

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
June 11, 2018 at 6:30 PM**

EXECUTIVE SESSION: 6:30 PM

PRESENTATION: Certificate of Special Recognition awarded to Eagle Scouts: Stephen Oncay, Nathan Lamberson, and Chad Lamont

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES: A. 1) May 7, 2018 2) May 21, 2018

II. PUBLIC HEARING

III. APPOINTMENTS/By the Town Manager: B. Ms. Kim Corey, Administrative Assistant, Police Department/**Present:** Walter Warchol, Police Chief

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS:

C. Randy Dean Ross dba Lakeside Lunch Stop, 355 Main Street, Whitinsville, MA 01588/
Application to transfer the non-alcoholic Common Victualler license from Charles Berry d/b/a
Dotta's Kitchen [Charles Berry, Mgr.]/**Present:** Randy Ross

D. Alternatives/Request to hang a banner across Church Street from July 1, 2018 to July 15, 2018
to advertise the Free Summer Concert Series, Thursdays, from July 5, 2018 to August 30, 2018
on Alternatives Community Plaza.

E. Bond Anticipation Notes (Department of Public Works)/Vote to Sign/**Present:** Julie Harris,
Treasurer/Collector and Neil Vaidya, Town Accountant

F. Vote to accept monetary donation for Scholarship/**Present:** Julie Harris, Treasurer Collector
and Neil Vaidya, Town Accountant

G. Dog Warrant/Vote to sign

H. Intermunicipal Agreement-Conservation Agent Services with the Town of Upton/Vote to Sign

I. Riverdale Cemetery Deed/Liavoni Ambert [Maple Ave., Row 6, Grave 4]

VI. DISCUSSIONS:

J. MVP - Municipal Vulnerability Preparedness/**Present:** R. Gary Bechtholdt, Town Planner &
Members of Central Mass. Regional Planning Commission

K. Laurie Leeman/Request to do a Holiday Décor and Planter Project/**Present:** Laurie Leeman

L. School Building Committee Project Update/**Present:** Joseph Strazzulla, School Building
Committee

VII. TOWN MANAGER'S REPORT

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION 6:30 PM: M. 1) Under M.G.L c.30A, Sec. 21 #2 - To discuss strategy
with respect to contract negotiations [Fire Chief] and Under M.G.L c.30A 2) Sec. 21 #3 - To
discuss strategy with respect to contract negotiations [Police, Firefighters, & DPW]

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

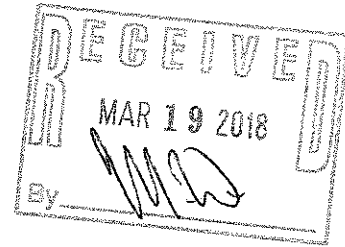


Boy Scout Troop 155

Sponsored by
Village Congregational Church
Whitinsville, MA 01588

March 15, 2018

Northbridge Board of Selectmen and Town Manager
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588



Gentlemen:

Later this spring our troop will be honoring the following Scout:

Stephen C. Oncay

He will be receiving the Eagle Scout Badge, the highest advancement achievement in Boy Scouting. Nationwide, only 4% of all registered Scouts ever earn the Eagle Award.

Recognition of this award from you would be most meaningful to him.

We hope that your busy schedule may permit you to attend as our guest. We will reserve a part in the program if you wish to make a presentation. Note: we do not yet have a date for the court of honor confirmed. We will supply this information as soon as we know it. We believe it will be in March.

If unable to attend, you may mail your correspondence to my address:

261 Carpenter Road
Whitinsville, Massachusetts 01588

Yours truly,

Charles E. Thompson
Charles E. Thompson
Troop Committee

BOARD OF SELECTMEN'S MEETING
May 7, 2018

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, and Nolan. **Also Present:** Adam D. Gaudette, Town Manager.

The Pledge of Allegiance was recited by those present.

APPROVAL OF MINUTES: 1) **April 9, 2018.** A motion/Mr. Athanas, seconded/Mr. Nolan to approve the April 9, 2018 minutes as presented with the readings omitted. Vote yes/ Messrs. Ampagoomian, Athanas, Melia and Nolan. 2) **May 1, 2018 Spring Annual Town Meeting.** A motion/Mr. Melia, seconded/Mr. Athanas to approve the May 1, 2018 Spring Annual Town Meeting minutes as presented with the readings omitted. Vote yes/ Messrs. Ampagoomian, Athanas, Melia and Nolan.

PUBLIC HEARING: 7:05 The Philo Group, LLC dba The Rock, 2043 Providence Road, Northbridge, MA 01534 [Jay Husson, Mgr.]/Application to transfer the 1) All Alcohol Common Victualler License 2) Non-alcoholic Common Victualler License 3) Sunday Entertainment License 4) Indoor Weekday Entertainment License 5) Automatic Amusement License [Juke box] from The Pardee Group Inc. dba The Grill [John Pardee, Mgr.] Present: Jay Husson. A motion was made and seconded to open the public hearing. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan. Chairman Ampagoomian read aloud the public hearing notice. Current owner Mr. Pardee stated that he is looking to transfer his license to Mr. Jay Husson who has shown interest and believes he will do a great job. Mr. Husson explained he resides in Grafton, and has worked in customer service his whole life, including restaurants, bars, and night clubs. Mr. Husson continued stating he was an Auxiliary Officer for 8 years, and worked in Youth Services for 8 years. Mr. Husson noted that he has had a lot of experience with management, and supervision. Selectman Melia specified he noticed in the submitted application he noted prior restaurant experience and asked what his experience is in that industry. Mr. Husson stated his father owned a restaurant. Selectman Melia asked if everyone was Tips Certified. Mr. Husson explained he was waiting for his son to be done with college to take the bartenders course to get tips certified and Safe Serve certified. Selectman Melia asked if Mr. Husson was looking to introduce anything new. Mr. Husson stated he would like to serve coffee and muffins in the morning, and he has been in touch with the Board of Health Agent. He stated he is also looking into having sandwiches down the road. Mr. Husson stated he is hoping to get involved with more arts such as pottery painting, paint nights, etc. With no further questions from the Board, Chairman Ampagoomian opened discussion to any abutters. A Central Avenue resident explained he has had noise issues on Friday nights, he explained that the doors remain open which makes the noise worse. The resident also mentioned parking is an issue and has concerns for people parking across the street and having to cross Route 122 where there is no crosswalk. Selectman Melia verified that these licenses are transfers of the current owner to the new owner. Mr. Pardee stated yes that is correct. Selectman Melia question the abutters if as to if they have called the Police Department when these issues occur. One abutter stated that he has called once. Selectman Melia explained that the first step with any type of disturbances is to notify the Police who will document it, and send an officer to the scene. Selectman Melia explained that if the complaints continue to persist a letter comes to the Local Licensing Authority, which in this case is the Selectmen, who can hold a hearing, where the Board can amend the license to stop such complaints. Mr. Husson stated he is very approachable and will work with the area residents to resolve the issues they are having. An abutter from the audience stated that any issues that have occurred have been handled and added that he would like to see a fence put up, as the one that is currently there is his and continues to be backed up into. Chairman Ampagoomian urged Mr. Husson to not allow his customers to park across the street in the vacant lot as it is a risk for those crossing. A motion/Mr. Melia seconded/Mr. Athanas to close the public hearing. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan. A motion/Mr. Melia, seconded/Mr. Nolan to approve the application to transfer the 1) All Alcohol Common

Victualler License contingent upon the Tips program being completed 2) Non-alcoholic Common Victualler License 3) Sunday Entertainment License 4) Indoor Weekday Entertainment License 5) Automatic Amusement License [Juke box] from The Pardee Group Inc. dba The Grill [John Pardee, Mgr.] to The Philo Group, LLC dba The Rock, 2043 Providence Road, Northbridge, MA 01534 [Jay Husson, Mgr.]. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

7:10 Purgatory Beer Company, 670 Linwood Avenue, Building C, Whitinsville, MA 01588 [Kevin Mulvehill, Mgr.]/Request for an indoor Weekday Entertainment License for Thursdays from 12 PM to 8 PM, Fridays and Saturdays 12 PM to 9 PM. Present: Brian Distefano. A motion was made and seconded to open the public hearing at 7:25 PM. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan. Chairman Ampagoomian read aloud the public hearing notice. Mr. Mulvehill was present and stated that Mr. Distefano was not able to attend this meeting. Mr. Mulvehill stated that the area they have is small so the live music they would host would be at most 4 pieces and explained he is not sure yet as to how often they plan use it. Mr. Mulvehill explained that they would like to hold trivia as well. Selectmen Athanas asked if the entertainment would be inside only. Mr. Mulvehill explained that originally they were seeking an indoor/outdoor permit but there were some objections to the outdoor and they are just looking do indoor only. Chairman Ampagoomian opened discussion to abutters. A motion/Mr. Melia, seconded/Mr. Athanas to close the public hearing. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan. A motion/Mr. Athanas, seconded/Mr. Nolan to approve the indoor Weekday Entertainment License for Thursdays from 12 PM to 8 PM, Fridays and Saturdays 12 PM to 9 PM. Purgatory Beer Company, 670 Linwood Avenue, Building C, Whitinsville, MA 01588. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

APPOINTMENTS/Resignations/None

CITIZENS' COMMENTS/INPUT: Local Business Spotlight/None

2018 Annual License Renewals [Junk Dealers, Bowling & Billiards] / Vote to approve subject to the payment of all monies due the Town. A motion/Mr. Melia, seconded/Mr. Athanas to approve the 2018 Annual Junk Dealers, Bowling & Billiards licenses subject to the payment of all monies owed to the Town. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

Northbridge Fire Department/Request permission to hang a banner across Church Street from 1) June 3, 2018 until June 10, 2018 to promote the annual Spaghetti Supper to be held on June 9, 2018 2) June 17, 2018 until July 1, 2018 to promote the annual Fourth of July Fireworks Event to be held on Friday, June 29, 2018. A motion/Mr. Nolan seconded/Mr. Melia to approve the Northbridge Fire Department's requests to hang a banner across Church Street from June 3, 2018 until June 10, 2018 to promote the annual Spaghetti Supper to be held on June 9, 2018 and to hang a banner from June 17, 2018 until July 1, 2018 to promote the annual Fourth of July Fireworks Event to be held on Friday, June 29, 2018. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

Chairman Ampagoomian moved to item H. and I.

Monetary Donation/Vote to accept monetary donation in the amount of \$500 from Jim Morrissette's Oil Burner Service to benefit the Police Department. A motion/Mr. Melia, seconded/Mr. Nolan to approve the monetary donation of \$500 from Jim Morrissette's Oil Burner Service to benefit the Police Department. Vote yes/ Messrs. Ampagoomian, Athanas, Melia and Nolan.

Whitin Community Center/Request permission to hang a banner across Church Street from July 22, 2018 to August 5, 2018 to promote the annual Cars In The Park event on Saturday, August 18, 2018.

A motion/Mr. Athanas, seconded/Mr. Melia to approve the request to hang a banner across Church Street from July 22, 2018 to August 5, 2018 to promote the annual Cars In The Park event on Saturday, August 18, 2018. Vote yes/Messrs. Ampagoomian, Athanas, Melia and Nolan.

Chairman Ampagoomian announced that they would be moving to the public hearing as it is now 7:05 PM.

Laura Vanden Akker/1) Request to hold a Sidewalk Sale on Saturday, June 16, 2018 from 9 AM to 3 PM 2) Request to close Church Street 3) Request for a one day Entertainment License 4) Request to hang a banner across Church Street from June 10, 2018 to June 17, 2018/Present: **Laura Vanden Akker and Kathleen Tonry.** Ms. Tonry introduced herself stating that she is the owner of Katalina's Boutique located at 1682 Providence Road, and Laura Vanden Akker the Owner of Many Creations located at 99 Church Street. Ms. Tonry explained that a small group of business owners discussed the hopes to bring back the nostalgic sidewalk sale. Ms. Tonry explained that they are requesting permission to hold the sidewalk sale on Saturday, June 16, 2018 from 10 AM to 2 PM allowing an hour before and after for set up and breakdown. Ms. Tonry explained that the road closure would be from Unibank to Corner Pizza where the light is. Ms. Tonry explained that they are hoping to make this an annual event if all goes well. Selectman Athanas stated that he feels as though it is a great idea and as long as there is still access to Park Street for those looking to get through downtown. Chairman Ampagoomian explained that the banner is for non-profits and urged them to start the downtown business association as a non-profit again. Chairman Ampagoomian stated that the vote on the banner has been taken under consideration despite the requestor being for profit. A motion/Mr. Melia, seconded/Mr. Athanas to approve the request to hold a Sidewalk Sale on Saturday, June 16, 2018 from 9 AM to 3 PM, 2) the request to close Church Street from 9 AM to 3 PM on June 16, 2018, 3) the request for a one day Entertainment License on June 16, 2018 from 10 AM to 2 PM and 4) the request to hang a banner across Church Street from June 10, 2018 to June 17, 2018 to promote the Sidewalk Sale. Selectman Nolan noted that the vote on the Banner is being aloud this time but they cannot speak for Board in the future. Vote yes/ Messrs. Ampagoomian, Athanas, Melia and Nolan.

Whitinsville Water Company/Church Street Project update. Town Manager Gaudette stated that an update has been provided by Randy Swigor, General Manager, Whitinsville Water Company. Town Manager Gaudette stated that they sent out a request for proposal to multiple firms and are due Friday, May 11, 2018. The Water Company is expecting to award the bid to a paving company on Monday, May 14, 2018 with preference to a company that can start as soon as possible. Town Manager Gaudette stated it is expected to be a three to four week job.

TOWN MANAGER'S REPORT J. 1) Meetings Attended: Monday, April 23, 2018 – Attended the Board of Selectmen Meeting. Wednesday, April 25, 2018 – Hosted a CMRPC Legislative Affairs Committee Meeting. Thursday, April 26, 2018 – Met with the Town Moderator and Staff to prepare for the Town Meeting. Friday, April 27, 2018 – Held a Department Managers Meeting. Tuesday, May 1, 2018 – Attended the Annual Town Meeting. Town Manager Gaudette stated that there twenty eight out of twenty nine articles approved. Town Manager Gaudette thanked those residents that attended, the volunteer Boards and elected Boards, and the staff for all the hard work put into preparing for the Town Meeting. Wednesday, May 2, 2018 – Attended a regional Town Managers luncheon. Thursday, May 3, 2018 – Attended the joint School Building/Selectmen/Finance Committee Meeting. **2) Balmer School Building Project:** A joint meeting of the Building Committee, School Committee, Board of Selectmen and Finance Committee was held on Thursday, May 3, 2018 at the High School Media Center. The purpose of the meeting was to discuss finance options for the project. **3) DPW Garage Project:** Town Manager Gaudette stated that things continue to progress on site. The building construction is nearing completion with remaining electrical, communications and fire alarm installation ongoing. Completed site related activities include installation of the main gate, loaming, the shaping of the retention pond and adjacent sloped areas, as well as binder asphalt course. Although the project is substantially, miscellaneous punch list items will continue through May. **4) Fire Station Project (Feasibility Study):** Town Manager Gaudette has been working with staff

and the Owner's Project Manager, as well as committee representatives, on the Site Selection Evaluation Process. In addition, the group will be **developing an Request For Quotes** for Designer (Architect) Selection in hopes of advertising this summer. The project has experienced some delay due to the OPM representative leaving for another position with a new company. **5) Town Meeting Follow-up:** The FY 2019 Budget Development process has been completed and the Annual Town Meeting adopted the FY 2019 Budget. Staff will begin preparing for FY 2018 year-end as well as moving forward with Capital Projects.

Town Manager Gaudette announced that on Tuesday, May 15, 2018 is the Annual Town Election and polls will be open from 7 AM to 8 PM.

SELECTMEN'S CONCERNS: **Selectman Athanas 1)** attended the Annual Whitin Community Center fundraiser, which was held in the Great Hall, and added that it is a great space and he hopes the Town takes advantage of using it. **2)** has concerns for the road repair list and would like to get discussion on which roads are being repaired and start looking ahead. Town Manager Gaudette started that he is anticipating a report in the next week or two and is looking to add it to the May 21, 2018 agenda and have the Highway Superintendent present for the meeting. **Selectman Melia 1)** asked Town Manager Gaudette to have a conversation with the Information Technology Director to be aware of the recent attacks on Towns and cities by shutting the whole system down. Selectman Melia stated that it is to the point where money is paid to the hackers to receive the information back to avoid it being deleted. Town Manager Gaudette stated that he would get a memorandum from the IT Director regarding what is being done currently, and explained that in addition to that a big piece is having an cloud based storage so that if there is any devastation at least all files would be backed up to the previous day. **Selectman Ampagoomian 1)** asked for a brief update on the solar farm progress. Town Manager Gaudette stated he would reach out to the Conservation Commission. **2)** Chairman Ampagoomian mentioned that the next meeting the Board will be reorganizing and thanked the Board for allowing him to be the Chairman, and stated he believes that they are a great working team.

ITEMS FOR FUTURE AGENDA/None
CORRESPONDENCE/None
EXECUTIVE SESSION/None

A motion/Mr. Melia, seconded/Mr. Nolan to adjourn the public meeting. Vote yes/ Messrs. Ampagoomian, Athanas, Melia and Nolan.

Meeting Adjourned: 7:53 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

May 7, 2018

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES:

A. 1) April 9, 2018

-Copy of April 9, 2018 meeting minutes

2) May 1, 2018 Spring Annual Town Meeting

-Copy of May 1, 2018 Spring Annual Town meeting minutes

II. PUBLIC HEARING:

B. 7:05 The Philo Group, LLC dba The Rock, 2043 Providence Road, Northbridge, MA 01534 [Jay Husson, Mgr.]/Application to transfer the 1) All Alcohol Common Victualler License

-Copy of public hearing notice
-Copy of Monetary Transmittal Form
-Copy of receipt of electronic payment
-Copy of application to transfer license
-Copy of beneficial interest form (individual)
-Copy of beneficial interest form (organization)
-Copy of Cori Request form
-Copy of letter regarding residency
-Copy of voters registration
-Copy of corporate vote
-Copy of Articles of Organization
-Copy of Business Certificate
-Copy of plan/Layout
-Copy of lease
-Copy of abutters notification request memo
-Copy of abutters list
-Copy of abutters notification

2) Non-alcoholic Common Victualler License

-Copy of application for a non-alcoholic common Victualler license

3) Sunday Entertainment License

-Copy of Sunday entertainment license application

4) Indoor Weekday Entertainment License

-Copy of weekday entertainment license application

5) Automatic Amusement License [Juke box] from The Pardee Group Inc. dba The Grill [John Pardee, Mgr.] Present: Jay Husson

-Copy of Automatic Amusement license application
-Copy of License routing slip (for all licenses under The Philo Group)

C. 7:10 Purgatory Beer Company, 670 Linwood Avenue, Building C, Whitinsville, MA 01588 [Kevin Mulvehill, Mgr.]/Request for an indoor Weekday Entertainment License for Thursdays from 12 PM to 8 PM, Fridays and Saturdays 12 PM to 9 PM. Present: Brian Distefano

- Copy of public hearing notification
- Copy of application for an entertainment license
- Copy of REAP form
- Copy of Worker's Compensation Affidavit
- Copy of license routing slip

III. APPOINTMENTS/Resignations: None

IV. CITIZENS' COMMENTS/INPUT: Local Business Spotlight: None

V. DECISIONS:

D. 2018 Annual License Renewals [Junk Dealers, Bowling & Billiards] / Vote to approve subject to the payment of all monies due the Town

- Copy of Junk Dealers/Bowling/Billiard license renewals listing for 2018
- Copy of tax status listing

E. Northbridge Fire Department/Request permission to hang a banner across Church Street from 1) June 3, 2018 until June 10, 2018 to promote the annual Spaghetti Supper to be held on June 9, 2018

- Copy of letter requesting to hang a banner

2) June 17, 2018 until July 1, 2018 to promote the annual Fourth of July Fireworks Event to be held on Friday, June 29, 2018

- Copy of letter requesting to hang a banner

F. Laura Vanden Akker/1) Request to hold a Sidewalk Sale on Saturday, June 16, 2018 from 9 AM to 3 PM 2) Request to close Church Street 3) Request for a one day Entertainment License 4) Request to hang a banner across Church Street from June 10, 2018 to June 17, 2018/Present: Laura Vanden Akker and Kathleen Tonry

- Copy of letter listing all four requests
- Copy of banner requirements
- Copy of one-day entertainment application
- Copy of License Routing Slip

G. Whittin Community Center/Request permission to hang a banner across Church Street from July 22, 2018 to August 5, 2018 to promote the annual Cars In The Park event on Saturday, August 18, 2018

- Copy of letter requesting to hang a banner

H. Monetary Donation/Vote to accept monetary donation in the amount of \$500 from Jim Morrisette's Oil Burner Service to benefit the Police Department/No documentation

VI. DISCUSSIONS:

I. Whitinsville Water Company/Church Street Project update

- Copy of email regarding the Church Street Project update

VII. TOWN MANAGER'S REPORT

J. 1) Meetings Attended/No documentation

- 2) School Building Project Update/No documentation
- 3) DPW Garage Project/No documentation
- 4) Fire Station Project (Feasibility Study)/No documentation
- 5) Town Meeting Follow-up/No documentation

- VIII. SELECTMEN'S CONCERNS/No documentation
- IX. ITEMS FOR FUTURE AGENDA/None
- X. CORRESPONDENCE/None
- XI. EXECUTIVE SESSION/None

DRAFT

BOARD OF SELECTMEN'S MEETING May 21, 2018

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, and Nolan. Selectman Melia and Selectwoman Cannon were absent and it is duly noted. **Also Present:** Adam D. Gaudette, Town Manager.

The Pledge of Allegiance was recited by those present.

Presentation of Proclamation to Carolyn Mitchell. Chairman Ampagoomian read aloud the proclamation to Carolyn Mitchell.

Presentation: Representative Muradian / Budget update. Representative Muradian stated that the House budget for Chapter 98 will be fifteen million, five hundred and thirty nine thousand, nine hundred and forty one dollars, which is an increase from the current year. Within that the average per pupil has increased, but not as much as Representative Muradian had hoped for. Representative Muradian stated that the Special Education circuit breaker came in at three hundred million, two hundred and fifty thousand dollars, which is also an increase over this year. Representative Muradian stated that the Regional School Transportation is at sixty three and a half million. Representative Muradian explained that for Unrestricted General Government Aid it is looking like two million, one hundred and eighty two thousand, five hundred and forty five dollars. Representative Muradian reported that when he reviewed earmarks with the Town Manager, one of which was Public safety, and he was able to secure over half the funding that Northbridge requested. Representative Muradian urged to not spend the money until it is confirmed with the State. Representative Muradian congratulated Selectwoman Alicia Cannon on becoming a member of the Board of Selectmen. Selectman Nolan asked what the typical timeline is for the process of earmarks going through vetoes, and 9C. Representative Muradian explained that the Governor's budget is released in January, The House budget is release the second week in April, then they have two days to review the budget and file amendments, and then have a week to go over all the amendments. Representative Muradian explained that the budget is then debated the last week of April. Representative Muradian explained that the Senate budget follows a similar structure in May, and in June and July there is potential for a Conference Committee to be set up. The Conference Committee looks at a dollar value difference, which can come anytime between July until August. From there the House and the Senate vote on it, then it goes to the Governor's desk, and he/she has ten days to review it.

APPROVAL OF MINUTES: April 23, 2018. A motion/Mr. Athanas, seconded/Mr. Nolan to approve the April 23, 2018 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Athanas, and Nolan.

PUBLIC HEARING/None

APPOINTMENTS/Resignations/None

CITIZENS' COMMENTS/INPUT/None

K & D Coffee LLC, 1 Plummers Corner, Whitinsville, MA 01588 [Kiara Gibbs]/Application to transfer the non-alcoholic Common Victualler license from Raccor Foods, LLC dba The Little Coffee Bean [Darrell Laws]/Present: Kiara Gibbs. Ms. Gibbs explained that they plan on expanding the hours and staying open until 4 PM Monday through Friday and until 3 PM on Saturday and Sunday. A motion/Mr. Athanas, seconded/Mr. Nolan to transfer the non-alcoholic Common Victualler license from Raccor Foods,

LLC dba The Little Coffee Bean, located at 1 Plummers Corner, Whitinsville, MA 01588 to K & D Coffee LLC, Kiara Gibbs, Manager. Vote yes/Messrs. Ampagoomian, Athanas, and Nolan.

Whitin Community Center/1) Request for a one-day wines & malts license for the annual Wooed by the Food event, to be held Saturday, June 9, 2018 from 11 A.M. to 5 P.M. in Whitin Park 2) Request for a one-day entertainment license for the annual Wooed by the Food event, to be held Saturday, June 9, 2018 from 11 A.M. to 5 P.M. in Whitin Park 3) Request for a one-day wines & malts license for the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM 4) Request for a one-day entertainment license for the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM 5) Request permission to hang a banner across Church Street from July 22, 2018 to August 5, 2018 to advertise the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM Present: Heather Elster. Ms. Elster explained that the Wooed By The Food event is going to be held on June 9th and they would like to have a beer garden at this event. Ms. Elster explained that the drinking area would be roped off and those consuming alcohol will require a valid ID to receive a wristband to indicate they are of age. Ms. Elster explained that both events will have a DJ. Ms. Elster explained the same will be true for the Cars in the Park event as far as the drinking area being roped off and consumers will be required to show a valid ID to receive a wristband to purchase wine and malt beverages. A motion/Mr. Nolan, seconded/Mr. Athanas to approve the 1) request for a one-day wines & malts license for the annual Wooed by the Food event, to be held Saturday, June 9, 2018 from 11 A.M. to 5 P.M. in Whitin Park 2) Request for a one-day entertainment license for the annual Wooed by the Food event, to be held Saturday, June 9, 2018 from 11 A.M. to 5 P.M. in Whitin Park 3) Request for a one-day wines & malts license for the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM 4) Request for a one-day entertainment license for the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM 5) Request permission to hang a banner across Church Street from July 22, 2018 to August 5, 2018 to advertise the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM. Vote yes/Messrs. Ampagoomian, Athanas, and Nolan.

Whitinsville Water Company/Church Street Project Update. Town Manager Gaudette explained that he has received updates as requested from the Whitinsville Water Company regarding the Church Street Project. Mr. Shuris, Department of Public Works Director explained that they held a preconstruction meeting last week before the work commenced, laid out the parameters of the limits of work, met with the contractor and consultant of Whitinsville Water Co. Mr. Shuris stated that the contractor updated him on the progress, and ways to make improvements to the road. Mr. Shuris explained that they are going to replace ten frames and covers. Mr. Shuris expressed that as long as everything goes as planned everything should be completed by the end of this week. Selectman Ampagoomian asked if the areas beyond the scope of work that were disturbed. Mr. Shuris explained that the Department of Public Works will have to address those areas since it was not due to the project.

Summer Road Improvement Projects/Present: James Shuris, Department of Public Works Director and Jamie Luchini, Highway Superintendent. Mr. Shuris explained there is currently 3 miles of roads to be reconstructed, twenty to thirty miles of road for maintenance, and the roads they will begin with will be those that were not finished from the previous year. Town appropriated funds will be used along with Chapter 90 monies that were granted this year. Mr. Luchini explained that once they received the rough number for Chapter 90 money a list was created of roads in the most need. Mr. Luchini explained the following terms: Reclamation is when the road is grinded down to gravel and is repaved, this paving occurs because there is no base road left to mill down to. Cold Planing is taking two inches off the top to remove the top layer of road to get to the base material, then two inches of finish coat is applied. Overlay is when a grade is set with the paver and lay asphalt down. Mr. Luchini listed the following roads for repair: Pollard Road, which will be a total reclamation from Hill Street to the Sutton Town Line; a section of Hill Street from 1089 Hill Street to Kings North Street including the circle around the water tank, to be cold planed;

Highland Street from Benson Road to Rumanowski Drive, to be cold planed; Sprague Street, for an overlay; Old Quaker Street by Lookout Rock to Wolf Hill. Mr. Luchini explained that along with the paving crack sealing will also be completed. The roads targeted for crack sealing will be Fletcher Street, Douglas Road, Goldthwaite Road, School Street, Quaker Street, and North Main Street. Mr. Luchini explained that line painting will take place as well including crosswalks and intersections. Another portion of the projects is the sidewalks that are not ADA compliant, and sections of sidewalk that are in complete disrepair. Selectman Athanas asked if the prices have already been set for asphalt. Mr. Luchini replied that it has not and will go out to bid on Wednesday and will be in the central register and the invitations for bids will be sent out on Wednesday. Mr. Luchini explained that the prices of asphalt will come back two weeks from now, when the bids are open on June 6th. Selectman Nolan asked if there was a plan for the Roads Program once this plan is up. Mr. Luchini stated that the Town seems to be willing to grant the monies that they have been given, which is a big help especially with items that chapter 90 money can't be used for. Mr. Luchini stated he would not be comfortable asking the town for a million dollars, but instead try to continue on the pace they have been he would feel more comfortable.

TOWN MANAGER'S REPORT 1) Meetings Attended: Tuesday, May 15, 2018 – Visited the High School during the Annual Election. Town Manger Gaudette publicized that the Community Preservation Act (CPA) passed and the marijuana opt-out failed. Town Manager Gaudette explained that the Planning Board is preparing for the Fall Annual Town Meeting regarding the marijuana opt-out. Town Manager Gaudette explained they would be seeking approval for zoning regulations and going through the process of drafting regulations. Town Manager Gaudette spoke about the CPA, explaining that he and staff have been in touch with the Secretary of State and the Department of Revenue for the tax adjustment. Tuesday, May 15, 2018 – Negotiations with DPW Union. Wednesday, May 16, 2018 – Met with DPW Staff and 4C's Vault Company regarding contract for Pine Grove Cemetery burials. Wednesday, May 16, 2018 – Met with the UniBank and School Officials/Town Staff to discuss potential school project borrowing. Thursday, May 17, 2018 – Negotiations with Northbridge Police Association. Friday, May 18, 2018 – Attended the CMRPC Legislative Affairs Meeting. **2) Balmer School Building Project:** Town Manager Gaudette stated that members of the project team and Town Staff met with a representative from UniBank this past May 16th to discuss the borrowing program. There are several Community Forums and other joint-boards meetings upcoming over the next few months to prepare for the Fall voting process. **2) DPW Garage Project:** Town Manager Gaudette stated that the Project remains substantially complete and we continue to work on safety-related punch list items pertaining to the issuance of a temporary certificate of occupancy. These include carbon monoxide detectors/exhaust fan interface; as-built drawings; and professional engineering affidavits. A full certificate of occupancy will be follow upon the completion of existing/new building fire alarm/communications work items. The equipment lift and fueling station remain open items and are scheduled for an early June delivery/installation. **3) Fire Station Project (Feasibility Study):** Town Manager Gaudette stated he has been working with staff and the Owners Project Manager (OPM), as well as committee representatives, on the Site Selection Evaluation Process. In addition, the group will be developing a Request for Quotes for Designer (Architect) Selection in hopes of advertising this summer. The project has experienced some delay due to the OPM representative leaving for another position with a new company. **4) Town Meeting Follow-up:** The FY 2019 Budget Development process has been completed and the Annual Town Meeting adopted the FY 2019 Budget. Staff will begin preparing for FY 2018 year-end as well as moving forward with Capital Projects. **5) Town Election Follow-up:** Town Manager Gaudette stated he will be working with the Town Planner on next steps for the Community Preservation Act as well as Recreational Marijuana. The Planning Board will be working on Zoning regulations for the Fall Annual Town Meeting.

SELECTMEN'S CONCERNS: Selectman 1) Selectman Ampagoomian reminded viewers that the Memorial Day exercises will take place on Monday, May 28, 2018, and those marching will meet at the intersection of Granite Street and Church Street at 9:30 AM, to march to the Memorial Square, with services to follow. **2)** informed the residents that the Northbridge Board of Selectmen, School Committee, Fire

Department, Police Department, and the Department of Public Works are discussing the development of ALICE program. Chairman Ampagoomian explained that ALICE stands for Alert, Lockdown, Information, Counter, and Evacuation. Retraining of staff, and students has been ongoing, not only in the public schools but also the Whitinsville Christian School. Town Manager Gaudette clarified that the Alice program has been in place, but they are working towards updating the policies and procedures based on what is going on, update systems and working through a Critical Incident Plan, which is an update on what has been in place.

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

A motion/Mr. Nolan, seconded/Mr. Athanas to adjourn the public meeting. Vote yes/ Messrs. Ampagoomian, Athanas, and Nolan.

Meeting Adjourned: 7:50 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

May 21, 2018

Presentation of Proclamation to Carolyn Mitchell

-Copy of Proclamation

Presentation: Representative Muradian / Budget update /No documentation

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES:

A. April 23, 2018

-Copy of April 23, 2018 meeting minutes

II. PUBLIC HEARING/None

III. APPOINTMENTS/Resignations/None

IV. CITIZENS' COMMENTS/INPUT/None

V. DECISIONS:

B. K & D Coffee LLC, 1 Plummers Corner, Whitinsville, MA 01588 [Kiara Gibbs]

/Application to transfer the non-alcoholic Common Victualler license from Raccor Foods, LLC dba The Little Coffee Bean [Darrell Laws]/Present: Kiara Gibbs

-Copy of Application for Non-Alcoholic Common Victualler

-Copy of Certificate of Organization

-Copy of License Routing Slip

C. Whitin Community Center/1) Request for a one-day wines & malts license for the annual Wooed by the Food event, to be held Saturday, June 9, 2018 from 11 A.M. to 5 P.M. in Whitin Park

-Copy of Application for a special one-day wine and malt license

-Copy of description of premises

-Copy of Hold Harmless Agreement

-Copy of License Routing Slip

2) Request for a one-day entertainment license for the annual Wooed by the Food event, to be held Saturday, June 9, 2018 from 11 A.M. to 5 P.M. in Whitin Park

-Copy of Application for a one-day entertainment license

-Copy of License Routing Slip

3) Request for a one-day wines & malts license for the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM

-Copy of application for a special one-day wine and malt license

-Copy of Hold Harmless Agreement

-Copy of description of premises

-Copy License Routing Slip

4) Request for a one-day entertainment license for the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM

- Copy of Application for a one-Day Entertainment application
- Copy of License Routing Slip

5) Request permission to hang a banner across Church Street from July 22, 2018 to August 5, 2018 to advertise the annual Cars in the Park event to be held on Saturday, August 18, 2018 from 10 AM to 4 PM Present: Heather Elster

- Copy of letter requesting to hang the banner

VI. DISCUSSIONS

D. Whitinsville Water Company/Church Street Project Update

- Copy of email update regarding the Church Street Project Update

E. Summer Road Improvement Projects/Present: James Shuris, Department of Public Works Director and Jamie Luchini, Highway Superintendent

- Copy of Road improvement listing
- Copy of crack sealing listing

VII. TOWN MANAGER'S REPORT

- F. 1) Meetings Attended/No documentation**
- 2) School Building Project Update/No documentation**
- 3) DPW Garage Project/No documentation**
- 4) Fire Station Project (Feasibility Study)/No documentation**
- 5) Other ongoing tasks/No documentation**

VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/None

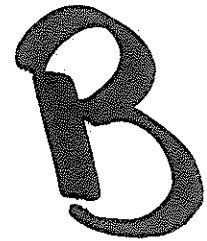
X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION/None

KIM COREY

514 Cooper Rd, Northbridge, Ma, 01534-(508) 735-7288

Kaceyblueeyes@yahoo.com



To continue to develop and further my skills as an Administrative assistant and utilize extensive knowledge gained from work experience. My strengths include managing multiple tasks, excellent organization skills, while completing standard daily tasks.

EXPERIENCE

SEPTEMBER 2007 – CURRENT

ADMINISTRATIVE ASSISTANT, MILLBURY POLICE DEPARTMENT

- Performed payroll for all employees while maintaining weekly overtime accumulation.
- Maintained administrative supplies
- Processed pistol permits using CJIS
- Issued soliciting Licenses
- Monitored accounts payable (Processed checks via 910 format), Billing and ran financial reports for budgeting.
- Acquired accident report requests
- Daily mailing and standard filing

MARCH 2002 – SEPTEMBER 2007

HEAD CLERK, TOWN OF MILLBURY FINANCE DEPARTMENT

- Audited multiple departments Payables, Deposits and Budgets.
- Entered payroll into general ledger for the town and school departments
- Worked and assisted the Finance Director with any task assigned
- Oversaw all department expenditures to insure they stayed within budget balances.
- Kept an accurate filing system well performing all office duties

FEBRUARY 1998 – MARCH 2002

ADMINISTRATIVE ASSISTANT, WHITINSVILLE WATER COMPANY

- Assisted customers at the main office and over the phone to solve any pending issues or billing inquiries.
- Monitored accounts payable, Billing and ran financial reports for budgeting.
- Dispatching of serviceman and or scheduling

EDUCATION

SEPTEMBER 1974-MAY 1978

NORTHBRIDGE HIGH SCHOOL

DIPLOMA

SKILLS

- CJIS
- IMC
- Payroll
- Financial Auditing
- Multitasking
- Microsoft Office
- Organization
- Infinite systems

REFERENCES

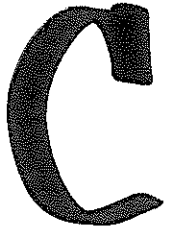
- Refurbished upon request

Phone: 508-439-2264

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

(Transfer)
APPLICATION FOR COMMON VICTUALLER LICENSE



TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

Randy Dean Ross dba Lakeside Lunch Stop

~~355 Main Street, Whitinsville, MA 01588~~

217 Brookway Drive, Northbridge MA 01534

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: [Common Victualler]

TO: Operate a Food Truck

GIVE LOCATION BY STREET AND NUMBER:

AT: 355 Main Street
Whitinsville, MA 01588

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

LIST THE DAYS AND HOURS OF PROPOSED OPERATION:

DURING: MON-SAT 11AM-4PM


(Signature of Applicant)

Mailing Address: Randy Ross
Print Name:

Address: 217 BROOKWAY DR

City: NORTHBRIDGE MA 01534

State, Zip:

Received: 5/21/18 10AM
(Date) (Time)

This license will expire on December 31 of the current year and must be renewed annually prior to January 1.

Official Use only

Date License Granted:

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



*Signature of Individual or Corporate Names (Mandatory)

By: Corporate Officer (Mandatory, if applicable)



** Social Security Number or Federal Identification Number

* This license will not be issued unless this certification clause is signed by the applicant.

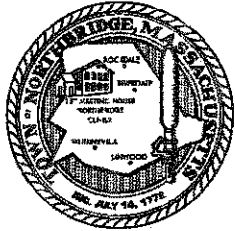
**Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C, Section 49A.

Please sign form and return to:

**Town of Northbridge
Town Manager's Office
7 Main Street
Whitinsville, MA 01588**

Sharon



TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN CLERK
TOWN HALL - 7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

DOREEN A. CEDRONE
TOWN CLERK

AREA CODE 508-234-2001

BUSINESS CERTIFICATE

Fee: \$25.00

Pd 5/21/2018

Date 5/21/18

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED AND TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECLARE(S) THAT A BUSINESS IS CONDUCTED UNDER THE TITLE OF

LAKE SIDE LUNCH STOP

AT 355 MAIN ST. WHITINSVILLE MA 01588
(Address)

BY THE FOLLOWING NAMED PERSON(S): (Include corporate name and title, if corporate office)

RANDY DEAN ROSS Full Name

217 BROOKWAY DR. NORTHBRIDGE MA 01532 Residence and Telephone
508-439-2264

SIGNATURES

On May 21, 2018 the above named person(s) personally appeared before me and made oath that the foregoing statements are true.

Doreen A. Cedrone
Town Clerk, Assistant Town Clerk, Other

OR – This certificate has been Notarized as follows:

County:
State:

ON THIS DAY OF , 20 , BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED (name of document signer/s), PROVED TO ME THROUGH SATISFACTORY EVIDENCE OF IDENTIFICATION, WHICH WAS

 , TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SIGNED ABOVE, AND WHO SWARE OR AFFIRMED TO ME THAT THE CONTENTS OF THE DOCUMENT ARE TRUTHFUL AND ACCURATE TO THE BEST OF HIS/HER OR THEIR KNOWLEDGE AND BELIEF.

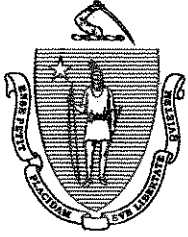
 (Official signature and Seal of Notary) Commission Expires

IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 337 OF THE ACTS OF 1985 AND CHAPTER 110, SECTION 5 OF MASSACHUSETTS GENERAL LAWS, **BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER.** A STATEMENT UNDER OATH MUST BE FILED WITH THE CITY CLERK UPON DISCONTINUING, RETIRING, OR WITHDRAWING FROM SUCH BUSINESS OR PARTNERSHIP.

COPIES OF SUCH CERTIFICATES SHALL BE AVAILABLE AT THE ADDRESS AT WHICH SUCH BUSINESS IS CONDUCTED AND SHALL BE FURNISHED ON REQUEST DURING REGULAR BUSINESS HOURS TO ANY PERSON WHO HAS PURCHASED GOODS OR SERVICES FROM SUCH BUSINESS. VIOLATIONS ARE SUBJECT TO FINE OF NOT MORE THAN THREE HUNDRED DOLLARS (\$300) FOR EACH MONTH DURING WHICH SUCH VIOLATION CONTINUES.

CERTIFICATE EXPIRES 2022 (Four (4) yrs from effective date)

This Business Certificate registers your name and your business name in the Town of Northbridge, making you compliant with MGL Chapter 110, Sec. 5. It DOES NOT give you permission to operate the business. The acquisition of any licenses or permits required for the operation of your business is your responsibility.



William Francis Galvin
Secretary of the
Commonwealth

The Commonwealth of Massachusetts
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

Date: May 25, 2018

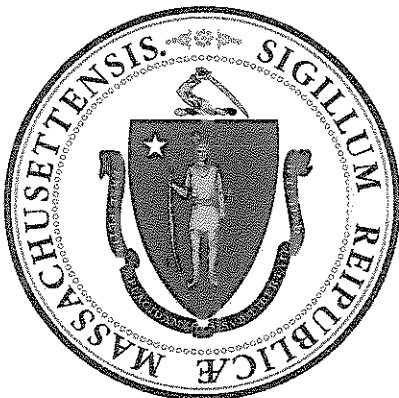
To Whom It May Concern :

I hereby certify that a certificate of organization of Limited Liability Company was filed
in this office by

LAKESIDE LUNCH STOP LLC

in accordance with the provisions of Massachusetts General Laws, Chapter 156C, on
May 25, 2018.

I further certify that said Limited Liability Company has not filed a Certificate of Cancellation;
that said Limited Liability Company has not been administratively dissolved; and that, so far as
appears of record, said Limited Liability Company has legal existence.



In testimony of which,
I have hereunto affixed the
Great Seal of the Commonwealth
on the date first above written.

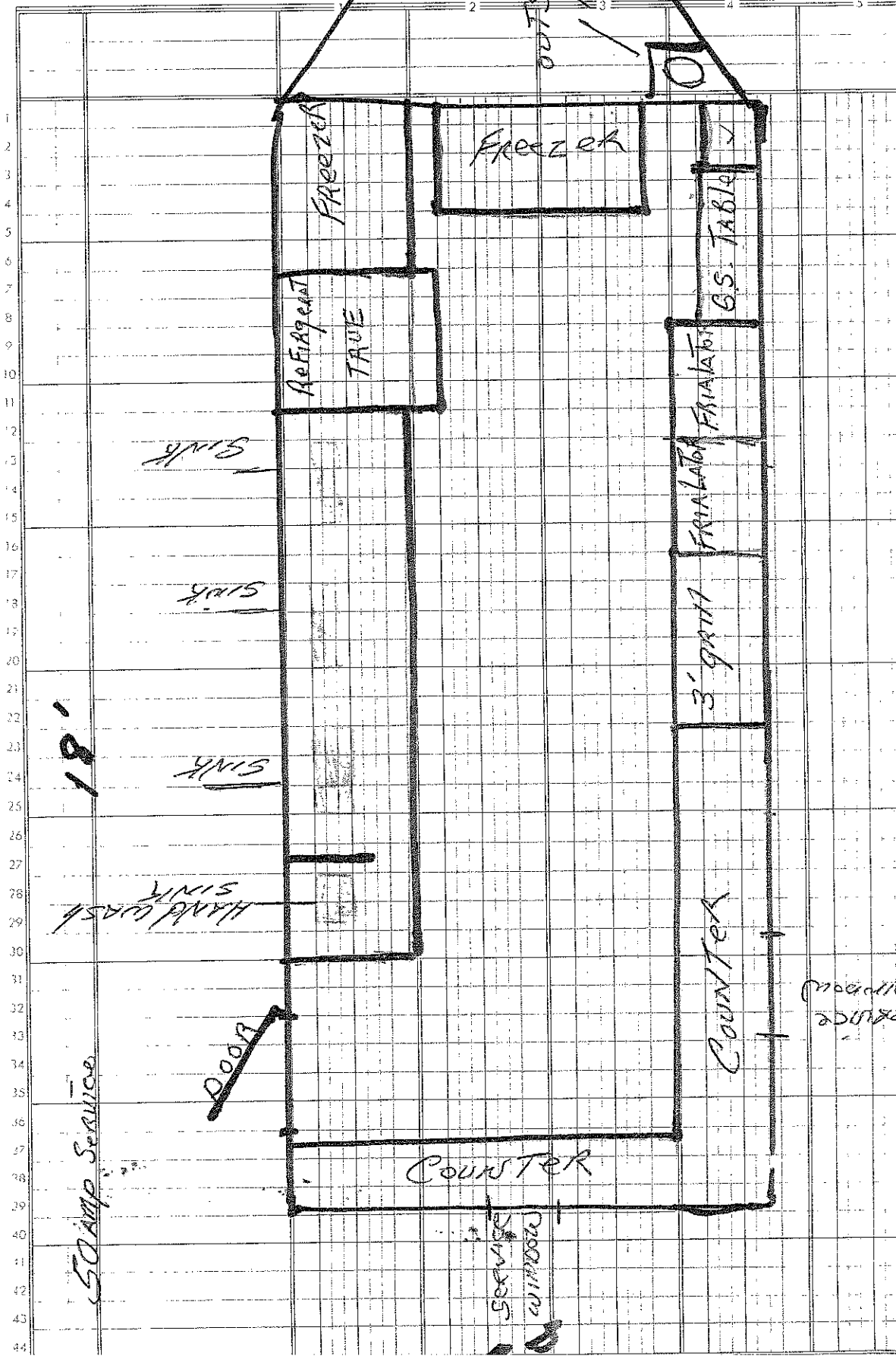
William Francis Galvin

Secretary of the Commonwealth

Certificate Number: 18050520960

Verify this Certificate at: <http://corp.sec.state.ma.us/CorpWeb/Certificates/Verify.aspx>

Processed by:



EXISTING WINDOW

NTM License Slips

Row 1

Current Status On BOS Agenda for 6.11.18

Done ☐

License ID: NTM#16053

License Type: Non-alcholoic Common Vic. transfer

Description: Application to transfer the non-alcoholic Common Vic. license from Charles Berry dba Dotta's Kitchen [Mr. Charles Berry] to Randy Ross dba Lakeside Lunch Stop. Application attached.

Business: Randy Dean Ross dba Lakeside Lunch Stop

Applicant: Randy Ross

Address: 355 Main Street, Whitisville, MA 01588

Approval Target 05/31/18

Slip Started on: 05/23/18 1:47 PM

PLANNING Approve: ☒

PLANNING Comments: N/A -not applicable

POLICE Approve: ☒

POLICE Comments:

FIRE Appove: ☐

FIRE Comments: Subject to Fire Inspection, 527 CMR 1.0 Chapter 50

BUILDING ZONING Approve: ☒

BUILDING ZONING Comments:

CONSERVATION Approve: ☒

CONSERVATION Comments: N/A

HEALTH
Approve:



HEALTH
Comments: All set with Board of Health

ASSESSORS
Approve:



ASSESSORS
Comments:

TREASURER
COLLECTOR
Approve:



TREASURER
COLLECTOR
Comments:



DAVID M. WHITE
FIRE CHIEF

TOWN OF NORTHBRIDGE
FIRE DEPARTMENT

193 Main Street
Whitinsville, Massachusetts 01588
Phone: (508) 234-8448

Lakeside Lunch Stop

Attn: Randy Ross

RECEIVED

JUN 07 2018

NORTHBRIDGE
BOARD OF HEALTH

Randy, On Thursday June 7, 2018 at 1054 the Northbridge Fire Department Performed a Fire Safety Compliance Inspection of your Mobile Food truck (Lakeside Lunch Stop) that is set up on the property of 355 Main Street Whitinsville, Ma. 01588. As mentioned to you, you are currently not meeting today's present fire code for commercial cooking equipment, and subsequently need to install a fixed suppression system in addition to your hood vent system. Please find the current fire code outlined below. As always please contact the Northbridge Fire Department with any questions.

527 CMR 1.00, Chapter 50.2.1.9, (Commercial Cooking Equipment) adopts NFPA 96-2001 edition, Section 4.1.9 and makes the regulation applicable to fixed, mobile or temporary concessions "such as trucks, busses, trailers, pavilions or any roofed enclose."

527 CMR 1.00 Chapter 50

- * Section 50.2.1.1 -requires exhaust systems for processes which produce grease or smoke laden vapors.
- * Section 50.4.4.4 – requires fire protection equipment including both a fixed suppression system and extinguishers.
- * Section 50.5.6 – requires that the exhaust system be inspected and cleaned.

A handwritten signature in black ink, appearing to read "Nick Shelburne".

Nicholas Shelburne
Firefighter/Paramedic

Cc: Fire Chief David White

Cc: Northbridge Board of Health

"SMOKE DETECTORS SAVE LIVES"

On Agenda 6/11/18

Melissa Wetherbee

From: Sharon Metcalf <Sharon.Metcalf@alternativesnet.org>
Sent: Tuesday, May 29, 2018 1:02 PM
To: Melissa Wetherbee
Cc: John Ferrarone
Subject: Free Concert Banner

D

Hi Melissa,

We would like to hang another banner over Church Street. This one is for our Free Summer Concert Series which takes place July 5 ~ August 30.

Please let me know if you need any further information.

Thank you,
Sharon

Available July 1, 2018 to July 15, 2018



ALTERNATIVES

Sharon Metcalf
Marketing Assistant
Alternatives
50 Douglas Road
Whitinsville, MA 01588

Alternatives is a non-profit human services agency currently serving over 1500 adults with developmental and psychiatric disabilities in 60 residential, employment and day programs throughout Central Massachusetts. For more information about Alternatives please visit our website at www.AlternativesNet.org or call us at (508) 234-6232.

This message contains information which may be confidential and privileged under applicable law. Information covered under HIPAA (PL 104-191) is personal and sensitive and must be treated accordingly. You, the recipient, are obligated to maintain it in a safe, secure and confidential manner. If you are not a designated recipient, you may not review, copy or distribute this message. If you receive this message in error, please notify the sender by reply email and delete this message.

Free Summer Concert Series 2018

D.

Kick-Off your Independence Day Celebration with a concert! Join [Blackstone Valley Community Concert Band](#) for an evening of music on ***Friday, June 29th at 6 PM***. Concert ends in time to catch the fireworks on Linwood Avenue.



**Then join us every Thursday evening,
July 5 – August 30, from 6:00 – 8:00 PM**
*Alternatives' Community Plaza at the Whitin Mill
50 Douglas Road, Whitinsville, MA*

Your favorite bands are back this year and there are a couple new bands to fall in love with!

2018 Concert Series Schedule

June 29: [Blackstone Valley Community Concert Band](#)

July 5: [Chuck and Mud and the Hole in the Dam Band](#)

July 12: [Blackstone Valley Bluegrass](#)

July 19: [Old 'Nuf to Know Better](#)

July 26: [South Street Band](#)

August 2: [Michelle Canning Band](#)

August 9: [Blue Cat Groove](#)

August 16: [Claflin Hill Symphony Orchestra's Summer Winds](#)

August 23: [Holdin' Back Band](#)

August 30: [HELP! The Cure for Beatlemania](#)

Bring a lawnchair! Refreshments available!

In case of inclement weather, the concert moves indoors.

More info: (508) 234-6232 or visit AlternativesNet.org

A Great BIG "Thank You" to Our Summer Concert Series Sponsors!



UNIBANK



ValleyCAST's mission is to foster a creative community in the Blackstone Valley that is inclusive and supportive of all of its members with and without disabilities. ValleyCAST is a subsidiary of Alternatives. www.AlternativesNet.org/ValleyCAST

- [News & Events](#)
-

UNIBANK 2,500,000.00cts

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
ANTICIPATION SERIAL LOAN
DPW Garage**

E.

No. 1228-1

\$2,500,000.00

Date of Issue: June 29, 2018

This Note is exempt from Taxation in Massachusetts

For Value Received, the inhabitants of the Town of Northbridge by their Treasurer hereto duly authorized by votes of said Town passed on May 3, 2016 and Chapter 44, Section 7(1) of the General Laws promise to pay to UniBank For Savings or order upon presentation and surrender thereof at UniBank For Savings, 49 Church Street, Whitinsville, MA 01588, the sum of

TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000.00)

on June 28, 2019, with interest at the rate of 2.00 percent per annum, payable at maturity calculated on the basis of a numerator using 30 days and a denominator using a 360 day year (30/360).

Countersigned and approved:

By: _____

Treasurer

(Town Seal)

(to be)

(Affixed Here)

I certify that this note was
countersigned and approved by
the Selectmen in my presence.

_____, 2018

Selectmen and a majority thereof

Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS, DEPARTMENT OF REVENUE, BOSTON

I hereby certify that this note appears to have been duly issued in accordance with the provisions of Chapter 44 of the General Laws and that there are on file in this office, where they may be inspected, certifications by the Town Clerk of a true copy of the Town Treasurer's record of the issue of this note and, where applicable, of a true copy of the vote of the duly warned town meeting authorizing the loan, together with certifications that the signatures appearing upon said note are those of the duly qualified Treasurer and the majority of the Selectmen of said Town.

Director of Accounts

Town of Northbridge, Massachusetts
Form of Board of Selectmen's Vote

VOTED: To award the sale of \$2,500,000 Bond Anticipation Notes dated June 29, 2018 payable June 28, 2019 to Unibank For Savings at a rate of 2.00%

JOSEPH C. COVE, ESQUIRE PC
A PROFESSIONAL CORPORATION
ATTORNEYS AT LAW
10 RIVER ROAD, SUITE 104
P.O. BOX 390
UXBRIDGE, MA 01569
(508) 278-6711

F.

FAX: (508) 278-6491

Joseph C. Cove

www.covehogarthlaw.com

Thursday, May 24, 2018
File no. 1710/1035-1

Julie Harris, Treasurer / Collector
Town of Northbridge
7 Main Street
Whitinsville, MA 01588

*Re: Thomas Prior and Joey LaFleur
Northbridge High School Memorial Scholarship*

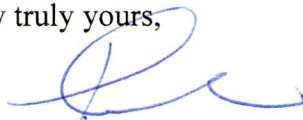
Dear Ms. Harris:

Enclosed herewith please find copy of check payable to the Northbridge High School Memorial Scholarships in the amount of \$20,000.00 for credit to the Thomas Prior and Joey LaFleur Scholarship Fund. Also enclosed please find a Trustee Release and Receipt indicating that you are able possession and control of these funds for distribution under the Northbridge Memorial Scholarship Fund for this fund.

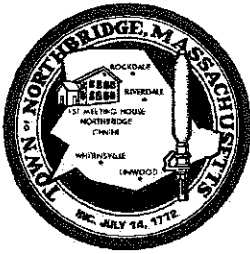
We also enclose an informational memo regarding the precise account at Fidelity where these funds are held.

Please be kind enough to respond to me affirmatively so that we can pay this money to the scholarship fund and settle our trust.

Very truly yours,



Joseph C. Cove
JCC/mb
Cc: Edward Stockwell
Cc: Robyn Gordon w/encl.



G

COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE
WORCESTER COUNTY, SS

To: Animal Control Officer for the Town of Northbridge

WARRANT

In the name of the commonwealth of Massachusetts, you are hereby required to proceed forthwith to seek out, catch and confine all dogs within said Northbridge not duly licensed, collared or harnessed, and tagged, according to the provisions of chapter one hundred and forty of the General Laws, and you are further required to make and enter complaint against the owner or keeper of every such dog, and to kill or cause to be killed only by the administration of barbiturates in a manner deemed acceptable by the American Veterinary Medical Association Guidelines on Euthanasia, except by gunshot in case of emergency each dog which after being detained for a period of 7 days, shall not then have been duly licensed, collared or harnessed, and tagged, except that any dog not found to be diseased may be made available for adoption for not less than \$3, and you shall keep an account of any such adoption and forthwith pay over the money to the town treasurer. Before delivery of any dog so adopted you shall require the purchaser to show identification and to register and procure a license and tag for such dog from the town clerk of the town where the dog is to be kept, in accordance with the provisions of section one hundred and thirty-seven of said chapter one hundred and forty of the General Laws.

Hereof fail not, and make due return of this warrant with your doings therein, on or before the first day of October next, on or before the first day of January next, and on or before the first of April next, and at the expiration of your term of office, stating the number of dogs caught, confined and/or killed, or adopted, and the name of the owners or keepers thereof, and whether all unlicensed dogs and cats in said Northbridge have been caught, confined and/or killed, or adopted, and the names of persons against whom complaints have been made under the provisions of said chapter one hundred and forty, and whether complaints have been made and entered against all the persons who have failed to comply with the provisions of said chapter one hundred and forty.

Given under my hand and seal at Northbridge aforesaid the 11th day of June, 2018.

, Chairman
Northbridge Board of Selectmen

INTERMUNICIPAL AGREEMENT

For

H.

CONSERVATION AGENT SERVICES BETWEEN THE TOWNS OF NORTHBRIDGE & UPTON

THIS INTERMUNICIPAL AGREEMENT ("Agreement") is made and entered into as of this 1st day of June 201~~7~~⁸ by and between TOWN OF NORTHBRIDGE ("Northbridge"), a municipal corporation organized under the laws of the Commonwealth of Massachusetts with a principal address of 7 Main St. Whitinsville, MA 01588, acting by and through its Board of Selectmen, and the TOWN OF UPTON ("Upton"), a municipal corporation organized under the laws of the Commonwealth of Massachusetts with a principal address of 1 Main Street, Box 1, Upton, MA 01568, acting by and through its Board of Selectmen with no personal liability to the aforementioned public officials (both Towns collectively referred to as "Towns" or "parties").

WHEREAS, Chapter 40, Section 4A of the General Laws, as amended, allows the chief executive officer of towns to enter into agreements with one or more other towns to perform jointly activities or undertakings which any one of them is authorized by law to perform; and,

WHEREAS, Northbridge does not currently have a Conservation Agent; and

WHEREAS, the parties have agreed to establish a mechanism for compensating Upton for such conservation services; and

WHEREAS, the parties have agreed to establish a mechanism for addressing operational issues concerning the provision of such conservation services; and

WHEREAS, each Town agrees to absolve the other Town from liability exclusively caused by one of its employees, as specified in this Agreement.

NOW, THEREFORE, for good and valuable consideration, and the mutual promises and benefits set forth below, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. TERM

This Agreement shall take effect on the first day of ~~June, 2017~~^{July, 2018}. This Agreement shall continue in effect for one (1) year ~~and one (1) month~~ through fiscal year 201~~8~~⁹ and may be renewed for succeeding one ~~year~~^[DB1] periods. Either party may terminate the Agreement by providing at least six (6) months' notice prior to the start of a new fiscal year that it does not intend to participate in this Agreement for the next following fiscal year ("Notice of Termination").

2. OBLIGATIONS OF UPTON

Upton will provide to Northbridge the following Conservation Agent services, to be furnished and performed through the Upton Conservation Agent, to and for the Town of Northbridge and its Conservation Commission:

A. Wetlands Protection Act

1. Conduct site visits to determine applicability and compliance with the Act.
2. Report violations of the Act and issue enforcement orders
3. Provide information and explanation regarding laws governing the act to all parties.

B. Provide Support to the Conservation Commission

1. Attend Commission meetings
2. Compile information, prepare reports and other information required by the Commission
3. Perform assigned administrative duties including assistance with preparation of the annual budget
4. Perform similar work as directed by the Conservation Commission

3. **OBLIGATIONS OF NORTHBRIDGE**

- A. Northbridge will make available a representative for the purpose of consultation and/or home visitation should environmental conditions warrant such action.
- B. Northbridge agrees to provide office space, a computer or other necessary technology, and appropriate funds for the reimbursement to the Conservation Agent for mileage costs incurred by the Agent in operating the Agent's personal automobile in the course of his/her duties.

4. **PERSONNEL**

Effective ~~June 13, 2016~~ July 1, 2018 the Conservation Agent shall be available to the Town of Northbridge for up to eight (8) hours on average per week during the term of this Agreement. The schedule shall be set by mutual agreement of the Towns' respective Conservation Commissions. Said schedule may be modified by agreement of the Conservation Commissions. The Conservation Agent shall be available to attend Conservation Commission meetings at the Commission's request.

While engaged in performing services in the Town of Northbridge under this Agreement, the Upton Conservation Agent shall be deemed to be engaged in the service and employment of the Town of Upton, notwithstanding that such service activity or undertaking is being performed in or for the Town of Northbridge.

5. **COMPENSATION**

A. Fee

Northbridge shall compensate Upton by paying a fee ~~of \$25.90~~ per hour for services rendered and invoiced to Northbridge hereunder, which covers the salary and benefits of the Conservation Agent attributable to such services. The rate for Fiscal Year

2017/189 shall be \$~~27.61~~28.14. This rate includes the FY'189 hourly wage of \$~~26.56~~27.09 plus 1.45% Medicare and 2.48% Workers Compensation Insurance charges. Should the Towns renew the Agreement, the rate shall be reviewed, negotiated, and established by the Town Managers by April 1st of each year. Northbridge shall not be responsible for any additional fees, costs, charges or expenses relating to said Conservation Agent with the exception of mileage reimbursement.

B. Invoice

Upton shall bill Northbridge in equal quarterly installments, on October 1, January 1, April 1 and July 1 of each year.

C. Payment

Northbridge hereby agrees to submit payment in full for each such bill to Upton within thirty (30) days of receipt of said bill. Notwithstanding the above, any dispute concerning billing shall be first presented in writing by the disputing party within said thirty (30) days, and thereafter shall be resolved in accordance with the "Dispute Resolution" paragraph of this Agreement.

6. **TERMINATION**

In accordance with Section 1, either party may terminate this Agreement by providing written notice to the other party at least six months prior to the start of a new fiscal year, effective as of June 30 of the next following year.

7. **DISPUTE RESOLUTION**

No suit upon any claim or cause of action upon, or for damages upon, by reason of, or growing out of, this Agreement or its non-performance or faulty performance, shall be filed or maintainable by any party unless notice of such claim or cause of action be given to the other party at its address, above given, not less than thirty (30) days prior to filing, and in every case a reasonable time under the circumstances from the date upon which limitation would commence to run against such claim or cause of action in behalf of such other party.

In the event any dispute of any kind should arise between the Towns concerning the construction of this Agreement or the breach thereof, then and in that event, such dispute may be submitted to an arbitrator selected by the American Arbitration Association. The proceedings before said arbitrator shall be governed by the rules and regulations of said Association, and the award and determination of said arbitrator shall be binding and conclusive upon the Towns and they herewith agree to abide thereby. Any costs associated with arbitration shall be split evenly between the Towns. The Towns may also mutually agree to use other forms of alternative dispute resolution, including mediation, to address disputes arising under this Agreement.

Both Towns reserve the right, either in law or equity, by suit, and complaint in the nature of specific performance, or other proceeding, to enforce or compel performance of any or all covenants herein.

8. TERMS

The parties hereto have read the terms of this Agreement before signing the same and hereby agree that no statement, remark, agreement, or understanding, oral or written, not contained herein, will be recognized or enforced.

9. SEVERABILITY

If any provision, section, phrase or word contained herein is determined by a court of competent jurisdiction to be unenforceable, for any reason, or beyond the scope of the statutory provisions of Chapter 40, § 4A of the General Laws, as amended, then it is the intention of the parties that the remaining provisions hereof shall continue in full force and effect.

10. ENTIRE AGREEMENT

The terms, together with all the attachments referenced herein, constitute the entire agreement between the Towns and shall supersede all previous communications, representations, or agreements, either oral or written, between the Towns with respect to the subject matter.

11. ANNUAL STATEMENT

Each Town shall keep accurate records of services performed, costs incurred and payments, reimbursements and contributions made and received, and shall provide same to the other Town upon request. An annual financial statement reflecting this information shall be issued by each Town to the other by November 1 of the following fiscal year.

12. MAXIMUM FINANCIAL LIABILITY

The maximum extent of each Town's financial liability in connection with this Agreement shall not exceed the amount validly appropriated by, or available to, each said Town for said purpose.

13. LIABILITY

Pursuant to MGL c. 40, s. 4A, each party shall be liable for the acts and omissions of its own employees and not for the employees of any other agency in the performance of this Agreement to the extent provided by the Massachusetts Tort Claims Act, M.G.L. c. 258. By entering into this Agreement, none of the parties has waived any governmental immunity or limitation of damages which may be extended to it by operation of law.

14. AMENDMENT

No officer, official, agent, or employee of either Town shall have the power to amend, modify or alter this Agreement or waive any of its provisions or to bind either Town by making any promise or representation not contained herein. Any modification shall be by a written amendment duly authorized by each Town. Said amendment shall be executed in the same manner as this Agreement is executed.

15. ASSIGNMENT

This Agreement shall not be assigned or transferred by either Town without the express written consent of the other Town given with the same formalities as are required for the execution of this Agreement.

16. GOVERNING LAW

This Agreement and all rights of the parties thereunder shall be governed by the laws of the Commonwealth of Massachusetts, without regard to its conflict of law provisions.

Witness the authorized signatures of the parties:

TOWN OF NORTHBRIDGE

APPROVED as to legal form:

Name: ~~Thomas Melia~~ Charles Ampagoomian
Chair, Board of Selectmen

KP Law, P.C., Town Counsel

James J. Athanas ~~Thomas Melia~~, Vice Chair

Certification of Available
Appropriation / Funds

Alicia Cannon ~~James J. Athanas~~, Clerk

Town Accountant

Daniel J. Nolan, Member

~~James R. Marzee~~ Charles Ampagoomian, Member

TOWN OF UPTON

APPROVED as to legal form:

Name: Gary Daugherty ~~Robert J. Fleming~~
Chair, Board of Selectmen

KP Law, P.C., Town Counsel

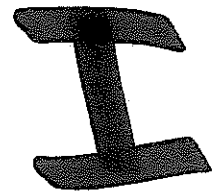
Stephen A. Matellian ~~Gary Daugherty~~, Member

Certification of Available
Appropriation / Funds

Brett Simas ~~Stephen A. Matellian~~, Member

Kenny Costa, Town Accountant

Know all Men by These Presents,



That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Four Hundred Dollars, paid by **Liavoni Ambert, of 2211 Providence Road, Northbridge, MA**, the receipt of which is hereby acknowledged, does sell and convey to said Liavoni Ambert, that certain cemetery lot, **Row 6, Grave #4**, single burial grave, situated on the way called **Maple Ave.** in the **Riverdale Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 11th day of June in the year of our Lord Two Thousand Eighteen.

J.

2018 Municipal Vulnerability Preparedness (MVP) Program

Public Listening Session

Northbridge, MA

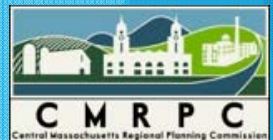
June 11, 2018

Northbridge Town Hall, 7 Main Street in the Main-Level Conference Room (1-1)



Municipal Vulnerability Preparedness (MVP) Program Overview

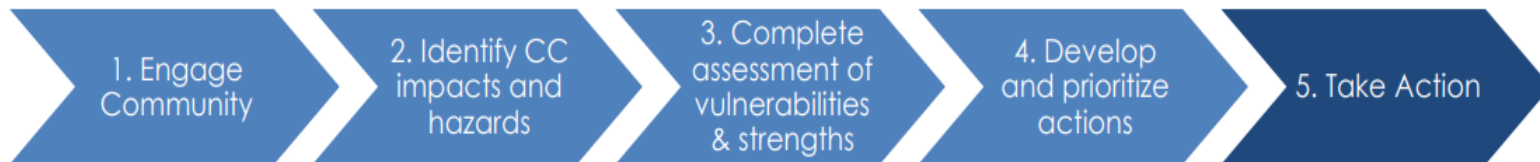
- The MVP grant program provides support for MA communities to begin the process of planning for climate resiliency
- Communities who complete the program become certified as a *MVP Program Community* which are eligible for follow-up grant funding and other opportunities to assist in implementing strategies
- Based on Community Resilience Building as developed by Adam Welch of the Nature Conservancy and National Oceanic and Atmospheric Administration (NOAA)
- 71 participating MA communities in 2017
- 1 of only 2 regional efforts with Northbridge, Grafton, Millbury



MVP Program Objectives

- Define extreme weather, natural and climate-related hazards
- Identify existing and future vulnerabilities and strengths
- Develop and prioritize actions for the community and broader stakeholder networks
- Identify opportunities for the community to advance actions to reduce risks and build resilience

State and local partnership to build resiliency to climate change



Hazard Mitigation Planning

- Excellent synergy with Hazard Mitigation Planning, but MVP is more focused on climate change in the long-term
- In process of completing Northbridge and Millbury Plans, Grafton Plan completed in 2016
- 5-year plans reviewed and approved by MEMA and FEMA with very specific requirements that make municipalities eligible for mitigation grants, if, and when there is a disaster declaration



MVP Process

- Community-driven process led by a Project Coordinator with a Core Team of town staff and volunteers representing town planning departments, emergency managers, conservation commissioners, economic councils and other key stakeholders who care about the future health and resilience of the community.
- Northbridge Core Team = 10 total members met 5 times to guide process
- CMRPC is the MVP Service Provider and has been MVP Certified through trainings
- MassAudubon joined provider team to assist with workshops
- 4 Workshops → 1 Regional Workshop on April 2nd
→ 3 Local Workshops in each community
- Northbridge MVP workshop held on April 19th with 25 attendees including high school student scribes and representation from Uxbridge



Top Hazards Identified at Northbridge MVP Workshop

- Flooding
- Winter Storms and Ice
- Wildfires/Droughts
- Extreme Temperatures



Environment

Priority Features

- ▶ Open Space
- ▶ Riverbank erosion, river sediments
- ▶ Forest land
- ▶ Street trees

Local Strengths

- ▶ Community Preservation Act
- ▶ Various Committees
- ▶ OSRP Update (current)
- ▶ Water recreation

Strategies

- ▶ Complete OSRP and act on identified OSR priority areas; ConCom to acquire more land
- ▶ Relocate roads; Dredge Blackstone River/Canal; Initiate green infrastructure project
- ▶ Coordinate with DCR on forest maintenance plan, dry hydrants
- ▶ Inventory, plant, trim trees
- ▶ Educate and enhance outreach on conservation restrictions



Society

Priority Features

- ▶ Rockdale Neighborhood
- ▶ Vulnerable Populations
- ▶ Public Safety Communication
- ▶ Evacuation Routes

Local Strengths

- ▶ Volunteer groups
- ▶ Faith-based groups
- ▶ Non-profits
- ▶ Code RED

Strategies

- ▶ Establish formal emergency response procedures that align with Code RED upgrade; Relocate groups
- ▶ Perform outreach, education, and training
- ▶ Upgrade communications system to high bandwidth; Use Town gatherings for greater enrollment
- ▶ Use snow fencing; Continue evaluation/coordination; Coordinate shuttle bus with WRTA and route planning



Infrastructure

Priority Features

- ▶ Bridges and culverts
- ▶ Church Street extension
- ▶ Facilities and town services within floodplain
- ▶ Dams

Local Strengths

- ▶ Fire Department capacity
- ▶ Existing shelters
- ▶ Railroad maintenance
- ▶ Tree maintenance

Strategies

- ▶ Rebuild, replace, upgrade bridges/culverts; Capitol planning and pursue state funding; Engineering study
- ▶ Evacuation route planning; Reverse 911, traffic message board communication, signs; Repair roadways
- ▶ Relocate vulnerable facilities/services; Revise local stormwater bylaw
- ▶ Coordinate with private owners, Dam Safety Office and Division of Ecological Restoration for state enforcement



Next Steps

- Final Report
- Northbridge receives “*MVP Program Community*” designation and bonus points on State grant applications
- MVP Action Grants available in Fall 2018
- Ensure that resilience is a community priority by incorporating results into comprehensive planning processes, grant applications, budgets, and policies

www.mass.gov/municipal-vulnerability-preparedness-mvp-program

www.communityresiliencebuilding.com



Thank You

Contact Us for More Information

- CMRPC: Hoamy Tran, htran@cmrpc.org
Adam Menard, amenard@cmrpc.org
Andrew Loew, aloew@cmrpc.org
- Northbridge: Gary Bechtholdt, gbechtholdt@northbridgema.org
- Grafton: Maria Mast, mastm@grafton-ma.gov
- Millbury: Laurie Connors, LConnors@townofmillbury.net
- Mass Audubon- Stefanie Covino, scovino@massaudubon.org
- Executive Office of Energy and Environmental Affairs (EOEEA):
Katie Theoharides, kathleen.theoharides@state.ma.us



The Douglas Planter Project

My name is Laurie Leeman.

I'm currently a Northbridge resident, formerly of Douglas.

Last Spring, with the town's permission, I voluntarily took on the task of sprucing up Main St. in Douglas with flower planters along sidewalks and also on the light poles. The specifics of that project are outlined below for your reference along with photos.

- Two types of planters were purchased: Ground planters & pole planters



- Businesses within Douglas donated the funds for this project. These funds went to the purchase of pole planters and ground planters through downtown Main St. in Douglas. Dirt and mulch was generously donated by local business.
- With help of family, friends, and residents we spent a few days assembling all of the planters.
- These planters were placed in time for Memorial Day activities throughout the town.
- The Douglas Highway Dept. graciously placed and installed the planters. In the Fall, they removed them and put them in storage.
- I sought volunteer help from the Douglas residents for the Maintenance and care of the ground planters throughout the spring and summer months.
- I asked the schools to have the children decorate planter stakes for the ground planters. These stakes were placed in each planter visible to the eye from the sidewalks. Flags were also purchased and placed into each planter.
- As some of the plants did not make it through the summer, they were replaced as needed throughout the planters.



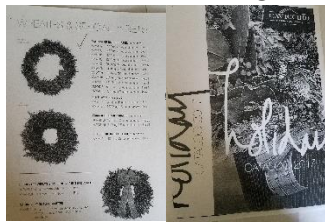
Northbridge Holiday Décor Project



Mission Statement

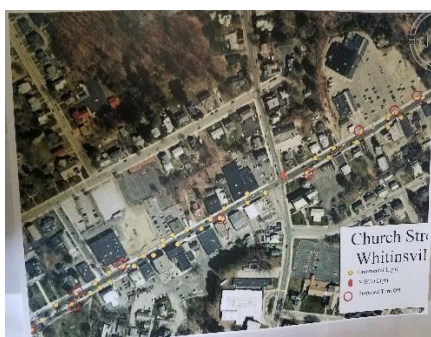
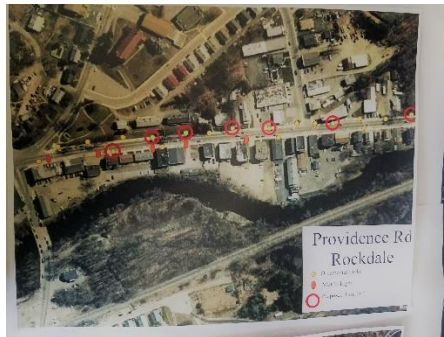
Enhance the town's beauty with decorative holiday wreaths throughout the communities.

WHAT: Wreaths, shags and centerpieces



WHEN: Wreaths will be hung during the holiday season (Nov, Dec, Jan). They will be removed after the holidays (weather permitting). Fundraising for this project will begin as soon as possible.

WHERE: Church St., Whitinsville, Providence Rd., Rockdale and if budget allows, wreaths/centerpieces will be issued to police and fire departments, municipalities and the Senior Center.



WHO: Fire Department (Chief David White) and Director of Public Works (James Shuris).

I have spoken to both of these gentlemen and they are both onboard for this project. The wreaths will be hung when the holiday banners are hung on the ornamental poles. The wreaths will be placed to ensure no interference with traffic. Chief White has graciously accepted the task of putting them up and removing them from the ornamental poles.

How: The wreaths and possibly centerpieces will be purchased by wholesale (see attachment).

The funds will be raised through fundraisers and donations from businesses.

A volunteer team of residents will assist in completing the labor work needed for decorations on the wreaths prior to being hung. I would also like to get the children of schools involved in making decorations for these wreaths. (This may or may not be feasible this year, we will do our best)

MAINTENANCE: There is no maintenance on these. They are wreaths with bows and possible decorations. They will be discarded after the season.

QUANTITY: Approximately 100

I am proposing a special fund be set up for this project. All checks made payable to the Town of Northbridge. The monies will be held in this account and I will present receipts of purchases pertaining to this project. Extra funds (if any) will be donated to the Fire Dept. for fireworks the next year or to another town charity.

NOTE: I do acknowledge that no wreaths (nothing flammable) can be hung on public entry ways (i.e., municipalities). I also acknowledge no wreaths are to be hung on the telephone poles. There will be nothing placed on the sidewalks due to a public safety issue. (i.e., wheelchairs and handicap individuals who need complete access to the sidewalks.



Northbridge Holiday Décor Project



Hello Sir or Madam,

The town of Northbridge is supporting an ongoing project to enhance the town's holiday spirit by decorating specific parts of the town. All relative information to this project is provided below. Fundraising activities and donations are now being accepted for this project.

WHAT: Wreaths, shags and centerpieces

WHEN: Wreaths will be hung during the holiday season (Nov, Dec, Jan). They will be removed after the holidays (weather permitting). Fundraising for this project will begin as soon as possible.

WHERE: Church St., Whitinsville, Providence Rd., Rockdale and if budget allows, wreaths/centerpieces will be issued to police and fire departments, municipalities and the Senior Center.

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Notes: Once this project is complete, if there are any leftover funds, they will be delivered to other charities throughout the town. For example but not limited to, fireworks (to the Fire Dept.) for 4th of July, Senior Center activities, etc.

Please make your donations to the Town of Northbridge:
(Need mailing address to where the checks should be sent)

No donation is too small. Your generosity is very greatly appreciated and valued by all the residents.

Town Manager's Report for the Period of May 28, 2018 – June 8, 2018

1. Meetings Attended:

- Monday, May 28, 2018 – Attended Memorial Day services.
- Tuesday, May 29, 2018 – Met with Financial Team.
- Wednesday, May 30, 2018 – Met with MMA Staff that visited Town Hall.
- Tuesday, June 5, 2018 – Met with Fire Chief White to discuss staffing.
- Tuesday, June 5, 2018 – Met with the DPW Union to endorse the CBA for FY219-FY2021.
- Wednesday, June 6, 2018 – Met with Police Union member to discuss CBA discussions.
- Wednesday, June 6, 2018 – Hosted a CMRPC Legislative Affairs Committee Meeting.
- Thursday, June 7, 2018 – Met with G. Bechtholdt and J. Sheehan to discuss Recreational Marijuana zoning.
- Friday, June 8, 2018 – Went to the Northbridge Middle School to view 5th Grade Interest Fair projects.

2. **Balmer School Building Project:** The School Building Committee Meeting recently met on June 5, 2018 to continue to discuss neighborhood impacts. They had met with Mason Road abutters on May 19th and are scheduled to have a neighborhood meeting on June 16, 2018.
3. **DPW Garage Project:** The Project remains substantially complete and we continue to work on safety-related punch list items pertaining to the issuance of a temporary certificate of occupancy (TCO). The Knox Box was installed and a "temporary" battery-operated CO detector will be installed to get the TCO. The permanent CO detector/connection will be installed when the materials arrive in 2-3 weeks. A full certificate of occupancy will be follow upon the completion of this work and existing/new building fire alarm/communications work items. The equipment lift and fueling station remain open items and the revised delivery/installation schedule will continue into July.
4. **Fire Station Project (Feasibility Study):** The Town Manager has been working with staff and the OPM, as well as committee representatives, on the Site Selection Evaluation Process. In addition, the group will be developing an RFQ for Designer (Architect) Selection in hopes of advertising mid-winter/early spring. The project will experience some delay due to the OPM representative leaving for another position with a new company.
5. **FY2019 Budget/Spring Annual Town Meeting Follow-up:** The FY2019 Budget Development process has been completed and the Annual Town Meeting adopted the FY2019 Budget. Staff will begin preparing for FY2018 year-end as well as moving forward with Capital Projects.
6. **Other:** Collective Bargaining Agreement negotiations are ongoing with a target ratification date of June 30, 2018. As previously reported, the Dispatchers Union Agreement has been signed and as of this week, the DPW Union Agreement was signed as well.



You are invited to

Breakfast

Wednesday, June 27, 2018

Please join us for our 3rd Annual Business Breakfast
Northbridge Economic Development Strategies & Opportunities Initiative

Meet local officials, municipal staff, state agencies, & other business partners in this casual, informal setting to discuss and learn about various programs & opportunities to help support business, encourage job growth and business expansion. Representatives from the Blackstone Valley Chamber of Commerce, the Massachusetts Office of Business Development, Mass Growth Capital Corp., and others will be in attendance to review local, regional and state resources. We look forward to your participation.



MA Office of Business Development




Offered in partnership with the Northbridge Board of Selectmen; Planning Board; Town Manager; and the Northbridge Community Planning & Development Office

Please RSVP by June 20th - planning@northbridgemass.org

Wednesday, June 27, 2018 (8AM-10:00AM)
Northbridge Memorial Town Hall –Great Hall Auditorium
7 Main Street, Whitinsville, MA 01588

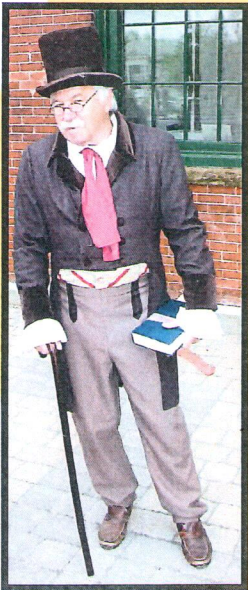
Historic Trolley Tours

Hosted by:

The Northbridge Historic Commission and  ALTERNATIVES

Four Tour Times: 9 AM
11 AM
1 PM

Saturday, June 23



Find out how Northbridge went from farm to factory to play a leading role in America's Industrial Revolution.

Join Northbridge Historian Ken Warchol as he shares the inside story about the town's heritage and the role of the Whittin Family while taking you on an old-fashioned trolley tour of historic sites in Whitinsville.



Each tour begins with a short presentation at the:

TOWN HALL

Tours are FREE but seating is limited!

Call the Whitinsville Library to reserve your seats today

508-234-2151

PART of The
BLACKSTONE VALLEY
NATIONAL PARK

Sponsored by:



UniBank