

**TOWN OF NORTHBRIDGE  
BOARD OF SELECTMEN'S MEETING  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET - WHITINSVILLE, MA 01588  
August 21, 2017 AT 7:00 PM**

**REVISED**

**PLEDGE OF ALLEGIANCE**

**I. APPROVAL OF MINUTES:**

**A. 1)** May 22, 2017      **2)** June 5 2017 Exec. Session      **3)** June 5, 2017      **4)** June 19, 2017  
**5)** June 26, 2017      **6)** July 24, 2017

**II. PUBLIC HEARING:**

**B. 7:05 PM - National Grid Company and Verizon New England, Inc. /Present:** Mike Fraser, Field Engineer, National Grid/Petition requesting the installation of new joint owned pole #296-50 and anchor to service new lot #2 and #3 of 2094 Quaker Street [Plan #23486534, dated 6/21/17]

**III. APPOINTMENTS/By the Selectmen [Vote to appoint]:**

**C. 1) Zoning Board of Appeals** [Associate Member]: Damian Planas-Merced/**Present:** Thomas Hansson, Chairman, Zoning Board of Appeals **2) Cultural Council** [2 vacancies]: **a.** Douglas Walker **b.** Yurima Guilarte-Walker/**Present:** Christine Fung-a-fat **3) Safety Committee** [School Dept. Rep.]: Steven Von Bargen **4) Central Mass. Regional Planning Commission:** **a)** Second Delegate **b)** Alternate

**By the Town Manager [Vote to Affirm]:**

**D. 1)** David Pickart, Conservation Agent **2)** Matthew Haas, Sr. Library Asst./**Present:** Jennifer Woodward, Library Director

**E. Joint Appointment by the Board of Selectmen and Planning Board:** [1 vacancy]

**Candidate 1:** Abdul Kafal **Candidate 2:** Ronald Platukis

**By the Fire Chief:** Introduction of Firefighter Tyler Goulding to the Board [No vote required]

**RESIGNATIONS:**

**F.** Ann Dzindolet, Acquisitions Librarian

**IV. CITIZENS' COMMENTS/INPUT:**

**G. Local Business Spotlight:** The Green Plate, LLC, 167 Church Street, Whitinsville, MA **Present:** Danielle Desrosiers, Manager

**IV. DECISIONS:**

**H.** Northbridge School Department/Request to hang a banner over Church Street from Sunday, August 20, 2017 to Sunday, September 3, 2017 to advertise the Balmer School community forums

**I.** St. Camillus/Request to hang a banner over Church Street from Sunday, September 17, 2017 to Sunday, September 24, 2017 to advertise the Annual Evening at the Mansion on Friday, September 22, 2017 from 6 PM - 10 PM

**J.** Alternatives/Request for a one-day wine and malt license for Saturday, September 23, 2017 from 12 PM to 5 PM for their annual Valley Bag Toss event [Rain date: Sunday, September 24, 2017] **Present:** Michael Seibold, Director of Community Services

**K.** George Marston Whitin Memorial Community Association, Inc. / Fall Food Festival in Whitin Park, 60 Main Street, Whitinsville on Saturday, October 14, 2017 from 11 AM - 3 PM/**1)** Request for a one-day malt license **2)** Request for a one-day entertainment license/**Present:** Heather Elster, Executive Director

**L.** Safety Committee Meeting Minutes [August 11, 2017]/Vote to accept recommendations

**M.** Walmart Sewer Pump Station/Vote to approve/**Present:** Mark Kuras, Sewer Superintendent, and James Shuris, Department of Public Works Director

**N.** Pine Grove Cemetery Deed/Daniel Bresnahan [Lot 30 Elm Ave., North]

THIS AGENDA IS SUBJECT TO CHANGE

**O.** Northbridge Fire Department/Request to hold a boot drive at Memorial Square on Saturday, August 26, 2017 from 9 AM to 12 PM subject to the safety requirements of the Police Department

**P.** Fall Annual Town Meeting [October 24, 2017] / Vote to place articles on warrant

**VI. DISCUSSIONS:**

**Q.** Verizon FiOS & Cable Issues/**Present:** Harry Berkowitz, Chairman, Cable Advisory Committee & Bill Tartaglia, NCTV 11

**R.** Charter Communications [New Representative]/**Present:** Anna Lucey, Director of Governmental Affairs

**S.** Retail Industry Fundamentals Training/**Present:** Cynthia Key

**T.** Quinsigamond Community College Training Center/**Present:** Jeannie Hebert, President, Blackstone Valley Chamber of Commerce

**U.** Marijuana Legislation/**Present:** Sergeant Brian Patrinelli, Chief Walter Warchol, and Brian Massey Chairman, Planning Board

**V.** Forest cutting update/**Present:** David Pickart, Conservation Agent

**W.** Building Planning and Construction Committee update [DPW Facility/Fire Station] **Present:** Michael Beaudoin, Chairman, BPCC

**X.** School Building Committee/Educational Visioning Planning Update **Present:** Joseph Strazzulla, Chairman, School Building Committee

**VII. TOWN MANAGER'S REPORT**

**Y. 1)** Department of Public Utilities/Water Rate hearing Thursday, September 21, 2017 @ 7 PM

**2)** Verizon Fios Update

**3)** Congress McGovern Meeting

**4)** Code of Bylaws/Searchable version available on the Town's website [Town Clerk's page]

**VIII. SELECTMEN'S CONCERNS**

**IX. ITEMS FOR FUTURE AGENDA**

**X. CORRESPONDENCE**

**XI. EXECUTIVE SESSION**

|                             |                          |
|-----------------------------|--------------------------|
| Town Clerk: 2 Hard copies   | <input type="checkbox"/> |
| Web: Post time-stamped copy | <input type="checkbox"/> |

**BOARD OF SELECTMEN'S MEETING**  
**May 22, 2017**

A1

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, Marzec, and Nolan. **Also Present:** Theodore D. Kozak.

The Pledge of Allegiance was recited by those present

**EXECUTIVE SESSION 6:15 PM**

**Open Session Adjourned: 6:15 PM**

**Executive Session Convened: 6:16 PM**

**Executive Session Adjourned: 6:58 PM**

**Open Session Reconvened: 7:00 PM**

**RE-ORGANIZATION OF THE BOARD OF SELECTMEN** Town Manager Kozak announced that he would proceed with the reorganization of the Board and polled the Board of Selectmen for **Nominations for Chairman:** A motion/Mr. Melia, seconded/Mr. Nolan, to nominate Mr. Charles Ampagoomian as Chairman of the Board of Selectmen. There being no additional nominations for Chairman, the Town Manager closed nominations and asked for a vote on the nomination of Charles Ampagoomian as Chairman. Vote yes/Unanimous. Town Manager Kozak thanked Mr. Marzec for his term as Chairman and congratulated Mr. Ampagoomian. Mr. Ampagoomian then assumed the Chair and thanked the Board for their vote and Mr. Marzec for his service this past year. **2) Chairman Ampagoomian called for Nominations for Vice-Chairman:** A motion/Mr. Athanas, seconded/Mr. Marzec, to nominate Mr. Thomas Melia as Vice-Chairman of the Board of Selectmen. There being no further nominations, Chairman Ampagoomian closed nominations and asked for a vote on the nomination of Selectman Melia as Vice Chairman. Vote yes/Unanimous. **3) Chairman Ampagoomian called for Nominations for Clerk:** A motion/Mr. Marzec, seconded/Mr. Nolan, to nominate Mr. James Athanas as Clerk of the Board of Selectmen. There being no further nominations, Chairman Ampagoomian closed nominations and asked for a vote on the nomination of Selectman Athanas as Clerk of the Board of Selectmen. Vote yes/Unanimous.

**APPROVAL OF MINUTES A. 1) March 27, 2017.** A motion/Mr. Nolan, seconded/Mr. Athanas to approve the March 27, 2017 minutes as presented with the readings omitted. Vote yes/Unanimous. **2) April 10, 2017.** A motion/Mr. Athanas, seconded/Mr. Melia to approve the April 10, 2017 minutes as presented with the readings omitted. Vote yes/Ampagoomian, Athanas, Melia, and Nolan. Abstain: Mr. Marzec.

**PUBLIC HEARING 7:05 PM B. Purgatory Beer Company, LLC, 670 Linwood Avenue, Building C, 111A, Whitinsville [Kevin Mulvehill, Mgr.]/1) Application for a Farmer Series Pouring Permit 2) Application for a Common Victualler license Present: Kevin Mulvehill.** A motion/Mr. Marzec, seconded/Mr. Melia to open the public hearing. Vote yes unanimous. Chairman Ampagoomian read aloud the public hearing notice. Mr. Mulvehill explained they currently have the State license to be a Farm Brewer and are seeking a Farmer Brewing Pouring license. Mr. Mulvehill expressed his appreciation for the location and its historic mill feel, which he explained is unlike any other breweries which are steel buildings. Mr. Mulvehill stated the hours of operation they are seeking would be Thursdays from 5 PM - 8 PM, Fridays 4 PM - 9 PM, Saturdays 11 AM - 9 PM, and Sundays 12 PM - 5 PM. Selectman Nolan asked if there would be any food prep or if it would all be brought in. Mr. Mulvehill stated it would all be brought in. Selectman Athanas asked if they planned on having any entertainment. Mr. Mulvehill explained they thought about it

and would like to keep the opinion open maybe in the future. Mr. Athanas mentioned down the line when they were ready for that to speak to the Town Managers Office regarding permitting. A motion/Mr. Marzec, seconded/Mr. Nolan to close the public hearing. Vote yes/Unanimous. A motion/Mr. Marzec, seconded/Mr. Melia to approve the application for the Farmer Series Pouring Permit and the Application for a Common Victualler license for Purgatory Beer Company, LLC, 670 Linwood Avenue, Building C, 111A, Whitinsville [Kevin Mulvehill, Mgr.]. Vote yes/Unanimous.

**APPOINTMENTS/Resignations/None**  
**CITIZENS' COMMENTS/INPUT/None**

**C. 481 Yogi Convenience Store, Inc., 218 Church Street, Whitinsville, MA 01588 [Debra Clark, Mgr.]/Application for a Change of Manager to Jigar Patel Present: Jigar Patel and Henry Lane, Attorney.** Attorney Lane stated that Mr. Patel was unable to attend the meeting as he was out of the State. Attorney Lane explained that he was seeking a change of manager and has been an owner for a number of years. A motion/Mr. Marzec, seconded/Mr. Nolan to approve the Application for a Change of Manager to Jigar Patel 481 Yogi Convenience Store, Inc., 218 Church Street, Whitinsville, MA 01588. Vote yes/Unanimous.

**D. Douglaspak, Inc. d/b/a Arcade Package Store [Chanjay Amin, Manager]/Vote to reconsider the transfer of the All Alcohol Package Store liquor license from Douglas Package Store, Inc. d/b/a Arcade Package Store [David Wnukowski, Mgr.], 185 Church Street, Unit 16-6, Whitinsville, MA to Douglaspak, Inc. d/b/a Arcade Package Store [Mr. Chanjay Amin, Mgr.] at the same location Present: Chanjay Amin, Mgr. and Francis Niro, Attorney.** Attorney Niro announced that he and Mr. Amin had been in front of the Board previously and the license was unanimously approved. Attorney Niro explained they made an amendment required by the ABCC to the application which requires the Board of Selectmen to vote to reconsider. A motion/Mr. Nolan, seconded/Mr. Athanas to approve the application for reconsideration of the transfer of the All Alcohol Package Store liquor license from Douglas Package Store, Inc. d/b/a Arcade Package Store [David Wnukowski, Mgr.], 185 Church Street, Unit 16-6, Whitinsville, MA to Douglaspak, Inc. d/b/a Arcade Package Store [Mr. Chanjay Amin, Mgr.] at the same location. Vote yes/Unanimous.

**E. Subordination Agreements/1) 33-43 Overlook Street 2) 25-35 C Street.** Mr. Lane the Director of the Real Estate Development for the South Middlesex Opportunity Council and the owner of both properties in front of the Board tonight. Mr. Lane explained that they were looking for a subordination agreement for both properties to refinance the current terms of the mortgage with the Middlesex Savings Bank. Mr. Lane stated that the hope was to lock in better interest rates and maintain a better cash flow for the buildings. Selectman Melia verified that he confirmed prior to the meeting that taxes were paid up on both properties. A motion/Mr. Melia, seconded/Mr. Marzec to approve the Subordination Agreements for 33-43 Overlook Street and 25-35 C Street. Vote yes/Unanimous.

**F. Northbridge Firefighters/Request to hang banner over Church Street June 18, 2017 - July 2, 2017 to advertise the fireworks to be held Friday, June 30, 2017 [Rain date: Friday, July 7, 2017].** A motion/Mr. Nolan, seconded/Mr. Athanas to approve the request to hang banner over Church Street June 18, 2017 - July 2, 2017 to advertise the fireworks to be held Friday, June 30, 2017 [Rain date: Friday, July 7, 2017]. Selectman Melia stepped out of the meeting room. Vote yes/Mr. Athanas, Ampagoomian, Marzec, and Nolan. Abstain: Mr. Melia

**G. Pleasant Street Christian Reformed Church/Request to hang banner over Church Street July 2, 2017 to July 16, 2017 to advertise the 2017 Whitinsville Serve [July 8, 2017 - July 15, 2017] Present: Annika Bangma.** Ms. Bangma explained to the Board that they planned to have approximately 70-80 High School youth from across the United States and Canada coming to serve the community of Northbridge.

Ms. Bangma stated that last year the partnerships were excellent with all the Departments they encountered. Ms. Bangma explained this year they will be completing projects with the Senior Center, Police Department, Department of Public Works, Fire Department, National Parks/Blackstone Heritage Corridor, Children's Haven, Grafton Community Harvest Project, and hoping to also have some projects in the Whitinsville Retirement Home and Northbridge Historical Commission. Town Manager Kozak stated that the students were here last year and all the Department Heads that the students were able to serve all had great things to say about them and the work they completed. Town Manager Kozak thanked Ms. Bangma for the opportunity to host this event and receive gracious help from youth students from all over the United States and Canada. A motion/Mr. Marzec, seconded/Mr. Melia to approve the request to hang banner over Church Street July 2, 2017 to July 16, 2017 to advertise the 2017 Whitinsville SERVE [July 8, 2017 - July 15, 2017]. Vote yes/Unanimous.

**H. Pine Grove Cemetery Deeds/1) Glenn and Barbara Focht, [Lots No. 43 & 44 Fir Ave. North].**

A motion/Mr. Melia, seconded/Mr. Marzec to approve the purchase of lot Lots No. 43 & 44 Fir Ave. North for Glenn and Barbara Focht. Vote yes/Unanimous. **2) David J. & Shirley M. Morrow [Lot No. 32, Locust Ave. North].** A motion/Mr. Melia, seconded/Mr. Marzec to approve the purchase of lot No. 32, Locust Ave. North for David J. & Shirley M. Morrow. Vote yes/Unanimous.

**I. FY 16 Town Audit Present: Tim Harrison, Borgatti Harrison.** Town Accountant Mr. Vaidya, and Treasurer/Collector Ms. Harris were also present for any questions. **Government Auditing Standards:** Mr. Harrison began stating there were no issues regarding internal controls or compliance with laws and regulations. Mr. Harrison stated there was a minor finding in the School Lunch Program and the Business Manager has been made aware and has submitted a corrective action plan, which should take care of the issue. **Basic Financial Statements:** Mr. Harrison stated that the Town received a clean opinion on the financial statements. Mr. Harrison explained that with the new GASB 74 and 75 that is coming up in the next year or so will change the \$67,000,000 of Actuarial Accrued Liability will bump up the deficit of the Liabilities in the Statement of Assets. Mr. Harrison explained that the financial statement shows strong financial statement for the Town of Northbridge. Mr. Harrison stated that it was probably noticed that there was no management letter this year, and complemented the staff addressing the issues. Selectman Melia stated on page 6 there was \$712,000 came in from the federal government and asked what it was used towards. Mr. Vaidya stated it was used towards the Ladder Truck. Selectman Athanas asked about the deficiency in the GASB that the Town will be short on and if it would affect the Towns Bond rating down the road. Mr. Harrison explained that right now there is no indication that the Statement of Assets will have a negative impact on the bond rating.

Town Manager Kozak asked Ms. Harris to update the Board on the auction. Ms. Harris stated the property has been sold, and went for \$77,000, which was above the minimum number. The closing should take place within the next couple of weeks and the property will be back on the tax roll.

**J. Memorandum of Understanding between Metropolitan Area Planning Council and the Town of Northbridge.** Town Manager Kozak announced that a couple of weeks back he attended a workshop put on by National Grid, which dealt with the various programs available to communities on energy saving. This program in particular that caught his eye was for LED streetlights. Town Manager Kozak stated that it would save the town almost half the cost for maintenance and replacement of lights. Town Manager Kozak stated that the Metropolitan Area Planning Council (MAPC) is sponsoring a grant program to encourage committees to participate. Town Manager Kozak explained that it is a requirement to take over the street lights and to change them out to LED lights. Town Manager Kozak explained his biggest concern is the upkeep of the lights since it would be on the Town as opposed to the electric company. He explained there are companies that the Town could hire to do the work however, so that it wouldn't fall on the Town. Town Manager Kozak stated that the lights themselves last 15-20 years and requires less maintenance. Town Manager Kozak stated that in front of Board was a Memorandum of Agreement, which Town

Manager Kozak stated he has the authorization to sign the agreement, but wanted to present it to the Board before signing. Signing the agreement would begin the process to apply for the grant funds, and complete the required steps which include an audit, number crunching, and an article at the Fall Town Meeting to see if the Town wants to take over the streetlights. Selectman Nolan expressed his concern for those customers who opted to pay for those lights to remain on, the town should, as a gesture, pass the savings on to the customer's cost as well. Town Manager Kozak stated he believes we could do that. Selectman Ampagoomian suggested we take back over those lights instead. A motion/Mr. Marzec, seconded/Mr. Melia to move item J. Memorandum of Understanding between Metropolitan Area Planning Council and the Town of Northbridge. Roll call vote: Mr. Athanas/Yes, Mr. Melia/Yes, Mr. Nolan/Yes, Mr. Marzec/Yes, Mr. Ampagoomian/Yes. A motion/Mr. Nolan, seconded/Mr. Melia to sign the Memorandum of Understanding between Metropolitan Area Planning Council and the Town of Northbridge. Vote yes/Unanimous.

**TOWN MANAGER'S REPORT/K. 1) Whitinsville Water Company/Department of Public Utilities Filing** - Town Manager Kozak stated the Whitinsville Water Company has notified the Town that they will be submitting a rate change to the Department of Public Utilities. **2) Worcester Regional Transit Authority Schedule Change** - Town Manager Kozak stated that the WRTA has announced schedule changes, which will take effect on June 24, 2017. Town Manager Kozak announced the WRTA will also be increasing the rates beginning July 1, 2017. More information on these changes can be found at [www.therta.com](http://www.therta.com). **3) Department of Public Works Facility Update** - Town Manager Kozak explained that the Building Planning and Construction Committee accepted a bid for the DPW Facility. The contract was awarded to the lowest bidder, J.J. Cardosi, Inc. He stated the base bid came in at \$1,894,000.00 with Alternate #1 at \$36,000. Alternate #1 is the generator. **4) Legislative Breakfast Update** - Town Manager Kozak explained that the topic of the Legislative update was the foundation budget. Town Manager Kozak explained the discussion was about the need to change the formula in consideration for high costs in health insurance, special education and low income students. The challenge is to find revenue to support the increase in the costs.

**SELECTMEN'S CONCERNS Selectman Athanas 1)** mentioned that he would like to see if Chief Warchol could attend a meeting to discuss a more permanent marijuana moratorium. Town Manager Kozak stated that he believes it is a good idea but suggested it would be best to wait until Legislature makes their final ruling to the law and the Attorney Generals review it to find out if it is legal. **Selectman Melia 1)** asked that the Town Manager request the Safety Committee address the following issues: traffic congestion on Linwood Avenue; replacement of street signs that are broken, bent, faded, and in need of replacement. **Selectman Marzec 1)** announced the Memorial Day Services will be held Monday, May 29<sup>th</sup>, beginning at 10 at the Armenian Church marching down to Memorial Square. In case of inclement weather the services will be held at the Northbridge High School Field House. **Selectman Ampagoomian 1)** asked for an update on the Great Hall. Town Manager Kozak stated that the painting and plaster is completed and the work on the floors has begun. Town Manager Kozak stated the only hold up is a small leak in the roof and we are looking to have the company come back to make a repair. **2)** asked if some type of grand opening will be held once all the work is completed in the Great Hall. Town Manager Kozak stated that the Chamber of Commerce is holding a Business Breakfast June 14<sup>th</sup> which will be the first event held once completed. **3)** asked if there was an update on the progress of getting a new Fire Station. Town Manager Kozak stated he spoke to the new Fire Chief and he does want to work with the Building Committee to get the ball rolling on it.

**ITEMS FOR FUTURE AGENDA/None**

**CORRESPONDENCE/None**

**EXECUTIVE SESSION 6:15 PM**

**L. 1) Under M.G.L Chapter 30A, S21 #2 - To discuss strategy with respect to collective bargaining [Health Insurance]**

**2) Under M.G.L Chapter 30A, S21 #2 - To discuss strategy with respect to collective bargaining [AFSCME]**

A motion/Mr. Melia, seconded/Mr. Athanas to adjourn the public meeting. Vote yes/Unanimous.

**Meeting Adjourned: 8:19 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

**/mjw**

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**May 22, 2017**

#### **EXECUTIVE SESSION 6:15 PM**

#### **PLEDGE OF ALLEGIANCE**

#### **RE-ORGANIZATION OF THE BOARD OF SELECTMEN**

- 1) Town Manager asks for Nominations for Chairman/No documentation**
- 2) Chairman asks for Nominations for Vice-Chairman/No documentation**
- 3) Chairman asks for Nominations for Clerk/No documentation**

#### **I. APPROVAL OF MINUTES**

##### **A. 1) March 27, 2017**

-Copy of March 27, 2017 minutes

##### **2) April 10, 2017**

-Copy of April 10, 2017 minutes

#### **II. PUBLIC HEARING 7:05 PM B. Purgatory Beer Company, LLC, 670 Linwood Avenue, Building C, 111A, Whitinsville [Kevin Mulvehill, Mgr.]/1) Application for a Farmer Series Pouring Permit**

-Copy of public hearing notice

-Copy of special permit

-Copy of Application for a Farmer Series Pouring Permit

-Copy of passport of Mr. Mulvehill

-Copy of corporate vote

-Copy of Articles of Organization

-Copy of plan

-Copy of lease between Linwood Mill, LLC and Purgatory Beer Company, LLC

-Copy of State permit

-Copy of tips certification

-Copy of license routing slip

2) Application for a Common Victualler license Present: Kevin Mulvehill

-Copy of common victualler's application

-Copy of REAP form

-Copy of Worker's Compensation Insurance Affidavit

-Copy of license routing slip

#### **III. APPOINTMENTS/Resignations/None**

#### **IV. CITIZENS' COMMENTS/INPUT/None**

#### **V. DECISIONS**

**C. 481 Yogi Convenience Store, Inc., 218 Church Street, Whitinsville, MA 01588 [Debra Clark, Mgr.]/Application for a Change of Manager to Jigar Patel Present: Jigar Patel and Henry Lane, Attorney**

-Copy of License application for a Change of Manager



- Copy of Naturalization papers
- Copy of applicant's statement
- Copy of vote of the corporate board
- Copy of Articles of Organization
- Copy of REAP form
- Copy of Worker's Compensation Affidavit
- Copy of certificate of Liability
- Copy of tips certification

**D. Douglaspak, Inc. d/b/a Arcade Package Store [Chanjay Amin, Manager]/Vote to reconsider the transfer of the All Alcohol Package Store liquor license from Douglas Package Store, Inc. d/b/a Arcade Package Store [David Wnukowski, Mgr.], 185 Church Street, Unit 16-6, Whitinsville, MA to Douglaspak, Inc. d/b/a Arcade Package Store [Mr. Chanjay Amin, Mgr.] at the same location Present: Chanjay Amin, Mgr. and Francis Niro, Attorney**

- Copy of license application for a transfer
- Copy of applicants statement
- Copy of beneficial interest
- Copy of letter from Millbury Savings Bank
- Copy of passport
- Copy of Articles of Organization
- Copy of corporate vote
- Copy of Agreement for sale of Assets
- Copy of an addendum to purchase and sale agreement
- Copy of the lease
- Copy of license routing slip

**E. Subordination Agreements/1) 33-43 Overlook Street 2) 25-35 C Street**

- Copy of subordination agreement for 33-43 Overlook Street
- Copy of subordination agreement for 25-35 C Street
- Copy of old mortgage terms
- Copy of SMOC mortgage payables

**F. Northbridge Firefighters/Request to hang banner over Church Street June 18, 2017 - July 2, 2017 to advertise the fireworks to be held Friday, June 30, 2017 [Rain date: Friday, July 7, 2017]**

- Copy of letter requesting permission to hang a banner over Church Street

**G. Pleasant Street Christian Reformed Church/Request to hang banner over Church Street July 2, 2017 to July 16, 2017 to advertise the 2017 Whitinsville Serve [July 9, 2017 - July 17, 2017] Present: Annika Bangma**

- Copy of email requesting to hang a banner over Church Street
- Copy of banner

**H. Pine Grove Cemetery Deeds/1) Glenn and Barbara Focht, [Lots No. 43 & 44 Fir Ave. North]**

- Copy of Pine Grove Cemetery Deed for Glenn and Barbara Focht

**2) David J. & Shirley M. Morrow [Lot No. 32, Locust Ave. North]**

- Copy of Pine Grove Cemetery Deed for David and Shirley Morrow

**VI. DISCUSSIONS**

**I. FY 16 Town Audit Present: Tim Harrison, Borgatti Harrison**

- Copy of Independent Auditors' Reports pursuant to Government Auditing Standards
- Copy of Basic Financial Statements for year ending 2016

**J. Memorandum of Understanding between Metropolitan Area Planning Council and the Town of Northbridge**

- Copy of the Memorandum of Understanding between the Metropolitan Area Planning Council and the Town of Northbridge

**VII. TOWN MANAGER'S REPORT**

**K. 1) Whitinsville Water Company/Department of Public Utilities Filing**

- Copy of letter from Rich May regarding the Whitinsville Water Company

**2) Worcester Regional Transit Authority Schedule Changes**

- Copy of WRTA schedule changes

**3) Department of Public Works Facility Update/No documentation**

**4) Legislative Breakfast Update/No documentation**

**VIII. SELECTMEN'S CONCERNS/No documentation**

**IX. ITEMS FOR FUTURE AGENDA/None**

**X. CORRESPONDENCE/None**

**XI. EXECUTIVE SESSION 6:15 PM**

**L. 1) Under M.G.L Chapter 30A, S21 #2 - To discuss strategy with respect to collective bargaining [Health Insurance]**

**2) Under M.G.L Chapter 30A, S21 #2 - To discuss strategy with respect to collective bargaining [AFSCME]**

**BOARD OF SELECTMEN'S MEETING**  
**June 5, 2017**

A meeting of the Board of Selectmen was called to order by Chairman Charles Ampagoomian at 6:15 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, Marzec, and Nolan. **Also Present:** Theodore D. Kozak.

The Pledge of Allegiance was recited by those present

**Open Session Adjourned: 6:15 PM**

**Executive Session Convened: 6:16 PM**

**Executive Session Adjourned: 7:05 PM**

**Open Session Reconvened: 7:06 PM**

**1) PRESENTATION: Certificate of Special Recognition awarded to Eagle Scouts Jacob L. Bliss; Brian R. Bliss; Michael J. DeFazio; and Matthew D. Keith.** Chairman Ampagoomian presented the certificate of Special Recognition award to Eagle Scouts Jacob L. Bliss; Brian R. Bliss; Michael J. DeFazio; and Matthew D. Keith. Selectman Marzec thanked the Eagle Scouts for all of their work they have accomplished within the Town and for their presence at the Memorial Day Parade event.

**2) PRESENTATION: Certificate of Special Recognition awarded to Girl Scout Gold Award recipients McKena Hendriks and Molly Prior. Chairman Ampagoomian.** Chairman Ampagoomian presented the Certificate of Special Recognition award to recipients McKena Hendriks and Molly Prior. Selectman Ampagoomian commended them on their hard work and thanked them.

**APPROVAL OF MINUTES/None**

**PUBLIC HEARING/None**

**APPOINTMENTS/None**

**CITIZENS' COMMENTS/INPUT: Local Business Spotlight: West End Creamery, 481 Purgatory Road/Present: Owen Cooper.** Mr. Cooper, the General Manager at West End Creamery, explained that West End Creamery is a family owned, 55 acre farm that is over 100 years old. The farm maintains corn, hay, and pumpkins. Mr. Cooper explained that people drive from over an hour to visit the creamery. West End also hires an upwards of 75 seasonal employees, which includes 13 different school districts including Northbridge Public School, Whitinsville Christian School and some home schoolers. Mr. Cooper explained they believe it is important to give back to the community. Mr. Cooper explained to do that West End Creamery donates \$1,000 in tickets to the Whitinsville Social Library for their Summer Reading Program participants, the Pleasant Street Church has an open door program with tutoring, which West End Creamery funds the vast majority of the budget every year. Mr. Cooper stated that the PTA organization along with any non-profit organizations receive tickets to West End Creamery. Mr. Cooper stated that the most recent renovations have been the restrooms, the addition of an on property food truck, expanding attractions, and a larger deck with sun shades. Mr. Cooper encourage all to come by and check it out.

**A. The Green Plate, LLC [Danielle Desrosiers, Manager]/1) Application to obtain a Non-alcoholic Common Victualler license. 2) Request to allow BYOB [Bring Your Own Bottle]**

**Present: Danielle Desrosiers.** Ms. Desrosiers explained that she has been in business for two and a half years and is currently doing healthy alternative home cooked meals and catering. Mr. Desrosiers explained that she is looking to open her restaurant at 167 Church Street as well as obtain a BYOB license. Selectman Athanas asked what the hours of operation would be. Ms. Desrosiers replied Monday thru Thursday 8 AM to 6 PM and Fridays 8 AM to 9 PM. A motion/Mr. Melia, seconded/ Mr. Marzec to approve the application for The Green Plate, LLC [Danielle Desrosiers, Manager] to obtain a Non-alcoholic Common Victualler license and to allow BYOB [Bring Your Own Bottle]. Vote yes/Unanimous.

**B. Intermunicipal Agreement/Conservation Agent Services Agreement with Upton.** Town Manager Kozak explained that this agreement has been in effect for over a year now and it is time to renew the agreement. Town Manager Kozak explained that the shared Conservation Agent is working out well and recommended the Board extend the agreement for another year. A motion/Mr. Marzec, seconded/Mr. Melia to sign the Conservation Agent Services Agreement with Upton for another year. Vote yes/Unanimous.

**C. Dog Warrant/Vote to sign.** A motion/Mr. Marzec, seconded/Mr. Melia to sign the Dog Warrant. Vote yes/Unanimous.

**Summer Road Projects Update/Present: Jamie Luchini, Highway Superintendent.** Mr. Luchini explained that over the last few years when the program began there were about 24 roads at the top of the list that were targeted roads to be paved and there are about 14 currently on the list. Mr. Luchini stated that bids have gone out for Fowler Road, Upper Hill Street, Carpenter Road, and Old Quaker Street. Mr. Luchini stated that on top of the paving, crack sealing will also be completed on prior paved roads such as Mendon Street, Quaker Street, School Street, Prospect Street, Hill Street, Douglas Road and Goldthwaite Road. Mr. Luchini added in addition, the Town will also be putting together a sidewalk package. Selectmen Athanas asked if the sidewalks would be completed in house or bided out. Mr. Luchini replied it will be bided out with the hopes of our Highway doing the demolition and the awarded company do the forming and pouring. Mr. Luchini explained this will help cut down on the cost to help stretch the funds for more sidewalks. Selectman Nolan asked how the cold planing has held up. Mr. Luchini replied it has held up better than he imagined it would. Selectman Marzec mentioned that Fowler Road was done several years ago and didn't hold up well. Selectman Marzec then asked if it would hold up better. Mr. Luchini replied that with the minimal drainage on that road he plans to bump up the crown of the road to force the water off to counteract the lack of draining. Mr. Luchini added that on Fowler Road once the grade is change the runoff will flow better. Selectman Melia asked if there was a specific start and finish date. Mr. Luchini replied they will be starting after the students are out for the summer is the planned start date and hope to finish by the time they return to school.

**Pine Grove Cemetery Signage/Present: Kenneth Warchol.** Town Manager Kozak stated that the Board was looking for an update on the Pine Grove Cemetery signage. Mr. Luchini explained that Eagle Scout Michael J. DeFazio's goal for his Eagle Scout project was to obtain Street signs for Pine Grove Cemetery. Mr. Luchini explained that aluminum was donated for the project but as discussion went on and because it is deemed a historical cemetery something more historically accurate was requested by the Historical Commission. Mr. Warchol, Chairman of the Historical Commission drafted signs that have a more historical feel. This plan will be presented to Blackstone Valley Technical School to have these signs printed. Selectman Melia asked if anyone has notified the Friends of Pine Grove Cemetery. Mr. Luchini explained that he would be sending it over to them tomorrow as he just

received the proof this afternoon, which he wanted to meet with Mr. Warchol first. Mr. Luchini stated that they hope to see this completed by the Spring.

**Recycling Center Proposal.** Town Manager Kozak explained that for the past seven to eight years we have had the privilege of having the recycling center behind the Fire Station, which is operated by the Blackstone Valley Board of Health. Town Manger Kozak explained that there is an operating cost to bring in equipment along with an attendant, which has been supplied by the Blackstone Board of Health. Town Manager Kozak explained that over the last few years there has been a deficit due to the lessening value of the returned recyclable items. Town Manager Kozak explained that due to the deficit the Blackstone Valley Board of Health would need to start charging this year. Town Manager Kozak explained that after negotiations the operating cost would be \$7,500 per year. Town Manager Kozak explained that the money was put into the Recycling budget but the Board would need to vote at a future meeting for the continuation of the operation.

**TOWN MANAGER'S REPORT: G. 1) Memorial Day Observation** - Town Manager Kozak attended the Memorial Day observation, which was held at the High School Field House due to the inclement weather. It included an excellent performance with music from the Northbridge High School band and chorus and the Whitinsville Christian School chorus. The event was well-attended. **2) Fire Chief Ceremony** - Town Manager Kozak stated that David White was sworn in as the new Fire Chief Tuesday, May 30<sup>th</sup>. This was a well-attended event by both local Fire Department personnel and Fire Department personnel from surrounding communities. **3) Family Continuity/Blackstone Valley Connector open house** - Town Manager Kozak explained the Family Continuity will be holding an open house for the Blackstone Valley Connector on Wednesday, June 7, 2017 from 6 PM - 8 PM at 76 Church Street, Whitinsville, MA. **4) Americans with Disabilities Act grant approval**- Town Manager Kozak explained that the Town has received notification that the ADA grant to improve the handicap ramp and entrance of the Senior Center has been approved. Town Manager Kozak explained that a lot of credit is owed to Bruce Frieswick for his hard work on the preparation of the grant application along with retrieving the required documents. **5) 2<sup>nd</sup> Annual Blackstone Valley Chamber of Commerce Business Breakfast** - Town Manager Kozak announced that the second Annual Business Breakfast will be held on Wednesday, June 14, 2017 from 8 AM to 10 AM at the Northbridge Town Hall in the Great Hall Auditorium. This is a chance to meet with local officials, municipal staff, State agencies and other business partners. Anyone interested in attending should RSVP before June 7<sup>th</sup> to [planning@northbridgemass.org](mailto:planning@northbridgemass.org).

**SELECTMEN'S CONCERNS Selectman Marzec** 1) thanked everyone who came out to the Memorial Day Services. 2) attended the 150<sup>th</sup> Northbridge High School graduation, which was well attended, and a great job was done by all. **Selectman Athanas** 1) asked if gypsy moths could be spayed for in addition to the mosquito spraying. Town Manager Kozak explained that it is a different program. **Selectman Melia** 1) attended the farewell gathering for Fire Chief Nestor at the Fire Station, which drew his attention on the need for a new Fire Station. 2) attended the Memorial Day Services, which was a well-attended event, and well put together. 3) attended the Northbridge High School graduation as well and thought it was a tremendous graduation. 4) was not able to attend the ribbon cutting ceremony for the self-storage facility but thanked Mr. Dirk Koopman and his family for investing in the community, and wished him the best of luck in this new business endeavor. 5) asked for an update from the Town Manger Search Committee and asked if the Board should be meeting to discuss a contingency plan for after June 30<sup>th</sup> when Mr. Kozak is retired. 6) asked if there has been an update from the Safety Committee regarding the previous requests of the replacement of old Street signs and traffic congestion on Linwood Avenue near the Whitinsville Christian School. Town Manager Kozak explained he has not had an update as of yet but has asked them to address his concerns at their next

meeting. **Selectman Nolan** 1) thanked Mr. Frieswick and the Disability Commission for the efforts put forth on the ADA grant. **Selectman Ampagoomian** 1) asked if Mr. Luchini, Highway Superintendent could contact Mass DOT to have the signs that have been knocked over on 122 replaced. Mr. Luchini explained that he has previously reached out to them but will stay on top of the progress. 2) asked if Mass DOT could check the manhole cover in front of the McDonalds exit on Providence Road 3) stated there are two dead trees in the Riverdale Cemetery. Mr. Luchini stated that they are scheduled to be removed once the new tree contract is complete. 4) asked for an update on the WWI Monument reconstruction at the next meeting. 5) asked for yard sale signs to be added to the next agenda. 6) reiterated the need for a new Fire Station.

#### **ITEMS FOR FUTURE AGENDA/None**

#### **CORRESPONDENCE/None**

**EXECUTIVE SESSION 6:15 PM:** 1) Under M.G.L c.30A, Sec. 21 #3 - To discuss strategy with respect to contract negotiations [Police Dispatchers] 2) Under M.G.L c.30A, Sec. 21 #3 - To discuss strategy with respect to contract negotiations [Health Insurance] 3) Under M.G.L c.30A, Sec. 21 #3 - To discuss strategy with respect to litigation [Conservation Commission] **Present:** David Pickart, Conservation Agent and Joy Anderson, Chairman.

A motion/Mr. Nolan, seconded/Mr. Marzec to adjourn the public meeting. Vote yes/ Messrs. Ampagoomian, Marzec, Melia, and Nolan.

**Meeting Adjourned: 8:15 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

**/mjw**

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**June 5, 2017**

- 1) PRESENTATION: Certificate of Special Recognition awarded to Eagle Scouts Jacob L. Bliss; Brian R. Bliss; Michael J. DeFazio; and Matthew D. Keith**
  - Copy of formal letter invitation to Selectman for the presentation of the Eagle Scout Badge
  - Copy of Certificate of Recognition for Jacob Bliss
  - Copy of Certificate of Recognition for Brian Bliss
  - Copy of Certificate of Recognition for Michael Defazio
  - Copy of Certificate of Recognition for Matthew Keith
- 2) PRESENTATION: Certificate of Special Recognition awarded to Girl Scout Gold Award recipients McKena Hendriks and Molly Prior**
  - Copy of Certificate of Recognition for Mckena Hendricks
  - Copy of Certificate of Recognition for Molly Prior
- I. APPROVAL OF MINUTES/None**
- II. PUBLIC HEARING/None**
- III. APPOINTMENTS/None**
- IV. CITIZENS' COMMENTS/INPUT:**
  - Local Business Spotlight:** West End Creamery, 481 Purgatory Road/Present: Owen Cooper
  - No documentation**
- V. DECISIONS:**
  - A. The Green Plate, LLC [Danielle Desrosiers, Manager]/1) Application to obtain a Non-alcoholic Common Victualler license**
    - Copy of application for Common Victualler license
    - Copy of Workers' Compensation Insurance Affidavit
    - Copy of floor plan
  - 2) Request to allow BYOB [Bring Your Own Bottle] Present: Danielle Desrosiers**
    - Copy of letter requesting BYOB
    - Copy of policy for BYOB
  - B. Intermunicipal Agreement/Conservation Agent Services Agreement with Upton**
    - Copy of Intermunicipal Agreement for the Conservation Agenda Services with Upton
  - C. Dog Warrant/Vote to sign**
    - Copy of dog warrant
- VI. DISCUSSIONS:**
  - D. Summer Road Projects Update/Present: Jamie Luchini, Highway Superintendent**
    - Copy of the 2017 Northbridge Roads Program

E. Pine Grove Cemetery Signage/**Present:** Kenneth Warchol  
-Copy of Pine Grove Cemetery signs pricing breakdown  
-Copy of Pine Grove Cemetery sign samples

F. Recycling Center Proposal/**No documentation**

**VII. TOWN MANAGER'S REPORT:**

**G. 1) Memorial Day Observation/No documentation**

**2) Fire Chief Ceremony/ No documentation**

**3) Family Continuity/Blackstone Valley Connector open house**

-Copy of Blackstone Valley Connector Open House flyer

**4) Americans with Disabilities Act grant approval/ No documentation**

**5) 2<sup>nd</sup> Annual Chamber of Commerce Business Breakfast**

-Copy of Annual Chamber of Commerce Business Breakfast flyer

**VIII. SELECTMEN'S CONCERNS/ No documentation**

**IX. ITEMS FOR FUTURE AGENDA/ No documentation**

**X. CORRESPONDENCE/None**

**XI. EXECUTIVE SESSION 6:15 PM: 1) Under M.G.L c.30A, Sec. 21 #3 - To discuss strategy with respect to contract negotiations [Police Dispatchers] -No documentation**  
**2) Under M.G.L c.30A, Sec. 21 #3 - To discuss strategy with respect to contract negotiations [Health Insurance] -No documentation**  
**3) Under M.G.L c.30A, Sec. 21 # #3 - To discuss strategy with respect to litigation [Conservation Commission] Present: David Pickart, Conservation Agent and Joy Anderson, Chairman - No documentation**



**BOARD OF SELECTMEN'S MEETING**  
**June 19, 2017**

A4

A meeting of the Board of Selectmen was called to order by Vice Chairman Thomas Melia at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Athanas, Melia, Marzec, and Nolan. **Also Present:** Theodore D. Kozak. **Absent:** Chairman Ampagoomian.

The Pledge of Allegiance was recited by those present

**Present: Representative Muradian/Budget update.** Representative Muradian congratulated Northbridge on being number ten of the top one hundred places to buy a home in Massachusetts. Representative Muradian also congratulated the Town on the receipt of the climate vulnerability preparedness fund regional grant. Representative Muradian explained the State House passed an act unanimously establishing the Massachusetts Pregnant workers fairness act, which would clarify that employers must make reasonable accommodations during an employee's pregnancy and protect pregnant workers from retaliation for requesting such an accommodation. It bars employers from discriminating against pregnant workers when hiring or promoting and prohibits employers from requiring workers to take a leave of absence because of their pregnancy. Representative Muradian also explained there was a Constitutional Convention last week where there was a discussion and votes on a couple different items, which will more than likely be on the 2018 ballot. Representative Muradian stated one of the items is the proposal for a graduated state income tax for individuals with a million dollar or higher salary. Representative Muradian explained this was not something he was in favor of and did not vote for it as the language as it is currently drafted states it is subject to appropriation, which means the money that is currently there does not have to go above and beyond, leaving no net gain. Representative Muradian stated that another item that was due to come out last week unfortunately it has been set back. Representative Muradian continued stating it is an act to ensure the public health and safety of patient and consumer access to medical and adult use of marijuana in the Commonwealth. The House and Senate were looking at proposals and have given themselves a self-imposed deadline of June 30, 2017 to come up with legislation to look at the governing factors to a new industry that the Commonwealth does not currently have. Reason being for the self-imposed deadline is because the Cannabis Control Commission will likely need a year to become operational and begin the licensing of dispensaries for the retail sales. The House version of the Bill would no longer require the Town wide vote to ban the sale of recreational marijuana within a community and would be left up to the municipal governing body instead. The tax bill is at 28% and untouched would be 12%. Representative Muradian stated that the local aid finding came back short but he would still be advocating for all the earmarks for the communities in his district. Representative Muradian stated he was able to meet and welcome the Grafton Valley Tech Hockey team, who won the Division IIIA State Championship. Representative Muradian explained that he heard wonderful announcements regarding Quinsigamond Community College. QCC had a ribbon cutting today to partner with Alternatives for a cyber café and a memorandum of understanding signing with the Blackstone Valley Chamber of Commerce to give product to the Chamber for a manufacturing program. Selectman Nolan asked if there was movement on the medical marijuana and towns allowing or not allowing the use of it. Representative Muradian stated he believes that with the potential of turning it to the municipal governing body would be a big step, but it remains to be seen as to what comes out of the House version and the Senate version. Selectman Athanas asked what the tax revenue generated from the marijuana bill would be earmarked for. Representative Muradian stated that there are a couple of different proposals to fund addition proposals, with a 5% local option. Selectman Melia stated that as the marijuana tax increases the more people will seek out the illegal drug dealers for a cheaper rate. Representative Muradian stated he stands beside him on that concern.

**APPROVAL OF MINUTES/None**

**PUBLIC HEARING: 7:05 PM: HTK7 Whitinsville, LLC, 4 North Main Street, Whitinsville, MA /Request to increase underground Storage tank capacity/Present: Carolyn Parker. Vice Chairman**

Melia read aloud the public hearing notice. A motion/Mr. Nolan, seconded/Mr. Marzec to open the public hearing. Vote yes/Messrs. Marzec, Nolan, and Melia. Selectman Athanas briefly stepped out of the meeting. Ms. Parker explained that the license was originally given out in 2013 but nothing was ever done on the property. The current owner of the land plans to tear down the building, and open a new gas station. Ms. Parker explained he is looking to change what was approved to be there to have more gasoline than diesel. There were no abutters present. Chief White stated that he checked in with the State Fire Marshalls office who had no problems with this request. Selectman Nolan verified that the previous tanks were already approved but the size of the tanks was being changed. Selectman Athanas returned to the meeting. A motion/Mr. Marzec, seconded/Mr. Nolan to close the public hearing. Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan. A motion/Mr. Nolan, seconded/Mr. Marzec to approve the application to increase the underground storage tank capacity. Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan.

**APPOINTMENTS: 1) By the Board of Selectmen: 2017 Annual Reappointments/Vote to approve [listing enclosed in agenda packet].** A motion/Mr. Marzec, seconded/Mr. Athanas to accept the 2017 annual reappointments with the exception of those who replied to not be reappointed. Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan.

**2) By the Town Manager: 2017 Annual Reappointments/Vote to affirm [listing enclosed in agenda packet].** A motion/Mr. Nolan, seconded/Mr. Athanas to affirm the Town Managers 2017 Annual Reappointments with the exception of those who replied to not be reappointed. Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan.

#### **CITIZENS' COMMENTS/INPUT/None**

**Alternatives/Request permission to hang a banner over Church Street from July 16, 2017 to July 30, 2017 to advertise the Free Summer Concert Series.** A motion/Mr. Marzec, seconded/Mr. Athanas to approve the request to hang a banner over Church Street from July 16, 2017 to July 30, 2017 to advertise the Free Summer Concert Series. Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan.

**Whitin Community Center/Request permission to hang a banner over Church Street from July 30, 2017 to August 6, 2017 to advertise the 4<sup>th</sup> Annual Cars in the Park event on Saturday, August 19, 2017 from 10 AM to 4 PM.** A motion/Mr. Marzec, seconded/Mr. Nolan to approve the request to hang a banner over Church Street from July 30, 2017 to August 6, 2017 to advertise the 4<sup>th</sup> annual Cars in the Park event on Saturday, August 19, 2017. Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan.

**Blackstone Valley Recycling Center Proposal/Present: William Walsh.** Town Manager Kozak explained that Mr. Walsh has been running the Blackstone Valley Recycling Center for 9 years now. Town Manager Kozak explained that he was able to use the funds from the returned recyclables to pay for the operation to run the facility, but the return on recyclables is not as much of a profit as what it used to be. Mr. Walsh explained that for many years there was a zero fund balance offered to residents. Mr. Walsh explained that about 200-400 people are served on Saturday's. Mr. Walsh explained the plastic recycling market is flat and has caused the center to lose money over the last two years. Selectman Athanas asked if there was a certain volume where the price fluctuates. Mr. Walsh replied it is market driven and explained that right now there is not market. Mr. Walsh explained that he spoke with Mr. Berkowitz of Berkowitz Trucking but unfortunately years ago a joint partnership was attempting but was not able to be done. A motion/Mr. Nolan, seconded/Mr. Marzec to approve the Blackstone Valley Recycling Center Proposal for one year and for no more than \$7,500. Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan.

**Pine Grove Cemetery Signage/Present: Jamie Luchini, Highway Superintendent.** Mr. Luchini explained he met with the teacher from Blackstone Valley Technical whose class would be completing the signs in the fall. Mr. Luchini showed the Board the piece aluminum sign, which was cut to size. Mr. Luchini stated he received suggestions from the Friends of the Pine Grove Cemetery, which included valid points

that unfortunately plays into the cost. Mr. Luchini explained he was happy to do what the Board wishes, and believes we have some room to work. Mr. Luchini suggested straight steel as opposed to the fluted steel. Selectman Marzec asked where the \$12,110 funding would be coming from. Town Manager Kozak explained that it could come from the Pine Grove Cemetery budget. Mr. Nolan asked if replacements would be something easy to come by if the signs were damaged, or stolen. Mr. Luchini replied since he has the design pattern it would be easy to have printed. Selectman Melia explained that since there was no rush the Board would not be taking a vote and will instead wait for samples of the different fonts, with the decorative options.

**DPW Facility project/ Vote to Sign Temporary Notes.** Town Accountant Neil Vaidya explained that the Town is borrowing \$200,000 for the DPW project. Mr. Vaidya explained this covers our cost through June 30, 2017 and going forward there will be more costs. Julie Harris, Treasurer/Collector explained that bids were held and Unibank received the bid for 1 year with a 1.25% interest rate. A motion/Mr. Athanas, seconded/Mr. Marzec to award the sale of the \$200,000 dollar bond anticipation notes dated June 30, 2017, payable June 29, 2018 to Unibank for savings at a rate of 1.25% Vote yes/Messrs. Athanas, Marzec, Melia, and Nolan.

**World War I Memorial Update/Present: Dan Beneway, Chairman, Trustees of Soldiers Memorials.** Mr. Beneway explained that the demolition and the power washing has been completed. Mr. Beneway explained the forms are built and they are just doing the finishing touches prior to pouring which will happen tomorrow. Mr. Beneway explained that after that they will begin to build the monument, with a completion date of August 1, 2017. Selectman Marzec asked if there have been any change orders. Mr. Beneway stated that there has not been anything yet. Thomas Farley of the Trustees of Soldiers Memorials mentioned that the flags on the Joe Fitzgerald Bridge are constantly in need of being replaced and asked that if anyone witnesses someone breaking the flags to report it.

**DPW Facility Update/Present: Anthony DiLuzio, Owners Project Manager; Michael Beaudoin, Chairman, Building Planning and Construction Committee; Steve Nye, Member, Building Planning Construction Committee.** Mr. Beaudoin explained that they are about to sign a contract and Mr. DiLuzio was present with the details. Mr. DiLuzio explained that the razed buildings were tested for hazardous materials, which were abated, and the M.G.L Chapter 149 design process is complete. Mr. Diluzio explained that there are a number of small repair projects being completed on the existing DPW building to help add longevity to the current building. Mr. DiLuzio explained that the awarded bidder is J.J. Cardosi, which will go out tomorrow, and will begin the 6 month or 180 day clock for the construction period. That would give an approximate completion date of December 16, 2018 for completion and full use and occupancy of the building. Mr. DiLuzio explained so far after all costs and the contract they have about \$117,000 available for unknowns that may occur. Mr. DiLuzio stated that a kick off meeting is schedule for this Thursday June, 22, 2017 with the contractor. Selectman Nolan stated he had been approached by a member of the Disability Commission who had concerns that the work on the brick building would trigger a need to bring the building up to full code. Mr. Beaudoin explained that they removed one of the bays to keep within the budget and still have enough to fall back on.

**Yard Sale Signage.** Town Manager Kozak stated that there is a Town bylaw for yard sale signage, which he mentioned to the Police Chief, who was not aware of the regulation. Selectman Athanas asked if there is a permitting process to have a yard sale. Town Manager Kozak replied the Town does not have one.

**National Park Service partnership.** Town Manager Kozak explained the National Park Service was unable to have someone attend tonight's meeting and we will reschedule for a future meeting.

**TOWN MANAGER'S REPORT 1) New utility pole agreement between National Grid and Verizon** - Town Manager Kozak stated that the Town was notified by National Grid that a new agreement has been worked out between National Grid and Verizon regarding the custody and care of utility poles. National

Grid will be solely responsible for setting all jointly-owned poles including replacements, relocations, new installations, emergencies and after-hours work. Verizon will be solely responsible for the removal of all jointly-owned poles. And both parties will be responsible for the installation and removal of any solely owned pole plant. **2) MassHousing/Cotton Mill Apartments' loan** - Town Manager Kozak explained the Town received notification from Mass Housing regarding an approved loan in the amount of \$7,380,000 for the rehab of the Cotton Mill Apartments. **3) Whitinsville Water Company/Water Rate Filing** - Town Manager Kozak stated the Town was notified that the Whitinsville Water Company will be delaying the submission for a rate change to the Department of Public Utilities until July. Town Manager Kozak announced that Mr. Swigor will come before the Board in July to discuss the proposal. **4) Blackstone Valley Chamber of Commerce Annual Business Breakfast** - Town Manager Kozak attended the 2<sup>nd</sup> Annual Business Breakfast in the newly refurbished Great Hall. He stated the breakfast was well attended and discussion included updates from the Chamber of Commerce on the various activities for businesses in Northbridge. Mr. Kozak explained a number of the state agencies were present to speak at the breakfast about their respective programs available for local businesses to seek help. **5) Central Mass Planning Commission Monthly Meeting** - Town Manager Kozak attended the CMRPC MORE Managers meeting to discuss and review the mission for the organization as well as the review of various programs offered by the staff at CMRPC. **6) International City Management Association Program Award** - Town Manager Kozak stated the Southeastern Regional Planning & Economic Development District Electric Aggregation Group received the Community Partnership Award from the ICMA for their innovation, excellence, and success in multi-participant involvement between government agencies, businesses, individuals, and nonprofit agencies to improve the quality of life for residents and providing more efficient and effective services. **7) Announcement:** Town Manager Kozak announced the annual Fireworks display is to be held Friday, June 30, 2017 with a rain date of July 7, 2017. The gates will open at 6:00 p.m. The display will start at approximately 9:15 p.m.

**SELECTMEN'S CONCERNS** **Selectman Marzec 1)** asked if the Board could have an update on the Pine Grove Cemetery Budget. Town Manager Kozak stated he would get the information for the next meeting. **Selectman Athanas** mentioned the Great Hall looks amazing and asked how we can get the word out that it is available for use and mentioned at some point it will need air conditioning. Town Manager Kozak stated we can add the Great Hall information to the Town's website, and also believes central air would be the best option and we can look into what can be done. **Selectman Melia 1)** stated the Board received a letter regarding compliance check completed by the ABCC, in which an employee sold alcohol to a minor. **Selectman Melia** continued that there is a hearing and asked if the information could be passed on to the Police Chief. **2)** asked if the Safety Committee could address the traffic congestion on Linwood Avenue and the sign replacement program. **3)** was asked about the lights at the Rockdale Little League field, and the lights have not been replaced and asked if it could be looked into.

#### **ITEMS FOR FUTURE AGENDA/None**

#### **CORRESPONDENCE/None**

#### **EXECUTIVE SESSION/None**

A motion/Mr. Nolan, seconded/Mr. Athanas to adjourn the public meeting. Vote yes/ Messrs. Athanas, Marzec, Melia, and Nolan.

**Meeting Adjourned: 8:18 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

/mjw

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**June 19, 2017**

**Present:** Representative Muradian/Budget update/No documentation

**I. APPROVAL OF MINUTES/None**

**II. PUBLIC HEARING: A. 7:05 PM: HTK7 Whitinsville, LLC, 4 North Main Street, Whitinsville, MA /Request to increase underground Storage tank capacity/Present: Carolyn Parker**

- Copy of public hearing notice
- Copy of application for license
- Copy of plans
- Copy of property record card
- Copy of Abutters List Request memo
- Copy of Abutters list

**III. APPOINTMENTS: B. 1) By the Board of Selectmen: 2017 Annual Reappointments/Vote to approve [listing enclosed in agenda packet] 2) By the Town Manager: 2017 Annual Reappointments/Vote to affirm [listing enclosed in agenda packet]**

- Copy of 2017 Annual Reappointments list
- Copy of attendance record request
- Copy of memorandum regarding attendance records for the Board of Assessors
- Copy of memorandum regarding attendance records for the Board of Health
- Copy of memorandum regarding attendance records for the Conservation Commission
- Copy of memorandum regarding attendance records for the Council on aging
- Copy of memorandum regarding attendance records for the Historical Commission

**IV. CITIZENS' COMMENTS/INPUT/None**

**V. DECISIONS**

**C. Alternatives/Request permission to hang a banner over Church Street from July 16, 2017 to July 30, 2017 to advertise the Free Summer Concert Series**

- Copy of email requesting to hang a banner over Church Street from July 16, 2017 to July 30, 2017 to advertise the Free Summer Concert Series

**D. Whittin Community Center/Request permission to hang a banner over Church Street from July 30, 2017 to August 6, 2017 to advertise the 4<sup>th</sup> Annual Cars in the Park event on Saturday, August 19, 2017 from 10 AM to 4 PM**

- Copy of email requesting to hang a banner over Church Street from July 30, 2017 to August 6, 2017 to advertise the 4<sup>th</sup> Annual Cars in the Park event on Saturday, August 19, 2017 from 10 AM to 4 PM

**E. Blackstone Valley Recycling Center Proposal/Present: William Walsh/No documentation**

**F. Pine Grove Cemetery Signage/Present: Jamie Luchini, Highway Superintendent**

- Copy of memorandum regarding Pine Grove Cemetery signage estimates
- Copy of pole examples
- Copy of base examples

- Copy of sign post toppers examples
- Copy of street sign frame examples
- Copy of price list for examples

**G. DPW Facility project/ Vote to Sign Temporary Notes/No documentation**

**VI. DISCUSSIONS**

**H. World War I Memorial Update/Present: Dan Beneway, Chairman, Trustees of Soldiers Memorials**

- Copy of report of current completed work

**I. DPW Facility Update/Present: Anthony DiLuzio, Owners Project Manager; Michael Beaudoin, Chairman, Building Planning and Construction Committee; Steve Nye, Member, Building Planning Construction Committee**

- Copy of DPW Facility report update

**J. Yard Sale Signage**

- Copy of Northbridge Code Section 9-900

**K. National Park Service partnership/No documentation**

**VII. TOWN MANAGER'S REPORT**

**L. 1) New utility pole agreement between National Grid and Verizon**

- Copy of email from National Grid regarding the Change in Utility Pole Custodial Responsibilities

**2) MassHousing/Cotton Mill Apartments' loan**

- Copy of letter from MassHousing acknowledging the approval of a loan

**3) Whitinsville Water Company/Water Rate Filing**

- Copy of email from Mr. Swigor regarding the water rate filing

**4) Blackstone Valley Chamber of Commerce Annual Business Breakfast/No documentation**

**5) Central Mass Planning Commission Monthly Meeting/No documentation**

**6) International City Management Association Program Award**

- Copy of email notification of the community Partnership Award to the SRPEDD Electric Aggregation Group

**7) Announcement**

- Copy of Firework display details

**VIII. SELECTMEN'S CONCERNS/No documentation**

**IX. ITEMS FOR FUTURE AGENDA/No documentation**

**X. CORRESPONDENCE/No documentation**

**XI. EXECUTIVE SESSION/No documentation**

**BOARD OF SELECTMEN'S MEETING**  
**June 26, 2017**

A5

A meeting of the Board of Selectmen was called to order by Chairman Charlie Ampagoomian at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, Marzec, and Nolan. **Also Present:** Theodore D. Kozak, and Adam Gaudette

The Pledge of Allegiance was recited by those present

**APPROVAL OF MINUTES/None**

**PUBLIC HEARING/None**

**APPOINTMENTS/Resignations/None**

**CITIZENS' COMMENTS/INPUT/None**

**A. End of year transfers.** Town Accountant Neil Vaidya was present to discuss the end of year transfers. Mr. Vaidya noted that in years past there was a 3% cap and strict limitations on transfers, but with the recent passing of the Municipal Modernization Law this allows end-of-fiscal-year transfers from health insurance, debt service or other unclassified/non-departmental line item appropriations and eliminates a cap of 3% on the amount that may be transferred from any department. The first transfer is for professional development class taken by the Town Assessor. The second transfer is for the Police Department to cover the cost to make upgrades to comply with the regulations for the prisoner cells bathroom area. Mr. Vaidya stated the third and fourth transfers are for the Department of Public Works facility and medical benefits to help cover any shortfalls. A motion/Mr. Marzec, seconded/Mr. Nolan to approve the end of year transfers. Vote yes/Unanimous.

**TOWN MANAGER'S REPORT/None**

**SELECTMEN'S CONCERNS/None**

**ITEMS FOR FUTURE AGENDA/None**

**CORRESPONDENCE/None**

Chairman Ampagoomian announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the negotiating position of the body. A motion/Mr. Melia, seconded/Mr. Marzec to go into Executive Session under **Under M.G.L Chapter 30A, S21 #2** - To discuss strategy with respect to contract negotiations [Town Manager's Contract] – and to reconvene in Open Session. Roll Call Vote: Mr. Ampagoomian/Yes, Mr. Athanas/Yes, Mr. Melia/Yes, Mr. Nolan/Yes, and Mr. Marzec/Yes.

**Open Session Adjourned: 6:38 PM**

**Executive Session Convened: 6:38 PM**

**Executive Session Adjourned: 7:15 PM**

**Open Session Reconvened: 7:16 PM**

A motion/Mr. Melia, seconded/Mr. Athanas to approve the agreement with the changes. Vote yes/Unanimous.

A motion/Mr. Athanas, seconded/Mr. Melia to adjourn the public meeting. Vote yes/Unanimous.

**Meeting Adjourned: 7:20 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

**/mjw**



**LIST OF DOCUMENTATION**

**BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**June 26, 2017**

- I. APPROVAL OF MINUTES/None**
- II. PUBLIC HEARING/None**
- III. APPOINTMENTS/Resignations/None**
- IV. CITIZENS' COMMENTS/INPUT/None**
- V. DECISIONS**  
**End of year transfers**  
-Copy of list of end of year transfers
- VI. DISCUSSIONS/None**
- VII. TOWN MANAGER'S REPORT/None**
- VIII. SELECTMEN'S CONCERNS/None**
- IX. ITEMS FOR FUTURE AGENDA/None**
- X. CORRESPONDENCE/None**
- XI. EXECUTIVE SESSION: 6:35 PM**  
**Under M.G.L Chapter 30A, S21 #2 - To discuss strategy with respect to contract negotiations**  
[Town Manager's Contract]

**BOARD OF SELECTMEN'S MEETING**  
**July 24, 2017**

A6

A meeting of the Board of Selectmen was called to order by Chairman Charlie Ampagoomian at 6:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Melia, Marzec, and Nolan. Absent: Mr. Athanas. **Also Present:** Theodore D. Kozak, police Chief Warchol, and Highway Superintendent Jamie Luchini.

Chairman Ampagoomian announced the Pledge of Allegiance would not be recited and that the Board would get right to the first agenda item.

**APPROVAL OF MINUTES/None**

**PUBLIC HEARING/None**

**RESIGNATIONS/APPOINTMENTS/None**

**CITIZENS' COMMENTS/INPUT/None**

**A. Armenian Apostolic Church / Application for a One-day Wine and Malt License for the Annual Picnic to be held Sunday August 20, 2017, from 12 PM to 5:30 PM.** A motion/Mr. Marzec, seconded/Mr. Nolan to approve the one-day Wine and Malt License for the Annual Picnic to be held Sunday August 20, 2017, from 12 PM to 5:30 PM subject to the payment of all monies owed to the Town. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

**B. St. Camillus Health Center / Application for a one-day Wine and Malt License for the 12<sup>th</sup> Annual Evening at the Mansion Wine Tasting to be held Friday, September 22, 2017, from 6 PM to 10 PM.** A motion/Mr. Marzec, seconded/Mr. Nolan to approve the one-day Wine and Malt License for the 12<sup>th</sup> Annual Evening at the Mansion Wine Tasting to be held Friday, September 22, 2017, from 6 PM to 10 PM subject to the payment of all monies owed to the Town. Vote yes/Messrs. Ampagoomian, Melia, Marzec, and Nolan.

**C. Shining Rock Drive / Trailhead Parking Area / Parking restriction and signage.** Ken Marino of Shining Rock Drive stated that the barriers in front of the Trailhead parking area have made a big difference in the traffic of that area. Mr. Marino stated he would like to still see signage to prevent parking on the Street. Mr. Marzec explained he spoke with a constituent who mentioned the concern the area to be aesthetically pleasing and making a larger area to pass through to make it ADA compliant. Mr. Luchini, Highway Superintendent stated that the space is larger than the ADA requirement, which needed to be done in order to not allow a large enough gap for cars to pass through on the other ends. Mr. Luchini stated that unfortunately the normal jersey barriers were not readily available and he had a hard time finding any, which resulting in the current barricade. Mr. Marzec stated he would like to make a long term solution and believes there can be a long term solution to eliminate the young adults from congregating in the area. Mr. Marino explained that those who signed the petition suggested other uses but advised he first hopes to see the area contained first. Selectman Melia reiterated that when he made the motion to block the area off it was for a temporary amount of time with hopes of reopening the area. Police Chief Warchol explained that any officers who have caught individuals in that area had been drinking alcohol or using marijuana but nothing more and the abusers were teens in surrounding towns. Chief Warchol recommended no trespassing signs with the listed hours of 9 PM - 6 AM, which can always be adjusted after a re-vote at a later date if needed. Selectman Melia asked that now it is blocked off what would happen if there were an emergency. Chief Warchol explained that they have a golf cart which can be used and the Fire Department is currently looking into a UTV. Based on the recommendation of Chief Warchol the Board of Selectmen proposed to move the item and make a motion. Selectman Nolan noted he believes the Board should vote on the signage tonight with the stipulation to be contingent upon the vote of the Safety Committee. A motion/Mr. Melia,

seconded/Mr. Marzec to move item C. Shining Rock Drive / Trailhead Parking Area / Parking restriction and signage from discussion to decisions. A motion/Mr. Melia, seconded/Mr. Nolan to erect no trespassing signs based on the Chief's recommendation of 9 PM to 6 AM and with the stipulation that the Safety Committee vote on this item at their next meeting. Vote yes/ Messrs. Ampagoomian, Marzec, Melia, and Nolan

**TOWN MANAGER'S REPORT:** Town Manager Kozak announced that the Walmart Sewer connection project is nearing completion. Mr. Kozak explained with the vacations of the Sewer Superintendent and the Department of Public Works Director, he has not had an update on the written recommendations of the work completed as originally agreed to and the company is looking for an approval from the Town Manager's Office. Mr. Kozak expressed that he did not feel comfortable giving an approval to move forward since he has not been involved with the project and would like to wait to hear back from both the Sewer Superintendent and the DPW Director before going any further. Selectman Melia stated he also would like to see something in writing with a clear approval before the Selectmen as Sewer Commissioners approve the work. Town Manager Kozak stated he was able to speak with the Sewer Superintendent who stated there was once concern he had that he is still investigating.

**SELECTMEN'S CONCERNS:** Selectman Melia 1) asked regarding the Federal Grant to hire four new firefighters and if the Town has enough money in the budget to cover the expenses. Town Manager Kozak stated he believes there will most definitely be enough for at least three years. Mr. Kozak stated that he believes with the Town joining the GIC it will free up funds. 2) stated he would like to see more inspectional work completed and an organizational plan put in place for the Fire Department. Town Manager Kozak stated that it has been attempted in the past but the Union would not agree to it. Selectman Melia asked if Fire Chief White could attend the next meeting to discuss the topic more. Town Manager Kozak replied he would invite him to the next meeting.

**ITEMS FOR FUTURE AGENDA/None**

**CORRESPONDENCE/None**

**EXECUTIVE SESSION/None**

A motion/Mr. Marzec, seconded/Mr. Melia to adjourn the public meeting. Vote yes/ Messrs. Ampagoomian, Marzec, Melia, and Nolan.

**Meeting Adjourned: 6:33 PM**

**Respectfully submitted,**

**James Athanas, Clerk**

**/mjlw**

## **LIST OF DOCUMENTATION**

### **BOARD OF SELECTMEN'S MEETING - OPEN SESSION**

**July 24, 2017**

**I. APPROVAL OF MINUTES/None**

**II. PUBLIC HEARING/None**

**III. RESIGNATIONS/APPOINTMENTS/None**

**IV. CITIZENS' COMMENTS/INPUT/None**

**V. DECISIONS**

**A. Armenian Apostolic Church / Application for a One-day Wine and Malt License for the Annual Picnic to be held Sunday August 20, 2017, from 12 PM to 5:30 PM**

- Copy of application for a one day wine and malt license
- Copy of REAP form
- Copy of hold harmless agreement
- Copy of tips certification
- Copy of license routing slip

**B. St. Camillus Health Center / Application for a one-day Wine and Malt License for the 12<sup>th</sup> Annual Evening at the Mansion Wine Tasting to be held Friday, September 22, 2017, from 6 PM to 10 PM.**

- Copy of letter requesting a one-day wine and malt license
- Copy of application for a one-day wine and malt license
- Copy of REAP form
- Copy of hold harmless agreement
- Copy of license routing slip

**VI. DISCUSSIONS**

**C. Shining Rock Drive / Trailhead Parking Area / Parking restriction and signage**

**-No documentation**

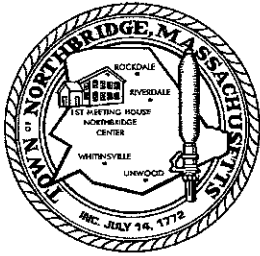
**VII. TOWN MANAGER'S REPORT/No documentation**

**VIII. SELECTMEN'S CONCERNS/No documentation**

**IX. ITEMS FOR FUTURE AGENDA/None**

**X. CORRESPONDENCE/None**

**XI. EXECUTIVE SESSION/None**



Theodore D. Kozak  
Town Manager

TOWN OF NORTHBRIDGE  
OFFICE OF THE TOWN MANAGER  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588  
Phone- (508) 234-2095 Fax- (508) 234-7640  
www.northbridgema.org

B

August 1, 2017

To: Abutters  
National Grid – Angela Birch & Eric Widman, Distribution Design  
Verizon New England, Inc. – Albert Bessette, Mgr. - Rights of Way

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### NOTICE

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that a **Public Hearing** has been scheduled for **Monday, August 21, 2017 at 7:05 PM**, at the Northbridge Town Hall, Selectmen's Room, 7 Main Street, Whitinsville, MA based upon the petition of National Grid and Verizon New England, Inc., to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary to be owned and used in common by your petitioners, in the following public way or ways:

**Quaker Street Pole # 296-50:**

**National Grid and Verizon New England, Inc respectfully request  
installation of new Joint Owned Pole #296-50 and anchor to service new Lot  
2 and Lot 3 of 2094 Quaker Street.**

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked--

**MASSACHUSETTS ELECTRIC COMPANY AND VERIZON NEW ENGLAND, INC.**

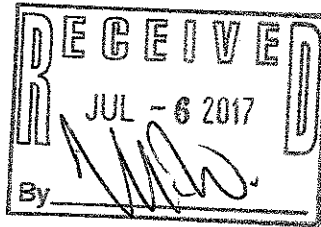
**Plan No. 23486534, dated June 21, 2017**

**NORTHBRIDGE BOARD OF SELECTMEN  
James Athanas, Clerk**

**nationalgrid**

June 22, 2017

Town of Northbridge  
Board of Selectmen  
7 Main Street  
Whitinsville, MA 01588



To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole locations

If you have any questions regarding this permit please contact:

Angela Birch 401-784-7726

Please notify National Grid's Angela Birch of the hearing date / time at 401-784-7726 or  
[angela.birch@us.ngrid.com](mailto:angela.birch@us.ngrid.com)

If this petition meets with your approval, please return an executed copy to each of the above named Companies.

National Grid Contact: Angela Birch; 280 Melrose Street; Providence, RI 02907

Very truly yours,

  
Christopher Raymond, Engineering  
Supervisor, Distribution Design

Enclosures

Jim,

Any issues with this  
request? Please comment.

Melissa,  
We have NO concerns  
with this  
Approved as submitted.

 RECEIVED AUG 01 2017

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

*Town Copy*

June 22, 2017

To the Board of Selectmen  
of the Town of Northbridge, Massachusetts

**MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.**

request permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary to be owned and used in common by your petitioners, in the following public way or ways:

**Quaker Street Pole #296-50**

**National Grid request the installation of a new Joint Owned Pole #296-50  
and anchor to service new Lot 2 and Lot 3 of 2094 Quaker Street.**

Wherefore they pray that after due notice and hearing as provided by law, it be granted joint or identical locations for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked: **MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.**

Plan No. **23486534** Dated: **6/21/2017**

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

**MASSACHUSETTS ELECTRIC COMPANY**

By: *Christopher Raymond*  
Manager of Distribution Design *AB*

**VERIZON NEW ENGLAND, INC.**

By: *Carl E. D...*  
Manager, R.O.W.

# ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

June 22, 2017

By the Board of Selectmen  
of the Town of Northbridge, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED:  
**that MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.** be and  
they are hereby granted joint or identical locations for and permission to erect and maintain poles and  
wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies  
may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said  
Companies dated the  
**22nd day of June, 2017**

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points  
indicated upon the plan marked--

Plan No. **23486534** Dated: **6/21/2017** filed with this order.

There may attached to said **MASSACHUSETTS ELECTRIC COMPANY** not to exceed twenty wires and  
by said **VERIZON NEW ENGLAND, INC.** not to exceed forty wires and four aerial cables, and all of said  
wires and cables shall be placed at a height of not less than eighteen feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected,  
and the number of poles which may be erected thereon under this order:--

**Quaker Street Pole #296-50**

**National Grid request the installation of a new Joint Owned Pole #296-50  
and anchor to service new Lot 2 and Lot 3 of 2094 Quaker Street.**

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting  
public ways for the purpose of making connections with such poles and buildings as each of said petitioners  
may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen  
of the Town of Northbridge, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 2017

\_\_\_\_\_  
Clerk of Selectmen

Received and entered in the records of location orders  
of the Town of Northbridge, Massachusetts

Book: \_\_\_\_\_ Page: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



We hereby certify that on \_\_\_\_\_ 2017 at \_\_\_\_\_ o'clock, \_\_\_\_\_ M.  
at \_\_\_\_\_ a public hearing was held on the petition of the

**MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.**

for permission to erect the poles, wires, cables, fixtures and connections described in the order  
herewith recorded, and that we mailed at least seven days before said hearing a written notice of the  
time and place of said hearing to each the owners of real estate (as determined by the last preceding  
assessment for taxation) along the ways or parts of ways upon which the Companies are permitted  
to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said  
order was duly adopted.

Selectmen of the Town of

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Northbridge, Massachusetts

### **CERTIFICATE**

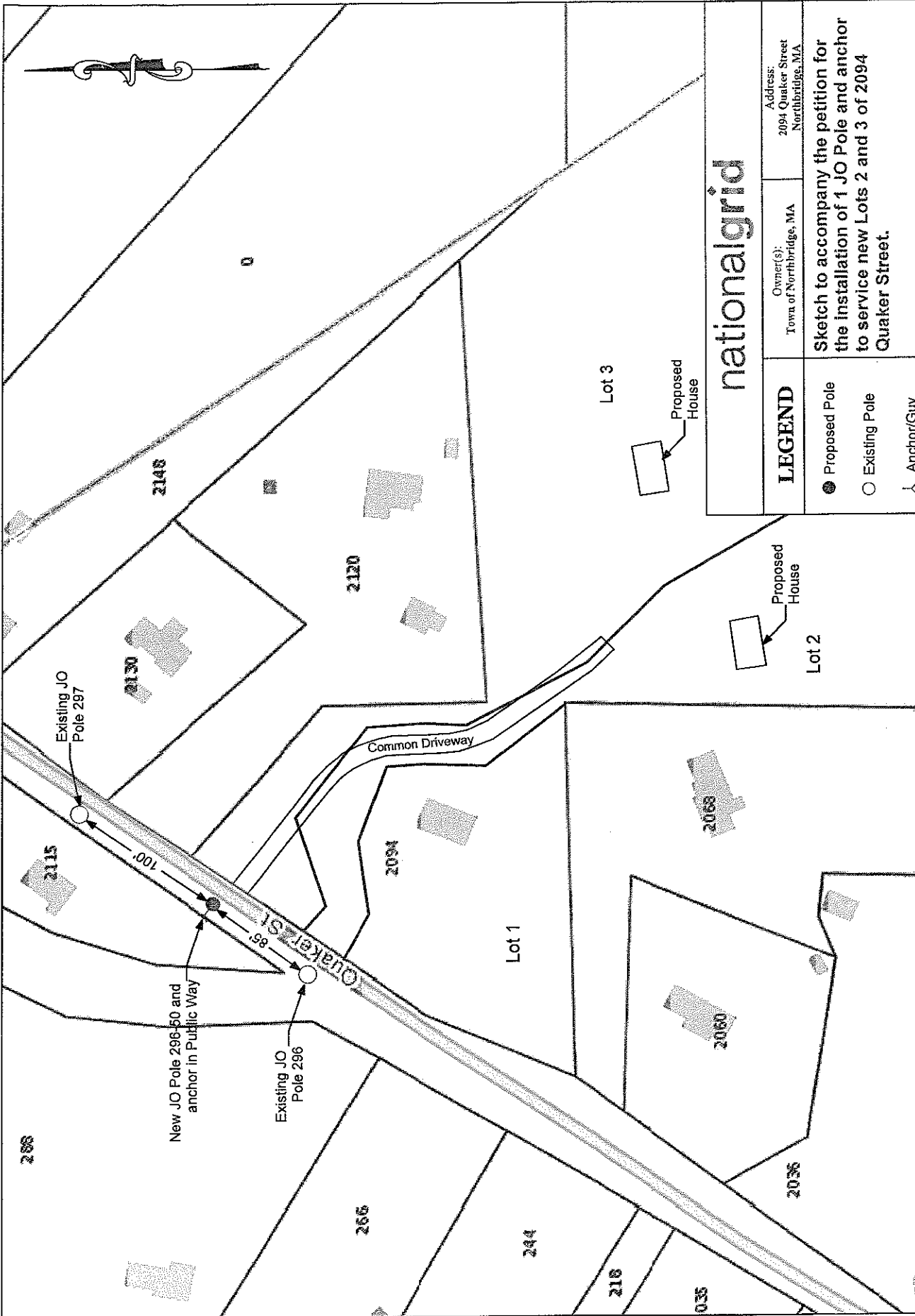
I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice  
adopted by the Board of Selectmen of the Town of Northbridge, Massachusetts, on the \_\_\_\_\_ day of

\_\_\_\_\_ 2017 recorded with the records of location orders of said Town,

Book \_\_\_\_\_, Page \_\_\_\_\_.

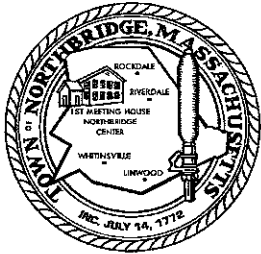
This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto  
or amendments thereof.

Attest: \_\_\_\_\_  
Town Clerk



**nationalgrid**

|               |   |   |                                       |
|---------------|---|---|---------------------------------------|
| <b>LEGEND</b> | <div>● Proposed Pole</div> <div>○ Existing Pole</div> <div>△ Anchor/Guy</div> | Owner(s):   | Address:                              |
|               |   | Town of Northbridge, MA   | 2094 Quaker Street<br>Northbridge, MA |
|               |   | Sketch to accompany the petition for the installation of 1 JO Pole and anchor to service new Lots 2 and 3 of 2094 Quaker Street.  |                                       |
|               |   | Distances are Approximate<br>Not to Scale<br>The exact location of said Facilities to be Established by and upon the Installation and Erection of the Facilities thereof. |                                       |
|               |   | Drawn By: Michael Fraser  | Date: 6/21/2017                       |
|               |   | Active Drawing Number   |                                       |
|               |   | <b>23486534</b>   |                                       |



Theodore D. Kozak  
Town Manager

TOWN OF NORTHBRIDGE  
OFFICE OF THE TOWN MANAGER  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588  
Phone- (508) 234-2095 Fax- (508) 234-7640  
www.northbridgemass.org

### MEMORANDUM

**DATE:** July 7, 2017  
**TO:** Jennifer Cecconi, Assistant Assessor *Jc*  
**FROM:** Melissa Wetherbee, Administrative Assistant *MW*  
**SUBJECT:** Abutter's List

I hereby request an abutter's list for the following purpose and location:

**MASSACHUSETTS ELECTRIC COMPANY AND VERIZON NEW  
ENGLAND, INC.:**

**2094 Quaker Street**

**National Grid requests to install a new Joint Owned Pole #296-50 and anchor  
new service to Lot 2 and Lot 3**

Enc.: Petition  
Map

**Abutters to include:** *all owners of real estate abutting upon that part of the way upon, along, across or under which the line is to be constructed, as such ownership is determined by the last preceding assessment for taxation.*

MASMANIAN ARTHUR G  
MARIA MASMANIAN  
2120 QUAKER ST  
NORTHBRIDGE, MA 01534

AUCLAIR RICHARD D  
2115 QUAKER ST  
NORTHBRIDGE, MA 01534

WOOD NORMAN S JR  
LINDA A WOOD  
2130 QUAKER ST  
NORTHBRIDGE, MA 01534

TYRE PLACE, LLC  
18 GARRISON HEIGHTS  
OXFORD, MA 01540

TYRE PLACE, LLC  
18 GARRISON HEIGHTS  
OXFORD, MA 01540

TYRE PLACE LLC  
18 GARRISON HEIGHTS  
OXFORD, MA 01540

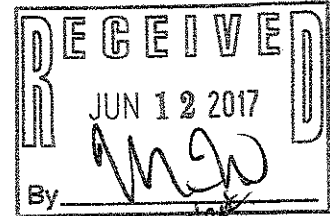
copy to F. 0115

21

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588



Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

yes per Town Clerk  
5-14-17 Jp

Date: June 8, 2017

Name Mr. Damián F. Planas-Merced

P. O. Box \_\_\_\_\_

Home Address 205 Highland St., Northbridge, MA 01534

Email Address satustra@gmail.com

Telephone \_\_\_\_\_ Cell 508-333-7149

Business \_\_\_\_\_

Address \_\_\_\_\_ Tel. \_\_\_\_\_

Current Occupation/Title Retired Attorney at Law; Biologist (BS)

Education Bachelor degree in Science (Biology and Chemistry)

Juris Doctor; license Number 11242 (Puerto Rico BAR Assoc. for 22 years

Legal Practice: Criminal, Civil and Administrative Law.

Governmental, Civic & Community Activities None here.

Charitable & Educational Activities None here / Siloam Lodge, Westborough /

Shriner / Veteran

Town Committees or Offices None here.

Assoc. Member

I am interested in the following Committees: Board of Appeals / Zoning, Disability  
Com, and The Personnel Board. / 1st Choice: Board of Appeals.

Please indicate whether the applicant and/or any family members are employed by the Town of  
Northbridge. None

NAME:

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- |                        |                    |
|------------------------|--------------------|
| 1. Board of Appeals    | 4. Disability Com. |
| 2. Zoning              | 5.                 |
| 3. The Personnel Board | 6.                 |

Present Interest or business affiliation (dates, places)

- ① To give some of my time and Academic Capabilities To the town where I decided To retire on.

Experience: Volunteer, social service, business (dates, places)

- ① Lion Club San Juan, PR (1995-2005)  
② Board of Directors in the "EL Niño Extended care Hospital, San Juan, Puerto Rico (1998-2000).  
③ Shriners Hospitals (Philadelphia; Springfield, MA; Boston Burn Unit from 1995 To Present.

Special skills and education (be specific)

- ① 2 wars Veteran (Vietnam & Persian Gulf)  
② Science Teacher for High School students.  
③ Professor of Various Legal matters To Master degree students at Phoenix University, San Juan, Puerto Rico (2004-2008) part time.

How experience relates to particular committee interest

- ① my Legal and analitic skills provides me with sufficient Confidence for helping and Provide services at any level that my background and experience might be needed.

*[Signature]*

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588

8.4.17 } C: Cultural Council

C2a

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

Yes, per Town Clerk  
8.4.17

Date: 8/1/2017

Name Douglas Walker

P. O. Box

Home Address 118 Forsythe Farm Rd. Northbridge

Email Address dswalks1@comcast.net

Telephone

Cell 978 821 3469

Business

Address

Tel.

Current Occupation/Title Associate Director; Accounting, Finance & Budgets at Providence Housing Authority

Education BA in Political Science; MBA; Graduate Certificate Forensic Accounting

Governmental, Civic & Community Activities

Charitable & Educational Activities

Town Committees or Offices

I am interested in the following Committees: Cultural Council

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge.

**NAME:**

**PRECINCT#**

**TOWN OF NORTHBRIDGE**

**COMMITTEE INTEREST** (Indicate Committee preference)

- |    |    |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

Northbridge Housing Authority, Housing Partnership Committee, Cultural Council

---

**Present interest or business affiliation (dates, places)**

---

**Experience: Volunteer, social service, business (dates, places)**

---

**Special skills and education (be specific)**

Over 15 years experience is affordable (public & voucher) housing management, mixed-finance development, grant accounting, program compliance, and measurement of outcomes

---

**How experience relates to particular committee interest**

---

**ADDITIONAL COMMENTS:**

Mail completed form to: Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588



8.4.17 } c: Cultural Council

# TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

Cab

- yes per Town Clerk  
8.4.17

Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

Date: 8/1/2017

Name YURIMA GUILARTE-WALKER

P. O. Box

Home Address 118 FORSYTHE FARM RD NORTHBRIDGE

Email Address YURIMAG@AOL.COM

Telephone

Cell 617 201 2849

Business

Address

Tel.

Current Occupation/Title Computer Science Engineer

Education BSEE, MS in Information Systems

Governmental, Civic & Community Activities

Charitable & Educational Activities

Town Committees or Offices Northborough, Southborough and Ashland Cultural Council Co-chair.

I am interested in the following Committees: Cultural Council

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge.

---

**NAME:**

**PRECINCT#**

**TOWN OF NORTHBRIDGE**

**COMMITTEE INTEREST** (Indicate Committee preference)

1.

4.

2.

5.

3.

6.

---

**Present Interest or business affiliation (dates, places)**

**Co-chair at Northborough Cultural Council**

---

**Experience: Volunteer, social service, business (dates, places)**

Web Developer - Ballroom Dancer. Studied Music for 10 years in Venezuela.

---

**Special skills and education (be specific)**

I have worked in 3 Cultural Councils and know how to manage the Grants Cycle.

---

**How experience relates to particular committee interest**

---

**ADDITIONAL COMMENTS:**

Mail completed form to:

Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588

**Sharon Susienka**

---

C3

**From:** Steve Von Bargaen <svonbargaen@nps.org>  
**Sent:** Monday, July 17, 2017 8:59 AM  
**To:** Sharon Susienka  
**Subject:** Re: Safety Committee Appointment

Sharon,

Good morning. Thank you for the warm welcome. It would be my pleasure to attend the meeting on August 21, 2017 at 7:00PM. Can you please send me the address of where the meeting will take place and what room it will be held in. I'm looking forward to meeting you, Selectmen, and other members of the Safety Committee. Thank you.

Sincerely,

**Steve Von Bargaen**  
**Director of Facilities and Operation**  
**Northbridge Public Schools**  
**87 Linwood Avenue**  
**Whitinsville, MA 01588**  
**Phone: 508-234-8156**  
**Fax: 508-234-8469**

On Thu, Jul 13, 2017 at 11:50 AM, Sharon Susienka <[ssusienka@northbridgemass.org](mailto:ssusienka@northbridgemass.org)> wrote:

Hi Steven.

Welcome to the Town of Northbridge and best of luck in your new position with the Northbridge Public Schools!

Dr. Stickney gave me your name and contact information so I could get in touch with you regarding some details that need tending to once you are settled in. Anyway, as the Facilities Director for the School Dept., you will be the School Department's representative to the Northbridge Safety Committee. However, you need to be appointed to that Committee and sworn in prior to you participating. That said, we would like to schedule you to come before the Board of Selectmen [Appointing Authority] for that purpose. Once you are appointed, I will send you an appointment form that you will then take with you to the Town Clerk's Office to be sworn in.

Let me know if you are available to attend the Selectmen's meeting at **7PM** on **Monday, August 21, 2017**. Appointments are handled near the beginning of the meeting and you can leave immediately thereafter.

Other Safety Committee members are as follows:

Police Chief Walter J. Warchol

Fire Chief David White

DPW Director James Shuris **[Chairman]**

Town Planner Gary Bechtholdt

George Murray, Member At Large

Peter Bedigian, Business Owner's Rep.

School Department Representative

Alternate Members: Building Inspector James Sheehan / Highway Superintendent Jamie Luchini

Regards,

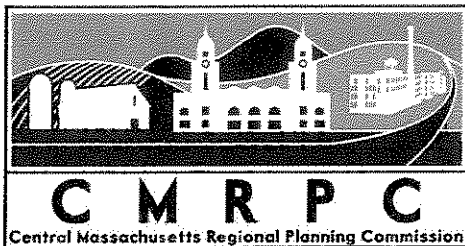
*Sharon L. Susienka*

*Exec. Asst. to the Town Manager*

*Town of Northbridge*

*Phone: 508-234-2095*

*Fax: 508-234-7640*



BOS Agenda 8/21/17

|                   |                         |
|-------------------|-------------------------|
| Janet A. Pierce   | Executive Director      |
| Chris J. Ryan     | Community Development   |
| Sujatha Krishnan  | Transportation          |
| Trish Settles     | Municipal Collaboration |
| Dianna Provencher | Business Manager        |
| Denny Drewry      | Commission Chair        |

TO: Chairperson, Northbridge Board of Selectmen  
FROM: Janet A. Pierce, Executive Director  
DATE: July 5, 2017  
RE: Appointment of Delegates and Alternates to the Central Massachusetts Regional Planning Commission for FY'18

RECEIVED  
JUL 17 2017  
By [Signature]  
C4

Delegates and Alternates are a vital link with your planning commission that enables us to deliver support services, to compete for discretionary grant funds, to identify community needs in transportation and land use and to foster sub-regional cooperation through shared services and procurement. Communities with active delegates and alternates fare better in receiving a return on your investment than those who fail to communicate local needs or to link up with our programs. Representation on CMRPC is weighted by population for each community in the district and your community has the opportunity to receive direct benefits and shape public policy in a real and tangible way through participation in the various sub committees such as Transportation, Physical Development and Legislative Affairs as well as the Executive Committee. In these financially challenging times, it is critical both for the Commission and for your community to maintain this link. Please choose members of your community who will translate the Commission's goals and expertise to your town as well as being a communicator of your town's needs to the Commission.

CMRPC's mission is fourfold: (1) addressing growth and development issues that extend beyond community boundaries, (2) maintaining the district's certification for federal transportation improvement funds, (3) providing technical knowledge and resources to assist local government in addressing specific land use, economic or environmental problems resulting from growth or decline, and (4) building strong working relationships with member communities, state and federal officials as well as the area's legislative representatives. Under the District Local Technical Assistance Program (DLTA), we are providing assistance for sub-regional cooperation and service delivery. On a community planning level, CMRPC has provided direct technical assistance to communities in addition to the ever present regional initiatives. In addition, we have worked with numerous communities to generate GIS maps and data, develop Open Space Plan, developed Master Plan elements and a long list of other projects. Homeland Security programs for our region are administered through CMRPC. We work to bring millions of dollars in grant funds into our member communities every year.

Your community is entitled to three delegates and one alternate. The first and third delegates are appointed by the Planning Board. ***The Board of Selectmen or the Town Manager/Administrator appoints the second delegate and the alternate and those appointments need only be residents of the community.***

According to our records, the current Board of Selectmen's delegate is Daniel Nolan and alternate is Thomas Melia. During the last fiscal year, Mr. Nolan attended three of the Commission's Quarterly meetings and Mr. Melia attended none.

Please indicate in your return email, the name of the appointee(s), including his/her mailing address,

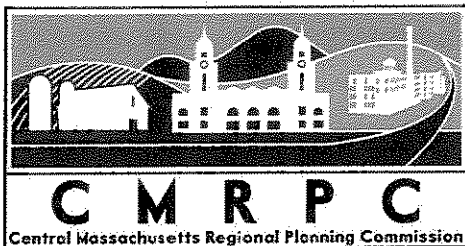
phone numbers (home, cell and work) and e-mail address. The completed information should be returned to Connor Robichaud at [crobichaud@cmrpc.org](mailto:crobichaud@cmrpc.org) or by the self-addressed stamped envelope enclosed as soon as possible. Equally important, *please encourage your delegates and alternates to participate in CMRPC's programs so that we may have a mutually beneficial relationship.*

*Please note our Quarterly Meeting dates for Fiscal Year 2018 are as follows:*

- *September 14, 2017*
- *November 9, 2017*
- *January 11, 2018*
- *March 8, 2018*

*The Annual Meeting is tentatively scheduled for June 14, 2018.*

Thank you in advance for your participation and support. If you have any questions, please call Connor Robichaud directly at the Commission's office, 508.459.3310.



|                   |                         |
|-------------------|-------------------------|
| Janet A. Pierce   | Executive Director      |
| Chris J. Ryan     | Community Development   |
| Sujatha Krishnan  | Transportation          |
| Trish Settles     | Municipal Collaboration |
| Dianna Provencher | Business Manager        |
| Denny Drewry      | Commission Chair        |

DATE: July 13, 2017

SUBJECT: Naming Board of Selectmen Delegate and Alternate for FY '18

TOWN: Northbridge

Please complete this form and return it in the enclosed envelope to the Central Massachusetts Regional Planning Commission. Thank you.

Board of Selectmen Delegate:

Reappoint \_\_\_\_\_ Appoint \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Home

\_\_\_\_\_ Cell Email: \_\_\_\_\_

Board of Selectmen Alternate:

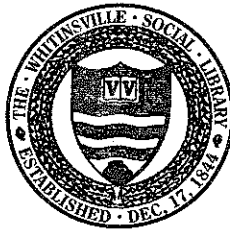
Reappoint \_\_\_\_\_ Appoint \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Home

\_\_\_\_\_ Cell Email: \_\_\_\_\_



D2

Whitinsville Social Library  
17 Church Street  
Whitinsville, MA 01588

August 16, 2017

Matthew Haas  
253 Swift Rd  
Whitinsville MA 01588

Dear Mr. Haas,

I am very pleased to be able to offer you a job as a part-time Sr. Library Assistant at the Whitinsville Social Library for the Town of Northbridge.

Your starting salary will be \$17.74 per hour. Your schedule will be Friday from 9:30-5, and Wednesday and Thursday from 3-8.

This position does not include any benefits or paid time off. Your first day will be Wednesday, August 23.

By signing and returning a copy of this letter, you indicate that you accept the offer. Please provide a copy of your resume for review by the Board of Selectman, too.

Yours Sincerely,

Jennifer Woodward  
Library Director

Matthew Haas 8-16-17



**Matthew Haas**

---

253 Swift Road, Whitinsville, MA 01588

Cell: 508 769 4855

Email: mghaas24@yahoo.com

**Professional Overview**

---

Highly motivated, goal-oriented professional; able to take initiative. Flexible with an eye for details.

**Core Qualifications**

---

- Problem solving
- Writing skills
- Thoroughness
- Creativity

**Accomplishments**

---

Westfield State University Honor Society Member & Award Recipient

**Education**

---

Bachelor of Arts: History, 2013

Westfield State University --- Westfield, MA, United States

- Magna cum laude
- Dean's List nearly every semester
- 3.7 GPA

**Experience**

---

*Library Assistant*

March 2016 – Current

Whitinsville Social Library – Whitinsville, MA

*Library Technician*

November 2015 – Current

Sutton Public Library – Sutton, MA

*Volunteer Archivist*

July 2015 – March 2016

Whitinsville Social Library – Whitinsville, MA

*Case Manager*

August 2013 – July 2015

Alternatives Unlimited, Inc. – Whitinsville, MA

*Librarian Assistant*

September 2011 – May 2013

Westfield State University Library – Westfield, MA

**Fellowships and Awards**

---

Eagle Scout Award Recipient 2009

## D3

***ALL APPLICATIONS TO BE RETURNED TO THE TOWN MANAGER'S OFFICE***

Applicants are considered for all positions without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

(PLEASE PRINT)

Date of Application 6/13/17

Position(s) Applied For: Sewer dept.

Referral Sources: ☐ Advertisement ☒ Friend ☐ Relative ☐ Walk-In  
☐ Employment Agency ☐ Other:

Name: Ferreira Arthur E  
Last First Middle

Address: 64 Brookside Ave webster MA. 01570  
Number Street City State Zip Code

Telephone: (508) 335-0925  
Area Code

If employed and you are under 18, can you furnish a work permit? ☐ Yes ☐ No *N/A*

Have you filed an application here before? ☒ Yes ☐ No If yes give date: \_\_\_\_\_

Have you ever been employed here before? ☒ Yes ☐ No If yes give date: \_\_\_\_\_

Are you employed now? ☒ Yes ☐ No May we contact your present employer? ☒ Yes ☐ No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  
(Proof of citizenship or immigration status will be required upon employment). ☐ Yes ☒ No

On what date would you be available for work? A.S.A.P

Are you available to work ☒ Full Time ☐ Part Time ☐ Shift Work ☐ Temporary

Are you on a lay-off and subject to recall? ☐ Yes ☒ No

Can you travel if job requires it? ☒ Yes ☐ No

### EMPLOYMENT EXPERIENCE

**Start with your present or last job.** Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender orientation, national origin, age, marital, or veteran status.

1. Employer: Interline Brands Address: 26 millbury st.  
City: Auburn State: MA Zip: 01501 Phone: 1-508-467-7979  
Supervisor: Jerry Shea Reason for Leaving: Still employed  
Dates Employed: from: 8/1/15 to: present Work Performed: Load + Deliver  
products to commercial accounts in a commercial  
(class B) vehicle

2. Employer: New world VAN lines Address: 15 st. mark st  
City: Auburn State: MA Zip: 01501 Phone: 1-508-721-9019  
Supervisor: mark morrison Reason for Leaving: more #  
Dates Employed: from: 5/3/11 to: 7/19/15 Work Performed: pack/LOAD /  
Deliver household goods IN safe + timely manner

3. Employer: United VAN lines Address: 1085 Adams RD  
City: Sutton State: MA Zip: 01567 Phone: 1-774-666-0010  
Supervisor: Don Bentley Reason for Leaving: Agent closed  
Dates Employed: from: 7/4/2005 to: 5/1/2011 Work Performed: mover/helper

4. Employer: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
Dates Employed: from: \_\_\_\_\_ to: \_\_\_\_\_ Work Performed: \_\_\_\_\_

5. Employer: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
Dates Employed: from: \_\_\_\_\_ to: \_\_\_\_\_ Work Performed: \_\_\_\_\_

Special Skills and Qualifications: Summarize special skills and qualifications acquired from employment or other experience:

Have mechanical background, Have operated  
different types of machinery, Have CLASS B Licence

EDUCATION:

|  | Elementary                | High                 | College/University             | Graduate/Profession |
|--|---------------------------|----------------------|--------------------------------|---------------------|
| School Name:   | Northbridge middle school | Uxbridge High school | Quinsigamond community college |                     |
| Years Completed (circle)   | 4 5 6 7 <u>8</u>          | 1 2 <u>3</u> 4       | <u>1</u> 2 3 4                 |                     |
| Diploma/Degree   |                           |                      |                                |                     |
| Describe Course of Study:  |                           |                      |                                |                     |
| Describe Specialized Training, Apprenticeship, Skills, and/or Extracurricular activities |                           |                      | Light mechanic course & (Ged)  |                     |

State any additional information you feel may be helpful to us in considering your application: \_\_\_\_\_

List professional, trade, business or civic activities and offices held: (you may exclude those which indicate race, color, religion, gender orientation, national origin, age, marital or veterans status): \_\_\_\_\_

Give name, address, and telephone number of three (3) references (who are not related to you)

1. MARK RACICOT 144 N. MAIN ST. Uxbridge MA. 01569 1-508-873-9414
2. NORMAN THOMPSON 8 MAPLE ST. DOUGLAS MA. 1-774-573-3742
3. NORMAN KELL 1841 PROVIDENCE RD. 1-774-462-7184

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the Company.

Robert Fawcett

Signature of Applicant

Date

*The information provided in this application for employment is true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.*

*I authorize investigation of all statements contained in this application and the release of any pertinent information regarding my education, past employment history and background. I authorize the Town of Northbridge to obtain any information from schools, employers or individuals relating to my activities. This information may include, but is not limited to: academics, achievement, performance, attendance, personal history and discipline. Further, I hereby authorize all references, persons, schools, my current employer (if applicable) and previous employers and organizations named in this application, unless otherwise stated, to provide the Town of Northbridge any relevant information that may be required to arrive at an employment decision. I understand that the information released is for the Town of Northbridge's use only.*

*I hereby voluntarily release, Discharge and exonerate the Town of Northbridge, its agents and representatives, and any person so furnishing information from any and all liabilities of every nature and kind arising out of the furnishing or inspection of such documents, records and other information or the investigations made by or on behalf of the Town of Northbridge.*


*I understand that all appointments are probationary and that I must demonstrate my ability for continued employment. I understand that, if appointed, my employment will be at-will, for an indefinite period, and can be terminated at any time by the Town, unless otherwise stated in a collective bargaining agreement which covers the position to which I am appointed. I also understand that I must be available from time to time to work outside normal business hours, as the needs of the department require.*

*If required for the position I am seeking. I agree to take a physical examination, which may include testing for drugs or a psychological examination, as required, and recognize that any offer of employment may be contingent upon the results of such an examination.*

*I understand that any employment offer by the Town is conditional upon my ability to establish employment under the Immigration Reform and Control Act of 1986 within three (3) days of the date of hire.*

*I represent that I have read and fully understand the foregoing and seek employment under these conditions.*

Signature



Date:

6/13/17

*" Discrimination against any person in any practice or procedure in advertising, recruitment, referrals, testing, hiring, transfer, promotion or any other term, condition or privilege of employment which limits or adversely affects employment opportunities, because of political or religious opinions, or affiliations, or because of race, color, sex, gender/ orientation, national origin, marital status, pregnancy, parenthood, age or handicap which is unrelated to the person's occupational qualifications or any other non-merit factor which is not a bona fide occupational qualification is prohibited".*

*It is unlawful in Massachusetts to require a lie detector test as a condition of employment or continued employment. An employer who violates that law shall be subject to criminal penalties and civil liabilities.*

### APPLICANT DATA RECORD

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, medical condition or handicap.

As employers/government contractors, we comply with government regulations and affirmative action responsibilities.

Solely to help us comply with government record keeping, reporting and other legal requirements, please fill out the Applicant Data Record. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

(Please Print)

Date: 6/13/17 Position Applied For: Sewer Dept.

Referral Source: ☐ Advertisement ☒ Friend ☐ Relative ☐ Walk-In  
☐ Employment Agency ☐ Other: \_\_\_\_\_

Name: Ferreira Arthur E  
Last First Middle

Address: 64 brookside Ave webster MA 01570  
Number Street City Zip

Telephone: (508) 335-0925

## FOR HUMAN RESOURCES DEPARTMENT USE ONLY

Position(s) applied for is open: ☐ Yes ☐ NoArrange Interview: ☐ Yes ☐ NoEmployed: ☐ Yes ☐ No

Position(s) considered for: \_\_\_\_\_

Remarks: \_\_\_\_\_

Date of employment: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \_\_\_\_\_ Department: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

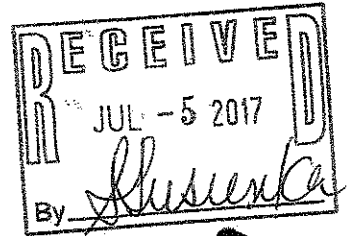
Notes:

Copy to Planning

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588



Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

Date: 06.20.2017

Name ABDUL KAEAL

P. O. Box \_\_\_\_\_

Home Address 400 Marston Rd. Whitinsville MA 01588

Email Address \_\_\_\_\_

Telephone \_\_\_\_\_ Cell 617 462 2323

Business 4KS AutoEXPORTS LLC.

Address 134 Linwood Ave. Tel. 617 462 2323

Current Occupation/Title Owner

Education Northeastern University (Accounting)  
UMASS Lowell (IT)

Governmental, Civic & Community Activities At Home Depot, We Do  
Community Activities + Help Veterans with  
Home repairs.

Charitable & Educational Activities I volunteered for various  
activities at Northbridge Public Schools  
When my two sons attended.

Town Committees or Offices Planning Committee or others  
as appropriate

I am interested in the following Committees: \_\_\_\_\_

Please indicate whether the applicant and/or any family members are employed by the Town of  
Northbridge. \_\_\_\_\_

None

NAME: ABDUL KAFAL

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. Planning

4.

2.

5.

3.

6.

Present Interest or business affiliation (dates, places)

Member; Massachusetts Independent automobile  
Dealers Association

Experience: Volunteer, social service, business (dates, places)

See 1st Page

Department Head @ Home Depot (5 years)

Special skills and education (be specific)

Entrepreneur - Own 2 Taxi Cab businesses  
and an Auto EXPORTS business  
FLUENT in two Languages

How experience relates to particular committee interest

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588

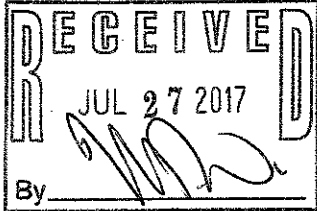


## TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

E2



Pursuant to Town bylaw §4-209 (Eligibility for service),  
you must be a registered voter in order to serve.

✓ Registered Voter

Date:

7/26/17

Name

RONALD PLATUKIS

P. O. Box

Home Address

95 WINDSOR RIDGE DR

Email Address

thefxwgrider@gmail.com

Telephone

508-266-0916

Cell

508-868-6883

Business

Address

Tel.

Current Occupation/Title

RETIRED - INVESTOR

Education

UMASS - AMHERST

BS - MATHEMATICS

MA LICENSED CONSTRUCTION SUPERVISOR

Governmental, Civic &amp; Community Activities

TOWN OF MILFORD - CURRENT

MEMBER OF INDUSTRIAL DEVELOPMENT COMMISSION

Charitable &amp; Educational Activities

Town Committees or Offices

SEE ABOVE

I am interested in the following Committees:

PLANNING BOARD

Please indicate whether the applicant and/or any family members are employed by the Town of  
Northbridge. NO

NAME: RONALD PLATUKIS PRECINCT# 3 TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

- |                          |    |
|--------------------------|----|
| 1. planning              | 4. |
| 2. development           | 5. |
| 3. building/construction | 6. |

Present Interest or business affiliation (dates, places)

Experience: Volunteer, social service, business (dates, places)

Boy Scouts of America - 13 yrs. (cub scout leader)  
(boy scout leader)

Special skills and education (be specific)

Product Planner/MANAGER/MARKETING: 17 yrs experience

How experience relates to particular committee interest

very logical thinker; experience in planning projects  
good listener. experienced in team environment.

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall  
Office of the Town Manager  
7 Main Street  
Whitinsville, MA 01588

Tyler Goulding  
108 Adams Street Unit 215  
Leominster, MA 01453  
978-337-1126  
[tylerjg1113@gmail.com](mailto:tylerjg1113@gmail.com)

05/11/2017

Northbridge Fire Department

To whom this may concern

I heard about the opening for Firefighter and paramedic with your department from your social media page, and I am extremely interested in this position. Obtaining a job in the field that I love in an environment that will help me succeed my goals is of the utmost importance to me in furthering my career and cementing myself in the area that I want to work in.

I received a Bachelor of Science degree in business with a concentration in marketing. I have also obtained my Paramedic certification and completed the 10-week full-time recruit academy where I became Firefighter 1/2 certified and hazmat operations certified.

My resume which is also attached contains additional information on my experience and skills. I would appreciate the opportunity to discuss this position with you and to provide further information on my candidacy. I can be reached anytime via my cell phone, 978-337-1126.

Thank you for your time and consideration. I look forward to speaking with you about this amazing opportunity.

Sincerely,

Tyler Goulding

# **Tyler Goulding**

108 Adams Street Unit 215  
Leominster, MA, 01453  
978-337-1126  
tylerjg1113@gmail.com

## **Objective**

Seeking to obtain a full time position as a Firefighter/Paramedic, where I can expand on my current knowledge as well as utilize my education and my experience.

## **Skills**

- Strong patient relation skills
- Exceptional time management skills
- Works efficiently under pressure
- Ability to accomplish goals independently and as a unit.

## **Experience**

August 2016 - PRESENT

**Westminster Fire Dept. - Firefighter/ Paramedic**

- Work 24 hour shifts accomplishing goals involving fire prevention, and calls to assist the public.
- Provide higher level of care to patients.
- Perform all household duties of fire station.

March 2012 - May 2017

**Pepperell Fire Dept. - On call/ per-diem Firefighter/ Paramedic**

- Perform all task required of me regarding calls to assist the public and general maintenance of trucks.
- Able to respond at a moment's notice whether at the station or at home.

MONTH 2010 - MONTH 2012

**Culinary Experience - Cook/ caterer for weddings**

- Cook and host for weddings.
- Ability to work in high pressure environment
- Intrapersonal experience with the bride and groom as well as their guest.

## **Education**

August 2007 - August 2010

**Fitchburg State University, Fitchburg, MA - Bachelors of science in business with a concentration in marketing.**

January 2015 - June 2016

**Massbay Community College, Framingham, MA - Paramedic certification**

- Obtained Mass, National paramedic certification as well as ACLS, PALS, NRP certified.

November 2016 - February 2017

**Mass Fire Academy, Stow, MA** - *Obtained full-time Firefighter 1/2 certification and hazmat operations*

- Attended and completed the 10 week full-time fire academy

May 2017

**Central Mass EMS Corps, Holden, MA**- *Certified CPR instructor*

- Attended and completed a BLS CPR instructor course

# **Tyler Goulding**

108 Adams Street Unit 215  
Leominster, MA 01453  
978-337-1126  
tylerjg1113@gmail.com

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- Attended and completed the 10 week full-time fire academy


May 2017

**Central Mass EMS Corps, Holden, MA** - *Obtained CPR Instructor certification*

- Attended and completed a BLS CPR instructor course

**PEDIATRIC ADVANCED LIFE SUPPORT**

 **American Heart Association**

**American Academy of Pediatrics** 


**PALS Provider**

**Tyler Goulding**

This card certifies that the above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Pediatric Advanced Life Support (PALS) Program.

**10/14/2015** **10/2017**

Issue Date Recommended Renewal Date

 **COMMONWEALTH OF MASSACHUSETTS**  
**DEPARTMENT OF PUBLIC HEALTH**

**OFFICE OF**

**EMERGENCY MEDICAL SERVICES**

**EMT Paramedic**

**Tyler James Goulding**

**P0902256** **04/01/2019** **002016**

**CERTIFICATION NO. EXPIRATION DATE SERIAL NO.**

**Neonatal Resuscitation Program® (NRP) Provider**


**Tyler Goulding**

has successfully completed the national cognitive and skills evaluations in accordance with the NRP curriculum of the American Academy of Pediatrics/American Heart Association.

**10/28/2015** **10/2017**

Course Completion Date Recommended Renewal Date

*Kary A. Federspiel MSN, RA*  
Instructor's Signature

 **National Registry of Emergency Medical Technicians®**  
THE NATION'S EMS CERTIFICATION  
hereby certifies that

**Tyler J. Goulding**


has obtained National EMS Certification as an EMS professional at the level designated below

| Registry No.    | Expiration Date   | Provider Level   |
|-----------------|-------------------|------------------|
| <b>M5037335</b> | <b>03/31/2018</b> | <b>Paramedic</b> |

Use this number on all correspondence to the National Registry.

*James A. Bohner*  
Executive Director

**MASSACHUSETTS** **DRIVER'S LICENSE**



**TYLER JAMES GOULDING**

**32 PLAINFIELD RD PEPPERELL MA 01463-1175**


**03/29/2018** **03/29/1992**

**S23810415**

**15 SEX M**

**DD 04-01-2013 Rev 07-15-2009**

**HEALTHCARE PROVIDER**

**Healthcare Provider** 


**TYLER GOULDING**

This card certifies that the above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association BLS for Healthcare Providers (CPR and AED) Program.

**1/2016** **1/2018**

Issue Date Recommended Renewal Date

**ADVANCED CARDIOVASCULAR LIFE SUPPORT**

**ACLS Provider** 

**Tyler Goulding**

The above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Advanced Cardiovascular Life Support (ACLS) Program.

**09/26/2016** **09/2018**

Issue Date Recommended Renewal Date



# PEDIATRIC ADVANCED LIFE SUPPORT

Training Center Name **Springfield College EMS** TC ID # **MA00622**  
**Springfield MA 01109 703.409.7878**  
 TC Info **NBEMSA Training Site www.nbemsa.org**  
 Course **Mass Bay Community College**  
 Location **Framingham, MA**

Instructor Name **Kimberly Altavesta** Inst. ID # **03112344167**

Holder's Signature *Debra Shuklin*

© 2011 American Heart Association Tampering with this card will alter its appearance. 90-1818



Please note: Students must successfully complete lessons 1-4 and lesson 9, to obtain an NRP® provider card.

Circle lessons **NOT** completed: **5 6 7 8**

## REQUIRED

Lesson 1: Overview & Principles of Resuscitation  
 Lesson 2: Initial Steps of Resuscitation  
 Lesson 3: Use of Resuscitation Devices for PPV  
 Lesson 4: Chest Compressions  
 Lesson 9: Ethics & Care at the End of Life

## OPTIONAL

Lesson 5: Endotracheal Intubation & Laryngeal Mask Airway  
 Lesson 6: Medications  
 Lesson 7: Special Considerations  
 Lesson 8: Resuscitation of Babies Born Premature

American Academy of Pediatrics  
 DEDICATED TO THE HEALTH OF ALL CHILDREN



The AAP may disclose personal information for administrative purposes such as to verify participation or status and will have no liability for such disclosure or for any actions taken in reliance on such information. This recognition is subject to the provisions and limitations of applicable state statutes and licensing acts. ©2011 American Academy of Pediatrics/American Heart Association  
 Contact the AAP at 800/433-9016 x4758, or visit our website at [www.aap.org/nrp](http://www.aap.org/nrp) to register for a renewal reminder e-mail.

[www.mass.gov/dph/oems](http://www.mass.gov/dph/oems)

If you find this certification, please return it to:  
 MDPH/OEMS - Certifications  
 99 Chauncy St., 11th Floor, Boston, MA 02111

**065650**  
 MDPH Control Number

This card must be in your possession at all times while working as an EMT in the Commonwealth of Massachusetts. It is your responsibility to maintain your certification in accordance with the training and recertification regulations of MDPH/OEMS. This certification is subject to the provisions of the General Laws and EMS Systems regulations, as amended. This card is not valid until signed by the person to whom it is issued. Should this card be lost, contact MDPH/OEMS immediately.



Signature of EMS Provider: *Debra Shuklin*

- This card is the property of the NREMT and must be surrendered upon request.
- You must present your National EMS Certification to the proper state authorities to receive state licensure in order to practice.
- Possession of this card allows you to use the appropriate post-nominal letters identifying your certification (as noted in your letter).
- It is your personal responsibility to maintain your certification.
- Please keep your contact information current by using [www.nremt.org](http://www.nremt.org).

**MA**

[www.mass.gov/rmv](http://www.mass.gov/rmv)

03-29-1992  
 CLASS  
 D: Small Vehicle (Less than 25,001  
 lbs. Gross Vehicle Weight)

ENDORSEMENTS  
 NONE

RESTRICTIONS  
 NONE

CHANGE OF ADDRESS: PRINT BELOW: PERMANENT LINK

# HEALTHCARE PROVIDER

Training Center Name **ST. JOSEPH HOSPITAL** TC ID # **NH00088**

TC Info **NASHUA, NH 03061 603-882-3000**

Course Location **ST. JOSEPH HOSPITAL #12601**

Instructor Name **JEAN TAUBERT** Inst. ID # **12102183211**

Holder's Signature *Debra Shuklin*

© 2011 American Heart Association Tampering with this card will alter its appearance. 90-1801

# ADVANCED CARDIOVASCULAR LIFE SUPPORT

Training Center Name **MedicEd.com, Inc.** TC ID # **MA20818**

TC Info **Holyoke, MA (413) 781-1173**

Course Location **Westminster Fire Department**

Instructor Name **Melissa Beauvais** Inst. ID # **07150345769**

Holder's Signature *Debra Shuklin*

© 2015 American Heart Association Tampering with this card will alter its appearance. 15-1803

The Commonwealth of Massachusetts  
Executive Office of Public Safety and Security  
Department of Fire Services



**Massachusetts Firefighting  
Academy**

*This is to certify that*

***Tyler J. Goulding***

*has successfully completed*

***Career Recruit Firefighter Training Program (408 hours)***

***Class 251***

***February 07, 2017***



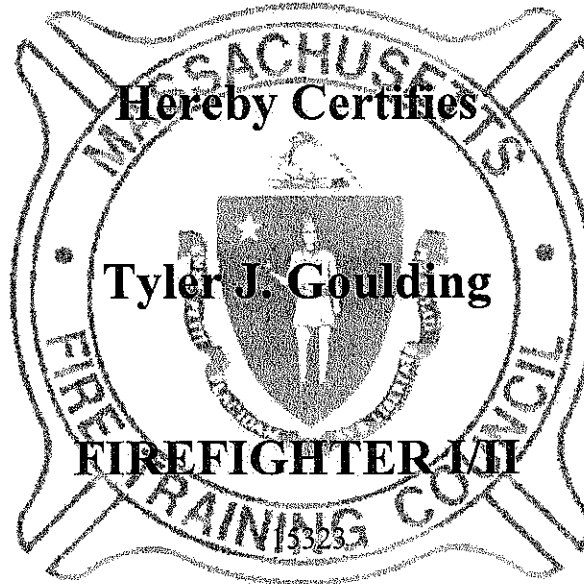
*Daniel Bennett*  
Secretary  
Executive Office of Public Safety and Security

*Joseph Klug*  
State Fire Marshal  
Department of Fire Services

*Joseph Klug*  
Deputy Director  
Massachusetts Firefighting Academy  
*William A. Davis*  
Chairman  
Massachusetts Fire Training Council

# THE DEPARTMENT OF FIRE SERVICES MASSACHUSETTS FIRE TRAINING COUNCIL

*As an accredited agency of*  
The National Board on Fire Service Professional Qualifications



In accordance with the provisions of The National Fire Protection Association's  
Professional Qualification Standard 1001, 2013 edition

2/3/2017

  
State Fire Marshal

  
Chairman, Fire Training Council

# THE DEPARTMENT OF FIRE SERVICES MASSACHUSETTS FIRE TRAINING COUNCIL

*As an accredited agency of*  
The National Board on Fire Service Professional Qualifications



**Hereby Certifies**  
**Tyler J. Goulding**  
**HAZARDOUS MATERIALS**  
**OPERATIONS LEVEL RESPONDER**  
**W/PRODUCT CONTROL MISSION**

Chapter 5 WITH Chapter 6, Sections 6.2 and 6.6

15359



In accordance with the provisions of The National Fire Protection Association's  
Professional Qualification Standard 472, 2013 edition

1/19/2017

  
State Fire Marshal

  
Chairman, Fire Training Council

# National Registry Emergency Medical Technicians

*Hereby Certifies*

**Tyler J. Goulding**

*as a*

**Paramedic**

*duly registered together with all the rights and privileges appertaining thereto  
in consideration of having satisfied the prescribed national standards for certification.*

*In Testimony Whereof, the seal of the National Registry of Emergency Medical Technicians  
and the signatures as authorized by the Board of Directors are hereunto affixed*

*this Twenty-sixth day of June, 2016 A.D.*

Debra Cason

*Chairman of the Board*



Seamus A. Rodriguez

*Executive Director*

# Emergency Management Institute



## FEMA

This Certificate of Achievement is to acknowledge that

**TYLER J GOULDING MR**

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

**IS-00100.b**

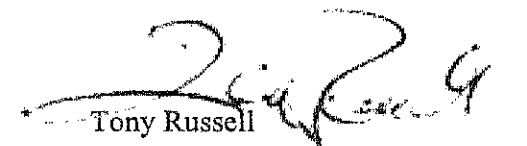
**Introduction to Incident Command System**

**ICS-100**

*Issued this 20th Day of June, 2012*



0.3 IACET CEU

  
Tony Russell  
Superintendent  
Emergency Management Institute

# Emergency Management Institute



## FEMA

This Certificate of Achievement is to acknowledge that

**TYLER J GOULDING MR.**

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

**IS-00700.a**

**National Incident Management System (NIMS)**

**An Introduction**

*Issued this 21st Day of June, 2012*



0.3 IACET CEU

Tony Russell  
Superintendent  
Emergency Management Institute

**Melissa Wetherbee**

BOS Agenda 8/21/17

**From:** Ann Dzindolet <anndzin19@gmail.com>  
**Sent:** Wednesday, July 19, 2017 3:58 PM  
**To:** Melissa Wetherbee  
**Cc:** jwoodward@cwmars.org  
**Subject:** Fwd: Resignation letter

F

----- Forwarded message -----

**From:** Ann Dzindolet <anndzin19@gmail.com>  
**Date:** Wed, Jul 19, 2017 at 3:56 PM  
**Subject:** Resignation letter  
**To:** [tkozak@northbridgemass.org](mailto:tkozak@northbridgemass.org)

To: Ted Kozak, Town Manager-Northbridge

From: Ann L. Dzindolet, Acquisition Librarian

Please accept this e-mail as my official notice of my resigning my position at the Whitinsville Social Library. Last Thursday, I informed Jennifer Woodward of my intentions to resign and that I would work out any notice time that she wanted to set. We agreed upon one week, so that my last day would fall within the pay period which had already commenced.

I informed Jennifer that I was also considering volunteering at the library in the future to work off some of my taxes. Melissa Wetherbee in your office was most helpful, giving the forms required.

Since I do not have direct deposit, please have my last check(s) sent to me at

Thank you.

Sincerely,

Ann L. Dzindolet



## Melissa Wetherbee

---

**From:** Sharon Susienka  
**Sent:** Thursday, August 03, 2017 4:49 PM  
**To:** Catherine Stickney, Supt. of Schools; Melissa Walker, Business Manager  
**Cc:** Melissa Wetherbee  
**Subject:** Banner

Hi Ladies,

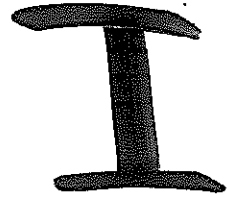
Chairman Ampagoomian has given permission for you to move forward with your banner request, however, the Board will be placing it on the August 21<sup>st</sup> agenda just as a formality. He did mention however, that this is not meant to set a precedent for future requests. The banner will be hung on Sunday, August 20<sup>th</sup> and come down on Sunday, September 3<sup>rd</sup>. Someone will have to go to the Fire Station and drop the banner off prior to 8/20 and then pick it up after 9/3.

I will send a formal approval letter to you and give a copy to the Fire Department.

*Sharon L. Susienka  
Exec. Asst. to the Town Manager  
Town of Northbridge  
Phone: 508-234-2095  
Fax: 508-234-7640*



**St. Camillus  
Health Center**



Wm Graves 7/24/17

June 2, 2017

Board of Selectmen  
Town of Northbridge  
77 Main Street  
Whitinsville, MA 01588

To Whom It May Concern:

I am writing to request a One-Day Wines and Malts License for our 12<sup>th</sup> Annual Evening at the Mansion Wine Tasting which will be held September 22, 2017. This fundraiser will be held at St. Camillus in the Fr. Turci Manor from 6-10 p.m. This has become our major event of the year and the money raised will allow us to continue to make the necessary improvements that will positively impact the lives of our residents. (Approved 7/24/17)

In addition, I would like to request permission for the Fire Department to hang a banner across Church Street for one week prior to the event (ie September 17th to the 24th).

Thank you very much for your consideration of these items. Please contact me with any questions you may have regarding this event.

-One week only, no conflict

Sincerely,

William J. Graves  
Administrator

**St. Camillus is a non-profit, 501 (c) (3) Corporation**

447 Hill Street Whitinsville, Massachusetts 01588  
Phone: (508) 234-7306 Fax: (508) 234-7597  
[www.StCamillus.com](http://www.StCamillus.com)

\$20.00 Fee

Phone: (508) 266-6544

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE

APPLICATION FOR SPECIAL LICENSE

J

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto. *Chapter 138, Section 14*

(FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION):

Alternatives Unlimited, Inc.

Name of Responsible Person: Karen Goldenberg, Director of Marketing & Development

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: ONE-DAY WINES AND MALTS LICENSE

Type of Event: Fundraiser - Valley Bag Toss

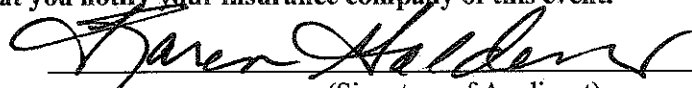
Date and Time of Event: September 23, 2017 (Rain Date is September 24, 2017)

12 PM to 5 PM

GIVE LOCATION BY STREET AND NUMBER:

DESCRIPTION OF PREMISES: This event is being held at Alternatives' Whitin Mill on the Community Plaza. Wine and beer will be stored in the kitchen of 50 Douglas Road, our administration building, and sold on the Community Plaza.

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes. \*The town highly recommends that you notify your insurance company of this event.

  
(Signature of Applicant)

Print Karen Goldenberg Name:

Address: Alternatives, 50 Douglas Road

City: Whitinsville

State, Zip: MA 01588

SPECIAL LICENSES ISSUED UNDER  
SECTION 14 [ONE-DAY LICENSES]:  
MUST PURCHASE THE EVENT  
ALCOHOL/BEER/WINE FROM A  
DISTRIBUTOR OTHERWISE YOU  
ARE IN VIOLATION OF STATE LAW.

Name of Distributor(s): Quality Beverage Limited Partnership; Ruby Wines, Inc.

Received: 8/3/17 9:30 AM  
(Date) (Time)

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

## SPECIAL PERMIT/LICENSE

### RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

\*\*\*Please read this document thoroughly before completing and signing\*\*\*

I, Philip Ingersoll Mahoney, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on September 23, 2017, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on September 23, 2017, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on September 27, 2017, and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function to be held on September 23, 2017, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 2 day of August.

Name (Printed): Philip Ingersoll Mahoney

PO  
Signature

Shawn K. Metcalf  
Witness

THIS FORM MAY NOT BE ALTERED



ALTEUNL-01

CFORTIN

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/03/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |  |                                      |
|---|--|--------------------------------------|
| <b>PRODUCER</b><br>Gaudette Insurance Agency, Inc.<br>1 Plummers Corner<br>Whitinsville, MA 01588 | <b>CONTACT NAME:</b>                               |                                      |
|   | <b>PHONE (A/C, No, Ext):</b> (508) 234-6333        | <b>FAX (A/C, No):</b> (508) 234-8121 |
|   | <b>E-MAIL ADDRESS:</b> mail@gaudette-insurance.com |                                      |
| <b>INSURED</b><br><br>Alternatives Unltd. Inc.<br>50 Douglas Road<br>Whitinsville, MA 01588       | <b>INSURER(S) AFFORDING COVERAGE</b>               |                                      |
|   | <b>INSURER A:</b> Great American Insurance Company |                                      |
|   | <b>INSURER B:</b>                                  |                                      |
|   | <b>INSURER C:</b>                                  |                                      |
|   | <b>INSURER D:</b>                                  |                                      |
|   | <b>INSURER E:</b>                                  |                                      |
|   | <b>INSURER F:</b>                                  |                                      |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

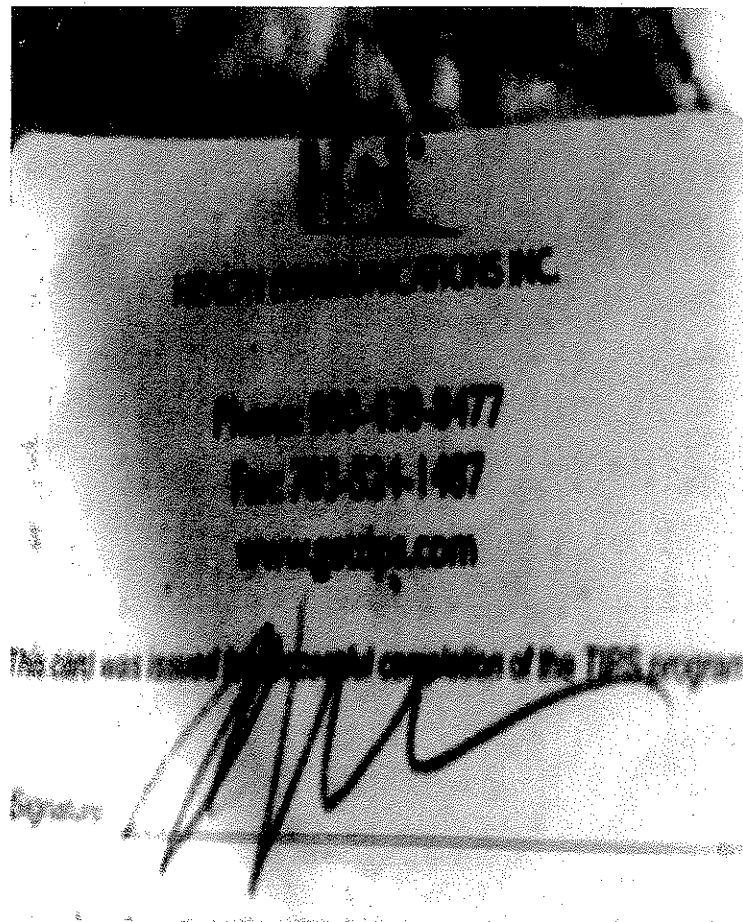
| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC<br>OTHER: |           |          | PAC0521751    | 07/01/2017              | 07/01/2018              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 20,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 3,000,000<br>PRODUCTS - COMP/OP AGG \$ 3,000,000 |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> NON-OWNED AUTOS ONLY  |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$   |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000  |           |          | UMB0521752    | 07/01/2017              | 07/01/2018              | EACH OCCURRENCE \$ 10,000,000<br>AGGREGATE \$ 10,000,000  |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N<br>If yes, describe under DESCRIPTION OF OPERATIONS below   |           | N / A    |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Town of Northbridge is named as an Additional Insured on the General Liability policy.

## CERTIFICATE HOLDER

## CANCELLATION

|   |  |
|---|--|
| Town of Northbridge<br>14 Hill Street<br>Whitinsville, MA 01588 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|   | AUTHORIZED REPRESENTATIVE<br>  |



# NTM License Slips

Row 2

**Current Status** On agenda for 8/21/17

**Done**

**License ID:** NTM#16035

**License Type:** One-day Wine and Malt

**Description:** Alternatives Unlimited, Inc. is holding their Annual Valley Bag Toss on September 23, 2017 from 12 PM to 5 PM. Rain date September 24, 2017. Application attached.

**Business:** Alternatives Unlimited, Inc.

**Applicant:** Karen Goldenberg, Director of Marketing & Development

**Address:** Alternatives' Whitin Mill on the Community Plaza

**Approval Target** 08/11/17

**Slip Started on:** 08/07/17 9:13 AM

**PLANNING  
Approve:** ✓

**PLANNING  
Comments:** N/A -not applicable

**POLICE  
Approve:** ✓

**POLICE  
Comments:** No issues

**FIRE Approve:**

**FIRE  
Comments:** Pending a fire safety inspection of the area to be used.

**BUILDING  
ZONING  
Approve:** ✓

**BUILDING  
ZONING  
Comments:**

**CONSERVATION  
Approve:** ✓

**CONSERVATION  
Comments:**

**HEALTH**

**Approve:** ✓

**HEALTH**  
**Comments:** If applicant intends to offer the sale of foods at this event a One-Day Food Permit will be required.

**ASSESSORS**  
**Approve:** ✓

**ASSESSORS**  
**Comments:** No issues Bob Fitzgerald

**TREASURER**  
**COLLECTOR**  
**Approve:** ✓

**TREASURER**  
**COLLECTOR**  
**Comments:**



\$20.00 Fee

Phone: 508-234-8184

*Pl  
check drawer*

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE

APPLICATION FOR SPECIAL LICENSE

**KI**

**TO THE LICENSING AUTHORITIES:**

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
*Chapter 138, Section 14*

**(FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION):**

George Marston Whitin Memorial Community Association dba Whitin Community Center  
Name of Responsible Person: Heather Elster

**STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:**

**FOR: ONE-DAY MALTS LICENSE**

Type of Event: Outdoor festival in Whitin Park

Date and Hours of Event: October 14, 2017 11-3

**GIVE LOCATION BY STREET AND NUMBER: Whitin Park, 60 Main Street, Whitinsville, MA 01588**

**DESCRIPTION OF PREMISES: Park grounds**

in said **Town of Northbridge** in accordance with the rules and regulations made under authority of said Statutes.

**\*The town highly recommends that you notify your insurance company of this event.**

*Heather Law Elster*  
(Signature of Applicant)

Print Name: Heather Elster

Address: 60 Main Street

City: Whitinsville

State, Zip: MA 01588

SPECIAL LICENSES ISSUED UNDER  
SECTION 14 [ONE-DAY LICENSES]:  
MUST PURCHASE THE EVENT  
ALCOHOL/BEER/WINE FROM A  
DISTRIBUTOR OTHERWISE YOU ARE  
IN VIOLATION OF STATE LAW.

Name of Distributor(s):

*Atlas Distributing*

Received:

(Date)

*8/14/17*

(Time)

*9:06 AM*

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

**MASSACHUSETTS DEPARTMENT OF REVENUE  
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



\_\_\_\_\_  
\*Signature of individual or Corporate Names (Mandatory)

Heather Elster, Executive Director

\_\_\_\_\_  
By: Corporate Officer (Mandatory, if applicable)

04-6087769

\_\_\_\_\_  
\*\* Social Security Number or Federal Identification Number

\* This license will not be issued unless this certification clause is signed by the applicant.

\*\*Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

**This request is made under the authority of M.G.L. Chapter 62C, Section 49A.**

## SPECIAL PERMIT/LICENSE

### RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

*\*\*\*Please read this document thoroughly before completing and signing\*\*\**

I, Heather Elster in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 9 day of August.

Name (Printed): Heather Elster

Heather Elster  
Signature

Marjorie  
Witness

THIS FORM MAY NOT BE ALTERED

# NTM License Slips

Row 1

**Current Status** On agenda for 8/21/17

**Done**

**License ID:** NTM#16036

**License Type:** One-day malt & One Day Entertainment License

**Description:** One-day malt license for the Fall Food Festival on October 14, 2017 from 11 AM - 3 PM at Whitin Park. Please note an entertainment license may also be required. I have let the applicant know that she needs to reach out to the BOH for food permits, and Police for the potential requirement of a detail. Outdoor event.

**Business:** Whitin Community Center

**Applicant:** Heather Elster

**Address:** Whitin Park, 60 Main Street, Whitinsville

**Approval Target** 08/18/17

**Slip Started on:** 08/14/17 4:24 PM

**PLANNING  
Approve:** ✓

**PLANNING  
Comments:** N/A -not applicable

**POLICE  
Approve:** ✓

**POLICE  
Comments:** A police detail has been scheduled for this event

**FIRE Approve:** ✓

**FIRE  
Comments:** Subject to fire inspection

**BUILDING  
ZONING  
Approve:** ✓

**BUILDING  
ZONING  
Comments:** 8-16-2017

**CONSERVATION  
Approve:** ✓

**CONSERVATION  
Comments:**

**HEALTH**  
**Approve:** ✓

**HEALTH**  
**Comments:** Whitin Community Center is working hand-in-hand with the Board of Health to ensure all their food vendors are properly licensed by this office.

**ASSESSORS**  
**Approve:** ✓

**ASSESSORS**  
**Comments:** No Issues. Bob Fitzgerald

**TREASURER**  
**COLLECTOR**  
**Approve:** ✓

**TREASURER**  
**COLLECTOR**  
**Comments:** Please note a bill was just sent out to them for water and sewer at the end of July. These bills will need to be paid prior to the October date or they will be considered delinquent.

Phone: 508-234-8184

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTHBRIDGE

K2

APPLICATION FOR A ONE-DAY ENTERTAINMENT LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto  
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

The Whittin Community Center  
(George Martin Whittin Memorial Community Association)

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED: ONE-DAY ENTERTAINMENT LICENSE\*

TO: Obtain a one day Entertainment License for: Fall Food Festival

☐ INDOOR ☒ OUTDOOR ☐ BOTH

GIVE LOCATION BY STREET AND NUMBER:

AT: 60 Main Street, Whitinsville, MA

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

ON: (date and time) October 14, 2017 @ 11-3

Heather Law Center  
(Signature of Applicant)

Print Name: Heather Elster

Address: 60 Main Street

City: Whitinsville

State, Zip: MA, 01588

Received: 8/16/17 3PM  
(Date) (Time)

Date License Granted

\*The application for such license shall be in writing and shall state the type of concert, dance, exhibition, cabaret or public show sought to be licensed and shall state whether such public show will include: (a) dancing by patrons, (b) dancing by entertainers or performers, (c) recorded or live music, (d) the use of an amplification system, (e) a theatrical exhibition, play, or moving picture show, (f) a floor show of any description, (g) a light show of any description, or (h) any other dynamic audio or visual show, whether live or recorded.

**MASSACHUSETTS DEPARTMENT OF REVENUE  
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

*Heather Raw Ceter*

\*Signature of individual or Corporate Names (Mandatory)

*Creditive Director*

By: Corporate Officer (Mandatory, if applicable)

*04-6087769*

\*\* Social Security Number or Federal Identification Number

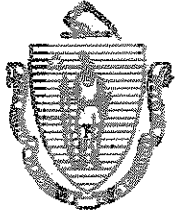
\* This license will not be issued unless this certification clause is signed by the applicant.

\*\*Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

**This request is made under the authority of M.G.L. Chapter 62C, Section 49A.**

**Please sign form and return to:**

**Town of Northbridge  
Town Manager's Office  
7 Main Street  
Whitinsville, MA 01588**



The Commonwealth of Massachusetts  
Department of Industrial Accidents  
Office of Investigations  
600 Washington Street  
Boston, MA 02111  
www.mass.gov/dia

FORM MUST BE FILLED  
OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

**Applicant Information**

Please Print Legibly

Business/Organization Name: George Marston Whittin Memorial Community Association, Inc.  
Address: 600 Main St.  
City/State/Zip: Whittinsville MA 01588 Phone #: 508 234 8184

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 110 employees (full and/or part-time).\*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.  
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]\*\*
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☒ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other \_\_\_\_\_

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Amtrust North America, Inc.  
Technology Insurance Company  
Insurer's Address: P.O. Box 6939  
City/State/Zip: Cleveland, OH 44101-1939

Policy # or Self-ins. Lic. # TWC 3595054 Expiration Date: 12/31/2017

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 08/16/2017

Phone #: 508 234 8184 ext. 111

Official use only. Do not write in this area, to be completed by city or town official.

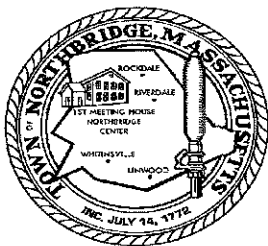
City or Town: Northbridge Permit/License # \_\_\_\_\_

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
6. Other \_\_\_\_\_

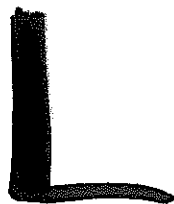
Contact Person: \_\_\_\_\_ Phone #: 508-234-2095





TOWN OF NORTHBRIDGE, MASSACHUSETTS  
**NORTHBRIDGE SAFETY COMMITTEE**

James Shuris, Chairman/Director of Public Works  
7 Main Street, Whitinsville, MA 01588  
(508) 234-3581 jshuris@northbridgemass.org



August 11, 2017

Northbridge Board of Selectmen  
Northbridge Memorial Town Hall  
7 Main Street, Whitinsville MA 01588

**RESTRICT PARKING PROVIDENCE ROAD/SUTTON STREET: NO PARKING –SOUTHBOUND LANE**

Chief Warchol, Northbridge Police Department

**RESTRICT PARKING SHINING ROCK DRIVE: NO PARKING –TRAILHEAD PARKING AREA**

Northbridge Board of Selectmen

**STREET/TRAFFIC SIGNS: REPLACEMENT**

Thomas J. Melia, Selectman

**DOUGLAS ROAD: SPEED LIMIT SIGN**

Robert St. Germaine

**LINWOOD AVENUE: TRAFFIC**

Northbridge Board of Selectmen

Dear Board of Selectmen:

The Northbridge Safety Committee met on **THURSDAY, AUGUST 03, 2017** in the Police Station Conference Room. The following members were present: Chairman James Shuris, Chief Walter Warchol, Chief David White, R. Gary Bechtholdt II, Peter Bedigian, Jamie Luchini (Alternate), James Sheehan (Alternate). George Murray and Steven Von Barga were absent.

The following members of the public were also in attendance: Theodore D. Kozak, Town Manager; Sue Wallace; Joanne St. Germaine; Robert St. Germaine; Bruce Frieswick; Sal Damato; Sonia Zeyl; and Richard Auger

**I. CALL MEETING TO ORDER**

Chairman Shuris called the meeting to order at 10:00 AM.

**II. APPROVAL OF MEETING MINUTES**

*Upon motion duly made and seconded the Safety Committee voted (4-0-3 [D. White, P. Bedigian & J. Sheehan abstained]) to ACCEPT the meeting minutes of MAY 17, 2017.*

**III. CORRESPONDENCE**

Chairman Shuris noted receipt of two (2) memorandums dated July 19, 2017 from the Town Manager regarding Shining Rock Drive and the trailhead parking area.

The following items were discussed Thursday, August 03, 2017 and are being forwarded to the Board of Selectmen as recommendations of the Northbridge Safety Committee:

**IV. RESTRICT PARKING PROVIDENCE ROAD/SUTTON STREET: NO PARKING –SOUTHBOUND LANE**

Chief Warchol, Northbridge Police Department

Chief Warchol explained to the Safety Committee that parking along the southbound lane of Providence Road within the vicinity of the Sutton Street intersection (Rockdale Mill) creates blind spots for vehicles attempting to access Providence Road; parked cars block line of sight.

Chief Warchol informed the Committee that he spoke with the occupants of the mill who typically parking along the roadway and asked them not to park there. The situation will be monitored. Safety Committee voted (7-0) to table.

*No action of the Safety Committee was taken at this time.*

**V. RESTRICT PARKING SHINING ROCK DRIVE: NO PARKING –TRAILHEAD PARKING AREA**

Northbridge Board of Selectmen

Theodore D. Kozak, Town Manager explained to the Safety Committee that the Board of Selectmen recently voted to close-off the Shining Rock trailhead parking area located off Shining Rock Drive as a result of a resident petition due to recent improper activities (vandalism, etc.). Mr. Kozak indicated that the Selectmen have asked the Safety Committee to review Shining Rock Drive for consideration of restricting on-street parking within the vicinity of the trailhead area.

Chief Warchol informed the Committee that the Police Department has monitored that area since the trailhead parking area was closed and has not observed any instances where on-street parking occurred or conflicted with traffic flows. Chief Warchol suggested the Safety Committee withhold placing any restriction at this time, adding if no parking is designated along Shining Rock Drive that would mean landscape trailers and house guests would not be allowed to park in front of individual homes. Safety Committee members questioned why the Selectmen were quick to act on the request to close-off the trailhead parking area, noting they were not aware of any concerns. Safety Committee voted (7-0) to table.

*No action of the Safety Committee was taken at this time.*

**VI. STREET/TRAFFIC SIGNS: REPLACEMENT**

Thomas J. Melia, Selectman

Theodore D. Kozak, Town Manager explained to the Safety Committee that Selectman Melia has asked the Committee to review and implement a policy, if needed for replacing street/traffic signs (old, missing, worn-out signs). Jamie Luchini explained to the Committee that a policy is not needed as he, the Highway Superintendent is responsible and should be replacing signs. Mr. Luchini explained to the Committee that the Department of Public Works will be replacing old and worn-out signs throughout town. Mr. Luchini suggested he would continue to seek approvals from the Committee before removing or adding new signs.

*No action of the Safety Committee was taken at this time.*

**VII. DOUGLAS ROAD: SPEED LIMIT SIGN**

Robert St. Germaine

Robert and Joanne St. Germaine reviewed with the Safety Committee concerns posted speed limit sign along Douglas Road, requesting the sign be installed closer to the Northbridge/Sutton line. Chairman Shuris indicated that he would look into it and would have DPW install the speed limit sign as requested.

*Upon motion duly made (P. Bedigian) and seconded (W. Warchol) the Safety Committee voted to have DPW install a speed limit sign within the vicinity of 560 Douglas Road; the vote was unanimous.*

**VIII. LINWOOD AVENUE: TRAFFIC**

Northbridge Board of Selectmen

Theodore D. Kozak, Town Manager explained to the Safety Committee that the Selectmen would like the Committee review the ongoing traffic situation along Linwood Avenue from the Northbridge Middle School through to the Whitinsville Christian School, where during the school year traffic backs-up and vehicles stack along the roadway for parent pick-up/drop-off, creating traffic conflicts and potential safety concerns.

Chairman Shuris informed the Committee that he will contact MassDOT to review and see what options there are to improve traffic flow along this corridor. Safety Committee voted (7-0) to table.

*No action of the Safety Committee was taken at this time.*

**IX. OLD/NEW BUSINESS****A) SAFETY COMMITTEE MEETING DATES: 3RD WEDNESDAY/MONTH (10:00 AM)**

Chairman Shuris asked Committee members to reserve the third Wednesday of each month at 10:00 AM for possible Safety Committee meetings. Safety Committee member felt the Committee did not need to meet monthly, however as may be needed. The Committee agreed to meet quarterly or if circumstances required to meet more frequently. Chairman Shuris indicated that the next meeting of the Safety Committee would be Wednesday, September 20, 2017 (Police Station -10:00AM).

**B) STATUS OF ACTION: MAY 17, 2017 SAFETY COMMITTEE MEETING**School Street, Pedestrian Crosswalk

Jamie Luchini informed the Committee that the crosswalk on School Street has been installed.

Benson Road, Streetlight

Mr. Luchini indicated that the DPW will contact National Grid regarding the streetlight on Benson Road (Pole #12).

Clubhouse Lane, Stop Signs

Chief Warchol informed the Safety Committee that in accordance with Section 10A-4 of the Manual of Uniform Traffic Control Devices and the MA Standard Municipal Traffic Code which reads: *"the purpose of the Stop Sign is to designate right of way to vehicles making conflicting movements. It is not intended, nor shall it be used for the control of speed, traffic calming..."* Chief Warchol stated the installation of stop signs on Clubhouse Lane for the purpose of traffic calming is not legal and therefore the stop signs should not be installed as previously recommended (May 17, 2017). Mr. Bechtholdt suggested installation of stop signs at this location may be warranted as residents (pedestrians) are required to cross the street (Clubhouse Lane) to access their mail (community mailbox). Chief Warchol reminded Committee members the purpose (vote) of installing the stop signs taken at the last meeting

was to reduce traffic and inconvenience cut through traffic. Chairman Shuris explained that he will contact the petitioner to let her know that the stops signs will not be installed as a result of this new information.

### C) OTHER

The following items were not included on the Safety Committee agenda and therefore taken under advisement.

Sue Wallace explained to the Safety Committee ongoing concerns with vehicles parking (restricted) along Willow Street and within the cul-de-sac which creates safety concerns for emergency vehicles; Ms. Wallace also expressed concerns of trash being left behind after baseball games and other events at the field. Bruce Frieswick explained to the Safety Committee that the Playground & Recreation Committee oversees the usage of the town fields and had at one time a policy in place to ensure activities did not negatively impact the neighbors (picking up trash, etc.). Chairman Shuris will look to review concerns with the school department and schedule a discussion item for an upcoming Safety Committee meeting; representative from the school and Playground & Recreation Committee will be asked to attend.

Richard Auger expressed potential safety concerns with the LED message sign, planned for the Whitinsville Christian School on Linwood Avenue. James Sheehan, Building Inspector explained the proposed sign with LED message board is protected under the Dover Amendment (Religious/Educational) and therefore the Town cannot restrict the type of sign. Sonia Zeyl (Whitinsville Christian School) and Sal Damato (Sunshine Signs) described to the Safety Committee the proposed message board sign for the Whitinsville Christian School. Mr. Auger felt installing the sign on Linwood Avenue posed a safety concern. Committee members informed Mr. Auger that this matter was not on the agenda for vote and reminded him that there are similar types of signs throughout town and cannot single-out one sign, would need to look at all signs.

### X. ADJOURNMENT

Having no additional business the Safety Committee adjourned its meeting of THURSDAY, AUGUST 03, 2017 at or about 11:15 AM.

Respectfully yours,

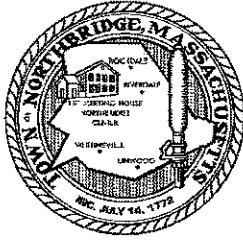
James Shuris, Director of Public Works  
**CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE**

/rgb

Cc: Northbridge Town Clerk  
Lt. Timothy Labrie  
Bruce Frieswick  
/File

Northbridge Town Manager  
Sue Wallace  
Sal Damato, Sunshine Signs

Northbridge Planning Board  
Joanne & Robert St. Germaine  
Sonia Zeyl, Whitinsville Christian School



# Town of Northbridge Department of Public Works

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Tel. No. (508) 234-3581 – Fax. No. (508) 234-0807

*James Shuris, P.E., MBA*

*Director of Public Works & Town Engineer*

M

## MEMORANDUM

Date: 16 August 2017

To: Theodore D. Kozak, Town Manager  
From: James Shuris, P.E., MBA  
Director of Public Works

RE: Walmart Pumping Station Sewer & Related Items  
Main Street

Ted:

As requested, I am writing to provide a written recommendation report from Mark Kuras and I concerning the completion of the Walmart Sewer Pump Station and appurtenances (i.e. sewer hookups along Main Street and manhole structures to enable future sewer connections from Lasell Road).

Mark and I have determined that all related work has not been completed and we continue to request that Walmart's engineering representative perform this work before we can authorize approval.

As of this date, "all Northbridge properties/parcels (occupied and unoccupied) that require sewer laterals off the right-of-way including an 8-inch main onto Lasell Road (off the Main Street right-of-way) remain incomplete". The remaining items include a service to #1167 Main Street, extension of an 8-inch sewer main onto Lasell Road, and extension of the sewer service to #1164 Main Street. Each of these sewer services must be extended off the right-of-way. Attached please find two (2) correspondences between both Sutton's engineering firm (Graves Engineering, Inc.

dated 09 June 2016 and Walmart's engineering firm Bergmann Associates dated 01 June 2016) describing this required work under **Additional Comments**.

It was brought to my attention that the cause of this appears to be a mix-up with IMA language/documents that the Towns of Sutton and Northbridge signed.

After this work is completed a final road trench needs to be installed whereas we are in agreement with the limits of work.

Please contact us if you should have any questions.

Very truly yours,



**James Shuris, P.E., MBA**  
**Director of Public Works & Town Engineer**

Town of Northbridge  
P.O. Box 88  
11 Fletcher Street  
Northbridge, MA 01588  
Tel. No. (508) 234-0816  
Fax. No. (508) 234-0807

Enclosures

our people and our passion in every project

 **Bergmann**  
associates  
architects // engineers // planners

June 1, 2016

Mr. Michael Andrade  
Vice President  
Grave Engineering  
100 Grove Street  
Worcester, MA 01605

Re: Responses to Comments for Wal-Mart  
Pump Station and Force Main  
Improvement Peer Review

Job# 010164.25  
Fed-Ex AM

Dear Mr. Andrade:

Bergmann Associates, on behalf of the applicant Wal-Mart Stores Inc., is submitting responses to your email dated March 11, 2016 with respect Wal-Mart Pump Station and Force Main Improvement Peer Review.

Design Comments

1. The submitted pump station design calculations are based upon an average daily flow (ADF) of 26,500 gallons per day (gpd) which includes Wal-Mart and unidentified future growth/connections; see comments below relative to the proposed pump station sizing versus the GEI study. The basis of the 22,000 gpd future wastewater flows in the Engineer's calculations is not explained and cannot be correlated directly with data within GEI's study; the Engineer shall explain the basis of this flow.

The Engineer responds that the proposed pump station is sized for 80 gpm based on conversations with an unspecified "Town's DPW representative". With the Engineer's peaking rate of 4.09 (see comment #3 below regarding concerns with this value), this equates to a total ADF of 28,000 gpd. Subtracting the Wal-Mart flows, this leaves about 23,500 gpd for future connections. Given the nature of comment #3 below, for an ADF of 28,000 gpd, the pump station should be sized for a pump rate of about 120 gpm.

Bergmann Response: As discussed at the project meeting on 5/12 the pump has been reduced in size to a 6HP pump to accommodate the Wal-Mart flow only while maintaining adequate velocity in the force main. The revised Design report is included with this submittal. The wet well, valve pit and controls will be sized to accommodate the larger 11hp pump to be installed by the town in the future.

2. The proposed pump station will operate under two basic conditions, with the Gilmore Drive pump station on and with it off. These two system conditions should be plotted as curves against the selected pump curve to identify the pump operating (duty) point under both conditions. On the provided "Duty Analysis" sheet, it appears that these two system curves are plotted however they are not identified or referenced. Furthermore, backup data and



our people and our passion in every project

**Bergmann**  
associates  
architects // engineers // planners

Acknowledged. After discussion with the Town Sewer Departments, with the exception of other design elements noted elsewhere in this letter, the proposed wetwell sizing is acceptable.

**Bergmann Response:** Comment is noted.

#### Additional Comments

30. In accordance with Town Sewer Department Regulations, one gravity sewer lateral must be installed for each of the existing properties abutting the proposed gravity sewer main within Main Street along the length of the main. This includes both developed and undeveloped properties shown on the current Town Assessors maps and a full-size (8-inch) stub off proposed SMH-13 for a future Lamella/Oakhurst Road connection. The SMH-13 stub and all laterals shall extend to the edge of the right-of-way (property line) and be capped.

**Bergmann Response:** As discussed at the project meeting on 5/12 laterals have been added to the side of the road where the gravity line is placed only.

31. Wetwell and valve pit manhole structures are lacking detail such as strength of concrete, reinforcement, wall, top and bottom slab thicknesses. Also, all pipe penetration should be made with a flexible boot for watertightness and the exterior of the wetwell should be coated with 2 coats of bitumastic coating for waterproofing.

**Bergmann Response:** The details on sheet C506 have been revised as noted above.

32. The Sewer Department requests a yard hydrant within the fence area of the pump station for washdown operations.

**Bergmann Response:** A Yard hydrant will be provided as requested and is shown on sheet C101 and detailed on sheet C500

33. The Sewer Department requests a spare pump be provided (three total pumps including the duplex wetwell).

**Bergmann Response:** As discussed at the project meeting on 5/12 the extra pump will not be provided.

34. Sewer manholes #9 and 10 should be revised such that the sewer line angles are greater than 90 degrees.

**Bergmann Response:** Manholes have been revised

35. An additional sewer manhole is needed in between SMH-5 and SMH6 as the spacing exceeds the Town Sewer Regulations of 300 feet maximum (spacing is 366 feet).



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 **Bergmann**  
associates  
architects // engineers // planners

Bergmann Response: Manhole has been added

If you should have any questions feel free to contact me at 585-232-5137x352 (office). 585-350-5841 (cell) or via email at [jlattierre@bergmannpc.com](mailto:jlattierre@bergmannpc.com).

Sincerely,

Bergmann Associates



Justin Lattierre, P.E.  
Assistant Project Manager

CC: Kk Yeow, Walmart Stores Inc. (via email)  
Joe Loethen, Walmart Stores Inc. (via email)  
James Smith, Sutton Town Administrator (via email)  
Ted Kozak, Northbridge Town Manager (via email)  
Don Obuchowski, Sutton Sewer Superintendent (via Fed-Ex)  
Mark Kuras, Northbridge Sewer Superintendent (via Fed-Ex)  
Jennifer Hager, Sutton Planning Director (via Fed-Ex)  
James Shuris, Northbridge DPW Director (via email)  
Neil Crites, Sutton Sewer Commissioner (via email)  
Carl Licopoli, Sutton Sewer Commissioner (via email)



June 9, 2016

Sutton and Northbridge Sewer Commissions  
c/o Jen Hager, Sutton Town Planner  
4 Uxbridge Road  
Sutton, MA 01590

**Subject: Wai-Mart Pump Station and Force Main Improvements  
Peer Review**

Dear Members of the Commissions:

We received the following on June 2, 2016:

- Drawings entitled "Proposed Pump Station and Force Main Improvements" dated June 1, 2016, prepared by Bergmann Associates for Wal-Mart Real Estate Business Trust. (23 sheets)
- Bound document entitled "Wal-Mart Store #2629-500 Sanitary Sewer Design Report", dated December 2015, revised May 2016, prepared by Bergmann Associates for Wal-Mart Real Estate Business Trust.
- Point-by-point response letter addressed to Michael Andrade, P.E., dated June 1, 2016, and prepared by Justin Latierre, P.E., Bergmann Associates.

This letter is a follow-up to our previous review letters dated January 14 and March 11, 2016. For clarity, comments from our previous letter are *italicized*, and our comments are depicted in **bold**. Previous comment numbering has been maintained. Comments marked as "acknowledged" indicate they have been satisfactorily addressed.

#### **Design Comments**

- 1 *The submitted pump station design calculations are based upon an average daily flow (ADF) of 26,500 gallons per day (gpd) which includes Wal-Mart and unidentified future growth/connections; see comments below relative to the proposed pump station sizing versus the GEI study. The basis of the 22,000 gpd future wastewater flows in the Engineer's calculations is not explained and cannot be correlated directly with data within GEI's study; the Engineer shall explain the basis of this flow.*

*March 11, 2016 comment: The Engineer responds that the proposed pump station is sized for 80 gpm based on conversations with an unspecified "Town's DPW representative". With the Engineer's peaking rate of 4.09 (see comment #3 below regarding concerns with this value), this equates to a total ADF of 28,000 gpd. Subtracting the Wal-Mart flows, this leaves about 23,500 gpd for future connections. Given the nature of comment #3 below, for an ADF of 28,000 gpd, the pump station should be sized for a pump rate of about 120 gpm.*

**Acknowledged.** Based upon a May 12, 2016 meeting with all involved parties, GEI understands that it was agreed that the pumps will be sized for only Wal-Mart flows plus the six existing properties on Main Street; the Engineer calculates this total flow as 6,900 gpd (ADF). This calculated flow assumes 2,400 gpd from the six existing Main Street properties which is equivalent to about a 3-bedroom residential house on each.

slope in order to carry future proposed sewage flows from the "Full Build" scenario of land abutting these roads. To avoid either dual gravity sewer mains or re-construction, the "Limited Development" scenario also recommended a 10-inch diameter sewer in Main Street.

The Wal-Mart plans propose to construct an 8-inch diameter gravity sewer in Main Street at varying slopes with a minimum (limiting) slope of 0.4%. Accounting for a peaking factor, this limiting sloped pipe can accommodate an average daily flow (ADF) of about 117,600 gpd. Assuming a commercial development flow rate plus infiltration of 1,650 gpd/acre, this ADF equates to about 71 acres of land. Thus, theoretically, the proposed 8" gravity sewer shown on the Wal-Mart plans can accommodate a total of about 71 acres of commercial development. This falls somewhere in between the Limited Development and Full-Build scenarios in the Study.

The proposed Main Street sewer is relatively shallow with depths of 4.5 to 5.5 feet before it reaches the proposed pump station where it drops lower in elevation. It is unclear why the sewer is designed so shallow and why certain sections of the sewer are designed at minimum slopes. A municipal sewer main within a ROW should typically be designed at least 8 feet to invert below grade to allow services to pass at least 18 inches under water mains. This is not always feasible due to topography but that doesn't seem to be an issue on this project. The sewer pipe size should be increased to 10-inch and designed with steeper slopes for future wastewater flows. The Engineer should review and revise as necessary.

March 11, 2016 comment: The proposed Main Street gravity sewer remains unchanged from the first design submittal. The Engineer responds that the pipe was kept higher and at 8-inch diameter due to the presence of bedrock but based upon the boring logs submitted, this statement appears to be contradicted by the data. Between Wal-Mart and Route 146 only two borings were conducted and both indicate no ledge to a depth of 12 feet. After discussion with the Town Sewer Departments and in conjunction with comment #12 above, the sewer must be lowered to a design depth of 8 feet. The proposed pipe size of 8 inches has also been discussed with the Town Sewer Departments and is acceptable.

The Main Street gravity sewer has been re-designed such that the previous "jog" and limiting slope of 0.4% have been eliminated. The limiting slope is now 0.96% which represents a significant increase in the capacity of the sewer line. An issue remains however with regard to the depth of the sewer as plans still propose it at about 6 feet deep on average. GEI recalls from the May 12, 2016 meeting that the depth of the gravity sewer must be 8 feet to facilitate gravity connections from the Main Street properties. The Engineer responds again that the pipe sewer was left shallow to minimize rock excavation however as GEI previously indicated, their boring logs show no rock to depths of 12 feet. In GEI's opinion, a proposed sewer depth of 8 feet can and should be maintained.

28. The proposed 4-inch diameter sewer force main from the Wal-Mart pump station to Gilmore Drive is consistent with that recommended in the Limited Development scenario in the Study. Under the proposed conditions with only Wal-Mart connected, at the proposed 80 gpm pumping rate, the flow velocity within the force main will be about 2.5 feet per second, less than the recommended 3 feet per second scouring (self-cleaning) velocity. The existing Gilmore Drive 4-inch force main is also presently oversized which results in similar low velocity and we believe that pump station was programmed to periodically run both pumps simultaneously for consecutive cycles to flush the force main; perhaps a similar method can be employed with the proposed pump station to minimize or eliminate operational issues.

March 11, 2016 comment: The Engineer responds and agrees that the proposed pump station control panel can be programmed to periodically run both pumps simultaneously; GEI recommends this be added to the project plans and/or specifications as a requirement.

Acknowledged. Based upon the new proposed pump rate of 60 gpm, the resulting velocity within the proposed 4-inch force main is about 1.9 feet per second (fps), less than the minimum recommended 3 fps scouring velocity. At velocities less than 3 fps, operational issues can occur due to matter in the wastewater adhering to the inside walls of the force main pipe. Sheet C506 includes a note that the control panel will be programmed to periodically run both pump simultaneously to increase the velocity; GEI requests that this programming information be noted and detailed in the shop drawings to be submitted to the Town for approval prior to construction.

29. Previously acknowledged.

#### Additional Comments

30. In accordance with Town Sewer Department Regulations, one gravity sewer lateral must be installed for each of the existing properties abutting the proposed gravity sewer main within Main Street along the length of the main. This includes both developed and undeveloped properties shown on the current Town Assessors maps and a full-size (8-inch) stub off proposed SMH-13 for a future Lasell/Oakhurst Road connection. The SMH-13 stub and all laterals shall extend to the edge of the right-of-way (property line) and be capped.

Service laterals have been added for four properties on the north side of Main Street (same side of the street as the proposed gravity sewer); one of which appears to be an 8-inch service for the NGRID property. A service connection appears missing for 1096 Main Street (Map 1 Parcel 115) located about 320 feet west of the Wal-Mart entrance driveway. GEI also understands that the at the May 12, 2016 meeting the Town is still requiring that an additional two properties on the south side of Main Street be provided with services as well as a full-size (8-inch) stub to a manhole for Lasell/Oakhurst Road.

31. Wetwell and valve pit manhole structures are lacking detail such as strength of concrete, reinforcement, wall, top and bottom slab thicknesses. Also, all pipe penetration should be made with a flexible boot for watertightness and the exterior of the wetwell should be coated with 2 coats of bitumastic coating for waterproofing.

The plans have been revised to indicate all precast structures shall meet H-20 loading requirements, flexible boots for penetrations, and bitumastic waterproofing on the exterior of the wetwell. The note for waterproofing of the interior of the wetwell shall be removed as it is not recommended; the same waterproofing note for the interior of the sewer manholes shall also be removed.

32. The Sewer Department requests a yard hydrant within the fence area of the pump station for washdown operations.

Acknowledged. A yard hydrant and water service to it are shown on the plans.

33. The Sewer Department requests a spare pump be provided (three total pumps including the duplex wetwell).

Acknowledged. As agreed at the May 12, 2016 meeting, a spare pump will not be provided to the Town.


34. Sewer manholes #9 and 10 should be revised such that the sewer line angles are greater than 90 degrees.

Acknowledged. The previously proposed "jog" at these manholes has been omitted.

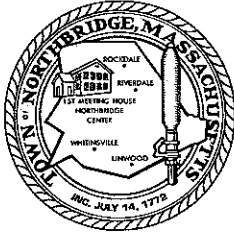
35. *An additional sewer manhole is needed in between SMH-5 and SMH6 as the spacing exceeds the Town Sewer Regulations of 300 feet maximum (spacing is 366 feet).*  
The proposed Wal-Mart gravity sewer service has been revised and relocated to the western side of the site and generally following the path of the site entrance driveway however there is still a section of the service that exceeds 300 feet long between manholes; between SMH-2 and SMH-3 (340 feet).
36. Gravity sewer manholes shall be designed with a 0.10 foot elevation drop across the manhole to provide for a sloped invert trough. There are several locations where the proposed gravity sewer inlet and outlet elevations are the same or have less than a 0.10 foot drop; SMH-2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, and 15. Also, service connections to manholes shall be placed slightly higher than the mainline sewer elevations (matching pipe crown elevations of the main line inlet and service inlet is an accepted standard).
37. The north arrow on sheet C302 appears reversed 180 degrees.
38. GEI understands from the May 12, 2016 meeting that the Town requested a flow meter be installed on the force main; the plans do not show or note such a flow meter to be provided.

We trust you will find these comments useful and informative. Please contact this office with any questions.

Respectfully submitted,  
Graves Engineering, Inc.

  
Michael Andrade, P.E.  
Vice President

cc: Justin Lattierre P.E., Bergman Associates (via email)



Mark F. Kuras  
Superintendent

# Town of Northbridge

## Department of Public Works

Sewer Division, Town Hall, 7 Main Street  
Whitinsville, Massachusetts 01588

Phone: 508-234-2154

Fax: 508-234-0809

Wastewater Treatment Plant located at 644 Providence Road

---

DATE: 16 AUGUST 2017  
TO: Theodore D. Kozak, Town Manager  
FROM: Mark Kuras  
WWTP Superintendent  
  
RE: Walmart Sewer related items on Main st.

Ted:

My recommendations concerning the completion of the Walmart Main st. sewer project are as follows.

- #1 Extend the 8" Lasall rd. service pipe from the gravity main on Main st. to the right of way on Lasall rd.
- #2 Extend the 6" service pipe from the gravity main on Main st. to the property line of 1167 Main st.
- #3 Extend the 6" service pipe from the gravity main on Main st. to the property line of 1164 Main st..

Thank You,

Mark Kuras  
Town of Northbridge  
WWTP Superintendent  
508-234-2154

Attorneys at Law

**RichMay**Rich May, P.C. 176 Federal Street, Boston, MA 02110  
main: 617.556.3800 fax: 617.556.3890Eric J. Krathwohl  
Direct: (617) 556-3857  
Email: ekrathwohl@richmaylaw.com

RECEIVED AUG 08 2017

Certified Mail #: 9314 7699 0430 0037  
2726 51

August 4, 2017

VIA CERTIFIED MAILJames Shuris, Director of the Department of Public Works  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588Re: Whitinsville Water Company, D.P.U. 17-108

Dear Mr. Shuris:

Pursuant to the enclosed Order of Notice of the Massachusetts Department of Public Utilities ("DPU"), we hereby serve a copy of the enclosed Notice of Filing and Public Hearing on behalf of Whitinsville Water Company (the "Company"). As stated in the Notice, the Company filed a petition for approval of a general rate increase of \$773,212. If the Company's petition is approved, a typical residential customer in Whitinsville/Northbridge using 800 cubic feet per month would receive an increase of approximately \$9.24 per month.

The DPU will conduct a public hearing to receive comment on the Company's Petition on Thursday, September 21, 2017 at 7:00 p.m. at the Northbridge Town Hall, 7 Main Street, Northbridge, Massachusetts 01534. Interested persons may also file written comments with the DPU no later than the close of business on Thursday, September 21, 2017. Any person interested in participating in the evidentiary phase of this proceeding as an intervenor must file a petition to intervene by Wednesday, September 13, 2017, as further explained in the Notice.

The Company requests that appropriate Town officials see that the posting of the Notice in the Town Hall occur and remain through at least September 21, 2017

Should there be any questions, please contact me.

Sharon/Melissa  
Pls note.

THANKS,

Sincerely,



Eric J. Krathwohl

08 AUG 2017

Attorneys at Law

**RichMay**

Rich May, P.C. 176 Federal Street, Boston, MA 02110  
main: 617.556.3800 fax: 617.556.3890

Eric J. Krathwohl  
Direct: (617) 556-3857  
Email: ekrathwohl@richmaylaw.com

RECEIVED AUG 08 2017

**Certified Mail #: 9314 7699 0430 0037**  
2726 51

August 4, 2017

VIA CERTIFIED MAIL

James Shuris, Director of the Department of Public Works  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

Re: Whitinsville Water Company, D.P.U. 17-108

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Should there be any questions, please contact me.

Sincerely,



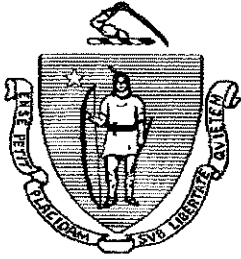
Eric J. Krathwohl

Encl.

An international  
member of

**AillyLaw**





# The Commonwealth of Massachusetts

## DEPARTMENT OF PUBLIC UTILITIES

### ORDER OF NOTICE

D.P.U. 17-108

August 3, 2017

Petition of Whitinsville Water Company, pursuant to G.L. c. 164, §94, and G.L. c. 165, §2, for Approval of a General Rate Increase as set forth in M.D.P.U. No. 24 and M.D.P.U. No. 25.

Whitinsville Water Company ("Company") is required to publish the attached Notice of Filing and Public Hearing ("Notice") once at least twenty-one (21) days prior to the date of the public hearing, **September 21, 2017**, and once again seven (7) days prior to the date of the public hearing, in the following newspapers: (1) the Blackstone Valley Tribune; and (2) the Worcester Telegram & Gazette.

The Company shall serve a copy of the attached Notice by mail at least twenty-one (21) days prior to **September 21, 2017**, to: (1) the service list in Whitinsville Water Company, D.P.U. 09-44; (2) any person who has filed a request for notice with the Company; and (3) the Mayors, Chairmen of the Boards of Selectmen, and Town Clerks of the cities/towns in the Company's service territory along with a request that a copy of the Notice be posted in each city/town hall in the Company's service area through at least **September 21, 2017**.

Within seven business days of receipt of the attached Notice, the Company shall arrange a copy of the attached Notice, and a copy of the initial filing be made available for viewing during regular business hours through at least **September 21, 2017**, at the following locations: (1) the Company's office, 44 Lake Street, Whitinsville, Massachusetts 01588; and (2) the Whitinsville Social Library, 17 Church Street, Whitinsville, Massachusetts 01588.

Also, within three business days of receipt of the attached Notice, the Company shall place a copy of the Notice on its website. In doing so, the Company is directed to reference conspicuously this rate filing on the home page of its website and provide a link to the Notice. The attached Notice shall be made available for viewing on the website through at least **September 21, 2017**.

Finally, the Company is required to provide notice of the public hearing (including the specific date, time and location) to customers through the following: (1) a bill insert that will be sent to customers in each customer's first billing cycle following the date of this Order of

D.P.U. 17-108

Page 2

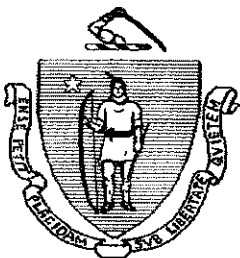
Notice; and (2) an email to all customers with email addresses on file with the Company, to be sent once at least twenty-one (21) days prior to **September 21, 2017**, and once again seven (7) days prior to that date. The Company shall also use other available forms of social media to notify customers of the public hearing.

The Company shall provide the Department with return of service and proof of publication no later than the date of the public hearing, **September 21, 2017**. Such proof shall include: (1) proof of service and proof of publication of the attached Notice, to include original clippings of the newspaper publications; (2) appropriate verification that the attached Notice was made available for viewing according to this Order of Notice; and (3) appropriate verification that customers were notified of the public hearing in accordance with this Order of Notice.

By Order of the Department,

/s/

Mark D. Marini, Secretary



# The Commonwealth of Massachusetts

## DEPARTMENT OF PUBLIC UTILITIES

### NOTICE OF FILING AND PUBLIC HEARING

D.P.U. 17-108

August 3, 2017

Petition of Whitinsville Water Company, pursuant to G.L. c. 164, §94, and G.L. c. 165, §2, for Approval of a General Rate Increase as set forth in M.D.P.U. No. 24 and M.D.P.U. No. 25.

On July 14, 2017, Whitinsville Water Company ("WWC" or "Company") filed a petition with the Department of Public Utilities ("Department") for a general rate increase of \$773,212, which represents an overall increase of 25.1 percent over the Company's currently effective rates. WWC last received a general rate increase in 2010. See Whitinsville Water Company, D.P.U. 09-44 (2010). The Department has docketed this matter as D.P.U. 17-108 and has suspended the effective date of the proposed rate increase until June 1, 2018, to investigate the propriety of the Company's request.

If the Company's petition is approved as presented, a typical residential customer in Whitinsville/Northbridge using 800 cubic feet per month would receive an increase of approximately \$9.24 per month, or 16.9 percent. Bill impacts will vary based on customer class and volume used. Individual customers may contact the Company as shown below for specific bill impact information. Additionally, the Company proposes to revise its tariffs to allow the Company to bill customers on either a monthly or quarterly basis.

The Department will conduct a public hearing to receive comments on the Company's petition. The hearing will take place on: **September 21, 2017 at 7:00 p.m.** at Northbridge Town Hall, 7 Main Street, Northbridge, Massachusetts. Any person interested in commenting on this matter may appear at the public hearing or file written comments with the Department not later than the close of business (5:00 p.m.) on **September 21, 2017.**

Reasonable accommodations at public or evidentiary hearings for people with disabilities are available upon request. Contact the Department's ADA Coordinator at [Theresa.Kelly@state.ma.us](mailto:Theresa.Kelly@state.ma.us) or (617) 305-3642 to make such a request. Include a description of the accommodation you will need, including as much detail as you can. Also include a way the Department can contact you if we need more information. Please provide as much advance notice as possible. Last minute requests will be accepted, but may not be able to be accommodated.

D.P.U. 17-108

Page 2

Any person who desires to participate in the evidentiary phase of this proceeding must file a written petition for leave to intervene or to participate in the proceeding no later than the close of business (5:00 p.m.) on **Wednesday, September 13, 2017**. A petition filed late may be disallowed as untimely, unless good cause is shown for waiver under 220 C.M.R. § 1.01(4). To be allowed, a petition under 220 C.M.R. § 1.03(1) must satisfy the standing requirements of G.L. c. 30A, § 10.

All comments or petitions for leave to intervene or to participate should be addressed to: Mark D. Marini, Secretary, Department of Public Utilities, One South Station, 5<sup>th</sup> Floor, Boston, Massachusetts 02110. Receipt by the Department, not mailing, constitutes filing.

In addition to the above requirement, one (1) copy of all materials filed with the Department should be sent to each of the following: (1) Daniel Licata, Hearing Officer, Department of Public Utilities, One South Station, 5<sup>th</sup> Floor, Boston, Massachusetts 02110; and (2) Eric J. Krathwohl, Esq., Rich May, P.C., 176 Federal Street, Boston, Massachusetts 02110 (counsel of the Company).

Further, in addition to paper filings with the Department, all documents also must be submitted to the Department in electronic format using one of the following methods: (1) by e-mail attachment to [dpu.efiling@state.ma.us](mailto:dpu.efiling@state.ma.us) and the Hearing Officer, [daniel.licata@state.ma.us](mailto:daniel.licata@state.ma.us); or (2) on a CD-ROM. The text of the e-mail or CD-ROM must specify: (1) the docket number of the proceeding (D.P.U. 17-108); (2) the name of the person or company submitting the filing; and (3) a brief descriptive title of the document. The electronic filing should also include the name, title, and telephone number of a person to contact in the event of questions about the filing. All documents submitted in electronic format will be posted on the Department's website: <http://www.mass.gov/dpu>.

A copy of the Company's filing is available for inspection during regular business hours at the following locations: (1) the Company's office, 44 Lake Street, Whitinsville, Massachusetts 01588; (2) Whitinsville Social Library, 17 Church Street, Whitinsville, Massachusetts 01588; and (3) the Department's offices, One South Station, 5<sup>th</sup> Floor, Boston, Massachusetts 02110. These filings are also available on the Department's website, <http://www.mass.gov/dpu>. To request materials in accessible formats (Braille, large print, electronic files, audio format), contact the Department's ADA Coordinator at [Theresa.Kelly@state.ma.us](mailto:Theresa.Kelly@state.ma.us) or (617) 305-3642.

Any person desiring further information regarding the Company's petition should contact the Company's counsel, Eric J. Krathwohl, Esq., Rich May, P.C., 176 Federal Street, Boston, Massachusetts 02110 at (617) 556-3857. Any person desiring further information regarding this notice should contact Daniel Licata, Hearing Officer, Department of Public Utilities, at (617) 305-3523.

*Know all Men by These Presents,*

**N**

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **Daniel J. Bresnahan, of Sutton, MA**, the receipt of which is hereby acknowledged, does sell and convey to said Daniel J. Bresnahan, that certain cemetery **Lot No. 30, two burial plots, situated on the way called Elm Ave North, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1<sup>st</sup>. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2<sup>nd</sup>. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3<sup>rd</sup>. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4<sup>th</sup>. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5<sup>th</sup>. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 21<sup>st</sup> day of August, in the year of our Lord Two Thousand Seventeen.

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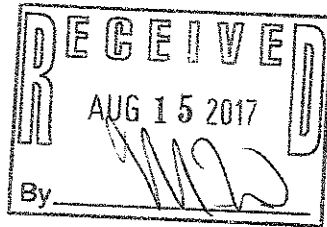
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935 Hill Street

Whitinsville, Massachusetts

August 14, 2017



Board of Selectmen

Town of Northbridge

Memorial Hall

Whitinsville, Massachusetts

*Available - No Conflict*

Greetings:

I am writing to request permission to hold a "fill-the boot" drive on Saturday, August 26, 2017 from 9:00 am – 12:00 pm at Memorial Square in Whitinsville, to benefit the MDA. All monies raised will be remitted directly to the MDA of Massachusetts. As you know, MDA sponsors research into neuromuscular diseases, as well as providing direct support to families in the community that are affected by these diseases.

This event will be conducted by an ad-hoc group of firefighters, and is sponsored by neither the Northbridge Permanent Firefighters, nor the Northbridge Firefighters Association. All participants will be off-duty, and will not be in uniform. We agree to adhere to the existing regulations regarding this activity.

Thank you for your consideration.

Sincerely yours,

Lieut. David H. Holmes

Northbridge Fire Department

**COMMONWEALTH OF MASSACHUSETTS  
WARRANT FOR FALL ANNUAL TOWN MEETING  
TOWN OF NORTHBRIDGE  
TRANSACTION OF TOWN BUSINESS  
TUESDAY, OCTOBER 24, 2017 - 7:00 P.M.**

**P**

**DRAFT #1 8.16.17**

**WORCESTER, ss:**

To any Constable of the Town of Northbridge in said County,

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the Inhabitants of the Town of Northbridge, qualified to vote in Town elections and Town affairs, to meet in the Northbridge Middle School Auditorium on Linwood Avenue, in Whitinsville, in said Northbridge, Massachusetts, on Tuesday, October 24, 2017 at 7:00 o'clock P.M., then and there to act on the following articles:

**ARTICLE 1: (Board of Selectmen)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town various sums of money and authorize the payment of prior year bills; or take any other action relative thereto.

**ARTICLE 2: (Board of Selectmen)**

To see if the Town will vote to amend the votes taken under Article 3 of the 2017 Spring Session of the Annual Town Meeting (May 2, 2017), appropriations and transfers under the Omnibus Budget Article, to raise and appropriate, and/or to transfer from available funds in the Treasury and/or the Health Insurance Stabilization Fund to supplement appropriations under the Omnibus Budget Article; or take any other action relative thereto.

**ARTICLE 3: (Board of Selectmen)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury and/or transfer from the unexpended appropriated funds of one or more of the departments of the Town, a sum of money to the Stabilization Fund; or take any other action relative thereto.

**ARTICLE 4: (Board of Selectmen) Special Act For OPEB**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to adopt special legislation in substantially the following form, or take any other action relative thereto.

**ARTICLE 5: (Board of Selectmen)**

To see if the Town will vote to raise and appropriate, and/or borrow, and/or transfer from available funds in the Treasury, and/or transfer from the undesignated fund balance (free cash), or any combination thereof, an amount of money to be expended under the direction of the Department of Public Works for the purpose of funding the purchase of existing streetlights from National Grid and the conversion of existing streetlights to energy efficient and long lasting LED; or take any other action relative thereto.

**ARTICLE 6: (Board of Selectmen)**

To see if the Town will vote to raise and appropriate, and/or transfer from the Retained Earnings Account of the Water Enterprise fund, and/or borrow a sum of money to be expended under the direction of the Director of Public Works for the purpose of purchasing and installing a safety ladder at the Upton Street Water Tank; or take any other action relative thereto.

**ARTICLE 7: (Board of Selectmen)**

To see if the Town will vote to transfer from available funds in the Treasury (Ambulance Receipts Reserve Fund) a sum of money for the purpose of financing the purchase of an ambulance and related equipment for the Fire Department; or take any other action relative thereto.

Cable 15516  
Q

**HOUSE . . . . . No. 2682**

By Representatives Balser of Newton and Cabral of New Bedford, a petition (accompanied by bill, House, No. 2682) of Ruth B. Balser and others for legislation to require cable television operators to provide public, educational, and governmental access channels.  
Telecommunications, Utilities and Energy.

**The Commonwealth of Massachusetts**

**In the One Hundred and Ninetieth General Court  
(2017-2018)**

An Act supporting community access television.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. Chapter 166A of the General Laws, as appearing in the 2014 Official Edition, is hereby amended by inserting after section 22 the following section:-

Section 23. For the purpose of this section a cable television operator shall include multichannel video programming distributors as defined by federal law in 47 USC section 522 (7).

All cable television operators shall provide public, educational, and governmental access channels and connections so that operators of said channels may deliver, and subscribers may receive, public, educational, and governmental access channel signals equivalent in quality to local broadcast signals carried on the system, in the same formats as the primary local broadcast signals are delivered. All cable television operators shall simultaneously carry each public,



11 educational and governmental access channel in both a high definition format and a standard  
12 digital format in the same manner as local broadcast channels are provided.

13 Further, all cable television operators shall provide public, educational and governmental  
14 access channels access to electronic programming guides so that subscribers may record, select  
15 and view public, educational and governmental access channels, in the same manner local  
16 broadcast channels and information provided with the local broadcast channels can be recorded,  
17 selected, viewed and used.

Are you looking for work?

# RETAIL PATHWAYS



Do you want a rewarding career  
with opportunities for advancement?  
Do you enjoy working with people?

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**Marshalls**

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**T.J. maxx**

## Retail Industry Fundamentals Training

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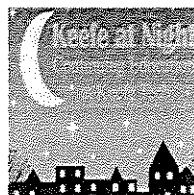
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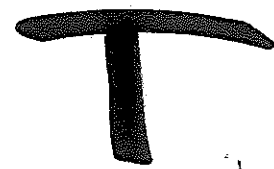
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BOS Agenda 8/21

## **QCC to open internet cafe, manufacturing training center in Whitinsville**

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**By Susan Spencer**  
**Telegram & Gazette Staff**

Posted Jun 19, 2017 at 8:53 PM

Updated Jun 19, 2017 at 9:17 PM

NORTHBRIDGE - It's been nearly three years - and three decades of discussion - since plans for a Quinsigamond Community College satellite campus in the Blackstone Valley were announced. Momentum picked up steam in late 2014 after former state Sen. Richard T. Moore, an Uxbridge Democrat and state Sen. Michael O. Moore, D-Millbury, earmarked \$300,000 in the fiscal 2015 appropriation for QCC specifically for establishing such a place.

On Monday, QCC officials held two events announcing the college's new presence in Whitinsville.

One component is an agreement signed May 12 with nonprofit human services agency Alternatives Unlimited Inc. for an Internet Learning Cafe at the renovated Whitin Mill, 50 Douglas Road. The site will support students who take online courses at QCC and build training opportunities for hospitality and restaurant students, both from QCC and Blackstone Valley Regional Vocational Technical High School in Upton.

The other partnership, outlined in a memorandum of understanding signed Monday, is support for a physical classroom in the Linwood Mill, 670 Linwood Ave., and resources for the Blackstone Valley Chamber of Commerce's sponsored advanced manufacturing training program.

"The fact that Quinsig is planting their flag down here is a big, big step," said Scott Rossiter of Grafton, chairman of an Uxbridge manufacturing company, Lampin Corp. "Now we've got to make it work."

Mr. Rossiter said seven Lampin employees currently trek to QCC's main campus in Worcester for customized training. "This opportunity for other kinds of training for us is just unbelievable."

Local business and civic leaders had become concerned since the appropriation announcement in 2014 that efforts for a Blackstone Valley campus had stalled. They feared QCC was focusing its resources instead on establishing a downtown Worcester satellite and building its Southbridge site.

After word got out about the agreement with Alternatives for just the internet cafe, the area's legislative delegation sent QCC President Gail E. Carberry a letter on June 5 saying they didn't believe the "cyber learning center" met the intent of the seed money for a Blackstone Valley campus.

"From what I know of it ... it really has no connection to what I intended in the appropriation," Richard Moore said in an interview. "I was looking for something closer to what was done in Southbridge."

QCC officials said there had been a misunderstanding and that things were being worked out.

Ms. Carberry said Monday that much of the \$300,000 was spent on equipment and furnishings for educational space in the Blackstone Valley, as well as a \$49,330 marketing study by the Cecil Group for QCC's off-campus locations.

The investment in the Blackstone Valley was \$216,830. QCC returned \$83,405 to the state because it hadn't been spent by the close of fiscal 2015.

"It's been a long time coming," Blackstone Valley Chamber of Commerce President and CEO Jeannie Hebert said as she and Ms. Carberry inked the deal for the manufacturing center.

According to the agreement, QCC will provide 30 computers, including 20 with computer-aided design capabilities, as well as classroom and office furniture. Thursday, QCC will ask its foundation for \$20,000 more to renovate the educational space.

The financial commitment to the advanced manufacturing program at Linwood Mill, not including \$20,000 of potential support from the foundation, totals \$134,143, according to information provided by QCC Chief Operating Officer Stephen Marini.

The chamber is working with Blackstone Valley Tech for hands-on training, and is collaborating on manufacturing curricula with Boston-based Benjamin Franklin Institute of Technology and Worcester State University.

Before Monday's signing at the Linwood Mill, QCC and elected officials cut the ribbon at Alternatives' new Internet Learning Cafe, a bright space with bistro tables, computers and a few printers.

Mr. Marini said that QCC provided \$33,357 worth of furniture and equipment, including up to 10 desktop computers and monitors and up to two printers, for the internet cafe. The signed agreement indicates that the college will provide the use of up to \$250,000 worth of furniture and equipment for combined Alternatives and QCC programming.

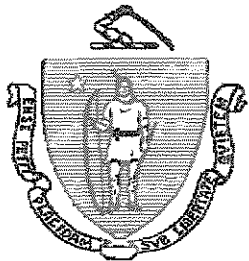
Under the agreement with Alternatives, QCC would, in a second phase, provide training and food service operations to some Alternatives members and staff through its hospitality and recreation management program or through other workforce development programs.

Ms. Carberry said more than 700 QCC students, including 200 who take classes online, are from the Blackstone Valley towns.

The internet cafe concept came out of a strategic marketing study, presented in 2015, that is intended to reduce the isolation of online learning and provide opportunities for students to get together and engage each other.

Patty Sansoucy, 51, of Uxbridge, who works as an instructional aide at Northbridge High School, has been taking both online and classroom courses at QCC as she pursues a nursing degree. She said the Internet Learning Cafe would be ideal for students, such as a girl she works with who uses a wheelchair, who can't get to Worcester for classes.

"It gives them a chance and a place to go," Ms. Sansoucy said. "I think it's really a cool idea. It's going to bring more (people) in."



# The Commonwealth of Massachusetts

## DEPARTMENT OF PUBLIC UTILITIES

### NOTICE OF FILING AND PUBLIC HEARING

D.P.U. 17-108

August 3, 2017

Petition of Whitinsville Water Company, pursuant to G.L. c. 164, §94, and G.L. c. 165, §2, for Approval of a General Rate Increase as set forth in M.D.P.U. No. 24 and M.D.P.U. No. 25.

On July 14, 2017, Whitinsville Water Company ("WWC" or "Company") filed a petition with the Department of Public Utilities ("Department") for a general rate increase of \$773,212, which represents an overall increase of 25.1 percent over the Company's currently effective rates. WWC last received a general rate increase in 2010. See Whitinsville Water Company, D.P.U. 09-44 (2010). The Department has docketed this matter as D.P.U. 17-108 and has suspended the effective date of the proposed rate increase until June 1, 2018, to investigate the propriety of the Company's request.

If the Company's petition is approved as presented, a typical residential customer in Whitinsville/Northbridge using 800 cubic feet per month would receive an increase of approximately \$9.24 per month, or 16.9 percent. Bill impacts will vary based on customer class and volume used. Individual customers may contact the Company as shown below for specific bill impact information. Additionally, the Company proposes to revise its tariffs to allow the Company to bill customers on either a monthly or quarterly basis.

The Department will conduct a public hearing to receive comments on the Company's petition. The hearing will take place on: **September 21, 2017 at 7:00 p.m.** at Northbridge Town Hall, 7 Main Street, Northbridge, Massachusetts. Any person interested in commenting on this matter may appear at the public hearing or file written comments with the Department not later than the close of business (5:00 p.m.) on **September 21, 2017**.

Reasonable accommodations at public or evidentiary hearings for people with disabilities are available upon request. Contact the Department's ADA Coordinator at [Theresa.Kelly@state.ma.us](mailto:Theresa.Kelly@state.ma.us) or (617) 305-3642 to make such a request. Include a description of the accommodation you will need, including as much detail as you can. Also include a way the Department can contact you if we need more information. Please provide as much advance notice as possible. Last minute requests will be accepted, but may not be able to be accommodated.

Any person who desires to participate in the evidentiary phase of this proceeding must file a written petition for leave to intervene or to participate in the proceeding no later than the close of business (5:00 p.m.) on **Wednesday, September 13, 2017**. A petition filed late may be disallowed as untimely, unless good cause is shown for waiver under 220 C.M.R. § 1.01(4). To be allowed, a petition under 220 C.M.R. § 1.03(1) must satisfy the standing requirements of G.L. c. 30A, § 10.

All comments or petitions for leave to intervene or to participate should be addressed to: Mark D. Marini, Secretary, Department of Public Utilities, One South Station, 5<sup>th</sup> Floor, Boston, Massachusetts 02110. Receipt by the Department, not mailing, constitutes filing.

In addition to the above requirement, one (1) copy of all materials filed with the Department should be sent to each of the following: (1) Daniel Licata, Hearing Officer, Department of Public Utilities, One South Station, 5<sup>th</sup> Floor, Boston, Massachusetts 02110; and (2) Eric J. Krathwohl, Esq., Rich May, P.C., 176 Federal Street, Boston, Massachusetts 02110 (counsel of the Company).

Further, in addition to paper filings with the Department, all documents also must be submitted to the Department in electronic format using one of the following methods: (1) by e-mail attachment to [dpu.efiling@state.ma.us](mailto:dpu.efiling@state.ma.us) and the Hearing Officer, [daniel.licata@state.ma.us](mailto:daniel.licata@state.ma.us); or (2) on a CD-ROM. The text of the e-mail or CD-ROM must specify: (1) the docket number of the proceeding (D.P.U. 17-108); (2) the name of the person or company submitting the filing; and (3) a brief descriptive title of the document. The electronic filing should also include the name, title, and telephone number of a person to contact in the event of questions about the filing. All documents submitted in electronic format will be posted on the Department's website: <http://www.mass.gov/dpu>.

A copy of the Company's filing is available for inspection during regular business hours at the following locations: (1) the Company's office, 44 Lake Street, Whitinsville, Massachusetts 01588; (2) Whitinsville Social Library, 17 Church Street, Whitinsville, Massachusetts 01588; and (3) the Department's offices, One South Station, 5<sup>th</sup> Floor, Boston, Massachusetts 02110. These filings are also available on the Department's website, <http://www.mass.gov/dpu>. To request materials in accessible formats (Braille, large print, electronic files, audio format), contact the Department's ADA Coordinator at [Theresa.Kelly@state.ma.us](mailto:Theresa.Kelly@state.ma.us) or (617) 305-3642.

Any person desiring further information regarding the Company's petition should contact the Company's counsel, Eric J. Krathwohl, Esq., Rich May, P.C., 176 Federal Street, Boston, Massachusetts 02110 at (617) 556-3857. Any person desiring further information regarding this notice should contact Daniel Licata, Hearing Officer, Department of Public Utilities, at (617) 305-3523.