee meets again on December 17, 2019. **3) Fire Station Project (Feasibility Study):** The BPCC and the Kaestle-Boos Architect design team along with the OPM Cardinal Construction presented its findings to date last past week at a special Selectmen's Meeting on November 21, 2019 at the Northbridge High School Auditorium. The team took questions from the audience and the overall feedback was positive. The design team will next be working on design concepts for the preferred site which is the Town-owned Goulet Playground/ Riverdale Field site. They are also in the process of developing a project web page to be accessed via a link on the Town's website which will contain aspects of the project including existing building conditions, design concepts, reports, etc. The team will meet next with the BPCC on December 4, 2019. **4) Lasell Field Turf Project:** The Land Landscape Architect Activitas continues to make progress on the design for the project. The design team presented its findings to date to the BPCC last week on November 13<sup>th</sup>. They met last week on November 21<sup>st</sup> with NPS staff and the rest of the working group continuing to fine-tune the design to meet the project program and the budget. They meet next with the BPCC on December 4<sup>th</sup>.

**Emperor's Garden, LLC dba New China Pacific, 683 Linwood Avenue/Request to prorate the 2019 license fee (License was approved by the ABCC on June 11, 2019)/Present: Jinny Chen.** Due to the fact that Ms. Chen was not present at this time, the Board deferred this item until Ms. Chen arrives. In the meantime, Town Manager Gaudette advised the Board that the Town has been approached about prorating license fees in the past, but he is unaware of prorating a license fee from a previous year. He explained that the owner recently came in to process her liquor license renewal for 2020 and requested a retroactive proration for the previous year's license fee. Town Manager Gaudette said the license fee is \$1,150. Selectman Melia stated that he would prefer to come up with a policy to prorate any licenses received up to three months prior to renewals in January. Selectman Ampagoomian stated that he would like an explanation for reasoning as to why they decided to come now before the Board for the proration. He added that he felt as though the Board should come up with a policy on all licenses. Selectman Melia then pointed out that some of the licenses are \$20 and \$50, which you wouldn't want to prorate. Town Manager Gaudette suggested that a minimum fee amount could be set. Selectman Melia requested Town Manager Gaudette to draft something and asked that the policy include a requirement for the total license fees being \$1,000 or more in order to be prorated. A motion/Mr. Ampagoomian, seconded/Mr. Melia to deny Emperor's Garden, LLC's request to prorate their 2019 license fee. Vote yes/ Ampagoomian, Cannon, Melia and Nolan.

**PUBLIC HEARING B. 7:05 PM: USRS 786, Inc. dba Village Variety, 84 Border Street, Whitinsville, MA 01588 [Mr. Rashid Ali, Mgr.] 1) Application to transfer the Wine and Malt \$15 Package Store License for off-premises consumption (currently owned by Village Variety, LLC [Mr. Ahmad Mustafa]) 2) Application to transfer the non-alcoholic Common Victualler License/Present: Amjad Chaudhry, proposed owner.** Town Manager Gaudette suggested opening the public hearing and make a motion to continue it to the following meeting, scheduled for December 16, 2019 to avoid the requirement of having to repost the hearing. Vice Chairman Cannon read the public hearing notice aloud. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to open the public hearing. Vote yes/Ampagoomian, Cannon, Melia and Nolan. A motion/Mr. Melia, seconded/Mr. Nolan to continue the public hearing on the application of USRS 786, Inc dba Village Variety on Monday, December 16, 2019 at 7:05 PM. Vote yes/Ampagoomian, Cannon, Melia and Nolan.

**SELECTMEN'S CONCERNS:** **Selectman Ampagoomian/1)** gave kudos to the Highway Department for a job well done on the roads this morning. He advised that private plows doing driveways should not dump snow into the road. **2)** made a public service announcement to residents to take note of the red ladders at all of ponds, which is a safety precaution in case anyone was to fall in. **Selectman Melia 1)** congratulated Mr. Castell of the Fire Department on his retirement. **2)** attended the Christmas Tree Lighting put on by the Fire Department and was happy to see about 100 people in attendance. **3)** spoke to the Town Manager's Office about the Class III – Motor Vehicle Junk Dealers License on Moon Hill Road, due to a phone call

he received from a resident stating there was no activity at this location. Mr. Melia reported that the Town Manager's Office was looking into it. He also asked Town Manager Gaudette if the dealer's book that is required to be kept on the premises can be checked to see if any activity is ongoing, and if there is none to think about not renewing the license.

**ITEMS FOR FUTURE AGENDA/None**  
**CORRESPONDENCE/None**  
**EXECUTIVE SESSION/None**

Vice Chairman Cannon stated that the next meeting is scheduled for December 16, 2019.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the public meeting. Vote yes/Board Members Ampagoomian, Cannon, Melia and Nolan.

**Meeting Adjourned: 7:25 PM**

**Respectfully submitted,**

**Daniel Nolan, Clerk**

**/mjw**

**LIST OF DOCUMENTATION**

**BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**December 2, 2019**

- I. APPROVAL OF MINUTES: A. November 21, 2019 [Special Meeting]**
  - Copy of November 21, 2019 Special Meeting Minutes
- II. PUBLIC HEARING B. 7:05 PM: USRS 786, Inc. dba Village Variety, 84 Border Street, Whitinsville, MA 01588 [Mr. Rashid Ali, Mgr.] 1) Application to transfer the Wine and Malt \$15 Package Store License for off-premises consumption (currently owned by Village Variety, LLC [Mr. Ahmad Mustafa])**
  - Copy of public hearing notice
  - Copy of Application for a Transfer of License for USRS 786, Inc. dba Village Variety
  - Copy of Corporate vote
  - Copy of Purchase and Sale Agreement
  - Copy of store layout
  - Copy of Tips certification
  - Copy of license routing slip

**2) Application to transfer the non-alcoholic Common Victualler License/Present: Amjad Chaudhry, proposed owner.**

  - Copy of application for a Common Victualler License
  - Copy of Revenue Enforcement and Protection Attestation
  - Copy of Workers' Compensation Insurance Affidavit
  - Copy of Articles of Organization
- III. APPOINTMENTS/Resignations**
- IV. CITIZENS' COMMENTS/INPUT**
- V. DECISIONS:**
  - C. Emperor's Garden, LLC dba New China Pacific, 683 Linwood Avenue/Request for proration of 2019 license fee (License approved by the ABCC June 11, 2019)/Present: Jinny Chen/No documentation**
  - D. Safety Committee Meeting Minutes [August 7, 2019]/Vote to accept recommendations**
    - Copy of Safety Committee meeting minutes
  - E. Riverdale Cemetery Deed/Denise Brosnahan [Willow Avenue -Lot 2A-Grave 5-Single grave]**
    - Copy of Riverdale Cemetery Deed
- VI. DISCUSSIONS/None**
- VII. TOWN MANAGER'S REPORT/No documentation**
- VIII. SELECTMEN'S CONCERNS /No documentation**
- IX. ITEMS FOR FUTURE AGENDA/None**
- X. CORRESPONDENCE/None**
- XI. EXECUTIVE SESSION/None**