

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
May 8, 2017 AT 7:00 PM**

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A.** 1. March 13, 2017
2. March 27, 2017 Executive Session
3. April 24, 2017 Executive Session
4. May 2, 2017 SATM

II. PUBLIC HEARING

III. APPOINTMENTS/Resignations

- B.** David White, Fire Chief/Vote to appoint [**Present:** Chief Gary Nestor]

IV. CITIZENS' COMMENTS/INPUT

Local Business Spotlight: Alternatives

V. DECISIONS

- C.** Farmer Series Pouring Permit/Vote to establish a fee schedule
D. Alternatives / Request permission to hang a banner across Church Street from May 21st through June 4th to advertise their 32nd Annual Valley Friendship Tour event on June 3rd 2017. [Event approved July 18, 2016]
E. Northbridge Veterans' Council/1) Request to hold the Memorial Day Parade in Whitinsville on Monday, May 29, 2017 at 10:00 AM. 2) Request permission to use the Memorial Park for Memorial Day exercises.

VI. DISCUSSIONS

- F.** Land Clearing update/Present: David Pickart, Conservation Agent, and Justin Arbuckle, and Barbara McNamee, Members, Conservation Commission

VII. TOWN MANAGER'S REPORT

- G.** 1) Public Auction
2) Whitinsville Library/Ancestry Digital Service
3) Annual Town Election - May 16, 2017
4) DPW Facility Bids
5) Firefighter's Annual Spaghetti Supper

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

BOARD OF SELECTMEN'S MEETING
March 13, 2017

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:32 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, Marzec, and Nolan. **Also Present:** Theodore D. Kozak.

The Pledge of Allegiance was recited by those present

Open Session Adjourned: 6:33 PM

Executive Session Convened: 6:33 PM

Executive Session Adjourned: 6:55 PM

Open Session Reconvened: 7:01 PM

APPROVAL OF MINUTES A. February 6, 2017. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the February 6, 2017 minutes with the readings omitted. Vote yes/ Unanimous.

PUBLIC HEARING/None

APPOINTMENTS/B. Rochelle Thomson, Inspector of Animals/Vote to nominate *Note: Appointment is subject to certification by the State.* A motion/Mr. Athanas, seconded/Mr. Melia to approve the reappointment of Rochelle Thompson to Inspector of Animals. Vote yes/Unanimous.

CITIZENS' COMMENTS/INPUT / Local Business Spotlight: Purgatory Beer Co. LLC, Linwood Mill/Present: Kevin Mulvehill. Mr. Mulvehill was present along with Brian Distefano to discuss Purgatory Beer Co. Mr. Distefano explained that they are still in the process of getting the building and permitting. They are currently working towards state and local licensing. Mr. Distefano stated that he and Mr. Mulvehill have been brewing beer together for about 5-7 years, and Mr. Mulvehill has brewed back to 1999. Mr. Distefano explained that they began brewing together with a brew kit that was a Christmas gift from his wife, and started in Mr. Mulvehill's kitchen but due to the odor they moved to the garage. From that point it was something enjoyable for the both of them. After two years of work put forth of brewing it began to be good enough to sell in their friend's opinion, and the idea of opening a brewery branched off of that. Upon searching they felt as though Northbridge was a very business friendly place and found an inspiring location at the Linwood Mills with a lot of potential for the space. Mr. Mulvehill explained they are both ecstatic to bring fresh beer to this area and believes there is a great opportunity. Mr. Mulvehill explained that they are what is called a Nano Brewery, which produces small batches. They are currently looking at three barrels, which is about 90-100 gallons a batch. The plan is for consumers to have the product within a month of it being brewed to keep it fresh. He stated they are looking to produce about 3-4 batches per week. The license is considered a famer brewery license, which comes from the State and allows them to sell the beer they brew to their customers to be consumed off-site. The Farmer Brewery license requires that raw materials be used from farms in the State of Massachusetts. Mr. Mulvehill announced that the potential hours would be Fridays from 5 PM - 8 PM, Saturdays 11 AM - 6 PM and potentially Sunday's. He also announced that they will be looking into local outreach and working with charity's to host events. They are hoping for an opening date of June 1, 2017. Mr. Mulvehill explained that they have been working to get the location set up, and the location itself is very special. He stated it gives off a vibe that you would expect in the Blackstone Valley. Selectman Athanas asked if they would be doing the brewing on site. Mr. Mulvehill replied they will be brewing on site. Selectman Ampagoomian stated he appreciated the statement of the heart of the Blackstone Valley. Selectman Ampagoomian stated if there was anything they needed,

or direction to contact the Town Managers office for assistance.

C. Mumford Knights of Columbus #365 / 1) Application for a Change of Manager [James Masterson] 2) Application for a Change of Directors 3) Application for a change of Sunday Hours / Present: Plato Adams. Mr. Adams explained that the request is for a basic change of Manager and Directors. He explained there is also a request to change the Sunday Hours, which will give them greater flexibility in renting out the halls and hosting brunches along with the two annual breakfasts and the ability to offer mimosas and Bloody Marys. A motion/Mr. Melia, seconded/Mr. Nolan to **1) approve the Change in Manager to Mr. James Masterson, 2) approve the application for the Change of Directors, and 3) approve the request to change the Sunday hours to open at 10 AM.** Vote yes/Unanimous.

D. Armenian Apostolic Church/1) Request to hang a banner across Church Street from April 16, 2017 to April 30, 2017 in honor of “Martyr’s Day” 2) Request to hang a banner across Church Street from August 6, 2017 to August 20, 2017 to advertise their Annual Picnic to be held on Sunday, August 20, 2017. A motion/Mr. Athanas, seconded/Mr. Melia to approve **1) the request to hang a banner across Church Street from April 16, 2017 to April 30, 2017 in honor of “Martyr’s Day” and 2) the Request to hang a banner across Church Street from August 6, 2017 to August 20, 2017 to advertise their Annual Picnic to be held on Sunday, August 20, 2017.**

E. Pine Grove Cemetery deed/Elizabeth Austin [Lot No. 41, Hemlock Path North]. A motion/Mr. Nolan, seconded/Mr. Melia to approve the purchase of Lot No. 41, Hemlock Path North to Elizabeth Austin. Vote yes/Unanimous.

F Northbridge Firefighters/Request to hang a banner over Church Street from April 30, 2017 to May 7, 2017 to advertise the annual spaghetti supper to be held on Saturday, May 20, 2017. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve the request to hang a banner over Church Street from April 30, 2017 to May 7, 2017 to advertise the annual spaghetti supper to be held on Saturday, May 20, 2017. Vote yes/Unanimous.

G. Recreational Marijuana Establishments – Temporary Zoning Moratorium/Present: Brian Massey, Planning Board Chairman & R. Gary Bechtholdt II, Town Planner. Mr. Bechtholdt explained that the towns are looking at Temporary Moratoriums for the retail component of recreational marijuana. The Planning Board supports a moratorium which is an 18 month moratorium, which is a similar approach to the medical marijuana, of which is the need to review and understand the regulations which are not due to be drafted of April of next year. Mr. Bechtholdt reviewed the options. Of which, would require a town meeting vote. The Town also has the option of a local ballot question to prohibit all commercial business related to recreational marijuana establishments, which the Board of Selectmen would initiate. Looking further beyond that if that were to pass the Town would seek to adopt a zoning bylaw to prohibit the use. If the local ballot question were to fail the Town would be looking at zoning bylaw regulations to allow recreational marijuana establishment’s retail cultivation in certain places in town, designating time place and manor. The Town also has the option via a local ballot question to vote to limit the number of recreational marijuana establishments in town. Another option under a local ballot question to vote to allow onsite consumption. Mr. Bechtholdt explained there are a lot of variables that come into play and at this time it is appropriate that the town look to establish a temporary moratorium, which is specific to the retail component and does not impact private individual use. The Planning Board’s public hearing has been rescheduled for March 28, 2017. Selectman Athanas asked if the moratorium was separate than if the Board wanted to put a ballot question on to completely eliminate it from the town. Mr. Bechtholdt replied that was correct and could be done concurrently. Town Manager Kozak explained that the State is also looking at the current law that was passed this fall and there could be changes which would allow more time to see what the State does with the law and make a decision based off of the States amendments. Selectman Melia asked if it was a 2/3 vote for the moratorium as well. Mr. Bechtholdt replied it would be a zoning article,

which would make it a 2/3 vote. Selectmen Melia asked if after that it would be up to the Selectmen at a later time to determine the route the Town takes. Mr. Bechtholdt explained if the Board wants to exercise the local option to consider prohibition that can be done in time for the next ballot. Selectman Melia asked who would determine the amount of facilities that would be allowed in the Town. Mr. Bechtholdt explained that the Town can limit the number of establishments in Town. Police Chief Warchol explained the law currently states 20% of all alcohol licenses will go to recreational marijuana. Selectman Ampagoomian asked if the State has come forward with any type of early warning to various Board's and Police Department's as to which direction they are looking to. Chief Warchol replied he has not heard there to be much desire to change the law from the State Legislator. Town Manager Kozak announced that he had heard the State was seeking to increase the taxes. Selectman Athanas asked if there was any way to eliminate marijuana advertisements in Town. Town Manager Kozak stated he did ask the building inspector to look into. Chairman Marzec asked if the town would be in any trouble by putting the moratorium in place and prohibiting marijuana in the community. Town Manager Kozak explained that the moratorium would have to pass at Town meeting and a ballot question.

H. Economic Development Strategic Plan/Present: Brian Massey, Planning Board Chairman & R. Gary Bechtholdt II, Town Planner. Mr. Bechtholdt explained that the Planning Board is working with Central Mass Regional Planning Commission (CMRPC) who has partnered with Pioneer Valley Planning Commission out of Springfield to prepare the plan for the Town. Funding for this initiative is from the community compact grant which the Town Manager helped secure, so it is at no cost to the Town. The Planning Board met with the representatives from CMRPC and Pioneer Valley last month, and municipal staff will be meeting with them later this month. The timeline for competition is aggressive but is feasible as the grant funds need to be expended by the end of June 2017. The Planning Board is scheduled to host a public forum on Tuesday, April 11, 2017 at 7 PM, at the Town Hall. Mr. Bechtholdt explained that the Economic Development Strategic Plan is a document that will help guide economic growth and development in Town through a series of stakeholder meetings, public forums and input sessions and will provide a zoning framework for the next 5 years. There will also be a 5 year action plan as well as an implementation plan. Mr. Bechtholdt explained that the aspects of an economic development plan is quality of life, housing, environmental, transportation, jobs, workforce development, zoning, permit streamlining, marketing, and creating partnerships with state and local partners, Chamber of Commerce, and Mass Office of Business Development (MBOD).

I. Blackstone Valley National Heritage Corridor Commission / Northbridge Green and Clean Day, April 21 and 22, 2017 Present: Bonnie Combs, Marketing Director. Ms. Combs stated that last year it was a new event and did not have a large amount of participation due to that. She explained this year a lot of people have come forward to support the event. Ms. Combs explained that they are looking to engage the local business community to get employees out and cleaning the town. The event will be held at Whiting Park. Liability coverage is supplied to those helping along with litter pickers, safety vest, gloves, etc. Ms. Combs explained that she has been also working with the DPW. Selectman Melia asked if there was a particular area that would be the main focus. Ms. Combs replied they are currently working on a map of the areas they would like to target, and is mostly main Streets and water ways. Selectman Ampagoomian asked if volunteers have come forward yet. Ms. Combs replied she was waiting to update and receive permission from the Board. A motion/Mr. Melia, seconded/Mr. Athanas to move item I from discussions to decisions. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to support Northbridge Green and Clean Day, April 21 and 22, 2017. Vote yes/Unanimous.

J. Purple Heart Resolution/Present: William Audette. Mr. Audette explained the creation of the Purple Heart badge. He described that it was to be presented to soldiers for any singular meritorious action and permitted its wearer to pass Guards and Sentinels without challenge. The Purple Heart is now awarded to members of the US Armed Forces who have been killed or wounded in action against an enemy, and also to Soldiers who have suffered from maltreatment from being Prisoners of War. Cities and Towns have been

honoring those soldiers by designating their communities as Purple Heart cities/towns. Mr. Audette stated that he proposed that the Town of Northbridge adopts a resolution by proclamation, designating Northbridge as a Purple Heart community. Mr. Audette explained that he has been in touch with the National Organization for Information regarding the designation. He stated he was told all that is needed is a proclamation from the Town's Selectmen designating the Town as a Purple Heart community. The only cost to the Town would be to purchase the signs to be erected in the several entrances to Town. Mr. Audette stated that he is also asking to be permitted to read the proclamation aloud at this year's Memorial Day Services. Mr. Audette explained that the Memorial Day Committee will be asking those Veterans who have earned the Purple Heart in the Town of Northbridge to attend the Services and be honored. Mr. Audette explained he would put the proclamation together. Selectman Melia suggested four signs on the North, South, East, and West entrances of town. A motion/ Mr. Ampagoomian, seconded/Mr. Athanas to move item J. Purple Heart Resolution from discussion to decision. Vote yes/Unanimous. Chairman Marzec read aloud the Purple Heart Proclamation. A motion/Mr. Melia, seconded/Mr. Athanas to support the Purple Heart Proclamation. Vote yes/Unanimous.

K. Massachusetts School Building Authority update. Chairman Marzec gave a brief update on the feasibility study. Mr. Marzec explained that they are currently in the process of negotiating for an Owner's Project Manager. The timeline has been set and hope that by April's meeting Chairman Strazulla will present an update on to the Board on the progress. Selectman Melia asked which School this was for. Chairman Marzec stated it is to complete a feasibility study to determine if the Balmer School and the Elementary School should be kept as is, renovated or a construct a new building.

KK. Town Manager position. Chairman Marzec stated that the Town Manager Screening committee has specified that a salary range will be necessary to include in the Town Manger's position advertisement. Chairman Marzec stated he looked into other communities like Shrewsbury who is at \$175,000 and other communities that were in the \$130,000-\$135,000 range. Selectman Ampagoomian stated he suggests \$135,000. Selectman Melia stated that in his time with the Town he has seen it kept in close range of the School Superintendent Salary but slightly lower and suggested looking into that as an option. Selectman Melia explained that he does believe that you get what you pay for. Town Manager Kozak explained that the Committee is hoping to have the advertisement in the next Beacon, which would put a time constraint on the decision. Selectman Athanas suggested a range be decided tonight and suggested \$135,000-\$150,000. Town Manager Kozak stated he felt as though \$135,000 is too low of a base. Selectman Athanas suggested \$135,000-\$150,000. A motion/Mr. Melia, seconded/Mr. Nolan to move item KK Town Manager Position from discussions to decisions. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to set the Town Manager salary range from \$135,000 - \$150,000 commencer with education and experienced. Vote yes/Unanimous.

TOWN MANAGER'S REPORT

L. 1) Community Reading Program - Town Manager Kozak announced that he attended the Community Reading Program at the Balmer School on Dr. Seuss's birthday, March 2nd. Town Manager Kozak stated that the class was very attentive and he had an enjoyable time at the school. **2) Annual Blackstone Valley Home & Business Expo** - Town Manager Kozak announced that the Blackstone Valley Chamber of Commerce will be hosting the 19th Annual Home and Business Expo on March 18, 2017 from 10 AM to 2 PM at the Northbridge High School Field House. The Expo is a great opportunity for business owners to market themselves. **3) Local Historic District Study Committee** - Town Manager Kozak announced that a property Owners Informational & Feedback Meeting will be held Thursday, March 16, 2017, 7:00 PM – Town Hall. Residents are encouraged to attend. **4) Senator Michael Moore Legislative Open House** - Town Manager Kozak stated that a public forum is being held on Tuesday, April 25, 2017 from 6:30 PM to 8:30 PM, at the Seven Hills Foundation, Worcester, MA for an opportunity to connect with State Senators. This a great opportunity to spread public engagement with colleagues and local residents.

SELECTMEN'S CONCERNS **Selectman Ampagoomian 1)** asked if Town Manager Kozak had an update on the Fire Chief Search. Town Manager Kozak replied that a meeting was held last week to review applications and another meeting will be held this week with the consultant. **2)** asked how the Town Manager search was going. Town Manager Kozak replied that the Committee held their first meeting last week, which is what prompted the salary request to get an ad into the Beacon. **3)** asked who the members of the Town Manger Screening Committee are. Chairman Marzec replied the members are Christopher Thompson, Dave Murrow, Mark Keys, Melissa Walker and Peter Lachapelle. **4)** asked how the DPW facility was coming along. Town Manager Kozak replied that there was meeting last week and he believes the bids will be going out within the next two weeks. **5)** sends his condolences to the Beauchamp family who lost Gary Beauchamp who was the youngest elected member of the Board of Selectmen in the Town of Northbridge. **Selectman Melia 1)** asked if Town Manager Kozak could mention to the Highway Department about configuring molasses with salt, which he explained he read an article on it and the reduction of water issues.

Town Manager Kozak announced that in executive session Police contracts were discussed to which the Town Manager negotiated a one year contract with a 2% cost of living increase and an increase for \$50 per hour for detail officers and asked the Board for a vote of support for the contract in open session. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to move the Police contract negotiations to decisions. Vote yes/Unanimous. A motion/Mr. Melia, seconded/Mr. Athanas to support the Police contract as negotiated by the Town Manager. Vote yes/Unanimous.

ITEMS FOR FUTURE AGENDA/None
CORRESPONDENCE/None

EXECUTIVE SESSION/6:30 PM Under M.G.L Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations.

A motion/Mr. Nolan, seconded/Mr. Ampagoomian to adjourn the public meeting. Vote yes/ Unanimous.

Meeting Adjourned: 8:24 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

March 13, 2017

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

A. February 6, 2017

II. PUBLIC HEARING/None

III. APPOINTMENTS

B. Rochelle Thomson, Inspector of Animals/Vote to nominate

Note: Appointment is subject to certification by the State

IV. CITIZENS' COMMENTS/INPUT / Local Business Spotlight: Purgatory Beer Co. LLC, Linwood Mill/Present: Kevin Mulvehill

V. DECISIONS

C. Mumford Knights of Columbus #365 / 1) Application for a Change of Manager [James Masterson] 2) Application for a Change of Directors 3) Application for a change of Sunday Hours / Present: Plato Adams

D. Armenian Apostolic Church/1) Request to hang a banner across Church Street from April 16, 2017 to April 30, 2017 in honor of "Martyr's Day" 2) Request to hang a banner across Church Street from August 6, 2017 to August 20, 2017 to advertise their Annual Picnic to be held on Sunday, August 20, 2017

E. Pine Grove Cemetery deed/Elizabeth Austin [Lot No. 41, Hemlock Path North]

F Northbridge Firefighters/Request to hang a banner over Church Street from April 30, 2017 to May 6, 2017 to advertise the annual spaghetti supper to be held on Saturday, May 20, 2017

VI. DISCUSSIONS

G. Recreational Marijuana Establishments –Temporary Zoning Moratorium/Present: Brian Massey, Planning Board Chairman & R. Gary Bechtholdt II, Town Planner

H. Economic Development Strategic Plan/Present: Brian Massey, Planning Board Chairman & R. Gary Bechtholdt II, Town Planner

I. Blackstone Valley National Heritage Corridor Commission / Northbridge Green and Clean Day, April 21 and 22, 2017 Present: Bonnie Combs, Marketing Director

J. Purple Heart Resolution/Present: William Audette

K. Massachusetts School Building Authority update

KK. Town Manager position

VII. TOWN MANAGER'S REPORT

L. 1) Community Reading Program

2) Annual Blackstone Valley Home & Business Expo

3) Local Historic District Study Committee - Property Owners Informational & Feedback Meeting (Thursday, March 16, 2017, 7:00 PM –Town Hall)

4) Senator Moore Legislative Open House

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION/6:30 PM Under M.G.L Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations.

4

**BOARD OF SELECTMEN'S MEETING
SPRING ANNUAL TOWN MEETING**

May 2, 2017

A meeting of the Board of Selectmen was called to order at 6:45 PM by Chairman Marzec, Northbridge Middle School Auditorium, 171 Linwood Avenue, Whitinsville, MA. **Present:** Messrs. Marzec, Melia, Athanas and Ampagoomian. Selectman Nolan was absent and it is duly noted.

Also Present: Theodore D. Kozak, Town Manager and Sharon Susienka, Exec. Asst. to the Town Manager.

Town Meeting Business. Town Manager Kozak brought up Article 8, which concerns the reauthorization and spending limits of the Revolving Accounts for the Playground & Recreation Commission and the Board of Health. He mentioned there has been a change in the process for these accounts and that the state now allows cities/towns to combine them into one warrant article. Mr. Kozak stated that he wasn't sure if the state still required the Board to vote their support of such articles, so for the record, the Selectmen voted as follows: a motion/Mr. Athanas, seconded/Mr. Ampagoomian to support Article 8. Vote yes/Messrs. Marzec, Melia, Athanas and Ampagoomian.

There being no further business before the Board at this time, a motion/Mr. Ampagoomian, seconded/Mr. Melia to adjourn the Selectmen's Meeting at the conclusion of the Spring Annual Town Meeting this evening. Vote yes/Messrs. Marzec, Melia, Athanas and Ampagoomian.

Meeting Adjourned: 10:17 P.M.

Respectfully submitted,

James Athanas, Clerk

s/

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING – OPEN SESSION

May 2, 2017

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS/RESIGNATIONS/None

CITIZENS' COMMENTS/INPUT/None

DECISIONS

A. Town Meeting Business:

-No documentation

DISCUSSIONS/None

TOWN MANAGER'S REPORT/None

SELECTMEN'S CONCERNS/None

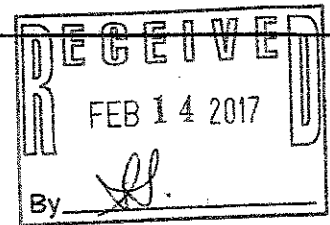
ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION/None

4PM-APRIL 20th

(2)



David M. White

13 Blanchard Lane, Whitinsville, MA 01588 | 774-696-7081 | dmw9162@msn.com

February 13, 2017

Theodore D. Kozak
Town Manager
7 Main Street
Whitinsville, Ma 01588

Dear Theodore D. Kozak:

My name is David White and I am applying for the position of Fire Chief. I have been a member of the Northbridge Fire Department for the past 36 years, starting as a call Firefighter in 1980 and as a full-time Firefighter/ EMT in 1986. I have worked my way up through the ranks and have worked as a Fire Captain for the past 15 years. I have seen many changes in the fire service throughout my career and have expanded my education to stay ahead of these changes. I hold the highest regards for the position of Fire Chief, as I believe that the Fire Chief controls the keys to making the fire department the best it can possibly be. I believe in a team leadership approach in managing a department. I believe that as a member of the fire service, it is our duty to be held accountable to the leaders of the community, as well as the individual citizens that desire our services. I also believe it is the job of a Fire Chief to be fiscally responsible while still trying to achieve the goals of the department.

I have worked closely with the Fire Chief in Northbridge for many years and I am proud of the accomplishments that we have achieved. I have written and received several grants since 2003. These grants have enabled the department to purchase much needed equipment without burdening the towns taxpayers. Through these grants, the Northbridge Fire Department has received over a million dollars to purchase equipment and apparatus. I have also written specifications and participated in the purchasing process to replace or refurbish all of the fire departments apparatus. I have also been the departments computer liaison for the past ten years. In July 2015, the fire department merged emergency dispatch with the police department. I have been the fire department liaison for this project as well. I have performed every function within the fire department over my career and feel that I am now ready to move on to the final step in my career as a Fire Chief. I hope you will consider my application and I look forward to meeting you in the future.

Sincerely,

A handwritten signature in dark ink, appearing to read "David M. White".

David M White

David M. White

E-mail : dmw9162@msn.com

Phone : 7746967081

Address: 13 Blanchard Lane, Whitinsville, Ma. 01588

Education

BA- Fire Science Columbia Southern University Bachelors Degree in Fire Science. Graduated Summa Cum Laude	6/2014 — 4/2015
AS- Fire Science Kieser University Associates degree in Fire Science	11/2005 — 5/2007
AS- Paramedic Science Kieser University Associates degree in Paramedic Science	4/2004 — 11/2005
Paramedic Certificate Quinsigamond Community College Paramedic training	9/2002 — 5/2004
High School Blackstone Valley Regional Vocational Technical High School Majored in metal fabrication and welding.	9/1976 — 5/1980

Qualifications

- Massachusetts Credentialed Fire Chief
- Completed Chief Fire Officer Program conducted by the Massachusetts Department of Fire Services
- Fire Officer II certification
- Fire Officer I certification
- Firefighter Instructor I certification
- Firefighter I/II certification
- Received Meritorious Conduct Award for the rescue of 4 victims caught in flood waters 10/15/2005
- Received Meritorious Conduct Award for the attempted rescue of a drowning victim
- Applied and received several federal grants for the Northbridge Fire Department, these grants have allowed the Northbridge Fire Department to purchase needed equipment and apparatus that could not be purchased through the normal budget process. To date these grants have purchased radio equipment, SCBA equipment, Updated turnout gear and a new 100' aerial truck with equipment.

- Wrote specifications and assisted in the purchasing process in acquiring two fire pumpers, one aerial ladder, five ambulances, a pick-up truck, a command vehicle and a utility bucket truck.
- Municipal Fire Alarm Certification
- Maintenance coordinator for all apparatus
- Dispatch liaison between Fire and Police computer aided dispatch.
- Review, approve and submit all NFIR records
- Computer liaison for Northbridge Fire Department

Work experience

Northbridge Fire Department

June 2004 — Present

Captain/ Paramedic

Received certification through the state of Massachusetts to the level of EMT/Paramedic.

Northbridge Fire Department

7/2000 — Present

Fire Officer- Captain

Appointed to the rank of Captain and assigned to Fire headquarters as station Captain.

Northbridge Fire Department

7/1998 — 7/2000

Fire Officer- Lieutenant

Appointed to rank of Lieutenant and assigned to the heavy Rescue Company

Northbridge Fire Department

4/1986 — 7/1998

Firefighter/ EMT

Northbridge Fire Department

10/1980 — Present

Call Firefighter

House of Affirmation

5/1983 — 4/1986

Maintenance

Carl Gordon Industries

6/1981 — 5/1983

Maintenance welder

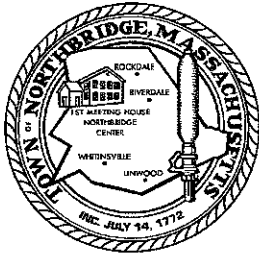
Cumberland Farms

6/1980 — 6/1981

Maintenance welder

References

References available upon request.



Theodore D. Kozak
Town Manager


**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

C

MEMORANDUM

DATE: May 5, 2017

TO: Board of Selectmen

FROM: Theodore D. Kozak, Town Manager 

SUBJECT: Liquor License Fee for Farmer Series Pouring Permit

Gentlemen:

We are in receipt of an application for a Farmer Series Pouring Permit that the Board of Selectmen will consider at their meeting of May 22, 2017. The application was received from Purgatory Beer Company, LLC, located at the Linwood Mill Complex. Purgatory Beer Company received a state-issued Farmer Brewery License on April 7, 2017, which allows them to sell their product(s) for off-premises consumption. A Farmer Series Pouring Permit will allow them to do tastings and serve their product(s) on their premises.

Due to the fact that the Selectmen's Fee Schedule does not include fees for this category of liquor licenses, I am requesting the Board to vote to establish the fees as follows:

Farmer Series Pouring Permits:

Wines	\$1,000
Malts	\$1,000
Wines/Malts	\$1,000

My recommendation is to set the fee for the above-mentioned Farmer Series Pouring Permits at \$1,000, which is in line with the Town's other Beer/Wine liquor licenses as indicated on the attached fee schedule.

TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S FEE SCHEDULE

TYPE

FEE

ALCOHOLIC BEVERAGES:

ALL ALCOHOL:

Innholder	\$1,200
Club	\$1,050
Common Victualler	\$1,150
General on Premises	\$1,150
Package Store	\$1,150

WINES & MALTS:

Common Victualler	\$1,000
General on Premises	\$1,000
Package Store	\$1,000

Melissa Wetherbee

BOS Agenda 5/8/17

From: Sharon Susienka <ssusienka@northbridgemass.org>
Sent: Tuesday, May 02, 2017 10:31 AM
To: Melissa Wetherbee
Subject: FW: Alternatives' Valley Friendship Tour

D

Sharon L. Susienka
Exec. Asst. to the Town Manager
Town of Northbridge
Phone: 508-234-2095
Fax: 508-234-7640

From: Sharon Metcalf [mailto:Sharon.Metcalf@alternativesnet.org]
Sent: Tuesday, May 02, 2017 10:25 AM
To: ssusienka@northbridgemass.org
Subject: Alternatives' Valley Friendship Tour

no conflict
w/ banner request

Hi Sharon,

It's that time again! *The Valley Friendship Tour* is scheduled for June 3rd this year. We would like to hang the banner across Church Street as we do every year. We can drop the banner off at the fire station at any time. We were also wondering if we would be able to have space on the marquis in front of the town hall before the event. — *Not available*

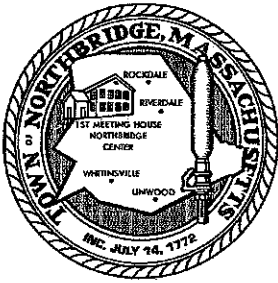
Also, Cristi Collari asked if we would be able to advertise our *Free Summer Concert Series* on the marquis sometime late June?

Thank you for any help!
Sharon

Sharon Metcalf
Marketing Assistant
Alternatives
50 Douglas Road
Whitinsville, MA 01588

Alternatives is a non-profit human services agency currently serving over 2000 adults with developmental and psychiatric disabilities in 55 residential, employment and day programs throughout Central Massachusetts. For more information about Alternatives please visit our website at www.alternativesnet.org or call us at (508) 234-6232.

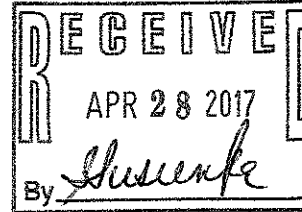
This message contains information which may be confidential and privileged under applicable law. Information covered under HIPAA (PL 104-191) is personal and sensitive and must be treated accordingly. You, the recipient, are obligated to maintain it in a safe, secure and confidential manner. If you are not a designated



TOWN OF NORTHBRIDGE

CONSERVATION COMMISSION

7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Telephone: (508) 234-0817
FAX: (508) 234-0814



April 27, 2017

John McCarthy
PO Box 67
Grafton, MA 01519

Re: Wetlands Protection Act / Wetlands Protection Bylaw Violations
Forest Cutting Activities
Church Street & Providence Road

Dear Mr. McCarthy:

This letter serves to inform you that the Conservation Commission (NCC) intends to initiate additional enforcement actions regarding the above-referenced violations. As allowed for under Section 7-711 of the Wetlands Protection Bylaw, this action will include levying of **finest up to \$300.00 per day** until you have complied with the outstanding requirements of the Enforcement Order that was issued to you on August 25, 2016 and reissued on April 26, 2017 (enclosed). These requirements include:

1. Having a wetland scientist inspect the entire site and identify / assess areas where remedial measures are needed in altered wetland resources (such as the gravel road that crosses the wetland next to Providence Road);
2. Submittal of a plan for remediation based on the outcome to the wetland scientist's inspection; and
3. Implementation of the remedial measures immediately following review and authorization from the NCC.

The NCC has granted you ample time to address these issues. The additional enforcement actions will be discussed and formalized at our next meeting which will occur on May 10, 2017. **Levying of fines will begin the following day (May 11, 2017) unless the NCC has received the materials referenced in Items 1 and 2 above and a schedule for Item 3.**

We trust you will address these matters to avoid incurring fines and having the NCC pursue additional actions including turning the matter over to the Massachusetts Department of Environmental Protection and the US Army Corps of Engineers.

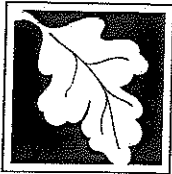
Please contact our Administrative Assistant or Conservation Agent should you have any questions regarding the matters raised in this letter.

Sincerely,

Joy C. Anderson
Conservation Commission Chair

cc: David W. Sacco, PC
Police Dept.
Town Manager/ BOS
Denise Child / DEP CERO
Jennifer Fish, DCR
TSE Development
Whitinsville Redevelopment Trust

COPY



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
WPA Form 9 – Enforcement Order
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number: _____

A. Violation Information

Important:
When filling out
forms on the
computer, use
only the tab
key to move
your cursor -
do not use the
return key.



This Enforcement Order is issued by:

Town of Northbridge
Conservation Commission (Issuing Authority)

April 26, 2017
Date

To:

John McCarthy
Name of Violator
PO Box 67, Grafton, MA 01519
Address

COPY

1. Location of Violation:

Several (see below)
Property Owner (if different)
Church Street and Providence Road
Street Address
Northbridge
City/Town
Map14
Assessors Map/Plat Number

01588
Zip Code
Parcels 24 & 211; 15 & 22
Parcel/Lot Number

2. Extent and Type of Activity (if more space is required, please attach a separate sheet):
See items 2, 3, and 4 of attached document.

Property owner of Parcels 24 & 211: Ed Renaud, Agent, TSE Development, LLC, 1279 Providence Rd.
Whitinsville, MA 01588

Property owner of Parcels 15 & 22: Len Jolles, Agent, Sidney Covich, Trustee, Whitinsville
Redevelopment Trust, 1 Main Street, Whitinsville, MA 01588.

B. Findings

The Issuing Authority has determined that the activity described above is in a resource area and/or buffer zone and is in violation of the Wetlands Protection Act (M.G.L. c. 131, § 40) and its Regulations (310 CMR 10.00), because:



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
WPA Form 9 – Enforcement Order
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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☒ the activity has been/is being conducted in an area subject to protection under c. 131, § 40 or the buffer zone without approval from the issuing authority (i.e., a valid Order of Conditions or Negative Determination).

B. Findings (cont.)

☐ the activity has been/is being conducted in an area subject to protection under c. 131, § 40 or the buffer zone in violation of an issuing authority approval (i.e., valid Order of Conditions or Negative Determination of Applicability) issued to:

Name _____

Dated _____

File Number _____

Condition number(s) _____

☐ The Order of Conditions expired on (date):

_____ Date

☐ The activity violates provisions of the Certificate of Compliance.

☐ The activity is outside the areas subject to protection under MGL c.131 s.40 and the buffer zone, but has altered an area subject to MGL c.131 s.40.

☐ Other (specify):

C. Order

The issuing authority hereby orders the following (check all that apply):

- ☒ The property owner, his agents, permittees, and all others shall immediately cease and desist from any activity affecting the Buffer Zone and/or resource areas.
- ☒ Resource area alterations resulting from said activity shall be corrected and the resource areas returned to their original condition.
- ☒ A restoration plan shall be filed with the issuing authority on or before May 10, 2017

Date

for the following:

See items 5 and 6 of attached document.



Massachusetts Department of Environmental Protection
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The restoration shall be completed in accordance with the conditions and timetable established by the issuing authority.

C. Order (cont.)

- ☐ Complete the attached Notice of Intent (NOI). The NOI shall be filed with the Issuing Authority on or before:

_____ Date

_____ for the following:

_____ No further work shall be performed until a public hearing has been held and an Order of Conditions has been issued to regulate said work.

- ☐ The property owner shall take the following action (e.g., erosion/sedimentation controls) to prevent further violations of the Act:

_____ Failure to comply with this Order may constitute grounds for additional legal action. Massachusetts General Laws Chapter 131, Section 40 provides: "Whoever violates any provision of this section (a) shall be punished by a fine of not more than twenty-five thousand dollars or by imprisonment for not more than two years, or both, such fine and imprisonment; or (b) shall be subject to a civil penalty not to exceed twenty-five thousand dollars for each violation". Each day or portion thereof of continuing violation shall constitute a separate offense.

D. Appeals/Signatures

An Enforcement Order issued by a Conservation Commission cannot be appealed to the Department of Environmental Protection, but may be filed in Superior Court.

Questions regarding this Enforcement Order should be directed to:

David Pickart

_____ Name

508-234-0817

_____ Phone Number

8:30 to 4:00 Tuesdays

_____ Hours/Days Available

Issued by:

Town of Northbridge

_____ Conservation Commission

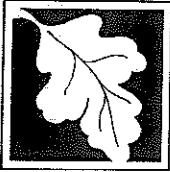
Background/Violations:

1. Forest Cutting Plans filed for the property are closed out. Work completed since the date of closing and activities yet to be undertaken (within wetland resource areas and the 100 foot buffer zone) are longer exempt from the Wetlands Protection Act (MGL Chapter 131, Section 40) and the Town of Northbridge Wetlands Protection Bylaw (Section 7-700).
2. In at least two areas, fill material has been placed in wetland resources regulated under the Wetlands Protection Act (WPA) and/or the Town of Northbridge Wetlands Protection Bylaw (hereinafter referred to as the bylaw). The placement of permanent fill within wetlands is not covered under the exemption for forest cutting activities and is in violation of the WPA, bylaw and potentially Sections 401/404 of the Clean Water Act.
3. Materials (rocks/boulders) have been excavated/removed from wetland resources and the 100 foot buffer zone. This activity is not covered under the exemption for forest cutting activities and is in violation of the WPA, bylaw and potentially Sections 401/404 of the Clean Water Act.
4. Exposed soil (along equipment access trails) and bare earth areas (at landings) has (and will continue) to be eroded and washed into wetland resource areas. This condition is a violation of the above-cited regulations and may also be in violation of the NPDES Program administered by the US Environmental Protection Agency.

Restoration/Remediation Requirements:

5. Environmental scientist or other professional with experience in ecological restoration and erosion/sedimentation control shall conduct an inspection of areas identified above and the remaining portions the property for other undocumented violations. This inspection will be at the violator's expense.
6. Said individual shall develop and submit to the Conservation Commission a plan that shall address the following:
 - a) Location/extent of areas requiring restoration/remediation;
 - b) Provisions to remove fill material that was placed in wetland resources and restore the affected areas in a manner that will protect applicable interests of the WPA and bylaw;
 - c) Measures to minimize erosion within uplands that border the wetland resources on the property until stabilization is complete;
 - d) Measures to stabilize erosion-prone areas via the seeding/planting of native species and mulching;
 - e) Provisions to prevent the incorporation of invasive plant species within altered portions of the wetland resources and 100 foot buffer zone; and
 - f) Recommendations for any follow-up monitoring needed to ensure success of restoration/remediation activities.
 - g) The culvert on Leland Road by the garages shall be cleaned, inspected and videotaped with a camera.
7. Plan shall be prepared and submitted to the Conservation Commission no later than 1 PM on May 10, 2017. Individual who prepared the plan shall present it to the Commission at its meeting on May 10, 2017.

8. Implementation of the plan shall begin no later than 5 business days after it has been reviewed/authorized by the Conservation Commission.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
WPA Form 9 – Enforcement Order
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number: _____

Conservation Commission signatures required on following page.

D. Appeals/Signatures (cont.)

In a situation regarding immediate action, an Enforcement Order may be signed by a single member or agent of the Commission and ratified by majority of the members at the next scheduled meeting of the Commission.

Signatures:

[Handwritten signatures: J. Anderson, Barbara N. Kame, L. Ouellette, Cynthia M. Campbell, Richard C. Ours]
COPY

7000 0600 0025 7953 9557
Signature of delivery person or certified mail number

TOWN MANAGER'S REPORT - May 8, 2017

- 1. Public Auction** - The Treasurer/Collector is holding a public auction for property located at 113 Benson Road, on Wednesday, May 17, 2017 at 12 PM at the Town Hall, in the Board of Selectmen's Meeting Room. Anyone interested is welcome to attend.
- 2. Whitinsville Library/Ancestry Digital Service** - Beginning this month the Whitinsville Social Library, in addition to other libraries in the Blackstone Valley, is offering Ancestry Digital services at the Library. This will allow patrons to research their ancestry and genealogy.
- 3. Annual Town Election - May 16, 2017** - The Annual Town Election is scheduled for Tuesday, May 16, 2017 at the Northbridge High School Field House. Polls will be open from 7 AM until 8 PM.
- 4. DPW Facility Bids** - The Building Planning and Construction Committee received two bids for a new DPW Facility. They have decided to take the bids under advisement to review with the Project Manager and engineering design firm. They should have recommendations by the next Building Planning Construction Committee meeting.
- 5. Firefighters' Annual Spaghetti Supper**- The Firefighters will be holding their Annual Spaghetti Supper on Saturday, May 20, 2017 from 4 PM - 8 PM at the Fire Headquarters on Main Street. Tickets will be available for purchase at the door.

G. 1

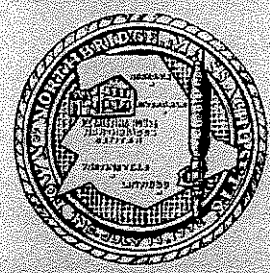
TM Report



MA Lic. #107

TOWN OF NORTHBRIDGE PUBLIC AUCTION

Wednesday, May 17 at 12 PM
Town Hall - 7 Main Street
Selectmen's Meeting Room



ON THE AUCTION BLOCK:

113 BENSON ROAD
Dwelling on 1± Acre Lot
Ideal Lot for New Construction!

TERMS: \$5,000 Deposit; 5% buyer's premium.
Other terms announced at auction. Accuracy not guaranteed.
Visit web for full terms & additional info.



Sullivan-Auctioneers.com • 617-350-7700

Blackstone Valley libraries offer Ancestry digital service

Among the most common types of questions fielded by small-town librarians are those relating to genealogy. When people want to know about their forebears, they visit libraries to look at year-books, town records, annual reports, street listings, and whatever else has been squirreled away into local history collections and archives.

In order to provide more robust genealogical research services, six Blackstone Valley libraries have come together to obtain a joint license to the most powerful genealogy research tool out there: Ancestry.com.

Beginning this month, the libraries in Blackstone, Douglas, Mendon, Sutton, Uxbridge, and Whitinsville will begin jointly offering Ancestry Library Edition within their facilities.

Justin Snook, library director of the Simon Fairfield Public Library in Douglas, tells us that Ancestry allows patrons to search through many different types of material simultaneously, and aggregate data from multiple sources into personal profiles. The system is easy to navigate.

"Unlike print collections," he said, "Ancestry's digitized documents are all keyword-searchable. So, if a patron wants birth re-

cords for an individual she knows was born sometime in the 1920s, she can simply search his name and town rather than having to flip through vital records until she finds the right one. Ancestry provides a robust set of features for limiting and narrowing searches as well, so there's no need to worry if your grandma's name was Jane Smith."

In Douglas, anyone may come into the library and use the computers to do an Ancestry search. Some of the other participating libraries may require users to have a library card to access their computers.

Normally, Ancestry.com charges individuals \$34.95 to access its data base. In the library, the service is free.

— Barbara Van Reed