

**TOWN OF NORTHBRIDGE  
BOARD OF SELECTMEN'S MEETING  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET - WHITINSVILLE, MA 01588  
April 8, 2013 AT 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**I. APPROVAL OF MINUTES**

- A. 1) March 11, 2013                      2) March 25, 2013                      3) March 25, 2013 [Executive Session]

**II. PUBLIC HEARINGS**

**III. APPOINTMENTS/RESIGNATIONS:**

- B. Annual Reappointment: Sandy Ovian, Board of Registrars [Democrat Designee]

**IV. CITIZENS' COMMENTS/INPUT**

- C. Ralph Andonian, 27 Haringa Ave., Whitinsville – Naming of the bridge over the Mumford River

**V. DECISIONS**

- D. Police Contract/Vote to ratify contract  
E. Spring Annual Town Meeting Warrant [May 7, 2013]/Vote positions on warrant articles  
F. Spring Annual Town Meeting [May 7, 2013]/ Vote to sign warrant  
G. Ballot Questions/Vote to place ballot questions on the Annual Town Election Warrant  
H. Special State Primary Warrant /Vote to sign

**VI. DISCUSSIONS**

- I. CORI Policy/Discuss revision to the current Town of Northbridge Policy  
J. Whitinsville Water Company/ Water Quality – Present: Randy Swigor, Manager  
K. Whittin Community Center/ Sewer Hook-up Fees – Present: Denis Latour  
L. Regional Stormwater Agreement

**VII. TOWN MANAGER'S REPORT**

- M. 1) Worcester Regional Transit Authority –Public hearing on April 25, 2013  
2) Transportation Bond Bill  
3) Town Hall Project  
4) St. Patrick's Annual Fall Festival to be held on Saturday, September 14, 2013

**VIII. SELECTMEN'S CONCERNS**

**IX. ITEMS FOR FUTURE AGENDA**

**X. CORRESPONDENCE**

**XI. EXECUTIVE SESSION**

**Board of Selectmen's Meeting  
March 11, 2013**

A meeting of the Board of Selectmen was called to order by Vice Chairman Melia at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian and Marzec. Selectman Athanas and Chairman Nolan were absent and it is duly noted. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

**Approval of Minutes. February 11, 2013** –A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the February 11, 2013 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Melia, and Marzec. **February 25, 2013 [Executive Session]** – A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve but not release the February 25, 2013 Executive Session minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Melia, and Marzec.

**Appointments/By the Board of Selectmen. Disability Commission/James Mahoney. Present: Jonathan Smith, Chairman of the Disability Commission.** Mr. Smith mentioned that his board is happy to have Mr. Mahoney join their Disability Commission and then asked the Board of Selectmen to appoint Mr. Mahoney. Mr. Mahoney announced that he has a 20-year old son with cerebral palsy and understands the obstacles for people with a disability to overcome and he feels that with his experience he can help others overcome their challenges. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to appoint James Mahoney to the Disability Commission. Vote yes/Messrs. Ampagoomian, Marzec and Melia. **Historical Commission [2 vacancies]: Mary Barlow and Leonard Smith. Present: Kenneth Warchol, Chairman of the Historical Commission.** Mr. Warchol introduced Leonard Smith and then announced that Ms. Barlow would be late due to being stuck in traffic on her way home from Boston. He mentioned that both candidates are qualified and is looking forward to having them both on the Historical Commission. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to appoint Mary Barlow and Leonard Smith to the Historical Commission. Vote yes/Messrs. Ampagoomian, Marzec and Melia.

**Citizens' Comments/Input.** None.

Selectman Ampagoomian announced that a student in Northbridge, Michael DeLuca recently participated in the International Special Olympics in South Korea. Michael won the bronze medal in the Super Giant Slalom and the gold medal in the Giant Slalom. Selectman Ampagoomian mentioned that if you see Michael or his parent's Richard and Erin around town to congratulate Michael on his well-deserved accomplishment. Town Manager Kozak announced that Michael and his family will be attending the next Selectmen's meeting scheduled for March 25, 2013.

**Northbridge Fire Department/Request permission to hang a banner over Church Street from May 5th through May 19<sup>th</sup> to advertise their annual Spaghetti Supper to be held on Saturday, May 18, 2013.** A motion/Mr. Ampagoomian, seconded/Mr. Marzec to grant permission to the Northbridge Fire Department to hang a banner over Church Street from May 5th through May 19th to advertise their annual Spaghetti Supper to be held on Saturday, May 18, 2013. Vote yes/Messrs. Ampagoomian, Marzec and Melia.

**1) Ash Street (extension of) Vote intent to layout. 2) Gilmore Drive (portion of) Vote intent to layout. Present: R. Gary Bechtholdt, Town Planner.** Mr. Bechtholdt mentioned that the Planning Board has submitted two street acceptance articles that they would like presented at Town Meeting. He announced that tonight is just the first step out of a three step process and would like the Board of

Selectmen to vote their intent to layout the roadways (Ash Street – extension of; and Gilmore Drive – portion of) and refer the matter to the planning board for a recommendation. Mr. Bechtholdt also mentioned that at the last meeting, the Board of Selectmen authorized Town Counsel to prepare an Inter-Municipal Agreement with Sutton, whereby Sutton will assume all maintenance and repair responsibilities for Gilmore Drive. He mentioned that this document needs to be finalized and executed prior to the Board of Selectmen voting to layout the road. Mr. Bechtholdt then announced that arrangements have been made for the Board of Selectmen to vote their layout at their next meeting of March 25, 2013. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to vote our intent to lay out the alteration and extension of Ash Street as a public way and a portion of Gilmore Drive and refer this matter to the Planning Board for a recommendation. Vote yes/Messrs. Ampagoomian, Marzec and Melia.

**Chairman Warchol announced that Mary Barlow arrived. Vice Chairman Thomas Melia invited Ms. Barlow up to the table and then Mr. Warchol introduced her to the Selectmen and told her she was already appointed to the Historical Commission. Ms. Barlow thanked the Board of Selectmen.**

**School Department [Paul Halacy]/1) Vote to authorize the Superintendent of Schools to submit a Statement of Interest to the Mass. School Building Authority for W. Edward Balmer School.** **Present: Paul Halacy.** Mr. Halacy explained that by approving the Statement of Interest this allows the W. Edward Balmer School to be on a list with the State to receive possible funding for renovations and additions. There is no guarantee there will be funding but if the school qualifies there is no obligation by the town to proceed further. Selectman Marzec read the following Statement of Interest aloud: I move that the **Board of Selectmen** at their March 11, 2013 Meeting, in accordance with its Charter, by-laws, and ordinances vote to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated February 20, 2013 for **W. Edward Balmer School** located at 21 Crescent Street, Whitinsville, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future. #5 replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related cost in a school facility, #7 replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements, and hereby further specifically acknowledges that by submitting this Statement of Interest, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits Northbridge to filing an application for funding with the Massachusetts School Building Authority. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to support the submittal of a Statement of Interest to the Mass. School Building Authority for Northbridge Middle School. Vote yes/Messrs. Ampagoomian, Marzec and Melia. **2) Vote to authorize the Superintendent of Schools to submit a Statement of Interest to the Mass. School Building Authority for Northbridge Elementary School.** Mr. Halacy explained that by approving the Statement of Interest this allows the Northbridge Elementary School to be on a list with the State to receive possible funding for renovations and additions. There is no guarantee there will be funding but if the school qualifies there is no obligation by the town to proceed further. Vice Chairman Melia read the following Statement of Interest aloud: I move that the **Board of Selectmen** at their March 11, 2013 Meeting, in accordance with its Charter, by-laws, and ordinances vote to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated February 20, 2013 for **Northbridge Elementary School** located at 30 Cross Street, Whitinsville, which describes and explains the following deficiencies and the priority category for which an application may be submitted to the Massachusetts School Building Authority in the future. #5 replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related cost in a school facility, and hereby further specifically acknowledges that by submitting this Statement of Interest, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an

application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits Northbridge to filing an application for funding with the Massachusetts School Building Authority. A motion/Mr. Melia, seconded/Mr. Ampagoomian to support the submittal of a Statement of Interest to the Mass. School Building Authority for Northbridge Middle School. Vote yes/Messrs. Ampagoomian, Marzec and Melia. **3) Vote to authorize the Superintendent of Schools to submit a Statement of Interest to the Mass. School Building Authority for Northbridge Middle School.** Mr. Halacy explained that by approving the Statement of Interest this allows the Northbridge Middle School to be on a list with the State to receive possible funding for renovations and additions. There is no guarantee there will be funding but if the school qualifies there is no obligation by the town to proceed further. Selectman Ampagoomian read the following Statement of Interest aloud: I move that the **Board of Selectmen** at their March 11, 2013 Meeting, in accordance with its Charter, by-laws, and ordinances vote to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated February 20, 2013 for **Northbridge Middle School** located at 171 Linwood Ave., Whitinsville, which describes and explains the following deficiencies and the priority category for which an application may be submitted to the Massachusetts School Building Authority in the future. #5 replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related cost in a school facility, and hereby further specifically acknowledges that by submitting this Statement of Interest, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits Northbridge to filing an application for funding with the Massachusetts School Building Authority. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to support the submittal of a Statement of Interest to the Mass. School Building Authority for Northbridge Middle School. Vote yes/Messrs. Ampagoomian, Marzec and Melia.

**License Agreement with Providence and Worcester Railroad.** Town Manager Kozak mentioned that this is the agreement that's been in the works for about two months now with the town and railroad to do drainage easement work on Sutton Street. He asked the Board of Selectmen to support this agreement. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to approve the license agreement with Providence and Worcester Railroad. Vote yes/Messrs. Ampagoomian, Marzec and Melia.

**DPW Facility. Present: Selectman James Marzec, Thomas Pilibosian, Chairman of the Building Planning and Construction Committee [BPCC] and Tim Doiron, BPCC Member.** Selectman Marzec mentioned that he had the Chairman place this item on the agenda again because he feels that if representatives from all the various boards and committees sit down and discuss all the possibilities, the town can have a new DPW facility. Mr. Doiron agreed that it's time to sit down to discuss all the possibilities and not spend any more money on studies. He stated let's come up with an idea/proposal, a solution and game plan. Both Selectman Ampagoomian and Melia agreed that their not against having a discussion on the DPW Facility. Vice Chairman Melia suggested placing this item on the next agenda for discussion because two of the board members are missing this evening. He also mentioned that he is willing to discuss this topic in open session, with various boards and committees, as long as it's within the open meeting law guidelines.

**Town Manager's Report/1) Rabies Clinic:** Announced the rabies clinic will be held at the Whitinsville Fire Station on March 16, 2013, beginning with cats from 11:00 AM till Noon, and then dogs Noon till 1:00 PM. **2) Update on the Ross Rajotte Bridge:** The contractor is currently working on placing the safety items that are required to switch traffic onto the newly constructed portion of the bridge. The barrier was installed and the transitions off the ends of the bridge are currently being worked on. They are planning to install a temporary sidewalk on the west side of this phase and to temporarily pave the deck. This will allow us to move traffic so that work can begin on Phase 2. **3) Town Hall Renovations:** Campbell Construction removed most of the Town Hall windows and the rebuilding work is now under

way. **4) Legislative Breakfast:** The Town Manager mentioned that he was unable to attend the legislative breakfast in Spencer because of the snow storm. **5) Medical Marijuana-Temporary Zoning Moratorium** – The Planning Board will be holding a public hearing on Tuesday, March 12, 2013 at 7:05 P.M. in the Board of Selectmen's room. **6) Open Space Ad-hoc Committee** –The Community Planning Development Office is looking for residents to be on the ad-hoc committee. If interested, please contact Gary Bechtholdt, Town Planner at 508-234-2447.

**Selectmen's Concerns.** **Selectman Marzec** 1) Commented on the progress of the Ross Rajotte Bridge by stating there was a sign posted with a completion date of 2015. 2) Informed Town Manager Kozak that the clock in the room is off an hour. 3) Asked for an update on the snow and ice budget.

A motion/Mr. Ampagoomian, seconded/Mr. Marzec to adjourn the meeting. Vote yes/Messrs. Ampagoomian, Marzec and Melia.

**Meeting Adjourned: 7:51 P.M.**

**Respectfully submitted,**

**James Athanas, Clerk**

**/dmg**

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING – OPEN SESSION**

**March 11, 2013**

**I. APPROVAL OF MINUTES**

**A. 1)** Copy of February 11, 2013 minutes. **2)** Copy of February 25, 2013 Executive Session minutes. [Removed from backup documentation as they have not been released by Board of Selectmen]

**II. PUBLIC HEARING:**

None

**III. APPOINTMENTS/By the Board of Selectmen:**

**B. 1)** Copy of James Mahoney's Talent Bank Application.

**2) a.** Copy of Mary Barlow's Talent Bank Application & resume. **b.** Copy of Leonard Smith's Talent Bank Application.

**IV. CITIZENS' COMMENTS/INPUT**

None

**V. DECISIONS**

**C.** Northbridge Fire Department – Copy of letter requesting permission to hang a banner across Church Street.

**D.** Ash Street & Gilmore Drive – **1)** Copy of public hearing notice; **2)** Copy of memorandum from Town Planner re: Ash Street Extension; **3)** Copy of map; **4)** Copy of memorandum from Town Planner re: Gilmore Drive; **5)** Copy of maps

**E.** School Department – Statement of Interest – **1)** Copy of Statement of Interest for W.

**Edward Balmer; 2)** Copy of Statement of Interest for Northbridge Elementary School; **3)** Copy of Statement of Interest for Northbridge Middle School.

**F.** License agreement with Providence and Worcester Railroad – Copy of agreement.

**VI. DISCUSSIONS**

**G.** DPW Facility – No documentation.

**VII. TOWN MANAGER'S REPORT**

**I. 1)** Rabies Clinic – No documentation

**2)** Update on the Ross Rajotte Bridge – No documentation.

**3)** Town Hall Renovations – No documentation.

**4)** Legislative Breakfast – No documentation.

**5)** Medical Marijuana – Temporary Zoning Moratorium – No documentation.

**6)** Open Space Ad-hoc Committee – No documentation.

**VIII. SELECTMEN'S CONCERNS - No documentation**

**IX. ITEMS FOR FUTURE AGENDA- No documentation**

**X. CORRESPONDENCE- No documentation**

**XI. EXECUTIVE SESSION-None**

**Board of Selectmen's Meeting  
March 25, 2013**

A meeting of the Board of Selectmen was called to order by Chairman Nolan at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Athanas and Marzec. Vice Chairman Melia was absent and it is duly noted. **Also Present:** Theodore D. Kozak, Town Manager.

The Pledge of Allegiance was recited by those present.

**Proclamation: Michael DeLuca.** Chairman Nolan presented Michael DeLuca with a proclamation for participating in the International Special Olympics in South Korea. Michael won the bronze medal in the Super Giant Slalom and the gold medal in the Giant Slalom. The Board of Selectmen congratulated Michael on his well-deserved accomplishment.

**Approval of Minutes. February 25, 2013** –A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the February 25, 2013 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Marzec.

**Appointments/By the Town Manager. Inspector of Animals/Rochelle Thomson. Present: Paul McKeon, Chairman of the Board of Health and Rochelle Thomson.** Mr. McKeon advised the Board of Selectmen that the Board of Health recommends Ms. Thomson for the appointment. Mr. McKeon introduced Ms. Thomson and stated that she is also the Inspector of Animals for Milford. Town Manager Kozak explained that Ms. Thomson comes with previous experience and that it would be great to have her in Northbridge. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to affirm the nomination of Rochelle Thomson as Inspector of Animals subject to the approval by the State Division of Animal Health. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**Citizens' Comments/Input.** None.

**Alternatives 28<sup>th</sup> Annual Valley Friendship Tour, Saturday, June 1, 2013/1) Request permission to hang a banner across Church Street from May 19, 2013 through June 2, 2013 to advertise the 28<sup>th</sup> Annual Valley Friendship Tour fundraiser.** A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve Alternatives' request to hang a banner across Church Street from May 19, 2013 through June 2, 2013 to advertise their 28th Annual Valley Friendship Tour fundraiser to be held Saturday, June 1, 2013. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. **2) Request permission to conduct the race and close Douglas Road at the start of each race beginning at 8:00 A.M., 9:00 A.M., 10:00 A.M. and 11:00 A.M.** A motion/Mr. Athanas, seconded/Mr. Ampagoomian to approve Alternatives' request to conduct the race and close Douglas Road at the start of each race beginning at 8:00 A.M., 9:00 A.M., 10:00 A.M., and 11:00 A.M. subject to the safety requirements of the Northbridge Police Department. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**St. Patrick's Church/Request permission to hang a banner over Church Street from September 1st through September 15th to advertise their Annual Fall Festival to be held on Saturday, September 14, 2013.** A motion/Mr. Ampagoomian, seconded/Mr. Marzec to grant permission to St. Patrick's Church to hang a banner over Church Street from September 1st through September 15th to advertise their Annual Fall Festival to be held on Saturday, September 14, 2013. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**ASJ28 Inc. d/b/a Hong Kong Café [John Ng, Mgr.]/Application for Common Victualler's License.** **Present: John Ng.** Mr. Ng explained that the Family Wok Restaurant is now called ASJ28 Inc. d/b/a Hong Kong Café'. He then stated that the landlord was expanding Cumberland Farms and needed Family Wok to move down a building and then decided to change the name of the restaurant. A motion/Mr. Athanas, seconded/Mr. Marzec to approve the ASJ28 Inc. d/b/a Hong Kong Café [John Ng, Mgr.] application for Common Victualler's License located at 2228-2236 Providence Road, Northbridge, MA. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**John Guenette d/b/a Prime Time Limo [John Guenette, Owner]/Application for a Livery License to be located at 24 Linkside Court, Northbridge.** **Present: John Guenette.** Mr. Guenette mentioned that his business is a one-person business and will be moving in about 3 months to a warehouse in West Boylston. A motion/Mr. Marzec, seconded/Mr. Athanas to grant a Livery License to John Guenette d/b/a Prime Time Limo [John Guenette, Owner]. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**Gilmore Drive Inter-Municipal Agreement (Northbridge/Sutton).** **Present: R. Gary Bechtholdt, Town Planner.** Mr. Bechtholdt mentioned that at the last meeting, the Board of Selectmen authorized Town Counsel to prepare an Inter-Municipal Agreement with Sutton, whereby Sutton will assume all maintenance and repair responsibilities for Gilmore Drive. Town Manager Kozak mentioned that this agreement was reviewed and approved by Town Counsel, Department of Public Works and the Planning Board. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to approve the Gilmore Drive Inter-Municipal Agreement by and between the Town of Northbridge and the Town of Sutton. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**Street acceptances/Vote to lay out the alteration and extension of Ash Street as a public way; and 2) Vote to lay out a portion of Gilmore Drive.** **Present: R. Gary Bechtholdt, Town Planner.** Mr. Bechtholdt mentioned that Ash Street is a petition article and the Planning Board voted unanimously to recommend to layout Ash Street [alteration and extension of] as a public way. 1) A motion/Mr. Marzec, seconded/Mr. Athanas to layout Ash Street [alteration and extension of] as a public way and refer this matter to the Planning Board for a recommendation. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan. 2) Mr. Bechtholdt mentioned that the Planning Board recommends the layout of Gilmore Drive [portion of]. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to layout a portion of Gilmore Drive and refer this matter to the Planning Board for a recommendation. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**Spring Annual Town Meeting [May 7, 2013]/Vote position on Article 23 – Temporary Moratorium – Medical Marijuana Treatment Centers.** **Present: R. Gary Bechtholdt, Town Planner.** Mr. Bechtholdt announced that Article 23 is a Zoning amendment article that the Board of Selectmen sponsored. The Planning Board as required has conducted a public hearing and recommends supporting the temporary moratorium. He mentioned that the Attorney General's Office has determined that communities cannot ban medical marijuana treatment centers. However, towns can establish temporary moratorium for the purpose of doing a planning study and getting better acquainted with the potential use prior to designating locations within the municipality. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to support Article 23 – Temporary Moratorium-Medical Marijuana Treatment Centers. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**Open Space & Recreation Plan Committee/Vote to establish adhoc committee.** **Present: R. Gary Bechtholdt, Town Planner.** Mr. Bechtholdt mentioned that earlier this year the Planning Board came before the Selectmen to discuss the need to update the open space and recreation plan. The Planning Board is looking for the Selectmen to establish an adhoc committee and the committee members would then be in charge of updating the plan. Mr. Athanas asked how many members would there be and Mr. Bechtholdt replied that he would like to see about 7 members but it can be more or less. He also

mentioned that he would like to see a representative from the Conservation Committee, Planning Board, Board of Selectmen and other standing committees. Barbara Gaudette, 14 Eben Chamberlain Road, mentioned that she would like a committee that is more spontaneous and who have a willingness to participate and bring ideas and answers to the table. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to form an adhoc committee for the Open Space and Recreation Plan Committee. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**Sutton Street Reconstruction Project/Order of Taking. Removed from agenda.**

**State Reclamation and Mosquito Control Board/District Budget Request.** Town Manager Kozak advised that the State Reclamation & Mosquito Control Board implemented a new budget policy. They are asking the Mosquito Control Districts to send to cities and towns their districts budget asking for a show of support or non-support. Town Manager Kozak mentioned that the program is worthwhile and if the Board wishes to vote tonight they will have to move it to a decision. A motion/Mr. Athanas, seconded/Mr. Marzec to move this Discussion- Item L to Decisions. Roll Call Vote: Mr. Athanas/Yes, Mr. Marzec/Yes, Mr. Nolan/Yes and Mr. Ampagoomian/Yes. A motion/Mr. Athanas, seconded/Mr. Ampagoomian to allow the Chairman to sign the declaration of support for the Mosquito Control Program for FY 2014. Vote yes/Messrs. Marzec, Athanas, Ampagoomian and Nolan.

**Blackstone Valley Vocational Technical School/New Capital Project Proposal.** Town Manager Kozak explained that Dr. Michael F. Fitzpatrick, Superintendent of the Blackstone Valley Vocational Technical School provided a presentation two weeks ago about the proposal to expand their facility. The renovation project would allow for new Chapter 74-approved programs, the renovation of existing spaces, as well as provide additional academic and support classrooms, laboratories and to enhance security, all of which would allow 50 to 200 new students. Town Manager Kozak explained that because the regional school district voted to authorize the debt on March 7, 2012, the communities belonging to the district only have 60 days to hold a town meeting to express disapproval of the amount authorized by the debt and failure to act within that time period would be considered an approval of the debt obligation, which may have not been the wish of the town meeting. Town Manager Kozak mentioned that he is sending a letter asking the regional school district to vote to rescind the action and provide more education of its merits to our community and hold off to a future town meeting.

**DPW Facility/Present: James Shuris, DPW Director, Building, Planning & Construction Committee Members, Tim Doiron and Paul Bedigian.** Mr. Shuris provided a handout to the Selectmen [handout can be found in the Town Manager's Office] to show the long-term benefits of housing their equipment at the DPW facility. Mr. Shuris stated that this discussion would take place at a later time but wanted to give them the handout for review. Mr. Shuris discussed his proposal and describes how the best location for the DPW facility is where they are located now and suggested downsizing the square footage of the facility. Mr. Shuris mentioned that he reviewed the survey that was done by HKT Architects and determined where he could put the buildings and maintain the same elevation. He then stated that he would need to discuss his proposal with the Conservation Commission because of the flood plains. He mentioned that there are some individuals that feel the administrative staff should be housed in the Town Hall Annex, however he disagrees and feels that his staff should remain together in one place. Selectman Marzec suggested getting everyone together to discuss all the possibilities for a DPW facility, but without a quorum. Town Manager Kozak cautioned Selectman Marzec on having a meeting with representatives from different boards and committees to discuss this DPW facility and explained that it could be considered a subcommittee and would then be in violation of the open meeting law. Selectman Ampagoomian mentioned that whatever it takes to move the DPW facility forward, he is all for it. He suggested that the Building, Planning and Construction Committee contact Gary Bechtholdt, Town Planner to discuss the possibility of formulating a charrette and Town Manager agreed and said he would assist if needed.

**Road Repair & Maintenance Program Update. Present: James Shuris, DPW Director.** Mr. Shuris mentioned this is the second year of the roads repair & maintenance program and noted that they completed about 5.2 miles of road with a cost of \$550,000. This year they are looking to cover 8 miles of road at a cost of about \$700,000. He mentioned that one of the key components of the road repair is Goldthwaite Road - from Hill Street down to North Main Street, Purgatory Road and also the small segment of North Main Street that was never done. It will also include drainage, sidewalk repair on North Main Street and improvement of road surface. Mr. Shuris also indicated that they are looking to take care of Tracy, Mason and the Swift Road neighborhood. He then noted that Sprague Street and Castle Hill Estates will be included in this year's road repair and that the road repair work will begin during school break (around July 1<sup>st</sup> and end around Labor Day). Mr. Shuris advised the Select Board that the street sweeping program will begin around April 1<sup>st</sup> pending no more snow. Selectman Ampagoomian suggested that Mr. Shuris look into getting a grant to help with funding scenic Quaker Street and then suggested contacting the two Senator Moore's for assistance. Selectman Marzec mentioned that over the weekend there was a major water main line break that occurred on Carpenter Road and because of that the road had to be repaired after they fixed the line. He then mentioned that because there was no communication sent out to the surrounding streets affected by this, he received several phone inquiries asking why there was no water. Selectman Marzec stated that code red should have been used to notify residents of the water line break.

**Town Manager's Report/1) Legislative Breakfast:** Received an update on the financial status for the FY14 State budget. The Mass. Municipal Association suggests caution that the Governor's budget may not be funded as he proposed. **2) Regional Stormwater Meeting:** Attended a regional stormwater meeting for 17 communities who are participating in a grant to assist with the Environmental Protection Agency requirements for our communities. **3) Solar Committee Update:** The Solar Committee is reviewing new proposals for the community, which will include sites that are owned by the town as well as other net metering proposals. He mentioned that the Town has chosen Con Edison for their net metering and will begin this summer. **4) Ross Rajotte Bridge Update:** The lane work has been completed on the west side and now work has begun on the east side. **5) Treasurer's Office Transaction Fee Update:** Announced that there will no longer be a fee of twenty-five cents for paying your excise tax online. The Treasurer's Office has spoken to the bank and they have removed the charge.

**Selectmen's Concerns. Selectman Athanas/Mentioned** that some business owners on Church Street are complaining about cars parking in front of their building for a long period of time. He was wondering if the town should considering parking hour limitations. Town Manager Kozak will talk with Walter Warchol, Police Chief to see if the business owners can talk with their employees about parking elsewhere. If it's not their employee's then we'll discuss how to handle at a future meeting. **Selectman Marzec/Asked** for a representative from the Whitinsville Water Company to attend a future Board of Selectmen's Meeting to discuss the water issues in their neighborhood; such as hardness & pressure. **Selectman Ampagoomian 1)** Received complaints regarding the chlorine smell in the water and would like to know what chemicals they are using in their system. **2)** Asked Town Manager Kozak about the old dump [landfill] and was wondering if they are still monitoring the wells. The Company was suppose to present a report each year to the Town and is wondering why they haven't received one. Mr. Ampagoomian also noted that there is a 30-year maintenance lease on that property and he hasn't seen them mow the lawn or do anything over there. **3)** Congratulated the Knights of Columbus on a very well organized Psalm Sunday breakfast.

**Executive Session.** A motion/Mr. Athanas, seconded/Mr. Ampagoomian to go into Executive Session under M.G.L. Chapter 30A, S. 21#3 - To discuss the strategy with respect to collective bargaining --and not to reconvene in open session. Chairman Nolan then declared that an open meeting may have a

detrimental effect on the bargaining position of the body. Roll Call Vote: Mr. Ampagoomian/Yes; Mr. Marzec/Yes, Mr. Athanas/Yes and Mr. Nolan/Yes.

**Meeting Adjourned: 8:35 P.M.**

**Respectfully submitted,**

**James Athanas, Clerk**

**/dmg**

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING – OPEN SESSION**

**March 25, 2013**

**Copy of Michael DeLuca's proclamation.**

#### **I. APPROVAL OF MINUTES**

**A. 1)** Copy of February 25, 2013 minutes.

#### **II. PUBLIC HEARING:**

None

#### **III. APPOINTMENTS/By the Town Manager:**

**B. 1)** Copy of Acceptance of Nomination of Inspector of Animals. **2)** Copy of Board of Health memorandum nominating Rochelle Thomson. **3)** Copy of Rochelle Thomson's resume.

#### **IV. CITIZENS' COMMENTS/INPUT**

#### **V. DECISIONS**

**C. Alternatives 28<sup>th</sup> Annual Valley Friendship Tour, Saturday, June 1, 2013 – 1)** Copy of letter requesting permission to hang a banner over Church Street; **2)** Copy of letter requesting to close down Douglas Road; **3)** Copy of emails from James Shuris, DPW Director and Walter Warchol, Police Chief with their response to the event.

**D. St. Patrick's Church/Copy of letter requesting permission to hang a banner over Church Street to advertise their Annual Fall Festival on Saturday, September 21, 2013.**

**E. ASJ28 Inc. d/b/a Hong Kong Café [John NG] - 1)** Copy of Application. **2)** Copy of license. **3)** Copy of routing slips from Department Heads. **4)** Copy of affidavit. **5)** Copy of design plan.

**F. John Guenette d/b/a Prime Time Limo 1)** Copy of Application for a Livery License. **2)** Copy of license. **3)** Copy of affidavit. **4)** Copy of license routing slips from Department Head's. **5)** Copy of business certificate.

**G. Gilmore Drive Inter-Municipal Agreement (Northbridge/Sutton)**

**H. Street Acceptances: 1)** Vote to lay out the alteration and extension of Ash Street as a public way; **2)** Vote to lay out a portion of Gilmore Drive

**I. Spring Annual Town Meeting [May 7, 2013]/Vote position on Article 23 -Temporary Moratorium-Medical Marijuana Treatment Centers**

**J. Open Space & Recreation Plan Committee/Vote to establish adhoc committee**

**K. Sutton Street Reconstruction Project/Order of Taking – Removed from agenda**

#### **VI. DISCUSSIONS**

**L. State Reclamation and Mosquito Control Board/District Budget Request**

**M. Blackstone Valley Vocational Technical School/ New Capital Project Proposal**

**N. DPW Facility – No documentation.**

**O. Road Repair & Maintenance Program Update – No documentation.**

#### **VII. TOWN MANAGER'S REPORT**

**P. 1)** Legislative Breakfast – No documentation

**2)** Regional Stormwater Meeting – No documentation

**3)** Solar Committee Update – No documentation

**4)** Ross Rajotte Bridge Update – No documentation

**VIII. SELECTMEN'S CONCERNS - No documentation**

**IX. ITEMS FOR FUTURE AGENDA- No documentation**

**X. CORRESPONDENCE- No documentation**

**XI. EXECUTIVE SESSION-None**

**MR. RALPH ANDONIAN  
27 HARINGA AVE.  
WHITINSVILLE, MA 01886**

**C.**

On Sunday, October 23, 1983 at 6:22 a.m. a truck loaded with approximately 1,200 pounds of dynamite exploded at the Marine Corps Headquarters building in Beirut, Lebanon killing 241 American servicemen as they slept, including United States Marine L/CPL Thomas S. Perron.

Perron was born on October 5, 1964. He lived in Northbridge and attended Blackstone Valley Regional Technical Vocational High School. He graduated in June in 1982 and died in a terrorist attack just 16 months later. He had just turned 19 years old. He no longer has any family in town. In Arlington National Cemetery grows a Cedar of Lebanon tree in section 59, which serves as a memorial commemorating the sacrifice of these young men. 29 marines, including Thomas S Perron are buried here.



## **POLICE CONTRACT OVERVIEW**

Three years July 1, 2010 through June 30, 2013.

|                      |             |            |            |
|----------------------|-------------|------------|------------|
| Cost of Living Raise | FY 11- 4.5% | FY 12 – 0% | FY 13 – 1% |
|----------------------|-------------|------------|------------|

Terms include a strong drug & alcohol policy to be put in place for all police officers, including random testing of officers.

Language recognizing civilian dispatchers in the Police Department to take over the dispatchers responsibilities now being performed by the Fire Department personnel. Keeping in place the continued back-up & training of police officers to perform dispatch if necessary.

SPRING ANNUAL TOWN MEETING WARRANT - 5/7/13 - 7:00 PM

| Presenter                                                                                                                                                        |                        | Selectmen          | Finance Committee | Town Meeting |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------|-------------------|--------------|
| <b>Article 1.</b><br>Bill(s) of a prior year                                                                                                                     | <b>Selectmen</b>       | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 2.</b><br>FY '13 Budget Transfers                                                                                                                     | <b>Selectmen</b>       | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 3.</b><br>FY '14 Omnibus Budget Article                                                                                                               | <b>Finance Comm.</b>   | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 4.</b><br>FY'14 Sewer Enterprise Fund                                                                                                                 | <b>Selectmen</b>       | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 5.</b><br>FY '14 Water Enterprise Fund                                                                                                                | <b>Selectmen</b>       | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 6.</b><br>FY '14 Chapter 90 Funds                                                                                                                     | <b>Selectmen</b>       | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 7.</b><br>FY '14 Compensating Balance Agreements                                                                                                      | <b>Selectmen</b>       | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 8.</b><br>Reauthorization of the FY '14 Play & Rec revolving account                                                                                  | <b>Play &amp; Rec.</b> | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 9.</b><br>FY '14 Triennial Revaluation                                                                                                                | <b>Assessors</b>       | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |
| <b>Article 10.</b><br>Finance the purchase of a Medium Duty Dump Truck w/swap body, plow and accessories for DPW-subject to capital outlay expenditure exclusion | <b>Selectmen</b>       | <b>Support</b>     |                   |              |
|                                                                                                                                                                  |                        | <b>Non-support</b> |                   |              |
|                                                                                                                                                                  |                        | <b>No Position</b> |                   |              |
|                                                                                                                                                                  |                        | <b>Pass Over</b>   |                   |              |

|                                                    |                    |  |  |  |
|----------------------------------------------------|--------------------|--|--|--|
| <b>Article 11. Selectmen</b>                       | <b>Support</b>     |  |  |  |
| Finance the purchase of a Back Hoe and             | <b>Non-support</b> |  |  |  |
| accessories for DPW-subject to capital outlay      | <b>No Position</b> |  |  |  |
| expenditure exclusion                              | <b>Pass Over</b>   |  |  |  |
| <b>Article 12. Selectmen</b>                       | <b>Support</b>     |  |  |  |
| Finance the purchase of a bucket truck and         | <b>Non-support</b> |  |  |  |
| accessories for the Fire Dept.- subject to capital | <b>No Position</b> |  |  |  |
| outlay expenditure exclusion                       | <b>Pass Over</b>   |  |  |  |
| <b>Article 13. BPCC</b>                            | <b>Support</b>     |  |  |  |
| Repair the concrete apparatus floor abutments      | <b>Non-support</b> |  |  |  |
| at the Rockdale Fire Station                       | <b>No Position</b> |  |  |  |
|                                                    | <b>Pass Over</b>   |  |  |  |
| <b>Article 14. School Comm.</b>                    | <b>Support</b>     |  |  |  |
| Balmer School Gymnasium floor                      | <b>Non-support</b> |  |  |  |
|                                                    | <b>No Position</b> |  |  |  |
|                                                    | <b>Pass Over</b>   |  |  |  |
| <b>Article 15. School Comm.</b>                    | <b>Support</b>     |  |  |  |
| Install 25,000 square feet of sod at Lasell Field  | <b>Non-support</b> |  |  |  |
|                                                    | <b>No Position</b> |  |  |  |
|                                                    | <b>Pass Over</b>   |  |  |  |
| <b>Article 16. School Comm.</b>                    | <b>Support</b>     |  |  |  |
| purchase and installation of safety and security   | <b>Non-support</b> |  |  |  |
| items at all schools [door hardware, key cards     | <b>No Position</b> |  |  |  |
| security cameras, etc.] – subject to a capital     | <b>Pass Over</b>   |  |  |  |
| outlay expenditure exclusion                       |                    |  |  |  |
| <b>Article 17. School Comm.</b>                    | <b>Support</b>     |  |  |  |
| purchase and installation of safety and security   | <b>Non-support</b> |  |  |  |
| items at all schools [door hardware, key cards     | <b>No Position</b> |  |  |  |
| security cameras, etc.]                            | <b>Pass Over</b>   |  |  |  |
| <b>Article 18. School Comm.</b>                    | <b>Support</b>     |  |  |  |
| Purchase Ford F550 DRW cab/chassis- subject        | <b>Non-support</b> |  |  |  |
| to a capital outlay expenditure exclusion          | <b>No Position</b> |  |  |  |
|                                                    | <b>Pass Over</b>   |  |  |  |
| <b>Article 19. School Comm.</b>                    | <b>Support</b>     |  |  |  |
| Purchase Ford F550 DRW cab/chassis                 | <b>Non-support</b> |  |  |  |
|                                                    | <b>No Position</b> |  |  |  |
|                                                    | <b>Pass Over</b>   |  |  |  |
| <b>Article 20. BPCC</b>                            | <b>Support</b>     |  |  |  |
| Sutton Street Reconstruction Project permanent     | <b>Non-support</b> |  |  |  |
| and temporary easements                            | <b>No Position</b> |  |  |  |
|                                                    | <b>Pass Over</b>   |  |  |  |
| <b>Article 21. BPCC</b>                            | <b>Support</b>     |  |  |  |
| On cal engineering and architectural services for  | <b>Non-support</b> |  |  |  |
| town owned buildings and facilities                | <b>No Position</b> |  |  |  |
|                                                    | <b>Pass Over</b>   |  |  |  |

|                                                 |                                                 |                    |       |       |       |
|-------------------------------------------------|-------------------------------------------------|--------------------|-------|-------|-------|
| <b>Article 22.</b>                              | <b>Selectmen</b>                                | <b>Support</b>     | _____ | _____ | _____ |
| Acceptance of MGL c. 59, 5N - implement         |                                                 | <b>Non-support</b> | _____ | _____ | _____ |
| a Tax Work Off Program for Veterans             |                                                 | <b>No Position</b> | _____ | _____ | _____ |
|                                                 |                                                 | <b>Pass Over</b>   | _____ | _____ | _____ |
|                                                 |                                                 |                    |       |       |       |
| <b>Article 23.</b>                              | <b>Selectmen</b>                                | <b>Support</b>     | _____ | _____ | _____ |
| Temporary moratorium on Medical Marijuana       |                                                 | <b>Non-support</b> | _____ | _____ | _____ |
| Treatment Centers                               |                                                 | <b>No Position</b> | _____ | _____ | _____ |
|                                                 |                                                 | <b>Pass Over</b>   | _____ | _____ | _____ |
|                                                 |                                                 |                    |       |       |       |
| <b>Article 24.</b>                              | <b>Blackstone Valley<br/>Tech. School Comm.</b> | <b>Support</b>     | _____ | _____ | _____ |
| Blackstone Valley Tech – approval of debt to    |                                                 | <b>Non-support</b> | _____ | _____ | _____ |
| renovate and reconfigure the School             |                                                 | <b>No Position</b> | _____ | _____ | _____ |
|                                                 |                                                 | <b>Pass Over</b>   | _____ | _____ | _____ |
|                                                 |                                                 |                    |       |       |       |
| <b>Article 25.</b>                              | <b>Planning Board</b>                           | <b>Support</b>     | _____ | _____ | _____ |
| Street Acceptance – Gilmore Drive               |                                                 | <b>Non-support</b> | _____ | _____ | _____ |
|                                                 |                                                 | <b>No Position</b> | _____ | _____ | _____ |
|                                                 |                                                 | <b>Pass Over</b>   | _____ | _____ | _____ |
|                                                 |                                                 |                    |       |       |       |
| <b>Article 26.</b>                              | <b>Petition</b>                                 | <b>Support</b>     | _____ | _____ | _____ |
| Street Acceptance – Alteration and extension    |                                                 | <b>Non-support</b> | _____ | _____ | _____ |
| of Ash Street [portion to be discontinued]      |                                                 | <b>No Position</b> | _____ | _____ | _____ |
|                                                 |                                                 | <b>Pass Over</b>   | _____ | _____ | _____ |
|                                                 |                                                 |                    |       |       |       |
| <b>Article 27.</b>                              | <b>Petition</b>                                 | <b>Support</b>     | _____ | _____ | _____ |
| \$50,000 to repair/restructure the baseball and |                                                 | <b>Non-support</b> | _____ | _____ | _____ |
| softball diamond located at Lasell Field        |                                                 | <b>No Position</b> | _____ | _____ | _____ |
|                                                 |                                                 | <b>Pass Over</b>   | _____ | _____ | _____ |

**POSSIBLE BALLOT QUESTIONS FOR THE FOLLOWING ARTICLES:****ARTICLE 10: (Board of Selectmen)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury a sum of money for the purpose of financing the purchase of a Medium Duty Dump Truck with Swap Body, Plow and Accessories for use by the Highway Division of the Department of Public Works; and to determine whether such appropriation shall be subject to a capital outlay expenditure exclusion under Proposition 2½, so-called; or take any other action relative thereto.

**ARTICLE 11: (Board of Selectmen)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury a sum of money for the purpose of financing the purchase of a Back Hoe (JD 410 or equal) and Accessories for use by the Highway Division of the Department of Public Works; and to determine whether such appropriation shall be subject to a capital outlay expenditure exclusion under Proposition 2½, so-called; or take any other action relative thereto.

**ARTICLE 12: (Board of Selectmen)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury the sum of \$80,000.00 (EIGHTY THOUSAND AND 00/100 DOLLARS) for the purpose of financing the purchase of a bucket truck and accessories and equipment for use by the Fire Department; and to determine whether such appropriation shall be subject to a capital outlay expenditure exclusion under Proposition 2½, so-called; or take any other action relative thereto.

**ARTICLE 16: (School Committee)**

To see if the Town will vote to raise and appropriate a sum of money to purchase and install safety and security items for the Northbridge Elementary School, W. E. Balmer School, Northbridge Middle School, and Northbridge High School, including door hardware, key card security locks, security cameras, and security window film, said sum be expended under the direction of the School Committee, contingent upon the passage of a capital outlay expenditure exclusion under the provisions of Proposition 2½ so called, MGL Chapter 59, Section 21C (1½), for FY 14 (July 1, 2013 to June 30, 2014); or take any other action relative thereto.

H.

COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH

WARRANT FOR THE SPECIAL STATE PRIMARY  
APRIL 30, 2013  
TOWN OF NORTHBRIDGE

WORCESTER, SS:  
To any of the Constables of the **TOWN OF NORTHBRIDGE**

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said **NORTHBRIDGE** who are qualified to vote in the Special State Primaries to vote at:

**Northbridge High School, 427 Linwood Avenue  
For Precincts 1, 2, 3, and 4.**

on **TUESDAY, THE THIRTIETH OF APRIL, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

**SENATOR IN CONGRESS ..... FOR THE COMMONWEALTH**

And you are directed to serve this warrant by posting attested copies thereof at the following places seven (7) days at least before the time and place of election aforesaid:

- Whitinsville Post Office
- Brian's Restaurant
- Office of Polyfoam Corp.
- Northbridge Post Office
- Gary's Variety and Spirits
- Town Clerk's Office
- 1Quikstop
- VFW Hall (875 Hill Street)
- Town Hall Annex

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 8<sup>TH</sup> day of APRIL, 2013.

**SELECTMEN OF NORTHBRIDGE**

\_\_\_\_\_  
Daniel J. Nolan, Chairman

\_\_\_\_\_  
Thomas J. Melia

\_\_\_\_\_  
James R. Marzec

\_\_\_\_\_  
Charles Ampagoomian, Jr.

\_\_\_\_\_  
James J. Athanas

WORCESTER, SS

Northbridge

By virtue of this warrant, I have this day notified the inhabitants of the Town of Northbridge qualified to vote in Town elections and Town affairs to vote at the time and place and for the purpose stated in warrant by posting attested copies thereof as within directed.

\_\_\_\_\_  
Constable, Town of Northbridge

\_\_\_\_\_  
Date

(Warrant must be posted at least **seven days prior** to April 30, 2013.)

## CORI Policy Requirement



- Any employer or governmental licensing agency that submits five or more CORI requests annually shall maintain a CORI policy which must meet the minimum standards of the DCJIS model CORI policy . *(See attached.)*
- The DCJIS has posted a Model CORI Policy to its web site at [mass.gov/cjis](http://mass.gov/cjis).
- A CORI policy may be developed and maintained regardless of the number of CORI requests conducted.

## **DCJIS MODEL CORI POLICY**

This policy is applicable to the criminal history screening of prospective and current employees, subcontractors, volunteers and interns, professional licensing applicants, and applicants for the rental or leasing of housing.

Where Criminal Offender Record Information (CORI) and other criminal history checks may be part of a general background check for employment, volunteer work, licensing purposes, or the rental or leasing of housing, the following practices and procedures will be followed.

### **I. CONDUCTING CORI SCREENING**

CORI checks will only be conducted as authorized by the DCJIS and MGL c. 6, §. 172, and only after a CORI Acknowledgement Form has been completed.

With the exception of screening for the rental or leasing of housing, if a new CORI check is to be made on a subject within a year of his/her signing of the CORI Acknowledgement Form, the subject shall be given seventy two (72) hours notice that a new CORI check will be conducted.

If a requestor is screening for the rental or leasing of housing, a CORI Acknowledgement Form shall be completed for each and every subsequent CORI check.

### **II. ACCESS TO CORI**

All CORI obtained from the DCJIS is confidential, and access to the information must be limited to those individuals who have a "need to know". This may include, but not be limited to, hiring managers, staff submitting the CORI requests, and staff charged with processing job applications. (Requestor Organization Name) must maintain and keep a current list of each individual authorized to have access to, or view, CORI. This list must be updated every six (6) months and is subject to inspection upon request by the DCJIS at any time.

### **III. CORI TRAINING**

An informed review of a criminal record requires training. Accordingly, all personnel authorized to review or access CORI at (Requestor Organization Name)

will review, and will be thoroughly familiar with, the educational and relevant training materials regarding CORI laws and regulations made available by the DCJIS.

Additionally, if (Requestor Organization Name) is an agency required by MGL c. 6, s. 171A, to maintain a CORI Policy, all personnel authorized to conduct criminal history background checks and/or to review CORI information will review, and will be thoroughly familiar with, the educational and relevant training materials regarding CORI laws and regulations made available by the DCJIS.

#### **IV. USE OF CRIMINAL HISTORY IN BACKGROUND SCREENING**

CORI used for employment purposes shall only be accessed for applicants who are otherwise qualified for the position for which they have applied.

Unless otherwise provided by law, a criminal record will not automatically disqualify an applicant. Rather, determinations of suitability based on background checks will be made consistent with this policy and any applicable law or regulations.

#### **V. VERIFYING A SUBJECT'S IDENTITY**

If a criminal record is received from the DCJIS, the information is to be closely compared with the information on the CORI Acknowledgement Form and any other identifying information provided by the applicant to ensure the record belongs to the applicant.

If the information in the CORI record provided does not exactly match the identification information provided by the applicant, a determination is to be made by an individual authorized to make such determinations based on a comparison of the CORI record and documents provided by the applicant.

#### **VI. INQUIRING ABOUT CRIMINAL HISTORY**

In connection with any decision regarding employment, volunteer opportunities, housing, or professional licensing, the subject shall be provided with a copy of the criminal history record, whether obtained from the DCJIS or from any other source, prior to questioning the subject about his or her criminal history. The source(s) of the criminal history record is also to be disclosed to the subject.

## **VII. DETERMINING SUITABILITY**

If a determination is made, based on the information as provided in section V of this policy, that the criminal record belongs to the subject, and the subject does not dispute the record's accuracy, , then the determination of suitability for the position or license will be made. Unless otherwise provided by law, factors considered in determining suitability may include, but not be limited to, the following:

- (a) Relevance of the record to the position sought;
- (b) The nature of the work to be performed;
- (c) Time since the conviction;
- (d) Age of the candidate at the time of the offense;
- (e) Seriousness and specific circumstances of the offense;
- (f) The number of offenses;
- (g) Whether the applicant has pending charges;
- (h) Any relevant evidence of rehabilitation or lack thereof; and
- (i) Any other relevant information, including information submitted by the candidate or requested by the organization.

The applicant is to be notified of the decision and the basis for it in a timely manner.

## **VIII. ADVERSE DECISIONS BASED ON CORI**

If an authorized official is inclined to make an adverse decision based on the results of a criminal history background check, the applicant will be notified immediately. The subject shall be provided with a copy of the organization's CORI policy and a copy of the criminal history. The source(s) of the criminal history will also be revealed. The subject will then be provided with an opportunity to dispute the accuracy of the CORI record. Subjects shall also be provided a copy of DCJIS' *Information Concerning the Process for Correcting a Criminal Record*.

## **IX. SECONDARY DISSEMINATION LOGS**

All CORI obtained from the DCJIS is confidential and can only be disseminated as authorized by law and regulation. A central secondary dissemination log shall be

used to record any dissemination of CORI outside this organization, including dissemination at the request of the subject.

March 27, 2013

Denis LaTour

88 Linwood Avenue

Whitinsville, MA. 01588

Board of Selectman

Town Hall

Whitinsville, MA. 01588

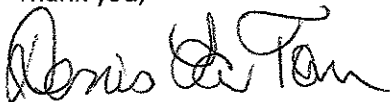
Dear Board Members,

For many years the Whitin Community Center has wanted toilet facilities in Whitin Park. It is my goal to construct two handicap toilet facilities near the tennis courts this summer. Obviously, the first problem with building a toilet is where the end product will go. Fortunately, over 100 years ago, the Whitin family started building a sewer system for Northbridge that is still in use today. Part of that system is still in the park today and was probably the abandoned connection to the Whitin Home. This connection has been inspected by the Northbridge sewer department and has been certified by them for our use.

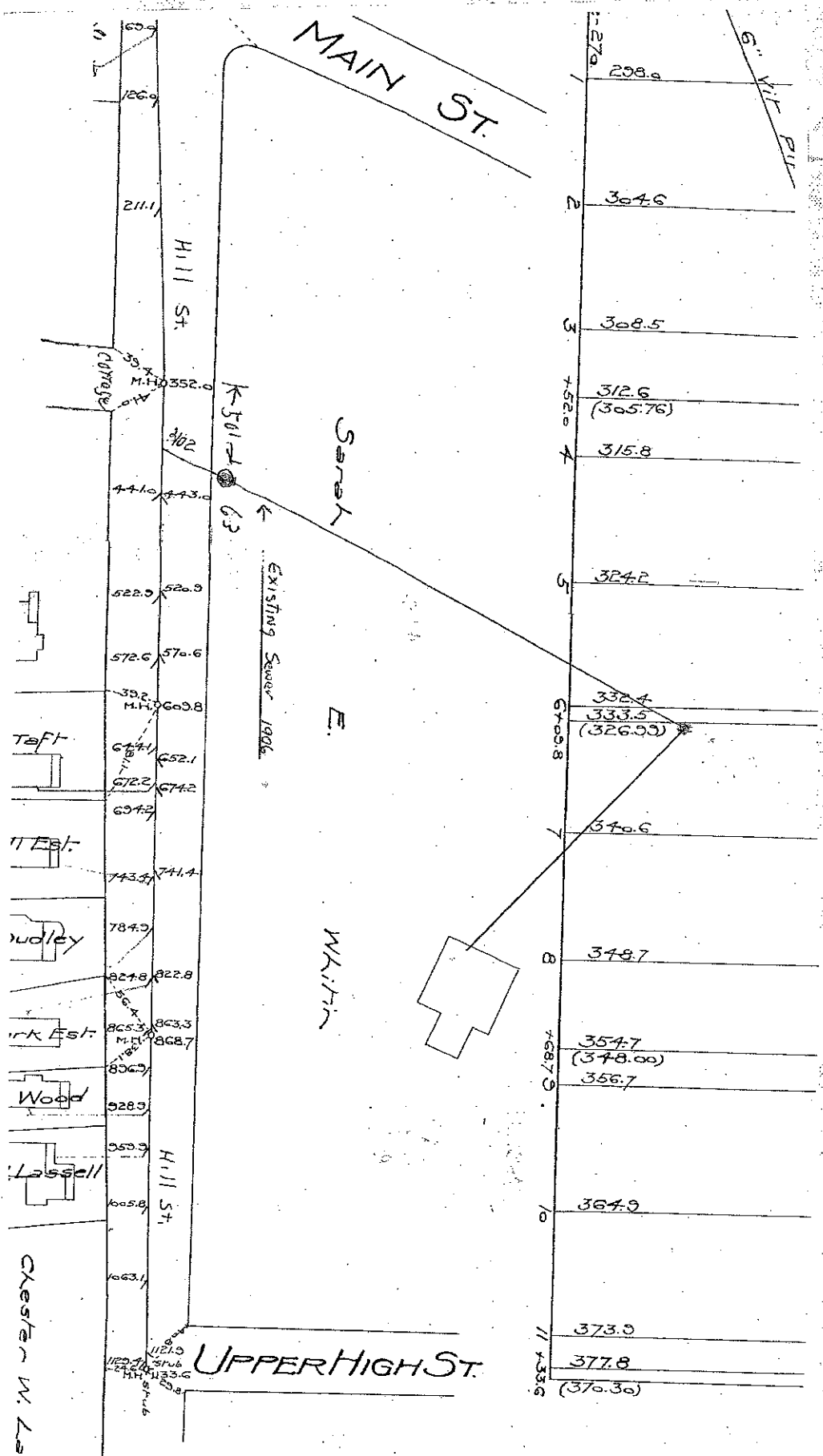
The Northbridge Sewer Department is requiring a \$9,200.00 connection fee. That is where the Board comes in and why I am writing today. I am requesting that the Board of Selectman vote to waive this fee for the Community Center.

I am sure you will agree that not only the Community Center but the whole community will benefit greatly from the addition of these toilets while enjoying the Pavilion, Whitin Park and the tennis courts. Using the abandoned sewer connection would be at no cost to the Town and as they would be seasonal toilets they would be little impact to the existing sewer system. The Center currently pays about \$25,000.00 annually for its existing sewer connection. Hopefully you will view this as a justified request and will waive this fee for the Community Center.

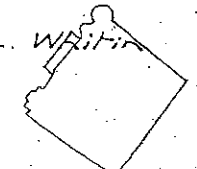
Thank you,

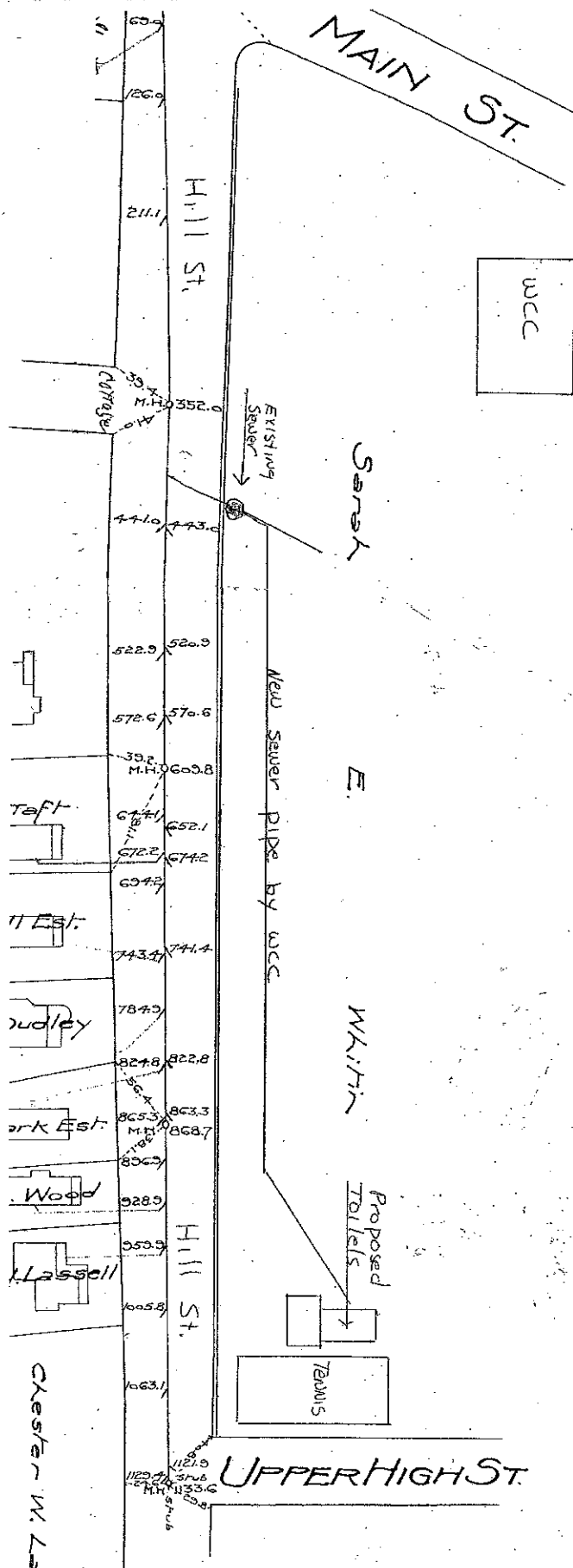


Denis LaTour



Catherine L. Whitin



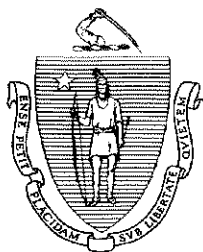


|    |                            |
|----|----------------------------|
| 1  | 208.0                      |
| 2  | 304.6                      |
| 3  | 308.5                      |
| 4  | 312.6<br>(305.76)          |
| 5  | 315.8                      |
| 6  | 324.2                      |
| 7  | 332.4<br>333.5<br>(326.55) |
| 8  | 340.6                      |
| 9  | 348.7                      |
| 10 | 354.7<br>(348.00)<br>356.7 |
| 11 | 364.9                      |
| 12 | 373.0                      |
| 13 | 377.8<br>(370.30)          |

Catherine L. Whiting

## TOWN MANAGER'S REPORT – April 8, 2013

- 1) **Worcester Regional Transit Authority:** Announced there will be a public hearing at the Town Hall on April 25, 2013, at 7:00 P.M. to discuss the proposed bus routes in town. The public is encouraged to attend.
- 2) **Transportation Bond Bill:** Received correspondence from Timothy Murray, Lieutenant Governor, of the pending transportation bond bill that will increase Chapter 90 funding to \$300 million dollars, which is a third higher than last year's amount.
- 3) **Town Hall Project:** Mr. Gary Bechtholdt, Town Planner, and I had the opportunity to visit the facility that is reconstructing the Town Hall windows. Work is progressing as scheduled.
- 4) **St. Patrick's Annual Fall Festival to be held on Saturday, September 14, 2013:** Announced the date of the Annual Fall Festival is a correction from the previous announcement made at the last Selectmen's meeting. The correct date of the event is September 14, 2013.



## COMMONWEALTH OF MASSACHUSETTS

## OFFICE OF THE GOVERNOR

State House, Room 360, Boston, MA 02133  
(617) 725-4005 FAX (617) 727-5291

DEVAL L. PATRICK  
GOVERNOR

TIMOTHY P. MURRAY  
LIEUTENANT GOVERNOR

GLEN SHOR  
SECRETARY

TEL: (617) 727-2040  
FAX: (617) 727-2779  
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APR 03 2013

Northbridge Town Manager  
April 1, 2013

Mr. Charles Ampagoomian, Jr., Chairman  
Town of Northbridge  
7 Main Street  
Whitinsville, MA 01588

Dear Mr. Ampagoomian, Jr.:

We are pleased to inform you that, on March 13, 2013, we filed a transportation bond bill to authorize and fund The Way Forward: A 21st Century Transportation Plan. The Way Forward is a comprehensive 10-year plan to modernize and expand our transportation system to spur economic growth, create jobs and improve the quality of life for residents across the Commonwealth.

The Way Forward, funded by both existing revenues and additional revenues raised through our tax reform proposal, provides \$3.4 billion over the next decade to provide \$300 million annually (indexed for inflation) in Chapter 90 funds. This is a 50 percent increase over Fiscal Year 2013, to be distributed to cities and towns to support your local transportation needs beginning this spring.

This letter certifies that the **Town of Northbridge** Chapter 90 apportionment for Fiscal Year 2014 is **provisionally \$715,654**, based on enactment of the bond bill *and* of new revenue to support providing Chapter 90 funding at \$300 million annually. This is a provisional allocation for information purposes only; no contracts, agreements or projects are approved for reimbursement until the passage of a bond bill authorizing the Chapter 90 program and additional revenue necessary to support to the funding.

Without the passage of either our tax reform proposal or additional revenue that is derived from options substantively comparable to that which we have proposed, investment in the Chapter 90 program will not be implemented. Without enactment of our plan, necessary road and bridge projects, including your local transportation needs, will go unaddressed, creating longer commutes, eliminating public transit options and slowing economic recovery and growth.

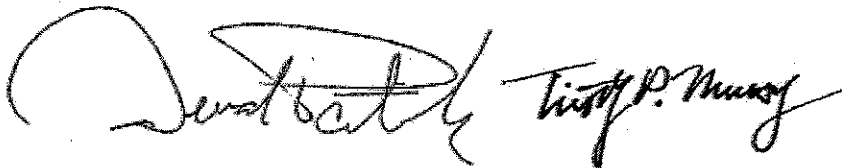
Once a bond bill authorizing the Chapter 90 program and sufficient revenues – either through our tax reform proposal or an equitable plan – enacted into law, this apportionment will be automatically incorporated into your existing 10-year Chapter 90 contract which was signed in Fiscal Year 2008 and is posted on the MassDOT website <http://www.massdot.state.ma.us/chapter90>. The scope of the final Chapter 90

authorization will determine the final apportionment for both Fiscal Year 2014 and the next nine years. Your contract will be automatically updated based on available funding.

We look forward to working closely with your community to ensure the continuing success of the Chapter 90 program and our other investments to modernize and maintain a transportation system that spurs economic growth and creates jobs across the Commonwealth in the years to come.

Please feel free to contact Matt Bamonte at (857)368-9151 with any questions you may have regarding the Chapter 90 program.

Sincerely,

The image shows two handwritten signatures in black ink. The signature on the left is for the Governor, and the signature on the right is for the Lieutenant Governor. Both signatures are written in a cursive, flowing style.

Governor

Lieutenant Governor

March 26 2013

The following is a brief summary prepared by McGinley Kalsow & Associates, Inc of how the current Window Restoration project with Campbell Construction Group is proceeding:

1. All of the glass and asbestos-bearing window glazing has been removed from all window sash. This asbestos removal part of the contract is now complete. Approximately two-thirds of the original glass has been salvaged for reinstallation. During the removal process, all window sash were numbered for correct reinstallation.
2. Most of the window sash in the building have been transported to the restoration shop in West Bridgewater. The remaining windows on site will be removed when the completed mock-up windows are installed late this week or early next week.
3. The review of the installed mock-up windows is very important for the success of the project. The mock-up window sash will arrive at the site completely finished and will then be reinstalled in their respective window frames for a thorough review.
4. The mock-up windows will be fully repaired, painted, varnished, and outfitted with a complete set of operating hardware. The hardware will include new sash lifts, sash locks, sash pulleys, sash chains, and perimeter weather-stripping. We will be looking for appearance issues and smooth, functional performance. We also expect representatives of the Town will review the mock-up windows as well, and will give us their written approval in a timely manner.
5. Once the mock-ups are approved, a more detailed work schedule for the project will be provided by Campbell Construction. The work at the restoration shop will then accelerate. The sash will be stripped of all paint, loose joints repaired, damaged wood replaced, all wood surfaces sanded smooth, primed, re-glazed with salvaged glass and new glass, and then painted on the outside and painted/varnished on the inside.
6. Finished windows could begin to be installed in early May.
7. Administratively, Campbell Construction will be invoicing the Town during the last week of each month. The Applications for Payment will come to MK&A first. We will review the documentation, sign it, and then e-mail it to Jim Shuris and Ted Kozak, to make sure that it gets on the BPCC agenda for their review and recommendation for payment.
8. At last week's BPCC meeting, the Committee approved the addition of Alternates #2 and #3 to the Campbell Construction Group contract.

MK&A is also working with Ken Warchol (Northbridge Historic Commission) to develop a set of cast metal letters to be placed above both entry porticos.

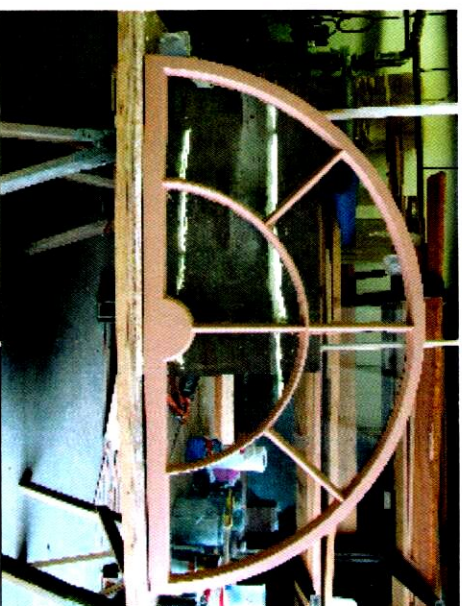
## **NORTHBRIDGE MEMORIAL TOWN HALL –RESTORATION PROJECT**

March 29 2013

The current focus of the work is being undertaken at the shop of WW Millworks in West Bridgewater. The window sash are being stripped, sanded, repaired as required, and then primed & painted, in preparation for a finish coating of tinted varnish. The new round window for the attic has also been fabricated. *(Photos & captions by John Hecker, Architect /McGinley Kalsow & Associates, Inc)*



Appearance of sash after being stripped of paint & sanded



Original glass was salvaged and is being reinstalled to greatest extent possible



Stripped, sanded, primed & painted sash, ready for finish coat of tinted varnish



Kerfs are being cut into jambs of sash to receive new metal weather-stripping

## **NORTHBRIDGE MEMORIAL TOWN HALL –RESTORATION PROJECT**



Stacked pile of sash in the production line



Dark areas of wood on top sash indicate epoxy repairs have been made to that area



Epoxy repairs made to corner joints & mortise-and-tenon joints of window muntins

**NORTHBRIDGE MEMORIAL TOWN HALL –RESTORATION PROJECT**

April 04 2013



Site visit -April 04 2013  
WW Millworks, W. Bridgewater  
Attendees include: Theodore Kozak, Northbridge Town Manager; R. Gary Bechtholdt II, Town Planner; John Hecker, Architect, McGinley Kalsow & Associates; & Paul Holtz, Co-Director Grants Division, Mass Historical Commission

