TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
June 25, 2018 at 6:30 PM

EXECUTIVE SESSION: 6:30 PM

PLEDGE OF ALLEGIANCE

REORGANIZATION OF THE BOARD OF SELECTMEN:
1) Town Manager asks for Nominations for Chairman
2) Chairman asks for Nominations for Vice-Chairman
3) Chairman asks for Nominations for Clerk

I. APPROVAL OF MINUTES: A. June 11, 2018 Executive Session

II. PUBLIC HEARING

III. APPOINTMENTS:
B. 1) By the Board of Selectmen: 2018 Annual Reappointments/Vote to appoint
2) Green Committee [Selectmen's Representative]
3) School Building Committee/Vote to appoint member as Representative of Office
4) Local Historic District Study Committee/**a)** J. Timothy Reiter **b)** Randeen Zanca
5) Safety Committee Alternate/Lt. Timothy Labrie

C. 1) By the Town Manager: 2018 Annual Reappointments/Vote to affirm **2)** Mr. Brian Carroll, Police Dispatcher **3)** John McLaughlin, Dispatch Trainee (**Present:** Detective Sergeant Ouillette) **4)** Rebecca Sasseville, Library Director

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS
D. Lease Renewals: **1)** Rockdale Village Foundation/Vote to renew **2)** Oliver Ashton Post #343, Inc./Vote to renew
E. St. Patrick's Church/Vote to approve lease of property for use by Northbridge Public Schools
F. St. Patrick's Church/Request to hold a road race on Saturday, August 18, 2018 at 9 AM **(**subject to the safety requirements of the Northbridge Police Department)/**Present:** Gracia Casey
G. Whitinsville Christian School/Request to hold a road race on Saturday, September 22, 2018 at 8:30 AM (subject to the safety requirements of the Northbridge Police Department)/**Present:** Sonia Zeyl
H. End of year transfers/**Present:** Neil Vaidya, Town Accountant
I. Safety Committee Meeting Minutes [April 25, 2018]/Vote to accept recommendations

VI. DISCUSSIONS
J. Recreational Marijuana Establishments/**Present:** Gary Bechtholdt, Town Planner & Brian Massey, Planning Board Chairman *(Planning Board Public Forum -Tuesday, July 10, 2018 6PM Town Hall)*
K. Community Aggregation Program Update/**Present:** Stefano Loretto, Business Development Director, Good Energy, LP
L. Community Solar Savings Program (Relay Power)/**Present:** Neil Potter, Partnership Director

VII. TOWN MANAGER'S REPORT
VIII. SELECTMEN'S CONCERNS
IX. ITEMS FOR FUTURE AGENDA
X. CORRESPONDENCE

Town Clerk: 2 Hard copies	☐
Web: Post time-stamped copy	☐

XI. EXECUTIVE SESSION 6:30 PM: M. 1) Under M.G.L c.30A, Sec. 21 #6 - To consider the purchase, exchange, lease or value of real property.

THIS AGENDA IS SUBJECT TO CHANGE

B1

2018 BOARD OF SELECTMEN
ANNUAL REAPPOINTMENTS

	A	B	C	D	E	F	G	H	I	J
1	RESPONSE	Name	Address 1	City, ST Zip	Committee	Term	Due to Expire	Expiration	Apptd. By	Salutation
2		SELECTMEN'S APPTS. (PLEASE VOTE TO APPROVE)								
3	YES	KP Law, P.C.	101 Arch Street, 12th Fl.	Boston, MA 02110	Town Counsel	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Attorney Goldberg:
4	NO RESPONSE	Mr. John Gosselin	213 Chipper Hill Road	Northbridge, MA 01534	Board of Assessors	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Gosselin:
5	YES	Mr. Steven Garabedian	53 Theresa Circle	Whitinsville, MA 01588	Board of Health	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Garabedian:
6	YES	Mr. Scott Chase	76 Mendon Road	Northbridge, MA 01534	Board of Health	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Chase:
7	YES	Ms. Mary Contino	920 Hill Street	Whitinsville, MA 01588	Board of Registrars	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Ms. Contino:
8	YES	Mr. Steven Nye	233 N. Main Street	Whitinsville, MA 01588	Building, Planning & Construction Comm.	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Nye:
9	NO RESPONSE	Mr. Troy Coutu	686 Linwood Ave., #7	Whitinsville, MA 01588	Cable Advisory Committee	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Coutu:
10	YES	Ms. Cynthia Campbell	115 Sutton Street	Northbridge, MA 01534	Conservation Commission	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Ms. Campbell:
11	YES	Ms. Barbara McNamee	56 Smith Street	Northbridge, MA 01534	Conservation Commission	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Ms. McNamee:
12	YES	Ms. Joy Anderson	446 Main Street	Whitinsville, MA 01588	Conservation Commission	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Ms Anderson:
13	YES	Ms. Yvette Ayotte-Kind	42 Heritage Drive	Whitinsville, MA 01588	Council on Aging	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Ms. Ayotte:
14	YES	Mr. John Doldoorian, Sr.	24 Willow Street	Whitinsville, MA 01588	Council on Aging	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Doldoorian:
15	YES	Mr. Theodore Haringa	713 Fowler Road	Northbridge, MA 01534	Council on Aging	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr.Haringa:
16	NO	Ms. Christine Fung-a-Fat	221 Alana Drive	Northbridge, MA 01534	Cultural Council	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Ms. Fung-a-fat:
17	YES	Mr. Bruce Frieswick	32 Highland Street	Whitinsville, MA 01588	Disability Commission	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Frieswick:
18	YES	Fire Chief David White	c/o 7 Main Street	Whitinsville, MA 01588	Emergency Management Agency	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Chief White:
19	YES	Mr. James Shuris	c/o 7 Main Street	Whitinsville, MA 01588	Green Committee	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Shuris:
20	NO	Ms. Karen Talley	14 Linden Street	Whitinsville, MA 01588	Historical Commission	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Ms. Talley:
21	YES	Ms. Wendy Timmons	870 Quaker Street	Northbridge, MA 01534	Historical Commission	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Ms. Timmons:
22	MOVED	Mr. Brian Houlihan	19 Olivia Drive	Northbridge, MA 01534	Industrial Dev. Finance Auth. & Commission	5-yr. Term	June 30, 2018	6/30/2023	Board of Selectmen	Dear Mr. Houlihan:
23	NO RESPONSE	Mr. William McGowan	159 Olivia Drive	Northbridge, MA 01534	Industrial Dev. Finance Auth. & Commission	5-yr. Term	June 30, 2018	6/30/2023	Board of Selectmen	Dear Mr. McGowan:
24	NO RESPONSE	Mr. Peter Lachapelle	192 Castle Hill Road	Whitinsville, MA 01588	Personnel Board	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Lachapelle:
25	YES	Mr. Mark Tracy	110 Walker Street	Whitinsville, MA 01588	Playground & Recreation Commission	3-yr. Term	June 30, 2018	6/30/2021	Board of Selectmen	Dear Mr. Tracy:
26	YES	Chief Walter Warchol	7 Main Street	Whitinsville, MA 01588	Safety Committee	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Chief Warchol:
27	NO	Mr. Steven Von Bargen	87 Linwood Avenue	Whitinsville, MA 01588	Safety Committee	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Von Bargen:
28	YES	Mr. Peter Bedigian	25 Kempton Rd.	Uxbridge, MA 01569	Safety Committee	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Bedigian:
29	YES	Mr. James Shuris	7 Main Street	Whitinsville, MA 01588	Safety Committee	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Shuris:
30	YES	Fire Chief David White	7 Main Street	Whitinsville, MA 01588	Safety Committee	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Chief White:
31	YES	Mr. Gary Bechtholdt	7 Main Street	Whitinsville, MA 01588	Safety Committee	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Bechtholdt:
32	YES	Mr. James Sheehan	7 Main Street	Whitinsville, MA 01588	Safety Committee/Alternate	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Sheehan:
33	YES	Mr. Jamie Luchini	7 Main Street	Whitinsville, MA 01588	Safety Committee/Alternate	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Luchini:
34	YES	Mr. George Murray	43 Spruce Street	Northbridge, MA 01534	Safety Committee/Member at Large	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Murray:
35	YES	Mr. Thomas Hansson	24 Michael Lane	Whitinsville, MA 01588	Zoning Board of Appeals	5-yr. Term	June 30, 2018	6/30/2023	Board of Selectmen	Dear Mr. Hansson:
36	YES	Mr. Douglas Curving	P.O. Box 602	Northbridge, MA 01534	Zoning Board of Appeals/Assoc. Member	4-yr. Term	June 30, 2018	6/30/2022	Board of Selectmen	Dear Mr. Curving:
37	NO	Mr. John Doldoorian, Jr.	231 Carpenter Road	Whitinsville, MA 01588	Ad Hoc Fields Committee [Athletic Dir.]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Doldoorian:
38	NO	Mr. Steven Von Bargen	c/o 87 Linwood Avenue	Whitinsville, MA 01588	Ad Hoc Fields Committee [Bldg/Grnds Dir.]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Von Bargen:
39	YES	Mr. Brian Paulhus	35 Tracey Drive	Whitinsville, MA 01588	Ad Hoc Fields Committee [Sch. Comm. Rep.]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Paulhus:
40	YES	Mr. Mark Tracy	110 Walker Street	Whitinsville, MA 01588	Ad Hoc Fields Committee [Play & Rec. Rep.]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Tracy:
41	YES	Mr. Shawn Roby	224 Lincoln Circle	Northbridge, MA 01534	Ad Hoc Fields Committee [Alternate]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Roby:
42	YES	Mr. Jamie Luchini	c/o 7 Main Street	Whitinsville, MA 01588	Ad Hoc Fields Committee [DPW Rep.]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Luchini:
43	YES	Mr. Brady Bajema	279 Linwood Avenue	Whitinsville, MA 01588	Ad Hoc Fields Committee [WCS Rep.]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Bajema:
44	YES	Mr. John Doldoorian, Sr.	24 Willow Street	Whitinsville, MA 01588	Ad Hoc Fields Committee [At Large]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Doldoorian:
45	YES	Mr. Elijah Green	782 Hill Street	Whitinsville, MA 01588	Ad Hoc Fields Committee [NHS Student Rep.]	1-yr. Term	June 30, 2018	6/30/2019	Board of Selectmen	Dear Mr. Green:
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TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org

Adam D. Gaudette
Town Manager

MEMORANDUM

DATE: **June 25, 2018**

TO: **Board of Selectmen**

FROM: **Adam D. Gaudette, Town Manager**

SUBJECT: 2018 Annual Reappointments

Attached for your information is the master list of annual reappointments to be made by the Board of Selectmen and Town Manager at the June 25, 2018 Selectmen's Meeting. The left hand column contains the reply of the person up for reappointment.

As is customary, we requested the attendance records of the individuals whose terms expire June 30, 2018, and those records are attached for your review.

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org

Adam D. Gaudette
Town Manager

MEMORANDUM

Date: June 1, 2018

To: Board of Assessors ✓
Board of Health ✓
Building, Planning & Construction Committee
Cable Advisory Committee
Conservation Commission ✓
Council on Aging ✓
Cultural Council
Disability Commission
Historical Commission
Playground & Recreation
Safety Committee ✓
Zoning Board of Appeals ✓

From: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*

Subject: Attendance Records of Members to be considered for Reappointment

As part of the above process, the Board of Selectmen requests you provide them with attendance records of those members who may be considered for reappointment. As such, the attendance record should consist of the total number of regular and special meetings held by your Board /Committee during the most recent term of the individual and the number of meetings that he/she was able to attend.

Your respective Board/Committee member(s) that is/are up for reappointment is shown on the attached 2018 List of Annual Reappointments.

Please provide this information to me **no later than June 18, 2018**, as the reappointments are scheduled to go before the Board of Selectmen on Monday, June 25, 2018.

Thank you for your cooperation in this matter.

c: Board of Selectmen

Town of Northbridge
Board of Assessors

Town Hall, 7 Main Street

Whitinsville, Massachusetts 01588-2210 (508) 234-2740

MEMORANDUM

Date: June 12, 2018
TO: Sharon Susienka, Assistant Town Manager
FROM: Robert Fitzgerald, Assessor
Re: Attendance Records of Board Members

Sharon:

John Gosselin, a current Board of Assessors member, was unable to attend only one meeting over a three year appointment period. The Board met sixteen times during that period. Mr. Gosselin indicated his desire to continue for an additional three year term to expire 6/30/2021. The other Northbridge Board of Assessor members also indicated their desire to retain his services as well.

As a valued member of the Board of Assessors, we hope the Board of Selectmen will reappoint Mr. Gosselin as a member of the Board of Assessors.

Robert Fitzgerald

Robert Fitzgerald

Northbridge Assessors

Cc: Northbridge Board of Assessors

TOWN OF NORTHBRIDGE
BOARD OF HEALTH
Aldrich School Town Hall Annex - 14 Hill Street
Whitinsville, MA 01588
Phone# (508) 234-3272 Fax# (508) 234-0821

MEMORANDUM

June 5, 2018

To: Sharon L. Susienka, Executive Assistant to the Town Manager

From: Jeanne M. Gniadek, Board of Health Administrator jmg

Subject: Attendance Record of Members to be considered for Reappointment

As you have requested, our records indicate that since the most recent appointment of **SCOTT CHASE** to the Board of Health on June 30, 2015, the Board has held 32 Regular Meetings and 3 Special Meetings for a total of 35 Meetings. Of these 35 meetings, Mr. Chase is noted as being absent from nine (9) meetings.

Regarding the most recent appointment of **STEVEN GARABEDIAN** to the Board of Health on June 30, 2015 the Board held 32 Regular Meetings and 3 Special Meetings for a total of 35 Meetings. Of these 35 meetings, Mr. Garabedian is noted as being absent from five (5) meetings.

If you should have any questions or require additional information, please feel free to contact this office.

/jmg

TOWN OF NORTHBRIDGE

CONSERVATION COMMISSION

7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Telephone (508) 234-0817
Fax (508) 234-0814

MEMORANDUM

TO: Adam Gaudette
Town Manager

FROM: Barbara Kinney, Administrative Assistant
Northbridge Conservation Commission

DATE: June 14, 2018

RE: Attendance Records of Members Eligible for Reappointment

The members who are eligible for reappointment and their attendance records are as follows:

NAME	TERM DATE START	TOTAL MEETINGS	MEETINGS PRESENT
Joy C. Anderson	July 1, 2015	59	44
Cindy Campbell	July 15, 2015	58	41
Barbara McNamee	September 1, 2016	35	34

Please let me know if there is anything else you need.

TO: Adam Gaudette, Town Manager

FROM: Kelly Bol, Senior Center Director

DATE: June 6, 2018

RE: Attendance Records of COA Board Members

Attendance records for COA members whose terms are expiring as of 6/30/18 are as follows:

NAME	TERM BEGAN	ABSENCES	# OF MEETINGS
Yvette Ayotte-Kind	July 2015	5	32
John Doldoorian	July 2015	3	32
Theodore Haringa	July 2015	0	32

All three of these individuals have been dedicated members of the COA Board. It is hoped that the Board of Selectmen will recognize the commitments that they have made to the town of Northbridge and will approve their reappointment to the Council on Aging.

If you need any further information concerning these individuals please feel free to contact Ted Haringa, COA Chairman at 508-234-3513 or myself at the Senior Center.

Sincerely,

Kelly Bol

Kelly Bol, Director
Northbridge Senior Center

SAFETY COMMITTEE ATTENDANCE RECORD

Member Name	Meeting Date(s) 8/3/2017	9/13/2017	10/18/2017	11/8/2017	2/21/2018	4/25/2018	%
Walter Warchol	P	P	P	P	P	P	100
Steven Von Bargen	A	P	P	P	P	P	83
Peter Bedigian	P	P	A	P	P	A	67
James Shuris	P	P	P	P	P	P	100
David White	P	P	A	P	P	P	83
Gary Bechtholdt	P	P	P	P	P	P	100
James Sheehan	P	A	A	P	A	P	50
Jamie Luchini	P	P	P	P	P	P	100
George Murray	A	P	P	P	A	P	67

A = Absent
P = Present

Tom Hansson Meeting Attendance

2015-2018

Month	2015	2016	2017	2018
January		yes	absent	yes
February		yes	no meet	no meet
March		yes	yes	no meet
April		yes	yes	yes
May		yes	yes	absent
June		yes	yes	no meet
July		yes	yes	
August		no meet	yes	
September	yes	no meet	yes	
October	yes	yes	no meet	
November	yes	yes	no meet	
December	yes	yes	yes	

26 meetings:
attended 24
missed 2

B4a.

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service), you must be a registered voter in order to serve.

Date: 6-10-18

Name James T. Reiten "Tim"

P. O. Box —

Home Address 76 Hill Street Whitinsville, MA 01588

Email Address thereitens@juno.com

Telephone 508-234-9165 **Cell** 508-902-7277

Business Citizens Bank

Address — **Tel.** —

Current Occupation/Title Commercial Real Estate Credit Officer

Education BA Philosophy, Graduate Certificate Real Estate & Urban Land Development, obtained the MAI designation from The Appraisal Institute

Governmental, Civic & Community Activities Two terms on Planning Board, Boy Scouts

Charitable & Educational Activities —

Town Committees or Offices See above

I am interested in the following Committees: Historical Commision (LHDSC)

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. No

James T. Reiten

NAME: **PRECINCT#** **TOWN OF NORTHBRIDGE**

COMMITTEE INTEREST (Indicate Committee preference)

1. Historical
2.
3.
4.
5.
6.

Present interest or business affiliation (dates, places)

Planning Board; two terms; early 2000's

Experience: Volunteer, social service, business (dates, places)

Planning board. I have deep levels of experience w/ all facets of commercial real estate as well as academic & professional training from Virginia Commonwealth Univ. & the Appraisal Institute. I also am familiar w/ Historic Tax Credit & New Market Tax Credit financing.

My job entail solving complex real estate finance problems for customers while adhering to the bank's credit policies and sound lending.

Special skills and education (be specific)

How experience relates to particular committee interest

ADDITIONAL COMMENTS:

Mail completed form to: Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

BOS Agenda 6/25

B4b

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

Pursuant to Town bylaw §4-209 (Eligibility for service), you must be a registered voter in order to serve.

yes, Per Town Clerk

Date: May 21, 2018.

Name Randi Zanca

P. O. Box —

Home Address 59 Rumonoski Drive, Northbridge, MA 01534

Email Address randizanca@gmail.com

Telephone 508-234-2129 **Cell** 508-873-0078

Business —

Address — **Tel.** —

Current Occupation/Title Quinsigamond Community College, Adjunct faculty. I teach developmental and college level English composition.

Education Master of Education, high school English
Framingham State University

Governmental, Civic & Community Activities Four (4) years on the Worc. County Commission on the Status of Women. (Commissioner).

Charitable & Educational Activities See resume.

Town Committees or Offices Six (6) years on the Northbridge School Committee.

I am interested in the following Committees: Northbridge School Committee
Local Historic District Study Committee

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. None.

Revised July 2011

NAME: Randi Zanca

PRECINCT# 4

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. School Committee
2.
3.
4.
5.
6.

Present interest or business affiliation (dates, places)

See resume.

Experience: Volunteer, social service, business (dates, places)

Special skills and education (be specific)

I hope my former school committee experience (6 yrs.) will prove helpful in facing the ongoing challenges our schools are up against.

How experience relates to particular committee interest

I thank you for your consideration.

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

RANDI ZANCA
59 Rumonoski Drive
Northbridge, MA 01534
Cell: 508-873-0078

OBJECTIVE

To hopefully be reappointed to the Northbridge School Committee.

TEACHING EXPERIENCE

Sept 2009 – present

Adjunct faculty, English, Quinsigamond Community College (QCC), Worcester, MA.
Teach freshman introductory and developmental classes in English composition.

Sept 2017 – present

HiSET Writing Teacher, Quinsigamond Community College-Downtown, Worcester, MA

May 2016 – March 2017

Instructor at UMass Medical. Worked with non-traditional adult students to help them improve their writing skills and develop their professional portfolios.

Sept 2007 – Dec 2008

Education Coach, Disability Services, QCC, Worcester, MA.
Helped students organize schoolwork, manage time effectively, prepare for quizzes and exams, and clean up overall study habits. Managed 40 students with disabilities. Also proctored exams, tutored, read and scribed for students as needed.

EDUCATION

May 1998 Master of Education, Framingham State—QPA: 3.72
Feb 1997 MA Dept. of Ed. Certification (Advanced Provisional) in English, Gr. 9-12
May 1990 B.A. in English, University of British Columbia, Vancouver, Canada

HONORS

April 2013 Recipient of the Unsung Heroine Award from the Massachusetts Commission on the Status of Women.

May 1996 When at Framingham State, elected to membership in Alpha Upsilon Alpha, the Honor Society of the International Reading Association.

VOLUNTEER EXPERIENCE

Mar 2014 – present Commissioner on the Worcester County Commission on the Status of Women.

July 2011 – Sept 2017 School Committee Member, Northbridge Public Schools, MA.

INTERESTS

Writing, travel, videography, and photography.

C1

2018 TOWN MANAGER
ANNUAL REAPPOINTMENTS

	A	B	C	D	E	F	G	H	I	J
1	RESPONSE	Name	Address 1	City, ST Zip	Committee	Term	Due to Expire	Expiration	Apptd. By	Salutation
2		TOWN MGR'S APPTS.	(PLEASE VOTE TO AFFIRM)							
3	YES	Mr. Daniel Chauvin	181 Providence Road	Whitinsville, MA 01588	Animal Control Officer	1-yr. Term	April 30, 2018	4/30/2019	Town Manager	Dear Mr. Chauvin:
4	YES	Mr. Richard A. Wallis	72 North Street	Douglas, MA 01516	Wiring Inspector	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Mr. Wallis:
5	YES	Mr. George A. Duhamel	27 Tanager Drive	Shrewsbury, MA 01545	Asst. Wiring Inspector	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Mr. Duhamel:
6	YES	Mr. James Sheehan	7 Main Street	Whitinsville, MA 01588	Fence Viewer	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Mr. Sheehan:
7	YES	Mr. Larry P. Wiersma	21 Torrey Road	Sutton, MA 01590	Gas & Plumbing Inspector	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Mr. Wiersma:
8	YES	Mr. Robert Harris	17 Martin Road	Uxbridge, MA 01569	Asst. Gas & Plumbing Inspector	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Mr. Harris:
9	YES	Mr. Robert E. Wheeler	25 Third Street	Bellingham, MA 02019	Parking Clerk	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Mr. Wheeler:
10	YES	Chief Walter J. Warchol	7 Main Street	Whitinsville, MA 01588	Lockup Officer	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Chief Warchol:
11	YES	Mr. Donald Roy	c/o 1 Hope Street	Whitinsville, MA 01588	Special Police Officer	3-yr. Term	June 30, 2018	6/30/2021	Town Manager	Dear Mr. Roy:
12	YES	Mr. Louis H. Sakin	1 Ford Lane	Framingham, MA 01701	Sealer of Weights & Measures	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Mr. Sakin:
13	YES	Mr. Neil Vaidya	c/o 7 Main Street	Whitinsville, MA 01588	Town Accountant	1-yr. Term	June 30, 2018	6/30/2019	Town Manager	Dear Mr. Vaidya:
14	YES	Ms. Julie Harris	c/o 7 Main Street	Whitinsville, MA 01588	Treasurer/Collector	3-yr. Term	July 14, 2018	7/14/2021	Town Manager	Dear Ms. Harris:
15										
16										

Brian Carroll
182 North Main Street
Whitinsville, MA 01588
(508) 341-6452
b_carroll3@salemstate.edu

C2

EDUCATION

Salem State University, Salem, MA
Bachelor of Science in Criminal Justice — Expected, May 2018
Concentration: Investigation
Minor: Psychology
GPA: 3.532

RELEVANT COURSES

Introduction to Criminal Investigation
Juvenile Justice
Forensic Geology
Criminal Profiling
Ethics in Criminal Justice Decision Making
Criminal Law

RELATED EXPERIENCE

Northbridge Police Department, Northbridge, MA
Intern

- File incident reports
- Shadow the dispatchers to ultimately gain the skills to perform this job in the future, receive non-emergency calls and inputting the information in to the CAD system
- Accompany officers during their patrols
- Participate in a 80-hour dispatcher training program, certification upon completion

WORK EXPERIENCE

Salem State University Athletics, Salem, MA — March 2015 to Present
Athletic Events Assistant

- Control the scoreboard during sporting events
- Set up the court or field so it is ready for game time

Brown Painting, Whitinsville, MA — May 2014 to Present
Painter

- Paint both the inside and the outside of houses by hand
- Manage the paint crew when my boss is conducting estimate for potential future jobs.

Salem State University Residence Life, Salem, MA — September 2017 to December 2017
Desk Receptionist

- Sign guests in and out of residence building
- Provide customer service
- Answer phones

SKILLS

- Familiar with both Mac and PC hardware
- Excel, PowerPoint, and Microsoft Word

John McLaughlin
115 Clover Hill Rd. Northbridge 01588 MA
jmclaughlin13@worcester.edu 508-808-8497

C3

OBJECTIVE
To obtain an entry level position in law enforcement.

EDUCATION
Worcester State University, Worcester, MA
Bachelor of Science in Criminal Justice, anticipated May 2018
Skills acquired: Public Speaking, Data Collection, Data Analysis, Data Presentation, Domestic and International Justice Systems
Activities/Leadership: Cross Country 2015-2017, Student Senate 2015-2018

EXPERIENCE
Advanced Gutter Systems, Uxbridge, MA — Summers 2015-2017
- Installed gutters on residential and commercial buildings up to three stories
- Learned basic carpentry skills
- Received Ladder Safety Training

Home Depot, Bellingham, MA — Summer 2016
Pack-Down Team, Freight Team
- Promoted from Pack-down team to Freight team after first month
- Selected by manager to be sole employee to label and record all incoming merchandise

Market Basket, Oxford, MA — Various 2013-2015
Bagger, Ends Department
- Bagger for three Months
- Promoted to specialized department of 12 employees
- Use independent discretion in managing displayed inventory

LEADERSHIP ACTIVITIES
Worcester State University Student Senate (2015-Present)
Parliamentarian (2017-Present)
- Translated and enforced Roberts Rules of Order during Senate Meetings
- Led the procedural committee in charge of approving clubs on campus
- Managed the Fall and Spring elections during term
- Member of the Student Senate Executive Board

Resident Senator (2015-16)
- Represented the resident population on campus
- Voiced concerns of resident body to senate
- Part of the Procedural Committee
- Member of SGA auction

Class of 2018 Senator (2015)
- Represented the class of 2018 on the senate
- Voiced concerns of the freshman class
- Part of the procedural committee
- Member of SGA auction

Town of Grafton, MA
Community Emergency Response Team (2013) — Winter 2013
- Completed 6-week class
- Learned proper triage
- CPR Certified(expired)
- Learned basic first aid
- Certified Emergency first responder(expired)

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone: (508) 234-2095 Fax: (508) 234-7640
www.northbridgemass.org

Adam D. Gaudette
Town Manager

C4

June 19, 2018

Ms. Rebecca Sasseville
c/o Whitinsville Social Library
17 Church Street
Whitinsville, MA 01588

Dear Rebecca:

This letter is to inform you that you have been selected for appointment to the position of Library Director with the Town of Northbridge effective July 1, 2018, subject to affirmation by the Board of Selectmen at their meeting on June 25, 2018. The position is full-time (35 hours per week), Grade 11, with a beginning salary of $62,997 per annum, and governed by the terms and conditions of the Northbridge Personnel Policy Manual.

In accordance with Section 4-2 of the Northbridge Town Charter, "such appointment shall become effective on the fifteenth day following the day on which notice of the appointment is filed with the Board of Selectmen, unless the Board of Selectmen shall within that period by a majority of all of its members vote to reject such appointment, or has sooner voted to affirm it."

On behalf of the Town of Northbridge, I welcome you and wish you much success in your new position.

Sincerely,

Adam D. Gaudette
Town Manager

ADG/sls

c: Board of Selectmen
Jeanne Gould, President, Board of Trustees, Whitinsville Social Library

Melissa Wetherbee

From: Adam Gaudette
Sent: Monday, June 18, 2018 12:29 PM
To: Carol Brouwer
Cc: Sharon Susienka; Melissa Wetherbee
Subject: RE: Rebecca Sasseville

Sounds good Carol. I will do an appointment letter and have her confirmed with the Selectmen this Monday.

From: Carol Brouwer [mailto:carolbrouwer06@yahoo.com]
Sent: Monday, June 18, 2018 12:03 PM
To: Adam Gaudette <agaudette@northbridgemass.org>; Carol Brouwer <carolbrouwer06@yahoo.com>
Subject: Rebecca Sasseville

Adam,

On Thursday, June 14, 2018 the Board of Trustees of the Whitinsville Social Library asked Rebecca Sasseville to relinquish her role as Interim Director on June 30th and become Director for FY19. We are pleased that she accepted. To fulfill the state requirements she needs to produce her MLIS diploma and professional certification.

Call me after 2:00 p.m at 508-476-2893 if you need to chat...

Carol H. Brouwer
Chairman
Board of Trustees
Whitinsville Social Library

REBECCA A. SASSEVILLE

731 Pleasant Street Apt 3 ■ Worcester, MA 01602 ■ (508) 450-0403 ■ rebecca.sasseville@gmail.com

Experience:

2/2015 – Present **Whitinsville Social Library** Whitinsville, MA
Library Manager, Sept 2017 - Present
Previously Senior Library Assistant Dec 2015 - Sept 2017
Previously Marketing Volunteer Feb 2015 - Dec 2015

- Collection development, acquisition and management of library's print and electronic resources
- Processes biweekly payroll and invoices
- Manages and drafts library's budgets
- Catalogs new and donated adult and children's materials using Evergreen ILS
- Produces physical and electronic marketing material including the monthly e-newsletter, social media accounts, and print flyers
- Plans, acquires, and advertises adult programing including leading a cookbook club and trivia nights
- Supervises all library staff and volunteers including facilitating staff meetings
- Addresses staff, patron, building and security issues

8/2015 – 9/2017 **Lamar Soutter Library - UMass Medical School** Worcester, MA
Library Assistant

- Checks out/check-in library materials via WorldCat;
- processes requested articles and books for interlibrary loan;
- registers new students and staff;
- answers ready reference questions in person, via telephone and email;
- assists with processing the institutional repository

9/2016 – 12/2016 **Worcester Historical Museum** Worcester, MA
Archives Intern

- Created a finding aid for a small collection
- Assisted librarian with archival reference questions
- Created display for reading room with archival materials

8/2009 – 12/2015 **Michaels Arts & Crafts** Millbury, MA
Support Specialist

- Maintained store records including daily deposit, sales records, price changes and employee information
- Deposited money in bank
- Provided customer service in store and via telephone
- Processed deliveries

Education: **Simmons College** Boston, MA
Masters of Library and Information Science with Archives Management concentration, May 2018

Worcester State University Worcester, MA
Bachelor of the Arts, Communication with a minor in English, May 2007

Northbridge High School Northbridge, MA
High school diploma, June 2003

REBECCA A. SASSEVILLE

731 Pleasant Street Apt 3 ■ Worcester, MA 01602 ■ (508) 450-0403 ■ rebecca.sasseville@gmail.com

Computer Skills:

- Adept with Windows and Mac OS.
- 20+ years experience with Microsoft Office Suite
- Working knowledge of Workbrain, MailChimp, Eventkeeper, Wordpress, HTML/CSS, Canva, and Adobe Photoshop CS6.
- Professional social media experience with Facebook, Instagram, Pinterest, and Twitter.
- Experienced with C/W MARS policies and Evergreen ILS, ILLiad, Connexion and Commonwealth Catalog.

Customer Service Skills:

Positive and pragmatic attitude and proven ability to quickly adapt to fast-paced and changing situations; detail-oriented and efficient with time; experience communicating with and accommodating an extensive range of customers such as: library patrons, university students, doctors and faculty, local artisans, and retail shoppers.

Honors:

Graduated *magna cum laude* from Simmons College
Employee of the Month January 2014 at Michaels
Worcester State University Dean's List (4 semesters)
Honors Scholarship and Program participant (2003 – 2007)

Activities:

Accolade (Yearbook): Editor-in-Chief (2007), Photography Editor (2006)
Student Voice (Newspaper): Assistant Editor, Advice Columnist (2005 – 2007)
Regular blood donor for the American Red Cross since 2004
Member of the Central Massachusetts Library Advocacy group

DI

LEASE

This LEASE (hereinafter "Lease") is executed this 25th day of June, 2018 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "TOWN"), and THE ROCKDALE VILLAGE FOUNDATION, a Massachusetts unincorporated association with an address of 198 Church Avenue, Northbridge, Massachusetts 01588 ("LESSOR").

The LESSOR is the owner of record of a certain parcel of land located in the Town of Northbridge, on Church Avenue, known as the Legion Ball Grounds, shown on Northbridge Assessors' Map 22A as parcel 152, described in a deed recorded in the Worcester District Registry of Deeds in Book 3315, Page 401, and also shown on a copy of a portion of said Map 22A and an annotated Google Maps aerial photograph attached hereto together as Exhibit A (hereinafter "Premises").

The LESSOR hereby leases the Premises to the TOWN, subject to the following terms and conditions:

I. USE, PURPOSE, TERM

This Lease is intended to replace that certain "Legion Ball Grounds Lease" between LESSOR and the TOWN dated April 25, 1994.

The lease area is limited to the Premises, as shown on said Assessors' Map 22A.

Use of the Premises is specifically authorized by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees, for the purpose of conducting all manner of athletic and recreational activities, specifically including but not limited to baseball and softball, and Pop Warner football, by and through the Playgrounds and Recreation Commission, or otherwise.

Such use by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees may be exercised from the date of the execution of this Lease and shall continue until and through **June 30, 2019**.

II. CONSIDERATION

As consideration for the Lease rights granted hereunder, the TOWN shall maintain the Premises as a park, playground and meeting place for the residents of Northbridge and participants in the athletic and recreational programs and activities conducted by the TOWN. The TOWN shall use reasonable efforts to maintain the Premises in sufficiently good condition that they may properly be used for the playing of baseball and softball and for other athletic and recreational activities.

III. INSURANCE

The TOWN shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, in an amount acceptable to the LESSOR and in an amount sufficient to support the obligations of the TOWN under the terms of this Lease.

IV. CONDUCT

During the term of this Lease, the TOWN shall at all times conduct itself so as not to unreasonably interfere with the operations of the LESSOR, and observe and obey applicable laws and regulations. The TOWN shall obtain the written authorization of the LESSOR prior to the erection of any structure or fixed equipment on the Premises. Any such structure or fixed equipment so erected by the TOWN shall remain the property of the TOWN, and the TOWN shall have the right to remove such structures or equipment upon the termination of this Lease, provided the Premises are restored, as near as possible, to a condition equal to their condition prior to the erection of such structures or equipment.

The TOWN shall not make or suffer any waste of the Premises.

V. TERMINATION

This Lease may be terminated by either party for failure of the other party to comply with its obligations hereunder (a "breach") upon written notice of termination at least ninety (90) days prior to the termination date stated within said notice and failure of the party receiving notice to commence and diligently prosecute a cure of the breach within that period. If the party receiving notice cures said breach within that period, the termination notice shall not be effective and the Lease shall continue in effect. If the breach is such that it may not reasonably be cured within 90 days, the party receiving notice shall have an additional 90 days to effect a cure, provided that it continues to act reasonably and diligently to do so.

Upon termination of the Lease, the TOWN shall quit and deliver up the Premises to the LESSOR peaceably and quietly and in as good order and condition as at the start of the Term, or as put into by the TOWN during the Term, reasonable use and wear thereof, fire and other unavoidable casualties excepted.

VI. MODIFICATIONS and AMENDMENTS

Modifications or amendments to this Lease shall be in writing and duly executed by both parties hereto in order to be effective. The TOWN shall not assign this Lease without the written approval of the LESSOR.

VII. NOTICE

For purposes of this Lease, the parties shall be deemed duly notified in accordance with the terms and provisions hereof, if written notices are mailed to the following addresses:

Town: Board of Selectmen
Town Hall
7 Main Street
Whitinsville, MA 01588

Licensor: The Rockdale Village Foundation
198 Church Avenue
Northbridge, MA 01534

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

VIII. EXHIBITS and ATTACHMENTS

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this Lease.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE
by its Board of Selectmen

_____

_____

_____

_____

_____

THE ROCKDALE VILLAGE FOUNDATION
by its Trustees

_____
Robert Chenevert

_____
Harry Berkowitz

_____
John D. Lavallee

_____
William Lavallee

_____
Thomas Berkowitz

441407 v.5/NBRI/0001

D2

LEASE

This LEASE (hereinafter "Lease") is executed this 25th day of June, 2018 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "TOWN"), and OLIVER ASHTON POST #343, INC., a Massachusetts non-profit corporation and a post of the American Legion, with an address of 198 Church Avenue, Northbridge, Massachusetts 01534 ("LESSOR").

Pursuant to an Indenture between the LESSOR and the Trustees of the Rockdale Village Foundation dated August 21, 1956 and recorded with the Worcester District Registry of Deeds in Book 3800, Page 51, the LESSOR is the owner of record of a certain parcel of land located in the Town of Northbridge, on Church Avenue, described in said Indenture and shown on Northbridge Assessors' Map 22A as parcel 151, and including a lodge building and a parking lot.

The LESSOR hereby leases to the TOWN all of said land, including the parking lot, except that portion containing the lodge building, said land being shown on a copy of a portion of said Map 22A and an annotated Google Maps aerial photograph attached hereto together as Exhibit A, (the leased area being hereafter referred to as the "Premises"), together with such rights of access and passage to, in, over and through said Premises as are necessary or reasonable in connection with the use described herein and the TOWN's related use of that certain parcel of land known as the Legion Ball Grounds, adjacent to the Premises and indicated on Exhibit A, subject to the following terms and conditions:

I. USE, PURPOSE, TERM

Use of the Premises is specifically authorized by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees, for the purpose of parking of vehicles, preparation and loading and unloading of equipment, viewing space for spectators, similar activities ancillary to the TOWN's use of the said Legion Ball Grounds for athletic and recreational activities, specifically including but not limited to baseball and softball, and Pop Warner football, and the conduct of such athletic and recreational activities on that portion of the Premises which is included within the layout of the fields on the Legion Ball Grounds and parking lot, by and through the Playgrounds and Recreation Commission, or otherwise.

Such use by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees may be exercised from the date of the execution of this Lease and shall continue until and through **June 30, 2019**.

II. CONSIDERATION

As consideration for the Lease rights granted hereunder, the TOWN shall use reasonable efforts to maintain the Premises in good repair, including periodic cleaning of fields so as to protect against accumulation of trash or other debris.

In addition, the Town shall provide reasonable maintenance and repairs of the parking lot area.

III. INSURANCE

The TOWN shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, in an amount acceptable to the LESSOR and in an amount sufficient to support the obligations of the TOWN under the terms of this Lease.

IV. CONDUCT

During the term of this Lease, the TOWN shall at all times conduct itself so as not to unreasonably interfere with the operations of the LESSOR, and observe and obey applicable laws and regulations. The TOWN shall obtain the written authorization of the LESSOR prior to the erection of any structure or fixed equipment on the Premises. Any such structure or fixed equipment so erected by the TOWN shall remain the property of the TOWN, and the TOWN shall have the right to remove such structures or equipment upon the termination of this Lease, provided the Premises are restored, as near as possible, to a condition equal to their condition prior to the erection of such structures or equipment.

The TOWN shall not make or suffer any waste of the Premises.

V. TERMINATION

This Lease may be terminated by either party for failure of the other party to comply with its obligations hereunder (a "breach") upon written notice of termination at least ninety (90) days prior to the termination date stated within said notice and failure of the party receiving notice to commence and diligently prosecute a cure of the breach within that period. If the party receiving notice cures said breach within that period, the termination notice shall not be effective and the Lease shall continue in effect. If the breach is such that it may not reasonably be cured within 90 days, the party receiving notice shall have an additional 90 days to effect a cure, provided that it continues to act reasonably and diligently to do so.

Upon termination of the Lease, the TOWN shall quit and deliver up the Premises to the LESSOR peaceably and quietly and in as good order and condition as at the start of the Term, or as put into by the TOWN during the Term, reasonable use and wear thereof, fire and other unavoidable casualties excepted.

VI. MODIFICATIONS and AMENDMENTS

Modifications or amendments to this Lease shall be in writing and duly executed by both parties hereto in order to be effective. The TOWN shall not assign this Lease without the written approval of the LESSOR.

VII. **NOTICE**

For purposes of this Lease, the parties shall be deemed duly notified in accordance with the terms and provisions hereof, if written notices are mailed to the following addresses:

Town: Board of Selectmen
Town Hall
7 Main Street
Whitinsville, MA 01588

Lessor: Oliver Ashton Post #343, Inc.
198 Church Avenue
Northbridge, Massachusetts 01534

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

VIII. **EXHIBITS and ATTACHMENTS**

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this Lease.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE
its Board of Selectmen

_____

_____

_____

_____

_____

OLIVER ASHTON POST #343, INC.
by its President and Treasurer

_____
President: Thomas Wypyszinski

_____
Treasurer: Philip Cyr

Melissa Wetherbee

From: Aileen Lemoine <Aileen@mystpatricks.com>
Sent: Thursday, May 24, 2018 2:26 PM
To: Shelly Mombourquette; Sharon Susienka; Melissa Wetherbee
Subject: St. Patrick's Road Race 5K Road race
Attachments: St._Patrick's_Road_Race_2018.pdf; Hold Harmless Agreement- Road Race.rtf

Hi Sharon and Melissa,

We would like to host a road race for St. Patrick's Youth Ministry on August 18, 2018 at 9am. I have attached the route we would like to run as well as a typed version of the Hold Harmless Agreement. I can also provide a written copy of this. Please advise how to proceed.

Peace, Aileen Lemoine
Pastoral Associate to Youth Ministry
St. Patrick's Parish
Aileen@mystpatricks.com
508-234-5656

From: Shelly Mombourquette
Sent: Thursday, April 26, 2018 5:52 PM
To: Aileen Lemoine
Subject: Fwd: 5K Road race

Sent from my iPhone

Begin forwarded message:

> **From:** Sharon Susienka <ssusienka@northbridgemass.org>
> **Date:** April 26, 2018 at 4:18:38 PM EDT
> **To:** "Shelly@mystpatricks.com" <Shelly@mystpatricks.com>
> **Cc:** Melissa Wetherbee <mwetherbee@northbridgemass.org>
> **Subject: 5K Road race**
>
> Hi Shelly:
>
> So you need to put your request in writing to my office either by snail mail [Town Manager's Office, 7 Main Street, Whitinsville, MA 01588] or by email. If you use email please include my co-worker Melissa, who is cc'd on this email that way you are assured one or both of us will see it. Please include the date, time, and a route map. You will also have to contact the Police Department to see if they have any special requirements.
>
> We also require a Certificate of Insurance naming the Town as an "Additional Insured" and a signed Hold Harmless Agreement, which is attached.
>
> When we have everything we need, we will schedule you or whoever is running the event to come before the Board of Selectmen at the meeting it will be voted on.

USE OF TOWN OF NORTHBRIDGE

PUBLIC WAYS FOR 5K ROAD RACE
EVENT DATE:

RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

******Please read this document thoroughly before completing and signing******

I, St. Patrick's Parish, in consideration of my use of the Town of Northbridge's Public Ways for a non-town sponsored event on August 18, 2018, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of my use or the use of my guests, employees or agents of the Town of Northbridge's Public Ways for a non-town sponsored event on August 18, 2018, and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on August 18, 2018 and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of my use, or the use of my guests, employees or agents, of the Town of Northbridge's Public Ways for a non-town sponsored event on August 18, 2018, and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 11 day of June 2018.

Name (Printed): Aileen Lemoine

Aileen M Lemoine
Signature

Shelly Mombourquette
Witness

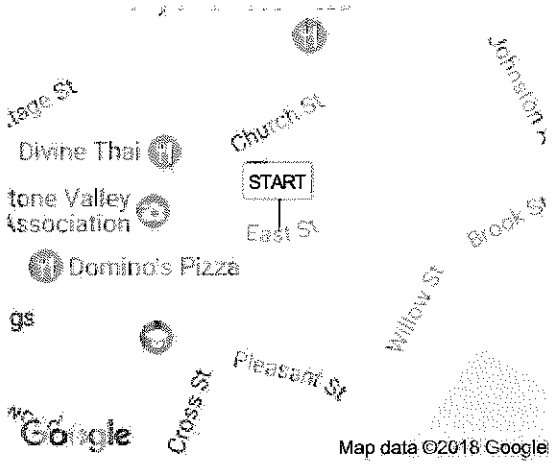
THIS FORM MAY NOT BE ALTERED

St. Patrick's Road Race 2018

ROUTE INFORMATION

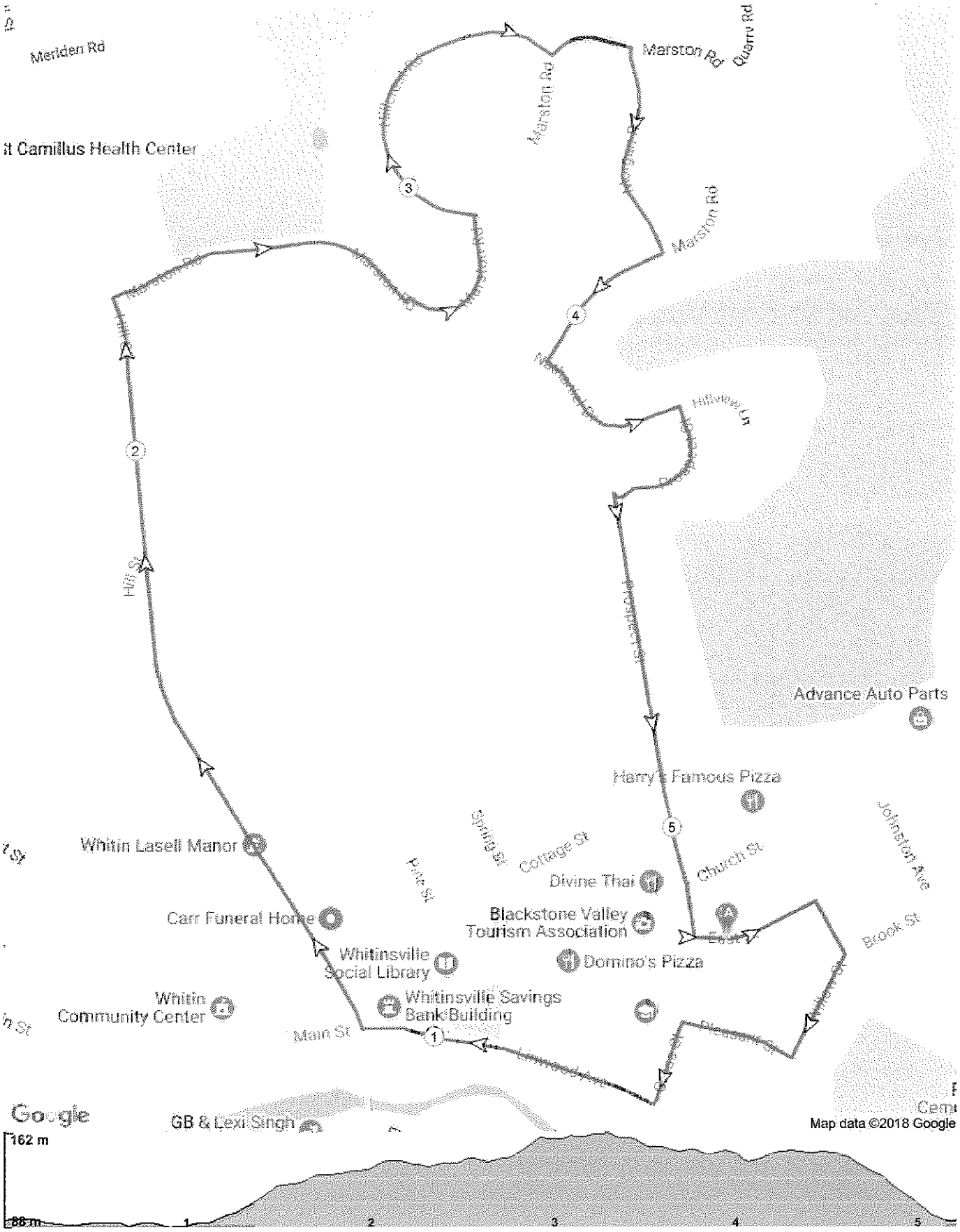
plotaroute.com

LENGTH	5.205 km
ASCENT	92 m
DESCENT	92 m
HILLS	↑ 49.1% | ↓ 42.1% | → 8.8%
TERRAIN	Road
START	**LAT:** 42.111600, **LNG:** -71.658744



NOTES

St. Patrick's Road Race 2018 (5.205 km)



ROUTE DIRECTIONS

ETA	Km	Turn	Directions
00:00	0.000		Start on East Street
01:44	0.136	←	Turn left onto Willow Street
02:41	0.222	↗	Turn right onto Willow Street
04:36	0.386	→	Turn right onto Pleasant Street
06:44	0.550	←	Turn left onto Cross Street
08:10	0.673	→	Turn right onto Linwood Avenue
12:09	0.987		Turn slight right onto Linwood Avenue
12:57	1.046	↖	Turn slight left onto Main Street
13:46	1.101	↗	Turn left onto Douglas Road
23:38	1.655		Turn slight right onto Hill Street
31:35	2.218	→	Turn right onto Marston Road
31:45	2.233		Turn slight right onto Marston Road
37:36	2.675	↖	Turn left
37:42	2.682	↗	Turn right onto Marston Road
41:33	2.897	←	Turn left onto Hillcrest Road
48:12	3.414	←	Turn left onto Marston Road
49:25	3.537	↗	Turn right onto Morgan Road
53:03	3.847	→	Turn right onto Marston Road
55:44	4.078	←	Turn right onto Nathaniel Drive
59:12	4.315	→	Turn right onto Prospect Street
1:01:14	4.489	←	Turn slight left onto Prospect Street
1:01:39	4.523	↙	Turn sharp left onto Prospect Street
1:07:36	5.084		Turn left onto Church Street
1:07:38	5.086	←	Turn left onto Cross Street
1:08:21	5.162	←	Turn left onto East Street
NaN:NaN	5.205		

Melissa Wetherbee

From: Tim Labrie
Sent: Wednesday, June 20, 2018 2:49 PM
To: Melissa Wetherbee
Subject: RE: St. Patrick's Road Race 5K Road race

All set. Just emailed her. Thanks Tim

From: Melissa Wetherbee
Sent: Wednesday, June 20, 2018 8:48 AM
To: Tim Labrie <tlabrie@northbridgemass.org>
Subject: RE: St. Patrick's Road Race 5K Road race

Good morning Tim,

Absolutely. I have asked they reach out to you to confirm as well. I have been working with Aileen. Here you go.

Peace, Aileen Lemoine
Pastoral Associate to Youth Ministry
St. Patrick's Parish
Aileen@mystpatricks.com
508-234-5656

Thank you

Melissa Wetherbee, Adm. Assistant
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095

From: Tim Labrie
Sent: Wednesday, June 20, 2018 8:42 AM
To: Melissa Wetherbee <mwetherbee@northbridgemass.org>
Subject: RE: St. Patrick's Road Race 5K Road race

Hi Melissa, Could you send me the contact person's info on this so I can lock it down?
Thanks

Tim

From: Melissa Wetherbee
Sent: Tuesday, June 19, 2018 3:32 PM
To: Tim Labrie <tlabrie@northbridgemass.org>
Subject: RE: St. Patrick's Road Race 5K Road race

Sounds good.

Melissa Wetherbee

From: James Shuris
Sent: Friday, June 01, 2018 2:56 PM
To: Melissa Wetherbee; Walter Warchol; Tim Labrie; Jamie Luchini
Cc: Shawn Matte; Annie Bassett
Subject: Re: St. Patrick's Road Race 5K Road race

Melissa and All:

I have no concerns about this route.

James Shuris, P.E., MBA
Director of Public Works & Town Engineer
Town of Northbridge
P.O. Box 88
11 Fletcher Street
Northbridge, MA 01588
Tel. No. (508) 234-0816
Fax. No. (508) 234-0807

From: Melissa Wetherbee
Sent: Wednesday, May 30, 2018 10:21 AM
To: Walter Warchol; Tim Labrie; Jamie Luchini; James Shuris
Cc: Shawn Matte; Annie Bassett
Subject: FW: St. Patrick's Road Race 5K Road race

FYI.

Chief, I asked her to contact your department for any other requirements/concerns you may have. Please let me know so I can inform the Board as well.

Jim & Jamie, Any issues with this request? Please see attached race map.

Thank you

Melissa Wetherbee, Adm. Assistant
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095

From: Aileen Lemoine [mailto:Aileen@mystpatricks.com]
Sent: Thursday, May 24, 2018 2:26 PM
To: Shelly Mombourquette <Shellym@mystpatricks.com>; Sharon Susienka

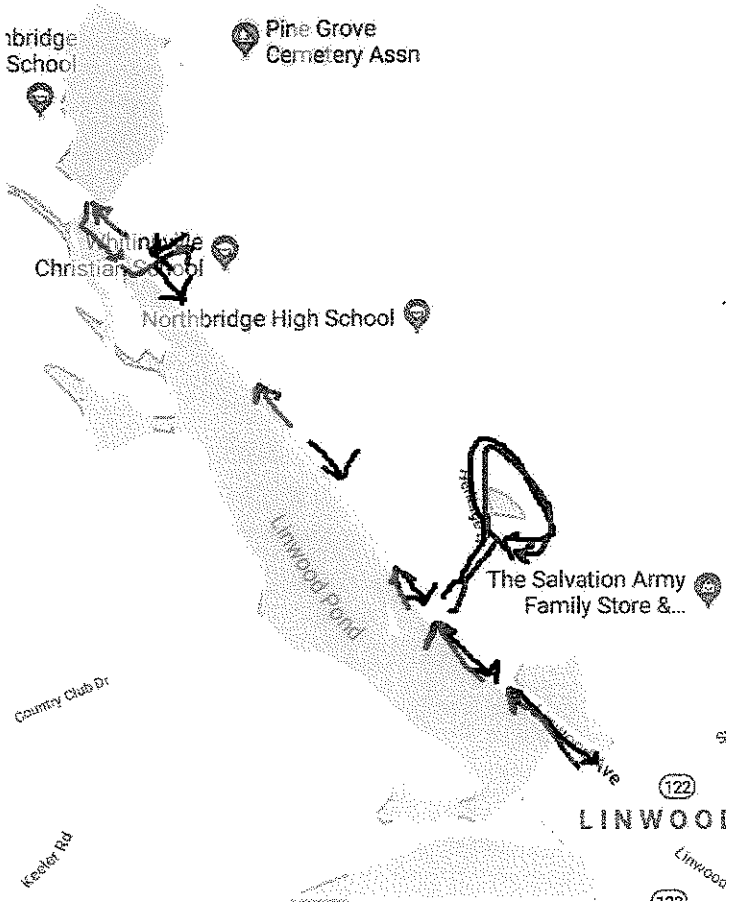
WHITINSVILLE
CHRISTIAN SCHOOL

G

To: Board of Selectmen
RE:Whitinsville Christian School Homecoming 5k Race
September 22, 2018 8:30 am.

Race route: two laps around WCS upper track, then proceed through parking lot and turn left onto Linwood Avenue. Continue down Linwood Avenue, Enter Heritage Park, make a loop around Heritage Drive, exit left back onto Linwood, proceed down to Car Wash, turn back running down Linwood, circling back through Heritage, past WCS, until the Cemetery. Turn at the cemetery, run back to WCS, enter parking lot, run up to track and make a final lap around track to finish.

Respectfully submitted,
Sonia Zeyl
Homecoming Committee Chair
508-372-3278



Melissa Wetherbee

From: James Shuris
Sent: Thursday, June 21, 2018 7:56 AM
To: Melissa Wetherbee; Walter Warchol; Jamie Luchini
Cc: Kim Corey; Annie Bassett
Subject: Re: Road Race - Whitinsville Christian School

Melissa:

We have no issues with this event.

Jim Shuris

James Shuris, P.E., MBA
Director of Public Works & Town Engineer
Town of Northbridge
P.O. Box 88
11 Fletcher Street
Northbridge, MA 01588
Tel. No. (508) 234-0816
Fax. No. (508) 234-0807

From: Melissa Wetherbee
Sent: Tuesday, June 19, 2018 3:10 PM
To: Walter Warchol; James Shuris; Jamie Luchini
Cc: Kim Corey; Annie Bassett
Subject: Road Race - Whitinsville Christian School

Good afternoon gentlemen,

Attached is a road race request for the Whitinsville Christian School who are looking to hold a road race on September 22, 2018 at 8:30 AM. The route map is attached.

Please let me know if you have any issues with this request.

Chief, I believe someone has already reached out to you regarding this road race.

Thank you

Melissa Wetherbee, Adm. Assistant
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095

Melissa Wetherbee

From: Walter Warchol
Sent: Wednesday, June 20, 2018 8:52 AM
To: Melissa Wetherbee
Subject: RE: Road Race - Whitinsville Christian School

My mistake they did and the Christian School is all set.

Walter J. Warchol
Chief of Police
Northbridge Police Department
508-234-6211
Fax 508-234-9021

From: Melissa Wetherbee
Sent: Wednesday, June 20, 2018 8:50 AM
To: Walter Warchol <wwarchol@northbridgemass.org>
Subject: RE: Road Race - Whitinsville Christian School

Thank you. Please let me know whether or not you have any concerns. We are hoping to get this on the June 25th agenda.

Thanks again.

Melissa Wetherbee, Adm. Assistant
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095

From: Walter Warchol
Sent: Wednesday, June 20, 2018 8:42 AM
To: Melissa Wetherbee <mwetherbee@northbridgemass.org>
Subject: RE: Road Race - Whitinsville Christian School

No one contacted me on this, we will reach out to them

Walter J. Warchol
Chief of Police
Northbridge Police Department
508-234-6211
Fax 508-234-9021

From: Melissa Wetherbee
Sent: Tuesday, June 19, 2018 3:10 PM
To: Walter Warchol <wwarchol@northbridgemass.org>; James Shuris <jshuris@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>

Client#: 15920 WHISO

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/20/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Sullivan Insurance Group, Inc.
1 Mercantile Street
Suite 710
Worcester, MA 01608

CONTACT NAME: Zach Chandler
PHONE (A/C, No, Ext): 508 791-2241 FAX (A/C, No): 5087973689
E-MAIL ADDRESS: zchandler@sullivangroup.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hanover- Citizens Insurance Co.	31534
INSURER B : Philadelphia Indemnity Ins Co.	18058
INSURER C : Hartford Insurance Co of the Midwest	37478
INSURER D : Hanover- Citizens Insurance Co.	31534
INSURER E :	
INSURER F :	

INSURED
Whitinsville Society For Christian Instruction, Inc.
279 Linwood Avenue
Whitinsville , MA 01588

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	X		ZDNA122919	09/17/2017	09/17/2018	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$15,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY			PHPK1714690	10/01/2017	10/01/2018	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / X SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
C	UMBRELLA LIAB X OCCUR			UHNA122967	09/17/2017	09/17/2018	EACH OCCURRENCE	$4,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$4,000,000
	DED X RETENTION $0							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			08WECAA700V	09/17/2017	09/17/2018	X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N N (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$500,000
							E.L. DISEASE - POLICY LIMIT	$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 5k race on 9/22/2018

Evidence of insurance for the Named Insured. Certificate Holder is included as additional insured as their interest may appear and as required by written contract.

CERTIFICATE HOLDER

Town of Northbridge
7 Main Street
Northbridge Town Hall
Whitinsville, MA 01588

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John T. Andreoli

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TOWN OF NORTHBRIDGE
TOWN ACCOUNTANT
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MA 01588
PHONE (508) 234 – 2263 FAX (508) 234 – 9605

H

End of Year Transfers*

NOTE: First line represents an increase to the budget, Second line is the corresponding decrease.

TOWN ACCOUNTANT			
01001350-511000	Salary/Wages – Regular Positions	$2,000	
TOWN ACCOUNTANT			
01001350-530100	Professional & Technical		$2,000

Vote of Selectmen: _____

Vote of Finance Committee: **5-0**

POLICE DEPARTMENT			
01002100-524001	R&M Buildings & Grounds	$6,000	
01002100-585001	Additional Equip- Automobiles	$35,486	
POLICE DEPARTMENT			
01002100-511000	Salaries/Wages Regular Positions		$41,486

Vote of Selectmen: _____

Vote of Finance Committee: **5-0**

SOLID WASTE			
01004330-530000	Professional & Technical Services	$8,000	
VETERANS SERVICES			
01005430-578000	Veterans Benefits		$8,000

Vote of Selectmen: _____

TOWN OF NORTHBRIDGE
TOWN ACCOUNTANT
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MA 01588
PHONE (508) 234 – 2263 FAX (508) 234 – 9605

Vote of Finance Committee: 5-0

EMPLOYEE BENEFITS

01009100-519200	Workers Compensation	$22,652
EMPLOYEE BENEFITS		
01009100-519500	Property & Liability	$22,652

Vote of Selectmen:_____

Vote of Finance Committee: 5-0

EMPLOYEE BENEFITS

01009100-517001	Medicare Employer	$30,000
VETERANS SERVICES		
01005430-578000	Veterans Benefits	$30,000

Vote of Selectmen:_____

Vote of Finance Committee: 5-0

Total Transfers: $104,138

* Per M.G.L Ch. 44, §33B, Chapter 75 and 76 of the Acts of 2016

TOWN OF NORTHBRIDGE
DEPARTMENT OF POLICE
1 HOPE STREET, WHITINSVILLE, MA 01588
www.northbridgepolice.com
TEL (508) 234-6211 • FAX (508) 234-9021

WALTER J. WARCHOL
CHIEF OF POLICE

TIMOTHY LABRIE
LIEUTENANT

To: **Adam Gaudette, Town Manager**
From: **Walter J. Warchol, Chief of Police**
Subject: **FY 18 Year End Transfer**
Date: **June 14, 2018**

The police department will have unexpended funds in the personnel side of the FY18 budget. These funds are available as the police department had a funded but unfilled full time police officer position; a midyear retirement of a senior police sergeant and using an E911 grant to partially fund dispatcher positions.

The police department would respectfully request to transfer available funds from Personnel to Expenses in the amount of $41,486.00. The transfer of funds are to be used as follows:

Purchase of an unmarked police cruiser **$35,486.00**

The police department has funding in their annual budget to purchase two (2) marked police cruisers each year. The police department also maintains four (4) unmarked cruisers. There is no money allocated to fund the replacement of an unmarked cruiser in the FY19 budget. Currently, the detective unit is operating a 2010 Ford Taurus with 115,000 miles and will have approximately 125,000 miles by the end of the calendar year. The cruiser is experiencing some mechanical problems that will require repairs. Unmarked police cruisers are equipped with the same equipment as marked police cruisers and the chief, lieutenant and detectives use these vehicles to respond to emergency calls for service.

Expand existing evidence room cage by four (4) feet **$ 6,000.00**

The current secure evidence cage measures 6' x 16' and no longer has the capacity to securely store all police evidence. The recently passed MA Criminal Justice Reform Act of 2018 requires police to store evidence of some crimes for as long as 15 years. The extension will be similar to the current heavy duty wire security partitions including a ceiling grid.

Total **$41,486.00**

cc: Town Accountant

TOWN OF NORTHBRIDGE, MASSACHUSETTS
NORTHBRIDGE SAFETY COMMITTEE

James Shuris, Chairman/Director of Public Works
7 Main Street, Whitinsville, MA 01588
(508) 234-3581 jshuris@northbridgemass.org

RECEIVED
JUN 20 2018
By

April 25, 2018

Northbridge Board of Selectmen
Northbridge Memorial Town Hall
7 Main Street, Whitinsville MA 01588

REQUEST FOR 4-WAY STOP AT JEFFERSON AVENUE & LINCOLN CIRCLE
Steve Dupre, Resident
REQUEST FOR PEDESTRIAN CROSSWALK AT 214 CHURCH STREET
Catherine Flayhan, Flexible Fundamentals
REQUEST FOR PEDESTRIAN CROSSWALK AT 369 DOUGLAS ROAD
Russ Collins, Woonsocket Glass Fabricators
COMMUNITY MAILBOX AT CLUBHOUSE LANE
Police Chief Warchol
ROAD SAFETY AUDIT (RSA) AT PROVIDENCE RD/SUTTON ST/SCHOOL ST/UPTON ST
James Shuris, P.E., MBA - DPW Director & Town Engineer

Dear Board of Selectmen:

The Northbridge Safety Committee met **WEDNESDAY, APRIL 25, 2018** in the Police Station Conference Room. The following members were present: Chairman James Shuris, Police Chief Walter Warchol, Fire Chief David White; R. Gary Bechtholdt II, Steven Von Bargen, Jamie Luchini (Alternate), and James Sheehan (Alternate).

George Murray and Peter Bedigian were absent.

The following members of the public were in attendance: Steve Dupre, Russ Collins and John Benoit

CALL MEETING TO ORDER

Chairman Shuris called the meeting to order at 10:00 AM.

I. APPROVAL OF MEETING MINUTES

Upon motion duly made (J. Luchini) and seconded (W. Warchol) the Safety Committee voted (5-0-1 [Sheehan abstained] to ACCEPT the meeting minutes of February 21, 2018

II. CORRESPONDENCE

Safety Committee members acknowledged receipt of commutations for agenda items to be reviewed/discussed.

III. REQUEST FOR 4-WAY STOP AT JEFFERSON AVENUE & LINCOLN CIRCLE

Steve Dupre, Resident

Chairman Shuris read email communication received November 11, 2017 from Steve Dupre concerning request for 4-way stop.

Steve Dupre reviewed with the Committee safety concerns of speeding vehicles along Jefferson Avenue and Lincoln Circle requesting that a 4-way stop sign be installed at the intersection to slow down traffic which has increased over the years with the continued buildout of Presidential Farms.

Gary Bechtholdt indicated that he supports the installation of stop signs within all residential neighborhoods. Jamie Luchini also expressed support of installing stop signs within the residential neighborhood.

Chief Warchol noted that he did not have an issue with installing stop signs, however wanted the Committee to base its decision on facts and not solely on a request. Chief Warchol reviewed traffic data compiled for the neighborhood once the complaint was received, noting the number of vehicles per day travelling on Jefferson was 159 with an average of 13 vehicles per hour during peak hours of 7:00 AM to 8:00 Am and the average speed was 27 MPH recorded during a 7-day span.

Chief White questioned if the Committee would be setting a precedence; Steven Von Bargen believed the Committee should review requests case by case, noting often situations may be unique to specific locations; Gary Bechtholdt agreed, noting there is a hierarchy to streets (major/minor) and should be considered as part of specific requests. Chief Warchol agreed and wants the Committee to be consistent.

Upon motion duly made (G. Bechtholdt) and seconded (W. Warchol) the Safety Committee voted (8-0) to recommend installation of a 4-way stop at the intersection of Jefferson Avenue and Lincoln Circle.

IV. REQUEST FOR PEDESTRIAN CROSSWALK AT 214 CHURCH STREET

Catherine Flayhan, Flexible Fundamentals

Chairman Shuris read letter from Catherine Flayhan of Flexible Fundamentals requesting a crosswalk be placed at 214 Church Street to allow safe passage of employees and clients across Church Street to/from the plaza parking lot.

John Benoit, on behalf of Catherine Flayhan and Flexible Fundamental reviewed with the Committee concerns, noting there was a pedestrian crosswalk at the barber shop before the Church Street improvements were completed. Chief Warchol confirmed that there was a crosswalk before the streetscape projects was done.

Mr. Shuris briefly reviewed requirements for the installation of a pedestrian crosswalk (ADA, signage, etc.). Jamie Luchini noted there are many locations in town existing today that do not meet current standards; Mr. Luchini suggested if a crosswalk is to be (re)installed that it meet specifications.

Chief Warchol and Chief White agreed that a crosswalk should be reinstalled at the location for safety. Mr. Luchini noted that a parking space may be eliminated to accommodate the new crosswalk. Chief Warchol supported the request; Chief White also expressed support noting the crosswalk should satisfy ADA requirements.

Upon motion duly made (G. Bechtholdt) and seconded (J. Luchini) the Safety Committee voted (8-0) to recommend (re)installation of a pedestrian crosswalk on Church Street.

The Highway Superintendent shall review locations and report back to the Committee if there is an issue with locating crosswalk within this vicinity of Flexible Fundamental and the barber shop.

V. **REQUEST FOR PEDESTRIAN CROSSWALK AT 369 DOUGLAS ROAD**
Russ Collins, Woonsocket Glass Fabricators

Chairman Shuris read email communication received February 15, 2018 from Russ Collins requesting a pedestrian crosswalk on Douglas Road.

Russ Collins, on behalf of Woonsocket Glass reviewed with the Safety Committee request to install a crosswalk on Douglas Road to improve pedestrian crossing as a result of the need to relocate employee parking across the street (Picnic Point Business Park) to accommodate fire apparatus in the event of emergency. Mr. Collins reviewed with the Committee site layout showing buildings and parking locations.

Mr. Collins noted Douglas Road has a slight curve in its layout which makes it difficult for drivers to see people crossing the roadway. Chief Warchol agreed, noting there are stretches along Douglas Road were sight distances is impaired as a result of the roadway alignment, creating a blind curve.

Chief Warchol suggested if a crosswalk was to be installed flashing lights and advance warning signage should also be considered. Chief Warchol expressed concerns with promoting pedestrian crossing within a potential unsafe location; Mr. Bechtholdt agreed.

Mr. Shuris explained a crosswalk needs to have a level landing area on both sides of the roadway and should not connect driveway to driveway; a pad transition area outside the travelway should be provided. The Committee noted the installation of flashing lights at the Whitin Mill (Alternatives); Mr. Luchini indicated that the property owner purchased the flashing lights. Mr. Shuris asked Mr. Collins if Woonsocket Glass would be willing to purchase flashing lights. Mr. Collins indicated that they would be willing to do so; Mr. Luchini indicated the purchase price was about $1,600.00 per light.

Upon motion duly made (J. Luchini) and seconded (D. White) the Safety Committee voted (8-0) to recommendation installation of a pedestrian crosswalk on Douglas Road, where the Owner (Woonsocket Glass) shall purchase the required flashing lights (2) to be installed under the direction and supervisions of the Department of Public Works.

In making its recommendation, the Safety Committee noted the pedestrian crosswalk installation shall include advance warning signs and appropriate landing and transition areas as discussed.

VI. **COMMUNITY MAILBOX AT CLUBHOUSE LANE**
Police Chief Warchol

Chief Warchol explained to the Committee that he witnessed a potential safety issue where an occupant exiting a vehicle to access the community mailbox almost clipped a passing car. Chief Warchol believes the location of the community mailbox located at the intersection of Clubhouse Lane and Linkside Court is not safe and promotes illegal parking within the intersection for those retrieving their mail.

James Shuris agreed with Chief Warchol, noting he recently had discussions with the Town Manager, Highway Superintendent, Town Planner, and Planning Board Chairman on community mailbox locations and specifications.

Jamie Luchini acknowledged same, noting we hope to avoid similar situations moving forward. Gary Bechtholdt suggested the community mailbox be relocated to other side of the roadway along the backside of the sidewalk. Chief Warchol indicated that he would like to see these mailboxes away from intersections as they create safety issues.

Upon motion duly made (W. Warchol) and seconded (D. White) voted (8-0) to have the Safety Committee send a letter to the Homeowners Association directing them to relocate the community mailbox due to safety concerns and parking violations within the intersection.

Chief Warchol and James Shuris will met with representatives of the association to discuss concerns and identify a new location.

VII. ROAD SAFETY AUDIT (RSA) AT PROVIDENCE RD/SUTTON ST/SCHOOL ST/UPTON ST

James Shuris, DPW Director

James Shuris reviewed with the Committee the agenda for the Road Safety Audit (RSA) for Providence Road (Route 122) at Sutton Street, School Street and Upton Street scheduled for May 09, 2018 (10AM to 1PM). Committee members expressed support of this process, noting the intersection has long been a concern within town.

VIII. OLD/NEW BUSINESS

a) MassDOT's Complete Streets Program

Gary Bechtholdt suggested Linwood Avenue, from the Middle School through to the Linwood Mill may be a good option to consider the State's Complete Streets Program (grant funds). Jamie Luchini briefed the Committee on the Complete Streets Program, noting the town would need to adopt certain standards for pedestrian, bike and vehicle transportation. James Shuris indicated that he along with Mr. Bechtholdt and Mr. Luchini will be meeting later this week with Dan Daniska from CMRPC to discuss the Complete Streets Program. Chief Warchol thought this may be a good opportunity for the town to improve this section of Linwood Avenue.

b) Next Safety Committee Meeting Dates: (Wednesday, May 09, 2018)

See Road Safety Audit (RSA) discussion above.

c) Status of Action: 21 February 2018 Safety Committee Meeting

Steven Von Bargen noted once layout and design of the Balmer School have been finalized same will be forwarded to the Safety Committee. Jamie Luchini informed the Committee that the blinking signs on School Street (Rockdale House) will be installed within the next few weeks.

VI. ADJOURNMENT

Having no additional business, the Safety Committee adjourned its meeting of WEDNESDAY, APRIL 25, 2018 at or about 10:50 AM.

Respectfully yours,

James Shuris, P.E., MBA
Director of Public Works & Town Engineer
CHAIRMAN, NORTHBRIDGE SAFETY COMMITTEE

/rgb

Cc: Northbridge Town Clerk
Lt. Timothy Labrie
/File

Northbridge Town Manager
Russ Collins

Steve Dupre
John Benoit/Catherine Flayhan

J.

Cannabis Control Commission
COMMONWEALTH OF MASSACHUSETTS

Guidance on Types of Marijuana Establishment Licenses

The following is not legal advice. Please consult an attorney if you have any questions regarding the law regarding marijuana for adult use.

The Marijuana Acts and the draft regulations create different kinds of marijuana establishments. Unlike a Registered Marijuana Dispensary ("RMD") (also known as a "medical marijuana treatment center"), which is required to cultivate, process and retail its own marijuana and marijuana products for medical use, an adult use Marijuana Establishment may opt only to participate in a particular part of the industry, such as cultivation. All Marijuana Establishments are subject to strict, comprehensive state regulations and inspections by Commission agents. All Marijuana Establishments are required to enter into host community agreements with the municipality in which they are located (there is more detail on host community agreements below). Only marijuana retailers are subject to the local marijuana tax created under the 2017 Act. One business may hold three licenses in each category, with certain exceptions.

Marijuana Cultivators
A Marijuana Cultivator may cultivate, process and package marijuana, to transfer and deliver marijuana products to marijuana establishments, but not to consumers. A Craft Marijuana Cooperative, which will be discussed in further detail below, is a type of Marijuana Cultivator. Cultivators may select what tier they will be in, which will affect their application and licensing fees. The following options are available, but no licensee may have a total canopy of more than 100,000 square feet.

Canopy means an area to be calculated in square feet and measured using clearly identifiable boundaries of all areas(s) that will contain mature plants at any point in time, including all of the space(s) within the boundaries, canopy may be noncontiguous, but each unique area included in the total canopy calculations shall be separated by an identifiable boundary which include, but are not limited to: interior walls, shelves, greenhouse walls, hoop house walls, garden benches, hedge rows, fencing, garden beds, or garden plots. If mature plants are being cultivated using a shelving system, the surface area of each level shall be included in the total canopy calculation.

Tiers of Marijuana Cultivator
Each licensee (except a craft marijuana cooperative) may have three licenses, but the total canopy authorized by the licenses added together may not exceed 100,000 square feet.

Tier 1	up to 5,000 square feet	**Tier 7**	50,001 to 60,000 sq. ft.
Tier 2	5,001 to 10,000 sq. ft.	**Tier 8**	60,001 to 70,000 sq. ft.
Tier 3	10,001 to 20,000 sq. ft.	**Tier 9**	70,001 to 80,000 sq. ft.
Tier 4	20,001 to 30,000 sq. ft.	**Tier 10**	80,001 to 90,000 sq. ft.
Tier 5	30,001 to 40,000 sq. ft.	**Tier 11**	90,001 to 100,000 sq. ft.
Tier 6	40,001 to 50,000 sq. ft.		

Tier Management
Expansion: A Marijuana Cultivator may submit an application to change the tier in which it is classified. A Marijuana Cultivator may change tiers to either expand or reduce production. If a Marijuana Cultivator is applying to expand production, it must demonstrate that while cultivating at the top of its production tier, it has sold 85% of its product consistently over the six months preceding the application for expanded production.

Relegation: At the time of license renewal process for Marijuana Cultivators, the Commission will review the records of the Marijuana Cultivator during the six months prior to the application for renewal. The Commission may reduce the licensee's maximum canopy to a lower tier if the licensee sold less than 70% of what it produced.

Craft Marijuana Cooperative
A Craft Marijuana Cooperative is a type of Marijuana Cultivator which may cultivate, obtain, manufacture, process, package and brand marijuana and marijuana products to deliver marijuana to Marijuana Establishments, but not to consumers, and must consist of:

- Massachusetts residents who have formed a limited liability company, limited liability partnership, or a cooperative corporation;
- A business may only have one Craft Marijuana Cooperative license;
- Members of a Craft Marijuana Cooperative may not have a controlling interest in any other marijuana establishment;
- A Craft Marijuana Cooperative is not limited to a particular number of cultivation locations, but is limited to a total canopy of 100,000 square feet and three locations for activities authorized for marijuana product manufacturers;
- One member of the Craft Marijuana Cooperative must have filed a Schedule F tax form (reporting farm income) in the past five years.
- The Craft Marijuana Cooperative must operative according to the seven cooperative principles published by the International Cooperative Alliance in 1995.

Marijuana Product Manufacturer
A Marijuana Product Manufacturer is an entity authorized to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to Marijuana Establishments and to transfer marijuana and marijuana products to other Marijuana Establishments, but not to consumers.

Marijuana Retailer
A Marijuana Retailer is an entity authorized to purchase and deliver marijuana and marijuana products from Marijuana Establishments and to sell or otherwise transfer marijuana and marijuana products to Marijuana Establishments and to consumers.

Please note that similar to marijuana for medical use, edible marijuana products for adult use shall not be considered food and therefore Marijuana Retailers would not be subject to inspection by local Boards of Health under 105 CMR 590 unless local regulations requiring such inspections are promulgated.

A Marijuana Retailer provides a retail location which may be accessed by consumers 21 years of age or older or, if the retailer is co-located with a RMD by individuals who are registered qualifying patients with the Medical Use of Marijuana Program with a registration card.

Marijuana Transporter
A Marijuana Transporter is an entity that may only transport marijuana or marijuana products when such transportation is not already authorized under a Marijuana Establishment license if it is licensed as a Marijuana Transporter:

- **Third Party Transporter**: An entity registered to do business in Massachusetts that does not hold another Marijuana Establishment license pursuant to 935 CMR 500.050 and is not registered as a registered marijuana dispensary pursuant to 105 CMR 725.000.
- **Existing Licensee Transporter:** A Marijuana Establishment that wishes to contract with other marijuana establishments to transport their marijuana and marijuana products to other marijuana establishments.

Marijuana Research Facility
A Marijuana Research Facility is an academic institution, non-profit corporation or domestic corporation or entity authorized to do business in the Commonwealth of Massachusetts. A Marijuana Research Facility may cultivate, purchase or otherwise acquire marijuana for the purpose of conducting research regarding marijuana and marijuana products. Any research involving humans must be authorized by an Institutional Review Board. A Marijuana Research Facility may not sell marijuana it has cultivated.

Laboratories
Independent Testing Laboratory:
An Independent Testing Laboratory is an entity that does not hold any other type of marijuana establishment license and is properly accredited to perform tests in compliance with the stringent requirements of the Department of Public Health protocols for testing marijuana and marijuana products.

Standards Testing Laboratory:
A Standards Testing Laboratory is an entity that would otherwise qualify to be an Independent Testing Laboratory but instead performs blind tests to verify the results of
an Independent Testing Laboratory at the request of the Commission.

Microbusiness
A Microbusiness is a co-located Tier 1 Marijuana Cultivator, and/or Marijuana Product Manufacturer limited to purchase 2,000 pounds of marijuana from other Marijuana Establishments in one year.

A Microbusiness licensee shall not have an ownership stake in any other Marijuana Establishment and a majority of its executives or members must have been residents of Massachusetts for no less than 12 months prior to application is eligible to apply for a Microbusiness license.

Application fees and license fees for Marijuana Microbusinesses shall be set at 50% of the combined sum of the application fees and license fees for cultivation and/or, manufacturing.

Cannabis Control Commission
COMMONWEALTH OF MASSACHUSETTS

Social Consumption & Delivery
Regulations regarding licenses for social consumption and delivery to consumers have been delayed for further study. The Commission anticipates drafting regulations regarding licenses for this category in February 2019. In the meantime, municipalities wishing to authorize social consumption in their community must follow the ballot process established in G.L. c.94G §3(b) for the election in November 2018.

Please note that legislation has been filed to clarify the ballot process (Bill H.4284, which may be reviewed at https://malegislature.gov/Bills/190/H4284) and this guidance will be updated if the legislation is enacted.

Questions? If you have additional questions, please contact the Commission at (617) 701-8400 or CannabisCommission@State.MA.US.

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RELAY POWER

COMMUNITY SOLAR FREQUENTLY ASKED QUESTIONS

While the marketplace has focused on rooftop solar power systems in the recent past, community solar offers significant promise for broad adaptation of clean energy for the future, It is a relatively new option. Here are answers to common questions about this alternative way to embrace clean energy.

Q: What is community solar?

A: Community solar, sometimes referred to as shared solar, is an easy way to go solar using energy from a local solar farm instead of requiring panels to be installed on your roof. Energy is produced at an off-site solar farm and homeowners purchase discounted credits which offset some or all of their existing electric bill. Community solar is a maintenance-free managed solution available to all types of homeowners, including condo owners and homeowners whose rooftops are not right for solar photovoltaic panels (shaded, too small, too old, zoning restrictions, etc.).

Q: What are the overall benefits of community solar?

A: Community solar also helps prevent carbon dioxide emissions, and reduces our dependence on fossil fuels. It also contributes to the creation of new jobs while building helps grow the solar power industry. Most importantly, it contributes to a community's efforts to reduce dependency on carbon-based fuels while lowering the cost of energy for each participant.

Q: Can I participate in community solar?

A: As a National Grid or Eversource rate payer in Massachusetts, each customer should have access to community solar. We may not have space on a project in your utility service area, but can let you know when space becomes available. In addition, Relay Power also requires community solar customers to have an average monthly electric bill of more than $50 at the time of activation.

Q: What are the specific benefits of community solar?

A: Community solar gives the majority of residents the opportunity to go solar without having to make an upfront investment or install any solar panels on their roof.

- **Expands Access.** Any qualified National Grid or Eversource ratepayer in Massachusetts can access community solar. For example, this includes condo owners in multi-unit dwellings and homeowners with a roof facing the wrong direction or with too much shade.
- **Improves Production.** The locations of solar farmsare selected and the panel arrays are optimized for maximum production (i.e. panels are angled perfectly in sunny areas).
- **Offers Portability and Transferability.** When consumers who have purchased community solar moves, they can take it with them to another location in their load zone, or transmission area. If you move out of your load zone, community solar can be transferred or gifted to a qualified friend, family member or neighbor.

Ease of Use

- **Doesn't Affect Aesthetics.** A homeowner doesn't have to worry about how solar panels would look on his roof or about the need to take down any shade trees blocking the sun.
- **Requires No Installation.** For those who don't want to (or can't) have rooftop panels on their home, community solar is a perfect solution. All of the installation takes place off-site—all a homeowner has to do is sign up, and Relay Power assign the account to an available solar farm based on where you live.

Q: How much does community solar cost?

A: The good news: You can get started with no upfront investment. Even better, community solar power is delivered to you at a rate lower than you're paying today.

Q: How much can a customer expect to save?

A: In general, a customer can look forward to the certainty of lower electricity costs and the satisfaction of using renewable energy. The total amount of savings depends on how large your electric bill is and the solar farmavailable in your area.

Q: What would my electric bill show?

A: Community solar production is linked to a ratepayer's bill via a process known as virtual net metering. Virtual net metering credits the ratepayer with their share of the entire solar farm'sproduction.

Q: How does the customer see this on his or her bill?

A: With virtual net metering in Massachusetts, these credits will be applied directly to the customer's utility bill. Virtual net metering enables energy produced in a solar farm, miles away from a ratepayer's home, to be credited on his or her bill.

Q: Who maintains the solar panels?

A: You do no work, we make sure that's taken care of for you.

Q: What is the lifetime of the system?

A: The solar systems generally produce for more than 25 years.

Q: To understand the steps that will take place following an individual speaking with a representative and to complete the sign-up, please note the following.

A: Our solar power representatives will send the interested individual a copy of the agreement for review and signature. Upon receipt, we provide our development partner with the necessary details (listed below) for their verification. Once the developer verifies those details, the individual will receive a welcome email. What we've seen in the past is that folks are interconnected by the utility in 3-6 months. We are proactive in sending folks updates during this period. It is important to know that there's no up-front cost to the individual and they won't be getting billed until they are interconnected.

Details our developer confirms:

- credit check of 680 or higher
- utility account numbers
- signed agreement
- customer electric billsize
- welcome email sent out to customer when the solar farm goes live

Q: How is the savings from National Grid's rate guaranteed?

A: Residents aren't paying for electricity, they're paying for Net Metering credits, which are applied to their utility bill. Because of this, community solar credits work as a floating discount, meaning it doesn't matter if utility rates go up or down.

Q: Is Relay Power affiliated with multiple solar farm developers or a single developer?

A: Relay Power works with multiple developers that specialize in residential community solar, and that have flexible and simple terms.

Q: How many solar farms are in the pipeline and being developed?

A: More than 30 solar farms are currently under development for a total of ~50mW. Many more are expected as well.

Q: Are there other farms in the process to be permitted and then developed

A: For 2018 projects, permitting process has for the most part been done and the projects are in the process of development. We expect to see further development for 2019.

Q: What happens according to the 10 or 20-year agreement if someone moves or sells their home?

A: The great thing about community solar is its flexibility. If you're selling your home or moving out of the solar farm's area, there is generally no penalty, and you have first opportunity to pass it on to someone else. If you're moving locally, the agreement is simply transferred over to the new address.

Q: In presenting the green credit system and floating discounts on top of changing electric prices, etc, what will be important for participants to understand?

A: During the sign-up process, customers will be shown a sample bill to confirm they understand how they'll be receiving their savings. During this time, customers are encouraged to ask questions, and any future questions can be answered by calling Relay Power at (617) 315-4980.

Q: Can National Grid add fees etc. because of sourcing from one of the farms?

A: No, the utility cannot unilaterally add fees. The state would have pass legislation to do that.

Q: If individuals sign up and a better program is offered in the 6 months before it is operational which they determine they want to participate in, are there any consequences?

A: The agreement is considered live after the 3-day right of rescission, meaning the $250 early termination fee applies. In our experience in the last 3 years, the rates are all very similar between solar farms so it's almost never worth the effort to switch anyway.

Q: If the city develops an aggregation program in a year, what are the implications for the active participants?

A: Community solar participation is not affected by municipal aggregation programs. Participants are still saving and supporting local, green power and businesses.

Q: What happens if they decide to stop?

A: There is a $250 termination fee if someone cancels for convenience, if they're not moving out of the area of the solar farm. Less than about 1% of our customers have done this.

Q: What happens to the Customer Services functions if Relay Power is no longer in existence?

A: Just like in any other industry, closure could occur. Because the owner of the solar farm only makes money when the system is producing and the customers are properly billed, they are incentivized the find a partner that can handle customer service and billing.

Q: What is the profile of Relay Power given your start in 2016?

A: Relay Power is one of the largest national leaders in residential community solar, and we've already served over 3000 Massachusetts residents. We are keenly attuned to growing at a

sustainable, responsible pace with partnerships that are mutually beneficial. We are not back by venture capitalists; we are an employee-controlled company that is able to make quick and decisive decisions with our local partners.

http://relaypower.com/partner-for-clean-power/
Community Solar Video

Town Manager's Report for the Period of
June 11, 2018 – June 22, 2018

1. **Meetings Attended**:

   - Monday, June 11, 2018 – Attended the Board of Selectmen's Meeting.
   - Tuesday, June 12, 2018 – Held Police Union negotiations.
   - Tuesday, June 12, 2018 – Met with Syncarpha Solar re: Community Solar for residents.
   - Wednesday, June 13, 2018 – Attended a MMMA Managers/Chief Subcommittee Meeting at Foxborough Town Hall.
   - Friday, June 15, 2018 – Held Department Managers Meeting.
   - Monday, June 18, 2018 – Met with the Upton Town Manager to discuss regionalization opportunities.
   - Monday, June 18, 2018 – Met with Fire Chief White to discuss personnel transitions.
   - Tuesday, June 19, 2018 – Met with Town Accountant Neil Vaidya to discuss FY2018 Budget Transfers in advance of the Finance Committee Meeting.
   - Wednesday, June 20, 2018 – Met with Chief White to discuss Fire Station Feasibility Project.

2. **Balmer School Building Project:** The School Building Committee has their next meeting slated for Monday, June 25, 2018 and is scheduled to be before the MSBA on June 27, 2018.

3. **DPW Garage Project:** Charter and Verizon removed all utilities and the two (2) remaining wooden poles. A temporary certificate of occupancy (TCO) remains in-place. A permanent occupancy permit will be issued after the installation of the permanent heat detector/exhaust fan connection and the existing/new building fire alarm/communication interconnections are completed within the next few weeks. The equipment lift and fueling station remain open items and a revised delivery/installation schedule will be forthcoming.

4. **Fire Station Project (Feasibility Study):** The Town Manager and the Fire Chief have begun working with the OPM team from Cardinal on the Site Selection for inclusion in the RFQ for Designer (Architect) Services. The Fire Chief had produced a list of properties from the Assessor (Town-owned), from the previous study, available parcels, and local knowledge, and is working with the OPM to site a building on the properties in order to eliminate parcels from consideration.

5. **FY2019 Budget/Spring Annual Town Meeting Follow-up:** The FY2019 Budget Development process has been completed and the Annual Town Meeting adopted the FY2019 Budget. Staff is in the process of wrapping up FY2018 as year-end approaches and are moving forward with Capital Projects including the Roads Program.

6. **Other:** Collective Bargaining Agreement negotiations are ongoing with a target ratification date of June 30, 2018. The Dispatchers Union, DPW, and Firefighters Union Agreements have all been signed and the Police Union CBA talks are winding down.

7. **REMINDER**: There is an "Open for Business" Breakfast scheduled for Wednesday, June 27, 2018 from 8:00 a.m. to 10:00 a.m.

You are invited to

Breakfast

Wednesday, June 27, 2018

Please join us for our 3rd Annual Business Breakfast

Northbridge Economic Development Strategies & Opportunities Initiative

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Meet local officials, municipal staff, state agencies, & other business partners in this casual, informal setting to discuss and learn about various programs & opportunities to help support business, encourage job growth and business expansion. Representatives from the Blackstone Valley Chamber of Commerce, the Massachusetts Office of Business Development, Mass Growth Capital Corp., and others will be in attendance to review local, regional and state resources. We look forward to your participation.

BLACKSTONE VALLEY CHAMBER of COMMERCE

MA Office of Business Development

MGCC Massachusetts Growth Capital Corporation

Offered in partnership with the Northbridge Board of Selectmen; Planning Board; Town Manager; and the Northbridge Community Planning & Development Office

Please RSVP by June 20th - planning@northbridgemass.org

Wednesday, June 27, 2018 (8AM-10:00AM)

Northbridge Memorial Town Hall –Great Hall Auditorium

7 Main Street, Whitinsville, MA 01588