

**BOARD OF SELECTMEN'S MEETING**  
**May 20, 2019**

A meeting of the Board of Selectmen was called to order by Chairman Thomas Melia at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Board Members Present: Ampagoomian, Athanas, Cannon and Melia. Selectman Nolan was absent, and it is duly noted. Also Present: Adam D. Gaudette, Town Manager.

The Pledge of Allegiance was recited by those present.

**APPROVAL OF MINUTES:** 1) **February 25, 2019.** A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the February 25, 2019 meeting minutes as presented with the readings omitted. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia. 2) **March 11, 2019.** A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to approve the March 11, 2019 meeting minutes as presented with the readings omitted. Vote yes/Board members: Ampagoomian, Cannon and Melia. Abstain: Mr. Athanas. 3) **March 25, 2019.** A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the March 25, 2019 meeting minutes as presented with the readings omitted. Vote yes/Board members: Ampagoomian, Athanas and Cannon. Abstain: Mr. Melia.

**PUBLIC HEARING 7:05 PM: Emperors Garden, LLC dba New China Pacific, 683 Linwood Avenue, Whitinsville [Present: Jinny Chen, Manager]/Applications to transfer the All Alcoholic Beverages Liquor License and non-alcoholic Common Victualler's Licenses from New China Pacific LLC dba New China Pacific Restaurant [Jackie Lee, Manager].** Chairman Melia read aloud the public hearing notice. A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to open the public hearing. Roll call vote: Mrs. Cannon/Yes, Mr. Athanas/Yes, Mr. Ampagoomian/Yes and Mr. Melia/Yes. Mr. Russell Chin was present along with Jinny Chen the proposed new manager for the New China Pacific. Chairman Melia asked Ms. Chen if she has had previous experience in running this type of business. Ms. Chen replied that she owned a restaurant for 18 years until 2016 and the last 3 years she has been the owner of a convenience store in Quincy, Massachusetts. Selectman Athanas asked if there were any significant changes to the building internally. Ms. Chen stated that the interior will remain the same along with the hours and menu. Chairman Melia asked if the employees will remain the same and if they are TIPS certified. Ms. Chen responded that they plan to keep the current staff and hire some new staff, and all will be TIPS certified. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to close the public hearing. Vote yes/Board members: Ampagoomian, Athanas, Melia and Cannon. A motion/Mr. Athanas, seconded/Mr. Ampagoomian to approve the applications to transfer the All Alcoholic Beverages Liquor License and non-alcoholic Common Victualler's Licenses from the New China Pacific LLC dba New China Pacific Restaurant [Jackie Lee, Manager] to the Emperors Garden, LLC dba New China Pacific, 683 Linwood Avenue, Whitinsville [Present: Jinny Chen, Manager]. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia.

**APPOINTMENTS/Resignations/None**  
**CITIZENS' COMMENTS/INPUT/None**

**Northbridge Fire Department/Request for a one-day Entertainment License for Saturday, June 29, 2019 from 2 PM to 11 PM at Northbridge Middle School, 171 Linwood Ave., Whitinsville [Present: Anthony Genga].** Mr. Genga stated that this is an annual event, but they are looking to make the event bigger with food trucks, carnival rides and live music. He said that the idea is to draw more people in to enjoy the day then stay for the fireworks. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve a one-day entertainment license for Saturday, June 29, 2019 from 2 PM to 11 PM at Northbridge Middle School, 171 Linwood Ave., Whitinsville with a rain date of June 30, 2019. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia.

**Northbridge Veterans' Council/1) Request to hold the Memorial Day Parade in Whitinsville on Monday, May 27, 2019 at 10:00 AM. 2) Request permission to use Memorial Park for Memorial Day exercises.** A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to approve the above request to hold the Memorial Day Parade in Whitinsville on Monday, May 27, 2019 at 10:00 AM and the request to use Memorial Park for Memorial Day exercises. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia.

**St. Patrick's Church/Request to hold a Boot Drive at Memorial Square and Ovia Square on Saturday, June 8, 2019 from 9 AM to 12 PM/****Present: Dara Dowd.** Ms. Dowd explained that they have about 14 adults and teens attending a "Be Like Britt" mission trip to Haiti to build a home for a family in need. The fundraising will help the participants on their trip. A motion/Mr. Athanas, seconded/Mrs. Cannon to approve the request to hold a Boot Drive at Memorial Square and Ovia Square on Saturday, June 8, 2019 from 9 AM to 12 PM, subject to the safety requirements set forth by the Police Department. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia.

**Operation Graduation – Class of 2020/1) Request to hold a Boot Drive at Memorial Square and Ovia Square on Saturday, October 19, 2019 [rain date: Sunday, October 20, 2019] from 9 AM to 3 PM; 2) Request to hold a Boot Drive at Memorial Square and Ovia Square on Saturday, April 4, 2020 [rain date: Sunday, April 5, 2020] from 9 AM to 3 PM. Present: Jeremy and Tina Keene.** Mr. Keene stated that Operation Graduation is an avenue to provide graduates with a safe alternative on graduation night. He mentioned they are looking to hold 2 boot drives this year to help raise money to make this event possible. A motion/Mr. Athanas, seconded/Mr. Ampagoomian to approve the requests to hold Boot Drives at Memorial Square and Ovia Square on Saturday, October 19, 2019 [rain date: Sunday, October 20, 2019] from 9 AM to 3 PM; and on Saturday, April 4, 2020 [rain date: Sunday, April 5, 2020] from 9 AM to 3 PM, subject to the safety requirements set forth by the Police Department. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia.

**George Marston Whittin Community Center/Request to hang a banner across Church Street from Sunday, July 21, 2019 to Sunday, August 4, 2019 to advertise their annual "Cars In The Park" event to be held on Saturday, August 17, 2019.** A motion/Mrs. Cannon, seconded/Mr. Ampagoomian to approve the above request to hang a banner across Church Street from Sunday, July 21, 2019 to Sunday, August 4, 2019 to advertise the Community Center's annual "Cars In The Park" event to be held on Saturday, August 17, 2019. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia.

**Criminal Offender Record Information Policy [CORI]/Vote to update policy per DCJIS regulations.** A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the updated Criminal Offender Record Information Policy of the Town of Northbridge. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia.

**Hemlock Estates Subdivision/Vote to accept monetary donation in the amount of \$10,000 to be used towards improvements to recreational facilities.** Town Manager Gaudette explained that there was a requirement for a contribution to be made to the Conservation Commission, which will be used towards upgrades to the Linwood playground and basketball courts; insulation and water service to the snack shack at Linwood Playground; or installation of a sprinkler system at the Legion Fields. A motion/Mr. Athanas, seconded/Mrs. Cannon to accept a monetary donation in the amount of \$10,000 to be used towards improvements to recreational facilities. Vote yes/Board members: Ampagoomian, Athanas, Cannon and Melia.

**DISCUSSIONS: None**

**TOWN MANAGER'S REPORT: 1) Key Meetings Attended:** Tuesday, May 7, 2019 – Attended the Spring Annual Town Meeting. Friday, May 10, 2019 – Attended the new DPW Building Grand Opening. Tuesday, May 13, 2019 – Conference Call with staff and D. Doneski re: Syncarpha Solar. Tuesday, May 13, 2019 – Blackstone Valley Town Managers Meeting. Wednesday, May 15, 2019 – Participated in NTA negotiations. Thursday, May 16, 2019 – Met with Chairman Melia to discuss the BOS Agenda. Friday, May 17, 2019 – Toured sidewalk/road construction concerns with DPW staff. **2) Balmer School Building Project:** The next Building Committee is scheduled for Wednesday, May 22<sup>nd</sup>. The architect Dore & Whittier continues to work on Design Development and Permitting with the CM-at-Risk Fontaine Brothers. The Planning Board approved the Site Plan Review this past Tuesday, May 14<sup>th</sup>. The Conservation Commission is in the process of reviewing the Notice of Intent. Also, the Town is conducting additional Sewer Flow Analysis through a 3<sup>rd</sup> party consultant CDM Smith. A Design Status meeting with MSBA is scheduled for June 12<sup>th</sup> at Dore & Whittier Offices. **3)**

**DPW Garage Project:** The grand opening/open house was held last week Friday, May 10<sup>th</sup>. The event was well attended. This project item is now deemed closed. **4) Fire Station Project (Feasibility Study):** The RFQ Submittals for Designer Selection Services were opened on Friday 26, 2019. We received 4 proposals. The BPCC will be holding interviews on Tuesday, May 21, 2019 and meeting on Wednesday, May 22, 2019 to select a design firm. **5) LED Streetlight Conversion:** The construction/installation efforts began Monday, April 29, 2019. The Contractor, Daigle, has been working in the areas of Linwood Ave, Main Street, Purgatory Road, Cooper Road, Adams Circle, No. Main Street, Country Club Lane, and Fletcher Street. **6) Recreational Marijuana:** The Host Community Agreements for **True Nature's Wellness** (retail), **Eskar** (retail) and **The Botanist** (cultivation) have all been approved by the BOS. The applicants' next steps include getting Planning Board and Cannabis Control Commission approvals. **7) Solar PILOTs:** The PILOTs for Nexamp (Sutton Solar 2 project – Lasell Road) and Syncarpha (Northbridge I & II project – Linwood Ave) have been approved. The PILOT discussions for Syncarpha's Puddon I & II are ongoing. **8) FY2020 Budget, Annual Town Meeting, and Annual Election:** The Spring Annual Town Meeting was held on Tuesday May 7, 2019. The Annual Town Election is scheduled for next week Tuesday, May 21<sup>st</sup>.

**SELECTMEN'S CONCERNS:** **Selectman Athanas(1)** asked when the road projects would start. Town Manager Gaudette replied that he does not have a date right now, but line painting is currently underway, and they have been meeting to work on the listing of roads to be completed this summer. **2)** was contacted by a resident who had concerns about the bridge near Osterman Park; that it was in rough shape and asked how we get someone to check it out. Town Manager Gaudette said that DOT does inspections on bridges so he will look into if there is a report and if there isn't, he will reach out to them to take a look. **Selectman Ampagoomian** asked about the ornamental light in Rockdale that was struck and if it could be picked up to prevent further damage. **Selectwoman Cannon** thanked and commended the Merchants of Downtown Whitinsville, for their beautification project and looks forward to seeing the plants grow. She also thanked the Highway Department for assisting them with the placement of the potted plants. She also thanked L & M Landscaping for the work they did around the war memorials downtown. **Chairman Melia(1)** reminded everyone about the ballot question at the election, which is tomorrow, Tuesday, May 21, 2019 from 7 AM to 8 PM. **2)** announced that Monday, May 27, 2019 is the annual Memorial Day Parade beginning at 10 AM beginning at Colonial Drive and ends at the Town Common for the ceremony.

#### **ITEMS FOR FUTURE AGENDA/None**

#### **CORRESPONDENCE/None**

#### **EXECUTIVE SESSION/None**

Chairman Melia announced that the next meeting will be held on Monday June 3, 2019.

A motion/Mr. Ampagoomian, seconded/Mrs. Cannon to adjourn the public meeting. Vote yes/Board Members: Ampagoomian, Athanas, Cannon and Melia.

**Meeting Adjourned: 7:32 PM**

**Respectfully submitted,**

**Daniel Nolan, Clerk**

/mjlw

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**May 20, 2019**

#### **PLEDGE OF ALLEGIANCE**

#### **I. APPROVAL OF MINUTES:**

##### **A. 1) February 25, 2019**

-Copy of February 25, 2019 meeting minutes

##### **2) March 11, 2019**

-Copy of March 11, 2019 meeting minutes

##### **3) March 25, 2019**

-Copy of March 25, 2019 meeting minutes

#### **II. PUBLIC HEARING 7:05 PM: B. Emperors Garden, LLC dba New China Pacific, 683 Linwood Avenue, Whitinsville [Present: Jinny Chen, Manager]/Applications to transfer the All Alcoholic Beverages Liquor License and non-alcoholic Common Victualler's Licenses from New China Pacific LLC dba New China Pacific Restaurant [Jackie Lee, Manager]**

- Copy of Public hearing notice
- Copy of monetary Transmittal form
- Copy of application for transfer of license
- Copy of Certificate of good standing
- Copy of Applicants statement
- Copy of Certificate of Organization
- Copy of Passport – Proof of citizenship
- Copy of Corporate Vote
- Copy of Tips certification
- Copy of layout
- Copy of purchase and sale agreement
- Copy of bank statement
- Copy of Common Victualler application
- Copy of REAP Form
- Copy of workers' Compensation Affidavit
- Copy of Certificate of Liability Insurance and Liquor Liability
- Copy of business certificate
- Copy of License Routing Slip

#### **III. APPOINTMENTS/Resignations**

#### **IV. CITIZENS' COMMENTS/INPUT**

#### **V. DECISIONS**

##### **C. Northbridge Fire Department/Request for a one-day Entertainment License for Saturday, June 29, 2019 from 2 PM to 11 PM at Northbridge Middle School, 171 Linwood Ave., Whitinsville [Present: Anthony Genga]**

- Copy of one-day entertainment license application
- Copy of REAP form

- Copy of Workers' Compensation affidavit
- Copy of license routing slip

**D. Northbridge Veterans' Council/1) Request to hold the Memorial Day Parade in Whitinsville on Monday, May 27, 2019 at 10:00 AM. 2) Request permission to use Memorial Park for Memorial Day exercises**

**E. St. Patrick's Church/Request to hold a Boot Drive at Memorial Square and Ovia Square on Saturday, June 8, 2019 from 9 AM to 12 PM/Present: Dara Dowd**

- Copy of request form to hold a boot drive
- Copy of Hold Harmless

**F. Operation Graduation – Class of 2020/Request to hold a Boot Drive at Memorial Square and Ovia Square 1) on Saturday, October 19, 2019 [rain date: Sunday, October 20, 2019] from 9 AM to 3 PM.**

- Copy of request form to hold a boot drive
- Copy of Hold Harmless

**2) on Saturday, April 4, 2020 [rain date: Sunday, April 5, 2020] from 9 AM to 3 PM /Present: Jeremy and Tina Keene**

- Copy of request form to hold a boot drive
- Copy of Hold Harmless

**G. George Marston Whittin Community Center/Request to hang a banner across Church Street from Sunday, July 21, 2019 to Sunday, August 4, 2019 to advertise their annual "Cars In The Park" event to be held on Saturday, August 17, 2019**

- Copy of letter requesting to hang a banner

**H. Criminal Offender Record Information Policy [CORI]/Vote to update policy per DCJIS regulations**

- Copy of notice for ICORI registered users
- Copy of updated Acknowledgement form and application
- Copy of updated CORI Policy

**I. Hemlock Estates Subdivision/Vote to accept monetary donation in the amount of \$10,000 to be used towards improvements to recreational facilities**

- Copy of memo in regard to the monetary donation

- VI. DISCUSSIONS/None**
- VII. TOWN MANAGER'S REPORT**
- VIII. SELECTMEN'S CONCERNS/No documentation**
- IX. ITEMS FOR FUTURE AGENDA/None**
- X. CORRESPONDENCE/None**
- XI. EXECUTIVE SESSION/None**