

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
January 23, 2017 AT 7:00 PM**

PLEDGE OF ALLEGIANCE

- I. APPROVAL OF MINUTES** A. December 5, 2016 B. January 9, 2017 [Executive Session]
- II. PUBLIC HEARING/7:05 PM:**
C. National Grid Company and Verizon New England, Inc. / Petition requesting the installation of new pole 2-1 to bring service to new pole for house number 12 Wards Lane [Plan #23216817, dated 12/9/16] / **Present:** Crystal Tognazzi
- III. APPOINTMENTS/By the Board of Selectmen:**
D. Elaine Mahoney, Council on Aging/Vote to appoint [**Present:** Kelly Bol, Senior Center Director]
- IV. CITIZENS' COMMENTS/INPUT**
- V. DECISIONS**
E. Presidential Farms/Vote to obtain ownership of Parcels A & D **Present:** Brian Massey, Chairman, Planning Board & David Brossi, Developer
F. Spring Annual Town Meeting [May 2, 2017]/Vote to close the warrant Friday, March 3, 2017 @ Noon
G. Linda Usher/Request to hold the 29th Annual Whitin Five Mile Road Race, Thursday, November 23, 2017
H. Annual Town Election Warrant [May 16, 2017]/Vote to give notice to the Town Clerk to place vacancies from elected boards on the Town Election Warrant
- VI. DISCUSSIONS**
I. Tree Clearing Update/**Present:** David Pickart, Agent, Conservation Commission
- VII. TOWN MANAGER'S REPORT**
J. 1) Great Hall Restoration
2) WWI Memorial Restoration
3) Economic Development Committee Meeting
4) MMA Annual Trade Show
- VIII. SELECTMEN'S CONCERNS**
- IX. ITEMS FOR FUTURE AGENDA**
- X. CORRESPONDENCE**
- XI. EXECUTIVE SESSION**

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Town Clerk: E-mail hard copy	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>



**BOARD OF SELECTMEN'S MEETING
December 5, 2016**

JOINT MEETING WITH THE NORTHBRIDGE HOUSING AUTHORITY

A meeting of the Board of Selectmen was called to order by Chairman James Marzec at 6:30 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, Nolan, and Marzec. **Also Present:** Theodore D. Kozak, Town Manager; Gary Nestor, Fire Chief; and Shelly Buma, John O'Brien, and John Shannahan, members of the Northbridge Housing Authority.

The Pledge of Allegiance was recited by those present

Chairman Marzec announced that the Board would be going into Executive Session and declared that having an open meeting may have a detrimental effect on the litigation position of the body.

A motion/Mr. Ampagoomian, seconded/Mr. Nolan to go into Executive Session under **M.G.L Chapter 30A, S. 21 #3 - To discuss strategy with respect to contract negotiations** – and to reconvene in Open Session. Roll Call Vote: Mr. Athanas/Yes, Mr. Ampagoomian/Yes, Mr. Marzec/yes, Mr. Melia/Yes, and Mr. Nolan/Yes.

Open Session Adjourned: 6:31 PM

Executive Session Convened: 6:32 PM

Executive Session Adjourned: 6:56 PM

Open Session Reconvened: 7:00 PM

The Pledge of Allegiance was recited by those present

APPROVAL OF MINUTES/None

PUBLIC HEARING/None

APPOINTMENTS: Joint Appointment by the Board of Selectmen and Northbridge Housing Authority [1 vacancy]: Candidate 1 - Kathleen Charbonneau and Candidate 2 - Christina Simonian. Chairman Marzec explained that Ms. Charbonneau was present and the second candidate Ms. Simonian was unable to attend due to an illness but was present at the prior meeting. Mr. Shannahan, Chairman of the Housing Authority, opened the Housing Authority Meeting at 7:04 PM. Ms. Charbonneau explained to the Board that she has taken the initiative to get the ball rolling on some matters at the Housing Authority and would like to continue to do so as a member. A motion/Mr. Melia, seconded/Mr. Athanas to nominate Ms. Charbonneau as a member of the Housing Authority. There being no further nominations, a motion/Mr. Ampagoomian, seconded/Mr. Nolan to close the nominations. Vote yes/Unanimous. A motion/Mr. Melia, seconded/Mr. Nolan to appoint Ms. Charbonneau to the Housing Authority. Vote yes/Messrs. Ampagoomian, Athanas, Marzec, Melia, Nolan, and Ms. Buma. Abstain/Mr. Shannahan. Selectman Ampagoomian asked if the Housing Authority had any plans to increase senior housing within the Town of Northbridge. Mr. Shannahan explained that there has been talk regarding expansion to family housing in the future, but it depends on the funding to obtain additional property for the expansion. Mr. Shannahan closed the Northbridge Housing Authority's meeting at 7:09 PM.

CITIZENS' COMMENTS/INPUT/None

MLJJ, Inc. d/b/a The Gray Barn, 2 Elm Place, Whitinsville, MA 01588[John Mellor, Mgr.]/Request to change Sunday hours [Present: John Mellor, Mgr.]. Mr. Mellor explained that he supports the local 1st Day 5K Road Race and with New Year's Day being a Sunday this year, he is requesting a one-time permission to open on **Sunday, January 1st** at 10 AM. Chairman Marzec announced that the Board received confirmation that Police Chief Warchol does not have an issue with a one-time request to open early on Sunday, January 1st. A motion/Mr. Athanas, seconded/Mr. Nolan to grant permission to John Mellor, Manager of The Gray Barn, 2 Elm Place, to open at 10 AM on Sunday, January 1, 2017, only. Vote yes/Unanimous.

Tri-Valley Front Runners, Inc. [Matt Kellogg]/Request permission to hold the "Frank Nealon Boston Tune-Up" Road Race on Saturday, April 1, 2017 @ 10 AM subject to the safety requirements of the Police Department. Mr. Kellogg explained that this race would be the 37th Annual event beginning at Nipmuc High School and coming into Northbridge for about a mile and a half. Mr. Kellogg stated he is requesting permission to use the public roadways for that timeframe. A motion/Mr. Melia, seconded/Mr. Ampagoomian, to grant permission to Tri-Valley Front Runners, Inc. to hold the "Frank Nealon Boston Tune-Up" Road Race on Saturday, April 1, 2017 @ 10 AM subject to the safety requirements of the Police Department. Vote yes/Unanimous.

Sewer Department Budget. Jim Shuris and Mark Kuras were present to discuss the Sewer Department budget. Town Manager Kozak explained that while budgeting for FY 16, the Town was coming close to breaking even. He explained that the costs that are being incurred is not due to labor management but the expenses to operate the plant itself as well as sludge removal costs, which continue to rise. Town Manager Kozak explained there is also a new contract for next year that may go up \$40K-\$50K. The engineering firm has found chemicals to maintain the EPA levels, which is expensive and the cost continues to rise but is still cheaper than the option of adding an addition to the plant. Mr. Kozak explained that Mr. Shuris, in working with Mr. Kozak, Mr. Kuras, and Mr. Vaidya have put together an increase schedule. Mr. Shuris explained that the brainstorming process goal was to generate about \$150,000 in revenue based on usage fees. Customers were broken down and categorized by 0-800 cubic feet (Group 1), 801-2,000 cubic feet (Group 2), and 2,001 or more cubic feet (Group 3). Mr. Shuris stated that the billing is based on a quarterly rate. The current quarterly rates are as follows: Group 1 pays \$60.50; Group 2 pays \$89.18; Group 3 pays \$89.18 + \$6.25 per 100 cubic foot over 2,000 cubic feet. The best scenario was to increase each group's rate by about 7%. With this proposed scenario, Group 1 would increase by \$4.50 per quarter and with 815 users would generate additional revenue of \$14,670. Group 2 would increase by \$5.82 and with 1,535 users would generate additional revenue of \$35,735. Group 3's base rate would also increase by \$5.82 + 6.88 (\$6.25 x a 10% increase) per 100 cubic foot over 2,000 cubic feet and at 1,053 users would generate an additional revenue of \$98,188. The total cumulative expected adjusted annual usage revenue increase is upwards of \$148,592. Mr. Shuris stressed that the last increase was done in 2010, and is currently necessary to increase the current rates due to the rise in maintenance costs and chemical prices. Mr. Shuris explained that this increase is necessary to balance the budget. Selectman Ampagoomian asked when the proposed rates will come in front of the Board to be voted on. Town Manager Kozak responded he would like it to go before the Board at the December 19, 2016 meeting.

TOWN MANAGER'S REPORT 1) Local Historic District Study Committee (LHDSC) - The LHDSC hosted a Public Forum, Tuesday, November 15, 2016. Attendees reviewed a preliminary draft of the boundary and properties considered to be included in a Whitinsville Local Historic District. The presentation was videotaped and may be uploaded for viewing online. More information is available on the Town's webpage. Mr. Kozak suggested the Selectmen should invite the LHDSC to a meeting in Jan/Feb for an update. **2) Great Hall Plaster & Painting Restoration Project -** Bid specifications and drawings for the Town Hall are nearing completion. Formal solicitation for services (abatement, plaster work &

painting) is anticipated for mid-December with a project completion date of June 2017. **3) Open Space & Recreation Plan (OSRP)** - The OSRP Committee is scheduled to meet Tuesday, December 06, 2016 (6 PM –Town Hall) to review and take public input on the DRAFT Open Space & Recreation Plan. Anyone interested is welcome to attend. Questions may be directed to the Town Planner at (508) 234-2447. **3) Economic Development Strategic Plan** - The town was recently notified of a pending grant award of \$25,000.00 from the Community Compact Best Practices program. Funds will be used to prepare an Economic Development Strategic Plan for the town. Questions may be directed to the Town Planner at (508) 234-2447. **4) Chamber of Commerce Meeting** – Town Manager Kozak attended a meeting to discuss strategy for economic development in the Blackstone Valley. A number of communities in the Blackstone Valley attended the meeting. The discussion included the pros and cons of the Valley and the hope to make the Blackstone Valley more attractive in order to increase industrial development in the future. **5) Meeting with Riverdale Mill's Proprietor** - DPW Director James Shuris and Building Inspector James Sheehan met with James Knott Jr., Proprietor of the Riverdale Mill to discuss the water truck traffic on Riverdale Street. Mr. Knott reiterated that he does not allow the trucks off his property after 8 PM or on weekends. Mr. Knott has made the hours of operation clear to the company that purchases the water.

SELECTMEN'S CONCERNS: **Selectman Ampagoomian/1)** Asked what the latest progress was on Pole #12 on Benson Road. Town Manager Kozak stated he asked the Fire Chief to add it to the Safety Committee's agenda and he will follow up with him. **2)** Announced that December 7th will mark the day that Pearl Harbor was attacked 75 years ago. Selectman Ampagoomian reminded residents to thank a World War II Veteran, if the opportunity arose. **Selectman Marzec/1)** Received a letter from the State denying the Church Street project funding for the third time. Selectman Marzec asked if it was worth a fourth try or try to look elsewhere. Town Manager Kozak explained that the Town would be looking elsewhere. **2)** Has appeared on the local access cable program "About the Valley" the past couple of weeks. Selectman Marzec explained that the last discussion included having a mentorship program in the community. One of the topics was the summer program and explained he would like for Dr. Stickney to come in to a future meeting for it to be discussed.

ITEMS FOR FUTURE AGENDA/None

CORRESPONDENCE/None

EXECUTIVE SESSION - 6:30 PM: Under M.G.L. Chapter 30A, S21 #3 - To discuss strategy with respect to contract negotiations.

A motion/Mr. Melia, seconded/Mr. Ampagoomian to adjourn the public meeting. Vote yes/Unanimous.

Meeting Adjourned: 7:40 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

December 5, 2016

JOINT MEETING WITH THE HOUSING AUTHORITY

- I. APPROVAL OF MINUTES/None**
- II. PUBLIC HEARING/None**
- III. APPOINTMENTS: Joint Appointment by the Board of Selectmen and Northbridge Housing Authority [1 vacancy]:**
 - A. Candidate 1. Kathleen Charbonneau / Candidate 2. Christina Simonian**
 - Copy of Kathleen Charbonneau's letter of interest
 - Copy of Christina Simonian's letter of interest
- IV. CITIZENS' COMMENTS/INPUT**
- V. DECISIONS**
 - B. MLJJ, Inc. d/b/a The Gray Barn, 2 Elm Place, Whitinsville, MA 01588[John Mellor, Mgr.]/Request to change Sunday hours [Present: John Mellor]**
 - Copy of letter of request to open on Sunday, January 1 @ 10 AM
 - Copy of Monetary Transmittal Form
 - Copy of Corporate Vote
 - Copy of Police Chief's Warchol's response
 - Copy of License Routing Slip
 - C. Tri-Valley Front Runners, Inc. [Matt Kellogg]/Request permission to hold the "Frank Nealon Boston Tune-Up" Road Race on Saturday, April 1, 2017 @ 10 AM subject to the safety requirements of the Police Department**
 - Copy of email requesting permission to hold a 15k road race
 - Copy of map of 15k road race
 - Copy of Hold Harmless Agreement
 - Copy of Certificate of insurance
 - Copy of tax exempt nonprofit letter
 - Copy of Police Chief Warchol's response
 - Copy of DPW Director Jim Shuris's response
- VI. DISCUSSIONS**
 - D. Sewer Department Budget**
 - Copy of Sewer Usage Analysis table
- VII. TOWN MANAGER'S REPORT**
 - E. 1) Local Historic District Study Committee (LHDSC) -No documentation**
 - 2) Great Hall Plaster & Painting Restoration Project -No documentation**
 - 3) Open Space & Recreation Plan (OSRP) -No documentation**
 - 4) Economic Development Strategic Plan -No documentation**
 - 5) Chamber of Commerce Meeting -No documentation**
 - 6) Meeting with Riverdale Mills Proprietor -No documentation**

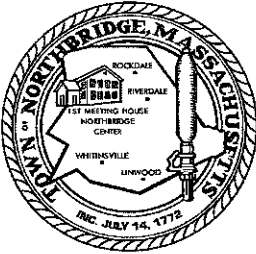
VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE/None

XI. EXECUTIVE SESSION - 6:30 PM:

Under M.G.L. Chapter 30A, S21 #3 - To discuss strategy with respect to contract negotiations.



**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

C.

**Theodore D. Kozak
Town Manager**

January 11, 2017

To: ✓ Abutters
✓ National Grid – Angela Birch & Eric Widman, Distribution Design
✓ Verizon New England, Inc. – Paul Schneider, Mgr. - Rights of Way

NOTICE

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that a **Public Hearing** has been scheduled for **Monday, January 23, 2017 at 7:05 PM**, at the Northbridge Town Hall, Selectmen's Room, 7 Main Street, Whitinsville, MA based upon the petition of National Grid and Verizon New England, Inc., to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary to be owned and used in common by your petitioners, in the following public way or ways:

Wards Lane Pole 2-1:

JO Pole 2-50 and JO Pole 2-51

National Grid and Verizon New England respectfully request installation of new pole 2-1 to bring service to new pole for house number 12 Wards Lane.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked--

MASSACHUSETTS ELECTRIC COMPANY AND VERIZON NEW ENGLAND, INC.

Plan No. 23216817, dated December 9, 2016

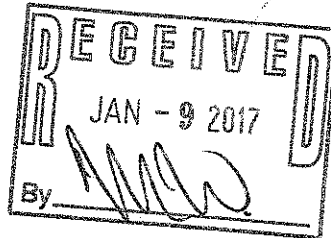
**NORTHBRIDGE BOARD OF SELECTMEN
James Athanas, Clerk**

nationalgrid

C.

December 14, 2016

Town of Northbridge
Board of Selectmen
7 Main Street
Whitinsville, MA 01588



To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole locations

If you have any questions regarding this permit please contact:
Angela Birch 401-784-7726

Please notify National Grid's Angela Birch of the hearing date / time at 401-784-7726 or
angela.birch@us.ngrid.com

If this petition meets with your approval, please return an executed copy to each of the above named Companies.

National Grid Contact: Angela Birch; 280 Melrose Street; Providence, RI 02907

Very truly yours,

Eric Widman AB

Eric Widman, Engineering
Supervisor, Distribution Design

Enclosures

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

December 13, 2016

Copy

To the Board of Selectmen
of the Town of Northbridge, Massachusetts

MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.

request permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary to be owned and used in common by your petitioners, in the following public way or ways:

Wards Lane Pole 2-1

National Grid request installation of new pole 2-1 to bring service to new pole for house number 12 Wards Lane.

Wherefore they pray that after due notice and hearing as provided by law, it be granted joint or identical locations for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked: **MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.**

Plan No. 23216817 Dated: 12/09/2016

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

MASSACHUSETTS ELECTRIC COMPANY

By: Erie Widman *AB*
Manager of Distribution Design

VERIZON NEW ENGLAND, INC.

By: *[Signature]*
Manager, R.O.W.

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

December 13, 2016

By the Board of Selectmen
of the Town of Northbridge, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED:
that MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC. be and
they are hereby granted joint or identical locations for and permission to erect and maintain poles and
wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies
may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said
Companies dated the
14th day of December, 2016

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points
indicated upon the plan marked--

Plan No. **23216817** Dated: **12/09/2016** filed with this order.

There may attached to said **MASSACHUSETTS ELECTRIC COMPANY** not to exceed twenty wires and
by said **VERIZON NEW ENGLAND, INC.** not to exceed forty wires and four aerial cables, and all of said
wires and cables shall be placed at a height of not less than eighteen feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected,
and the number of poles which may be erected thereon under this order:--

Wards Lane Pole 2-1

**National Grid request installation of new pole 2-1 to bring service to new pole
for house number 12 Wards Lane.**

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting
public ways for the purpose of making connections with such poles and buildings as each of said petitioners
may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen
of the Town of Northbridge, Massachusetts held on the _____ day of _____ 2016

Clerk of Selectmen

Received and entered in the records of location orders
of the Town of Northbridge, Massachusetts

Book: _____ Page: _____

Town Clerk

We hereby certify that on _____ 2016 at _____ o'clock, _____ M.
at _____ a public hearing was held on the petition of the

MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, cables, fixtures and connections described in the order
herewith recorded, and that we mailed at least seven days before said hearing a written notice of the
time and place of said hearing to each the owners of real estate (as determined by the last preceding
assessment for taxation) along the ways or parts of ways upon which the Companies are permitted
to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said
order was duly adopted.

Selectmen of the Town of

Northbridge, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice
adopted by the Board of Selectmen of the Town of Northbridge, Massachusetts, on the _____ day of

_____ 2016 recorded with the records of location orders of said Town,

Book _____, Page _____.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto
or amendments thereof.

Attest: _____
Town Clerk

Pole & UG Petition/Permit Request Form

City
Town of Town of Northbridge WR # 23216817
(circle one)

Install 1 JO Pole SO
(quantity) (circle one) JO Poles on Wards Lane
(street name)

Remove _____ SO
(quantity) (circle one) JO Poles on _____
(street name)

Relocate _____ SO
(quantity) (circle one) JO Poles on _____
(street name)

Beginning at a point approximately 170 feet NE of the centerline
(distance) (compass heading)
of the intersection of Providence St and Wards Lane
(street name)

and continuing approximately 0 feet in a _____ direction.
(distance) (compass heading)

Install underground facilities:

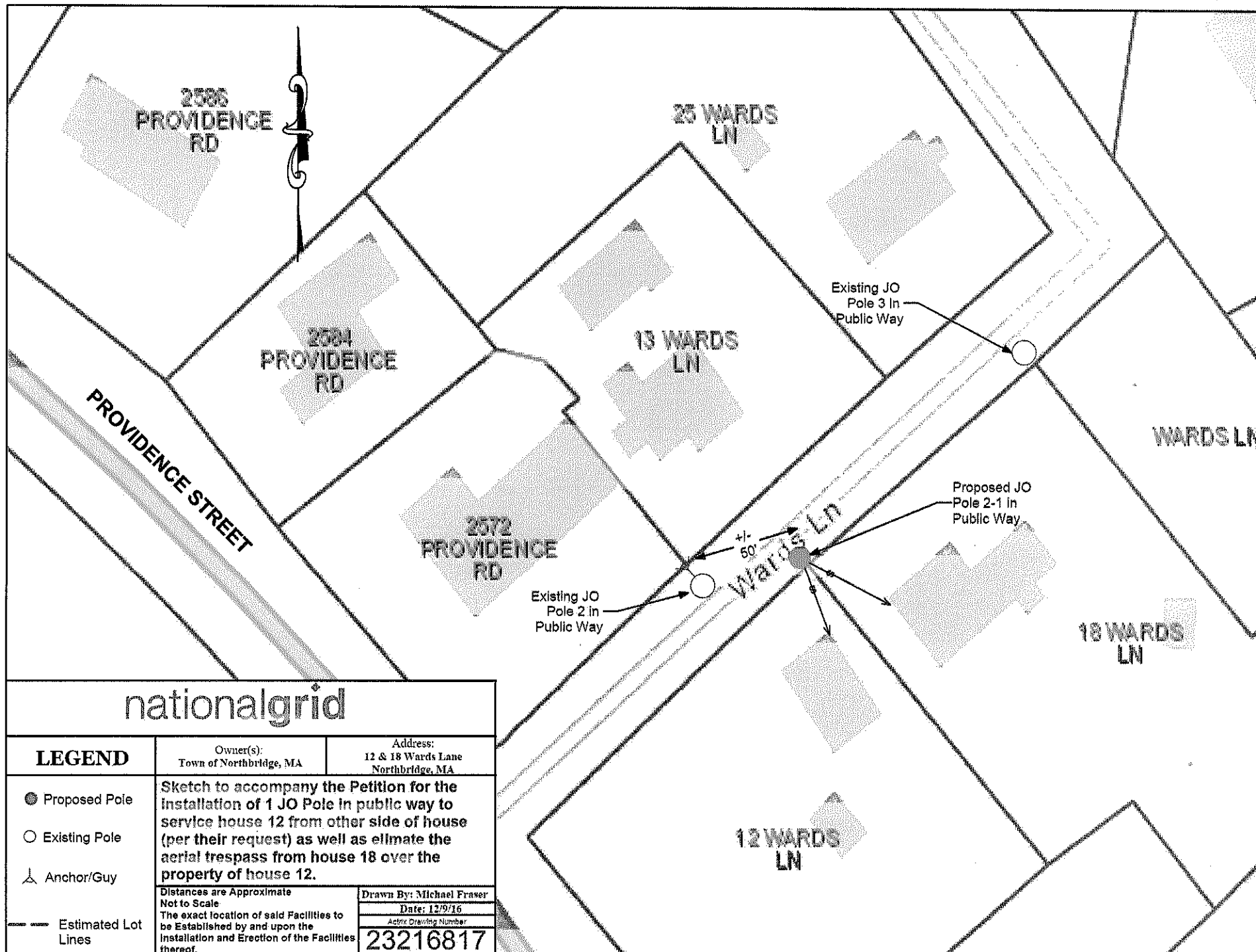
Street(s) _____

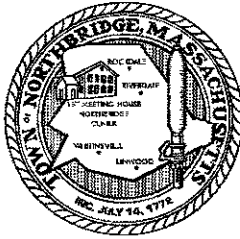
Description of Work:

Install new JO Pole 2-1 on Wards Lane

ENGINEER Michael Fraser

DATE 12/9/16





Town of Northbridge

Department of Public Works

11 Fletcher Street, P.O. Box 88

Whitinsville, Massachusetts 01588-0088

Tel. No. (508) 234-3581 – Fax. No. (508) 234-0807

Jamie C. Luchini

DPW Superintendent – Highways, Grounds & Facilities

MEMORANDUM

Date: January 13, 2017

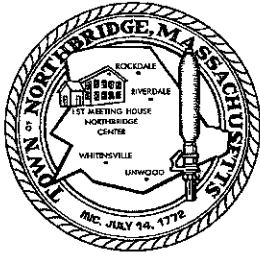
RE: Pole installation, 12 Wards Lane

To: Board of Selectmen

The Department of Public Works has no objection to the pole installation located at 12 Wards Lane. It will eliminate a low hanging wire that at present crosses Wards Lane.

Very truly yours,

Jamie Luchini



Theodore D. Kozak
Town Manager

TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org

MEMORANDUM

DATE: January 11, 2017
TO: Jennifer Cecconi, Assistant Assessor
FROM: Melissa Wetherbee, Administrative Assistant *MW*
SUBJECT: Abutter's List *OC*

I hereby request an abutter's list for the following purpose and location:

**MASSACHUSETTS ELECTRIC COMPANY & VERIZON NEW
ENGLAND, INC.:**

Wards Lane Pole 2-1

**National Grid & Verizon requests to install a new pole 2-1 to bring service to
new pole for house number 12 Wards Lane.**

Enc.: Petition
Map

Abutters to include: all owners of real estate abutting upon that part of the way upon, along, across or under which the line is to be constructed, as such ownership is determined by the last preceding assessment for taxation.

GRIFFIN KELLY A
2572 PROVIDENCE RD
NORTHBRIDGE, MA 01534

DOWNEY KEVIN
EMILY ASCOLILLO
25 WARDS LN
NORTHBRIDGE, MA 01534

SALMON DANIEL JR
P O BOX 940
NORTHBRIDGE, MA 01534

THORNQUIST RICHARD M JR
18 WARDS LN
NORTHBRIDGE, MA 01534

P KENNETH VAN KLEECK TRUSTEES OF
BRENDA L VAN KLEECK
41 SCHOOL ST
UPTON, MA 01568

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

BOS Agenda

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

Date: 12/5/16

Name ELAINE MAHONEY

P. O. Box

Home Address 2900 Providence Rd Northbridge MA 01534-1040

Email Address ELM2900@charter.net

Telephone 508-234-7263

Cell 508 729-3913

Business

Address

Tel.

Current Occupation/Title Registered Nurse - Clinician

Education Cambridge College Master of Education Counseling Psychology 1993

Worcester Community College Associate in Science in Nursing 1988

Westboro State Hospital School of Practical Nursing 1963

Governmental, Civic & Community Activities

past Bicentennial Parade Committee, in past Boy Scouts - Cub Scouts

Charitable & Educational Activities

Volunteer Northbridge Association of Churches Free Medical Clinic 6/01-12/14

Secretary Mass Mental Health Nurses Association (past)

Town Committees or Offices

I am interested in the following Committees: Council on Aging Board Member

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. ☒

NAME: ELAINE MATTANEY

PRECINCT# 2

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. Council on Aging

4.

2.

5.

3.

6.

Present interest or business affiliation (dates, places).

Have been employed at Riverside Community Care 206 Milford St Upton from 9/92 to present in out patient and inpatient Emergency Services and Community Crisis Stabilization.
Career has been in nursing (Mental Health + Substance Abuse)

Experience: Volunteer, social service, business (dates, places)

Have in past been on the Board of Mass Mental Health Nurses Association
Northbridge Association of Churches free Medical Clinic 6/01 - 12/14 Volunteer

Special skills and education (be specific)

Registered Nurse with M. Ed in Counseling Psychology
Basic Certified in Psych/Mental Health Nurse
Psychiatric Assessment, Health Education, Case Management
Awarde of Award to obtain entitlements and resources in area
In past has been a Social Security Rep-payer
Have worked with all age levels from young adult to elderly
Able to engage with others & expand in conversing

How experience relates to particular committee interest

Enjoy working with people of all ages.
Feel that I could be a contributor to helping improve the quality of life of the plain citizens in this area.

ADDITIONAL COMMENTS:

Life long resident of Northbridge
Property owner on Providence Rd and on Crescent Street

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

ELAINE L. MAHONEY

2900 Providence Road
Northbridge, MA 01534
Home 508-234-7263
Cell 508-729-3913
Email: elm2900@charter.net

MA R.N. License # 184813
A.N.C.C. Certification Psychiatric/Mental Health Nurse

EDUCATION

1993 M.Ed. in Counseling Psychology, Cambridge College, Cambridge, MA
1988 A.S. in Nursing, Quinsigamond Community College, Worcester, MA
1963 Westboro State Hospital School of Practical Nursing, Westboro, MA

EXPERIENCE

Riverside Community Care Upton, MA
9/92-PRESENT

Outpatient Clinic
11/93-present
Nurse Clinician

Provides support, therapy, health education and case management to a wide range of individuals with varying psychiatric and substance abuse disorders
Confers with Department of Mental Health Case Managers, Primary Care Physicians, Specialists and other vendors
Conducts evaluations of new clients
Contacts managed care companies for authorizations/increased visits
Administers antipsychotic injectable medication

Community Support Program
2/14-present
Supervisor

Supervises case managers, who provide community outreach to mental health and substance abuse clients through managed care contracts

Emergency Services
9/92-1/12
Relief Clinician

Assessed individuals in acute crisis at varied settings
Consulted with the psychiatrist about disposition: hospital, diversion bed, or outpatient treatment
Contacted insurance and managed care firms for evaluation authorization, pre-certification, inpatient admission or referrals
Experienced in telephone crisis line

Community Crisis Stabilization/ Respite Program
Emergency Services
7/09-1/12
Nurse Manager

Provided for individuals in crisis a safe secure setting that promoted wellness, recovery and rehabilitation
Assessed psychiatric symptoms and obtained medical history on admission and as needed
Contacted managed care firms about authorization and continued stay
Oversew the medication administration system, verified medication and treatment orders and administered medications
Coordinated medical and psychiatric care with community providers
Provided psych/health education in a group setting and individually
Recruited, hired, oriented, supervised, and scheduled LPN nursing staff

Elaine Mahoney

Crisis Stabilization/Respite Program

Emergency Services

11/93-6/09

Nurse Consultant

Monitored medication orders, documentation of medication administration and individual charts
Coordinated medical and psychiatric care with Psychiatrists, Nurse Practitioners, Primary Care
Physicians and Specialists
Provided staff supervision and medication administration trainings

Community Rehabilitation Support Program

7/94-6/09

Program Manager

Directed, supervised, and evaluated counselors, who provided community outreach to mental
health and substance abuse clients, through a Department of Mental Health contract

Millford-Whitinsville Regional Hospital Millford MA

7/79- 9/93

Charge Nurse

Mental Health Unit

Dectors Hospital, Worcester, MA

7/79-7/81

Staff Nurse

Detoxification and Rehabilitation Unit

Gray Rock Inn, Inc., N. Uxbridge, MA

3/74-9/78

Charge Nurse

Alcohol Detoxification and Rehabilitation Unit

Westboro State Hospital, Westboro, MA

12/63-2/73

Charge Nurse

Admission Units

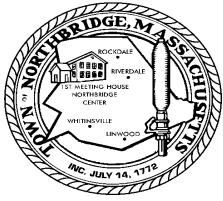
Volunteer

6/01-12/14

Northbridge Association of Churches

Free Medical Clinic

Northbridge High School, Whitinsville, MA



TOWN OF NORTHBRIDGE
PLANNING BOARD
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

E.

PHONE: (508) 234-2447

FAX: (508) 234-0814

January 18, 2017

Northbridge Board of Selectmen
7 Main Street
Whitinsville, MA 01588

RE: PRESIDENTIAL FARMS
Open Space Parcel A & Open Space Parcel D

Chairman Marzec:

At the request of the Town Manager the Planning Board reviewed letter dated November 30, 2016 (attached hereto) from Bowditch & Dewey, LLP concerning the Presidential Farms subdivision. The Owner/Developer (David Brossi) has asked the Board of Selectmen to determine whether or not it desires to have the open space parcels conveyed to the town or conveyed to another entity as defined in our Zoning Bylaws.

The conveyance of land requires Town Meeting action, however the Developer prefers to petition the Board of Selectmen first before presenting such an article at Town Meeting. It is the Developer's position if the Selectmen do not support the proposed conveyance then he would forego consideration at Town Meeting and explore secondary options for deeded ownership of the two (2) open space parcels (Parcel A & Parcel D) in accordance with the subdivision approval.

SUBDIVISION APPROVAL

The Presidential Farms subdivision approved in 2000, consists of 105 single-family house lots and approximately 47 acres of designated open space: Parcel A (24 acres), Parcel B-1 (20.8 acres) & Parcel D (2.6 acres). The open space parcels are a requirement of the Flexible Development Special Permit issued by the Planning Board whereby dimensional requirements were granted (reduced lot size and frontage) for the house lots. Open Space Parcel A & Parcel D are to be preserved as permanent open space. [see illustration attached]

- In accordance with the Condition of Approval 36 –Parcel A & D shall be conveyed to the Town of Northbridge as the first option, or if the Town does not wish to obtain ownership, such parcels will be conveyed to another appropriate entity as identified in Section 173-86 (D) of the Zoning Bylaws. If such conveyance is not to the Town of Northbridge, such land shall be subject to a permanent open space restriction as reasonably approved by the Planning Board.*
- In accordance with Condition of Approval 37 –The Planning Board will have sixty (60) days to review any entity, that such open space will be deeded. Any deeds, restrictions, or other documents relating to these parcels shall be reviewed by Town Counsel and the Planning Board.*

- Pursuant to Condition 39, the Developer is responsible for maintaining Parcel D (i.e. mowing and cleaning) until it is conveyed to the Town of Northbridge or another entity as identified in Section 173-86 D of the Zoning Bylaws.

ARTICLE XIV FLEXIBLE DEVELOPMENT SECTION 173-86 OPEN SPACE REQUIREMENTS

D. The required open space shall, at the owner's election, be conveyed to:

- (1) The Town of Northbridge or its Conservation Commission;
- (2) A nonprofit organization, the principal purpose of which is the conservation of open space and any of the purposes for such open space set forth above;
- (3) A corporation or trust owned jointly or in common by the owners of lots within the flexible development. If such corporation or trust is utilized, ownership thereof shall pass with conveyance of the lots is perpetuity. Maintenance of the open space and facilities shall be permanently guaranteed by such corporation or trust which shall provide for mandatory assessments for maintenance expenses to each lot. Each such trust or corporation shall be deemed to have assented to allow the Town of Northbridge to perform maintenance of the open space and facilities, if the trust or corporation fails to provide adequate maintenance and shall grant the Town an easement for this purpose. In such event, the Town shall first provide 14 days' written notice to the trust or corporation as to the inadequate maintenance and, if the trust or corporation fails to complete such maintenance, the Town may perform it. The owner of each lot shall be deemed to have assented to the Town filing a lien against each lot in the development for the full cost of such maintenance, which liens shall be released upon payment to the Town of same. Each individual deed and the deed or trust or articles of incorporation shall include provisions designed to effect these provisions. Documents creating such trust or corporation shall be submitted to the Planning Board for approval, and shall thereafter be recorded in the Registry of Deeds.

SUBDIVISION PLAN –OPEN SPACE LAYOUT

Parcel B-1 (combination of Parcel B & Parcel C) fronts Hill Street and includes a drainage easement area. An Agricultural Open Space Restriction was recorded in 2010.

Parcel A (24 acres) is located to the rear of Parcel D and adjacent to lots 30-40 (Roosevelt Drive). Required improvements to Parcel A includes an 8-foot wide bike path and a 5-foot wide walking trail. Access to Parcel A is via Roosevelt Drive within the subdivision and neighboring Adams Circle; see illustration of Open Space Parcel A & Open Space Parcel D attached.

Parcel D (2.6 acres) is located directly off Roosevelt Drive (cul-de-sac) adjacent to Lot 30. Required improvements to Parcel D (recreation lot) includes a drainage basin, a portion of the 8-foot wide bike path, and an open grassed area with off street parking and a water service stub for irrigation.

PLANNING BOARD RECOMMENDATION

At its meeting of January 10, 2017 the Planning Board upon motion duly made (H. Berkowitz) and seconded (P. Ferrara) voted (4-1 [M. Key opposed]) to recommend the Board of Selectmen not pursue acceptance/conveyance of the open space parcels and have the Developer explore options of another entity.

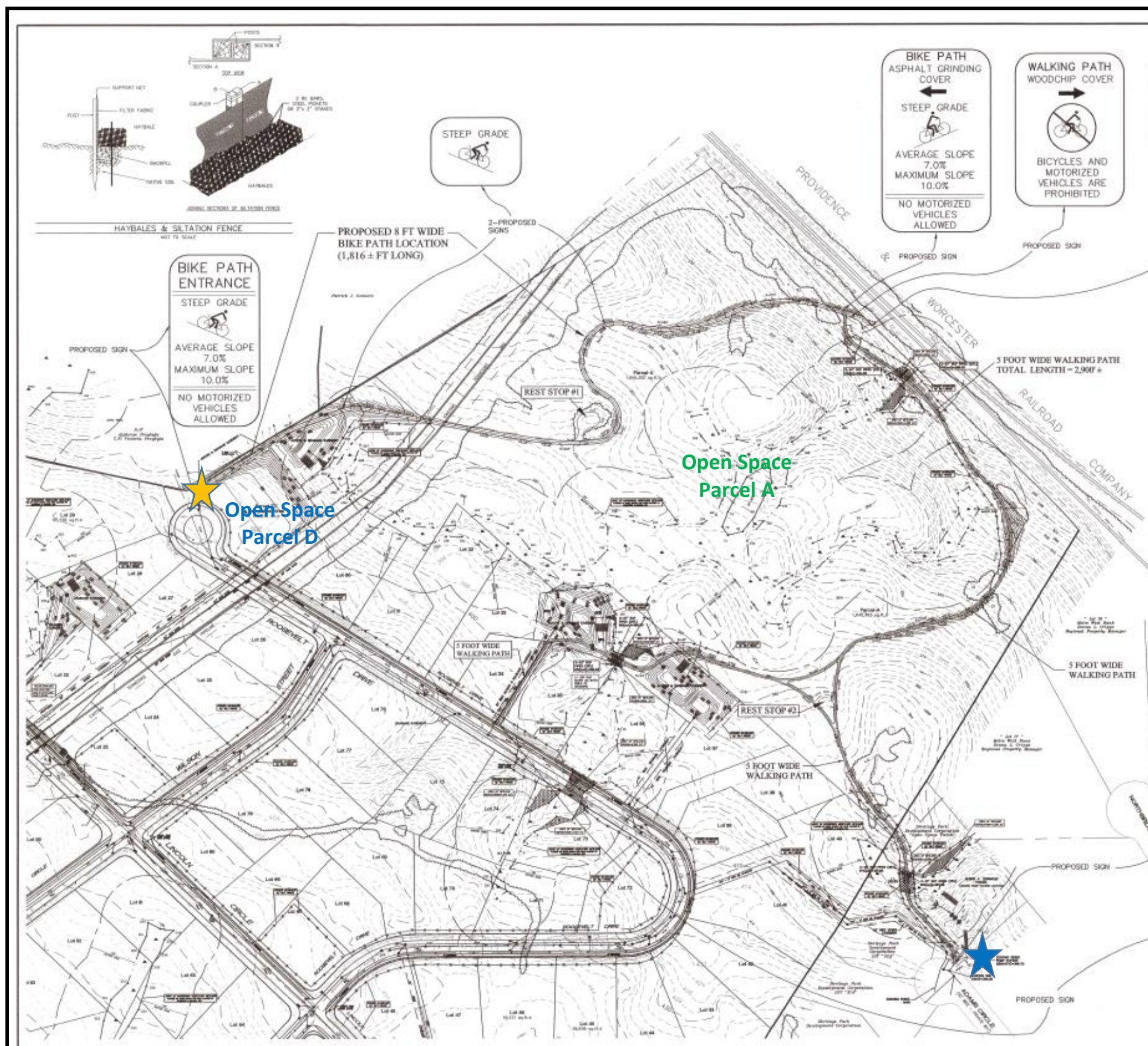
In making its recommendation the Planning Board noted liability and long-term maintenance concerns of the open space parcels (bike path, walking trail & recreation lot).

Arrangements have been made for Brian Massey, Planning Board Chairman and David Brossi, Developer to attend the Board of Selectmen meeting of Monday, January 23, 2017 to discuss the recommendation.

Respectfully,

NORTHBRIDGE PLANNING BOARD

Cc: D. Brossi –Presidential Farms, Inc.
/File




PRESIDENTIAL FARMS Open Space Parcels (A & D)


Parcel A 24 acres

Located to the rear of Parcel D and adjacent to lots 30-40 (Roosevelt Drive). Required improvements to Parcel A includes an 8-foot wide bike path and a 5-foot wide walking trail. Access to Parcel A is via Roosevelt Drive within the subdivision and neighboring Adams Circle

Parcel D 2.6 acres

Located directly off Roosevelt Drive (cul-de-sac) adjacent to Lot 30. Required improvements to Parcel D (recreation lot) includes a drainage basin, a portion of the 8-foot wide bike path, and an open grassed area with off street parking and a water service stub for irrigation.

 Bike Path Access

 Walking Trail Access

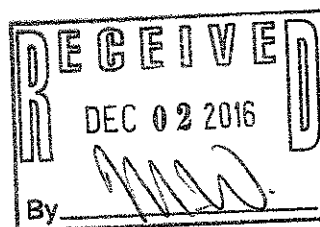
Open Space Parcel A & Open Space Parcel D are to be preserved as

Gemma R. Cashman
Direct telephone: 508-926-3414
Email: gcashman@bowditch.com

November 30, 2016

VIA CERTIFIED MAIL 7011 3500 0003 0616 4315
RETURN RECEIPT REQUESTED

James R. Marzec, Chairman
Town of Northbridge Board of Selectmen
7 Main Street
Whitinsville, MA 01588



Re: Presidential Farms

Chairman Marzec:

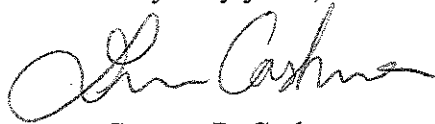
Reference is made to that certain subdivision of land known as Presidential Farms located in Northbridge, Massachusetts, as shown on that certain plan set entitled “‘Presidential Farms’ Definitive Subdivision Plan of Land in Northbridge, Mass.”, prepared by Guerriere & Halnon, Inc. and dated July 27, 1999. Such plan was recorded in the Worcester District Registry of Deeds in Plan Book 772, Plan 96 (“Subdivision Plan”). The Subdivision Plan was conditionally approved on February 27, 2001 by the Town of Northbridge Planning Board. Condition 36 of such Conditions of Approval, as set forth in the Subdivision Plan, states that “Parcels A & D as shown on the [Subdivision] Plan are to be preserved as permanent open space [...]. Parcels A & D shall be conveyed to the Town of Northbridge as the first option, or if the Town does not wish to obtain ownership such parcels will be conveyed to another appropriate entity as identified in Section 173-86(D) of the Northbridge Zoning By-Laws prior to construction in Phase IV.”

In accordance with Condition 36, Presidential Farms, Inc. as owner of Presidential Farms hereby offers to convey to the Town of Northbridge Parcels A & D, as shown on the Subdivision Plan, for use as permanent open space. Please respond to this notice indicating whether the Town of Northbridge wishes to exercise its right to have Presidential Farms, Inc. convey Parcels A & D to the Town. In the event the Town of Northbridge does not intend to exercise this right, please execute the attached Release of Rights with Respect to Acquisition of Property, in the

James R. Marzec, Chairman
Town of Northbridge
Board of Selectmen
November 30, 2016
Page 2

presence of a notary, and deliver the executed release to my attention for recording with Worcester District Registry of Deeds. A self-addressed, stamped envelope is enclosed for your convenience.

Very truly yours,

A handwritten signature in black ink, appearing to read "Gemma R. Cashman". The signature is fluid and cursive, with the first name "Gemma" being more prominent and the last name "Cashman" following in a similar style.

Gemma R. Cashman

GRC/lt
Enclosure

cc: David W. Brossi (*via electronic mail*)

Chairman Brian J. Massey (*via certified mail 7011 3500 0003 0616 4339 - return receipt requested*)
Town of Northbridge Planning Board

RELEASE OF RIGHTS OF WITH RESPECT TO ACQUISITION OF PROPERTY

THE TOWN OF NORTHBRIDGE, hereby waives and releases its right to the acquisition of property with respect to that certain portion of land labeled and shown as Parcels A and D on that certain subdivision plan entitled ““Presidential Farms’ Definitive Subdivision Plan of Land in Northbridge, Mass.” prepared by Guerriere & Halnon, Inc. dated July 27, 1999 and recorded in the Worcester District Registry of Deeds in Plan Book 772, Plan 96 (“Subdivision Plan”), and assents to the conveyance of Parcels A and D by Presidential Farms, Inc. to another appropriate entity as identified in Section 173-86(D) of the Northbridge Zoning By-Laws.

The right to the acquisition of property is set forth in the Subdivision Plan as one of the “Conditions of Approval”.

Upon execution and recording of this Release, the right to the acquisition of property is hereby terminated.

[Signature Page to Follow.]

Executed as a sealed instrument this _____ day of _____, 201__.

TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN

Chair of Board of Selectmen

THE COMMONWEALTH OF MASSACHUSETTS

_____, ss.

On this _____ day of ____, 201__, before me, the undersigned notary public, personally appeared James R. Marzec, proved to me through satisfactory evidence of identification, which was ☐ photographic identification with signature issued by a federal or state governmental agency, ☐ oath or affirmation of a credible witness, ☐ personal knowledge of the undersigned, to be the person whose name is signed on the preceding document, and who swore or affirmed to me that the contents are truthful and accurate to the best of his knowledge and belief as Chair of the Town of Northbridge Board of Selectmen.

(official seal)

Notary Public:
Commission Expires:

BAS Agenda
1/23/17

Sharon Susienka

From: Linda Usher <juniperhill@charter.net>
Sent: Tuesday, January 10, 2017 10:55 AM
To: ssusienka@northbridgemass.org
Subject: Whitin Five request

G

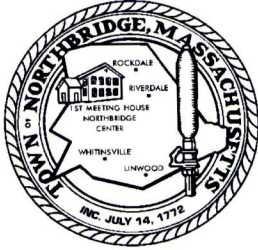
Hi Sharon

I would like to request permission to hold the 29th annual Whitin Five Thanksgiving Road Race again on November 23, 2017.

Happy New Year,

Linda

Linda Usher
Whitin Five Race Director
508-529-6862
Upton, MA
juniperhill@charter.net
www.whitinfive.com
<http://www.facebook.com/whitinfive>



Theodore D. Kozak
Town Manager

**TOWN OF NORTHBRIDGE
OFFICE OF THE TOWN MANAGER
NORTHBRIDGE TOWN HALL
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588
Phone- (508) 234-2095 Fax- (508) 234-7640
www.northbridgemass.org**

MEMORANDUM

DATE: January 19, 2017

TO: Board of Selectmen

FROM: Sharon L. Susienka, Exec. Asst. to the Town Manager *SLS*

SUBJECT: Annual Town Election (May 16, 2017) - Notice of Vacancies

Please be advised that per MGL Chapter 41, Section 10, the Board of Selectmen must notify the Town Clerk's Office of all vacancies on elected boards/committees to be included on the annual town election warrant at least 64 days prior [no later than March 13, 2017] to the annual town election, which will take place Tuesday, May 16, 2017.

Therefore, please vote to notify the Town Clerk of the vacancies shown on the memo attached hereto.

Thank you.

c: Theodore D. Kozak, Town Manager

HOUSING AUTHORITY

One seat (4-year term)

Kathleen Charbonneau

10A Colonial Drive

Whitinsville, MA 01588

Appointed 12/2016 to fill a vacancy
created by the failure to elect in 2016

REDEVELOPMENT AUTHORITY

One seat (5-year term)

Vacancy (failure to elect in 2016)

REDEVELOPMENT AUTHORITY

One seat (4-year term)

Vacancy (failure to elect in 2016)

REDEVELOPMENT AUTHORITY

One seat (3-year term)

Vacancy (failure to elect in 2016)

REDEVELOPMENT AUTHORITY

One seat (1-year term)

Vacancy (failure to elect in 2016)

TOWN MANAGER'S REPORT – January 23, 2017

- 1. Great Hall Restoration** - Bids for the Great Hall project including plaster, paint, and asbestos abatement are due February 1, 2017. Any companies interested in bid packets may contact the Town Manager's Office at 508-234-2095.
- 2) WWI Memorial Restoration** - Bids for the repair and restoration of the World War I Memorial are due February 15, 2017. Any companies interested in bid packets may contact the Town Manager's Office at 508-234-2095.
- 3) Economic Development Committee Meeting** - A meeting was held with Town Planner Gary Bechtholdt, along with representatives from the business sector in Northbridge to discuss work that has been accomplished and to generate discussion for any zoning changes for future Town Meetings in hopes of enhancing business opportunities in town.
- 4) MMA Annual Trade Show**- Attended the MMA Annual Trade Show on Friday, January 20, 2017 and Saturday, January 21, 2017. The Town Manager attended the trade show and various workshops. More information to follow.