

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
August 15, 2016 AT 7:00 PM
REVISED**

RECEIVED

16 AUG 12 AM 9:52

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

- A. 1) June 6, 2016 2) June 20, 2016

NORTHBRIDGE TOWN CLERK
DORÉEN A. CEDRONE

II. PUBLIC HEARING

- B. 7:05 Crystal Gas, Inc. [George ElHoussan & Mark ElHoussan],** 175 Church Street, Whitinsville, MA 01588 / Application to amend their current Underground Storage License from 2-6,000 gallon and 1-4,000 gallon underground gasoline storage tanks to 3-6,000 gallon underground gasoline storage tanks on the above mentioned property
C. 7:10 Jonathan Shenian d/b/a Cappy's Automotive [Jonathan Shenian, Owner] / Application for a Class II - Used Car Dealer's License on the premises of 84 Sutton Street, Northbridge, MA 01534

III. APPOINTMENTS:

- D. By the Town Manager:** Ryan Levesque, Student Police Officer
E. By the Board of Selectmen: 1) Worcester County Selectmen's Association/Vote to appoint a voting member
2) Building, Planning, and Construction Committee: Steven Nye / Vote to appoint
3) Local Historic District Study Committee, Crystal Grondin / Vote to appoint

RESIGNATIONS:

- F. John Crawford, Local Historic District Study Committee

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

- G.** Fall Annual Town Meeting [October 25, 2016] / Vote to place articles on warrant
H. Raymond Miller III d/b/a Bull Hound Shuttle, LLC / Vote to approve the application for a Livery License [Present: Raymond Miller]
I. Armenian Apostolic Church / Application for a One-day Beer and Wine License for the Annual Picnic to be held Sunday August 21, 2016, from 12 PM to 5:30 PM [Present: Joanne Khoury]
J. Blue Ribbons Distribution/Present: Barbara Johnson

VI. DISCUSSIONS

- K.** Massachusetts Board of Building Regulations and Standards [Stretch Code] / Present: Jim Barry, Western MA Regional Coordinator with the Green Communities Division
L. Departmental Reports: Town Clerk, Assessors, Town Accountant, and Treasurer/Collector
LL. Tree clearing/Present: Justin Arbuckle, Conservation Commission

VII. TOWN MANAGER'S REPORT

- M.** 1. Modernization Bill/Economic Development Bill
2. Council on Aging / RMV Site
3. Voluntary Water Advisory
4. Summer Roads' program update

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION

Town Clerk: 2 Hard copies	<input checked="" type="checkbox"/>
Town Clerk: E-mail hard copy	<input checked="" type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

BOARD OF SELECTMEN'S MEETING
June 6, 2016 AT 6:30 PM

A1

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, and Nolan. Chairman Marzec is absent and it is duly noted. **Also Present:** Theodore D. Kozak

Vice Chairman Ampagoomian announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the litigation position of the body.

A motion/Mr. Nolan, seconded/Mr. Melia to go into Executive Session under **M.G.L Chapter 30A, S. 21 #6** - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body

Open Session Adjourned: 6:31 PM

Executive Session Convened: 6:33 PM

Executive Session Adjourned: 6:53 PM

Open Session Reconvened: 7:01 PM

The Pledge of Allegiance was recited by those present

Vice Chairman Ampagoomian announced that Chairman Marzec would be absent for tonight's meeting. Vice Chairman Ampagoomian sent his condolences on behalf of the Board to Fire Chief Gary Nestor who recently lost his younger brother due to complications from a heart transplant.

Budget Update / Present: Representative David Muradian. Representative Muradian reported that the Singing for Sophia event raised slightly over \$15,000, which will be kept in a fund for Sophia in conjunction with what the Grafton Police are raising. Mr. Muradian thanked everyone who donated and attended to support Sophia. Mr. Muradian explained that with the Senate and House budgets completed any discrepancies in dollar amounts will go to a conference committee. Chapter 70 numbers and Unrestricted Government Aid numbers remained the same from the House and Senate. Representative Muradian explained that the numbers should remain where they are but it is important to get the money allocated for the Department of Public Safety before any potential cuts, which he stated he is currently unaware of any coming through. Mr. Muradian stated that through the Community Compact IT grant Northbridge will be receiving \$16,600 for implementing a modern permitting system for all Town Departments. Selectman Melia asked if the money for the Public Safety Department was earmarked for anything in particular. Representative Muradian replied he believed it was specific to public safety improvements, but it is vague which leaves more opportunity for uses. Selectman Nolan thanked Representative Muradian for everything he does with the grants, the Community Compact, and the fundraising events. Town Manager Kozak acknowledged Representative Muradian's work on the additional money for the Chapter 70, and the grants.

APPROVAL OF MINUTES / None

PUBLIC HEARING / None

APPOINTMENTS/By the Town Manager [Vote to affirm] A. David Pickart, Shared Conservation Agent with the Town of Upton / Present: William Dausey, Chairman, Conservation Commission. Town Manager Kozak explained that Northbridge has been working with Upton on a shared position for a

Conservation Agent. Both Town's Conservation Commissions have been working together to find a qualified candidate. Town Manager Kozak recommended the Board Approve Mr. Pickart as the Shared Conservation Agent. Chairman William Dausey explained both Conservation Commissions conducted a series of interviews with excellent candidates for the position. He stated that at the final joint meeting both commissions voted unanimously for Mr. Pickart. Mr. Dausey introduced Mr. Pickart and his career as a Wetland Scientist. He has worked to manage conservation lands, and he has an extremely great manor in educating people. Mr. Pickart stated he was excited about taking this position, and is grateful for the opportunity in both towns. He stated he has been working in and around wetlands for almost 30 years, mostly in Massachusetts. Mr. Pickart stated he looks forward to apply his expertise to helping the town residents, applicants, and the Board. Selectmen Ampagoomian asked how Mr. Pickart feels about the State permitting underneath the Forestry Management where it excludes conservation from any type of insight. Mr. Pickart explained that was a challenge, and would be pending the Towns bylaw but believes there are still opportunities to work with people who are doing that work and try to make them do the right thing. A motion/Mr. Nolan, seconded/Mr. Melia to affirm the Town Managers appointment of David Pickart to the Shared Conservation Agent to the Town of Upton. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

CITIZENS' COMMENTS/INPUT: 1) Local Business Spotlight: Major League Barber Shop located at 670 Linwood Avenue / Present: Mike Arriaga, Owner. Mr. Arriaga was not present at this meeting. **2) Scott Ricker / Complaint.** Mr. Ricker was not present at this meeting.

Bylaw Review Committee [1 vacancy] / Board of Selectmen's Designee / Vote to appoint. A motion/Mr. Athanas, seconded/Mr. to appoint James Marzec to the Bylaw Review Committee. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

The Pasture Development Group, LLC (Carpenter Estates) / Present: Brian Massey, Chairman, Northbridge Planning Board / Vote to accept a one-time monetary donation of \$5,000 to be utilized at the discretion of the Director of Public Works towards improvements to town recreational facilities. Brian Massey, chairman of the Planning Board explained that a lot of the developers that come into town and looking to develop in open space. Often times a one-time donation is given to the Town which is applied to town recreation facilities, and is to offset the added development and housing. A motion/Mr. Melia, seconded/Mr. Nolan to accept the one-time monetary donation of \$5,000 from the Pasture Development Group, LLC (Carpenter Estates subdivision); funds to be used at the discretion of the Director of Public Works towards field expansion/improvements and seeding at Riverdale and Balmer Recreational facilities and/or the purchase/installation of playground equipment at Rockdale. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

Donna Picard d/b/a Maison de Manger [Donna Picard, Mgr.] 670 Linwood Avenue, Suite 13A, Whitinsville, MA 01588 / Application for an Entertainment License. Ms. Picard was present to explain her request. Ms. Picard is requesting a one day entertainment license for entertainment on Saturday's only. A motion/Mr. Melia, seconded/Mr. Athanas to approve the application for the entertainment license at Maison de Manger located at 670 Linwood Avenue Suite 13A. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

Audit Review/Present: Tim Harrison, Auditor – Borgatti Harrison. Tim Harrison, auditor; Julie Harris, Treasurer/Collector; and Neil Vaidya Town Accountant, were present to discuss the audit review. Mr. Harrison provided the Board with three reports for review. **OMB Circular A-133/Grant audits:** Included are opinions regarding internal control and compliance at the financial statement level, internal control, and compliance at the federal grant level. There were no instances of noncompliance material to the financial statements and no significant deficiencies relating to the audit of the major federal award program.

Selectman Nolan asked in regard to bullet number 9 which states that Northbridge was determined to be a high-risk auditee, and what that meant. Mr. Harrison explained there were a couple items that caused that, such as the timing of completion of the audit, once filing is complete documents are upload into the Federal Audit Hearing House where anyone who goes onto their site that can search the documents. Unfortunately Northbridge did not make the due date which makes any town a high risk Auditee. **Basic Financial Statement:** Mr. Harrison reminded the Board that there were no instances of noncompliance material to the financial statements. Mr. Harrison acknowledged that the towns audit period ends June 30th and the retirement system is part of the report but it has a year end of December 31st. The reports do reflect the dates. Mr. Harrison announced that there was a big change this year that he would be spending more time on that than the other items in the report. Mr. Harrison explained there was a new line item called net pension liability which shows under GASB 67 and 68 we went from having strictly no disclosure of what your actuality unfunded liability is and reporting the amount the town was assessed and the amount paid but there is a big unfunded liability, to get it there a restatement of the prior year fund balance is necessary. Adjustments are made every year to account for assumptions that may not have met targets. Mr. Harrison explained that was a normal happening. Under the general budget of the basic financial statement Northbridge took in more revenue than budgeted and spent less than anticipated. **Management Letter:** Mr. Harrison explained the reconciliation of treasures cash which the town went back to reconstruct the cash book and there were no issues. Tax title, stabilization, and developer escrow accounts are all items that will need to be addressed. Selectman Melia asked if the reasoning to these items still being present had to do with the efforts put forth to correct the reconciliation of treasures cash. Ms. Harris replied that statement was correct, and the tax title has been addressed and she is in the process of putting liens on the properties. Ms. Harris also explained the escrow accounts have been worked on but due to the fluctuation between spending and moving, it delays it. The investment firm has been contacted for the stabilization fund and is in the process of finding a more aggressive investment option. Town Accountant Mr. Vaidya pointed out that the retirement system is about 62% funded, and the newest evaluation is coming up. He explained with the losses from 2008, there was no way for the schedule to be pushed out, and the only way make it manageable is what is called a smooth it, which took some losses but smoothed it out over 5 years. The new evaluation should have all of the losses off.

Mumford Riverwalk Grant Application / Vote to support the application for grant funds to improve the Mumford Riverwalk along a portion of Linwood Ave. A motion/Mr. Melia, seconded/Mr. Athanas to move item F. Mumford Riverwalk Grant Application from discussion to decisions. Roll call vote: Mr. Athanas/yes, Mr. Melia/yes, Mr. Nolan/yes, and Mr. Ampagoomian/yes. Town Manager Kozak stated that at the meeting with the Blackstone River Valley National Historic Park a representative from the Blackstone Heritage Corridor was present and mentioned the walk along the river on Linwood Avenue, which needed some work. She explained she would be able to apply for a grant for the project. Mr. Luchini checked out the site and got an estimate for a cost, which would be just under \$20,000 for repairs to the walkway. Selectmen Melia stated that according to the application it will not cost the town anything. A motion/Mr. Melia, seconded/Mr. Nolan to support the application for grant funds to improve the Mumford Riverwalk along the portion of Linwood Ave. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

Community Compact / Vote to authorize the Town Manager Kozak to sign. Town Manager Kozak explained that last week the town was notified that the Lieutenant Governor's office would like to award the town as a partner in the Community Compact program, and there will be a signing ceremony June 7, 2016 in Franklin, MA AT 11:30. A motion/Mr. Melia, seconded/Mr. Athanas to move item G. Community Compact from discussions to decisions. Roll call vote: Mr. Athanas/yes, Mr. Melia/yes, Mr. Nolan/yes, Mr. Ampagoomian/yes. A motion/Mr. Melia seconded/Mr. Nolan to authorize Town Manager Ted Kozak to sign the Community Compact. Vote yes/Messrs. Ampagoomian, Athanas, Melia, and Nolan.

TOWN MANAGER'S REPORT 1) Memorial Day Activities - Attended the Memorial Day activities held at the Northbridge High School Field House. The event went very well, had great attendance, and an

excellent musical performance by the Northbridge High School and the Whitinsville Christian School choruses and the Northbridge High School band. **2) Blackstone Valley National Park / Blackstone Heritage Corridor, Inc.** - A meeting was held at Alternatives by the National Park Service, to discuss the various towns in the new national park. The meeting outlined activities that will be held on their 100th year anniversary celebration of national parks. They also reviewed the next steps for communities designating historic districts. The Blackstone Heritage Corridor would like to announce that there will be an open house on June 16, 2016, at the new headquarters located in the Linwood Mill at 670 Linwood Ave., Whitinsville, MA. "A Stroll Up Castle Hill: How to Fight Depression," Ranger Walkabout Scheduled for Thursday, June 9, 2016 at 6:30 PM, located at the corner of Castle Hill Road & Douglas Road. Parking is available in the parking lot across from Castle Hill Road. **3) Blackstone Valley Chamber of Commerce Business Breakfast** - Attended the Blackstone Valley Chamber of Commerce Business Breakfast where local businesses met with local officials, municipal staff, and State agencies in our community. **4) Summer Road Projects** - The Department of Public Works has received bid proposals for road projects within the budget estimate. The work is scheduled to begin on Cooper Road, Lake Street, and Kelly Road some time during the month of June, 2016. **5) FY' 17 Town Manager Goals and Objectives** - Asked the Board to prepare their FY' 17 goals and objectives for the Town Manager.

SELECTMEN'S CONCERNS **Selectman Melia 1)** announced that he also attended the Memorial Day ceremonies and the event was well attended despite the weather. He commended James Marzec and the Veterans who all who helped put the event together. **2)** stated he also attended the Blackstone Chamber of Commerce Breakfast and listened to Senators and State Representative and their efforts on bringing business into Northbridge. The presentations were excellent. **3)** attended the 5th grade interest fair at the Middle School. He commended the students and those who helped put the event together. **4)** mentioned the graffiti issue in town. The police department needs to continue their involvement and the highway needs to have a process for the Graffiti to be removed immediately. Mr. Luchini explained that the week that graffiti appeared the Worcester County Sheriff's Office Graffiti Division was in town and Mr. Luchini wanted them to take care of that piece of the bridge but due to some conservation concerns it was set back. **5)** mentioned he was in possession of a letter he wanted to read out loud. He explained it was received by the Police Chief regarding used syringes that have been found through the Town. The resident explained there were no disposal boxes around town. The resident was looking for Town officials to get involved to help deal with the issue of disposing of needles. **Selectman Nolan 1)** congratulated the Northbridge High School, Whitinsville Christian, and Blackstone Valley Tech. 2016 graduating classes. **Selectman Ampagoomian 1)** asked if there was any progress on Plummers Corner. Mr. Luchini replied he spoke to someone last week and they are going to begin looking into it. **2)** asked if the bids have gone out for the Sutton Street bridge to have the decking done. Mr. Luchini replied they have not because it will be handled in house. **3)** asked Town Manager Kozak how the DPW Facility project was going and if it was on track. Mr. Kozak answered the Building Planning Construction Committee was currently advertising to hire a project manager, which the proposals are due next week. **4)** asked Town Manager Kozak if there had been any conversation for starting the process for a new fire station. Town Manager Kozak replied he would suggest that be part of his goals for FY 17. **5)** asked Selectmen Melia if graffiti was considered a criminal offense for prosecution. Selectmen Melia replied yes.

Selectmen Ampagoomian announce the next meeting would be held June 20, 2016.

A motion/Mr. Nolan, seconded/Mr. Athanas to adjourn the public meeting. Vote yes/ Messrs. Ampagoomian, Athanas, Melia, and Nolan.

Meeting Adjourned: 8:09 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

April 25, 2016

Budget Update / Present: Representative David Muradian

I. APPROVAL OF MINUTES / None

II. PUBLIC HEARING / None

III. APPOINTMENTS/By the Town Manager [Vote to affirm]

A. David Pickart, Shared Conservation Agent with the Town of Upton / Present: William Dausey, Chairman, Conservation Commission.

-Copy of Letter of recommendation from Blyth Robinson, Upton Town Manager

**IV. CITIZENS' COMMENTS/INPUT: 1) Local Business Spotlight: Major League Barber Shop located at 670 Linwood Avenue / Present: Mike Arriaga, Owner. No documentation
2) Scott Ricker / Complaint. No documentation**

V. DECISIONS

B. Bylaw Review Committee [1 vacancy] / Board of Selectmen's Designee / Vote to appoint.
No documentation

C. The Pasture Development Group, LLC (Carpenter Estates) / Present: Brian Massey, Chairman, Northbridge Planning Board / Vote to accept a one-time monetary donation of \$5,000 to be utilized at the discretion of the Director of Public Works towards improvements to town recreational facilities.

-Copy of the motion to accept the one-time monetary donation

-Copy of memo from Gary Bechtholdt regarding the monetary donation

-Copy of email regarding monetary donation

D. Donna Picard d/b/a Maison de Manger [Donna Picard, Mgr.] 670 Linwood Avenue, Suite 13A, Whitinsville, MA 01588 / Application for an Entertainment License.

-Application for an entertainment license

-Workers Compensation Insurance Affidavit

-License routing slip

VI. DISCUSSIONS

E. Audit Review/Present: Tim Harrison, Auditor – Borgatti Harrison.

-Copy of Independent Auditors' Reports and OMB A-133

-Copy of Management Letter

-Copy of Basic Financial Statements

F. Mumford Riverwalk Grant Application / Vote to support the application for grant funds to improve the Mumford Riverwalk along a portion of Linwood Ave.

- Copy of emails from Ms. Diprete regarding the grant application funds

G. Community Compact / Vote to authorize the Town Manager Kozak to sign.
No documentation

VII. TOWN MANAGER'S REPORT

H. 1) Memorial Day Activities -No documentation

2) Blackstone Valley National Park / Blackstone Heritage Corridor, Inc. -No documentation

3) Blackstone Valley Chamber of Commerce Business Breakfast -No documentation

4) Summer Road Projects -No documentation

5) FY' 17 Town Manager Goals and Objectives -No documentation

VIII. SELECTMEN'S CONCERNS/ None

XI. EXECUTIVE SESSION: 6:30 PM

Under M.G.L Chapter 30A, S. 21 #6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body

BOARD OF SELECTMEN'S MEETING
June 20, 2016 AT 7:00 PM

A2

A meeting of the Board of Selectmen was called to order by Chairman Thomas Melia at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Marzec, Nolan, and Melia. **Also Present:** Theodore D. Kozak. Selectman Ampagoomian, and Selectman Melia were absent and it is duly noted.

The Pledge of Allegiance was recited by those present

APPROVAL OF MINUTES A. June 6, 2016 Executive Session. A motion/Mr. Nolan, seconded/Mr. Athanas to approve the June 6, 2016 executive session minutes. Vote yes/Messrs. Athanas, Nolan, and Marzec. **B. May 23, 2016.** A motion/Mr. Nolan, seconded/Mr. Athanas to approve the May 23, 2016 minutes. Vote yes/Messrs. Athanas, Nolan, and Marzec.

PUBLIC HEARING

APPOINTMENTS / By the Town Manager / Vote to affirm C. 2016 Annual Reappointments [listing enclosed in agenda packet]. Town Manager Kozak explained there was one individual who choose not to be reappointed. A motion/Mr. Athanas, seconded/Mr. Nolan to affirm the 2016 annual reappointments. Town Manager Kozak thanked Mr. Harper for his many years of service to the Town.

By the Board of Selectmen / Vote to appoint D. 1) 2016 Annual Reappointments [listing enclosed in agenda packet]. A motion/Mr. Nolan, seconded/Mr. Athanas to appoint the 2016 annual reappointments who have responded to the reappointment. Vote yes/Messrs. Athanas, Nolan, and Marzec. **2) Suzanne Fregeau, Board of Registrars.** Ms. Fregeau stated that she has been a resident in the Town of Northbridge for the past 11 years and has been retired for the past 8 years from Waters Corporation. She explained in her retirement she has volunteered for the Senior Center, and worked for a year tutoring for the Library. She explained she also partakes in the Senior Tax Work-off program in the Town Clerks office, focusing on updating the Census. Ms. Fregeau has wanted to take a more active role in the community and felt this would be a great opportunity to do so. Town Clerk, Doreen Cedrone stated she was very pleased that Ms. Fregeau is interested in serving the Town as a registrar and believes she is qualified. Ms. Cedrone explained she is already a valuable member in the Town Clerks office. Ms. Cedrone also thanked Ms. Ovian for her years of service as a registrar, and she will be missed. A motion/Mr. Nolan, seconded/Mr. Athanas to appoint Suzanne Fregeau to the Board of Registrars. Vote yes/Messrs. Athanas, Nolan, and Marzec.

CITIZENS' COMMENTS/INPUT Anthony Peloquin of 22 Gelenas Avenue read aloud a complaint regarding a variance to build a garage. Mr. Peliquin also made a suggestion for future instances where an individual applying for a variance misses a meeting they be mailed a letter of denial and information as to what the next steps are and options they have.

End of Year Transfers / Vote to approve. Chairman Marzec announced there were no end of year transfers and this item will be passed over.

Building Planning & Construction Committee Update/DPW Facility & Fire Station - Present: Mike Beaudoin, Chairman. Mr. Beaudoin gave an update on the DPW Facility. He stated they received four proposals today for the Operations Project Manager role. The BPCC is meeting Thursday to review and select an OPM. Town Manager Kozak asked that the BPCC had in mind for plans for a new Fire station at this point in time. Mr. Beaudoin replied he was aware they needed replacing, but needs to do more research and site visits. Mr. Beaudoin explained he has talked to a few people about consolidated both the Police and Fire buildings, but further steps would need to be taken to have an answer for sure. Chairman Marzec stated he also has spoken and thought of the consolidated Police and Fire buildings, but the amount of land

needed would be difficult to come by. Mr. Beaudoin also noted that the right location for response time would also be a factor.

Summer Reading Program/Catherine Stickney, Superintendent of Schools. Superintendent Stickney was present to share the details of the summer reading. The annual Read around the Town will begin Friday June 24, 2016, at Foppema's Farm. The event is an annual event that is done in conjunction with the Library, school system, and Beginning Bridges. The program engages preschoolers, elementary students and the Library with summer reading. Since the response has been so great over the past 3-4 years, Ms. Stickney would spearhead a campaign this summer for adult reading. With the rise in social emotional concerns, the Massachusetts Association of School Superintendents recommended schools read Our Kids. According to Ms. Stickney the book was eye opening the talks about a typical American town and what happened to the American dream. It introduces the concept of an opportunity gap and how to go about addressing that in each local community. A tentative date of Monday July 11, 2016 from 1 PM - 2 pm at the Whitinsville Social Library. The discussion will be up to chapter 4, all are welcome, and those looking to attend do not have to have read the book. The intent is to take away action items in our community to help address social issues.

TOWN MANAGER'S REPORT 1) **Lieutenant Governor's Community Compact Ceremony** - Attended the Lieutenant Governor's Community Compact Signing Ceremony at the Franklin Town Hall. Northbridge is now formally a part of the Community Compact. The compact involves the town working on three areas; economic development, education, and energy conservation. 2) **Central Massachusetts Regional Planning Commission /Municipalities Organized for Regional Effectiveness (MORE) Meeting** - Attended the Central Mass. Regional Planning Commission's quarterly meeting to learn more about services offered to communities. We also resumed the Municipalities Organized for Regional Effectiveness, which is to encourage regionalizing ideas and programs with other towns within close proximity of each other. 3) **Blackstone Heritage Corridor, Inc.** - Attended the Blackstone Heritage Corridor's open house of their new location in the Linwood Mill, which also serves as the northern headquarters for the Blackstone River Valley National Historical Park. 4) **WRTA Ridership Bus Service Update** - The new stop added at the Linwood Mill is still progressing. Included in the Selectmen's packet is the ridership update. There will be a State-Wide Access Pass sign-up in Northbridge at the Linwood Mill Apartments on June 22, 2016 from 10 AM - 4 PM. More information on required documents to obtain the pass is available on the Town's website. 5) **Hypodermic Needle Disposal Program** - Met with the Police Chief, Fire Chief, and Board of Health Administrator to seek an opportunity for a needle disposal program in the Town. More information to follow. 6) **Rockdale Youth Center Update** - Progress continues to be made on the renovations to the former St. Peter's School Building. Restoration is well underway and nearing completion. Work on the new RYC is scheduled to conclude in early August with the demolition of the existing RYC to follow. 7) **Massachusetts Preservation Projects Fund Grant (Round 22):** - Northbridge has been selected for a grant from the Massachusetts Preservation Projects Fund Grants in the amount of \$50,000 to restore the Great Hall subject to reauthorization of the capital accounts and the availability of sufficient allocated funds.

SELECTMEN'S CONCERNS **Selectman Athanas** 1) asked if there were any spraying programs for the gypsy moths that have been eating the trees. Chairman Marzec replied that he did check with the State and they do not feel it is at an epidemic proportion and it is isolated according to them. Chairman Marzec warned everyone if they thought this year was bad, he can only think that next year is going to be worse. Chairman Marzec stated that there were some commercial products to help. 2) asked about the Sutton Street punch list. Mr. Luchini explained they are currently there finishing the driveways, and other future punch list items to be addresses in the near future. Call the DPW Department with any questions. **Selectman Marzec** 1) asked what plan was for the infrastructure and upkeep of the Highway trucks for the future. Mr. Luchini replied the vehicles with the new facility will not be weather as they have been previously, and will be able to be cleaned regularly, which will extend the life expectancy. Mr. Luchini explained that now a

days the issue is with the computer component of the vehicles, however the fleet has been updated, any recalls that have occurred are taken care of in a timely manner. With an in-house mechanic it helps to keep up with the maintenance.

Town Manager Kozak announced the summer schedule would take effect in July. The next meeting will be July 18, 2016 and following that August 15, 2016. Due to the length between meetings Fall Town Meeting articles will more than likely be on the July agenda.

A motion/Mr. Athanas, seconded/Mr. Nolan to adjourn the public meeting. Vote yes/ Messrs. Athanas, Marzec, and Nolan.

Meeting Adjourned: 7:49 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

April 25, 2016

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

A. June 6, 2016 Executive Session

Copy of June 6, 2016 Executive Session Minutes

B. May 23, 2016

Copy of May 23, 2016 minutes

II. PUBLIC HEARING

III. APPOINTMENTS

By the Town Manager / Vote to affirm C. 2016 Annual Reappointments [listing enclosed in agenda packet]

Copy of 2016 Annual Reappointment list

Copy of Memorandum to Boards requesting attendance records

Copy of Memorandum from Board of Assessors with attendance records

Copy of Memorandum from Board of Health with attendance records

Copy of email from the Cable Committee with attendance records

Copy of Memorandum from Conservation Commission with attendance records

Copy of Memorandum from Senior Center Director with attendance records

Copy of Memorandum from Cultural Council with attendance records

Copy of email from Zoning Board of Appeals with attendance records

By the Board of Selectmen / Vote to appoint D. 1) 2016 Annual Reappointments [listing enclosed in agenda packet]

Copy of 2016 Annual Reappointment list

Copy of Memorandum to Boards requesting attendance records

Copy of Memorandum from Board of Assessors with attendance records

Copy of Memorandum from Board of Health with attendance records

Copy of email from the Cable Committee with attendance records

Copy of Memorandum from Conservation Commission with attendance records

Copy of Memorandum from Senior Center Director with attendance records

Copy of Memorandum from Cultural Council with attendance records

Copy of email from Zoning Board of Appeals with attendance records

2) Suzanne Fregeau, Board of Registrars

Copy of Talent Bank Form

IV. CITIZENS' COMMENTS/INPUT / None

V. DECISIONS

E. End of Year Transfers / Vote to approve

-No documentation

VI. DISCUSSIONS

**F. Building Planning & Construction Committee Update/DPW Facility & Fire Station - Present:
Mike Beaudoin, Chairman.**

-No documentation

G. Summer Reading Program/Catherine Stickney, Superintendent of Schools

Copy of Read Around the Town program flyer

Copy of Community Reading Flyer

VII. TOWN MANAGER'S REPORT

H. 1) Lieutenant Governor's Community Compact Ceremony - No documentation

2) Central Massachusetts Regional Planning Commission /Municipalities Organized for Regional Effectiveness (MORE) Meeting - No documentation

3) Blackstone Heritage Corridor, Inc. - No documentation

4) WRTA Ridership Bus Service Update

Copy of email regarding the new schedules

Copy of email regarding ridership statistics

Copy of State Wide Access Pass flyer

5) Hypodermic Needle Disposal Program -No documentation

6) Rockdale Youth Center Update - No documentation

7) Massachusetts Preservation Projects Fund Grant (Round 22)

Copy of letter from the Commonwealth awarding the Massachusetts Preservation Projects Fund

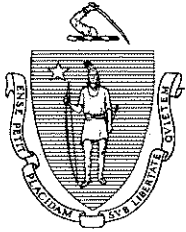
VIII. SELECTMEN'S CONCERNS / No documentation

IX. ITEMS FOR FUTURE AGENDA / None

X. CORRESPONDENCE / None

Fire Dept
508-234-8448

Christine 774-696-3365
508-234-1209 (Mark)



FP-2A
(Rev. 04-2010)

The Commonwealth of Massachusetts
City/Town of Northbridge

Application For License

Massachusetts General Law, Chapter 148 §13

☐ New License ☒ Amended License

GIS Coordinates

LAT.

LONG.

License Number

B

Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws of Massachusetts for a license to store flammables, combustibles or explosives on land in buildings or structures herein described.

Location of Land: 175 Church ST.
Number, Street and Assessor's Map and Parcel ID

Attach a plot plan of the property indicating the location of property lines and all buildings or structures.

Owner of Land: Crystal Gas, Inc (George ElHoussan)
Address of Land Owner: 30 Northboro St., Worec. MA 01604

Use and Occupancy of Buildings and Structures: GAS STA. / STORE

If this is an application for amendment of an existing license, indicate date of original license and any subsequent amendments

Increase from 16,000 to 18,000 GALS
Attach a copy of the current license

Flammable and Combustible Liquids, Flammable Gases and Solids

Complete this section for the storage of flammable and combustible liquids, solids, and gases; see 527 CMR 14;
Attach additional pages if needed. All tanks and containers are considered full for the purposes of licensing and permitting.

PRODUCT NAME	CLASS	MAXIMUM QUANTITY	UNITS gal., lbs, Cubic feet	CONTAINER UST, AST, IBC, drums
--------------	-------	------------------	-----------------------------------	--------------------------------------

<u>GASOLINE.</u>		<u>18,000 GALS</u>		<u>UST</u>
<u>3-6000 GAL TANKS</u>				

Total quantity of all flammable liquids to be stored: 18,000 GALS

Total quantity of all combustible liquids to be stored: _____

Total quantity of all flammable gases to be stored: _____

Total quantity of all flammable solids to be stored: _____

LP-gas (Complete this section for the storage of LP-gas or propane)

Indicate the maximum quantity of LP-gas to be stored and the sizes and capacities of all storage containers.
(See 527 CMR 6)

- ◆ Maximum quantity (in gallons) of LP-gas to be stored in aboveground containers: _____

List sizes and capacities of all aboveground containers used for storage: _____

- ◆ Maximum quantity (in gallons) of LP-gas to be stored in underground containers: _____

List sizes and capacities of all underground containers used for storage: _____

Total aggregate quantity of all LP-gas to be stored: _____

Fireworks (Complete this section for the storage of fireworks)

Indicate classes of fireworks to be stored and maximum quantity of each class. (See 527 CMR 2)

- ◆ Maximum amount (in pounds) of Class 1.3G: _____ Type/class of magazine used for storage: _____

- ◆ Maximum amount (in pounds) of Class 1.4G: _____ Type/class of magazine used for storage: _____

- ◆ Maximum amount (in pounds) of Class 1.4: _____ Type/class of magazine used for storage: _____

Total aggregate quantity of all classes of fireworks to be stored: _____

Explosives (Complete this section for the storage of explosives)

Indicate classes of explosive to be stored and maximum quantity of each class. (See 527 CMR 13)

- ◆ Maximum amount (in pounds) of Class 1.1: _____ Number of magazines used for storage: _____

- ◆ Maximum amount (in pounds) of Class 1.2: _____ Number of magazines used for storage: _____

- ◆ Maximum amount (in pounds) of Class 1.3: _____ Number of magazines used for storage: _____

- ◆ Maximum amount (in pounds) of Class 1.4: _____ Number of magazines used for storage: _____

- ◆ Maximum amount (in pounds) of Class 1.5: _____ Number of magazines used for storage: _____

- ◆ Maximum amount (in pounds) of Class 1.6: _____ Number of magazines used for storage: _____

I, George Elhousan hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

Signature _____

Date _____

Name _____

Fire Department Use Only

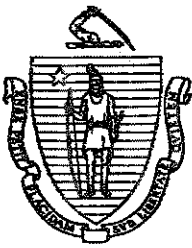
I, GARY A. NESTOR Head of the NORTHBRIDGE Fire Department endorse this application with my

☒ Approval ☐ Disapproval

Signature of Head of the Fire Department _____

Date 8/09/16

Recommendations: _____



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Crystal Gas INC
Address: 175 Church St.
City/State/Zip: Whitinsville MA 01588 Phone #: 508-234-1209

Are you an employer? Check the appropriate box:

1. ☐ I am a employer with 6 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: The Hartford
Insurer's Address: 1 Hartford Plaza
City/State/Zip: Hartford CT 06155
Policy # or Self-ins. Lic. # 08Wecg09786 Expiration Date: 1-17-2017

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 7-11-2016
Phone #: 508-234-1209

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: NORTHBRIDGE Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: 508-234-2095

175 CHURCH ST

Location

175 CHURCH ST

Assessment

\$349,000

Mblu

15A/ 164/ / /

PID

2066

Acct#

Building Count

1

Owner

CRYSTAL GAS INC

Current Value

Assessment			
Valuation Year	Improvements	Land	Total
2016	\$236,900	\$112,100	\$349,000

Owner of Record

Owner

CRYSTAL GAS INC

Co-Owner

Address

175 CHURCH ST
WHITINSVILLE, MA 01588

Sale Price

\$315,000

Certificate

Book & Page

23355/ 244

Sale Date

12/22/2000

Instrument

10

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
CRYSTAL GAS INC	\$315,000		23355/ 244	10	12/22/2000
FARES MALEK	\$275,000		22859/0009	1R	08/02/2000
RON'S PLAZA AUTO SERVICE INC	\$0		5824/ 255		10/24/1975

Building Information

Building 1 : Section 1

Year Built:

1959

Living Area:

1288

Replacement Cost:

\$313,109

Building Percent

60

Good:

Replacement Cost

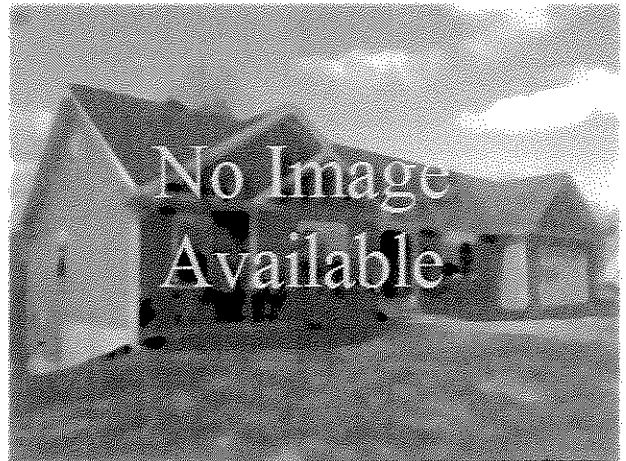
Less Depreciation:

\$187,900

Building Attributes	
Field	Description
STYLE	Gas Mart
MODEL	Commercial

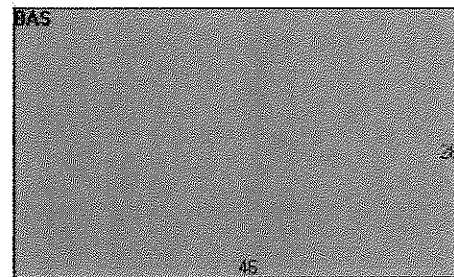
Grade	Good
Stories:	1
Occupancy	1
Exterior Wall 1	Concr/Cinder
Exterior Wall 2	
Roof Structure	Gable/Hip
Roof Cover	Asph/F Gls/Cmp
Interior Wall 1	Drywall/Sheet
Interior Wall 2	
Interior Floor 1	Vinyl/Asphalt
Interior Floor 2	
Heating Fuel	Oil
Heating Type	Hot Air-no Duc
AC Type	Central
Bldg Use	GAS ST SRV MDL-94
Total Rooms	
Total Bedrms	00
Total Baths	0
1st Floor Use:	3340
Heat/AC	HEAT/AC PKGS
Frame Type	MASONRY
Baths/Plumbing	AVERAGE
Ceiling/Wall	SUS-CEIL & WL
Rooms/Prtns	AVERAGE
Wall Height	10
% Corn Wall	0

Building Photo



(<http://images.vgsi.com/photos/NorthbridgeMAPhotos//default.>)

Building Layout



Building Sub-Areas			Legend
Code	Description	Gross Area	Living Area
BAS	First Floor	1288	1288
		1288	1288

Extra Features

Extra Features	Legend
No Data for Extra Features	

Land

Land Use

Use Code	3340
Description	GAS ST SRV MDL-94
Zone	B1
Neighborhood	7000

Land Line Valuation

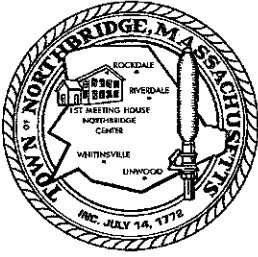
Size (Acres)	0.27
Frontage	0
Depth	0
Assessed Value	\$112,100

Outbuildings

Outbuildings						<u>Legend</u>
Code	Description	Sub Code	Sub Description	Size	Value	Bldg #
PAV1	PAVING-ASPHALT			6000 S.F.	\$6,000	1
SGN3	W/INT LIGHTS			55 S.F.&HGT	\$2,800	1
PMP4	DOUBLE HOSE			2 UNITS	\$6,000	1
TNK1	TANK-UNDERGRND			12000 GALS	\$9,000	1
CNP2	GOOD QUALITY			720 S.F.	\$25,200	1

Valuation History

Assessment			
Valuation Year	Improvements	Land	Total
2015	\$236,900	\$112,100	\$349,000
2014	\$236,900	\$112,100	\$349,000
2013	\$204,500	\$228,100	\$432,600



Theodore D. Kozak
Town Manager

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

MEMORANDUM

DATE: July 20, 2016

TO: Jennifer Cecconi, Assistant Assessor *JC*

FROM: Melissa Wetherbee, Administrative Assistant *MW*

SUBJECT: Abutters' List Request

I hereby request an abutters' list for the following location:

175 Church Street, Whitinsville, MA 01588 *ISA-164*

Re: Application of Crystal Gas, Inc. to amend their existing license from 2-6,000 gallon tanks and 1-4,000 gallon tanks, to install three (3) 6,000-gallon underground storage tanks for gasoline on property located at 175 Church Street, Whitinsville, MA 01588

Abutters' List requirements: To all owners of real estate abutting on said land or directly opposite said land on any public or private street as they appear on the most recent local tax list at the time the application for such license is filed.

LANGFORD II, LLC
426 HILL ST
WHITINSVILLE, MA 01588

FERRIS SHAWN C, TRUSTEE
178 CHURCH STREET REALTY TRUST
PO BOX 2767
WOBURN, MA 01888

REKRAP REALTY, LLC
174 CHURCH ST
WHITINSVILLE, MA 01588

OOSTERMAN JOSEPH M
LINDA M OOSTERMAN
43 CROSS ST
WHITINSVILLE, MA 01588

SONG YAO LIANG
AI QIN SHI
PO BOX 34
WHITINSVILLE, MA 01588

HATFIELD GRACE M LIFE ESTATE
161-167 CHURCH ST
WHITINSVILLE, MA 01588

REAL LIFE REALTY, LLC
123 UXBRIDGE RD
MENDON, MA 01756

VINIOS N L TR
J & N WHITINSVILLE TRUST
45 BRAINTREE HILL PK SUITE 402
BRAINTREE, MA 02184

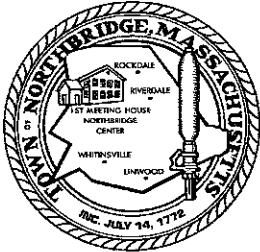
NOTICE TO ABUTTERS

TOWN OF NORTHBRIDGE PUBLIC NOTICE

Notice is hereby given under Chapter 148, Section 13 of the MGL's, that the Northbridge Board of Selectmen will hold a Public Hearing on **Monday, August 15, 2016 at 7:05 PM**, in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA to consider the application of Crystal Gas, Inc., to amend their current Underground Storage license from 2-6,000 gallon and 1-4,000 gallon underground gasoline storage tanks to 3-6,000 gallon underground gasoline storage tanks on property located at 175 Church Street, Whitinsville, MA 01588.

Northbridge Board of Selectmen
James Marzec, Chairman
July 29, 2016

Emailed 7.25.16



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

**Theodore D. Kozak
Town Manager**

July 25, 2016

**Via Facsimile: 508-793-9315
Telegram & Gazette (LEGALS)**

To Whom It May Concern:

Please place the following Legal Notice in the Telegram & Gazette for **Friday,
July 29, 2016:**

**TOWN OF NORTHBRIDGE
PUBLIC NOTICE**

Notice is hereby given under Chapter 148, Section 13 of the MGL's, that the Northbridge Board of Selectmen will hold a Public Hearing on **Monday, August 15, 2016 at 7:05 PM**, in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA to consider the application of Crystal Gas, Inc., to amend their current Underground Storage license from 2-6,000 gallon and 1-4,000 gallon underground gasoline storage tanks to 3-6,000 gallon underground gasoline storage tanks on property located at 175 Church Street, Whitinsville, MA 01588

Northbridge Board of Selectmen
James Marzec, Chairman
July 29, 2016

Please send bill to: Northbridge Town Hall
Town Manager's Office
7 Main Street
Whitinsville, MA 01588

Sincerely,

Melissa Wetherbee
Administrative Assistant

c: Crystal Gas, Inc.
Abutters [Via Certified Mail]

NTM License Slips

Row 2

Current Status On Agenda for August 15, 2016, for a public hearing

Done

License ID: NTM#16016

License Type: Application to install 3-6,000 Gallon tanks

Description: Amend current license of 2-6,000 gallon tanks and 1-4,000 gallon tank to be 3-6,000 gallon tanks

Business: Crystal Gas

Applicant: George ElHoussan

Address: 175 Church Street ,Whitinsville, MA 01588

Approval Target 08/08/16

Slip Started on: 07/25/16 9:06 AM

**PLANNING
Approve:** ✓

**PLANNING
Comments:** Subject to zoning provisions & site plan review, if so required

**POLICE
Approve:** ✓

**POLICE
Comments:** It doesn't appear that it will affect operation of Crystal Gas

FIRE Approve: ✓

FIRE Comments:

**BUILDING
ZONING
Approve:** ✓

**BUILDING
ZONING
Comments:**

**CONSERVATION
Approve:** ✓

**CONSERVATION
Comments:** N/A

**HEALTH
Approve:**

✓

**HEALTH
Comments:**

N/A - Not Applicable to Board of Health regulation/oversight. Jeanne M. Gniadek,
BOH Administrator - 7/25/16

**ASSESSORS
Approve:**

✓

**ASSESSORS
Comments:**

No issues. Bob Fitzgerald

**TREASURER
COLLECTOR
Approve:**

✓

**TREASURER
COLLECTOR
Comments:**

Town OF Northbridge

A large, stylized, textured letter 'C' in a dark, grainy font, resembling a heavy brushstroke or a carved letter. It is positioned on the left side of the page, with its top and bottom curves extending towards the left margin.

1. What is the name of the concern? Jonathan Shenian d/b/a

Business address of concern. No. St.,

..... Individual

Jonathan Shenian 121 Franklin ST. Douglas
MASS 01516

.....

.....

.....

.....

.....

President

Secretary

Treasurer

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? YES

If so, is your principal business the sale of new motor vehicles? No

Is your principal business the buying and selling of second hand motor vehicles? . . . *Yes* . . .

Is your principal business that of a motor vehicle junk dealer? NO

Map 35
Parcel 165

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

a small section inside of bay #3
for office space & approximately 30-40'
across from bay door for displaying vehicles

8. Are you a recognized agent of a motor vehicle manufacturer?

No
(Yes or No)

If so, state name of manufacturer

9. Have you a signed contract as required by Section 58, Class 1?

No
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof?

Yes
(Yes or No)

If so, in what city — town

Douglas

Did you receive a license?

Yes

(Yes or No)

For what year?

2016-2017

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts

thereof ever been suspended or revoked?

No

(Yes or No)

Sign your name in full.

Jonathan Sherman
(Duly authorized to represent the concern herein mentioned)

Residence

121 Franklin St. Douglas MASS
01576

IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH
FULL INFORMATION, AND FALSE STATEMENTS
HEREIN MAY RESULT IN THE REJECTION OF
YOUR APPLICATION OR THE SUBSEQUENT
REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

APPLICANT WILL NOT FILL THE FOLLOWING BLANKS

Application after investigation
(Approved or Disapproved)

License No. granted 19..... Fee \$ 50.00

Signed.....

CHAPTER 140 OF THE GENERAL LAWS, TER. ED., WITH AMENDMENTS THERETO (EXTRACT)

SECTION 57. No person, except one whose principal business is the manufacture and sale of new motor vehicles but who incidentally acquires and sells second hand vehicles, or a person whose principal business is financing the purchase of or insuring motor vehicles but who incidentally acquires and sells second hand vehicles, shall engage in the business of buying, selling, exchanging or assembling second hand motor vehicles or parts thereof without securing a license as provided in section fifty-nine. This section shall apply to any person engaged in the business of conducting auctions for the sale of motor vehicles.

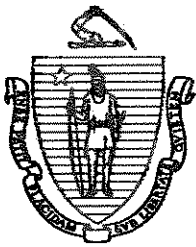
SECTION 58. Licenses granted under the following section shall be classified as follows:

Class 1. Any person who is a recognized agent of a motor vehicle manufacturer or a seller of motor vehicles made by such manufacturer whose authority to sell the same is created by a written contract with such manufacturer or with some person authorized in writing by such manufacturer to enter into such contract, and whose principal business is the sale of new motor vehicles, the purchase and sale of second hand motor vehicles being incidental or secondary thereto, may be granted an agent's or a seller's license; provided, that with respect to second hand motor vehicles purchased for the purpose of sale or exchange and not taken in trade for new motor vehicles, such dealer shall be subject to all provisions of this chapter and of rules and regulations made in accordance therewith applicable to holders of licenses of class 2.

Class 2. Any person whose principal business is the buying or selling of second hand motor vehicles may be granted a used car dealer's license.

Class 3. Any person whose principal business is the buying of second hand motor vehicles for the purpose of remodeling, taking apart or rebuilding the same, or the buying or selling of parts of second hand motor vehicles or tires, or the assembling of second hand motor vehicle parts, may be granted a motor vehicle junk license.

SECTION 59. The police commissioner in Boston and the licensing authorities in other cities and towns may grant licenses under this section which shall expire on January first following the date of issue unless sooner revoked. The fees for the licenses shall be fixed by the licensing board or officer, but in no case shall exceed \$100. dollars. Application for license shall be made in such form as shall be approved by the registrar of motor vehicles, in sections fifty-nine to sixty-six, inclusive, called the registrar, and if the applicant has not held a license in the year prior to such application, such application shall be made in duplicate, which duplicate shall be filed with the registrar. No such license shall be granted unless the licensing board or officer is satisfied from an investigation of the facts stated in the application and any other information which they may require of the applicant, that he is a proper person to engage in the business specified in section fifty-eight in the classifications for which he has applied, that said business is or will be his principal business, and that he has available a place of business suitable for the purpose. The license shall specify all the premises to be occupied by the licensee for the purpose of carrying on the licensed business. Permits for a change of situation of the licensed premises or for addition thereto may be granted at any time by the licensing board or officer in writing, a copy of which shall be attached to the license. Cities and towns by ordinance or by-law may regulate the situation of the premises of licensees within class 3 as defined in section fifty-eight, and all licenses and permits issued hereunder to persons within said class 3 shall be subject to the provisions of ordinances and by-laws which are hereby authorized to be made. No license or permit shall be issued hereunder to a person within said class 3 until after a hearing, of which seven days' notice shall have been given to the owners of property abutting on the premises where such license or permit is proposed to be exercised. All licenses granted under this section shall be revoked by the licensing board or officer if it appears, after hearing, that the licensee is not complying with sections fifty-seven to sixty-nine, inclusive, or the rules and regulations made thereunder; and no new license shall be granted to such person thereafter, nor to any person for use on the same premises, without the approval of the registrar. The hearing may be dispensed with if the registrar notifies the licensing board or officer that a licensee is not so complying. Any person aggrieved by any action of the licensing board or officer refusing to grant, or revoking a license for any cause may, within ten days after such action, appeal therefrom to any justice of the superior court in the county in which the premises sought to be occupied under the license or permit applied for are located. The justice shall, after such notice to the parties as he deems reasonable, give a summary hearing on such appeal, and shall have jurisdiction in equity to review all questions of fact or law and may affirm or reverse the decision of the board or officer and may make any appropriate decree. The decision of the justice shall be final.



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

If you carry Workers Comp. Insurance, you must
provide proof to the Town in the form of a
Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Jonathan Shenian DBA CAPPY'S Automotive
Address: 84 South St. Bay #3
City/State/Zip: Northbridge Mass 01534 Phone #: 508-517-6539

Are you an employer? Check the appropriate box:

1. ☐ I am a employer with _____ employees (full and/or part-time).*
2. ☒ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☒ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Jonathan Shenian

Date: 3-15-16

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: Melissa Wetherbee

Phone #: 508-234-2095



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/2/16

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robert A Parker Ins & Fin Svcs 174 Church Street Whitinsville, MA 01588	CONTACT NAME:	FAX (A/C No): (508) 234-2778	
	PHONE (A/C No Ext): (508) 234-3439	E-MAIL ADDRESS: gparker@rapins.com	
INSURED Jonathan S Shenian 121 Franklin St Douglas, MA 01516-2334	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Western Surety / CNA		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Per occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY					
	ANY AUTO ALLOWED AUTOS					COMBINED SINGLE LIMIT (Per accident) \$
	SCHEDULED AUTOS					BODILY INJURY (Per person) \$
	HIRED AUTOS					BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	DED RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N					WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Used Car Dealer Bond		62187732	10/13/15	10/13/16	25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

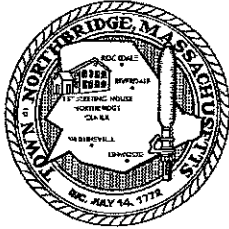
CERTIFICATE HOLDER**CANCELLATION**

Town of Northbridge
7 Main Street
Whitinsville, MA 01588

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN CLERK**

TOWN HALL - 7 MAIN STREET

WHITINSVILLE, MASSACHUSETTS 01588

DOREEN A. CEDRONE
TOWN CLERK

AREA CODE 508-234-2001

BUSINESS CERTIFICATE

Fee: \$25.00

7-13-2016
\$25 check

Date July 13, 2016

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED AND TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECLARE(S) THAT A BUSINESS IS CONDUCTED UNDER THE TITLE OF

CAPPY'S AUTOMOTIVE
AT 84 SUTTON ST. Northbridge MASS 01534
(Address)

BY THE FOLLOWING NAMED PERSON(S): (Include corporate name and title, if corporate office)

Full Name
Jonathan Shenian

Residence and Telephone
121 Franklin St. Douglas MA 01576
508-517-6539

SIGNATURES:

[Signature]

On July 13, 2016 the above named person(s) personally appeared before me and made oath that the foregoing statements are true.

[Signature]
Town Clerk, Assistant Town Clerk, Other

OR - This certificate has been Notarized as follows:

County:
State:

ON THIS _____ DAY OF _____, 20____, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED _____ (name of document signer/s), PROVED TO ME THROUGH SATISFACTORY EVIDENCE OF IDENTIFICATION, WHICH WAS _____

_____, TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SIGNED ABOVE, AND WHO SWORE OR AFFIRMED TO ME THAT THE CONTENTS OF THE DOCUMENT ARE TRUTHFUL AND ACCURATE TO THE BEST OF HIS/HER OR THEIR KNOWLEDGE AND BELIEF.

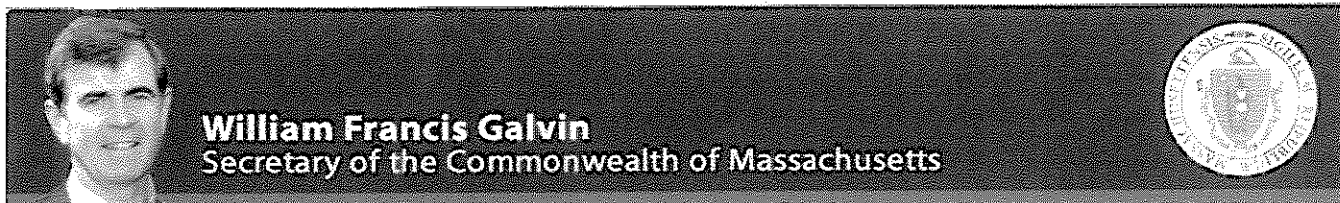
(Official signature and Seal of Notary) Commission Expires _____

IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 337 OF THE ACTS OF 1985 AND CHAPTER 110, SECTION 5 OF MASSACHUSETTS GENERAL LAWS, **BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER.** A STATEMENT UNDER OATH MUST BE FILED WITH THE CITY CLERK UPON DISCONTINUING, RETIRING, OR WITHDRAWING FROM SUCH BUSINESS OR PARTNERSHIP.

COPIES OF SUCH CERTIFICATES SHALL BE AVAILABLE AT THE ADDRESS AT WHICH SUCH BUSINESS IS CONDUCTED AND SHALL BE FURNISHED ON REQUEST DURING REGULAR BUSINESS HOURS TO ANY PERSON WHO HAS PURCHASED GOODS OR SERVICES FROM SUCH BUSINESS. VIOLATIONS ARE SUBJECT TO FINE OF NOT MORE THAN THREE HUNDRED DOLLARS (\$300) FOR EACH MONTH DURING WHICH SUCH VIOLATION CONTINUES.

CERTIFICATE EXPIRES 2020 (Four (4) yrs from effective date)

note: this does not replace registering your name and your business name in the Town of Northbridge, making you compliant with Chapter 110, sec. 5. It DOES NOT give you permission to operate the business. The acquisition of any licenses or permits required for the operation of your business is your responsibility.



Corporations Division

Business Entity Summary

ID Number: 001139419

[Request certificate](#)

[New search](#)

Summary for: K.J.C. PRECAST, LLC

The exact name of the Domestic Limited Liability Company (LLC): K.J.C. PRECAST, LLC

Entity type: Domestic Limited Liability Company (LLC)

Identification Number: 001139419

Date of Organization in Massachusetts:
06-17-2014

Last date certain:

The location or address where the records are maintained (A PO box is not a valid location or address):

Address: 76 SUTTON STREET, BAY 6 & 7

City or town, State, Zip code, NORTHBRIDGE, MA 01534 USA

Country:

The name and address of the Resident Agent:

Name: THOMAS F. CICCONE

Address: 212 CHURCH STREET

City or town, State, Zip code, WHITINSVILLE, MA 01588 USA

Country:

The name and business address of each Manager:

Title	Individual name	Address
MANAGER	THOMAS F. CICCONE	76 SUTTON STREET, BAY 6 & 7 NORTHBRIDGE, MA 01534 USA
MANAGER	DEREK T. CICCONE	76 SUTTON STREET, BAY 6 & 7 NORTHBRIDGE, MA 01534 USA

In addition to the manager(s), the name and business address of the person(s) authorized to execute documents to be filed with the Corporations Division:

Title	Individual name	Address
SOC SIGNATORY	THOMAS F. CICCONE	76 SUTTON STREET, BAY 6 & 7 NORTHBRIDGE, MA 01534 USA
SOC SIGNATORY	DEREK T. CICCONE	76 SUTTON STREET, BAY 6 & 7 NORTHBRIDGE, MA 01534 USA

The name and business address of the person(s) authorized to execute, acknowledge, deliver, and record any recordable instrument purporting to affect an interest in real property:

Title	Individual name	Address
REAL PROPERTY	THOMAS F. CICCONE	76 SUTTON STREET, BAY 6 & 7 NORTHBRIDGE, MA 01534 USA
REAL PROPERTY	DEREK T. CICCONE	76 SUTTON STREET, BAY 6 & 7 NORTHBRIDGE, MA 01534 USA

☐ **Consent**

☐ **Confidential
Data**

☐ **Merger
Allowed**

☐ **Manufacturing**

View filings for this business entity:

ALL FILINGS

Annual Report

Annual Report - Professional

Articles of Entity Conversion

Certificate of Amendment

Certificate of Cancellation

[View filings](#)

Comments or notes associated with this business entity:

[New search](#)

MEMORANDUM

DATE: July 14, 2016

TO: Jennifer Cecconi, Assistant Assessor *(emailed 7/14/16)*

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*

SUBJECT: Abutters' List

I hereby request an abutters' list for the following location:

Bay #3,
84 Sutton Street, Northbridge, MA 01534

With respect to an application for a Class II – Used Car Dealer's License
~~for internet sales only~~

Abutters' List requirements: To all owners of real estate abutting on said land or directly opposite said land on any public or private street as they appear on the most recent local tax list at the time the application for such license is filed.

NORTHBRIDGE HSNG AUTHORITY
12 COLONIAL DRIVE
WHITINSVILLE, MA 01588

76 SUTTON STREET TRUST
GERARD P CAYA, TRUSTEE
76 SUTTON ST
NORTHBRIDGE, MA 01534

SCUDDER BAY CAPITAL LLC
107 AUDUBON RD
SUITE 205A
WAKEFIELD, MA 01880

76 SUTTON STREET CONDO TRUST
GERARD P CAYA TRUSTEE
14 WHEELLOCK RD
SUTTON, MA 01527

HASTIE REAL ESTATE MANAGEMENT, IN
18 RIVERBEND RD
UPTON, MA 01568

76 SUTTON STREET TRUST
GERARD CAYA TRUSTEE
14 WHEELLOCK RD
SUTTON, MA 01527

HASTIE REAL ESTATE MANAGEMENT
18 RIVERBEND RD
UPTON, MA 01568

JMH REALTY LLC
385 MENDON ST
UXBRIDGE, MA 01569

PROVIDENCE & WORCESTER RAILROAD
75 HAMMOND ST
WORCESTER, MA 01610

76 SUTTON STREET CONDO TRUST
GERARD P CAYA TRUSTEE
14 WHEELLOCK RD
SUTTON, MA 01527

Lajoie Christine
18 Cove Pl
Northbridge, MA 01534

Crothers Thomas C
Jo-Ann D Crothers
801 Fowler Rd
Whitinsville, MA 01588

Desmarias Ashley M
C/O Jeffrey & Ashley Smith, TE
96 Sutton St
Northbridge, MA 01534

76 SUTTON ST CONDOMINIUM TRUST
76 SUTTON ST
NORTHBRIDGE, MA 01534

Leighton David
Colleen Leighton
16 Cove Place
Northbridge, MA 01534

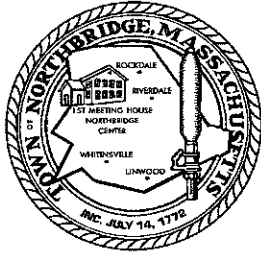
NOTICE TO ABUTTERS

TOWN OF NORTHBRIDGE PUBLIC NOTICE

Notice is hereby given under Chapter 140, Section 59 of the MGL's, that the Northbridge Board of Selectmen will hold a Public Hearing on **Monday, August 15, 2016 at 7:10 PM**, in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA to consider the application of Jonathan Shenian d/b/a Cappy's Automotive, 84 Sutton Street, Northbridge, MA 01534 for a Class II License to buy/sell used cars.

Northbridge Board of Selectmen
James Marzec, Chairman
July 29, 2016

Emailed 7.25.16



Theodore D. Kozak
Town Manager

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

July 25, 2016

Via Facsimile: 508-793-9315
Telegram & Gazette (LEGALS)

To Whom It May Concern:

Please place the following Legal Notice in the Telegram & Gazette for **Friday,**
July 29, 2016:

**TOWN OF NORTHBRIDGE
PUBLIC NOTICE**

Notice is hereby given under Chapter 140, Section 59 of the MGL's, that the Northbridge Board of Selectmen will hold a Public Hearing on **Monday, August 15, 2016 at 7:10 PM**, in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA to consider the application of Jonathan Shenian d/b/a Cappy's Automotive, 84 Sutton Street, Bay 3, Northbridge, MA 01534 for a Class II License to buy/sell used cars.

Northbridge Board of Selectmen
James Marzec, Chairman
July 29, 2016

Please send bill to: Northbridge Town Hall
Town Manager's Office
7 Main Street
Whitinsville, MA 01588

Sincerely,

Melissa Wetherbee
Administrative Assistant

c: Johnathan Shenian
Abutters [Via Certified Mail]

OUT TO
SUTTON
ST

BACK ROAD

WATER MAIN IN
BUILDING

BACK ROAD

15 -

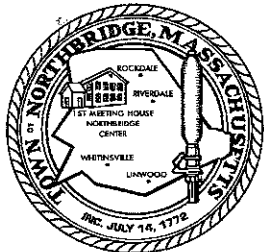
OFFICE

OFFICE
DOOR

STAIR
WAY

OUTSIDE
DOOR

16'



Theodore D. Kozak
Town Manager

**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

MEMORANDUM

DATE: July 25, 2016

TO: James Sheehan, Building Inspector
Walter Warchol, Police Chief

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*

SUBJECT: Class II License – Used Car Dealer's License

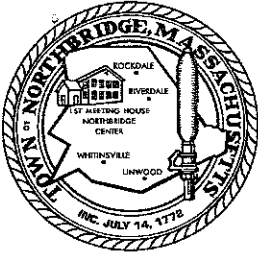
The Board of Selectmen has received an application for a Class II License from Jonathan Shenian d/b/a Cappy's Automotive, 84 Sutton Street, Northbridge, MA.

The Building Inspector must determine if the above location is suitable and whether the type of business is a permitted use and complies with Town of Northbridge zoning bylaws.

The Chief of Police or his designee (with floor plan in hand) must inspect the premises in order to determine that the floor plan is the same as submitted with the application.

Please respond in writing to this office with your findings as soon as possible.

Thank you.



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

**Theodore D. Kozak
Town Manager**

Date: July 25, 2016

To: Walter Warchol, Police Chief

From: Sharon L. Susienka, Exec. Asst. to the Town Manager *SS*

Re: Class II License (Used Car Dealer)

Name(s): Jonathan Shenian d/b/a Cappy's Automotive

Address: 121 Franklin Street

City, ST, Zip: Douglas, MA 01516

Telephone: 508-517-6539

Has requested a Class II License to:

buy/sell second hand vehicles

(purpose)

84 Sutton Street, Northbridge, MA 01534

(location)

Please inspect the above premises and determine whether or not the floor plan is the same as submitted with the license application. See attached application and floor plan.

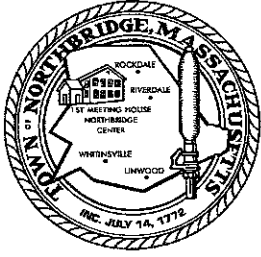
Office for Class II dealers license not complete, at present time just an open bay. Inspected by Sgt. Patrinelli *wjw*

W. Warchol

Walter Warchol, Police Chief

7/29/16

Date



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgema.org**

**Theodore D. Kozak
Town Manager**

Date: July 25, 2016

To: James Sheehan, Building Inspector

From: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*

Re: Class II License (Used Car Dealer)

Name(s): Jonathan Shenian d/b/a Cappy's Automotive

Address: 121 Franklin Street

City, ST, Zip: Douglas, MA 01516

Telephone: 508-517-6539

Has requested a Class II License to:

buy/sell second hand vehicles
(purpose)

84 Sutton Street, Northbridge, MA 01534
(location)

Please review and state opinion as to: 1) whether or not the above location is suitable and 2) if the type of business is a permitted use at that location and is in compliance with Town of Northbridge zoning bylaws. See attached license application.

Use and location were approved by ZBA.

[Signature]
James Sheehan
Inspector of Buildings

8-9-16
Date

Applicant Original

THE COMMONWEALTH OF MASSACHUSETTS

NORTHBRIDGE

City of Town

BOARD OF APPEALS

Date: June 8, 2016

Certificate of Granting of Special Permit
(General Laws Chapter 40A, Section 11)

The Board of Appeals of the Town of Northbridge hereby certifies that a Special Permit has been granted

To Jonathan Shenian

Address 121 Franklin Street

City or Town Douglas, MA

affecting the rights of the owner with respect to land or buildings at 84 Sutton Street, Northbridge, shown on Assessor's Map 25 as Parcel 165, recorded in Worcester County Registry of Deeds Book 52656, Page 195.

And the said Board of Appeals further certifies that the decision attached hereto is a true and correct copy of its decision granting said special permit, and that copies of said decision and of all plans referred to in the decision have been filed with the Planning Board and Town Clerk.

The Board of Appeals also calls to the attention of the owner or applicant that General Laws, Chapter 40A, Section 11 (last paragraph), provide that no special permit or any extension, modification or renewal thereof, shall take any effect until a copy of the decision bearing the certification of the Town Clerk that twenty days have elapsed after the decision has been filed in the office of the Town Clerk and no appeal has been filed, or that, if such appeal has been filed, that it has been dismissed or denied, is recorded in the registry of deeds for the county and district in which the land is located and indexed in the grantor index under the name of the owner of record or is recorded and noted on the owner's certificate of title. The fee for such recording or registering shall be paid by the owner or applicant.



Thomas Hansson, Chairman



Doreen A. Cedroni, Northbridge Town Clerk



TOWN OF NORTHBRIDGE

ZONING BOARD OF APPEALS

21 Piedmont Street
Whitinsville, MA 01588
(508) 234-0819
Fax# (508) 234-0814

RECEIVED

16 MAY 18 PM 4:06

NORTHBRIDGE TOWN CLERK
DORCEY A. GEDRONE

NOTICE OF DECISION ON SPECIAL PERMIT APPLICATION

File #03-SP-2016

Notice is hereby given that after the public hearing held on May 12, 2016 the Zoning Board of Appeals on May 12, 2016 acted upon the Application of Jonathan Sherian for a Special Permit from the terms of Article V, Section 173-16 (Table of Use Regulations) of the Town of Northbridge Zoning By-laws to allow the sale of used cars at the location of 84 Sutton St., Northbridge, MA in a Industrial-1 zoning district and is owned by KJC Precast.

The Special Permit was **granted** without conditions.

The decision was filed with the office of the Town Clerk on 5-18-16

You are hereby notified that any person aggrieved by this decision may file an appeal with the Court pursuant to M.G.L. ch. 40A, S 17 within 20 days after the date the decision was filed with the office of the Town Clerk.

Date: 5-18-16

PERMIT GRANTING AUTHORITY: NORTHBRIDGE ZONING BOARD OF APPEALS



Thomas E. Hansson, Chairman

**ZBA voted to allow up to 6 used cars for sale to be parked
on the rear portion of the property.**

**TOWN OF NORTHBRIDGE****ZONING BOARD OF APPEALS**

Aldrich School Town Hall Annex

14 Hill Street

Whitinsville, MA 01588

(508) 234-0819

Fax# (508) 234-0821

FILE #: 03-SP-16**DECISION: GRANTED**

This is a petition brought by **Jonathan Sherian, 121 Franklin Street, Douglas, MA**

01516 . In bringing this application which was filed with the Town Clerk on **March 16,**

2016 the applicant sought a **Special Permit** pursuant to **Article V, Section**

173-16, Table of Use Regulations, in order to allow the applicant to sell used vehicles

At the location of 84 Sutton Street, Northbridge, MA The existing business at this location is a concrete pre-cast molding company.

The property, shown on Assessor's Map 25 as **Parcel 165**, is located in a **Industrial -1** zoning district and is owned by **KJC precast.**

upon receipt of that application, the Zoning Board of Appeals scheduled a Public Hearing

thereon for **May 12, 2016** at the Aldrich School Town Hall Annex, 14 Hill Street, Whitinsville,

MA at 7:05 P.M. Notice of the time and place of that Hearing, and the subject matter thereof was published, mailed and posted as required by law.

Hereupon, the petition came on for a Hearing before the Zoning Board of Appeals at the

Time and place as scheduled. The following members of the Board were present and assigned

to the Hearing: **Thomas Hansson, Randy Kibbe, Kevin Quinlan, and Cynthia Donati And**

Doug Curving.

Countervailing testimony was offered by no one.

FINDINGS

Mr. Shenian spoke to board and explained what he wanted to do with his part-time business of used car sales at the location in question, namely 84 Sutton St. The property where the cars will be parked is shared by several other businesses including the Northbridge post office. The building/property is comprised of several business condo's owned by different individuals/companies. The front part on the building/property is occupied by the post office which is the tenant of Caya Construction(owns that part of the building/property) Two neighbors were present and each voiced various questions/concerns, none of which were deemed to be an issue with the proposal or even relevant. Kevin Quinlan questioned the wording within the zoning bylaw concerning this use, but after discussion it was deemed to not be a problem. In the end the board agreed that the use and nature of what was proposed was within what was allowable for the special permit. By a 5-0 vote the board agreed to allow up to 6 used cars(for sale) to parked on the rear portion of the property.

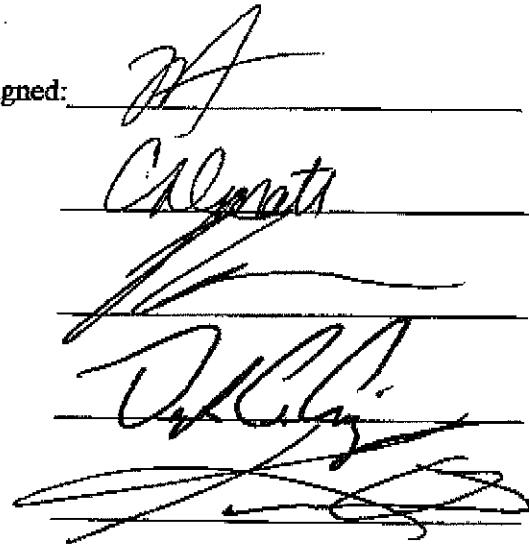
DECISION

A motion was made by Cindy Donati to Grant the Special Permit with no conditions. The motion was seconded by Doug Curving, the vote being 5-0 in favor

CONDITIONS

None

Signed: _____




Doreen A. Cedrone, Town Clerk

May 18, 2016
Date Filed


NOTE: A SPECIAL PERMIT SHALL LAPSE AFTER A PERIOD OF TWO YEARS AND A VARIANCE SHALL LAPSE AFTER A PERIOD OF ONE YEAR IF NOT ACTED UPON. PLEASE REFER TO M.G.L. CHAPTER 40A.

June 8, 2016

This is to certify and verify that twenty (20) days have elapsed since this decision was filed in the Town Clerk's office and that no appeals have been filed in reference to same.

A TRUE COPY

ATTEST:


Doreen A. Cedrone, CMC/CMMC
Town Clerk, Northbridge

A Thomas Ciccone Rent
office space to Justin
Merian on 84 Sutton
St to sell used cars

Thomas Ciccone

June 1st 2016



Western Surety Company

RIDER

It is hereby mutually agreed and understood by and between the Principal and Western Surety Company, that instead of as originally written:

The address has been changed to read:

84 Sutton St.
Northbridge, MA 01534

No further changes other than above.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, limits or conditions of the Bond, except as hereinabove set forth.

This Rider becomes effective on the 2nd day of August, 2016, at twelve and one minute o'clock a.m., standard time.

Attached to and forming part of Bond No. 62187732
issued by WESTERN SURETY COMPANY of Sioux Falls, South Dakota, to
JONATHAN SHENIAN

Signed this 2nd day of August, 2016.

WESTERN SURETY COMPANY

By

Paul T. Brufat

Paul T. Brufat, Vice President



NTM License Slips

Row 3

Current Status	On Agenda for August 15, 2016
Done	<input type="checkbox"/>
License ID:	NTM#16014
License Type:	Class II - Used Car Dealer
Description:	Class II used car dealer Johnathan Shenian d/b/a Cappy's Automotive
Business:	Jonathan Shenian d/b/a Cappy's Automotive
Applicant:	Jonathan Shenian
Address:	84 Sutton Street, Northbridge, MA 01534
Approval Target	08/08/16
Slip Started on:	07/19/16 10:15 AM
PLANNING Approve:	<input checked="" type="checkbox"/>
PLANNING Comments:	N/A -subject to Inspector of Buildings & applicable zoning bylaw provisions
POLICE Approve:	<input checked="" type="checkbox"/>
POLICE Comments:	Only concern is that there is limited space to park used cars in the parking lot
FIRE Approve:	<input checked="" type="checkbox"/>
FIRE Comments:	The fire department has no concerns at this time. - Gary A. Nestor - Fire Chief 7/20/16
BUILDING ZONING Approve:	<input checked="" type="checkbox"/>
BUILDING ZONING Comments:	Received ZBA approval for used car sales, maximum of 6 vehicles.
CONSERVATION Approve:	<input checked="" type="checkbox"/>
CONSERVATION Comments:	N/A

HEALTH Approve:	<input checked="" type="checkbox"/>
--------------------	-------------------------------------

HEALTH Comments:	N/A
---------------------	-----

ASSESSORS Approve:	<input checked="" type="checkbox"/>
-----------------------	-------------------------------------

ASSESSORS Comments:	No Issues.
------------------------	------------

TREASURER COLLECTOR Approve:	<input checked="" type="checkbox"/>
------------------------------------	-------------------------------------

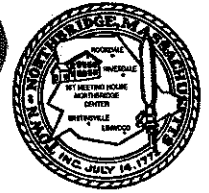
TREASURER COLLECTOR Comments:	
-------------------------------------	--



WALTER J. WARCHOL
CHIEF OF POLICE

TOWN OF NORTHBRIDGE DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE
LIEUTENANT

To: Mr. Theodore Kozak, Town Manager (Appointing Authority)
From: Walter J. Warchol, Chief of Police
Subject: Appointment of One Full Time Police Officer (Certification List# 03930)
Date: June 28, 2016

The police department has completed a selection process to fill the one full time police officer position from the Permanent Intermittent Police Officer Roster List.

Officer Ryan M. Levesque is a Permanent Intermittent Police Officer with the Northbridge Police Department. He was appointed a Permanent Intermittent Police Officer on June 8, 2015.

The following recommendation and bypass is consistent with Department of Human Resources appointing guidelines.

I am recommending that Mr. Ryan M. Levesque of Northbridge be appointed to this position. My recommendation is based on a review of the candidate's performance in an interview and background check by ranking officers of the police department.

Based on the above criteria I recommend the following appointment:

James Berkowitz, 278 Benson Road, Northbridge, MA 01534

Recommend to Bypass

- Candidate was appointed as a Permanent Intermittent Police Officer on November of 2011.
- Candidate works occasionally due to fulltime business owner
- Candidate did not perform well on oral interview with Chief of Police
- At this time candidate appeared to lack the desire to become a full time police officer.
- Masters in Criminal Justice
- CPR & First Responder certified

Ryan M. Levesque, 190 South Tessier Street, Northbridge, MA 01534

Recommend to Appoint

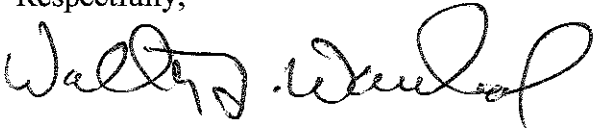
- Holds certification from Seabrook Security Training Academy
- Nuclear Security Officer-Seabrook Station
- Bachelors of Science Degree in Criminal Justice
- CPR & First Responder certified

- Candidate answered all questions asked by the Chief of Police
- Candidate showed intense desire to be a police officer
- Candidate has displayed a strong work ethic in his role as a Security Officer with the Seabrook Station

Would you please return a Notice of Employment Form to the Department of Human Resources indicating that the above candidate has been given a conditional offer of employment with the Northbridge Police Department subject to successfully completing the following:

Any other training mandated by the Northbridge Police Department or the Municipal Police Training Committee.

Respectfully,

A handwritten signature in black ink, appearing to read "Walter J. Warchol". The signature is fluid and cursive, with the first name "Walter" and last name "Warchol" clearly distinguishable.

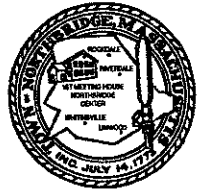
Walter J. Warchol
Chief of Police



WALTER J. WARCHOL
CHIEF OF POLICE

TOWN OF NORTHBRIDGE
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE
LIEUTENANT

To: Mr. Theodore Kozak, Town Manager (Appointing Authority)
From: Walter J. Warchol, Chief of Police
Subject: Appointment of a Full Time Police Officer
Date: July 21, 2016

I recently received a certification roster from the Human Resources Division in Boston to fill one (1) full time police officer position.

I am recommending that Mr. Ryan M. Levesque be appointed to this position. If you agree with my recommendation, Mr. Levesque should be appointed as a ***Student Officer*** contingent upon the following attached conditions. The tentative date of appointment will be the first day of the police academy at Reading which is scheduled for September 12, 2016. I would request that you place this appointment on the Board of Selectman's agenda for the August 15, 2016 meeting.

The appointment of Ryan M. Levesque as a ***Student Police Officer*** will be contingent upon the following conditions:

- The Human Resources Division certifies the appointment and the appointments are approved by the Board of Selectmen as required by Town Charter.
- The candidate passes a drug test and all medical and PAT tests conducted under the guidelines of the Human Resources Division, Boston, MA
- Appointment will be as a Student Police Officer and will become a full time police officer after successfully completing the full time police academy conducted by the Municipal Police Training Committee.
- The full time appointment is subject to available funding and the retirement of Sgt. Shawn Heney
- If the Student Police Officer is injured he will be covered by workman's compensation and not by MGL 111F.
- The Student Police Officer agrees to reimburse the Town of Northbridge for all recruit training costs incurred by the town during the academy training period if the officer leaves employment with the Northbridge Police Department and is employed with

another police agency within a five (5) year period after graduation from the police academy. (See Attached Agreement)

- Candidate will be on a one (1) year probation period following successful completion from the full time academy.
- Candidate cannot smoke tobacco products
- Candidate will be a Wellness Employee
- Candidate must possess a MA Operator's License
- Candidate must possess a Class A License to Carry Firearms issued by the Northbridge Police Department
- New full time police officers appointed after July 1, 2009 are not eligible for the College Incentive Program (Quinn Bill)
- Upon graduation from the full time police academy the officer will be allowed to join the bargaining unit.
- The starting salary for a Student Police Officer is \$1,001.05.

NOTICE

PENSION REFORM COMMUNITIES

TO POLICE OFFICER AND FIRE FIGHTER CANDIDATES

Please be advised that once established you must meet Medical and Physical Fitness Standards while employed in order to maintain your employment. Every two years, you will be required to undergo a medical and physical fitness assessment. This assessment will consist of a job related physical fitness test designed to simulate the physical demands of the duties that may be performed by police officer or fire fighters, and an assessment of your overall medical condition as it relates to your ability to perform the essential functions of your job. In order to assist you in meeting these standards, wellness programs will be made available to you that will provide you with information on maintaining your physical fitness and overall health and provide an assessment of key health indicators such as blood pressure and cholesterol levels. These standards are mandated by the provisions of Section 22D of Chapter 32 of the Massachusetts General Laws, as amended by Chapter 697 of the Acts of 1987.

NOTICE

TO POLICE OFFICER AND FIRE FIGHTER CANDIDATES

Please be advised that, in accordance with the provisions of Chapter 697, Section 117 of the Acts of 1987, no person who smokes tobacco products shall be eligible for appointment as a Police Officer or Fire Fighter from any Civil Service eligible list established after the effective date of this act, and no person appointed shall continue in such office or position if such person thereafter smokes any tobacco products.

Ryan Michael Levesque
190 South Tessier Street
Northbridge, Massachusetts 01534
Mobile: 508-341-8020
Email: rlevesque12@gmail.com

WORK EXPERIENCE

G4S Secure Solutions - Next Era Energy
Seabrook Station Nuclear Power Plant
626 Lafayette Road
Seabrook, New Hampshire 03874

December 2014 - Present

Armed Nuclear Security Officer

- Member of Tactical Response Team responsible for defending against acts of terrorism.
- Provide physical protection of a nuclear power generating facility against intrusion.
- Investigate and prepare reports on accidents, incidents, and suspicious activities.
- Extensive training including pistol, rifle, OC spray, use of force continuum, vehicle searches, radio communications, defensive strategy, federal law, and New Hampshire state law.
- U.S. Government Security Clearance.

Creative Services, Inc.
64 Pratt Street
Mansfield, Massachusetts 02048

June 2014 - December 2014

Criminal Investigator

- Search official criminal record databases following criminal record reporting procedures.
- Communicate with courts, public agencies, and outside contractors regarding their criminal records and related investigations, along with vendors who handle international orders.
- Analyze, compare, verify, and organize findings using internal database within specified timeframes to provide clientele with highly specialized data designed to facilitate smarter hiring decisions.

Roche Bros. Supermarkets
1100 Union Street
Westborough, Massachusetts 01581

May 2010 - May 2014

Deli Clerk

- The ability to fulfill customers' orders correctly and quickly with excellent customer service.
- Exhibit leadership qualities while training new deli employees.
- Recognized and reported to management by customers to be efficient and friendly.

Team Ops Security
1 Patriot Place
Foxborough, Massachusetts 02035

June 2013 - May 2014

Security Guard

- Provide security at Gillette Stadium for events such as sporting events and concerts.
- Conduct bag checking, screening, and foot patrol.

Ryex Concrete Construction
190 South Tessier Street
Northbridge, MA 01534

June 2007 - August 2009

Laborer

- Assisted in the building of residential and commercial foundations.

EDUCATION

Bridgewater State University

Bridgewater, MA 02324

Bachelor of Science – Criminal Justice - 2014

- Completed multiple courses in the criminal justice field as well as psychology, sociology, political science, philosophy, communications, and English.
- Graduated with honors (cum laude) 3.30 GPA.

Mount Saint Charles Academy

Woonsocket, RI 02895

High School Diploma - 2009

- Successfully completed my high school diploma requirements at this private Catholic School known for its academic excellence.

SKILLS

- Ability to communicate effectively with people.
- Ability to think critically, make decisions, and resolve problems.
- Ability to work on a computer using multiple programs such as Microsoft Word, PowerPoint, Excel.

TRAINING

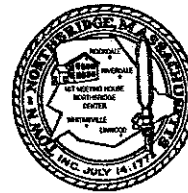
- Graduate of Seabrook Station Security Training Academy.



WALTER J. WARCHOL
CHIEF OF POLICE

TOWN OF NORTHBRIDGE
DEPARTMENT OF POLICE

1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021



TIMOTHY LABRIE
LIEUTENANT

RECRUIT TRAINING FEE AGREEMENT
Conditional Waiver Provision

Agreement made this 21st day of July, 2016, by and between the Town of Northbridge, Massachusetts, acting by and through its Board of Selectmen (the "Town") and Ryan M. Levesque of Northbridge (the "Student Officer").

For good and valuable consideration, the receipt and sufficiency which is hereby acknowledged, the Town and the Student Officer agree as follows:

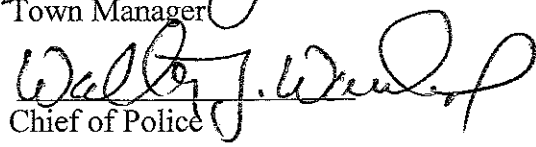
The Town agrees to assume and be responsible for the Three Thousand (\$3,000.00) Dollar municipal police recruit training academy fee authorized by Chapter 38, Section 305 of the Acts of 1995 fee for the Academy and the expenses incurred by the Student Officer while in attendance at the Academy; including but not limited to salary, fees, books, equipment and special clothing, provided, however, that said Student Officer remains in the employment of the Town for a period of five (5) years after graduation from the municipal police recruit training academy. Should said Student Officer leave the employment of the Town for any reason during that five (5) year period, then he/she shall be responsible to reimburse the Town the expenses incurred by the Town in connection with the Student Officer's attendance at the Academy; including but not limited to salary, fees, books, special clothing, and the full sum of Three Thousand (\$3,000.00) Dollar academy fee; provided, however, that for every month that the Student Officer remains in the employment of the Town, the Student Officer's liability to the Town will be reduced by 1/60th over the five (5) year period. The liability may be deducted from any severance monies due at the completion of Town employment. Should said severance monies be insufficient to cover the amount due in total, the Student Officer will be individually responsible for the remainder of the balance.

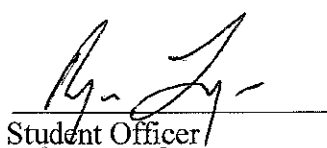
Executed as a sealed instrument.

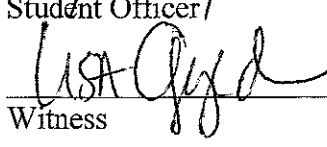
TOWN OF NORTHBRIDGE

By:


Town Manager


Chief of Police


Student Officer


Witness

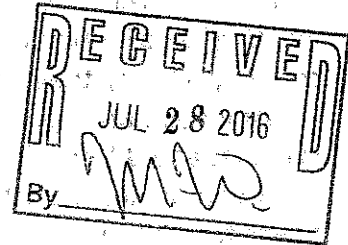


Worcester County Selectmen's Association

BOS Agenda 8.15.16

Brian Ashmankas, President
Doreen Goodrich, Vice President
William Starzec, Treasurer
Dianna Provenceher, Secretary

Email: worcestercountysselectmen@gmail.com



New Member Town / Membership Renewal Form FY 2017

Please make your \$50 Municipal check payable to:

Worcester County Selectmen's Association

Mail to:

William Starzec, Treasurer
Worcester County Selectmen's Association
350 Main Street
Webster, Ma 01570

VOTING MEMBER NAME _____

TOWN _____

EMAIL _____

PHONE _____

(Over for more info)

Why Join the WCSA?

Our organization meets 4 times per year. Member towns send one member of their board to partake in our meetings. Meeting topics include local and state guests who address the organization with information and tools municipal leaders can use to better their towns. Every meeting has a section that allows for a "round table discussion" where members can discuss challenges facing their communities without having to worry about any open meeting law violations (we are a private entity, not a public body). Meetings typically take place on Thursday evenings at 6:30, and food is provided. WCSA meetings provide a valuable networking tool to allow you to meet selectmen from other towns. Furthermore the WCSA advocates on behalf of towns for, or against causes throughout the commonwealth. Meeting locations are rotated to allow variation in the driving distance for members. Any current members are encouraged to host meetings in their towns. Membership is good for one year.

WCSA History

The Worcester County Selectmen's Association was founded in Gardner on July 7th 1920. The mission was to unite select boards throughout Worcester County to encourage the sharing of ideas and the betterment of the commonwealth. The WCSA was the first organization of its kind and has undergone many changes. After a brief hiatus, the association was revived in 2013 and membership includes almost half of the 60 cities and towns in Worcester County.

Past Speakers and Topics

The WCSA has had a variety of speakers, all of whom have had a great deal to share with the association. Here are some examples:

Sheriff Lew Evangilidis- Sheriff Evangilidis was happy to put on a presentation showcasing the programs the Sheriff's office offers to communities. Some of these programs include Face 2 Face (youth drug prevention), TRIAD (senior citizen safety training), and the southern Worcester County Resource Center.

District Attorney Joe Early- District Attorney Early explained to the WCSA how the DA's office is about more than putting people behind bars. He said how his office is very involved in community service and public safety. His office has offered education on problems such as distracted driving, drug abuse and more.

Southern Worcester County Communications Center Director Greg Lynskey- Mr. Lynskey is the Director of the SWCCC, which is located in Webster. The SWCCC is a new facility that provides regional dispatch services to the towns of Webster and Dudley, with enough capacity for five towns. Mr. Lynskey explained the regional dispatch model, and how it can be beneficial to a town's budget by regionalizing their dispatch services to accommodate the new state 911 requirements.

Worcester Regional Chamber of Commerce President Tim Murray- Mr. Murray, who is the former Lt. Governor, explained how important it is for Worcester County to work together to compete with the likes of Boston and Metro-West. Worcester County is seeing growth in technology and pharmaceutical sectors thanks to the abundance of colleges. He also talked about the advantages of the Worcester Regional Chamber of Commerce.

7/26/16 SC: BCC

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Yes - Per Town Clerk
7/26/16

EQ

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date:

11 July 16

Name

Steven R. Nye

P. O. Box

Home Address

233 North Main Street

Email Address

SRN820@verizon.net

Telephone

508-372-9024

Cell

Business

Retired

Address

Tel.

Current Occupation/Title

Retired from 30+ years civilian
work with US Army at Natick RD+E Center

Education

High School 1968 grad

Associates Electric/mechanical

Engineering

Massasoit CC 1991

Numerous military

courses in logistics + Acquisition

Governmental, Civic & Community Activities

Walpole Masonic Lodge - inactive

Walpole Odd Fellows Lodge - inactive

Plainville JC's inactive

Charitable & Educational Activities

Town Committees or Offices

I am interested in the following Committees:

Building Planning + Constructive

Please indicate whether the applicant and/or any family members are employed by the Town of
Northbridge. None

NAME: Steven R Mc

PRECINCT# 3

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. Building Planning & Construction 4.

2.

5.

3.

6.

Present interest or business affiliation (dates, places) Retired 4/2014 from 30+ year civilian career with U.S. Army Natick R, D, & E Center.

Experience: Volunteer, social service, business (dates, places) Varied career with US Army. Approx 10 years working Acquisition & Logistics for large maintenance shelters and Solar Shade Program.
Walpole, MA Masonic Lodge - 5 years inactive over 5 years
Walpole, MA Odd Fellow Lodge - 10 years inactive over 5 years - Past President

Special skills and education (be specific)

Associates Degree Elec/Mech Engineering
Extensive Logistic & Acquisition Training and experience. I was the senior person overseeing procurement contracts on Solar Shades and Maintenance Shelters. I insured purchased meet specifications with deliveries coming to correct location and within time limits

How experience relates to particular committee interest

Believe my experience directly relates to the renovation & upkeep of Town Property. I had extensive experience working with vendors to insure compliance with government specifications in the manufacturing of components and complete shelters

ADDITIONAL COMMENTS:

Mail completed form to:

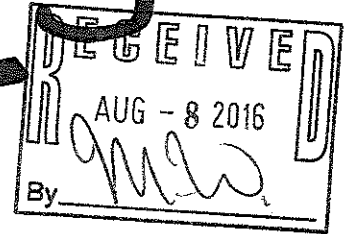
Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

E3



Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Yes - Per Town Clerk
8/8/16

Date: August 4, 2016

Name Crystal M. Grandin

P. O. Box _____

Home Address 972 Hill St Whitinsville, MA 01588

Email Address Chrystlyze@gmail.com

Telephone 508-234-8062

Cell 508-330-6657

Business Webster First Federal Credit Union

Address 1298 Providence Rd Whitinsville, MA 01588

Tel. 508-671-5167

Current Occupation/Title member service rep / loan officer

Education Highest level of education is an associate degree in medical assisting from New England Institute of Technology Class of 2005. Graduated from BVT Class of 2003 health services program

Governmental, Civic & Community Activities none to date. I haven't participated in any governmental, civic, or community activities yet.

Charitable & Educational Activities none to date. I haven't participated in any charitable or educational activities yet.

Town Committees or Offices none to date. This is the first opening I've seen that I would like to be considered for. Although, I've been interested in serving on a committee for a while.

I am interested in the following Committees: Local Historic District Study Comm. Hgo. Historical Commission

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. no - I don't have any family members employed by the Town of Northbridge.

NAME: Crystal Grandin

PRECINCT# 1

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- | | |
|---|----|
| 1. Local Historical District Study
Committee | 4. |
| 2. Historical Commission | 5. |
| 3. | 6. |

Present Interest or business affiliation (dates, places) none to date

Experience: Volunteer, social service, business (dates, places) none to date

Special skills and education (be specific)

I have very good people skills. I like to talk and brainstorm with groups. I'm a very fair person willing to listen to everybody's opinion and advice. I'm also very good at seeing things from other people's point of view.

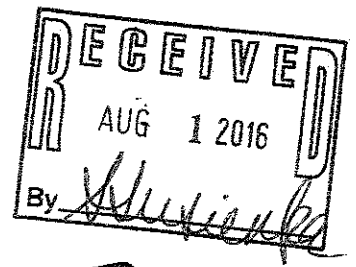
How experience relates to particular committee interest I know after looking at this application it looks like I'm very unqualified to serve, but I would love to be considered for the opportunity. I'm a fast learner and I've always had a keen interest in doing service for my town. I would be so grateful to others for passing down knowledge and sharing experience with me. That way I could gain experience and

ADDITIONAL COMMENTS: knowledge to pass on to others.

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

8/1/16 } C: Town Clerk



F

142 Country Club Drive
Whitinsville, MA. 01588
July 29, 2016

Town of Northbridge
Mr. Theodore D. Kozak, Town Manager
1 Main Street.
Whitinsville, MA. 01588

Dear Mr. Kozak:

On May 16, 2016, I was sworn in for the position of Historical Society Representative to the Local Historic District Study Committee, by Assistant Town Clerk Linda Zwien, pending my acceptance of the position.

I have also received all documents from the Town Clerk's Office concerning the Commonwealth's Open Meeting Law & Guidelines.

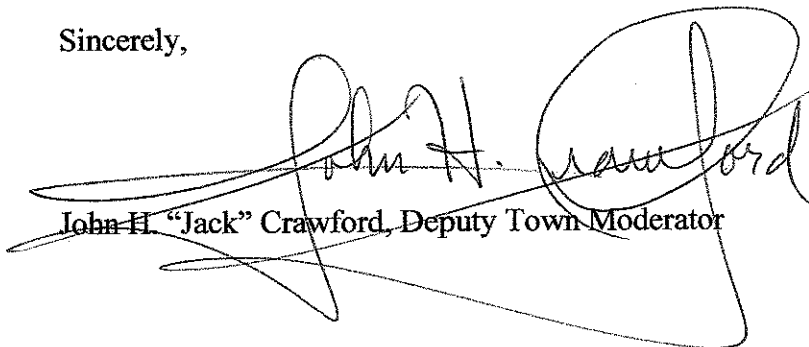
I have also completed the mandatory training requirements on July 29, 2016 for municipal employees for my position as Deputy Town Moderator. I have submitted my Certificate of Completion of said course.

My other public affiliations include member of the Town of Northbridge Historical Society; Member, Board of Cooperators of the Whitinsville Social Library; & President, Massachusetts State Police Museum & Learning Center in Grafton.

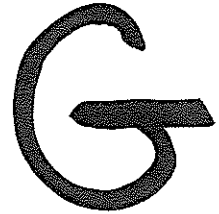
In light of my present commitments; my spring, 2016 role as Deputy Moderator at the annual town meeting and the present status of the Town Moderator, I feel I must concentrate on these important obligations before taking on added responsibilities.

Therefore, I must regretfully decline my appointment to the Local Historic District Study Committee at this time.

Sincerely,


John H. "Jack" Crawford, Deputy Town Moderator

**COMMONWEALTH OF MASSACHUSETTS
WARRANT FOR FALL ANNUAL TOWN MEETING
TOWN OF NORTHBRIDGE
TRANSACTION OF TOWN BUSINESS
TUESDAY, OCTOBER 25, 2016 - 7:00 P.M.**



DRAFT #1 – 8.11.16

WORCESTER, ss:

To any Constable of the Town of Northbridge in said County,
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School Auditorium on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, October 25, 2016 at 7:00 o'clock P.M., then and there to act on the following articles:

ARTICLE 1: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town the following sums of money and authorize the payment of prior year bills; or take any other action relative thereto.

ARTICLE 2: (Board of Selectmen)

To see if the Town will vote to amend the votes taken under Article 3 of the 2016 Spring Session of the Annual Town Meeting (May 3, 2016), appropriations and transfers under the Omnibus Budget Article, to raise and appropriate, and/or to transfer a sum or sums of money from the undesignated fund balance (free cash) and/or the Health Insurance Stabilization Fund to supplement appropriations under the Omnibus Budget Article; or take any other action relative thereto.

ARTICLE 3: (Board of Selectmen)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town, a sum of money to the Stabilization Fund; or take any other action relative thereto.

ARTICLE 4: (Board of Selectmen)

To see if the Town will vote to raise and appropriate the sum of \$550,000 to purchase a 2017 Fire Department Pumper Truck and associated appurtenances and equipment, contingent upon the passage of a capital outlay expenditure exclusion under Proposition 2½, so-called; or take any other action relative thereto.

ARTICLE 5: (Trustees of Soldiers' Memorials)

To see if the Town will vote to raise and appropriate the sum of \$100,000 to finance the restoration and repair of the Rockdale World War I Memorial at the Rockdale Common, located at the intersection of Providence Road and School Street, contingent upon the passage of a capital outlay expenditure exclusion under Proposition 2½, so-called; or take any other action relative thereto.

ARTICLE 6: (Board of Selectmen)

To see if the Town will vote to allow the conveyance of land from the George Marston Whitin Memorial Community Association Inc. (Whitin Community Center) to the Town of Northbridge; or take any other action relative thereto.

ARTICLE 7: (Board of Selectmen)

To see if the Town will vote to adopt the Stretch Energy Code for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2017, a copy of which is on file with the Town Clerk; or take any other action relative thereto.

And you are directed to serve this warrant by posting attested copies thereof at the Whitinsville Post Office and the Salvation Army, in Whitinsville, all in Precinct 1; Gary's Variety and the Northbridge Post Office in Northbridge, all in Precinct 2; Town Clerk's Office and 1Quickstop in Whitinsville, all in Precinct 3; and the VFW Hall [875 Hill Street] and Town Hall Annex in Whitinsville, all in Precinct 4; twenty-eight (28) days at least before the time and place of meeting aforesaid.

WHEREOF FAIL NOT, and make due return of the warrant, with your doings thereon, to the Town Clerk at the time and place of said meeting. GIVEN under our hand this 12th day of September in the year Two Thousand Sixteen.

SELECTMEN OF NORTHBRIDGE

James R. Marzec, Chairman

Thomas J. Melia

Daniel J. Nolan

Charles Ampagoomian, Jr.

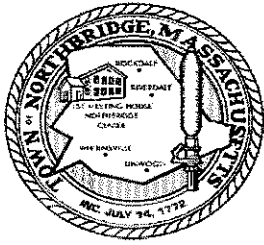
James J. Athanas

WORCESTER, SS Northbridge

Date:

By virtue of this warrant I have this day notified the inhabitants of the Town of Northbridge qualified to vote in town elections and town affairs to meet at the time and place and for the purpose stated in said warrant by posting attested copies thereof as within directed.

Constable, Town of Northbridge



TOWN OF NORTHBRIDGE, MASSACHUSETTS

COMMUNITY PLANNING & DEVELOPMENT

R. Gary Bechtholdt II, Town Planner
7 Main Street Whitinsville, MA 01588
Phone: (508) 234.2447 Fax: (508) 234.0814
gbechtholdt@northbridgemass.org

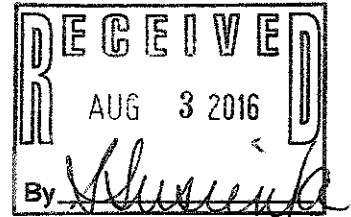
MEMORANDUM

Date: August 03, 2016

To: CHAIRMAN JAMES MARZEC, NORTHBRIDGE BOARD OF SELECTMEN
Theodore D. Kozak, Town Manager

From: R. Gary Bechtholdt II, Town Planner/CDBG-DR Program Director

RE: CDBG -DR ROCKDALE YOUTH CENTER RELOCATION PROJECT
2219 Providence Road (AP 22A/209) -2016 FATM Article



As you know the town received CDBG -Community Development Block Grant funds as part of the State's Disaster Recovery Program (CDBG-DR) for project known as the Rockdale Youth Center Relocation. The project is nearing completion with the former Rockdale Youth Center (RYC) scheduled to be razed later this month/next.

Pursuant to the Contract Agreement with the MA Department of Housing & Community Development (DHCD) the former site of the RYC, located at 2219 Providence Road shall be conveyed to Town of Northbridge for uses compatible with open space and wetland management practices in accordance with Public Law 113-2. No new structure(s) will be permitted to occupy the site as a result of its location within the Floodplain and restrictions of the Disaster Recovery program.

The Community Planning & Development Office has been overseeing and administering the CDBG-DR funds and requests the Board of Selectmen SPONSOR the Warrant Article(s) to allow for the conveyance of land from the George Marston Whitin Memorial Community Association Inc. (Whitin Community Center) to the Town of Northbridge.

The Planning office is working with Town Counsel to prepare the appropriate language necessary for the warrant article(s). If you should require additional information or have any questions please let me know.

Cc: Board of Selectmen
Town Counsel
/CDBG -DR File

operator #1

C: Chief 7/3/16

H

Town of Northbridge
Livery/Taxi Application
(PLEASE PRINT)

Name: RAYMOND D. MILLER III

Address: 11 PROSPECT ST

City, ST Zip: WHITINSVILLE, MA, 01588

Date of Birth 1/5/1966 Place of Birth MILFORD, MA.

License # \$78594894 Expiration Date: 1/5/2020

SSN: (optional) 016-50-2226 Telephone 508-244-9291

Have you ever been arrested? NO If "yes", please explain:

Has your license to operate a motor vehicle ever been suspended or
revoked? NO If "yes", please explain: _____

Is this a new application or a renewal? NEW

Are you currently taking any medication? YES If "yes" please explain:
INSULIN

Taxi Cab or Livery Employer: BULL HOUND SHUTTLE, LLC

Height: 5'8" Weight: 153 Eyes: BLUE Hair: SHAVED (GRAY/BROWN)

[Signature]
Signature of Applicant

7/7/16
Date

Paid

Town of Northbridge
Livery/Taxi Application
(PLEASE PRINT)

Name: Michael A. Julian

Address: 2 Cook St.

City, ST Zip: Hopedale, MA. 01747

Date of Birth 9-30-1957 Place of Birth Milford, MA

License # 594732112 Expiration Date: 9-30-2018

SSN: (optional) 013-48-3581 Telephone 774-248-0170

Have you ever been arrested? NO If "yes", please explain:

Has your license to operate a motor vehicle ever been suspended or
revoked? NO If "yes", please explain: _____

Is this a new application or a renewal? New

Are you currently taking any medication? NO If "yes" please explain:

Taxi Cab or Livery Employer: Bull Horned Shuttle, LLC

Height: 5'9" Weight: 180 Eyes: Brown Hair: Gray

Michael A. Julian
Signature of Applicant

7-7-16
Date

Town of Northbridge
Livery/Taxi Application
(PLEASE PRINT)

Name: Daniel H. Julian
Address: 26 North Street Apt. 306
City, ST Zip: Douglas, Ma 01516
Date of Birth 02/14/1989 Place of Birth Framingham, Ma
License # S43981697 Expiration Date: 02/14/2020
SSN: (optional) 012-72-0686 Telephone 774-248-0311

Have you ever been arrested? Yes If "yes", please explain:

Family dispute and all
charges dismissed

Has your license to operate a motor vehicle ever been suspended or
revoked? NO If "yes", please explain: _____

Is this a new application or a renewal? New

Are you currently taking any medication? NO If "yes" please explain: _____

Taxi Cab or Livery Employer: Bull Hound Shuttle, LLC

Height: 5'8" Weight: 175 Eyes: Brown Hair: Black

Daniel H. Julian
Signature of Applicant

7/7/16
Date

Sharon Susienka

From: Walter J. Warchol <wwarchol@northbridgemass.org>
Sent: Friday, July 15, 2016 3:37 PM
To: ssusienka@northbridgemass.org
Subject: Bull Hound Livery

Sharon

I have completed background checks on:

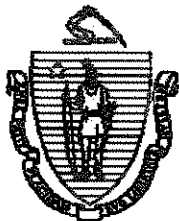
Raymond D. Miller III
Michael A. Julian
Daniel H. Julian

All three individuals are qualified to drive a livery vehicle. Off. Chickinski completed a check of the vehicle a 2015 Ford Transit Van, MA Reg. LV78801. The vehicle is suitable for a livery vehicle.

Chief Warchol

Walter J. Warchol
Chief of Police
Northbridge Police Department
508-234-6211
Fax 508-234-9021

Vin# 1FBZX2ZMXFKA87976



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: BULL HOUND SHUTTLE, LLC

Address: 11 PROSPECT ST

City/State/Zip: WHITINSVILLE, MA, 01588 Phone #: 508-244-9291

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 3 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☒ Other LIVERY

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: ACE American Insurance

Insurer's Address: PO Box 3556

City/State/Zip: Orlando FL 32802

Policy # or Self-ins. Lic. # Pending Expiration Date: 7/9/17

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 7/13/16

Phone #: 508-244-9291

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: 508-234-2095



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/13/16

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robert A Parker Ins & Fin Svcs 174 Church Street Whitinsville, MA 01588	CONTACT NAME:	
	PHONE (A/C, No, Ext): (508) 234-3439 E-MAIL ADDRESS: gparker@rapins.com	FAX (A/C, No): (508) 234-2778
INSURED Bull Hound Shuttle LLC 11 Prospect Street Whitinsville, MA 01588	INSURER(S) AFFORDING COVERAGE	
	INSURER A: ACE American Insurance	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

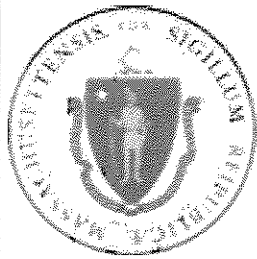
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	\$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
	GEN'L AGGREGATE LIMIT APPLIES PER							\$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	ANY AUTO						BODILY INJURY (Per person)	\$
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	HIRED AUTOS							\$
	NON-OWNED AUTOS							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR						AGGREGATE	\$
	EXCESS LIAB							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED RETENTION \$							\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			PENDING	7/9/16	7/9/17	X WC STATUTORY LIMITS	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE MEMBER EXCLUDED? (Mandatory in NH)	Y/N					OTH-ER	
	If yes, describe under DESCRIPTION OF OPERATIONS below	N	N/A				E.L. EACH ACCIDENT	\$ 500,000
							E.L. DISEASE - EA EMPLOYEE	\$ 500,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Town of Northbridge 7 Main Street Whitinsville, MA 01588	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$500.00

Secretary of the Commonwealth, Corporations Division
 One Ashburton Place, 17th floor
 Boston, MA 02108-1512
 Telephone: (617) 727-9640

Certificate of Organization

(General Laws, Chapter)

Identification Number: 001227351

1. The exact name of the limited liability company is: BULL HOUND SHUTTLE LLC

2a. Location of its principal office:

No. and Street: 11 PROSPECT ST

City or Town: WHITINSVILLE

State: MA

Zip: 01588

Country: USA

2b. Street address of the office in the Commonwealth at which the records will be maintained:

No. and Street: 11 PROSPECT ST

City or Town: WHITINSVILLE

State: MA

Zip: 01588

Country: USA

3. The general character of business, and if the limited liability company is organized to render professional service, the service to be rendered:

TO ENGAGE IN THE OPERATION OF A TRANSPORTATION AND LIVERY SERVICES BUSINESS AND RELATED MATTERS, AND TO DO ALL AND EVERYTHING NECESSARY, SUITABLE, AND PROPER FOR THE ACCOMPLISHMENT OF ANY OF THE PURPOSES, OR THE ATTAINMENT OF ANY OF THE OBJECTS, OR THE FURTHERANCE OF ANY OF THE POWERS HEREINBEFORE SET FORTH, EITHER ALONE OR IN ASSOCIATION WITH OTHER CORPORATIONS, FIRMS, OR INDIVIDUALS, AND TO DO EVERY OTHER ACT OR ACTS, THING OR THINGS, INCIDENTAL OR APPURTENANT TO OR GROWING OUT OF OR CONNECTED WITH THE AFORESAID BUSINESS OR POWERS, OR ANY PART OR PARTS THEREOF, PROVIDED THE SAME BE NOT INCONSISTENT WITH THE LAWS UNDER WHICH THIS COMPANY IS ORGANIZED.

4. The latest date of dissolution, if specified:

5. Name and address of the Resident Agent:

Name: RAYMOND D MILLER III

No. and Street: 11 PROSPECT ST

City or Town: WHITINSVILLE

State: MA

Zip: 01588

Country: USA

I, RAYMOND D MILLER III resident agent of the above limited liability company, consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 12.

6. The name and business address of each manager, if any:

Title	Individual Name	Address (no PO Box)
	First, Middle, Last, Suffix	Address, City or Town, State, Zip Code
MANAGER	RAYMOND D MILLER III	11 PROSPECT ST WHITINSVILLE, MA 01588 USA

7. The name and business address of the person(s) in addition to the manager(s), authorized to execute documents to be filed with the Corporations Division, and at least one person shall be named if there are no managers.

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code

8. The name and business address of the person(s) authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
REAL PROPERTY	RAYMOND D MILLER III	11 PROSPECT ST WHITINSVILLE, MA 01588 USA

9. Additional matters:

SIGNED UNDER THE PENALTIES OF PERJURY, this 13 Day of June, 2016,

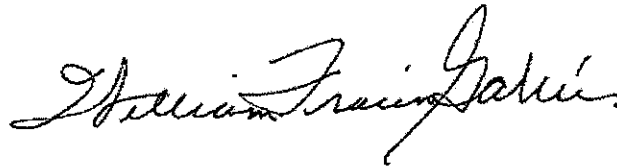
RAYMOND D MILLER III

(The certificate must be signed by the person forming the LLC.)

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

June 13, 2016 09:42 AM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive style with a large, stylized 'G' at the end.

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

NTM License Slips

Row 4

Current Status	NEW
Done	<input type="checkbox"/>
License ID:	NTM#16013
License Type:	LIVERY LICENSE
Description:	
Business:	BULL HOUND SHUTTLE, LLC
Applicant:	RAYMOND MILLER III
Address:	11 PROSPECT STREET, WHITINSVILLE, MA 01588
Approval Target	07/25/16
Slip Started on:	07/13/16 4:43 PM
PLANNING Approve:	<input checked="" type="checkbox"/>
PLANNING Comments:	subject to Inspector of Buildings /zoning restrictions
POLICE Approve:	<input checked="" type="checkbox"/>
POLICE Comments:	I have completed background checks on: Raymond D. Miller III Michael A. Julian Daniel H. Julian All three individuals are qualified to drive a livery vehicle. Off. Chickinski completed a check of the vehicle a 2015 Ford Transit Van, MA Reg. LV78801. The vehicle is suitable for a livery vehicle. Chief Warchol
FIRE Approve:	<input checked="" type="checkbox"/>
FIRE Comments:	No concerns at this time. - Gary A. Nestor - Fire Chief 7/14/16
BUILDING ZONING Approve:	<input checked="" type="checkbox"/>
BUILDING ZONING Comments:	Applicant is allowed one commercial vehicle for this property.
CONSERVATION Approve:	<input checked="" type="checkbox"/>
CONSERVATION	None

Comments:

HEALTH

Approve:

✓

HEALTH

Comments:

N/A

ASSESSORS

Approve:

✓

ASSESSORS

Comments:

No Issues.

TREASURER

COLLECTOR

Approve:

TREASURER

COLLECTOR

Comments:

This property 11-13 Prospect Street is severely behind on their sewer bill. Total amount due as of today (7/21) is \$720.64.

Paid 8/9/16



Discussions

Title: Update Request Discussion (Row 4)

Comments: This property 11-13 Prospect Street is severely behind on their sewer bill. Total amount due as of today is \$720.64.

jharris@northbridgemass.org on 07/21/16 1:25 PM

RAYMOND D MILLER III
11 PROSPECT ST
WHITINSVILLE, MA 01588-1456

1179
53-13/10 MA
26573

Date 8-9-16

Pay to the TOWN OF NORTHBIDGE
Order of SEVEN HUNDRED EIGHTY TWO & 97/100 \$ 752.97
Dollars

Bank of America
ACH R/T 011000138

For [Signature]

MP

1179
53-13/10 MA
26573

Photo
of
Signature
Required on Back

1179
53-13/10 MA
26573



Town of Northbridge
DPW Sewer Div.
7 Main St.
Whitinsville, MA 01588-2238

PAID

AUG 09 2016

1179

TOWN OF NORTHBIDGE

ROLAND AT SMA
13 PROSPECT ST
WHITINSVILLE MA 01588-1456

SEWER BILL

Account #	Bill Date
7-0430	06/30/2016
Amount Due	Due Date
\$720.84	07/29/2016
Service Address	
11-13 PROSPECT ST	

Make checks payable to:

Town of Northbridge DPW - Sewer Div.
P.O. Box 823
Reading MA 01867-0406

08261000000704300000007206400000001607293

WHITINSVILLE WATER COMPANY
WATER PAYMENT

ACCOUNT # 7-0430

NAME Pd By Raymond Miller

AMOUNT \$ 206.79

CHECK # 1178

WHITINSVILLE
WATER CO.

AUG 09 2016

MJ

RAYMOND D MILLER III
11 PROSPECT ST
WHITINSVILLE, MA 01588-1456

1178
53-13/110 MA
26573

8-9-16 Date

Pay to the Order of Whitinsville Water

Two Hundred Six & 79/100 \$ 206.79

Bank of America

ACH R/T 011000138

For [Signature]

Dollars

Photo Safe Deposit Use on back

⑆011000138⑆ 009437939564⑈1178

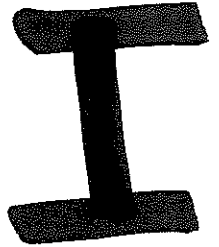
\$20.00 Fee

Phone: _____

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTHBRIDGE

APPLICATION FOR SPECIAL LICENSE

Paid



TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto. *Chapter 138, Section 14*

(FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION):

Name of Responsible Person: ARMENIAN APOSTOLIC CHURCH
Joanne Khoury, Board of Trustee

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: ONE-DAY WINES AND MALTS LICENSE

Type of Event: CHURCH ANNUAL PICNIC
Date and Time of Event: 8/21/16 12-5

GIVE LOCATION BY STREET AND NUMBER: 315 Church St, Whitnoville

DESCRIPTION OF PREMISES: on the grounds of the church
Outside

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes. *The town highly recommends that you notify your insurance company of this event.

Joanne Khoury
(Signature of Applicant)

SPECIAL LICENSES ISSUED UNDER
SECTION 14 [ONE-DAY LICENSES]:
MUST PURCHASE THE EVENT
ALCOHOL/BEER/WINE FROM A
DISTRIBUTOR OTHERWISE YOU
ARE IN VIOLATION OF STATE LAW.

Print Name: Joanne Khoury
for: Armenian Church
Address: 315 Church St
City: Whitnoville
State, Zip: MA, 01588

Name of Distributor(s): _____

Quality

Received: Aug 8, 2016 @ 11:05 AM
(Date) (Time)

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

SPECIAL PERMIT/LICENSE

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

Please read this document thoroughly before completing and signing

I, American Church, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on August 31, 2016, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on August 31, 2016, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on August 31, 2016, and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on August 31, 2016, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 8th day of August 2016.

Name (Printed): Joanne Khoury

Joanne Khoury
Signature

[Signature]
Witness

THIS FORM MAY NOT BE ALTERED

TIPS[®] eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 7/14/2015 Expires: 7/14/2018
ID#: 4035507 D.O.B.: XXXXX/XXXX

Jamie Lehtola
3 Anthony St
Webster, MA 01570-3528

For service visit us online at www.gettips.com

NTM License Slips

Row 1

Current Status On Agenda for 8/15/16

Done

License ID: NTM#16017

License Type: One-day Beer and Wine

Description: Application for a one-day beer and wine for the Armenian church picnic

Business: Armenian Church

Applicant: Joanne Khoury

Address: 315 Church Street, Whitinsville

Approval Target 08/08/16

Slip Started on: 07/27/16 9:05 AM

**PLANNING
Approve:**

**PLANNING
Comments:**

**POLICE
Approve:** ✓

**POLICE
Comments:** No issues, annual event

FIRE Approve: ✓

FIRE Comments: No concerns at this time - G. Nestor - 8/08/16

**BUILDING
ZONING
Approve:** ✓

**BUILDING
ZONING
Comments:**

**CONSERVATION
Approve:** ✓

**CONSERVATION
Comments:** N/A

HEALTH
Approve:

✓

HEALTH
Comments:

Applicant is all set with Board of Health. Jeanne M. Gniadek, BOH Administrator
August 8, 2016

ASSESSORS
Approve:

✓

ASSESSORS
Comments:

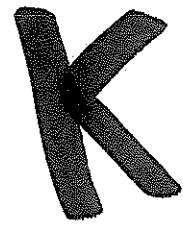
No Issues. Bob Fitzgerald

TREASURER
COLLECTOR
Approve:

✓

TREASURER
COLLECTOR
Comments:

Stretch Energy Code



Massachusetts gives communities two options for their building energy code – a base energy code or an optional stretch energy code. Towns can choose to adopt the stretch energy code by Town Meeting vote and it can be rescinded by Town Meeting vote. Becoming a Green Community requires that Town Meeting adopt the Stretch Code.

On January 1, 2017, both the Base Energy Code as well as the Stretch Energy Code will be updated. The difference between the two will be much smaller than in the past. In fact, the new Stretch Code will be incorporated into the new Base Code; no more extensive and separate language to describe it. Basically, new residential construction in a Stretch Code town will need to follow the Performance Path of the Base code rather than the Prescriptive Path. The updated Stretch Code will apply to new commercial buildings over 100,000 square feet. However, smaller new commercial buildings or additions, renovation, and repairs to residential or commercial buildings are not impacted by the updated Stretch code.

A key feature of the Stretch Energy Code is that it is performance based. It requires new homes to meet a HERS (Home Energy Rating System) index rating target, rather than requiring the installation of specific levels of energy efficiency for each building element (e.g. Windows, Wall insulation, roof insulation, furnace etc). The HERS rating is a measure based on a home's total expected energy use and overall efficiency. It is calculated by a certified HERS rater using accredited software, which uses information on the design of the energy systems in a home to calculate the annual energy needs of the home and give it a rating score.

One benefit of using HERS ratings for compliance with the Stretch Energy Code is that builders do not have to install specific energy efficiency measures, rather they have the flexibility to choose which energy efficiency measures to install, and how to design the home in order to meet the HERS rating target. It is also a way to ensure that homes are well built. As part of the HERS rating, the HERS rater tests the home for air leakage and inspects insulation installation, which helps ensure that the home performs as designed.

Since the base energy code is updated approximately every 3 years, the Stretch Energy Code must be updated periodically in order to maintain the “stretch.” When the stretch energy code was first adopted, it was characterized as adopting the next version of the base energy code early, which is how it turned out. A new version of the base energy code went into effect on July 1, 2014 and buildings built to the new base energy code and the existing stretch energy code have roughly the same efficiency.

The Board of Building Regulations and Standards (BBRS) and the Department of Energy Resources (DOER), two state entities responsible for the building energy codes, have completed work on a new stretch energy code. Basically, it would require that the performance path of the standard building code be followed in Stretch Code municipalities for new homes and for large new commercial buildings. When the new Stretch Code goes into effect, the additional cost will be primarily for the services of the HERS Rater. This is generally in the \$900 - \$1500 range for residences with a \$700 incentive available through the Mass Save Residential New Construction Program to offset the cost. There are also typically significant annual energy bill savings that more than tip the balance to give homeowners a net savings every year.

Once adopted, the stretch energy code would take effect on January 1, 2017. Currently 176 communities, representing more than half of the state's population, have adopted the Stretch Energy Code. Nearby communities that have adopted it include Blackstone, Mendon, Millbury, Millville, Sutton and Upton. Most builders in the area are likely familiar with the stretch energy code. Many say that the trade-off feature of the Stretch Code makes it easier to build to than the standard building code.



Board of Selectmen's Meeting

August 15, 2016

Semi-Annual Update

A) Accountant's Office

- a. Auditors worked from December to February on FY'15 Audit
- b. 2nd week of February, began the FY'17 Budget process; this would continue to the 2nd week of April; meetings on Wednesday night at which both the manager and I attended as well as the major department heads. Process went rather smooth, as there was very little change in the funds approved by the State and the revenue number the Town put forward
- c. In this time frame, Schedule A was submitted and approved by the State
- d. I attended the annual Accountant & Auditor's School in March
- e. Free Cash was certified at the end of March for \$1,206,219
- f. Town Meeting in early May voted a \$40,624,321 FY'17 operating budget without issue.
- g. Interviewed candidates for the Summer intern position beginning in early May
- h. End of May/Early June being process of cleaning up departments budgets
- i. Auditor presented FY'15 Audit at the end of June
- j. Processed bills from January to June totaling over \$17,616,041

By Susan Spencer

August 11, 2016 8:46PM

Northbridge tree-cutting operation under review

NORTHBRIDGE – More than 200 acres in the center of Northbridge have gone over the past year from a thickly forested crest to a local version of California's Mount Baldy, a bare hill looming over homes, schools and businesses.

The nearly denuded parcels rising from Plummers Corner at Church Street and Providence Road to Plummers Hill and a rugged area known as the Bad Lands have brought complaints from residents to the Conservation Commission about flooding, runoff, and questionable earth and rock removal.

Destruction of historic stone walls and structures that once stood on the land, as part of a timber harvest operation, has also raised concerns.

Forest cutting plans filed with the state Department of Conservation and Recreation and forwarded to the Northbridge Conservation Commission for comment in September showed three contiguous plans, with separate owners, for cutting 60 percent to 70 percent of the trees.

Timber cutting must be spelled out in the plans and comply with regulations under the state Forest Cutting Practices Act, including limited cutting in wetlands and near streams.

Owners of the harvested land include TSE Development LLC, whose agent is Edward K. Renaud Jr. of Whitinsville; Whitinsville Redevelopment Trust, which lists Leonard S. Jolles as agent and Sidney Covich, trustee; and a parcel owned by Trimount Trust, which Conservation Commission staff said would not be logged for now.

Under the state forestry law, as long as the forest cutting plan is approved by DCR, it is exempt from the state Wetlands Protection Act, National Pollutant Discharge Elimination System requirements and local bylaws. Local conservation commissions are notified of the plans and may offer comment, but do not have oversight of the projects. Oversight is up to the DCR forester.

On Wednesday the Conservation Commission discussed possible violations of the Wetlands Protection Act and stormwater bylaws by loggers harvesting the extensive site. The report of noncompliance with forestry standards followed a cease-and-desist order issued by Joy Anderson, Conservation Commission chairman, on Aug. 1.

Commissioners voted unanimously to continue the cease-and-desist order until a state forester from the DCR views the three alleged violations and, possibly in conjunction with the state Department of Environmental Protection, identifies specific remediation orders.

Jennifer Fish, a DCR official, said in a phone interview that if a forest cutting plan is violated, such as clear-cutting in a wetland, and the site can't be brought back into compliance, the property owner would lose the exemption to the Wetlands Protection Act and could be found in violation.

Harvesting work on the Northbridge project has been completed but the site needs to be cleaned up, seeded and restored as much as possible.

The owners have not indicated whether they plan to use the land for anything other than commercial timber, but some commissioners have questioned from the start whether further development might be in the offing. That concern was heightened by the removal of large amounts of rocks from the site.

According to notes from a phone conversation in December between the Conservation Commission administrative assistant and Guy LaChance, a forester from DCR, only 50 percent of the trees around a stream or in a wetland can be cut and landowners cannot do additional work in the buffer zone for five years, so any future work would be delayed.

Mr. LaChance wrote in an email update in December to the Conservation Commission, after a site visit in November: "As long as there is no change in land use (digging or altering topography, for example) and the properties remain as forest, the project adheres to the rules and regulations governing Chapter 132, the Forest Cutting Practices Act."

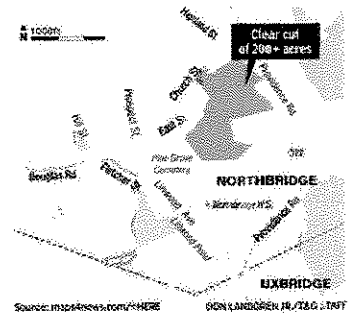
He said that numerous rocks had been removed to prepare the site for trailer trucks to load and remove the timber, but "it seems justifiable."

"The theory behind it is if forestry is done correctly, things will tend to come up (regrow) on their own," David Pickart, Northbridge conservation agent, said about the large volume of trees removed.

Of greater concern was the impact on the massive hill's wetlands and terrain, with resulting erosion. "Once they started cutting, there were a lot of complaints" of flooding, noise and debris, he said.

Commissioner Gerry Ouillette said he had been called by abutters on Leland Street to view deep ruts and four feet of water in their backyards.

"Anytime you remove the trees, it increases water that comes off the land," Mr. Pickart said. "That's why the concern about flooding."



Comparing the submitted site maps to a new aerial view on Google Earth and state GIS maps, he said, "I saw things on their map that led me to believe there were wetlands and streams they didn't know about."

Those concerns were confirmed when land agent John McCarthy of Grafton allowed Mr. Pickart and a commissioner to walk the site this week.

In one of the at-least three areas where Mr. Pickart suspected work was not in compliance with forest cutting standards, the tree canopy was removed and a gravel access road was constructed across a wooded swamp, which is wetland and connects with a DEP-mapped stream.

Extensive cutting and skidder trails for logging equipment appeared on an intermittent stream in another section, which also does not comply with the forest cutting standards.

In the third area, cutting and logging-equipment travel occurred on an intermittent stream channel and wetland that were not mapped in the forest cutting plan.

"The good news is aside from the gravel access road, all these areas should regenerate," Mr. Pickart said.

Mr. McCarthy questioned the discovery of unmapped streams and wetlands. He told commissioners that the state approved "heavy cutting" on the property because it had been burned in a fire 50 years ago and the timber was damaged.

"These people have been around. They know what they're doing," he said about loggers on the site.

Mr. McCarthy requested the cease-and-desist order be lifted so that the access landings on Providence Road and Church Street could be repaired.

But after heated discussion with commissioners about specific work to be done and possible violation of stone-removal laws, commissioners opted to maintain the order until after the state intervenes.



LL.

Conservation Commission Staff Update

Project Name: Forest Cutting

Location: Map 14, Lots 15, 22, 24 and 211

Type of Filing: NOI

DEP/NCC File #: Pending

Date Issued: 8/9/2016

After receiving a call and meeting with John McCarthy (Agent for Forest Cutting Plans filed for the above-referenced properties), Justin Arbuckle and the Conservation Agent inspected portions of the property. The inspections focused on areas shown as potentially containing resource areas (streams and wetlands) that were shown on mapping produced by MA DEP that is available on Mass GIS. Issues were observed at three of the five areas that were inspected (referred hereinafter as Area A, B, and C). Work completed at the remaining areas that were viewed either did not contain wetland resources or appeared to comply with criteria contained in the Forest Cutting Practices Act (FCPA) regulations (304 CMR 11.00) and the Wetlands Protection Act (WPA) regulations (310 CMR 10.00). Areas A, B and C are described below and are depicted on the accompanying photographs. Maps showing the approximate limit of affected resource areas are shown on the accompanying aerial map.

Area A:

Based on an examination of vegetation, soils and hydrology, a wetland (former wooded swamp) is located along the northeastern margin of Lots 22 and 24. As shown on the photographs, the tree canopy has been removed and a gravel access road has been constructed across this area. The wetland ranges from 50 to 70 feet wide and is several hundred feet long. The wetland appears to connect with a DEP mapped stream on an abutting lot and also appears to be fed or drained by a channel located on Lot 23 (865 Providence Road). Based on the apparent connection to offsite streams, the wooded swamp is regulated as BVW under the WPA.



Clearing in Area A.



Gravel access road and channel in Area A.

The clearing does not appear to comply with Standard 11.05(1)(e) of the FCPA regulations which states *“no more than 50% of the basal area shall be cut at any one time as single trees or in small patches...”* Additionally, this standard requires that *“each area where trees will be cut in a wetland must be accurately shown on the forest cutting plan map, and the forest cutting plan must state the acreage of wetlands to be cut.”* Area A is not shown on the map that was included with the Forest Cutting Plan. Standard 11.05(2)(b)2 states that every reasonable effort (including obtaining access from an abutting property) shall be made to avoid or minimize access through wetland resource areas. If a crossing is essential, it shall be done to the standards contained in the Massachusetts Forestry Best Management Practices (BMP) Manual. This manual references the use of structures such as corduroy (poles laid across a road), tree tops, tire mats, or bog bridges to provide stability and prevent compaction. Installation of a gravel road does not appear to be an accepted practice.

Area B

An intermittent stream channel (shown on DEP mapping) is located in the southern portion of Lot 22. Based on an examination of vegetation, soils and hydrology, a wetland (former wooded swamp) borders the stream. The wetland ranges from 25 to 70 feet wide and is several hundred feet long. As shown on the photographs, extensive cutting has occurred in portions of this system and multiple skid trails cross the stream and wetland.



Clearing in Area B.



Skid trail crossing stream channel and wetland in Area B.

Because more than 50% of the basal area has been removed, cutting in portions of Area B also does not appear to comply Standard 11.05(1)(e) of the FCPA regulations. The stream and wetland are not shown on the forest cutting plan map. Per Standard 11.05(1)(d), filter strips that are at least 50 feet wide shall be left along the edges of all water bodies (which includes streams). As with the standard for wetlands, cutting in the filter strip shall not exceed 50% of the basal area. Additionally, Standard 11.05(2)(c)

specifies that no logging equipment shall travel through the filter strip except at an approved stream crossing or on a pre-existing crossing.

Area C

An intermittent stream channel (shown on DEP mapping) is located in the southeast corner of Lot 15. The stream originates in a wetland (that is also shown on DEP mapping) and flows east and south into a wetland located on the high school property. Based on an examination of vegetation, soils and hydrology, an unmapped wetland (former wooded swamp) also borders the lower reaches of the stream. The unmapped wetland ranges from 50 to 150 feet wide and is approximately 700 hundred feet long. As shown on the photographs, almost all of the tree canopy has been removed from this system and multiple skid trails cross the stream and wetland.

Cutting and logging equipment travel in Area C does not appear to comply with the previously cited standards specified in the FCPA regulations. The wetland shown on DEP mapping is shown on the forest cutting plan map (and has not been cleared). The wetland and stream associated with Area C are not shown on the maps included with the Forest Cutting Plan.



View of cutting in Area C looking towards the high school property.



Cutting and a skid trail located in Area C.

Summary/Recommendations

As noted in this report, forestry activities have occurred in at least three wetland systems (that appear to be regulated as Land Under Waterways, Bank and BVW) in a manner that does not appear to comply with standards set forth in the FCPA regulations. Specifically, the plans/work activities:

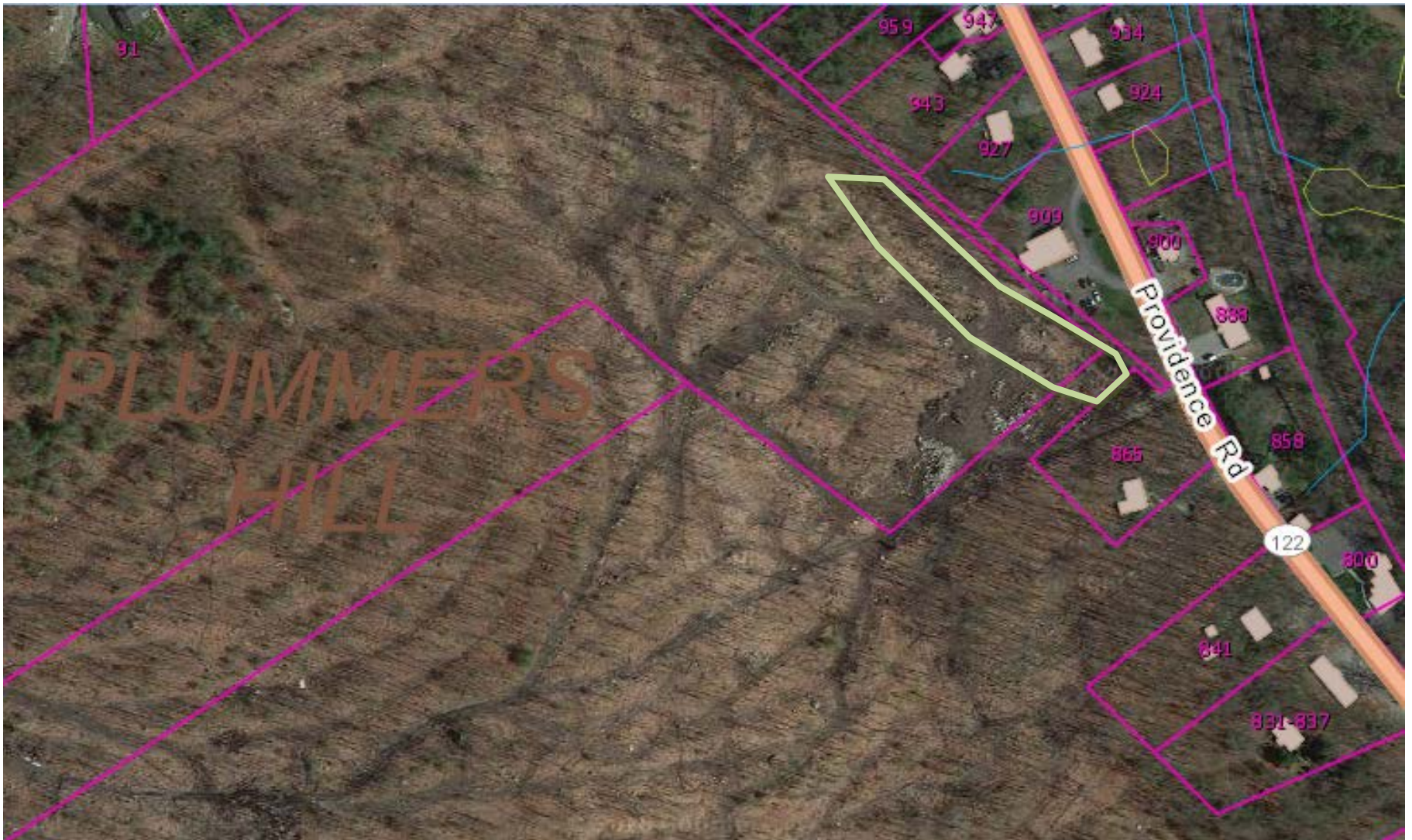
1. Do not properly depict the limit of wetland resources (BVW and streams) located on the property;
2. Do not comply with the cutting limitations (not more than 50 percent of the basal area) for BVW and stream filter strips; and
3. Do not adhere to prescribed BMPs for access across streams/BVWs and to equipment (skidder) movement within filter strips.

Because of the findings listed above and as the work also does not appear to comply with restrictions cited in the definition of Normal Maintenance of Land in Agricultural Use contained in 310 CMR 10.04 of the WPA regulations, work in these areas may not meet the criteria for exemption from the WPA.

Given the high likelihood that fairly extensive violations have occurred, it is recommended that the following steps be initiated:

1. Provide land owners, agent, forester with copy of this report;
2. Provide DEP CERO/DCR Forester with findings and ascertain their level of involvement in further proceedings;
3. Require land owner, agent and/or forester to retain a consultant to map wetlands and accurately map/quantify limits of activities not in compliance with standards contained in FCPA and WPA regulations;

4. Have consultant conduct thorough review of other portions of properties for potential non-compliance;
5. Maintain Cease/Desist until Items 3 and 4 are complete;
6. Allow resumption of close out activities (cleanup/seeding) in other portions of site.
7. Have consultant prepare/file plans or recommendations for restoration of affected areas; and
8. Review/authorize restoration measures as appropriate.



Area A – Wetland area on Map 14, Lots 22 and 24 that has undergone clear cutting and has a gravel road running through it. Wetland appears to connect with stream (MA DEP GIS) shown on abutting lot (927 Providence Road)



Area B – Stream and wetland area on Map 14, Lot 22 that has undergone extensive cutting



Area C – Stream and wetland area on Map 14, Lot 15 that has undergone extensive cutting

TOWN MANAGER'S REPORT – August 15, 2016

1. **Modernization Bill/Economic Development Bill** - Both Bills were recently passed by Legislature to provide local communities with more opportunities to operate without the State's oversight. The Modernization Bill includes changes in procurement and construction laws, allows new programs for OPEB trust funds and revolving accounts, laws for Assessors, Treasurers, and Accountants to minimize regulations, and more regulations on double telephone pole removal. The Economic Development Bill is a \$500 million dollar program to allow additional economic opportunities including Brownfield recapturing, and Mass Works development in addition to training employees for the modern economy.
2. **Council on Aging/RMV Site** - The Council on Aging is working with Registry of Motor Vehicles to become a host site to conduct RMV transactions online through a new program called "RMV Near Me". This program will provide additional service locations where senior citizens can receive assistance for routine Registry transactions online. The available transactions will be: license renewals [for licensed drivers younger than age 75], registration renewals, change of address, duplicate license or registration, and how to report a lost or stolen disability placard and how to request a replacement. The program will be implemented sometime after the staff is trained in November.
3. **Voluntary Water Advisory** - The Whitinsville Water Company and the town have instituted a voluntary water moratorium, which entails a voluntary restriction on all non-essential outdoor watering to odd/even days. This means that if your house number is an even number (ends in 0,2,4,6,or 8) , we would ask that you only water on even dates either before 9 am or after 5 pm on that day. And if you house number is an odd number (ends in 1,3,5,7 or 9), we would ask that you only water on odd dates either before 9 am or after 5pm on that day. If you have a shared irrigation system, we ask that you set the timer to run only on even days either before 9 am or after 5 pm.
4. **Summer Roads Program update** - The DPW has completed most of the road work on the Cooper Road, Kelly Street, and Lake Street projects. Additional funds will allow work to be completed on Old Quaker Road and other infrastructure projects such as drainage.



FOR IMMEDIATE RELEASE

January 28, 2016

CONTACT

MassDOT Press Office: 857-368-8500

Baker-Polito Administration Launches New “RMV Near Me” Program

Partners with Councils on Aging to offer assistance with online transactions

BOSTON - January 28, 2016 – The Baker-Polito Administration’s Department of Transportation (MassDOT) and Registry of Motor Vehicles (RMV) today announced the launch of the “RMV Near Me” program, a pilot partnership with statewide Councils on Aging (COA) to provide additional service locations at which senior citizens can receive assistance processing routine Registry transactions online. The program is the latest in a series of initiatives designed to improve customer service at the Registry by offering alternative service solutions.

“The RMV Near Me Program is another great example of our commitment to identifying new, creative ways to improve customer service at the Registry of Motor Vehicles”, **said Governor Charlie Baker**. “We are pleased to be partnering with Councils on Aging across the Commonwealth to provide opportunities for our seniors to receive assistance with processing online Registry transactions.”

“Providing a positive customer service experience for all Registry customers is at the forefront of our agenda,” **said Registrar of Motor Vehicles Erin Deveney**. “When we sat down to think about alternative service solutions to bring our business to our customers, we saw that the answer was simple but innovative- ask our existing, long term partners to help. The RMV is grateful to the Councils on Aging that have made “*RMV Near Me*” a success and we look forward to training others in the very near future.”

To date, more than 50 Councils on Aging, listed below, are participating in the program. Council on Aging staff were trained by RMV staff and are now able to assist residents with conducting online transactions as well as helping to locate important RMV forms, documents, and resources online. Examples of several RMV transactions that can be processed at COA locations include: 1) renewing Massachusetts driver’s licenses online (if the resident is younger than 75); and 2) renewing a motor vehicle registration without having to visit the local RMV branch.

Over the last year, the RMV has been increasing the use of existing alternative service channels, increasing RMV staff performance measured by improving accountability and customer treatment, and improving customer wait times through the use of dual queuing methods that have eliminated hidden wait times at participating branches. The RMV has also redesigned MassRMV.com to be more customer friendly and improved outreach to increase online use.

The partnership with the Councils on Aging follows an RMV partnership with 12 AAA offices throughout the Commonwealth offering Registry services for members. For a complete list of transactions, visit <http://www.southernnewengland.aaa.com/>.

[More]

The RMV reminds customers that the best place to do business is at our online branch as it offers more than 20 transactions you can complete online at **www. MassRMV.com**. For the latest RMV news follow Twitter @MassRMV #skiptheline.

Participating Councils on Aging

Adams, Amesbury, Athol, Bellingham, Blackstone, Blandford, Brewster, Brimfield, Brockton, Clinton, Chester, Dartmouth, East Longmeadow, Easthampton, Erving, Framingham, Franklin, Gardner, Gloucester, Granby, Great Barrington, Halifax, Hanover, Holden, Huntington, Lawrence, Littleton, Longmeadow, Merrimac, Methuen, Middlefield, Middleton, Millbury, Monson, Natick, New Bedford, Newton, Nahant, Peabody, Pembroke, Pittsfield, Plymouth, Rowley, Russell, Scituate, Sharon, Sheffield, Spencer, Wakefield, Wales, West Boylston, Westborough, Westford, Westwood, Wilmington, Winchendon, Woburn

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October 6, 2015

Dear Council on Aging Director:

Thank you very much for your interest in becoming a "host site" to conduct RMV transactions online.

Below is information on the program. I hope this will answer most, if not all, of your questions.

Training Material:

The RMV is creating task guides for you, your staff and/or volunteers to use when assisting COA "customers" during on-line transactions.

The Task Guides will include step-by-step instructions on how to complete the five (5) most common online transactions for older adults.

The Task Guides will also include how to contact RMV Customer Service to help trouble shoot and obtain assistance from the RMV if you or your staff are not able to complete the online transaction for the customer.

The Five (5) Transactions we will focus on are:

- License Renewals (for licensed drivers younger than age 75)
- Registration Renewals
- Change of Address
- Duplicate License (or Registration)
- How to report a lost or stolen disability placard and how to request a replacement

Privacy Protection Act:

RMV Legal Department will provide a primer on the Privacy Protection Act.

RMV Legal requires that you, your staff and/or volunteers must advise "customers" that while you are assisting the customer with RMV online transactions, you will be able to see the customer's personal information.

Liability:

Neither the COA staff nor the volunteer is liable when assisting a customer with a license renewal.

Massachusetts is a self-reporting state, which means it is the responsibility of the licensed driver to report to the RMV any medical condition that may affect their ability to drive.

During online license renewals, the following questions concerning medical ability are asked:

Has a medical professional told you that you have a medical condition that may affect your ability to safely operate a motor vehicle? *

Yes No

* This is a required field

Are you currently taking medication that your Physician has indicated may affect your ability to safely operate a motor vehicle? *

Yes No

* This is a required field

Training Sessions:

I will conduct Training Sessions across the state to teach you and your staff how to utilize RMV's online branch.

My hope is to visit COAs in November to conduct training sessions with you, your staff, and/or volunteers.

I will try to group training sessions by the COAs' geographic proximity. For example, Cape Ann COAs, northern Worcester County COAs, Southern Worcester County COAs, etc.

If you are willing and able to host a group training for 3 or 4 COAs in your region, please let me know.

Timeline:

I hope to present "Train the Trainer" sessions at various COAs in early November. Once trained, COAs can begin assisting constituents as soon as they are able.

I trust this information is helpful, but please feel free to contact me with any questions or concerns you may have.

Best regards,

Michele Ellicks

Michele Ellicks, Community Outreach
MassDOT/Registry of Motor Vehicles
10 Park Plaza, Suite 6620
Boston, MA 02116
p. 857-368-9457

Michele.ellicks@state.ma.us





M3

Water Restriction Press Release

July 28, 2016

In July 2016, the Massachusetts Secretary of Energy and Environmental Affairs issued a Drought Watch for the Central Drought Region (in which Northbridge and Sutton are located) based on advice from the Massachusetts Drought Management Task Force. A drought watch is the third highest of five levels of drought conditions. More details of this drought watch declaration can be found at <http://www.mass.gov/eea/agencies/dcr/water-res-protection/water-data-tracking/drought-status.html>.

In Northbridge, we started the year with a 7.5" precipitation deficit (below average) from last year. So far in 2016 we are an additional 5.8" below average for precipitation. That is more than 13" below average for the past year and a half. Most notably, the past two months have been extremely dry. We received a total of only 1.98" for all of June and so far we have only received 1.8" in July. During this dry spell, we have been pumping higher than normal volumes of water. Because of the current drought conditions, the Whitinsville Water Company is issuing a Stage 1 Water Restriction to customers on the Whitinsville Water Company and Town of Northbridge water systems. The water restrictions will be effective Friday July 29th. A Stage 1 Water Restriction entails a voluntary restriction on all non-essential outdoor water to odd/even days. This means that if your house number is an even number (ends in 0,2,4,6, or 8), we would ask that you only water on even dates either before 9am or after 5pm on that day. And if your house number is an odd number (ends in 1,3,5,7 or 9), we would ask that you only water on odd dates either before 9am or after 5pm on that day. If you have a shared irrigation system, we ask that you set the timer to run only on even days either before 9am or after 5pm. Further details of the Stage 1 Water Restriction can be found at the Whitinsville Water Company website under the Announcements tab.

Sincerely,
WHITINSVILLE WATER COMPANY



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Matthew A. Beaton
Secretary

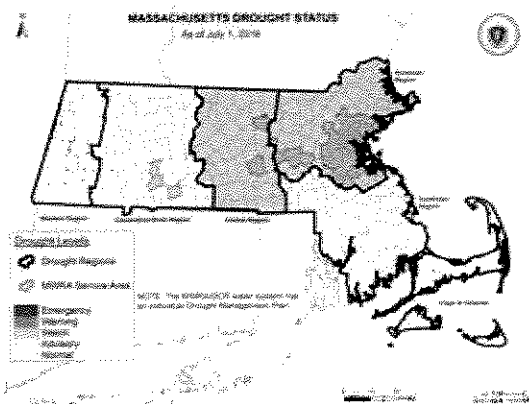
Martin Suuberg
Commissioner

July 12, 2016

To: All Registered or Permitted Public Water Suppliers and all other users permitted under the Water Management Act

Re: Drought Watch / Drought Advisory Status

On July 8, 2016, the Secretary of Energy and Environmental Affairs, Matthew Beaton, issued a Drought Watch for the Central and Northeast Drought Regions and a Drought Advisory for the Connecticut River and Southeast Drought Regions of Massachusetts based on advice from the Massachusetts Drought Management Task Force. The drought is retroactive to July 1, 2016. The map below summarizes Massachusetts' drought status as of this month.



The latest drought status update is published on the Web at <http://www.mass.gov/eea/agencies/dcr/water-res-protection/water-data-tracking/drought-status.html>. To confirm which drought region your town or city is in, go to the above website and in the "Drought Maps" section click on the link to "List of Massachusetts Towns by Drought Region".

Drought Advisory and Watch are the second and third of five levels of drought conditions. The five levels in the Drought Management Plan are: Normal, Advisory, Watch, Warning and Emergency. As of June 30, 2016 precipitation, streamflow, and groundwater elevations were below normal throughout most areas of Massachusetts.

Drought Declaration and Water Management Act Permits

A Drought Watch triggers the following activities by MassDEP and other applicable agencies: closer detailed monitoring of developing conditions; close coordination among state and federal agencies; and technical outreach and assistance for the affected municipalities. Water Management Act (WMA) permittees in those regions declared as Advisory or Watch may have permit conditions requiring that

This information is available in alternate format. Call John Viola at 617-292-5581. TTY# MassRelay Service 1-800-439-2370
MassDEP Website: www.mass.gov/dep

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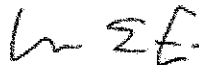
non-essential outdoor water use be reduced or further restricted in response to the Drought declaration. **If you hold a WMA permit, please review any conditions pertaining to outdoor water use to determine if you are required to implement more stringent restrictions when the Drought Management Task Force declares a Drought Advisory or Watch.** Non-Public Water Supply permit holders such as golf courses, industrial, commercial, or agricultural users, should also review their permit for water use restriction requirements. MassDEP recommends that permittees whose permits do not include outdoor water use restrictions (generally older permits that have not been revised in recent years) also consider instituting non-essential outdoor water use restrictions.

Public Water Suppliers (PWS) that impose mandatory use restrictions are required to notify the Department, 310 CMR 22.15(8). The Department requests you also notify us when you impose voluntary use restrictions. Copies of the form used to notify us of the restrictions can be found at <http://www.mass.gov/eea/agencies/massdep/water/watersheds/municipal-water-use-restrictions.html>. Please send a completed form to: Jennifer D'Urso, Water Management Program, One Winter Street, Boston, MA 02108, or email at jen.durso@state.ma.us. This will assist the Department in responding to inquiries regarding use restrictions. We appreciate your efforts to help the Department maintain these lists which are useful for answering questions from the public, as well as targeting public outreach and compliance assistance efforts.

Any PWS having difficulty meeting demands, drought related or not, may want to request a Declaration of Water Supply Emergency ("Emergency Declaration") from the Department. The provisions of the Emergency Declaration process are outlined in regulations at 310 CMR 36.40. Suppliers should contact your DEP Regional Drinking Water Program Chief (see contact information below), or Duane LeVangie of the WMA Program at 617-292-5706, to discuss concerns or begin the Emergency Declaration process.

The Emergency Declaration will require the PWS to submit a plan for Departmental review and approval that includes provisions to remedy the emergency. Such a plan could include measures to purchase water from another supplier, use emergency sources, implement aggressive conservation measures, and provide a mechanism to restrict outside water use for those PWSs that do not currently have the ability to implement such measures.

Very truly yours,



Douglas E. Fine
Assistant Commissioner
Bureau of Water Resources

Cc: Duane LeVangie, WMA Program Chief, DEP Boston (617-292-5706)
Thomas Mahin, Drinking Water Chief, DEP NERO (978-694-3226)
Robert Bostwick, Drinking Water Chief, DEP CERO (508-849-4036)
Richard Rondeau, Drinking Water Chief, DEP SERO (508-946-2816)
Deirdre Doherty, Drinking Water Chief, DEP WERO (413-755-2148)
Jen Pedersen, MWWA
Julia Blatt, Mass River Alliance

Good evening, this message is from the Whitinsville Water Company to inform all Whitinsville Water Company and Town of Northbridge water customers that a Stage 1 Water Restriction has been put in place effective Friday 7/29/16.

A Stage 1 Water Restriction is a voluntary restriction on all non-essential outdoor watering to odd or even days. This means that if your house number is an even number, we would ask that you only water outdoors on even dates either before 9am or after 5pm on that day. And if your house is an odd number, then we ask you only water outdoors on odd dates either before 9am or after 5pm on that day. If you have a shared irrigation system, we ask that you set the system to run only on even dates either before 9am or after 5pm.

The water restriction is being put in place due to the local drought conditions in central Massachusetts. The State has recently issued a drought watch declaration for central Massachusetts. In Northbridge, precipitation levels are more than a foot below average for the past year and a half.

We appreciate your cooperation to help protect our valuable resources. Further details of the Stage 1 Water Restriction can be found at the Whitinsville Water Company website at www.whitinsvillewater.com under the Announcements tab. If you have any questions regarding this message, please feel free to contact our office at 508-234-7358.