

**TOWN OF NORTHBRIDGE  
BOARD OF SELECTMEN'S MEETING  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET - WHITINSVILLE, MA 01588  
February 29, 2016 AT 7:00 PM**

**Presentation: Michael Defazio, Eagle Scout / Pine Grove Cemetery Street Sign project**

**PLEDGE OF ALLEGIANCE**

**Present: Representative David Muradian**

**I. APPROVAL OF MINUTES**

- A. December 21, 2015
- B. January 11, 2016
- C. January 25, 2016

**II. PUBLIC HEARINGS:**

- D. 7:05 PM Charter Communications

**III. APPOINTMENTS/RESIGNATIONS**

- E. **Appointment by the Town Manager:**  
John Morawski / Alternate Building Inspector
- F. **Resignation:**  
Robert Fraser, Playground and Recreation Commission

**IV. CITIZENS' COMMENTS/INPUT**

**V. DECISIONS**

- G. Linda Usher/Request to hold the 28<sup>th</sup> Annual Whitin Five Mile Road Race, Thursday, November 24, 2016
- H. Spring Annual Town Meeting [May 3, 2016] / Vote to place articles on warrant
- I. Safety Committee Minutes [December 16, 2015] / Vote to accept recommendations
- J. Friends of Northbridge Elders, Inc. (FINE) donation / Vote to accept monetary donation for Senior Center mini-bus / Present: Kelly Bol, Senior Center Director

**VI. DISCUSSIONS**

- K. Suburban Coalition-Chapter 70 Resolution / Present: Catherine Stickney, Superintendent of Schools and Michael LeBrasseur, School Committee
- L. Ambulance Rates / Present: Fire Chief, Gary Nestor
- M. NEXAMP [Proposal to sell solar credits to town] / Present: Joseph Fiori
- N. Building Planning and Construction Committee Update / Present: Michael Beaudoin
- O. Bylaw Review Process

**VII. TOWN MANAGER'S REPORT**

- P. 1) District Attorney Early / Drug Drop Box Donation
- 2) Zoning Workshop Update
- 3) Community Compact
- 4) Announcement: Reception for Philip Vandersea March 12, 2016 at Northbridge High School 2 PM-3 PM
- 5) Recycling Center / Re-open

**VIII. SELECTMEN'S CONCERNS**

**IX. ITEMS FOR FUTURE AGENDA**

**X. CORRESPONDENCE**

**XI. EXECUTIVE SESSION**

Town Clerk: 2 Hard copies	<input checked="" type="checkbox"/>
Town Clerk: E-mail hard copy	<input checked="" type="checkbox"/>
Web: Post time-stamped copy	<input checked="" type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE



**BOARD OF SELECTMEN'S MEETING**  
**December 21, 2015 AT 7:00 PM**

A.

A meeting of the Board of Selectmen was called to order by Chairman Thomas Melia at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Athanas, Nolan, and Melia. Selectmen Marzec was absent and it is duly noted **Also Present:** Theodore D. Kozak, Town Manager

The Pledge of Allegiance was recited by those present

Presentation: Proclamation for the Northbridge High School Football Team and Coaches - The team was not able to make this meeting and the presentation is to be rescheduled.

**Approval of Minutes** December 7, 2015 (Executive Session) - A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve but not release the December 7, 2015 minutes with the readings omitted. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.

**Public Hearings: None**

**Appointment/By the Board of Selectmen. Worcester County Selectmen's Association/Voting member and alternate.** A motion/Mr. Nolan, seconded/Mr. Athanas to have Selectmen Ampagoomian based on previous years and continued interest carry on as the voting member for the Worcester County Selectmen's Association. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to nominate Mr. Nolan as the alternate for the Worcester County Selectmen's Association. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **Resignation/By the Board of Selectmen. Jeremy Deorsey, Conservation Commission.** Chairman Melia read aloud Mr. Deorsey's letter announcing the regret of his resignation. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to accept the resignation of Jeremy Deorsey from the Conservation Commission. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.

**Citizens' Comments/Input: None**

**2016 Miscellaneous License Renewals [Common Victualler, Class II, Class III, Automatic Amusement Devices, Entertainment, etc.]/Vote to approve subject to the payment of all monies due the Town.** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the 2016 miscellaneous License renewals subject to the payment of all outstanding monies due to the town. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.

**2016 Annual Liquor License Renewals/Vote to approve subject to the payment of all monies due the Town.** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the 2016 Liquor License renewals subject to the payment of all outstanding monies due to the town. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.

**Tri-Valley Front Runners, Inc. [Michael Nixon]/Request permission to hold the "Frank Nealon Boston Tune-Up" Road Race on Saturday, April 2, 2016 @ 10 AM subject to the safety requirements of the Police Department.** A motion/Mr. Nolan seconded/Mr. Athanas to approve the event subject to the safety requirements of the Northbridge Police Department. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.

**Trading Post General Store, 178 Church Street, Whitinsville, MA 01588/Application for Keno To Go License.** The Board has no objection for the Keno To Go License

**Friendly Discount Liquors, Inc. d/b/a Friendly Discount Liquors [Sook L. Huynh, Mgr.], 1167 Providence Rd., Whitinsville, MA / Application to transfer the Non-Alcoholic Common Victualler License from Friendly Discount Liquors, Inc. d/b/a Friendly Discount Liquors [William Giannopoulos, Mgr.]** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the transfer of the Non-Alcoholic Common Victualler License located at Friendly Discount Liquors from Mr. William Giannopoulos to Sook Huynh. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.



**Highland Street/Vote to accept donation of land as authorized by Town Meeting [Art. 8 – 2015 FATM].** A motion/Mr. Ampagoomian, seconded/Mr. Nolan moved that the Board vote to accept on behalf of the Town the deed of Highland Street Land Association, LLC conveying to the Town 6 parcels of land, as described in the deed, pursuant to the vote under article 8 of the warrant for the 2015 Fall Annual Town Meeting. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.

**Pine Grove Cemetery Deeds 1) Kay Kowalczyk [Lot No. 26A, Birch Path North].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 26A, Birch Path North - Kat Kowalczyk. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **2) Branden J. and Sharon R. Humphrey [Lot No. 26B, Birch Path North].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 26B, Birch Path North - Branden J. and Sharon R. Humphrey. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **3) Sharon R. Humphrey [Lot No. 26A, Birch Path North].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 26A, Birch Path North - Sharon R. Humphrey. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **4) Alice Hubert [Lot No. 25B, Birch Path North].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 25B, Birch Path North - Alice Hubert. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **5) Dennis and Lisa Magowan [Lot 25A, Birch Path North].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot 25A, Birch Path North - Dennis and Lisa Magowan. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **6) Norman C. and Kelly A. Magowan [Lot No. 25B, Birch Path North].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 25B, Birch Path North - Norman C. and Kelly A. Magowan. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **7) Stanley P. and Claire L. Lisak [Lot No. 24B, Birch Path North].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 24B, Birch Path North - Stanley P. and Claire L. Lisak. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **8) Claire L. Lisak [Lot No. 24B, Birch Path Road].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 24B, Birch Path Road - Claire L. Lisak. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **9) Bruce W. Lisak [Lot No. 24A, Birch Path Road].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 24A, Birch Path Road - Bruce W. Lisak. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia. **10) Brad S. Lisak [Lot No. 24A, Birch Path North].** A motion/Mr. Nolan, seconded/Mr. Athanas to sign and accept the sale of the Riverdale Cemetery Deed for Lot No. 24A, Birch Path North - Brad S. Lisak. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.

**Departmental Reports: Town Clerk, Library, Building Inspector, Board of Health, and School Department.** Town Manager Kozak mentioned that the following Department Heads were present to provide updates on their accomplishments, and their future needs. The above Department Heads provided their departmental updates covering the period of July 2015 through December 2015. A copy of the department head's report can be found attached to these minutes.

Selectmen Nolan asked Town Clerk, Doreen Cedrone how the public can access the Pine Grove Cemetery Plots. Ms. Cedrone explained that it is one of Town Manager Kozak's goals to have the program online but we are not there yet. Once online the public will be able to view a map of the Cemetery, and view a database of those who are buried.

Selectmen Athanas asked Library Director, Jennifer Woodward regarding e-books and how residents could use this feature. Ms. Woodward explained that with an active Library Card anyone can check out e-books, unfortunately it is one user at a time per book. Chairman Melia clarified with Ms. Woodward regarding her shortage of employees and asked how many full time and part time employees she had. Ms. Woodward replied she currently has one full time person which is herself, seven part-time, one of which is 20 hours per week, and the remaining employees range between 5-15 hours per week. At least two employees work per shift.

Chairman Melia confirmed with Building Inspector Mr. Sheehan about the decrease in building permits. Mr. Sheehan verified that there was an increase in building permits and a decrease in housing units due to the slowdown in subdivisions in 2006.

Selectmen Ampagoomian asked Ms. Gniadek, Board of Health Director, regarding tanning salons and the increased chances of melanoma and if the Town has addressed the issues with salon owners. Mr. Gniadek replied that typically they wait for direction from Massachusetts Department of Public Health and has not yet received anything. Selectmen Nolan



wanted to verify with Ms. Gniadek regarding the recycling center which is closed during the months of January and February and will reopen in March weather permitting.

Selectmen Ampagoomian expressed his concern to both the Board of Health Director and the Building Inspector regarding abandoned houses and asked if there was anything that could be done to get these houses leveled. Ms. Gniadek replied that there is a process and it was a lengthy one. It starts with condemning a building, once condemned a year the Town can take ownership of it, level it and put a lien on the property and once the property sells get the money back. Houses would need to be handled individually depending on the circumstances. Building Inspector Mr. Sheehan stated his duty is to make sure that unoccupied homes are boarded up and safe. Other towns participate in a program which they are provided with a list of foreclosures which might be something to look into to create a database of foreclosed homes in Northbridge. Chairman Melia publicized to contact the Police Department if any activity is seen in abandoned homes so it can be looked into and handled.

Selectmen Athanas questioned School Superintendent, Catherine Stickney if this was the first year of the Honor's Program. Ms. Stickney clarified that it just began this Fall. With all of the career academics students apply, and currently there are over 100 students, of which are sophomores and freshmen and a few juniors. Chairman Melia inquired about the student enrollment rate and where a majority of the decrease was. Ms. Stickney replied that there was a shortage in kindergarteners this year, but other than that it has been even across the board.

**Land Development and Zoning Issues.** Present were Attorney Henry Laine, representing a developer; Town Planner, Gary Bechtholdt; Chairman of the Planning Board, Brian Massey; and Vice Chairman of Conservation, Justin Arbuckle to discuss the facts regarding the land clearing Project located on the Southeast corner of Church Street headed east on Church Street that follows down to Providence Road. In total over 260 acres have been cleared broken down into three separate forest cutting plans which were issued by the State and the Department of Conservation and Recreation. The first plan consists of 40 acres which is 2 subject parcels, Rosemary Papazian of 508-510 Church Street, and TSE Development LLC, which is currently undeveloped. The second plan consists of 150 acres total and includes 2 parcels behind Leland Road, and also with frontage on Providence Road, and is zoned Industrial One (No residential use allowed). The first parcel is owned by Whitinsville Redevelopment Trust and is undeveloped. The second parcel is owned by Sidney Covich and is also undeveloped. The third plan consists of 72 acres and includes 1 parcel of undeveloped land owned by Trimount Trust, zoned Industrial Two (No residential use allowed). Mr. Henry Laine representative of a developer explained they currently harvested the wood to make some money and explained they do intend on developing the land eventually, and there have been several plans for this land in the past. The most recent owner would like to begin the process again. He explained the zoning is restrictive since large parts of it are zoned for industrial purposes and it is more than likely not the best site for industrial development. He stated he hopes to come back in the future with plans for mixed use which will include some residential components, as well as potentially the site of a school. MR. Massey explained that right now everything is still in the works and when that information is definite then they can begin discussion and commenting. Selectmen Ampagoomian asked what DCR's guidelines are for the selective forest cutting. Mr. Bechtholdt replied that the Conservation Commission received a notice of intent and assessed it to see if it caused any local reviewed. Mr. Justin Arbuckle of the Conservation Commission explained they did receive the forest cutting plans for review. The plans were filed under M.G.L Chapter 132 which the Conservation Commission does not have any direct jurisdiction over the land. The forest cutting plans are intended for a resource area where the land use is not changed and allows the timber and resources to be pulled out of the area and the area is then left for regrowth. There are stipulations which exempt them from such as wet land protection acts, river crossings, and how close they can get to wetlands which again is under the stipulation that there is not going to be a change in the land use. If there was going to be a change in land use then it would have to be filed under M.G.L. Chapter 131 which would be up to the Conservation Commission to monitor as opposed to DEP and DCR. Selectmen Athanas sought verification on the protocols which he understood it as they chose the option to clear more and by-pass some of the erosion controls which also requires them to maintain the existing zoning on the property. Mr. Arbuckle explained the regulations do not stipulate any zoning changes. Mr. Arbuckle gave the example of going from a forest to house lots, as an example of a change in land use. Selectmen Athanas clarified that with what was filed the land should be maintained as a forest, to which Mr. Arbuckle agreed. Selectmen Athanas then stated from what it sounds like is that they will be coming forth with plans to change the zoning. Mr. Arbuckle agreed with his statement and explained the plan should have been filed under M.G.L Chapter 131 and should have been presented similarly to the other subdivisions which have gone into forest area. Mr. Laine explained that in order to file under Chapter 131 there needs to be a development plan to design around which would cause the plans to be filed under a forest clearing plan. Town Manager Kozak questioned what kind of requirements the developer would have if they wish to go forward before a vote for the possibility of a Special Town Meeting to change the zoning requirements was completed. Mr. Bechtholdt explained that in



order for town meeting action to take place, the Planning Board would need to hold a public hearing prior to that. They would need to provide and conclude a recommendation at Town Meeting whether it be a special Town Meeting or the Spring Annual Town Meeting. If the town decides to rezone there is opportunity for a developer to secure the existing rights that would then become grandfathered. So there is an opportunity for a property owner or developer to file a preliminary plan and they would secure grandfathering rights to maintain the prior zoning to the change. Mr. Arbuckle reminded everyone that filing under M.G.L Chapter 132, wetlands cleaning cannot happen in the buffer zone which is 100 ft. on either side of the wetland for another 5 years after this so any plans that go forward would be restricted by the wetlands.

**Town Manager's Report** 1) Evergreen Center / Wreath Presentation - The Town has received the annual wreath, which was presented by Olivia Stone an Evergreen client and her mentor, Barbara Edwards. The wreath will be hung outside during the Holiday Season. 2) Municipal Aggregation Program Update - The Aggregation Program is moving forward, and the plan is to advertise information about the program, again in local newspapers. Individuals who have question can contact the Town Managers Office or Con Edison directly. 3) Water Meter Replacement Program - The Whitinsville Water Company has installed approximately half of the water meters and radio transmitters for their customer. The DPW Director has received bids to install transmitters in the Northbridge Water customers, which he plans on moving forward with after the first of the year. 4) Sutton Street Project Update - The structures have been lowered in the streets and the paving of driveway aprons is completed. Constructions on the sewer inserts should be completed soon to allow hookups. 5) DPW Facility Update - The Building Planning and Construction Committee has hired Cardinal Construction to oversee the scope of work and prepare cost estimates for the proposed DPW site project, which is to be prepared for the Spring Town Meeting. Currently the project manager has put together a RFP for engineering services and looking to do more work on the hydraulics. 6) New Ladder Truck Update - The new ladder truck has been delivered and training is currently ongoing. Wal-Mart will be hosting a Public Safety Day on Tuesday, December 29, 2015 at 11 AM in the Wal-Mart parking lot, to allow individuals to view the new truck.

**Selectmen's Concerns.** **Selectmen Athanas** 1) Asked if there have been any complaints regarding the water meters. Town Manager Kozak answered that we have not heard any complaints on the water meters or transmitters for the Whitinsville Water Company's customers. 2) Explained to Highway Superintendent Mr. Luchini he has received complaints as to the amount of signage placed on Sutton Street, he explained there are about 30 no parking signs and an additional 20 miscellaneous signs and it looks horrible. Highway Superintendent Mr. Luchini stated he would look into it and verify if it was a DOT regulation or if something can be done. 3) Asked if once the Sutton Street project was completed if the blinking light would remain at the 5 corners. Mr. Luchini replied yes. **Selectmen Nolan** 1) asked how much of the Sutton Street project is remaining providing they are able to resume work in April. Mr. Luchini replied he believes they are at about 85% complete. **Ampagoomian** 1) Commended the men and woman of the Northbridge Fire Department for putting together the grant which allowed us funds for a new ladder truck. 2) Asked if the Board would be updated on the DPW Facility. Mr. Kozak replied he would look in to having the BPCC on an agenda sometime in January with updates.

Chairman Melia announced the next meeting is scheduled for January 11, 2016.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the Board of Selectmen's Meeting. Vote yes/Messrs. Ampagoomian, Athanas, Nolan, and Melia.

**Meeting Adjourned: 8:53 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

/mjw



## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING – OPEN SESSION**

**December 21, 2015**

Copy of the Northbridge High School Proclamation

#### **I. APPROVAL OF MINUTES**

- A. Copy of December 7, 2015 (Executive Session)

#### **II. PUBLIC HEARINGS:**

None.

#### **III. APPOINTMENTS:**

- B. Copy of Worcester County Selectmen's Association renewal form

#### **RESIGNATIONS:**

- C. Copy of resignation email received from Jeremy Deorsey, Conservation Commission

#### **IV. CITIZENS' COMMENTS/INPUT**

None.

#### **V. DECISIONS**

- D. Copy of 2016 Miscellaneous License Renewals list
- E. Copy of 2016 Annual Liquor License Renewals list
- F. Copy of email from Tri-Valley Front Runners, Inc. requesting permission to hold the "Frank Nealon Boston Tune-Up" Road Race on Saturday, April 2, 2016 @ 10 AM
  - Copy of Police Chief Warhol's response
  - Copy of course map
  - Copy of Hold Harmless Agreement
- G. Copy of letter regarding Trading Post General Store's application for Keno To Go License
- H. Copy of application to transfer the Common Victualler license for Friendly Discount Liquors, Inc. d/b/a Friendly Discount Liquors
- I. Copy of memorandum recommending the Town Accept the donation of Granite Hills
  - Copy of the verbiage for the motion to accept the deed of Highland Street Land
- J.
  - 1) Copy of Pine Grove Cemetery Deed to Kay Kowalczyk [Lot No. 26A, Birch Path North]
  - 2) Copy of Pine Grove Cemetery Deed to Branden J. and Sharon R. Humphrey [Lot No. 26B, Birch Path North]
  - 3) Copy of Pine Grove Cemetery Deed to Sharon R. Humphrey [Lot No. 26A, Birch Path North]
  - 4) Copy of Pine Grove Cemetery Deed to Alice Hubert [Lot No. 25B, Birch Path North]
  - 5) Copy of Pine Grove Cemetery Deed to Dennis and Lisa Magowan [Lot 25A, Birch Path North]
  - 6) Copy of Pine Grove Cemetery Deed to Norman C. and Kelly A. Magowan [Lot No. 25B, Birch Path North]
  - 7) Copy of Pine Grove Cemetery Deed to Stanley P. and Claire L. Lisak [Lot No. 24B, Birch Path North]
  - 8) Copy of Pine Grove Cemetery Deed to Claire L. Lisak [Lot No. 24B, Birch Path Road]
  - 9) Copy of Pine Grove Cemetery Deed to Bruce W. Lisak [Lot No. 24A, Birch Path Road]
  - 10) Copy of Pine Grove Cemetery Deed to Brad S. Lisak [Lot No. 24A, Birch Path North]

#### **VI. DISCUSSIONS**

- K. Copy of Town Clerk Departmental Reports from Town Clerk, Library, Building Inspector, and Board of Health
- L. Copy of Forest cutting subject parcels
  - Copy of Forest cutting subject parcel 1
  - Copy of Forest cutting subject parcel 2
  - Copy of Forest cutting subject parcel 3
  - Copy of Zoning Districts Subject Parcels
  - Copy of zoning map of Northbridge
  - Copy of Northbridge Zoning Bylaw Table of use and area of regulations
  - Copy of Northbridge Zoning Bylaw Table of use and area of regulations subject to the parcels



## **VII. TOWN MANAGER'S REPORT**

- M. 1) Copy of photo of the Wreath Presentation**
- 2) Municipal Aggregation Program Update - No documentation**
- 3) Water Meter Replacement Program - No documentation**
- 4) Sutton Street Project Update - No documentation**
- 5) DPW Facility Update - No documentation**
- 6) New Ladder Truck Update - No documentation**

## **VIII. SELECTMEN'S CONCERNS -No documentation**

## **IX. ITEMS FOR FUTURE AGENDA - No documentation**

## **X. CORRESPONDENCE -No Documentation**



B

**BOARD OF SELECTMEN'S MEETING**  
**January 11, 2016**

A meeting of the Board of Selectmen was called to order by Chairman Thomas Melia at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Athanas, Marzec, Melia, and Nolan. **Also Present:** Theodore D. Kozak, Town Manager

Chairman Melia announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the litigation position of the body.

A motion was made and seconded to go into Executive Session under Under M.G.L. C. 30A, §21 #3 – To discuss strategy with respect to litigation, and M.G.L. C. 30A, §21 #3 – To discuss strategy with respect to contract negotiations. – and to reconvene in Open Session. Roll Call Vote: Mr. Athanas/ Yes, Mr. Ampagoomian/Yes, Mr. Marzec/yes, Mr. Nolan/Yes, and Mr. Melia/Yes.

Open Session Adjourned: 6:31 PM

Executive Session Convened: 6:33 PM

Executive Session Adjourned: 6:50 PM

Open Session Reconvened: 7:00 PM

**The Pledge of Allegiance was recited by those present.**

Presentation: Proclamation for the Northbridge High School Football Team and Coaches. Selectman Athanas congratulated the team on a great victory. Selectman Nolan stated it was one of the most exciting games he has seen at Gillette Stadium. Chairman Melia read aloud the proclamation. Ken LaChapelle, Head Coach of the Northbridge High School Football team stated the team has received numerous pats on the back often from people unknown. He stated the Town's people have had great sense of pride. He explained they were proud to have represented themselves, their parents, the school, and the Town's people. Mr. LaChapelle stated the team greatly appreciates this presentation and congratulated his team.

Presentation: Volunteer Recognition Awards. Chairman Melia announced the volunteers and their years of service and presented those in attendance with their award of Appreciation.

Presentation: Employee Recognition Awards. Town Manager Kozak announced the employees and their years of service and presented those in attendance with their award of Appreciation.

**APPROVAL OF MINUTES A. November 23, 2015.** A motion/Mr. Nolan, seconded/Mr. Ampagoomian to approve the November 23, 2015 minutes with the readings omitted. Vote yes/Messrs. Ampagoomian, Melia, and Nolan. Abstain/Messrs. Athanas, and Marzec

**PUBLIC HEARINGS: None**

**APPOINTMENTS/By the Town Manager B. Scott Motyka, Regional Systems Administrator.** Town Manager Mr. Kozak mentioned recently our Information Systems Director has retired and has been working part time until the position is filled. Among the 6 other candidates Mr. Motyka was the chosen candidate. While in the search process Town Manager Kozak stated he thought about looking into a



shared position with Douglas. Working together Town Manager Kozak and Town Administrator Mr. Michael Guzinski, of Douglas worked out a contract to have a split Regional Information Technology Director. Mr. Motyka introduced himself and gave a brief background. Mr. Motyka has been in the public sector industry for about 20, a majority of that time he has been a Director. Mr. Motyka is ecstatic about this opportunity especially since it is his home Town and he now has the chance to step back into Public servitude, and offer his experience. He believes his regional experience is a great match for the Town of Northbridge and Douglas and looks forward to his future with both Towns. Town Manager Kozak explained Mr. Motyka will be hired through the Town of Northbridge and 1 day a week Mr. Motyka will be in Douglas. The Board welcomed Mr. Motyka. A motion/Mr. Marzec, second/Mr. Athanas to affirm the Town Managers appointment of Scott Motyka to Regional System Administrator. Vote yes/Unanimous.

**CITIZENS' COMMENTS/INPUT Local Business Spotlight: Whitin Community Center [Heather Elster, Executive Director].** Ms. Elster spoke regarding the Whitin Community Center. The Whitin Community Center is a non-profit organization, and rely entirely on the membership dues and donations. Often time the Center holds fundraisers to help financially. However the Center hosts free community events which are open for the public to attend. They strive to give back and be a part of the community. Ms. Elster announced some upcoming events which are as follows: The 17<sup>th</sup> Annual Free Kids Fair is being held on March 19<sup>th</sup> and includes vendors, informational booths, an egg hunt and activities. April 30<sup>th</sup> is the Galla Fundraiser which will be held in the parking lot of Saint Peters Church to support the new Rockdale Youth Center. Currently the demo of Saint Peters Church has commenced and the grant is covering a large portion of the work being done but not everything. The fundraising is to help support serving more children, supplies, computers, couches, and an outdoor play space. On June 4<sup>th</sup> "Wooed by the FOOD" will be held at Whitin Park. Food trucks will serving a variety of foods such as sausages, grilled cheese, seafood, ice cream, cupcakes, and more. For the 3<sup>rd</sup> year the classic car show "Cars in the Park" will be held on August 20<sup>th</sup>. Director of Member Services Ms. Boyle thanked the Board for allowing the Community Center to attend the meeting. Ms. Boyle explained that anyone can come to the Center at any time without being a member and stated anyone can come in free for a 2 week trial period. Civil servants in Blackstone Valley receive a discount on memberships. Anyone can have a membership from children of 6 months up to senior citizens. Currently inside activities include roller skating on Friday nights, open rec swimming, and outreach activities that are free to the public on Saturday's. Mr. Nolan expressed his appreciation and explained there was an ice storm year's back that left a lot of people without power for 5-6 days, and the Community Center opened for those who did not have power to take a hot shower. He stated it was a great way to give back to the community.

Philip Simmons of 96 Fowler Road stated he watched a re-run of the latest Selectmen's Meeting and the discussion was on Sutton Street regarding the amount of no parking signs. He explained people have been coming to him with concerns on handicap access and the sidewalk at the corner of Route 122 and Sutton Street there is an anchor for a hanger which is in the middle of the sidewalk. He stated it would be difficult for handicap people as well as the Town's sidewalk plow. He also explained that on Sutton Street there are mailboxes at various distances in the middle of the sidewalk, as well as telephone poles. Mr. Simmons expressed another concern that there are talks of grinding of a couple of inches on Fowler Road and putting asphalt down. He expressed that there are sections of Fowler Road that do not have a binder.

**National Entertainment Network, LLC [Peter Jacobson] / Application for an Automatic Amusement Device License to be located at Shaw's Supermarket, 1177 Providence Road, Whitinsville.** A motion/Mr. Ampagoomian, seconded/ Mr. Nolan to grant the application for an Automatic Amusement Device License to be located at Shaw's Supermarket. Vote yes/Unanimous.

**2016 Liquor License Renewal: Sammy's Restaurante, LLC [Sohail Ahmad, Manager] / Vote to approve subject to the payment of all monies due the Town.** A motion/Mr. Ampagoomian,



seconded/Mr. Nolan, to approve the 2016 Liquor License Renewal for Sammy's Rstauraunte. Vote yes/Unanimous.

**Spring Annual Town Meeting/Vote to close the warrant on Friday, March 4, 2016 at Noon.** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to close the warrant on Friday, March 4, 2016 at Noon. Vote yes/Unanimous.

**Departmental Reports: Police Department, Fire Department and Department of Public Works.**

Town Manager Kozak mentioned that the following Department Heads were present to provide updates on their accomplishments, and their future needs. The above Department Heads provided their departmental updates covering the period of July 2015 through December 2015. A copy of the Department Head's report can be found attached to these minutes.

Selectman Ampagoomian complemented Detective Ouillette and his task force on the recent drug bust. He stated it shows that the Police Department is trying to get a handle on this Opioid crisis. Selectman Ampagoomian asked Chief Warchol if there have been any issues with the public cooperating with the parking ban. Chief Warchol replied there have not been any problems. Selectman Nolan questioned what the cost of hiring an additional Detective would be. Chief Warchol replied it would be just over \$60,000. Selectmen Athanas asked Chief Warchol regarding Northbridge being a higher opioid area and if he had any idea why that is. Chief Warchol replied he believes it is part of our makeup of the community. Selectmen Athanas asked if there were any preventative matters that could be done in the schools such as educational programs to help lessen the opioid crisis. Chief Warchol stated the Police Department is currently working with the School resource officer as well as the superintendent's office to get a comprehensive drug education program starting in the Middle School and the High School and a much more simplified program in the Elementary Schools. Chairman Melia asked Chief Warchol how many full time officers the Town currently has. Chief Warchol replied there are currently 19 full time officers.

Selectman Ampagoomian congratulated Chief Nestor and his Fire Department on the grant for the new Ladder Truck. Selectman Athanas asked what the dollar amount was for the grant. Chief Nestor replied the total amount was \$712,500 the vehicle was \$854,000 Town appropriated \$240,000 making the total budget \$950,000 and \$85,000 remaining to help equip the vehicle.

Selectman Ampagoomian question Mr. Shuris if he had any anticipation to submit an article requesting an increase in funds. Mr. Shuris replied yes. Town Manager Kozak stated he would ask to hold off as the Town would also be requesting a new DPW in the Spring. He suggested the request for an increase in funds be submitted in the Fall or next Spring. Selectman Nolan asked what the DPW received this year for Chapter 90 funding. Mr. Shuris replied \$475,000. Selectman Nolan asked if that had been leveled the past couple of years. Mr. Shuris replied it has. Selectman Nolan asked what Mr. Shuris's opinion was on why so few people have taken advantage of the new sewer connection. Mr. Shuris replied he believes it is because they don't have the proper system setup. Chairman Melia asked if Mr. Luchini had a response to a concern mentioned under Citizens Comments by Mr. Simmons. Mr. Luchini replied that with a small budget they do what is possible to get the most out of the money that is available. Chairman Melia asked why a section of Fowler Road came out bumpy. Mr. Luchini replied when it was milled there were lips in the area which caused the machine to leave an impression. He explained he spoke to the company already for infrared asphalt repair to be completed over the summer. The infrared process will heat up the section of pavement, flatten it, and smooth it out.

**Charter Communications- Present: Harry Berkowitz, Chairman, Cable Advisory Committee** Mr. Berkowitz explained that about a year ago Charter Communication violated the contract in regards to the channel lineup from which shifted the lower tier to the upper tier. Mr. Berkowitz stated before the contract was signed the Cable Advisory Committee requested a billing service center requirement in Town and to



be included in the contract. To which Charter accommodated. Years later the Northbridge Billing Center closed and the closest one around was in Grafton. The contract states that in the event licensee maintains a customer service office or third party payment center in a community contiguous to Northbridge, said office shall be available to Northbridge subscribers. The Grafton Billing Service Center was available to Northbridge customers. Currently Charter is planning on closing the Grafton Billing Service Center sometime in February. The Worcester Service Center is 14.5 miles from the Town Hall. A lot of the elderly customers like to go the Service Center to pay their bill which will no longer be available. Customers who have had issues with their bill or complaints were able to go to the Grafton Service Center to have their problem solved. Mr. Berkowitz stated that he believes a Public Hearing should be held. He explained as far as the license, the State cannot go forward with anything until the Board of Selectmen hold a public hearing. Mr. Berkowitz indicated that he would like to see the Board of Selectmen send a letter to Verizon requesting them to reconsider their service in Town and the Town is interested. Chairman Melia asked if Charter has been confronted regarding the two violations. Mr. Berkowitz replied they were confronted on the channel change which was nationwide. Selectman Ampagoomian stated he believes Mr. Berkowitz brought up a good point about writing a letter to Verizon in attempt to have their services as an option for the Townspeople. He also asked Mr. Berkowitz what the Public Hearing would entail. Mr. Berkowitz explained Charter Customers who attend the meeting could express their concerns on how this is an issue for them. He explained at that point it could be documented and sent to the State on why it is a problem for the customers. Cynthia Key, 111 Clubhouse Lane, stated there are more issues than what was mentioned, and she believes the public would be very interested in holding a public hearing. Chairman Melia stated the Board would decide if and when to have the Charter topic on a future agenda to discuss a having public hearing.

**Intermunicipal Agreement RE: Regional Systems Administrator** Town Manager Kozak explained that as discussed earlier the Town of Douglas had an interest in sharing a Systems Administrator. Town Manager Kozak stated if the Board approves the agreement the Town would go forward to allow the chosen individual to work one day a week in Douglas which accumulates to 20% of the budget. The included agreement is still a draft but is about 75% complete and has been reviewed by Town Counsel.

**Town Manager's Report. 1) Local Historic District Study Committee:** The Town is in need of addition individuals for the Local Historic District Study Committee. We have contacted the Northbridge Historical Society, the Central Mass. Association of Realtors and the American Institute of Architects for the names of 2 nominees each. If any members of these institutions are interested, please contact the Town Manager's Office at 508-234-2095. **2) Public Safety Appreciation Day:** An event was held at Wal-Mart on Wednesday December 30, 2015 to celebrate the Town's new ladder truck and the public safety personnel. The event, Sponsored by Walmart, was open to the public and was very well attended. **3) Library Grant Award:** The Library was awarded a \$70,500 grant from the Mass. Board of Library Commissioners to enhance pre-school programming, STEM science, and technology. The Library will be using funds to provide programs to the residents in Town. **4) Fire Burning Permits:** The Fire Chief wants to remind any citizen who wish to have open fires that it will be required to obtain a burning permit from the Fire Department. The fire burning season begins January 15, 2016. **5) Recycling Center/Closed during January and February:** The Recycling Center located behind the Fire Station is now closed for the months of January and February and will reopen in March - weather permitting.

Town Manager Kozak announced that Aggregation Plan has gone forward and Con Edison will show as the supplier and the lower rate should be reflected on the February electric bills.

**SELECTMEN'S CONCERNS Selectman Ampagoomian 1)** Asked if the fence was removed between the former Whitinsville Bank building, and the Annex. Mr. Luchini answered that it had not yet been removed but he is in the process of checking with the current owner to make sure it is on Town property before removing it. **2)** Asked if any progress has been made with the Plummer's Corner turn signal. Mr.



Luchini replied that they are waiting on the State. 3) Asked Town Manager Kozak for an update on the DPW Facility. Town Manager Kozak replied that the Building Planning and Construction Committee met last week and the consultant is working on proposals for the design firm engineer to help specifications which will be prepared for Town Meeting. The next step would be to finalize the design and secure solid estimates for Town Meeting. 4) Requested the possibility of having a historical plaque at Adams Four Corners with a brief history as a future agenda item. 5) Requested the consideration of naming the Sutton Street Bridge after Representative John Driscoll once the Sutton Street project and bridge are completed. 6) Mentioned the passing of long time Worcester County Sheriff, John M. Flynn. The wake is scheduled for January 12, 2016 at Callahan-Fay and Caswell Funeral Home on 61 Myrtle Street in Worcester.

Chairman Melia announced the next meeting will be held on Monday, January 25, 2016.

A motion/Mr. Marzec, seconded/Mr. Nolan. Vote yes/Unanimous.

**Meeting Adjourned: 8:57 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

**/mjlw**



## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING – OPEN SESSION**

**January 11, 2016**

**Copy of Proclamation for the Northbridge High School Football Team and Coaches**  
**Copy of Employee and Volunteer Recognition awards**

#### **I. APPROVAL OF MINUTES**

**A. -Copy of the November 23, 2015 minutes**

#### **II. PUBLIC HEARINGS: None**

#### **III. APPOINTMENTS: By the Town Manager**

**B. Scott Motyka, Regional Systems Administrator/Vote to affirm**  
**-Copy of acceptance letter to Scott Motyka**

#### **IV. CITIZENS' COMMENTS/INPUT**

**Local Business Spotlight: Whitin Community Center [Heather Elster, Executive Director]**  
**-Copy of membership information packet**  
**-Copy of informational pamphlet**

#### **V. DECISIONS**

**C. National Entertainment Network, LLC [Peter Jacobson] / Application for an Automatic Amusement Device License to be located at Shaw's Supermarket, 1177 Providence Road, Whitinsville**

**- Copy of National Entertainment Network, LLC, Application for Automatic Amusement Device**

**D. 2016 Liquor License Renewal: Sammy's Restaurante, LLC [Sohail Ahmad, Manager] / Vote to approve subject to the payment of all monies due the Town - No Documentation**

**E. Spring Annual Town Meeting / Vote to close the warrant on Friday, March 4, 2016 at Noon**  
**- No documentation**

#### **VI. DISCUSSIONS**

**F. Departmental Reports: Police Department, Fire Department and Department of Public Works**

**-Copy of reports from the Fire Department, Department of Public Works, and Highway Department.**

**G. Charter Communications- Present: Harry Berkowitz, Chairman, Cable Advisory Committee**

**-Copy of letter from Charter regarding consolidation of retail stores**

**-Copy of section 5 of the Charter Communications license**

**H. Intermunicipal Agreement RE: Regional Systems Administrator**  
**-Copy of draft Intermunicipal Agreement**

#### **VII. TOWN MANAGER'S REPORT**

**I. 1) Local Historic District Study Committee- No documentation**

**2) Public Safety Appreciation Day- No documentation**

**3) Library Grant Award- No documentation**

**4) Annual Fire Permits- No documentation**

**5) Recycling Center/Closed during January and February- No documentation**



**VIII. SELECTMEN'S CONCERNS - No documentation**

**IX. ITEMS FOR FUTURE AGENDA - None**

**X. CORRESPONDENCE - None**

**XI. EXECUTIVE SESSION – 6:30 PM:**

**J. Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to litigation.**

**- No documentation**

**K. Under M.G.L. Chapter 30A, S21 #3 – To discuss strategy with respect to contract negotiations.**

**- No documentation**



**BOARD OF SELECTMEN'S MEETING**  
**January 25, 2016**



**JOINT MEETING WITH THE PLANNING BOARD**

A meeting of the Board of Selectmen was called to order by Chairman Thomas Melia at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Marzec, Melia, and Nolan. **Also Present:** Theodore D. Kozak, Town Manager, Brian Massey, Planning Board Chairman; and Planning Board Members George Murray, Mark Key, and Pamela Ferrara.

**The Pledge of Allegiance was recited by those present.**

**APPROVAL OF MINUTES 1) December 7, 2015.** A motion/Mr. Marzec, seconded. Mr. Nolan to approve the December 7, 2015 meeting minutes with the readings omitted. Vote yes/Unanimous **2) January 11, 2016 [Executive Session].** A motion/Mr. Ampagoomian, seconded/Mr. Athanas to approve but not release the January 11, 2016 minutes as presented with the readings omitted. Vote yes/Unanimous

**PUBLIC HEARINGS: 7:05 Roby Dee, Inc. d/b/a Valley Pub [Robert DeDominick, Mgr.], 40 Plummer Avenue, Whitinsville, MA/Application to transfer the All Alcohol General On Premise Liquor License, Non-Alcoholic Common Victualler License, Entertainment License [Weekdays] and the Automatic Amusement Device License [Juke Box] from Hawks' Nest Tavern [Philip Pichel, Mgr.].** Current owner Philip Pichel stated he is selling his business to Mr. Robert DeDominick. Chairman Melia asked if there were going to be any changes in the alcohol license or any of the other licenses. Mr. Pichel stated the current license is Monday through Friday 8 AM - 2 AM, Saturday 8 AM - 1 AM, and Sunday 12 PM - 2 AM. Selectman Nolan asked what the current primary outdoor activities are. Mr. Pichel explained the current Liquor License is an extended license that allows them to serve alcohol outside within the enclosed area, the Entertainment License is for outdoor entertainment until 10 PM. Selectmen Nolan verified that there not going to be any changes in the hours or activities indoor or outdoor. Mr. DeDominick explained that as of right now the only potential change would be closing at 1 AM as opposed to 2 AM. Chairman Melia asked if Mr. DeDominick had previous experience in the liquor business. Mr. DeDominick replied he currently owns the Tradesman in Milford, MA. A motion/Mr. Ampagoomian, seconded/Mr. Athanas, to approve the transfer of the All Alcohol General On Premise Liquor License, Non-Alcoholic Common Victualler License, Entertainment License [Weekdays] and the Automatic Amusement Device License [Juke Box] from Hawks' Nest Tavern [Philip Pichel, Mgr.] to Roby Dee, Inc. d/b/a Valley Pub [Robert DeDominick, Mgr.]. Vote yes/Unanimous

**APPOINTMENTS/Joint Appointment By the Board of Selectmen and Planning Board: James Berkowitz, Planning Board.** Mr. James Berkowitz was unable to attend the meeting. Chairman Melia clarified that the appointment would be a 4 month appointment until the election in May. Brian Massey, Planning Board Chairman answered that Chairman Melia was correct. James Berkowitz met with the Board at the previous meeting to which Chairman Massey noted he was not present, but the Board members were able to meet him. Mr. Berkowitz is interested in running for the opening in May. Planning Board member Mr. Murray endorsed and encouraged him to apply to be a member of the Planning Board. Planning Board member Mr. Key stated Mr. Berkowitz has a great track record of service to the Town, and the Board feels as though he is a welcoming addition to the Board. The Planning Board's vote to support the appointment of Mr. Berkowitz to the Planning Board was unanimous. A motion/Mr. Marzec, seconded/Mr. Ampagoomian to appoint Mr. Berkowitz to the Planning Board for the interim term until the May election. Vote yes/ Messrs. Ampagoomian, Athanas, Marzec, Melia, Nolan, George Murray, Mark Key, and Pamela Ferrara. Abstain: Brian Massey.

**RESIGNATION/Dave Scichilone, Parks and Recreation Commission.** Chairman Melia read aloud



Mr. Dave Scichilone's letter of resignation and regrets. A motion/Mr. Nolan, seconded/Mr. Athanas, to accept the resignation of Dave Scichilone. Vote yes/Unanimous

**CITIZENS' COMMENTS/INPUT - Citizens' Comments:** Carrie Maynard, 116 East Street asked the Selectmen to please consider holding the public hearing regarding Charter Communications. Ms. Maynard also asked if anyone had an update on the land clearing. Chairman Melia explained at the previous meeting the Conservation Commission and Planning Board gave an overview on the 260 acres of land that was being cleared. Elizabeth Rheaume representing Linwood Mill Apartments stated she would also like to have an open meeting on the Charter issues.

**Annual Town Election Warrant [May 17, 2016]/Vote to give notice to the Town Clerk to place vacancies from elected boards on the Town Election Warrant.** A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the Town Clerk to place vacancies from elected boards on the Town Election Warrant. Vote yes/Unanimous

**Pine Grove Cemetery Deed/Kathryn and Albert Lamoreaux [Lot No. 21, Birch Path North].** A motion/Mr. Athanas, seconded/Mr. Ampagoomian to approve the Pine Grove Cemetery deed for Kathryn and Albert Lamoreaux [Lot No. 21, Birch Path North]. Vote yes/Unanimous.

**Cable Advisory Committee/Vote to hold a public hearing regarding Charter Communications.** Chairman Melia stated he spoke to Tom Cohan. He is available and would be more than happy to come to the meeting February 29, 2016, and answer any allegations or questions. Selectman Nolan expressed his concern that by February 29<sup>th</sup>, they will already have moved out of the Grafton location. Selectman Ampagoomian then suggested the public hearing be held February 8, 2016. Selectman Ampagoomian explained that by holding the meeting earlier either Mr. Cohan or a Charter Representative would be fully aware of citizens' complaints, and the violation of the contract. He explained by hosting a public hearing, if in the future the Town decides to petition the FCC, and the State regulatory system, it will be on record that a hearing was held and citizens' concerns were heard. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to hold a public hearing on February 8, 2016 regarding the Charter Communication contract at a time best suited for the Board. Vote yes/Unanimous. Chairman Melia announced the Charter Communication public hearing would be held on February 8, 2016 at 7:05 PM.

**Northbridge Education Foundation [Kathy Ducey]/1) Request to hold a 5K Road Race on Saturday, April 2, 2016 at 9 AM beginning and ending at Northbridge High School 2) Request to hang a banner across Church Street from March 6, 2016 to March 20, 2016 to advertise the road race.** Ms. Ducey stated it was the 5<sup>th</sup> year and she has returned to request the Boards approval for the race to be held on Saturday April 2, 2016 at 9 AM. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to grant approval of the 5K Road Race on Saturday, April 2, 2016 at 9 AM subject to the safety conditions of the Northbridge Police Department. A motion/Mr. Ampagoomian, seconded/Mr. Athanas to grant approval to hang a banner across Church Street from March 6, 2016 to March 20, 2016 to advertise the road race. Vote yes/Unanimous.

**Mass Preservation Projects Fund (Round 22)/Vote to authorize Chairman to sign MA Historical Commission application for Northbridge Memorial Town Hall Interior Restoration.** Town Manager Kozak explained this grant program has been used in the past for the replacement of the Town Hall windows and the window trim. The objective of the Town is to apply for grant funds to help repair the Great Hall located on the upper floor of the Town Hall. Authorizing this vote will give the Town the opportunity to submit the application. The Town will also looking into using funds from the Town Building account and may also need to place article on the Town Meeting Warrant to appropriate additional funds. A motion/Mr. Ampagoomian, seconded Mr. Athanas to authorize Chairman Melia to



sign MA Historical Commission application for Northbridge Memorial Town Hall Interior Restoration. Vote yes/Unanimous.

**MJW Real Estate Management, LLC d/b/a Whitinsville Art & Antique Center, 202 Church Street, Whitinsville [Mary A. Walling]/Application for a Junk Dealer's License.** Ms. Walling explained that there would be approximately 15 dealers who would be renting a booth in her store to sell their items. She explained they would be collecting the revenue and tax for them. Ms. Walling explained that this was a regular practice and a lot of people who enjoy dealing antiques have full time jobs and are unable to have a store of their own. A motion/Mr. Marzec, seconded/Mr. Athanas to approve the Application for a Junk Dealer's License for MJW Real Estate Management, LLC d/b/a Whitinsville Art & Antique Center, 202 Church Street, Whitinsville [Mary A. Walling, Mgr.]. Vote yes/Unanimous.

**Presidential Primary Election Warrant [March 1, 2016]/Vote to sign.** A motion/Mr. Ampagoomian, seconded/Mr. Athanas, to approve the signing of the Presidential Primary Election Warrant [March 1, 2016]. Vote yes/Unanimous.

**Town Manager's Contract.** Chairman Melia stated that the Town Managers current contract expires on June 16, 2016, and he has asked the Board to entertain extending his contract another year which would be continued until June 16, 2017. There are three items in the contract that Town Manager Kozak is requesting. An additional year, a salary increase to \$125,000, and an additional week of vacation for a total of 5 weeks. Town Council has reviewed the contract. A motion/Mr. Ampagoomian, seconded/Mr. Athanas, to approve the extending of the Town Managers contract, increasing his salary to \$125,000, and granting his request for an additional week of vacation. Vote yes/Unanimous.

**Intermunicipal Agreement RE: Regional Systems Administrator.** Town Manager Kozak explained that this was an agenda discussion topic at the previous meeting. The Town of Douglas is interested in a shared Systems Administrator position. The agreement has been finalized and includes the Town of Douglas paying 20% of the salary and benefits of the employee which accumulates to 1 working day a week. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to approve the Intermunicipal Agreement for the Regional Systems Administrator. Vote yes/Unanimous.

**Environmentally Preferable Product Procurement Policy [formally known as the Buy-Recycled Policy]/Vote to approve the revised policy.** Town Manager Kozak explained the policy presented has been in place since 1996 and is a widely utilized program for many communities. The Board of Health Agent who uses the policy and program often has made the Town aware that the program has become outdated and has been updated by the state. The request is to accept the updated changes to the policy which would be required to be able to apply for grant programs in the future. A motion/Mr. Athanas, seconded/Mr. Nolan to move the Environmentally Preferable Product Procurement Policy from discussions to decisions. Vote yes/Unanimous. A motion/Mr. Nolan, seconded/Mr. Athanas to approve the revised Environmentally Preferable Product Procurement Policy as presented. Vote yes/Unanimous.

**Alternatives: Waiver of sewer connection fees/Present: Moe DePalo.** Mr. Depalo explained that Alternatives has entered into a collaborative project with the Blackstone Valley Technical School. The project consists of the renovation of the building at 22 Whitin Ave. When completed, it will be used for school classrooms, vocational projects, a greenhouse, Alternatives' offices, and school, and a meeting facilities for Alternatives and the community. As a non-profit organization and being supported by the State the budget is very strict. The project is being financed through grants, donations, and available funds as necessary. This building once completed will be available to serve as a town venue as well as its intended purposes. Alternatives is requesting to waive the sewer connection fee of \$9,290. A motion/Mr. Ampagoomian, seconded/Mr. Marzec to move the item Alternatives: Waiver of sewer connection fees from discussion to decision. Vote yes/Unanimous. A motion/Mr. Ampagoomian, seconded/Mr. Nolan to



approve the waiver of the sewer connection fee of \$9,290 for Alternatives building located at 22 Whittin Ave. Vote yes/Unanimous.

**Town Manager's Report Quinsigamond Community College Update** - Quinsigamond Community College held a meeting on Monday, January 25, 2016 to discuss the progress of the satellite campus location in Northbridge. The college is still working on the old Milford Medical facility and have been discussing the price as well as working with locals to help raise funds. **Massachusetts Municipal Association Conference** - Attended the Annual Trade Show meeting in Boston including various workshops and other functions. One of the presentation by the Governor which was a positive report for local aid with an increase of about 4.3% for FY 17. The Governor also plans on funding \$200,000 towards Chapter 90. Chapter 70 funding does not appear to be a lot planned in his budget at this time. **Economic Development Committee Update** - In a recent meeting the Economic Development Committee discussed potential areas for economic development. Representatives will attend the Planning Board's Public Workshop which is scheduled on February 23, 2016 at 6 PM at the Town Hall. **Planning Board Public Workshop On Zoning Issues for the Town** - The Northbridge Planning Board, in cooperation with the Board of Selectmen, will host a second Zoning Workshop on Tuesday, February 23, 2016 at 6:00 PM in the Selectmen's Meeting Room of the Northbridge Memorial Town Hall, 7 Main Street, Whitinsville, MA 01588 to discuss Zoning and Economic Development strategies & opportunities for the town.

**Selectmen's Concerns: Selectman Ampagoomian 1)** noted at the MMA Meeting the Governor also mentioned he will be increasing the budget for Trade Schools to help modernize equipment.

Chairman Melia announce that the next scheduled Selectmen's Meeting is scheduled for February 8, 2016 @ 7 PM and will include a public hearing in regards Charter Communications.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to adjourn the meeting. Vote yes/Unanimous

**Meeting Adjourned: 7:43 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

/mjw



## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING – OPEN SESSION**

**January 25, 2016**

#### **I. APPROVAL OF MINUTES**

- A.** 1) -Copy of December 7, 2015 minutes
- 2) -Copy of January 11, 2016 [Executive Session] - Removed from documentation as they have not been released.

#### **II. PUBLIC HEARINGS: 7:05 Roby Dee, Inc. d/b/a Valley Pub [Robert DeDominick, Mgr.], 40 Plummer Avenue, Whitinsville, MA/Application to transfer the All Alcohol General On Premise Liquor License, Non-Alcoholic Common Victualler License, Entertainment License [Weekdays] and the Automatic Amusement Device License [Juke Box] from Hawks' Nest Tavern [Philip Pichel, Mgr.].**

- B.** -Copy of Form 43 for Valley Pub
- Copy of Public Hearing Notice for Valley Pub
- Copy of Legal Notice
- Copy of Application for Common Victualler License
- Copy of Application for Entertainment License
- Copy of Application for Automatic Amusement Device License

#### **III. APPOINTMENTS/By the Board of Selectmen:**

##### **C. James Berkowitz, Planning Board**

- Copy of James Berkowitz's Talent Bank Form

##### **RESIGNATIONS:**

##### **D. Dave Scichilone, Parks and Recreation Commission**

- Copy of Dave Scichilone's letter of Resignation

#### **IV. CITIZENS' COMMENTS/INPUT - No documentation**

#### **V. DECISIONS**

- E.** -Copy of memo listing vacancies for the Annual Town Election Warrant [May 17, 2016]
- F.** -Copy of Pine Grove Cemetery Deed/Kathryn and Albert Lamoreaux [Lot No. 21, Birch Path North]
- G.** -Cable Advisory Committee - No documentation
- H.** -Copy of Northbridge Education Foundation email request from Kathy Ducey
- Copy of Police Chief Warchol's response
- Copy of 5K Race Route
- I.** -Copy of email regarding Mass Preservation Projects Fund
- J.** -Copy of Application for Junk Dealers License for MJW Real Estate Management, LLC d/b/a Whitinsville Art & Antique Center, 202 Church Street, Whitinsville [Mary A. Walling]/Application for a Junk Dealer's License
- K.** -Copy of Presidential Primary Election Warrant [March 1, 2016]
- L.** -Copy of letter from Town Counsel regarding the Town Manager's Contract
- Copy of Town Manager's Contract
- LL.** -Copy of Intermunicipal Agreement RE: Regional Systems Administrator

#### **VI. DISCUSSIONS**

- M.** -Copy of revised Environmentally Preferable Product Procurement Policy [formally known as the



Buy-Recycled Policy]

- N. -Copy of letter received from Alternatives requesting the Board to waive the sewer connection fees
- Copy of Newspaper article regarding the collaborative project
- Copy of letter from Department of Public works confirming the receipt of Alternatives request

**VII. TOWN MANAGER'S REPORT**

- O. 1) Quinsigamond Community College Update - **No documentation**
- 2) Massachusetts Municipal Association Conference - **No documentation**
- 3) Economic Development Committee Update- **No documentation**
- 4) Planning Board Public Workshop [February 23, 2016 at 6 PM] Re: Zoning Issues for the Town
- Copy of the Planning Board's Notice of Public Workshop

**VIII. SELECTMEN'S CONCERNS - No documentation**

**IX. ITEMS FOR FUTURE AGENDA / None**

**X. CORRESPONDENCE / None**

**XI. EXECUTIVE SESSION / None**



## NOTICE OF PUBLIC HEARING

D

The public hearing originally scheduled for Monday, February 8, 2016, at 7:05 PM was rescheduled for Monday, February 29, 2016, at 7:05 PM in the Selectmen's Meeting Room of the Northbridge Town Hall, located at 7 Main Street, Whitinsville, MA. The purpose of the public hearing is to discuss the relocation of the third party payment center [as required in Section 5.1 (a) of the Town of Northbridge's cable license with Charter Communications] from 296 Providence Road, South Grafton, MA to 867 Grafton Street, Worcester, MA. Interested parties are urged to attend.



## **PUBLIC HEARING PROCESS**

### **REFER TO SECTION 14.1 OF CABLE LICENSE**

- 1. INVITE HARRY BERKOWITZ AND OTHER CABLE ADVISORY COMMITTEE MEMBERS TO COME FORWARD**
- 2. INVITE TOM COHAN, CHARTER COMMUNICATIONS TO COME FORWARD**
- 3. READ PUBLIC HEARING NOTICE ALOUD**
- 4. OPEN PUBLIC HEARING**
- 5. ASK HARRY TO SPEAK**
- 6. ASK TOM TO SPEAK**
- 7. ASK IF ANY AUDIENCE MEMBERS WISH TO SPEAK AND TO PLEASE SIGN-IN**
- 8. ASK BOARD MEMBERS FOR THEIR COMMENTS**
- 9. CLOSE PUBLIC HEARING**
- 10. ANNOUNCE THE BOARD'S FINDINGS, IF ANY  
[IF THERE ARE NO FINDINGS THIS IS THE END OF THE PROCESS]**
- 11. IF THERE ARE FINDINGS, PUT THEM IN WRITING TO CHARTER COMM.  
VIA CERTIFIED MAIL [THEY HAVE 30 DAYS TO RESPOND]**
- 12. IF THERE IS NO RESOLUTION AFTER 30 DAYS, THE SELECT BOARD MAY:**
  - (i) seek specific performance of any provision in this Renewal License which reasonably lends itself to such remedy as an alternative to damages;**
  - (ii) foreclose on all or any appropriate part of the security (performance bond) provided pursuant to sec. 4.3 herein;**
  - (iii) declare the Renewal License to be revoked subject to Sec. 14.3 below and applicable law**
  - (iv) invoke any other lawful remedy available to the Town.**



BOJ Agenda  
2.8.16

## **5 Subscriber Rights And Consumer Protection**

### **5.1 Customer Service Office/Payment Center/Telephone Answering Service**

(a) Licensee shall maintain and operate a third party payment center in the Town of Northbridge, subject to availability of a commercially practicable payment center, for accepting payments. In addition, in the event Licensee maintains a customer service office or third party payment center in a community contiguous to Northbridge, said office shall be available to Northbridge subscribers.

(b) The Licensee shall maintain a publicly listed toll-free telephone number for Subscriber access to customer service representatives and its hours of service shall meet or exceed the F.C.C.'s requirements for service during normal business hours. See 47 Code of Federal Regulations, s. 76.309 (c)(4) for definition of normal business hours.

(c) Qualified customer service representatives will be available to respond to customer telephone inquiries in accordance with Section 5.1 of this License. Such representatives will provide information to help Subscribers troubleshoot basic problems including VCR/DVD/cable interconnect problems.

(d) Under normal operating conditions, telephone answer time by a customer service representative, including wait time, and the time required to transfer the call, shall not exceed 30 seconds, 90% of the time 24 hours per day, 7 days a week, as measured quarterly. In enforcing this provision, the Issuing Authority shall take into considerations any temporary special circumstance effecting the Licensee's ability to comply (such as upgrading or expansion of the call center or the deployment of advanced services requiring additional personnel training and customer education) provided always that the Licensee can show that such circumstances will result only in temporary effects upon compliance. Licensee agrees to maintain an automated call distribution system capable of monitoring compliance with this standard and shall provide the Town, upon written request, with quarterly printouts of telephone response data. For purposes of the foregoing, normal operating conditions shall be as defined in 47 Code of Federal Regulations s. 76.309.

### **5.2 Initial Installation And Service Call Procedures In Wired Areas**

(a) The Licensee shall install cable service in all areas of the Town to those residents whose homes are passed by the Cable System and who have requested service within seven (7) business days of said request for standard aerial installations and within ten (10) business days, weather permitting, of a request for underground installation, subject to Licensee's receipt of necessary permits and easements on reasonable terms and conditions.

(b) The Licensee shall specify to the Subscriber, in advance, whether said installation visit or service call will occur in a weekday morning block, weekday afternoon block, weekday evening block, or a Saturday block. Evening service visits (after 6:00 p.m.) shall be available on a scheduled basis, subject to availability and subject to safety considerations. If Licensee cannot make an appointment, Licensee shall call the Subscriber in advance to cancel. The Licensee shall give priority for next day or next "available time" installation or service appointments to Subscribers who cannot be scheduled within the aforementioned time periods. Unless caused by a Subscriber's failure to make the premises available to the Licensee at the time scheduled, failure to make the installation or service call as scheduled shall require the Licensee to automatically offer a priority cable installation or service visit to the affected Subscriber at a time mutually agreeable to the Licensee and said Subscriber, but in no case later than three (3) working days following the initial installation date, or 24 hours following the service date, unless mutually agreed to otherwise by said Subscriber and the Licensee. In the event a service problem is attributable to technical problems in the Cable System but are wholly within parts of the Cable System that are not on private property, Licensee shall not require Subscribers to be at home at the time of the service call.

(c) Under normal operating conditions, the Licensee shall respond within 24 hours to service complaint calls or requests for repair service where there is a loss of picture or audio on all Channels. Under normal operating conditions, all other service complaint calls or requests for repair service shall be responded to within thirty-six (36) hours, except that Subscribers can schedule service visits beyond this time frame at the Subscriber's option. These standards shall be met in accordance with FCC standards in effect as of the execution of this License.



## **14 Enforcement Or Revocation**

### **14.1 Determination Of Breach and Penalties**

(a) In the event that the Issuing Authority has reason to believe that the Licensee has defaulted in the performance of any material provision of this Renewal License, except as excused by force majeure, the Issuing Authority shall notify the Licensee in writing, by certified mail, of the provision or provisions of which the Issuing Authority believes Licensee to be in default and the details relating thereto. The Licensee shall have thirty (30) days from the receipt of such notice to:

- i) Respond to the Issuing Authority in writing, contesting the Issuing Authority's assertion of default and providing such information or documentation as may be necessary to support the Licensee's position; or
- ii) Cure any such default within thirty (30) days of notice thereof, or, in the event that by nature of the default, such default cannot be cured within such thirty (30) day period, to take reasonable steps to cure said default and diligently continue such efforts until said default is cured.

(b) In the event that the Licensee fails to respond to such notice of default, to cure the default or to take reasonable steps to cure the default, the Issuing Authority shall promptly schedule a public hearing no sooner than fourteen (14) days after a determination has been made by the Issuing Authority that Licensee has not appropriately responded, cured, nor taken appropriate measures to attempt to cure the default, and written notice, by certified mail, of such has been delivered to the Licensee. The Licensee shall be provided reasonable opportunity to offer evidence and be heard at such public hearing. If the Issuing Authority determines after public hearing that a continuing state of default exists, and that its cure is unlikely or untimely, Issuing Authority may determine to pursue any of the remedies available to it under law.

(c) Within thirty (30) days after said public hearing, the Issuing Authority shall determine whether or not the licensee is in default of any provision of the Renewal License. In the event that the Issuing Authority, after public hearing, determines that a continuing state of default exists and that its cure is unlikely or untimely, the Issuing Authority may determine to pursue one of the following:

- (i) seek specific performance of any provision in this Renewal License which reasonably lends itself to such remedy as an alternative to damages;
- (ii) foreclose on all or any appropriate part of the security (performance bond) provided pursuant to sec. 4.3 herein;
- (iii) declare the Renewal License to be revoked subject to Sec. 14.3 below and applicable law
- (iv) invoke any other lawful remedy available to the Town.

### **14.2 Abandonment**

(a) Licensee shall comply with Section 627 of the 1984 Cable Act, 47 U.S.C. 547, with respect to proceedings upon expiration or revocation.

(b) Licensee shall comply with M.G.L. ch. 166A, s. 5(f) with respect to removal and abandonment.

### **14.3 No Waiver – Cumulative Remedies**

(a) No failure on the part of the Issuing Authority, the Town nor the Licensee to exercise, and no delay in exercising, any right in this Renewal License shall operate as a waiver thereof, nor shall any single or partial exercise of any such right preclude any other right, all subject to the conditions and limitations contained in this Renewal License.

(b) The payment of damages for violations under this License shall not be deemed to excuse Licensee from having to



cure the violation, if said violation is reasonably established in accordance with law and the matter is reasonably subject to cure.

(c) Failure of the Town to enforce the performance of any term of this License shall not be deemed a waiver of its right to insist upon the subsequent performance of that term. With respect to non-performance of Licensee obligations not involving monetary payments or actual provision of materials and equipment, the failure to enforce performance for a significant period of time and the lack of complaint concerning same, shall be deemed a factor relevant to mitigating the assessment of the amount of damages, if any, for such non-performance.



## Melissa Wetherbee

---

**From:** info@virtualtownhall.net  
**Sent:** Wednesday, February 17, 2016 3:48 PM  
**To:** Melissa Wetherbee  
**Subject:** Someone has sent you a message from Northbridge MA

Message from sender:

*I was recently made aware that the Charter Cable office in South Grafton was closing and the new location would be in Worcester. When we 1st moved to Northbridge I was amazed at that time to find out that the local cable office was in Grafton. I have lived in Franklin and Milford and although those towns are served by Comcast, I was of the understanding that the cable companies were required to have local offices as those towns did. I guess Grafton could be considered local but I do not find Worcester local at all. I will find it very inconvenient to have to drive to Worcester in order to obtain personal service. Since Charter has a monopoly here in town, maybe it is time to give the residents of Northbridge a choice in cable companies and/or give Charter better competition other than satellite companies.*



Published on *Northbridge MA* (<http://www.northbridgemass.org>)

[Home](#) > RESCHEDULED: CHARTER COMMUNICATIONS PUBLIC HEARING, February 29, 2016 @ 7:05 PM

# RESCHEDULED: CHARTER COMMUNICATIONS PUBLIC HEARING, February 29, 2016 @ 7:05 PM

RE: RELOCATION OF GRAFTON'S CABLE PAYMENT CENTER

**RESCHEDULED \*\*\*NOTICE OF PUBLIC HEARING\*\*\*RESCHEDULED**

**Source URL:** <http://www.northbridgemass.org/home/news/rescheduled-charter-communications-public-hearing-february-29-2016-705-pm>



**John J. Morawski**

**59 Nicole Avenue Northbridge, Massachusetts 01534 (508) 234-0686**

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## **OBJECTIVE**

Building Inspector for the Town of Northbridge assisting the current Building Commissioner on an as needed basis.

## **SUMMARY**

Results-oriented professional with extensive experience in engineering, project management and code enforcement. Skilled communicator, trainer and negotiator. Proficient in the use of many computer based project management and business tools. Recognized for exceptional performance in completing technically complex projects on schedule and within budget.

## **DIRECTLY RELATED EXPERIENCE**

### **City of Worcester, Worcester, Massachusetts**

Building Inspector: 2004 – August, 2014

Local Building Inspector assigned to the Department of Inspectional Services, Building and Zoning Division. Performed plan reviews, approved building permits, conducted field inspections and issued certificates of occupancy in accordance with the Massachusetts Building Code – 780 CMR. Concurrently investigated complaints, issued enforcement letters to ensure code compliance and followed up with Court litigation on behalf of the City of Worcester, MA, as required. Passed all required Local Inspector exams as recognized by the *National Certification Program for Construction Code Inspectors (NCPCCI)*. I currently maintain proficiency in all code changes with ongoing training and self-study and am an active member of the Metro West Building Official organization.

## **OTHER EXPERIENCE**

### **John Morawski, Inc. Northbridge, Massachusetts**

President, General Contractor

Licensed Construction Supervisor and Home Improvement Contractor in Massachusetts. Successfully completed many major and minor home improvement contracts throughout central Massachusetts.

### **Morgan Construction Company, Worcester, Massachusetts**

Project Manager, Steel Rolling Mills

Managed several international major steel rolling mill modification projects, in excess of \$50 million, from contract award through hot commissioning and start-up.



Page 2

John J. Morawski  
(508) 234-0686

**Niagara Mohawk Power Corporation, Syracuse, New York**

Project Administrator, Nine Mile One Design Basis Project

Developed and managed an effective project control system for a \$35 million effort to accurately define and document the design requirements of critical systems for the safe operation of the Nine Mile One nuclear power station. Concurrently managed a \$5million upgrade to the Configuration Management System and development of a master equipment list

Project Engineer, Configuration Management (CM) Program

Managed the initial Configuration Management Program for Nine Mile One from conceptual design through full implementation.

Associate Senior Engineer

Developed and enforced a cost control system for the \$73+ million Nine Mile One re-circulation system replacement project resulting in all costs being recoverable through insurance claims and rate filings. Developed corporate specifications and procedures, for managing major capital projects. Trained Engineering and Project Management staff in their implementation, resulting in improved control and major cost savings.

Operations Supervisor

Supervised operations offices and electric planners in the Albany, Schenectady, Troy and Hudson areas. Trained electric planners and line crews to perform various electrical studies including voltage analysis and fuse coordination.

**Military Service**

Retired Lieutenant Commander United States Navy

**Education**

Master of Science Industrial Administration, Union College  
Schenectady, New York

Bachelor of Science Civil Engineering, Worcester Polytechnic Institute  
Worcester, Massachusetts



2/25/16 { BOS  
Town Clerk

**Sharon Susienka**

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**From:** Rob Fraser <rfraser1414@gmail.com>  
**Sent:** Wednesday, February 24, 2016 7:22 PM  
**To:** ssusienka@northbridgemass.org  
**Subject:** Resignation

F

Hi Sharon,

I apologize as I was unaware that when my term was up that I needed to tender a resignation to the town. I will send something more official to you but I will let this email serve as my official resignation from the Playground and Recreation department so that they may meet with a quorum of 2/3.

Thanks!  
Rob Fraser



**Melissa Wetherbee**

*Agenda 2.16.16*

**From:** Sharon Susienka <ssusienka@northbridgemass.org>  
**Sent:** Tuesday, February 16, 2016 3:02 PM  
**To:** 'Linda Usher'  
**Cc:** Melissa Wetherbee  
**Subject:** RE: Permission request for the 2016 Whitin Five Road Race

*G*

OK. So I will place this on the next Selectmen's agenda, February 29th.

Also, please remove Donna's name from emails as she is no longer working here. Going forward please include Melissa Wetherbee, my new co-worker, on any correspondence to this office. Thanks so much!!

Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640

-----Original Message-----

**From:** Linda Usher [mailto:juniperhill@charter.net]  
**Sent:** Tuesday, February 16, 2016 1:19 PM  
**To:** ssusienka@northbridgemass.org; dgosselin@northbridgemass.org  
**Subject:** Permission request for the 2016 Whitin Five Road Race

Hi

I would like to request permission to hold the 28th Annual Thanksgiving Whitin Five Road Race on November 24, 2016 at 8:10 am. I will be working with the Northbridge Police Dept. This year's race was very successful. A large donation was made to Whitin CC. We are making plans already for next year's race!

*no conflict*

Thank you,

Linda

Linda Usher  
Whitin Five Race Director  
508-529-6862  
juniperhill@charter.net  
www.whitinfive.com  
<http://www.facebook.com/whitinfive>



## Melissa Wetherbee

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**From:** Walter J. Warchol <wwarchol@northbridgemass.org>  
**Sent:** Wednesday, February 17, 2016 9:35 AM  
**To:** Melissa Wetherbee  
**Subject:** RE: Permission request for the 2016 Whitin Five Road Race

We have no problems with her holding the race as she has done for the last several years

-----Original Message-----

From: Melissa Wetherbee [mailto:mwetherbee@northbridgemass.org]  
Sent: Tuesday, February 16, 2016 3:13 PM  
To: wwarchol@northbridgemass.org  
Subject: FW: Permission request for the 2016 Whitin Five Road Race

Good afternoon Chief Warchol,

Do you have any issues with the request below?

Thank you

Melissa Wetherbee, Adm. Assistant  
Town Manager's Office  
Town of Northbridge  
7 Main Street Whitinsville, MA 01588  
Phone: 508-234-2095

-----Original Message-----

From: Sharon Susienka [mailto:ssusienka@northbridgemass.org]  
Sent: Tuesday, February 16, 2016 3:02 PM  
To: 'Linda Usher' <juniperhill@charter.net>  
Cc: Melissa Wetherbee <mwetherbee@northbridgemass.org>  
Subject: RE: Permission request for the 2016 Whitin Five Road Race

OK. So I will place this on the next Selectmen's agenda, February 29th.

Also, please remove Donna's name from emails as she is no longer working here. Going forward please include Melissa Wetherbee, my new co-worker, on any correspondence to this office. Thanks so much!!

Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640

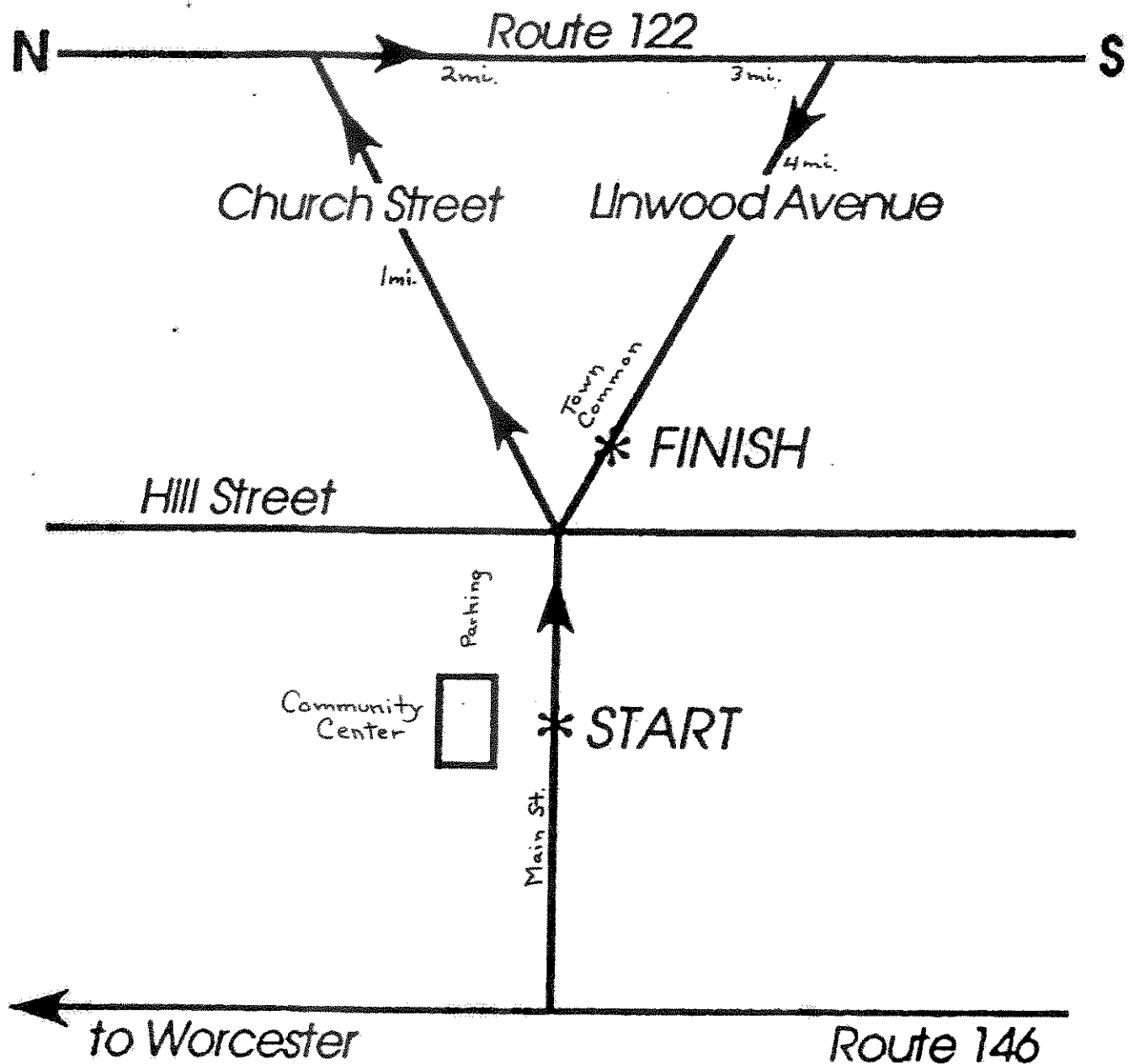
-----Original Message-----

From: Linda Usher [mailto:juniperhill@charter.net]  
Sent: Tuesday, February 16, 2016 1:19 PM  
To: ssusienka@northbridgemass.org; dgosselin@northbridgemass.org



# Whitin Five Road Race

## Course Map-Race Location



The course is: fast  
has mile markers  
has a water stop  
is accurately measured + certified



# USE OF TOWN OF NORTHBRIDGE

## PUBLIC WAYS FOR ROAD RACE

EVENT: NOVEMBER 24, 2016

### RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

*\*\*\*Please read this document thoroughly before completing and signing\*\*\**

I, Linda Usher, in consideration of my use of the Town of Northbridge's Public Ways for a non-town sponsored event on November 24, 2016, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of my use or the use of my guests, employees or agents of the Town of Northbridge's Public Ways for a non-town sponsored event on November 24, 2016, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on November 24, 2016, and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on November 24, 2016, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 17 day of Feb., 2016.

Name (Printed): Linda Usher

Linda Usher  
Signature

Douglas H. Usher  
Witness

**THIS FORM MAY NOT BE ALTERED**



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
WARRANT FOR SPRING ANNUAL TOWN MEETING  
TRANSACTION OF TOWN BUSINESS  
TUESDAY, MAY 3, 2016 - 7:00 P.M.**

**H**

**DRAFT #1 – 2.26.16**

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School Auditorium on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, May 3, 2016 at 7:00 o'clock P.M., then and there to act on the following articles:

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town the following sums of money and authorize the payment of prior year bills:

or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to amend the votes taken under Article 3 of the 2015 Spring Session of the Annual Town Meeting (May 5, 2015), and under Article 2 of the 2015 Fall Session of the Annual Town Meeting (October 27, 2015), appropriations and transfers under the Omnibus Budget Article; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to raise and appropriate and/or transfer from the Retained Earnings Account of the Sewer Enterprise Fund a sum of money to operate the Sewer Enterprise Operation of the Department of Public Works for FY 2017; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to raise and appropriate and/or transfer from the Retained Earnings Account of the Water Enterprise Fund a sum of money to operate the Water Enterprise Operation of the Department of Public Works for FY 2017; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to appropriate a sum of money and such additional funds as may become available from the Commonwealth's Department of Transportation, Chapter 90 Bond Issue proceeds, to be used by the Department of Public Works for the repair and maintenance of Town roads in conformance with MGL and further to see if the Town will vote to meet said appropriation by borrowing and to authorize the Treasurer/Collector, with approval of the Board of Selectmen, to issue bonds or notes of the Town therefor in anticipation of the receipt of said State Aid; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to authorize the Treasurer/Collector to enter into a compensating balance agreement or agreements for FY 2017, pursuant to Chapter 44, Section 53F of the M.G.L.; or take any other action relative thereto.



**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to amend the votes taken under Article 3 of the 2015 Spring Session of the Annual Town Meeting (May 5, 2015), and under Article 2 of the 2015 Fall Session of the Annual Town Meeting (October 27, 2015), appropriations and transfers under the Omnibus Budget Article, by transferring a sum of money to the Compensated Absences Fund; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, and/or transfer from the undesignated fund balance (free cash), and/or transfer from the Stabilization Fund a sum of money for the Compensated Absences Fund for FY 2017; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to amend the votes taken under Article 3 of the 2015 Spring Session of the Annual Town Meeting (May 5, 2015), and under Article 2 of the 2015 Fall Session of the Annual Town Meeting (October 27, 2015), appropriations and transfers under the Omnibus Budget Article, by transferring a sum of money to the Stabilization Fund; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to transfer a sum of money from the Pine Grove Cemetery Trust to fund operations of the Pine Grove Cemetery for FY 2017 beginning July 1, 2016 and ending on June 30, 2017, said funds to be expended under the direction of the Director of Public Works; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen)**

To see if the Town will vote to appropriate and transfer a sum of money from the Town Building Maintenance Fund, established pursuant to Chapter 438 of the Acts of 2012, for maintenance of Town-owned buildings and facilities in Fiscal Year 2017; or take any other action relative thereto.

**ARTICLE : (Board of Selectmen and Building, Planning & Construction Committee)**

To see if the Town will vote to raise and appropriate, and/or borrow, and/or transfer from available funds in the Treasury, or any combination thereof, a sum of money for the purpose of funding the repair and renovation of the Great Hall including design, preparation of bid documents, construction oversight and all other associated costs, said funds to be expended under the direction of the Building, Planning & Construction Committee; and to determine whether such appropriation shall be subject to a debt exclusion or a capital outlay expenditure exclusion under Proposition 2½, so-called; or take any other action relative thereto.



BOS Agenda 2.8.15

NORTHBRIDGE SAFETY COMMITTEE  
Meeting Minutes -December 16, 2015

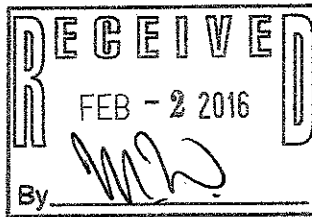
RECEIVED

16 FEB -2 PM 1:13

NORTHBRIDGE TOWN CLERK  
DOROTHY L. CERRONE

January 20, 2016

Northbridge Board of Selectmen  
Northbridge Memorial Town Hall  
7 Main Street, Whitinsville, MA 01588



Street Light Request -Pole 6, Oriole Drive  
Street Light Request -Pole 25, Providence Rd  
"Children -Go Slow" Sign Request – Samuel and Shannon Drive  
Main Street Commercial Project –Site Plan Review  
Request for Additional Signage -Cross Street  
Removal of No Parking Sign -Pole 9, Border St.

Dear Board Members:

The Northbridge Safety Committee met on Wednesday December 16, 2015 in the Police Station Conference Room. The following members were present: Chairman Gary Nestor, James Shuris, Jamie Luchini, Chief Walter Warchol, Peter Bedigian, R. Gary Bechtholdt II, and Paul Halacy. George Murray was absent.

Recognizing the presence of a quorum the meeting was called to order at 11:00 a.m. by Vice Chairman Warchol; Chairman Nestor was at a fire and arrived at 11:15 a.m.

**Correspondence:**

The Vice Chairman noted receipt of a memorandum dated September 14, 2015 from Sharon L. Susienka, Executive Assistant to the Town Manager regarding Board of Selectmen vote to accept the recommendations of the Safety Committee as outlined in the meeting minutes for the May 20, 2015 and the August 19, 2015. The Vice Chairman noted receipt of a memorandum dated September 28, 2015 from Sharon L. Susienka, Executive Assistant to the Town Manager regarding the Board of Selectmen vote to accept the recommendations of the Safety Committee as outlined in the minutes of the September 9, 2015 meeting.

**Street Light Request -Pole 6, Oriole Drive:** - Mr. John Nulty, 62 Oriole Drive asked the committee to reinstall a street light on pole #6, Oriole Drive. He stated there was a light on this pole for over thirty (30) years and it was removed and relocated to pole # 7 in August 2014. Chief Warchol as well as Chairman Nestor checked the location to see if it met with the town policy regarding street lights. *Upon motion duly made (Bedigian) and seconded (Halacy) the Safety Committee recommends the street light on Pole #6 be reactivated; the vote was unanimous.*

**Street Light Request -Pole 25, Providence Rd:** Ms. Terri LaRoche, 259 Providence Road, (Cherub's Haven) requested a street light on Pole # 25 on Providence Road. Chief Warchol investigated to see if this request meets with the town policy regarding street lights and it does not. *Upon motion duly made*



*(Warchol) and seconded (Bedigian) the Safety Committee recommends that a street light on Pole # 25 not be activated as it does not fall within the Streetlight Policy; the vote was unanimous to deny request. In making its determination the Committee suggested the property owner consider installing additional lighting within the property.*

**"Children -Go Slow" Sign Request – Samuel and Shannon Drive:** Committee received a request from Mr. James Marzec, 221 Samuel Drive, to add "Children – Go Slow" signs within the Samuel Drive and Shannon Drive neighborhood. The committee members would like further clarification as to the need for such request. They will vote on it at a future meeting once the information is received. *Upon motion duly made (Warchol) and seconded (Halacy) the Safety Committee tabled action; the vote was unanimous.*

**Main Street Commercial Project –Site Plan Review:** Eric Bazzett, Heritage Design Group returned to the Safety Committee with changes made to the site plan for the proposed commercial development on Main Street based upon the Safety Committee site visit and comments received. Mr. Bazzett first appeared before the committee on September 9, 2015. Changes to the plan include shifting and eliminating curb-cuts near the vicinity of the Main Street and Lake Street intersection. The committee discussed the traffic study prepared by the Traffic Engineer; reviewing traffic counts, sightlines, stopping distances, turning movements, and proposed relocation of the pedestrian crosswalk at Church/Water St. *Upon motion duly made (Luchini) and seconded (Warchol) the Safety Committee approved the site plan as presented with the changes made; the vote was unanimous.*

**Request for Additional Signage -Cross Street:** Committee received a request from Northbridge Public Schools Superintendent Catherine Stickney for additional "No Parking Signs" on Cross Street. She made this request after several people stated they were unaware of the parking restrictions during school hours. *Upon motion duly made (Warchol) and seconded (Luchini) the Safety Committee recommends additional signage be installed as requested as a result of the narrow roadway, congestion and children walking; the vote was unanimous.* DPW will place additional signs along the restricted area to alert the public.

**Removal of No Parking Sign -Pole 9, Border Street:** Committee received a request from Mr. Hani Alshaikh, the proprietor of Village Variety on Border Street, to remove a "No Parking Sign" on Pole # 9 on Border Street located in front of his business. The signs were placed in this area as part of the street and sidewalk improvement project several years ago. At the time of the project, the business was closed and did not pose a problem until the store reopened in the spring of 2015. As a result of this restriction, the store's customers have no place to park. *Upon motion duly made (Bedigian) and seconded (Halacy) the Safety Committee recommends the "No Parking" signs be removed from Pole #9 and replaced with "15-minute Parking" signs; the vote was unanimous.*

### **Old/New Business**

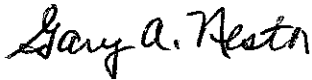
The Chairman read a letter from Ms. Elizabeth Haberski regarding a request for a "Do Not Enter" sign on the lower end of Overlook Street at the intersection of North Main, Overlook and D Street(s). Highway Superintendent, Jamie Luchini informed the Committee the item has already been taken care of. Chairman also reviewed request to install a "Internet Purchase Exchange Location –this area is under video surveillance" sign (or similar) at the Police Station informing the public the area was a protected internet exchange location, similar to what the Town of Bellingham has done. Chief Warchol informed the committee members his department had recently purchased signs and were waiting for them to



come in. Once the signs were received they would be installed in the designated area. The Committee supported the idea.

Chairman read letter from the Disability Commission (November 23, 2015); Committee briefly reviewed with Mr. Frieswick request to designate additional handicapped parking spaces along Church Street and Main Street and concerns the Memorial Square intersection, as well as, the pick-up and drop-off locations for Alternatives on Main Street (the Shop). These matters will be discussed for the next scheduled Safety Committee meeting.

Respectfully yours,



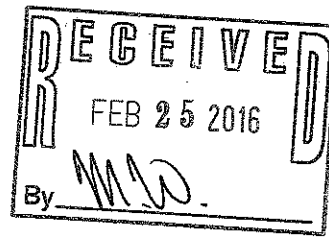
Gary A. Nestor, Northbridge Fire Chief  
Chairman Northbridge Safety Committee

CC: Northbridge Town Clerk  
Northbridge Town Manager/BOS  
Northbridge Planning Board  
Lt. Timothy Labrie  
John Nulty, 62 Oriole Drive  
Elizabeth Haberski  
Terri LaRoche, 259 Providence Road,  
James Marzec, 221 Samuel Drive  
Eric Bazzett, Heritage Design Group  
Hani Alshaikh, Village Variety /Border Street  
Disability Commission



J

# Memo



To: Board of Selectmen; Ted Kozak, Town Manager

From: Kelly Bol, Director  
Northbridge Senior Center

Date: February 25, 2016

Re: Gift

The Northbridge Council on Aging has recently received a check in the amount of \$12,734.00 from the Friends of Northbridge Elders, Inc. (FINE). Please accept this check for 20% of the purchase cost of the new Senior Center mini-bus. Anticipated arrival of this new vehicle is this upcoming March. On behalf of the Northbridge COA and Senior Center, I thank you all for your continued support.

Kelly Bol, Director  
Northbridge Senior Center

A handwritten signature in black ink, consisting of a stylized 'K' and 'B' intertwined, enclosed within a circular flourish.



BDS myer  
2.8.16

K

## SUBURBAN COALITION

### Chapter 70 Resolution

The success of Massachusetts' economy is a result of dedicated commitment and strategic priorities. Beginning as the birthplace of public education in America and advancing to the 21<sup>st</sup> century, student achievement in Massachusetts is frequently cited, by various academic measurements, as the best in the nation. This enduring tenet is a key ingredient to the strength of our State's economy. Strong public schools provide the foundation for successful college students as well as a feeder system for bright, innovative future leaders in the workplace. If we do not take active steps to preserve our commitment to public education, other states will be glad to gain a marginal advantage. After acknowledging that the 1993 funding formula for Chapter 70 contains unrealistic and outdated factors, the Massachusetts Legislature commissioned a study group known as the Foundation Budget Review Commission in 2014. The task was to determine the cost of providing an adequate education in current times in Massachusetts. The results were released in two phases, one in June 2015 and the other this past November, and they confirmed what educators and local officials have long known to be true: the cost of educating the students of Massachusetts is severely underestimated by the existing funding formula.

**As we prepare local FY17 budgets, the Suburban Coalition urges each town's Board of Selectmen, School Committee and Finance Committee or Advisory Committee to adopt the attached resolution that simply asks the Legislature and the Governor to fund the recommendations of the Foundation Budget Review Commission.**

Especially during the recession, the cost of an adequate education has disproportionately fallen on local taxpayers and the resulting strains on local budgets are not sustainable within the limits of Proposition 2 ½. The Suburban Coalition has chosen this specific area of focus because Chapter 70 is generally the single largest contributor to the bottom line of cities or towns' Cherry Sheets. Additionally, too many cities and towns have struggled with "minimum aid increases" for five or more years, and the timeliness of the Foundation Budget Review Commission's reports makes this the ideal budget cycle. With the release of the Governor's budget proposal, it has become clear that we need to stand together if we hope to see progress with Local Aid.

We would like to track our progress, so please alert us at [DorothyPresser@suburbancoalition.org](mailto:DorothyPresser@suburbancoalition.org) after your boards have voted to send the attached resolution [Chapter 70 Funding Resolution](#) (click to open) to Beacon Hill.

Sincerely,

Dorothy Presser

President



## **Resolution Calling for Full Funding of the Foundation Budget Review Commission's Recommendations**

**Whereas** the Massachusetts Foundation Budget Review Commission identified two areas (employee health insurance and special education) where the Massachusetts Foundation Budget significantly understates the true cost of educating students in the Commonwealth and has failed to keep pace with rising costs;

**Whereas** this underfunding means the cost of providing a quality education has increasingly been borne by local communities, most often at the expense of other vital municipal operations;

**Whereas** investing in education today leads to higher incomes, and thus less investment in police, prisons, subsidized health care, low income housing, welfare, etc. in the future;

**Whereas** state and local economies are most effectively strengthened "by investing in education and increasing the number of well-educated workers."

**Therefore Be It Resolved** that the [insert name of local governing board here] calls on the Massachusetts Legislature and the Governor of Massachusetts to fully fund and adopt the recommendations of the Foundation Budget Review Commission in the immediate future.

**Rationale:** The Foundation Budget Review Commission (FBRC) was established by the Legislature in the FY16 budget and was charged with examining the Foundation Budget (Chapter 70) formula. The formula was first established as part of the Education Reform legislation in 1993 and has not been thoroughly reviewed or updated since that time. The FBRC found that the current formula understates costs significantly in two areas: Employee Health Insurance and Special Education.

If the recommendations of the FBRC had been implemented in the FY16 budget, state funding for education would have been about \$500 million more than it was. However, if Chapter 70 reflected the true cost of education, the number would be closer to \$2 billion.

Spending by school districts over the required Net School Spending amounts has increased, as a whole, for more than a decade, indicating that communities are using local property taxes and diverting funding from other portions of municipal budgets to fund their schools. In FY14, the total spending above Foundation in the state was \$1.7 billion. At the same time, the state's commitment to municipal aid has declined. Since 2001, unrestricted local aid has been cut by 43%. The net effect is a combination of cuts to local and school services and an increasing reliance on the regressive property tax.

The evidence overwhelmingly establishes the correlation between a well-educated workforce and higher income individuals. States that invest more in education have a higher paid workforce; also, states that increase the level of education of their population see greater productivity and higher wages over time. The link can then easily be made between higher paid individuals and less reliance on various forms of government assistance, as well as lower rates of crime.

A state's high school and college attainment rates are important factors in the state's overall economic strength. Additionally, investments in education can have significant long-term impacts on state and local economies, as well-educated individuals tend to stay relatively local and contribute tax dollars to the state and municipality in which they reside. In general, the taxes paid over time by these individuals are substantially higher than the cost of their public education.



**From:** Suburban Coalition <info@suburbancoalition.org>  
**Sent:** Monday, February 22, 2016 6:12 AM  
**To:** tkozak@northbridgema.org  
**Subject:** Update on Chapter 70 Funding Resolution

## Suburban Coalition

P.O. Box 103  
Concord, MA 01742  
suburbancoalition.org

### Chapter 70 Resolution

The message is getting out. In just three weeks since we launched a Resolution Calling for Full Funding of the Foundation Budget Review Commission's Recommendations, seven School Committees have passed the resolution. Many other boards and committees, including Boards of Selectmen and Finance Committees, have it on their agendas for consideration. To date, we have been notified by the **Arlington, Douglas, Leicester, Lincoln-Sudbury, Millbury, Quabaog Regional School, and Walpole School Committees** that they have passed the resolution. If your board or committee's name should be added to this list, please let us know.

Why is this so important? The Governor's budget for FY17 increases Chapter 70 by only 1.6%. It does nothing to recognize the findings of the FBRC regarding the systemic underfunding of the Foundation Budget in the areas of Special Education and employee health insurance. The estimated amount of this underfunding is approximately \$2 billion.

While the Governor's budget seems to honor the commitment to share revenue growth with municipalities by increasing Unrestricted General Government Aid (UGGA) by 4.6%, it ignores the fact that for most communities, the largest portion of local aid comes from Chapter 70. The issue of underfunding affects every aspect of municipal operations. When Chapter 70 aid is inadequate, municipalities must depend on the local property tax to make up the difference.

A strong system of public education helps drive and sustain a strong state economy. It does the same for our communities. Let your legislators know that we are looking to them to implement the recommendations of the FBRC beginning with the FY17 budget by passing the Resolution Calling for the Full Funding of the Foundation Budget Review Commission's Recommendations. Here is a link to the resolution:  
[Chapter 70 Funding Resolution](#)

Some good news! Representative John Rogers has introduced HD4531 that would not only legislate the changes recommended by the Foundation Budget Review Commission (FBRC), but would make the Commission permanent. This would have the effect of keeping the Foundation Budget more up-to-date. It would mean that another twenty years wouldn't pass before the formula gets reviewed again. We encourage you to ask your Representatives to co-



sponsor or otherwise support this legislation. Here is a link to the text of the bill:

**An Act Strengthening Public Education in the Commonwealth**

The Suburban Coalition is a statewide organization of local officials that advocates for the resources, funding and support at the state level to sustain thriving communities throughout the Commonwealth. We work to ensure that every municipality has the resources to provide high-quality essential services of life safety, education and infrastructure maintenance to its citizens. We provide input to the state about local services, state funding and state regulations. By speaking with one voice, we can address mutual problems more effectively at the state level. The Suburban Coalition is the only statewide organization that brings together Selectmen, School Committees and Finance Committees and other local officials to jointly advocate for our communities. For more information, visit [suburbancoalition.org](http://suburbancoalition.org).

Questions? Contact Dorothy Presser at [dorothypresser@suburbancoalition.org](mailto:dorothypresser@suburbancoalition.org).

Sincerely,  
Dorothy Presser  
President

**Stay Connected with the Suburban Coalition**

Suburban Coalition, -, -, MA -

[SafeUnsubscribe™](#) [tkozak@northbridgema.org](mailto:tkozak@northbridgema.org)

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Sent by [info@suburbancoalition.org](mailto:info@suburbancoalition.org) in collaboration with

Try it free today



### Ambulance Rates 2015

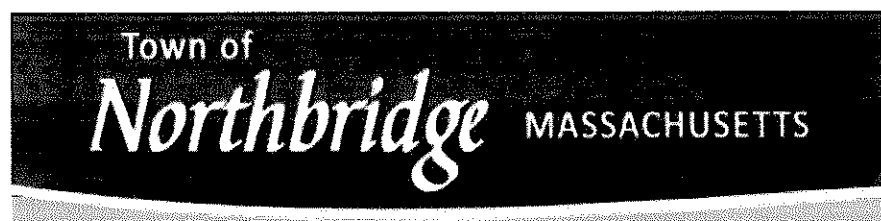
Community	BLS Rate	ALS (1) Rate	ALS (2) Rate	Mileage	ALS Airway	Oxygen	IV Therapy	Monitor	De-Fib	CPAP	Extra EMT	Medication Admin.
Auburn - 2013	\$700.00	\$1,650.00	\$1,850.00	\$30.00	\$180.00	\$100.00	\$200.00	\$300.00	\$200.00		\$125.00	\$200.00
Douglas - 2012	\$600.00	\$750.00	\$1,000.00	\$20.00	\$175.00	\$75.00	\$175.00		\$140.00			
Hopkinton - 2015	\$653.80	\$776.40	\$1,124.00	\$15.00	\$140.00	\$60.00	\$140.00		\$140.00			
Mendon - 2011	\$731.00	\$868.00	\$1,257.00	\$20.00	\$140.00	\$55.00	\$140.00		\$140.00			
Northbridge - 2014	\$660.00	\$825.00	\$1,045.00	\$22.00	\$154.00	\$66.00	\$154.00	\$154.00	\$154.00	\$110.00	\$137.50	\$220.00
Uxbridge - 2013	\$828.29	\$983.61	\$983.61	\$15.00	\$140.00	\$60.00	\$140.00	\$140.00	\$140.00			
Hopedale - 2014	\$774.60	\$884.20	\$1,280.00	\$15.00	\$140.00	\$60.00	\$140.00	\$140.00				
Upton - 2014	\$736.00	\$874.30	\$1,265.00	\$15.00	\$140.00	\$60.00	\$140.00		\$140.00			
Proposed 2016 Rates with a 10% across the board increase:												
Northbridge - 2016	\$726.00	\$907.50	\$1,149.50	\$24.20	\$169.40	\$72.60	\$169.40	\$169.40	\$169.40	\$121.00	\$151.25	\$242.00



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# Nexamp – Solar Net Metering

Prepared for:





# > About Nexamp

**Your Local Solar Partner**

Nexamp develops, builds and operates commercial scale solar projects. Our comprehensive approach makes it simple for our clients and partners to benefit from solar power.

## Experienced Team



## Integrated Solutions



## Proven Results



- We are **a veteran-founded, locally-owned solar** provider
- Ranked **No.1 Massachusetts Solar Contractor** by *Solar Power World* (2014, 2015)
- Named **Clean Energy Company of the Year** by the Northeast Clean Energy Center (NECEC, 2015)
- We have built **hundreds** of solar PV projects in **over 100** MA communities with nearly **50 Megawatts (MW)** currently operating
- Broad client and partner base including: Commonwealth of Massachusetts, UMass Lowell, Town of Westford, National Grid, Boston Properties, Fidelity Investments, Cathartes Private Investments, and the Boy Scouts of America



# > Solar Net Metering

171 municipalities currently have a net metering agreement.



1 Solar projects generate clean, renewable energy that feeds our utility grid.

2 Through net metering, that energy can be shared with Massachusetts customers in the same utility service area\*.

3 Savings show up directly on their utility bill, in the form of dollar-value credits, for up to 20 years.

\*Municipal Light Co. territory excluded



# > The Opportunity: Upton Solar

What is it?

650 kW AC of a 2,000 kW AC SREC II  
Community Solar Project

Who Else  
Benefits?

Residents and small  
businesses in Northbridge

Nexamp is able to offer a 25% discount on the value of the credits.



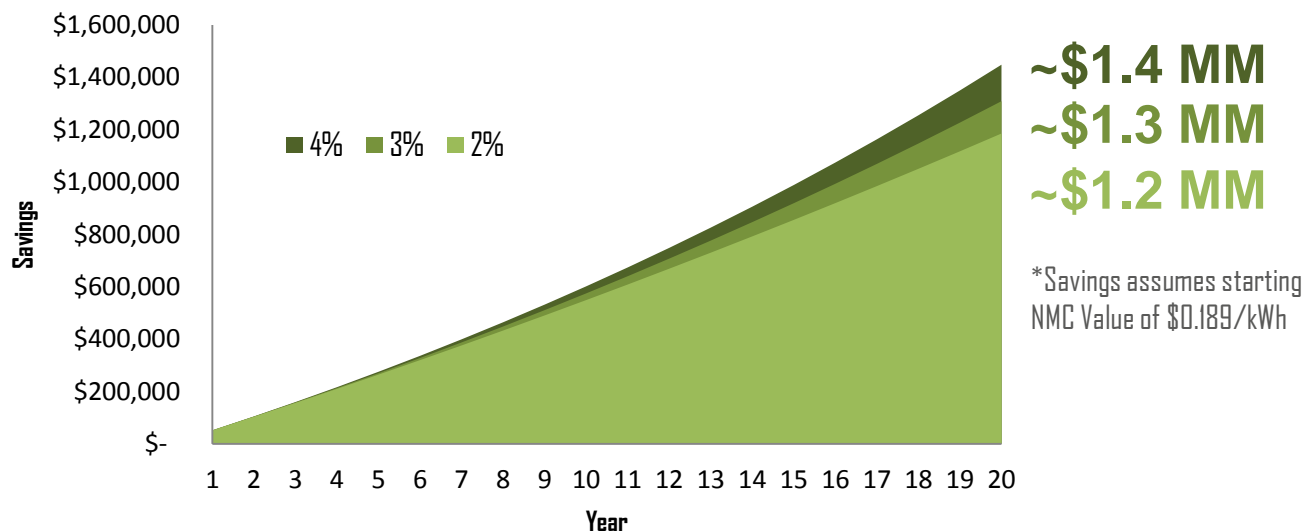


# > Savings Breakdown

## Annual savings

Net Metering Credit (NMC) Value	32.5% of Total Allocated to Northbridge	Percent Discount	Purchase Price (\$205,000 * 75%)	Annual Savings (\$205,000-\$153,750)
\$630,770	\$205,000	25%	\$153,750	<b>\$51,250</b>

## Cumulative 20 Year Savings





# > Identified Accounts

- Elementary and Middle Schools will receive 23.8% of the project totaling \$150,000/year in credits. Year one savings amount to \$37,500.
- The Sewer Plant will receive 8.7% of the project totaling \$55,000/year. Year one savings amount to \$13,750.

Account	Percent of Project
Northbridge Middle School	15.9%
Balmer Elementary School	5.5%
Northbridge Elementary School	2.4%
Sewer Plant	8.7%
<b>Total</b>	<b>32.5%</b>



# > Transaction Mechanics

## Hands-Off Guaranteed Savings

Nexamp makes net metering credit transactions simple and streamlined.

- 1 Analyze:** Nexamp will perform an analysis of the client's utility bills to match our local solar project portfolio availability with the client's electricity expenditures.
- 2 Contract:** The client enters an agreement to purchase net metering credits from Nexamp. The client has no project host, ownership, or performance responsibility and receives guaranteed savings.
- 3 Save:** Nexamp builds the project and allocates the net metering credits to the appropriate client accounts through the local utility. Credits will automatically appear on the client's monthly electricity bills as cash credit. Any unused credits roll over to next billing cycle and will never expire. Nexamp bills the client at a 25% discount.
- 4 Track & Manage:** Nexamp's Net Metering Credit Account Management team provides monthly transaction and performance reports.



# > Treasure Valley Solar: 6.0 MW | Rutland, MA



**Project Offtakers:** Upper Blackstone Water Pollution Abatement District, Dudley Charlton Regional School District, Southern Worcester County Educational Collaborative

**Annual Generation:** 7,830,000 kWh, ~\$1,320,000 in net metering credits



# > Westford Solar: 4.5 MW | Westford, MA



**Project Offtakers:** University of Massachusetts Lowell, Middlesex Savings Bank

**Annual Generation:** 5,800,000 kWh, ~\$975,000 in net metering credits



# > Charlton Solar: 4.5 MW | Charlton, MA



**Project Offtaker:** Town of Westford

**Annual Generation:** 5,750,000 kWh, ~\$1,000,000 in net metering credits



# > Sutton Solar





# > The Bottom Line

Net Metering's Impact on Your Business and Your Community

I

Secures Long-Term Energy Cost Savings

II

Supports Local Sources of Clean Energy

III

No Project Ownership Responsibility

IV

No Impact on Existing Supply Contracts

V

Simple, Zero Capital Cost Transaction



# > Next Steps

- ✓ Determine the Town's Net Metering Appetite
- Receive BOS Approval
- Review Nexamp's Template Agreement
- Execute Agreement

## **Nexamp**

Business Development Manager

Joe Fiori

[jfiori@nexamp.com](mailto:jfiori@nexamp.com)

508-948-8060





## **NORTHBRIDGE BYLAW REVIEW COMMITTEE**

**Per Section 8-9 (b) of the Northbridge Home Rule Charter it is time to begin the process of appointing a special committee for the purpose of preparing a proposed revision or recodification of all by-laws of the Town.**

### **Section 8-9 Periodic Review, Charter and By-Laws**

**(b) By-Law Review** - The board of selectmen shall at five year intervals, in each year ending in six, or in one, cause to be prepared by a special committee appointed for that purpose, a proposed revision or recodification of all by-laws of the town which shall be presented to the town meeting for reenactment not later than at the fall town meeting in the year following the year in which the said committee is appointed. The by-law review committee shall consist of two persons appointed by the town moderator, two persons appointed by the board of selectmen and one person appointed by the planning board. Persons appointed by the said agencies may, but need not, be members of the agency by which they are designated. The said committee in its final or in an interim report shall include recommendations for such substantive change in town by-laws as it deems necessary or advisable. The review of town by-laws shall be in conjunction with the town counsel, or, by special counsel retained for that purpose. Subsequent to enactment by the town meeting, copies of the revised by-laws shall be forwarded to the attorney general of the commonwealth for approval, and they shall be otherwise published, all as required by general laws. Copies of the revised by-laws shall be made available for distribution to the public at a charge not to exceed the actual cost, per copy, of reproduction.

**With that said, the Northbridge Board of Selectmen is accepting applications for two (2) representatives to serve on the Bylaw Review Committee.**

**Anyone interested in being considered for a position, should call the Town Manager's Office at 508-234-2095 to request a Talent Bank Form.**



## **TOWN MANAGER'S REPORT – February 29, 2016**

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1. **District Attorney Early / Drug Drop Box Donation**- Attended dedication ceremony for the drug drop box which was funded through District Attorney Early's Office and is now available to the public.
2. **Zoning Workshop Update**- Attended the Planning Board's Zoning workshop which was well attended by residents. Discussion included the need to look at the Town's Zoning and Master Plan.
3. **Community Compact** - Applied for Lieutenant Governor's Community Compact program and the Town has been in touch with various offices affiliated with this program to begin working on the compact.
4. **Announcement: Reception for Philip Vandersea** March 12, 2016 at Northbridge High School 2 PM-3 PM.
5. **Recycling Center/Re-open** - The Recycling Center located behind the Fire Station is due to open on Saturday March 5<sup>th</sup> weather permitting.
6. **Presidential Primary** - March 1, 2016 at Northbridge High School Field House, 427 Linwood Avenue, Whitinsville from 7 AM - 8 PM.



COMMONWEALTH OF MASSACHUSETTS

Office of

District Attorney Joseph D. Early, Jr.

Worcester County Courthouse  
225 Main St. G301 Worcester, MA 01608

[www.worcesterda.com](http://www.worcesterda.com)



P.1

Worcester County  
(Middle District)  
(508)-755-8601

January 29, 2016

Contact: Tim Connolly 508-368-7236

Or 508-688-5565

## *DA Early Donates Funds for Drug Drop Box*

**NORTHBRIDGE** – Worcester County District Attorney Joseph D. Early Jr. presented a check to town officials this week to pay for a drop box for unused prescription medicines.

Drop boxes are a convenient and safe way to dispose of unused and unwanted prescription medicine. Getting these drugs out of medicine cabinets and out of the homes reduces possibility that the medications will fall into the wrong hands and be abused. Prescription pain medications are often sought by people who have become addicted to opioids.

“Drop boxes are a great idea especially during the current opioid epidemic,” said Mr. Early. “Often times after surgery you will get a prescription for pain medication, but you might not use all of the pills. Bringing the remaining pills to a drop box is a good way to safely get rid of the drugs.”

The drop box, in the lobby of the police station at 1 Hope St., has been getting “pretty good use” during the past three weeks, according to Police Chief Walter J. Warchol. Mr. Early donated \$866 from a federal Hal Rogers grant to pay for the drop box. He presented the check to Chief Warchol and Town Manager Ted Kozak at the station this week.

“We’re lucky to have a district attorney like Joe Early,” said Chief Warchol. “He is so community oriented. This contribution is a perfect example of his commitment to the communities of Worcester County.”



The District Attorney's Office received a two-year \$400,000 Hal Rogers grant to collect data for developing strategies to combat the opioid abuse and overdose epidemic. Funding drop boxes for communities is among permitted uses of the funds.-30-



